



Probation Department Intern

Role and Responsibilities:

- Interviewing probationers
- Writing reports on probationers
- Seeing probationers for supervision purposes, and entering case notes
- Attending court sessions

Qualifications and Education Requirements:

Must be enrolled in High School or College at the time of application.

Specific Majors, coursework or backgrounds that would be helpful to this work:

- Criminal Justice
- Psychology
- Sociology
- Human Services

Preferred Skills:

- Must be able to function appropriately in a professional human services setting
- Writing skills
- Communication skills
- Maturity and confidence.

Department: Probation Department

Location: County Office Building
40 Gleneida Ave
Carmel, NY 10512

Salary: High School Student \$9/hr.
College Student \$10/hr.
Graduate Student \$11/hr.

Schedule: 28 hours/week for 8 weeks

Supervisor: Gene J. Funicelli

