



- 5. Correspondence
  - a) County Auditor

6. Pre-filed resolutions:

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE**  
(Chairwoman Sayegh, Legislators Addonizio & Albano)

- 6a. Approval/ Fund Transfer (20T153)/ Health Department/ Preschool Leased Transportation – COVID-19

**PERSONNEL COMMITTEE**  
(Chairwoman Nacerino, Legislators Jonke & Montgomery)

- 6b. Approval/ Budgetary Amendment (20A051)/ Highways & Facilities/ Reorganization
- 6c. Approval/ Budgetary Amendment (20A052)/ Commissioner of Finance/ Unemployment Insurance/ CARES Act
- 6d. Approval/ Fund Transfer (20T192)/ Youth Bureau/ Temporary
- 6e. Approval/ Budgetary Transfer (20T193)/ Personnel Department/ Reorganization

**PHYSICAL SERVICES COMMITTEE**  
(Chairman Albano, Legislators Gouldman & Nacerino)

- 6f. Approval/ Budgetary Amendment (20A056)/ Planning Department/ Soil & Water/ Purchase Equipment
- 6g. Approval/ Budgetary Transfer (20T181)/ Commissioner of Highways & Facilities/ Overtime
- 6h. Approval/ Bond Resolution/ Preparation Of Surveys, Preliminary And Detailed Plans, Specifications and Estimates Necessary for Planning the Construction of Improvements to Various County Roads and/or Bridges/ \$590,000
- 6i. Budgetary Amendment (20A053)/ Commissioner of Planning/ Adjust Capital Budget Accounts / Peekskill Hollow Road/ Sodom Road Bridge/ Fair Street
- 6j. Approval/ Authorizing the Implementation, and Funding in the First Instance 100% of the Federal-Aid and State “Marchiselli” Program-Aid Eligible Costs, of a Transportation Federal-Aid Project, and Appropriating Funds therefore (Peekskill Hollow Road)
- 6k. Approval/ Bond Resolution/ Portions of Peekskill Hollow Road and Related Bridge Improvements \$1,000,000
- 6L. Approval/ Budgetary Amendment (20A054)/ Commissioner of Planning/ Adjust Capital Budget/ Peekskill Hollow Road Project

- 6m. **Approval/ Authorizing the Implementation, and Funding in the First Instance 100% of the Federal-Aid and State "Marchiselli" Program-Aid Eligible Costs, of a Transportation Federal-Aid Project, and Appropriating Funds Therefore (Drewville Road Bridge)**
- 6n. **Approval/ Application/ State and Municipal Facilities Program Grant for Bathroom Renovations at the Putnam County Facility Located at 9 Drew Lane, Town of Carmel, County of Putnam/ SEQRA Determination**
- 6o. **Approval/ Grant Application/ State and Municipal Facilities Grant Program/ Highway Infrastructure Improvement Project**
- 6p. **Approval/ Lead Agency/ SEQRA Determination/ Fair Street (CR 60) Reconstruction Project (PIN 8756.09)**
- 6q. **Approval/ Initial Offer Amount of County Property to be Sold Utilizing a Real Estate Broker & MLS Pursuant to Chapter 31 of the Putnam County Code/ 20 Fair Street, Town of Carmel (White House)**
- 6r. **Approval/ Lease Agreement/ Building #1 Tilly Foster Farm**

**PROTECTIVE SERVICES COMMITTEE**  
(Chairman Jonke, Legislators Nacerino & Sullivan)

- 6s. **Approval/ Fund Transfer (20T164)/ Sheriff's Department/ Communications – Cell Phones, Radio and Other Equipment**
- 6t. **Approval/ Fund Transfer (20T195)/ Bureau of Emergency Services/ State Homeland Security Program (SHSP) Grant/ Rescue Equipment**

**AUDIT & ADMINISTRATION COMMITTEE**  
(Chairman Castellano, Legislators Gouldman & Sayegh)

- 6u. **Approval/ Fund Transfer (20T190)/ Commissioner of Finance/ Contracts**
- 6v. **Approval/ Fund Transfer (20T200)/ Board of Elections/ Printing – Supplies & Postage for Absentee Ballots**
- 6w. **Approval/ Local Law to Amend Chapter 41, Section 41-5 of the Code of Putnam County Entitled "Deposit & Investment Policy"**
- 6x. **Approval/ Contract / Outside Auditors**
- 7. **Other Business**
- 8. **Recognition of Legislators**
- 9. **Adjournment**

# Proclamation

## OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH

**WHEREAS**, Domestic Violence is an epidemic affecting individuals in every community including Putnam County, regardless of age, economic status, sexual orientation, gender, race, religion, or nationality; and

**WHEREAS**, 1 in 3 women and 1 in 4 men are victims of some form of physical violence by an intimate partner; and

**WHEREAS**, due to the 2020 COVID-19 pandemic, abusers used the lockdown to further isolate, control and abuse victims of domestic violence causing an increase in calls to the National Domestic Violence Hotline; and

**WHEREAS**, in 2019 the Putnam Northern Westchester Women's Resource Center 24-hour Hotline received 1,059 calls, served 1,790 women, children, and men who were victims of domestic and sexual violence; and

**WHEREAS**, a study found that 2 out of 3 Americans still do not recognize the symptoms of domestic violence; and

**WHEREAS**, in 2019 the Women's Resource Center, District Attorney's Office, Probation Department and the Sheriff's Department joined forces to create the Putnam County Domestic and Sexual Violence Taskforce; and

**WHEREAS**, this Taskforce seeks to educate and raise awareness of domestic and sexual violence; now therefore be it

**RESOLVED**, that Putnam County Executive MaryEllen Odell and the Putnam County Legislature do hereby proclaim October as "Domestic Violence Awareness Month".

MaryEllen Odell, Putnam County Executive

Toni Addonizio, Chair, Putnam County Legislature

# Proclamation

## Celebrating National Cornell Cooperative Extension Week and 4-H Week October 4-10, 2020

**WHEREAS**, Cornell Cooperative Extension of Putnam County enables people to improve their lives and communities through learning partnerships that put experience and research knowledge to work; and

**WHEREAS**, the Cornell Cooperative Extension system is a viable partnership between Federal, State, and County Governments, Land Grant University research and resources, and local staff, volunteers, and youth; and

**WHEREAS**, Cornell Cooperative Extension of Putnam County's Children, Youth, & Family Well Being educational programs focus on preparing youth to function as productive and responsible adults, strengthening parenting skills, and enabling residents to improve their families' economic and social well being; and

**WHEREAS**, Cornell Cooperative Extension's 4-H Youth Development Program invests in the County's future by developing valuable life skills such as: communication, decision making, leadership, and citizenship among our youth; and

**WHEREAS**, the 4-H Youth Development Program provides meaningful experiences such as 4-H Clubs, school programs, special interest programs, community service opportunities, and the annual Putnam County 4-H Fair. Unfortunately, this year the Putnam County 4-H was unable to be held due to the COVID-19 Pandemic; and

**WHEREAS**, Cornell Cooperative Extension of Putnam County provides a valuable contribution to families, schools, businesses, and the general well being of Putnam County; now therefore be it

**RESOLVED**, that the Putnam County Executive and the Putnam County Legislature hereby designate the week of October 4-10, 2020 as Cornell Cooperative Extension Week and National 4-H Week in Putnam County.

MaryEllen Odell, Putnam County Executive

Toni Addonizio, Chair, Putnam County Legislature

# Proclamation

## October 4-10, 2020 as National Fire Prevention Week

**WHEREAS**, National Fire Prevention Week will be October 4-10, 2020, during which attention will be focused on promoting fire safety and prevention. In 2018, there were 1,318,500 reported fires in the United States, 3,655 deaths caused by fires, and 15,200 injuries. Those fires resulted in an estimated \$25.6 billion in property damage; and

**WHEREAS**, The National Fire Protection Association (NFPA) has announced this year's Fire Prevention Week campaign, "Serve Up Fire Safety in the Kitchen" works to educate everyone about the simple but important actions they can take to keep themselves, and those around them, safe in the kitchen; and

**WHEREAS**, Cooking is the #1 cause of home fires and home fire injuries; unattended cooking is the leading cause of fires in the kitchen; and

**WHEREAS**, Before you serve a meal, it's essential to serve up fire safety in the kitchen. There's nothing like spending time in the kitchen cooking a delicious meal for family and friends or an appetizing treat for yourself, but there are important steps to take long before anyone takes the first bite; and

**WHEREAS**, In a fire, mere seconds can mean the difference between a safe escape and a tragedy. Fire safety education is not just for school children. Teenagers, adults, and the elderly are also at risk in fires, making it important for every member of the community to take some time every October during Fire Prevention Week to make sure they understand how to stay safe in case of a fire; and

**WHEREAS**, Putnam County is served by dedicated Volunteer Fire Departments whose service we greatly value and appreciate. In 2018 across this Nation there were 82 firefighter deaths and 22,975 firefighter injuries. Taking time to learn how to stay safe in the kitchen protects both residents and our courageous volunteers; now therefore be it

**RESOLVED**, that Putnam County Executive MaryEllen Odell and the Putnam County Legislature do hereby proclaim the week of October 4-10, 2020 as National Fire Prevention Week in the County of Putnam and remind the citizens of the dangers of fires and of the need to practice fire safety in the kitchen and to visit their local fire departments' fire prevention programs.

MaryEllen Odell, Putnam County Executive

Toni Addonizio, Chairwoman, Putnam County Legislature

# Proclamation

## National Lead Poisoning Prevention Week

**WHEREAS**, every Putnam County resident deserves to grow up in a healthy, safe environment, free from harmful effects of lead; and

**WHEREAS**, the major source of lead exposure is the dust from deteriorating lead-based paint or renovations to houses or childcare facilities built before 1978 and lead poisoning caused by renovations can be prevented by using EPA certified contractors who follow the Renovation, Repair, and Painting Rule; and

**WHEREAS**, 73% of lead poisoning cases have lead-based paint as the primary or contributing source; and

**WHEREAS**, although individuals with lead poisoning often exhibit no symptoms, lead interferes with normal brain development, and is associated with permanently reduced IQ, learning disabilities, behavioral disorders, and has been cited as an indicator of decreased lifelong learning potential; and

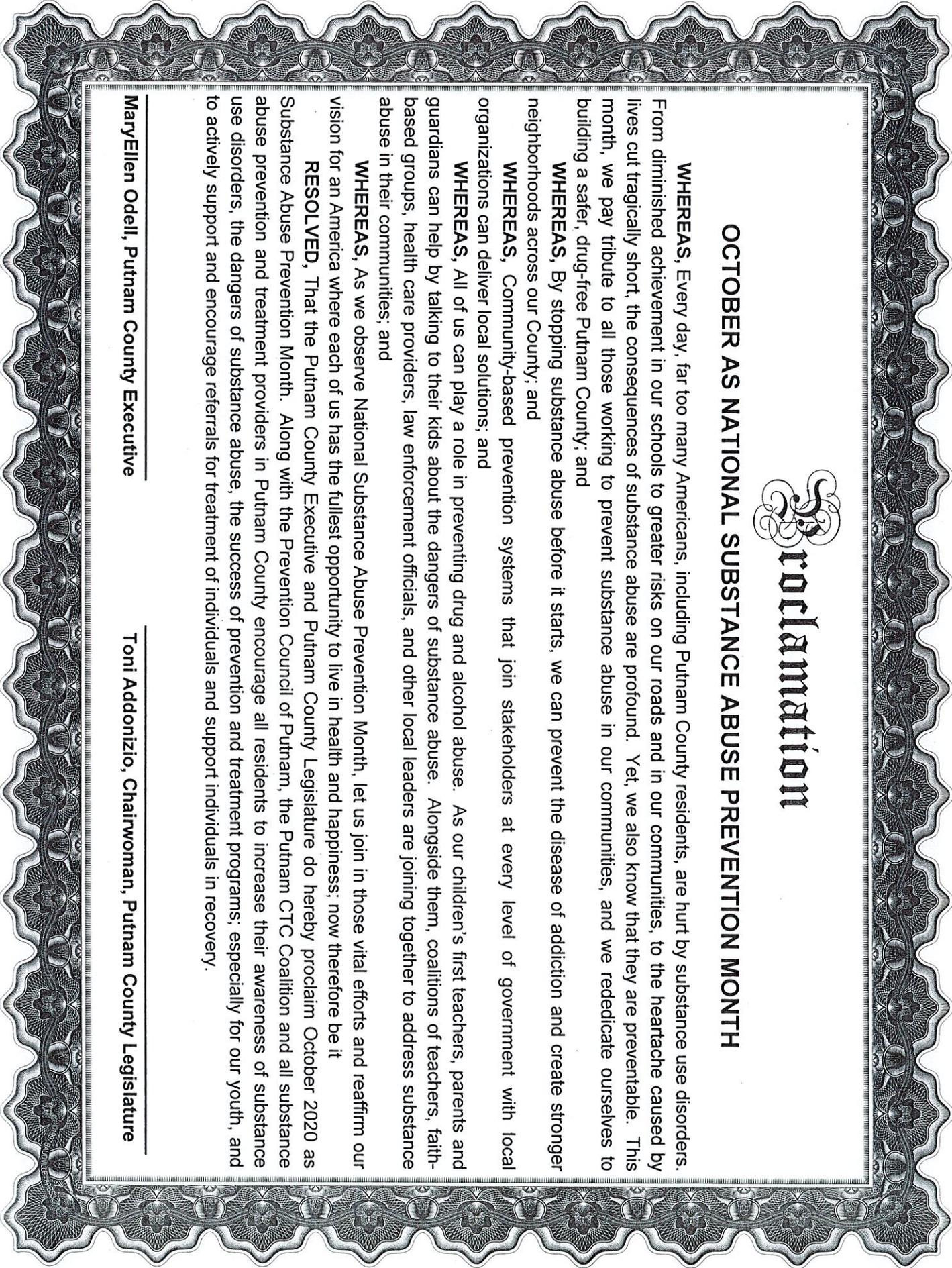
**WHEREAS**, an estimated 535,000 preschool children in the United States are living with lead levels high enough to call for medical management, it is vital that all Putnam County residents, especially parents and child caregivers are aware of the dangers of lead poisoning and seek appropriate screening for their children as a preventative measure; and

**WHEREAS**, October 25-31, 2020, is National Lead Poisoning Prevention Week and is an opportunity for Putnam County to provide education and raise awareness about lead poisoning prevention measures; now therefore be it

**RESOLVED**, that Putnam County Executive MaryEllen Odell and the Putnam County Legislature do hereby proclaim October 25-31, 2020 as Lead Poisoning Prevention Week in Putnam County, and invite all citizens to duly note this occasion.

MaryEllen Odell, Putnam County Executive

Toni Addonizio, Chairwoman, Putnam County Legislature



# Proclamation

## OCTOBER AS NATIONAL SUBSTANCE ABUSE PREVENTION MONTH

**WHEREAS**, Every day, far too many Americans, including Putnam County residents, are hurt by substance use disorders. From diminished achievement in our schools to greater risks on our roads and in our communities, to the heartache caused by lives cut tragically short, the consequences of substance abuse are profound. Yet, we also know that they are preventable. This month, we pay tribute to all those working to prevent substance abuse in our communities, and we rededicate ourselves to building a safer, drug-free Putnam County; and

**WHEREAS**, By stopping substance abuse before it starts, we can prevent the disease of addiction and create stronger neighborhoods across our County; and

**WHEREAS**, Community-based prevention systems that join stakeholders at every level of government with local organizations can deliver local solutions; and

**WHEREAS**, All of us can play a role in preventing drug and alcohol abuse. As our children's first teachers, parents and guardians can help by talking to their kids about the dangers of substance abuse. Alongside them, coalitions of teachers, faith-based groups, health care providers, law enforcement officials, and other local leaders are joining together to address substance abuse in their communities; and

**WHEREAS**, As we observe National Substance Abuse Prevention Month, let us join in those vital efforts and reaffirm our vision for an America where each of us has the fullest opportunity to live in health and happiness; now therefore be it

**RESOLVED**, That the Putnam County Executive and Putnam County Legislature do hereby proclaim October 2020 as Substance Abuse Prevention Month. Along with the Prevention Council of Putnam, the Putnam CTC Coalition and all substance abuse prevention and treatment providers in Putnam County encourage all residents to increase their awareness of substance use disorders, the dangers of substance abuse, the success of prevention and treatment programs; especially for our youth, and to actively support and encourage referrals for treatment of individuals and support individuals in recovery.

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MaryEllen Odell, Putnam County Executive

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Toni Addonizio, Chairwoman, Putnam County Legislature

# Proclamation

## Recognizing Sheriff's Week in New York State – September 20-26, 2020

**WHEREAS**, the Office of Sheriff has been an integral part of the criminal justice system in New York State and in Putnam County throughout our history, having been established in the State's first constitution in 1777 and continued in every succeeding constitution, it is one of the original constitutional offices that Putnam County first established in 1812; and

**WHEREAS**, despite changes in its function, status, and powers during its long history, the Office of Sheriff has maintained a continuous existence, preserved its distinguishing heritage, and continued to be an essential component of our criminal justice community; and

**WHEREAS**, the Office of Sheriff has evolved into a modern, professionally accredited, full-service law enforcement and public safety agency, manned by fully trained police and peace officers, as well as civilians using state-of-the-art technology and applying the latest and most advanced theories and practices in the criminal justice, civil process, corrections, communications, and court security; and

**WHEREAS**, the Office of Sheriff is unique in the Putnam County community, and the duties of the Office go far beyond the traditional role of "Conservator of the Peace," and extend into many facets of public service, including County police services, maintaining the County Jail, providing security in our courts, dispatching, communication systems, animal control, Emergency Response Team, Crash Reconstruction Unit, and serving and executing civil process and victim protection orders for our courts; and

**WHEREAS**, as a constitutionally empowered entity directly responsible to the people, the ancient Office of Sheriff remains, even today, responsive to public safety needs and accountable to the public it serves; and

**WHEREAS**, it is fitting to celebrate the historical contributions of the Office of Sheriff and the significant role that the Sheriff's Office plays in our modern criminal justice system; now therefore be it

**RESOLVED**, that the Putnam County Executive and Putnam County Legislature do hereby recognize September 20-26, 2020 as Sheriff's Week in Putnam County.

MaryEllen Odell, Putnam County Executive

Toni Addonizio, Chairwoman, Putnam County Legislature



employee who gets paid in Emergency Management. She stated that she has not seen any new plans or policies related to COVID-19 which she believed it should be used for.

Legislator Jonke clarified that the funds are not added to someone's salary; it is to pick up a portion of someone's salary.

Legislator Montgomery questioned what we would be doing with the money that we are not paying him that is already approved in the 2020 budget.

Legislator Jonke stated that it is reimbursing him for a portion of his salary. He stated that it is saving the taxpayers money.

Legislator Montgomery questioned where the money was going that was already approved for salary.

Legislator Sayegh stated that it was her understanding that this is a 50/50 grant. The County's portion of the match is through a salary. She stated that we receive 50% grant funding to be used for the purposes stated in the grant.

Legislator Nacerino stated that the grant parameters are very specific in how the funding is allocated. She stated that this lies within the appropriateness of the money that is being granted to us. She stated that it is discretionary with a very stringent threshold of how monies are appropriated.

Legislator Castellano stated that Putnam County has done a great job in finding additional grant monies; saving our taxpayers some money in the process.

#### **RESOLUTION #129**

#### **APPROVAL/ GRANT APPLICATION/ BUREAU OF EMERGENCY SERVICES/ FY2020 EMERGENCY MANAGEMENT PERFORMANCE GRANT COVID-19 SUPPLEMENTAL (EMPG-S) PROGRAM**

**WHEREAS, Section 5-1(D)(1) of the Putnam County Code requires Legislative approval of all grant applications and renewals that require County matching funds; and**

**WHEREAS, the Bureau of Emergency Services requested permission to apply for the FY2020 Emergency Management Performance Grant COVID-19 Supplemental (EMPG-S) Program funding awarded to Putnam County in the amount of \$21,798; and**

**WHEREAS, the funding is provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA); and**

**WHEREAS, the New York State Division of Homeland Security and Emergency Services (DHSES) will administer this funding on behalf of FEMA; and**

**WHEREAS, the performance period for this grant is January 27, 2020 through July 31, 2021; and**

**WHEREAS, the grant application deadline is July 16, 2020; and**

**WHEREAS, this grant requires a 50% match by the County; and**

**WHEREAS, the matching portion of this grant is more than covered by a portion of the salary of Deputy Commissioner Lipton; and**

**WHEREAS, the Protective Services Committee has reviewed and approved of this request; now therefore be it**

RESOLVED, that the Bureau of Emergency Services is authorized to apply for a \$21,798 grant from the NYS Homeland Security and Emergency Services under the FY2020 Emergency Management Performance Grant COVID-19 Supplemental (EMPG-S) Program.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6b – Approval/ Support for Legislation Allowing Shared Local Control of County Correctional Facilities’ Staffing Ratios was next. On behalf of the members of the Protective Committee, Legislators Nacerino & Sullivan, Legislator Jonke moved the following:

Legislator Jonke explained that he spoke to the Sheriff about this resolution and the Sheriff provided his opinion. He stated that he does not want to speak for the Sheriff, therefore he asked the Sheriff to put his opinion in writing and he has declined.

Legislator Nacerino stated that she supported this resolution. She believed it was logical to grant the local authority to appropriate staffing ratios, especially during this difficult fiscal climate.

Legislator Castellano stated that this is a home rule issue. He believed it was a bonus that the County gets to control it rather than the State.

#### RESOLUTION #130

#### APPROVAL/SUPPORT FOR LEGISLATION ALLOWING SHARED LOCAL CONTROL OF COUNTY CORRECTIONAL FACILITIES’ STAFFING RATIOS

WHEREAS, according to the Division of Criminal Justice services, county jail populations across New York State have been reduced by 44 percent from this time last year, representing a decline of 11,566 inmates; and

WHEREAS, according to the New York State Association of Counties (“NYSAC”), as this trend continues, due in part to several new state policy reforms and local diversion practices, New York counties request additional local flexibility to reduce jail staffing accordingly; and

WHEREAS, under current state law (Correction Law Article 3, Section 45, subsection 6) the New York State Commission on Correction (the “Commission”) is granted the authority to promulgate rules and regulations establishing minimum standards for the review of the construction or improvement of correctional facilities and the care, custody, correction, treatment, supervision, discipline, and other correctional programs for all persons confined in correctional facilities; and

WHEREAS, the same provision of law also grants the Commission on Correction the authority to annually establish appropriate staffing ratios in county correctional facilities; and

WHEREAS, under New York Codes, Rules and Regulations (NYCRR) Title 9, Part 7041.1, each local correctional facility is required to employ at least the minimum facility staffing requirement as determined by the Commission; and

**WHEREAS, according to NYSAC, New York counties ask that state Correction Law and the NYCRR be amended to grant local authority to establish appropriate staffing ratios in county correctional facilities; and**

**WHEREAS, by letter dated June 8, 2020, NYSAC President John F. Marren raised this issue with Governor Andrew M. Cuomo and attached draft model legislation to effectuate this change in law; and**

**WHEREAS, the proposed legislation would grant local jail administrators, county chief elected or appointed officials, and county sheriffs shared authority with the State to promulgate rules and regulations for correctional facilities, and allow counties flexibility in establishing minimum staffing ratios for correctional facilities; and**

**WHEREAS, the expertise, experience and judgment of each county's officials are vitally important to evaluate the operational needs of that county's correctional facility, and thus county officials should have shared authority with the Commission in regulation of their county's correctional facilities; now therefore be it**

**RESOLVED, that the Putnam County Executive and the Putnam County Legislature hereby call upon the New York State Legislature and Governor Cuomo to enact the model legislation proposed by NYSAC to allow shared local control of county correctional facilities; and be it further**

**RESOLVED, that the Clerk of the Putnam County Legislature is hereby directed to forward a copy of this Resolution to Putnam County's representatives in the State Legislature as well as to the Governor and leadership of our State Legislature.**

**BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.**

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE  
(Chairman Sullivan, Legislators Albano & Castellano)**

**Item #6c(1) – Approval/ Establishment of Putnam County Human Rights Commission was next. Chairwoman Addonizio recognized Legislator Sullivan, Chairman of the Rules, Enactments & Intergovernmental Relations Committee.**

**APPROVAL/ ESTABLISHMENT OF PUTNAM COUNTY HUMAN RIGHTS COMMISSION**

**WHEREAS, the County Executive and the Putnam County Legislature have a common interest in the formation of a new Commission with county-wide membership and jurisdiction in order to enhance the quality of life in Putnam County; and**

**WHEREAS, the County Executive and the Putnam County Legislature finds and declares that Putnam County has the responsibility to act to assure that every individual within this county is afforded an equal opportunity to enjoy a full and productive life; and**

**WHEREAS, by Article 12-D, Sections 239-o through 239-t, of the New York State General Municipal Law, the Legislature of this State authorizes the creation of a Commission by this County; and**

**WHEREAS, it is the intent of the Legislature that this Commission shall function as an Advisory Board only, which is defined as a body that provides non-bonding strategic advice to the management of an organization, and shall possess no authority to legally bind the County in any way whatsoever; now therefore be it**

**RESOLVED** that the Putnam County Legislature hereby establishes the Putnam County Commission on Human Rights as follows:

**Article 1. Membership, Appointments and Terms.**

- (a) The Commission shall have a minimum of nine (9) members, with a minimum of one (1) member from each of the nine Legislative districts within the County of Putnam.
- (b) Member applications shall be submitted to the Legislature and County Executive's Office, and shall then be appointed by the County Executive subject to confirmation by the County Legislature.
- (c) The Chairperson shall be selected by a majority of its members.
- (d) Membership selection shall take into consideration and shall attempt to achieve diversity based upon religion, race, nationality, political affiliation, veteran's status, sexual orientation, gender identification and affiliation with other groups and organizations.
- (e) The term of office for Commission members shall be three (3) years, except that the members first appointed to such Board shall be appointed as follows:  
three (3) shall be appointed for a term of one year, three (3) for a term of two years, and three (3) for a term of three years to be determined randomly at the organizational meeting. A member shall serve no more than two full three-year terms.
- (f) The Commission shall be empowered to adopt its own procedures and by-laws consistent with this resolution.
- (g) The members of the Commission shall serve without compensation.
- (h) The County Executive and the Chairman of the Legislature, or their designees, shall be ex-officio members of the Commission.

**Article 2. Volunteer Outside Services.**

The Commission shall have the power and authority to utilize the services of a secretary and such attorneys, experts and other individuals as it may deem necessary, providing same does not involve the expenditure of County funds.

**Article 3-A. General Duties.**

It shall be the duty of the Commission:

- (a) To foster mutual respect and understanding among all racial, religious, nationality and other groups in the County.
- (b) To make such studies in any field of inter-personal human relationships in the County as in the judgment of the Commission will aid in effectuating its general purposes and where desirable, to make results of such studies public.

- (c) To inquire into incidents of tension and conflict among or between various racial, religious and nationality groups, and to make such recommendations as may be designed to alleviate such tensions and conflict.
- (d) To conduct and recommend such educational programs as, in the judgment of the commission, will increase goodwill among inhabitants of the community and open new opportunities into all phases of community life for all inhabitants, provided that such educational programs do not result in the expenditure of County funds.

**Article 3-B.** In addition to all other powers, the Commission, where and to the extent authorized by local law or ordinances, shall have the power:

- (a) To report complaints to the New York State Division of Human Rights alleging unlawful discriminatory practices under Article 15 of the New York State Executive Law.
- (b) To refer any complaint or issue to such appropriate local, state or federal agency or department or any other such division of a government agency.
- (c) To accept and utilize such goods and services as are necessary to accomplish the goals and objective of the Commission.

**Article 4. General Obligations.**

The Commission shall discharge the following obligations:

- (a) To receive complaints of alleged discrimination on the basis of race, creed, color, national origin, veteran's status, sexual orientation, and gender identification, and to seek the active assistance of the Division of Human Rights of the State of New York in the solution of complaints which fall within the jurisdiction of the Division with a view toward reducing and eliminating such alleged discrimination through the process of conference, conciliation and persuasion.
- (b) To hold conferences and other public meetings in the interest of the constructive resolution of racial, religious, nationality and other group tensions and the prejudice and discrimination occasioned thereby.
- (c) To issue such publications and reports of investigation as in its judgment will tend to effectuate its purposes.
- (d) To enlist the cooperation and participation of various racial, religious and nationality groups, community organizations, industries and labor organizations, media or mass communication, fraternal and benevolent associations, and other groups in an educational campaign devoted to fostering among the diverse groups of the County mutual esteem, justice and equity.
- (e) To encourage and stimulate agencies under the jurisdiction of the County to take such action as will fulfill the purposes of this Resolution.

- (f) To submit an annual report to the County Legislature and to furnish a copy thereof to the Division of Human Rights of the State of New York detailing all of the above actions taken during such annual period.

**Article 5. Funding.** The Commission shall be strictly volunteer and shall discharge its duties and obligations without the expenditure of any County funds.

And be it further

RESOLVED, that the Clerk of the Putnam County Legislature is directed to send a certified copy of this resolution to the Division of Human Rights of the State of New York within five day after its adoption, pursuant to § 239-t of the General Municipal Law; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Item #6c(2)

REVISED RESOLUTION PER RULES MTG DISCUSSIONS (changes are underlined)

#### APPROVAL/ ESTABLISHMENT OF PUTNAM COUNTY HUMAN RIGHTS COMMISSION

WHEREAS, the County Executive and the Putnam County Legislature have a common interest in the formation of a new Commission with county-wide membership and jurisdiction in order to enhance the quality of life in Putnam County; and

WHEREAS, the County Executive and the Putnam County Legislature finds and declares that Putnam County has the responsibility to act to assure that every individual within this county is afforded an equal opportunity to enjoy a full and productive life; and

WHEREAS, by Article 12-D, Sections 239-o through 239-t, of the New York State General Municipal Law, the Legislature of this State authorizes the creation of a Commission by this County; and

WHEREAS, it is the intent of the Legislature that this Commission shall function as an Advisory Board only, which is defined as a body that provides non-bonding strategic advice to the management of an organization, and shall possess no authority to legally bind the County in any way whatsoever; now therefore be it

RESOLVED that the Putnam County Legislature hereby establishes the Putnam County Commission on Human Rights as follows:

#### Article 1. Membership, Appointments and Terms.

- (a) The Commission shall have a minimum of nine (9) members, with a minimum of one (1) member from each of the nine Legislative districts within the County of Putnam.
- (b) Member applications shall be submitted to the Legislature and County Executive's Office and shall then be appointed by the County Executive subject to confirmation by the County Legislature.
- (c) The Chairperson shall be selected by a majority of its members.
- (d) Membership selection shall take into consideration and shall attempt to achieve diversity based upon religion, race, nationality, age, political affiliation,

veteran's status, sexual orientation, gender identification and affiliation with other groups and organizations.

- (e) The term of office for Commission members shall be three (3) years, except that the members first appointed to such Board shall be appointed as follows: Three (3) shall be appointed for a term of one year, three (3) for a term of two years, and three (3) for a term of three years to be determined randomly at the organizational meeting. A member shall serve no more than two full three-year terms.
- (f) The Commission shall be empowered to adopt its own procedures and by-laws consistent with this resolution.
- (g) The members of the Commission shall serve without compensation.
- (h) The County Executive and the Chairman of the Legislature, or their designees, shall be ex-officio members of the Commission.

#### **Article 2. Volunteer Outside Services.**

The Commission shall have the power and authority to utilize the services of a secretary and such attorneys, experts and other individuals as it may deem necessary, providing same does not involve the expenditure of County funds.

#### **Article 3-A. General Duties.**

It shall be the duty of the Commission:

- (a) To foster mutual respect and understanding among all racial, religious, nationality and other groups in the County.
- (b) To make such studies in any field of inter-personal human relationships in the County as in the judgment of the Commission will aid in effectuating its general purposes and where desirable, to make results of such studies public.
- (c) To inquire into incidents of tension and conflict among or between various racial, religious and nationality groups, and to make such recommendations as may be designed to alleviate such tensions and conflict.
- (d) To conduct and recommend such educational programs as, in the judgment of the commission, will increase goodwill among inhabitants of the community and open new opportunities into all phases of community life for all inhabitants, provided that such educational programs do not result in the expenditure of County funds.

**Article 3-B.** In addition to all other powers, the Commission, where and to the extent authorized by local law or ordinances, shall have the power:

- (a) To report complaints to the New York State Division of Human Rights alleging unlawful discriminatory practices under Article 15 of the New York State Executive Law.
- (b) To refer any complaint or issue to such appropriate local, state or federal agency or department or any other such division of a government agency.
- (c) To accept and utilize such goods and services as are necessary to accomplish the goals and objective of the Commission.

#### Article 4. General Obligations.

The Commission shall discharge the following obligations:

- (a) To receive complaints of alleged discrimination on the basis of race, creed, color, national origin, veteran's status, sexual orientation, and gender identification, and to seek the active assistance of the Division of Human Rights of the State of New York in the solution of complaints which fall within the jurisdiction of the Division with a view toward reducing and eliminating such alleged discrimination through the process of conference, conciliation and persuasion.
- (b) To hold conferences and other public meetings in the interest of the constructive resolution of racial, religious, nationality and other group tensions and the prejudice and discrimination occasioned thereby.
- (c) To issue such publications and reports of investigation as in its judgment will tend to effectuate its purposes.
- (d) To enlist the cooperation and participation of various racial, religious and nationality groups, community organizations, industries and labor organizations, media or mass communication, fraternal and benevolent associations, and other groups in an educational campaign devoted to fostering among the diverse groups of the County mutual esteem, justice and equity.
- (e) To encourage and stimulate agencies under the jurisdiction of the County to take such action as will fulfill the purposes of this Resolution.
- (f) To submit an annual report to the County Legislature and to furnish a copy thereof to both the Legislature and the Division of Human Rights of the State of New York detailing all of the above actions taken during such annual period. Such report shall also include a detailed statement of all goods and services accepted by the Commission pursuant to Article 3-B(c), and a detailed explanation of how such goods and services were utilized.

#### Article 5. Funding.

The Commission shall be strictly volunteer and shall discharge its duties and obligations without the expenditure of any County funds.

And be it further

RESOLVED, that the Clerk of the Putnam County Legislature is directed to send a certified copy of this resolution to the Division of Human Rights of the State of New York within five days after its adoption, pursuant to § 239-t of the General Municipal Law; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Item #6c(3) - Revised per Legislator Sullivan (same resolution as #6c(2) plus added change which is underlined)

Legislator Sullivan made a motion to accept the third version of the resolution submitted to the meeting, Item #6c(3); seconded by Legislator Castellano. All in favor.

Legislator Sullivan explained that this is a proposal to establish a Human Rights Commission in Putnam County that would assist our residents by providing educational and informational opportunities pertaining to human rights issues. He explained that this would be an advisory board.

Legislator Montgomery stated that we received a lot of input between the last Rules Committee meeting and now. Legislator Montgomery proceeded to quote some of the heartfelt comments from the in-depth letters which the Legislature received from individuals who would like to see the establishment of this Human Rights Commission. Many of the quotes were made by individuals who have experienced racism in our community. She stated that an important quote, which she reflects on quite often in the comments that she hears is, "you must consider how many incidents are not being reported because residents may not know where to go." She believed, from her experience with friends who have been assaulted, they just do not want to tell their story. She stated that from the July 16, 2020 Rules Committee meeting, she was hopeful that her colleagues will be in favor of this as Legislator Sullivan stated, "establishing a Commission is great. The Legislature and the Administration has worked diligently to establish a Human Rights Commission that we can all be proud of." She stated that Legislator Albano stated, "I know issues do exist and that he would look at it with an open mind." She stated that Legislator Castellano stated, "I do think it is the right time to do this in Putnam County in the format in front of us tonight. It's a good way to start. I like that idea and I'd like to see it evolve." She stated that we received a letter from the County Executive which stated that she was in favor of this and looked forward to signing it once we pass the resolution.

Legislator Albano stated that he did say he would think about this and he has. He stated that he mentioned at the last meeting that he has been a Putnam County resident for the last 50 years. He stated that, in all honesty, he has not seen issues that would warrant having a Human Rights Commission. He explained that if he saw issues come up, they were addressed immediately. He stated that we have a beautiful community. He stated, at this time, he did not see how this would improve the quality of life in Putnam County. He stated that there is a New York State Human Rights Commission and he did not want to see more government if it was not necessary. He explained that Mr. Hyer (who submitted a proposal for a Putnam County Human Rights Commission for review at the

January Rules mtg) (section 20:09 on recording) attended the February Rules Committee meeting. During a discussion about Putnam County not having a Taxi and Limousine Commission (TLC), under Item #7 - Discussion/ Green Light Law & Accessibility to Class E Driver's License, Mr. Hyer expressed that he found it troubling that the TLC was being spoken about in the context of the Green Light Law and believed that it gave the impression that the concern is centered around who is driving the taxis. Legislator Albano stated that the whole reason for that meeting was to protect the public. He stated that members of the public had asked the Legislature to look into a TLC. He was concerned that someone could try to turn what the real reason for the meeting was into something else. He stated at this point he will be voting no for this because he believed it would not make a major difference. He stated that maybe in the future we will look into this again if things should arise.

Legislator Castellano stated that this is a difficult time to be proposing this, although he does think it is the right thing to do. He stated that he is supportive of this, however he was not sure if he wanted to see it evolve in the fashion that Legislator Montgomery said he stated. He did not believe that was what he said. He stated that his concern is with the way Westchester County operates their Human Rights Commission, which he spoke about all along. He stated that Putnam County's would not be the same. He stated that he gave credit to the Law Department and our attorneys for creating an advisory board that will help people. He believed education was important. He stated that there are many people that do not know where to turn to at times. He believed there was a fine line with a duplication of services, which has always been his concern. He did not believe Putnam County could afford to have a Human Rights Commission like Westchester County. However, he believed the time was right to start a commission; an advisory board to help people in need. He explained that he understood how difficult it could be for people to get along with one another in the United States. He stated that this is the best Country in the world. He stated that he does not have an objection to volunteerism. He stated that he had a few constituents that have reached out to him that said they would like to be part of this. He stated that he was hoping at some point that we can open the door to get nine (9) good volunteers. He stated that as presented today he liked this resolution, which was drafted by the Law Department and attorneys. However, he stated that he was very concerned where it could evolve to, but he believed that knowledge and reaching out for help was good. He stated, as constructed tonight, he was in favor of this.

Legislator Sullivan echoed what Legislator Castellano has said. He stated that this is here to facilitate a dialogue. He stated that we did not really know whether it is or is not needed; and we will not know until we have something in place to see if it is utilized.

Legislator Jonke stated that we have received emails, both in favor and against the Commission. He stated that there has been a lot of distortion to the truth on both sides of this issue. He explained that, on social media, he and fellow Legislators have been called racists, privileged and pigs among other things. He stated that for the first time, to his knowledge, he has been referred to as "the white guy." He stated that it strikes him that many of the people that are for this commission fill social media with some of the most angry, hateful speech he has seen. He stated that, along with most people from his generation, he learned how to treat people with kindness at the kitchen table. He stated that our parents taught us right from wrong. He stated that it seems like there is not enough of that going on any longer and maybe we should all think about teaching our children to act with a little more kindness and not look to the government to do that job.

He stated that in looking at some of the emails received, he believed that some of us needed to look in the mirror and remind ourselves to treat our neighbors with a little more kindness. He stated that the New York State Division of Human Rights is an \$18 million dollar a year agency employing 164 full time workers. He could not envision why anyone who feels aggrieved would go to a Putnam County Human Rights Commission, a nonfunded agency with no investigative authority, instead of filing that complaint with NYS Division of Human Rights. He stated that the Division of Human Rights of NYS prosecutes unlawful discriminatory practices, they investigate and resolve individual complaints of illegal discrimination, which the Putnam County Commission would not, and it advances the policies and legislation that protect the civil rights of New Yorkers. He stated that Putnam County does not need its own untrained, unfunded, volunteer commission to handle these serious allegations. He stated that you can still be in favor of human rights and be opposed to the Human Rights Commission.

Legislator Nacerino stated that she firmly believed that everyone should be treated with respect, dignity and equality. She stated that she denounced discrimination based on race, creed, color, age, national origin, veteran's status, sexual orientation and gender identification. She stated that she supports and embraces our growing diversity in Putnam County and believes everyone is entitled to life, liberty and the pursuit of happiness. She explained that Putnam County is not exempt from biases that exists, even if it is on a smaller scale comparatively speaking. She stated that it has not gone unnoticed as some may believe. She stated that our schools have implemented zero tolerance policies. Dignity for All Students Act (DASA) coordinators are trained professionals seeking to protect our children. She stated that anti-bullying campaigns are in every school and children are encouraged to report mistreatment to their teachers and/or the administration. She stated that our District Attorney fights for victims of injustice every day. She stated that realtors abide by anti-discrimination laws to insure fair housing for all. She stated that our Police Policy Review Panel will comply with the State to review and implement new policies to improve relations between law enforcement and the public. She explained that more needed to be done to alleviate bigotry, prejudice, tension and discrimination, however, she was not convinced that a Putnam County Human Rights Commission will ultimately achieve these objectives. She stated that to support freedom of speech means that we may not like or agree with everything everyone says. We cannot be tolerant if we are intolerant of other's opinions or beliefs. She stated that we cannot preach respect and dignity if we ridicule or shame others for opposing values. She quoted a Human Rights expert, Paul Hunt, and explained that real change starts with understanding. She stated that to implement a commission that seeks to involve consequences on grown adults is not going to effectuate change. She explained that researchers have cited and advocated for positive behavior programs in our schools, in lieu of consequences, to instill behavioral changes in our children. She explained that there is a New York State Human Rights Commission that is available to all New Yorkers which can also be accessed online. She listed the many questions she had with regards to a Putnam County Human Rights Commission, and whether nine (9) appointed volunteers would have the skillset to counsel and mediate sensitive issues. She believed that we all support basic human rights for everyone, and she believed that aspiration can be achieved through different approaches and channels and not necessarily through a Human Rights Commission.

Legislator Sayegh believed that all of the Legislators are in favor of human rights and the ability to live a free life to be who and what you wish. She stated that we are guaranteed that pursuit of happiness just by being American citizens. She stated that the question is

whether or not we need a Human Rights Commission in our small County of approximately 98,000 residents. She stated that, contrary to what people may believe, not every county in the State of New York has a Human Rights Commission, and it is not necessary or mandated. She explained that the State of New York Division of Human Rights protects the rights of all New Yorkers and operates from its main office in New York City, and from seven (7) regional offices in Albany, Brooklyn, Buffalo, Hempstead, Manhattan, Rochester and White Plains. She stated that they also have three (3) satellite offices; Binghamton, Hauppauge and Syracuse. They have a professional workforce of 165 full time employees and a 2020 budget of \$18 million. She explained that to protect our children in school, the State of New York approved the Dignity for All Students Act (DASA) which prohibits harassment by employees or students on school property or at school functions. It also prevents discrimination against a student based on his or her actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex by school employees or students. Among the provisions of the law, DASA requires all public schools to adopt policies and prohibit harassment and discrimination, provide copies of the policy to students and parents and to incorporate discrimination and harassment awareness and sensitivity training into instructional and counseling programs. She stated that the schools are required to report incidents of discrimination and harassment on an annual basis. She encouraged parents, who have children being harassed, to contact their school district to find out what policies they have in place; as they need to be held accountable. She stated that we also have law enforcement to investigate reported hate crimes and bring them to justice. She stated that simply calling someone a name is not considered a crime; it is considered freedom of speech which is protected by our constitution. She explained that, according to the New York Police Department (NYPD), everyone has the right to express their likes, dislikes and opinions no matter how offensive these expressions may be to others. She explained that a hate crime is a criminal act motivated in whole or substantial part by the perceived identity of the victim. She explained that if someone calls a person a hateful name and also assaults them; the assault is a crime and the motivation makes the act a hate crime as well. She explained that we already have the resources in place, the laws in place, the commission in place for education and protection and law enforcement. She questioned if we needed more intervention. She stated that we already pay for a Human Rights Commission with our State tax dollars. She did not believe we needed a volunteer organization of untrained citizens in Putnam County when there are already professionals in the State tasked for that function. She explained that this may start out as a volunteer commission, however, she believed funding would be requested moving forward. She explained that in this time of fiscal uncertainty for State and local government, she believed that we did not need a duplication of services.

Legislator Montgomery explained that some of the State Divisions of Human Rights do not do education and outreach in Putnam County. She stated that the proposed Putnam County Commission is not going to handle complaints. It would be a local Commission made up of volunteers. She provided examples of what other government agencies with a Human Rights Commission have done to get information out to the public such as; hosting events and panel discussions on a variety of topics. She questioned whether any of the Legislators reached out to Mr. James Hyer to discuss or clarify any questions they may have had with the proposal. She stated that she wanted to make sure everyone understood the proposal. She stated that it was her understanding the Legislator Jonke did have a conversation with James Hyer, the author of the proposal. She further expressed the conversation that took place between Mr. Hyer and Legislator Jonke. She

explained that Mr. Hyer came to her because she has a track record for standing up for human rights issues and because he knows that she does the people's work in public. She believed that we she should work for the public where they can see us. She explained that the people that will be hurt in declining a Human Rights Commission will be: woman who face workplace harassment or intimidation, fellow workers who are immigrants who seek to build better lives for their families, neighbors of color who have lived with racism, people seeking fair housing, and possibly someone they know who would benefit from a Human Rights Commission in our County.

Legislator Jonke clarified that what Legislator Montgomery mentioned about a conversation he had with Mr. Hyer was untrue.

Legislator Albano stated that he attended an event in Mahopac and he believed it was Mr. Hyer who he met at the event and spoke to him about a Human Rights Commission. He explained that he was very receptive and informed Mr. Hyer that he would be glad to bring this to the Legislature to hear more about it. He believed that was way before it came to the Legislature.

Legislator Nacerino stated this is about how we can best serve our constituents. She stated that we do what is best to serve our constituency, which is reflected in some of the letters that came forth. She stated that no one on this Legislature has stated that they were against basic human rights, or that they were not supportive of looking to promote educational programs. She explained that some Legislators may not be in favor of a Human Rights Commission that has nine (9) untrained, uneducated volunteers who are at the mercy of the people that come forth to them. She explained that they would not know how to handle or mediate it. She asked Legislator Montgomery not to paint everything with a broad brush like the Legislature is opposing fostering diversity, tolerance, peace and harmony in our County. She stated that it was a false accusation.

Legislator Castellano explained that he has known Mr. Hyer for quite some time and has dealt with him in Westchester County. He believed that he spoke with Mr. Hyer about a Human Rights Commission approximately three (3) years ago and shared his concerns with him at that time. He stated that after discussing this in Committee, he believed that what was before us this evening was more palatable and a good thing for Putnam County. He stated that he is supportive of this. He stated that it did evolve a lot to get to this point and he believed that we needed to be careful of this going forward. He stated that knowledge is important. He believed that we will find some great volunteers in Putnam County.

Chairwoman Addonizio stated that her constituents have voiced their opinion on creating a Human Rights Commission and she has been overwhelmed by their responses through letters and telephone calls. She stated that there is a common thread in all of the letters that are in favor of a Human Rights Commission; the belief that there is no help for anyone seeking to report discrimination. She stated that New York State has 62 counties and not every county has a Human Rights Commission, however, every county is protected, just as we are here in Putnam County, through direct access to the State's Division of Human Rights. She stated that there is a toll-free number and you can email or fax any complaint. She stated that their central headquarters is located in the Bronx and on their website, there is a directory of all the New York State Division offices. She stated that there is a White Plains office that serves Dutchess, Orange, Putnam, Rockland and Westchester counties. She stated that the New York State Division of

Human Rights is a regulated agency with a \$18,153,000 budget for 2020. She proceeded to read a quote from a letter received by the Legislature. The person voiced their concerns about why they were against the formation of a Human Rights Commission in Putnam County. She explained that there was a concern that the nine (9) volunteers would not be bound by rules or confidentiality. She explained that they also voiced their concern that this would be a duplication of services since everyone already has direct access to the New York State Division of Human Rights. She stated that she represents her constituents. She stated that they voted for her to be their voice and they are imploring her to vote no.

Chairwoman Addonizio called for a Roll Call Vote.

By Roll Call Vote: Three Ayes – Legislators Castellano, Montgomery and Sullivan. Six Nays – Legislators Albano, Gouldman, Jonke, Nacerino, Sayegh and Chairwoman Addonizio. Motion Fails.

#### **APPROVAL/ ESTABLISHMENT OF PUTNAM COUNTY HUMAN RIGHTS COMMISSION**

**WHEREAS, the County Executive and the Putnam County Legislature have a common interest in the formation of a new Commission with county-wide membership and jurisdiction in order to enhance the quality of life in Putnam County; and**

**WHEREAS, the County Executive and the Putnam County Legislature finds and declares that Putnam County has the responsibility to act to assure that every individual within this county is afforded an equal opportunity to enjoy a full and productive life; and**

**WHEREAS, by Article 12-D, Sections 239-o through 239-t, of the New York State General Municipal Law, the Legislature of this State authorizes the creation of a Commission by this County; and**

**WHEREAS, it is the intent of the Legislature that this Commission shall function as an Advisory Board only, which is defined as a body that provides non-bonding strategic advice to the management of an organization, and shall possess no authority to legally bind the County in any way whatsoever; now therefore be it**

**RESOLVED that the Putnam County Legislature hereby establishes the Putnam County Commission on Human Rights as follows:**

#### **Article 1. Membership, Appointments and Terms.**

- (i) The Commission shall have a minimum of nine (9) members, with a minimum of one (1) member from each of the nine Legislative districts within the County of Putnam.**
- (j) Member applications shall be submitted to the Legislature and County Executive's Office and shall then be appointed by the County Executive subject to confirmation by the County Legislature.**
- (k) The Chairperson shall be selected by a majority of its members.**
- (l) Membership selection shall take into consideration and shall attempt to achieve diversity based upon religion, race, nationality, age, political affiliation, veteran's status, sexual orientation, gender identification and affiliation with other groups and organizations.**

- (m) The term of office for Commission members shall be three (3) years, except that the members first appointed to such Board shall be appointed as follows: Three (3) shall be appointed for a term of one year, three (3) for a term of two years, and three (3) for a term of three years to be determined randomly at the organizational meeting. A member shall serve no more than two full three-year terms.
- (n) The Commission shall be empowered to adopt its own procedures and by-laws consistent with this resolution.
- (o) The members of the Commission shall serve without compensation.
- (p) The County Executive and the Chairman of the Legislature, or their designees, shall be ex-officio members of the Commission.

#### **Article 2. Volunteer Outside Services.**

The Commission shall have the power and authority to utilize the services of a secretary and such attorneys, experts and other individuals as it may deem necessary, providing same does not involve the expenditure of County funds.

#### **Article 3-A. General Duties.**

It shall be the duty of the Commission:

- (e) To foster mutual respect and understanding among all racial, religious, nationality and other groups in the County.
- (f) To make such studies in any field of inter-personal human relationships in the County as in the judgment of the Commission will aid in effectuating its general purposes and where desirable, to make results of such studies public.
- (g) To inquire into incidents of tension and conflict among or between various racial, religious and nationality groups, and to make such recommendations as may be designed to alleviate such tensions and conflict.
- (h) To conduct and recommend such educational programs as, in the judgment of the commission, will increase goodwill among inhabitants of the community and open new opportunities into all phases of community life for all inhabitants, provided that such educational programs do not result in the expenditure of County funds.

**Article 3-B.** In addition to all other powers, the Commission, where and to the extent authorized by local law or ordinances, shall have the power:

- (d) To report complaints to the New York State Division of Human Rights alleging unlawful discriminatory practices under Article 15 of the New York State Executive Law.
- (e) To refer any complaint or issue to such appropriate local, state or federal agency or department or any other such division of a government agency.
- (f) To accept and utilize such goods and services as are necessary to accomplish the goals and objective of the Commission.

Notwithstanding any other provision contained herein, the Commission shall have no authority or power to: 1) enforce any civil, criminal, or administrative law, rule, regulation, or ordinance; 2) impose any fine, penalty, sanction, violation, or obligation; or 3) initiate or participate in any litigation or legal proceeding of any kind.

#### Article 4. General Obligations.

The Commission shall discharge the following obligations:

- (g) To receive complaints of alleged discrimination on the basis of race, creed, color, national origin, veteran's status, sexual orientation, and gender identification, and to seek the active assistance of the Division of Human Rights of the State of New York in the solution of complaints which fall within the jurisdiction of the Division with a view toward reducing and eliminating such alleged discrimination through the process of conference, conciliation and persuasion.
- (h) To hold conferences and other public meetings in the interest of the constructive resolution of racial, religious, nationality and other group tensions and the prejudice and discrimination occasioned thereby.
- (i) To issue such publications and reports of investigation as in its judgment will tend to effectuate its purposes.
- (j) To enlist the cooperation and participation of various racial, religious and nationality groups, community organizations, industries and labor organizations, media or mass communication, fraternal and benevolent associations, and other groups in an educational campaign devoted to fostering among the diverse groups of the County mutual esteem, justice and equity.
- (k) To encourage and stimulate agencies under the jurisdiction of the County to take such action as will fulfill the purposes of this Resolution.
- (l) To submit an annual report to the County Legislature and to furnish a copy thereof to both the Legislature and the Division of Human Rights of the State of New York detailing all of the above actions taken during such annual period. Such report shall also include a detailed statement of all goods and services

accepted by the Commission pursuant to Article 3-B(c), and a detailed explanation of how such goods and services were utilized.

**Article 5. Funding.**

The Commission shall be strictly volunteer and shall discharge its duties and obligations without the expenditure of any County funds.

And be it further

RESOLVED, that the Clerk of the Putnam County Legislature is directed to send a certified copy of this resolution to the Division of Human Rights of the State of New York within five days after its adoption, pursuant to § 239-t of the General Municipal Law; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Item #6d – Approval/ Confirmation / Appointment/ Putnam County Board of Ethics was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Albano and Castellano, Legislator Sullivan moved the following:

**RESOLUTION #131**

**APPROVAL/ CONFIRMATION/ APPOINTMENT/ PUTNAM COUNTY BOARD OF ETHICS**

RESOLVED, that upon the recommendation of the County Executive, the Putnam County Legislature confirms the following appointment to the Putnam County Board of Ethics:

Jackie Boissonnault, for a three (3) year term, said term to expire December 31, 2022.

And be it further

RESOLVED, that this appointee comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

**PHYSICAL SERVICES COMMITTEE  
(Chairman Albano, Legislators Gouldman & Nacerino)**

Item #6e – Approval/ Offer County Property for Sale Utilizing Real Estate Broker & MLS Pursuant to Chapter 31 of the Putnam County Code/ 20 Fair Street, Town of Carmel (White house) was next. Chairwoman Addonizio recognized Legislator Albano, Chairman of the Physical Services Committee. On behalf of the members of the Committee, Legislators Gouldman and Nacerino, Legislator Albano moved the following:

Legislator Nacerino stated that she supports the sale of this property. She stated that we have been incurring costs for operation and maintenance for years.

**RESOLUTION #132**

**APPROVAL/ OFFER COUNTY PROPERTY FOR SALE UTILIZING REAL ESTATE BROKER & MLS PURSUANT TO CHAPTER 31 OF THE PUTNAM COUNTY CODE/20 FAIR STREET, TOWN OF CARMEL (White house)**

**WHEREAS, the County is the fee owner of a certain improved parcel of real property identified as 20 Fair Street, Carmel, New York (Carmel Tax Map Number 44.18-1-17), and which is further identified as Parcel B on the proposed subdivision plat which is attached hereto and made a part hereof as Exhibit "A" (hereinafter the "Property"); and**

**WHEREAS, the Property is no longer needed for use by the County; and**

**WHEREAS, the County will continue to incur additional operation and maintenance costs associated with the Property; and**

**WHEREAS, the Putnam County Legislature has reviewed this matter and has determined that it would be most financially advantageous to the County to offer the Property for sale through the applicable Multiple Listing Service utilizing the services of a licensed real estate broker under contract with the County; now therefore be it**

**RESOLVED, that it is the determination of the Putnam County Legislature that the Property is no longer needed for use by the County; and be it further**

**RESOLVED, that pursuant to the authority vested in the Putnam County Legislature in Section 31-4 of the Putnam County Code, it is the further determination of the Putnam County Legislature that it would be most financially advantageous to the County to offer the Property for sale through the applicable Multiple Listing Service utilizing the services of a licensed real estate broker under contract with the County; and be it further**

**RESOLVED, that the Putnam County Legislature approves the proposed subdivision plat which is attached hereto and made a part hereof as Exhibit "A", and authorizes the County Executive to sign same, which is thereafter to be filed in the Office of the Putnam County Clerk; and be it further**

**RESOLVED, that the County Executive is further authorized to offer the Property for sale through the applicable Multiple Listing Service utilizing the services of a licensed real estate broker under contract with the County, pursuant to an exclusive right to sell agreement as shall be approved by the County Attorney; and be it further**

**RESOLVED, that pursuant to Section 31-4 of the Putnam County Code the initial offer amount of the Property shall be hereinafter determined by the Putnam County Executive, based upon a comparative market analysis, and with the advice and recommendation of the Legislature and the licensed real estate broker; and be it further**

**RESOLVED, that this Resolution shall take effect immediately.**

**BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.**

**Item #6f – Approval/ Lease Agreement/ Building #2 Tilly Foster Farm was next. On behalf of the members of the Physical Services Committee, Legislators Gouldman and Nacerino, Legislator Albano moved the following:**

**Legislator Albano stated that the person leasing this also works at Tilly's Table next door. He stated that this is one (1) of several buildings on the farm and he believed it was a good idea to have it rented and occupied. He believed it was a good idea to have someone on the property 24 hours a day.**

**Legislator Montgomery stated that she was going to vote no on this. She stated that it was nothing personal towards the potential tenant/chef. She stated it is because it was**

not advertised, however, she knows that we are not required to do so. She stated that it does not sit well with her and seems to be unfair to the taxpayer who may need housing. She stated that she did not want to be a residential landlord. She questioned if the person leasing the property was going to be the chef or oversee the property. She believed this situation was too messy.

Legislator Albano believed it made sense to have someone there that had a connection with the farm.

Legislator Sullivan believed it was nice to have a family occupy the farm and keep an eye on it when people are not there. He believed it was a benefit for this resident and the County's farm.

Legislator Montgomery questioned if it was the intention of the lease agreement and questioned if we needed someone to watch over the farm.

Legislator Albano stated that it was not the intention, it was just an added benefit.

#### RESOLUTION #133

#### APPROVAL /LEASE AGREEMENT/ BUILDING # 2 TILLY FOSTER FARM

WHEREAS, the County of Putnam is the owner of certain real property located at 100 Route 312, Brewster, New York 10509, including the numerous buildings located thereon, which is commonly known as the Tilly Foster Farm; and

WHEREAS, one of residential buildings located on the Tilly Foster Farm, known as Building # 2 is presently not needed for the County's use; and

WHEREAS, Jorge Reyes and Rocelia Reyes are desirous of leasing Building # 2 at the Tilly Foster Farm; and

WHEREAS, the County is desirous of leasing Building # 2 at the Tilly Foster Farm to Jorge Reyes and Rocelia Reyes; and

WHEREAS, the County Executive, pursuant to the authority granted to her under Section 31-22 of the Putnam County Code, has entered into negotiations with Jorge Reyes and Rocelia Reyes for the lease of Building # 2 at the Tilly Foster Farm; and

WHEREAS, pursuant to Section 31-22 of the Putnam County Code, the County Executive has requested that the Putnam County Legislature approve such Lease Agreement; now therefore be it

RESOLVED, that Building # 2 at the Tilly Foster Farm constitutes surplus space owned by the County; and be it further

RESOLVED, that the Putnam County Legislature approves the Lease Agreement between the County of Putnam and Jorge Reyes and Rocelia Reyes for Building # 2 at the Tilly Foster Farm, which shall be in substantial conformance with the form attached hereto and made a part hereof as Schedule "A", and that the Putnam County Executive is authorized to execute said Lease Agreement; and be it further

RESOLVED, that the County Attorney is authorized to take whatever legal action is necessary to effectuate the Lease Agreement between the County of Putnam and Jorge Reyes and Rocelia Reyes in the manner approved herein.

BY ROLL CALL VOTE: EIGHT AYES. ONE NAY – LEGISLATOR MONTGOMERY. MOTION CARRIES.

**Item #6g – Approval/ Inclusion of Certain Parcels in Putnam County Agricultural District was next. On behalf of the members of the Physical Services Committee, Legislators Gouldman and Nacerino, Legislator Albano moved the following:**

**Legislator Albano stated that this is the resolution which was tabled from the Full Legislature meeting of July 7, 2020. Legislator Albano stated that at the last meeting he was prepared to vote in favor of this based on the information that was in front of him at that time. He stated that he did not see any violations in writing, and it would fit the criteria. He stated that it is a small farm and he wonders in the future if we should have other conditions attached to small parcels because they can grow and turn into something different. However, at this time he is aware of violations which do not meet the criteria. He stated for those reasons he will be voting no. He hoped they will be able to resolve the issues with the town and he believed they had a lot of potential.**

**Legislator Jonke stated that this is a home rule issue. He stated that we have a bipartisan letter from a bipartisan town board. He stated that they have asked the Legislature not to approve this. He explained that there is a violation on the property which therefore the property does not meet our guidelines for inclusion in the Agricultural District. He questioned whether we should include any farm that is on 1.39 acres, especially on a shared driveway as it is in this case.**

**Legislator Sayegh stated that she will be voting in favor of adding Pro Brothers Farm into the Agricultural District. She stated that according to Agricultural District law the size of the operation is of no consequence. She stated that small farms are just as important as large commercial operations. She explained that small local farms are becoming more important, and are in demand, as we try to buy our produce locally. She believed it was a benefit to the town to have local produce available to its residents. She stated that when Pro Brothers Farm applied to be included in the Agricultural District, they did everything they were asked. They completed the application in good faith. It was investigated by the members of the Agricultural & Farmland Protection Board. The Board then notified the town that Pro Brothers Farm had applied to be included in the Agricultural District. She stated that the town responded and there were no issues or violations. She stated that the Agricultural & Farmland Protection Board members, appointed by the Legislature, voted in good faith based on the information before them to include Pro Brothers Farm in the Agricultural District. She stated that Pro Brothers Farm must still obey the town laws and operate within those laws and obtain any required permits. She stated that Agricultural law does not supersede town zoning. She stated that the Agricultural & Farmland Protection Board had already inquired about violations and had voted to include Pro Brothers Farm in the Agricultural District, and at the time of our Legislative Committee meeting the Town of Southeast still had not issued any violations. She stated that she must vote in favor of the recommendation of our Agriculture & Farmland Protection Board and Pro Brothers Farm. She stated that the violations issued after the fact, for her, are not being considered. She stated that we must vote based on the integrity of our Agriculture & Farmland Protection Board and not get caught up in the politics.**

**Legislator Nacerino read a prepared written statement. She addressed Town of Southeast Supervisor Hay's letter dated, July 30, 2020. She stated that she found it unfortunate that he took her criticism personal, questioning where the animosity and distain for him came from. She explained that nothing could be further from the truth.**

She explained that she was taken back when the Legislature received letters on June 30, 2020 and July 1, 2020 from both the current Supervisor and the former Supervisor, who is the next-door neighbor to the property in question. She stated that the Legislature was also informed 10 minutes prior to the Public Hearing on July 1, 2020 that violations were being issued to Pro Brothers Farm. She stated that submitting the letter at the eleventh hour inhibited the Legislature's ability to discuss this in the Physical Services Committee meeting in an open and transparent manner. She stated that she met Mr. & Mrs. Provetto for the first time the day she went to site walk the property. She stated that the consideration for inclusion into the Agricultural District for this farm was addressed at the June Physical Services Committee meeting. She explained that during said meeting there was no feedback from the Town of Southeast or Legislator Jonke, therefore, it was unanimously approved, a public hearing was held and then went to the Full Legislative meeting for consideration. She explained the procedure that was taken by the Agricultural Board before making a recommendation to the Legislature for inclusion of said property. She stated that the Pro Brothers Farm property was tabled at the Full Legislative meeting held on July 7, 2020. She stated that subsequently she sent a memorandum to Legislator Albano, Chairman of the Physical Services Committee, requesting that this matter be placed back on the agenda for the meeting scheduled on July 21, 2020. She cited an "unwritten rule" Supervisor Hay referenced in his letter which she never heard of. She believed that the onus was on the town for not acting in a timely manner. She stated that the Agricultural District approval is not a town board decision. She stated that while the town board may offer an opinion, it remains a County Legislative decision. She stated that while home rule applies to zoning issues, it does not apply to properties located in the Agricultural District. She stated that New York State has vested that power to the counties. She explained that she supported small farming and agriculture. She stated that we are embarking on a new generation of people investing in consuming produce free of chemicals and pesticides. She stated that Community Supported Agriculture (CSA) are very much in demand. She stated that to insinuate that the motivation of a farmer to seek inclusion in the Agricultural District is merely to circumvent zoning laws is an insult to the work these people do and the Agricultural Board as well. She stated that her interest is giving people a fair shake while promoting good government. She explained that speaking out against what she believed to be an unfair and arbitrary series of events which unfolded was what she was elected to do. She stated that she is proud to stand up for the people who we represent regardless of the Legislative District in which they reside. She explained how she was disheartened that Supervisor Hay wrote a personal letter from his home address and not on the Town of Southeast letterhead which she believed attempted to challenge her integrity. She continued by explaining her opinion of the situation and the manner which was carried out by the town. She also stated that if Pro Brothers Farm was not approved this evening, she was concerned that the Town of Southeast would seek to impose restrictions for farming on small parcels, thereby prohibiting Pro Brothers Farm from applying for inclusion into the Agricultural District in the future. She stated that Supervisor Hay's most recent letter essentially states that he does not support farming on small parcels, asking the Legislature to restrict farming parcels to a minimum of five (5) to 10 acres in size. She stated that this clearly conflicts with the recommendation of the farming experts such as the Agricultural & Farmland Protection Board and Cornell Cooperative Extension, who supports small farms such as Pro Brothers Farm.

Legislator Montgomery thanked everyone for all the information the Legislature has received. She stated that she originally expressed her concerns with the way the Public Hearing was held. She stated that after reading all the letters and hearing everyone's

statements, she believed that we need to take a step back. She stated that she supports farming and how it is evolving. She stated after spending 12 years on a town board, she explained that most items that came before them were land use controversies and problems with neighbors. She suggested asking the PACE Law Center to do a workshop with the Agricultural District and Cornell Cooperative Extension, asking them to assist in coming up with a new plan on how we will see this in the future. She stated that she has a lot of respect for the town boards because she understands what they are up against. She believed that we need everyone to work through this and come to better terms on the process. She understands and explained the difficulty when dealing with neighbors who have issues with each other. She stated that this is a difficult vote for her because she does support where farming is going, however she believed that we needed to bring the towns in on the conversation with the Agricultural & Farmland Protection Board and some legal expertise from perhaps a land use law center.

Legislator Castellano stated that at the Public Hearing on July 1, 2020 the Town of Southeast unanimously voted against what the Legislature was proposing. She stated that there was also a former Town Board member, currently on the Planning Board, who was also against it. He stated that the most important thing to local government is zoning. He stated that as Legislator Montgomery expressed this is a home rule issue. He stated that they are elected by the residents of that town to make the zoning laws. He stated that this residential property was purchased in 2013, it is 1.39 acres, it has a shared driveway and has a well and septic. He appreciated what Pro Brothers Farm has accomplished on 1/10 of an acre of farming. He stated that the property is not commercial or zoned for farming; it is residential. He stated that the State considers farms seven (7) acres or more in order to get the tax exemption. He believed that the smallest parcel which was approved for inclusion was approximately 5.5 acres. He believed that it was not appropriate for the Legislature to intervene when a Town Board unanimously agrees that they do not believe this parcel should be zoned as a farm. He believed that we needed to respect home rule. He stated that he understands why the Agricultural & Farmland Protection Board is in place, however, he believed that it appears that this is trying to skirt the zoning regulations. He stated that although it was said over and over again that they must comply with zoning regulations, he stated that they are in a residential zone, they are not in a farming or commercial area, so he believed that they were not respecting the zone. He believed this was a town issue and should be resolved by the town.

Legislator Albano explained that he voted no to table this item and was going to vote yes to include the parcel in the Agricultural District. He stated that the violations did actually exist although they were not documented at that time. He explained that now that they are documented. The parcel does not meet the requirement. He stated that he would not go by the size of the property because that is not part of the criteria, however, he believed in the future we needed to address this. He stated at this time he would be voting no.

Legislator Nacerino asked Legislative Counsel Firriolo to speak about home rule.

Legislative Counsel Firriolo stated that the term "home rule" is traditionally used to refer to areas of the law which are preserved for a local government entity to have jurisdiction over. He stated that it is also used colloquially to mean an issue of concern to a locality. He stated that in this case, under the technical use of the term home rule, the decision as to whether a parcel is included in the Agricultural District is left to the counties; not the

towns. He stated that the towns still retain home rule jurisdiction on zoning. He stated that there is a split of home rule control over these types of parcels. He stated that the decision of whether something is or is not in the Agricultural District is not a decision made by the town. He stated that the town can have input into it; which they certainly have. He explained that having building violations at the time of application for inclusion in the Agricultural District, under the Legislature's criteria, would be considered disqualified. He believed what Legislator Nacerino was referring to was that it would not be a town home rule jurisdictional issue as to whether or not a parcel is included in the Agricultural District. He stated that it would strictly be the purview of the County Legislature.

Legislator Castellano believed that the most important thing was zoning by the municipality. He stated that there is bipartisan support by the entire Town Board, a former Town Board member, who is a current member of the Planning Board who are all saying this is inappropriate for their town. He stated that there is a split between the County and Town issue. He believed if you were the neighbor, regardless of whether you were a past elected official or not, you still have the right to say something about it. He believed it was not the right thing when it is a residential property. He hoped that they would resolve the issue with the Town and move forward next year by putting their application in again. He stated that he is going with what the State says where you do not receive the tax exemption unless it is seven (7) acres. He stated that this is also the smallest parcel, to his knowledge, that has ever been included in the Agricultural District.

Legislator Jonke stated that he was using home rule in the colloquial sense and the spirit of having the Town Board weigh in on this item. He stated that he was going along with duly elected officials representing the Town and listening to their opinion.

Legislator Albano stated that if Pro Brothers Farm addresses the two (2) violations they have, under the current criteria, they would be eligible next year. He stated that if we are concerned about the size of the parcels then we should address our criteria, so this issue does not come up in the future.

Legislator Nacerino wanted to clarify that being included in the Agricultural District is not necessarily a tax exemption.

Legislator Castellano concurred. He stated that he was concerned they were evading certain zoning laws.

Legislator Nacerino stated that her greatest fear was that the Town of Southeast would seek to impose restrictions for the upcoming year and make it impossible for Mr. Provetto to apply again.

Chairwoman Addonizio read a letter received from Senior Resource Educator, Jennifer Lerner, of Cornell Cooperative Extension of Putnam County which was received by the Legislature. Ms. Lerner explained how the face of farming is changing across the United States; starting out with small acreage or leased land. She explained how small farms have been shown to create a 2.12 economic multiplier for their local economies in New York State. She believed if we supported our Putnam farms, we were making an investment not only in our food system, but in the economic development of our County. She stated that small farms account for 58% of all direct-to consumer sales of fresh produce and farm products in the U.S. via CSAs, farmer's markets, and roadside stands.

She stated that local farms employ a local workforce who spend their money in local economies (2.12 multiplier), build resilient local food systems that experience less disruption during emergencies, and contribute to local food banks by donating excess produce. She urged the Legislators to consider the changing face of farming, thinking of small farms as part of a resilient local food system and economy.

Chairwoman Addonizio called for a vote on the resolution.

By Roll Call Vote: Three Ayes – Legislators Nacerino, Sayegh and Chairwoman Addonizio. Six Nays – Legislators Albano, Castellano, Gouldman, Jonke, Montgomery and Sullivan. Motion Fails.

#### **APPROVAL / INCLUSION OF A CERTAIN PARCEL IN PUTNAM COUNTY AGRICULTURAL DISTRICT**

WHEREAS, by Resolution #81 of 2003, the Putnam County Legislature created an Agricultural District in the County of Putnam; and

WHEREAS, by Resolution #193 of 2011, after the 8<sup>th</sup> year anniversary of the formation of the district, the Putnam County Legislature modified said Putnam County Agricultural District #1, and

WHEREAS, by Resolution #244 of 2003, the Putnam County Legislature established the month of November in which a landowner may request inclusion in the Putnam County Agricultural District; and

WHEREAS, by Resolution #154 of 2015, the Putnam County Legislature changed the annual thirty-day inclusion request period, from the month of November to April 1<sup>st</sup> through April 30<sup>th</sup>, commencing in the year 2016 and each year thereafter; and

WHEREAS, November 19, 2019 marked the second 8-Year Anniversary of the formation of this district requiring the Putnam County Legislature to review this district and either continue, terminate or modify the district created; and

WHEREAS, by Resolution #204 of 2019 the Putnam County Legislature determined that the Putnam County Agricultural District No. 1 remained the same in accordance with the recommendations of the Putnam County Agriculture and Farmland Protection Board to consist of 157 parcels with a total acreage of 5,113.9 acres; and

WHEREAS, requests were presented to the Putnam County Legislature to modify the existing Agricultural District in the County of Putnam by including the following parcels in the District:

#### **Town of Philipstown:**

Horsemen's Trail Farm (David Vickery) – Tax Map #16.12.-1-5.2 (6.77 acres) Tax Map #16.12.-1-5.3 (4.8 acres) Total Acreage: 11.57

#### **Town of Putnam Valley:**

Valley View Farm – Cimarron Ranch (Alexander Kaspar) – Tax Map #72.-1-47 (25.18 acres) Tax Map #72.-1-50 (113.10 Acres) Total Acreage: 138.28

**Town of Southeast:**

**Pro Brothers Farm (Christian Provetto & Kirsten Banga) – Tax Map #47.-3-27 (1.3 acres)  
Total Acreage: 1.3**

**Total acreage in petitions: 151.15**

**WHEREAS, the Putnam County Agriculture and Farmland Protection Board considered the requests for inclusion and reported that the parcels for inclusion located within the Town of Philipstown and the Town of Southeast would serve the public interest by assisting in maintaining a viable agricultural industry within the District and recommended the inclusion of said parcels in the Putnam County Agricultural District; and**

**WHEREAS, the Physical Services Committee of the Putnam County Legislature reviewed and approved the recommendations made by the Putnam County Agriculture & Farmland Protection Board; and**

**WHEREAS, pursuant to Article 25 AA of the Agriculture and Market Law, section 303-b, a public hearing on the requests was conducted by the Putnam County Legislature on July 1, 2020; and**

**WHEREAS, by Resolution #117 of 2020, the Putnam County Legislature did approve inclusion within the Agricultural District of the above-named parcels located in the Town of Philipstown and rejected inclusion of the above-named parcels located within the Town of Putnam Valley; and**

**WHEREAS, the Putnam County Legislature has considered the comments of the speakers at the public hearing, the recommendations of the Putnam County Agricultural and Farmland Protection Board, the various letters and comments received in support of and in opposition to the inclusion of these parcels in the Agricultural District; now therefore be it**

**RESOLVED, that the Putnam County Legislature accepts and adopts the findings provided by the Putnam County Agriculture and Farmland Protection Board with respect to the above-described parcel located in the Town of Southeast; and be it further**

**RESOLVED, that the Putnam County Legislature hereby includes in the Putnam County Agricultural District the following Tax Map identified parcel:**

**Town of Southeast:**

**Pro Brothers Farm (Christian Provetto & Kirsten Banga) – Tax Map #47.-3-27 (1.3 acres)  
Total Acreage: 1.3**

**For a Total of 1.3 acres.**

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE  
(Chairwoman Sayegh, Legislators Addonizio & Albano)**

**Item #6h – Approval/ Budgetary Amendment (20A037)/ Social Services/ Crime Victims Board was next. Chairwoman Addonizio recognized Legislator Sayegh, Chairwoman of the Health, Social, Educational & Environmental Committee. On behalf of the members of the Committee, Legislators Addonizio and Albano, Legislator Sayegh moved the following:**

**RESOLUTION #134**

**APPROVAL/ BUDGETARY AMENDMENT / SOCIAL SERVICES/ CRIME VICTIM SERVICES**

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (20A037) to reflect grant budget modifications in accordance with spending adjustment request approved by the NYS Office of Victim Services for the period of 10/1/19 through 9/30/20; and

WHEREAS, the grant amendment approved the use of unspent grant funds resulting from an unfilled grant budget position and cell phone savings for the period 10/1/19 through 12/31/19, as well as COVID 19 travel/training restrictions and supplies for the purpose of renovating space at the Child Advocacy Center (CAC); and

WHEREAS, the renovations will create a handicap accessible medical room for sexual assault examinations, a therapy room and relocate the CAC forensic interview room; and

WHEREAS, the amount of grant savings to be allocated for this project is \$29,076.91; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**Increase Estimated Revenues:**

22071000 446131	OEOP Crime Victim – Crime Victims Board	21,904.27
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**Increase Appropriations:**

22071000	OEOP Crime Victim	
54710	Maintenance & Repairs	29,076.91

**Decrease Appropriations:**

22071000	OEOP Crime Victim	
54640	Education & Travel	5,640.00
54675	Travel	299.64
54310	Office Supplies	550.00
54410	Supplies & Materials	<u>683.00</u>
		7,172.64

2020 Fiscal Impact – 0 –

2021 Fiscal Impact – 0 –

**BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.**

Item #6i – Approval/ Appointment/ Putnam County Mental Health Community Services Board was next. On behalf of the members of the Health, Social, Educational & Environmental Committee, Legislators Addonizio and Albano, Legislator Sayegh moved the following:

**RESOLUTION #135**

**APPROVAL/ APPOINTMENT/ PUTNAM COUNTY MENTAL HEALTH COMMUNITY SERVICES BOARD**

**RESOLVED**, that the following be appointed to the Putnam County Mental Health Community Services Board:

Jessica Baumann, Town of Patterson, to fill an unexpired four (4) year term; said term to expire December 31, 2020.

And be it further

**RESOLVED**, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

**BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.**

**AUDIT & ADMINISTRATION COMMITTEE  
(Chairman Castellano, Legislators Gouldman & Sayegh)**

Item #6j – Approval/ Budgetary Amendment (20A036)/ Commissioner of Finance/ Vacancy Control Factor April through June 2020 was next. Chairwoman Addonizio recognized Legislator Castellano, Chairman of the Audit & Administration Committee. On behalf of the members of the Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

**RESOLUTION #136**

**APPROVAL/ BUDGETARY AMENDMENT / COMMISSIONER OF FINANCE/ VACANCY CONTROL FACTOR APRIL THROUGH JUNE 2020**

**WHEREAS**, the Commissioner of Finance has requested a budgetary amendment (20A036) to provide for the Vacancy Control Factor for April through June 2020; and

**WHEREAS**, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

**RESOLVED**, that the following budgetary amendment be made:

**GENERAL FUND:**

**Decrease Estimated Appropriations:**

SEE ATTACHED SHEET	Personal Services	331,407
SEE ATTACHED SHEET	FICA	25,352
SEE ATTACHED SHEET	Dental	2,512
SEE ATTACHED SHEET	Life Insurance	854
SEE ATTACHED SHEET	Health Insurance	42,618
SEE ATTACHED SHEET	Vision	61
SEE ATTACHED SHEET	Flex Plan	<u>3,801</u>
		406,605

**Increase Estimated Appropriations:**

10199000 54980	Contingency	406,605
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2020 Fiscal Impact - (406,605)  
2021 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6k – Approval/ Budgetary Amendment (20A039)/ Health Department/  
Reorganization was next. On behalf of the members of the Audit & Administration  
Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the  
following:

RESOLUTION #137

APPROVAL/ BUDGETARY AMENDMENT / HEALTH DEPARTMENT/ REORGANIZATION

WHEREAS, at the Personnel Committee meeting held on July 14, 2020, the  
Committee reviewed and approved the Reorganizational proposal submitted by the  
Health Department; and

WHEREAS, the Commissioner of Finance has provided budgetary amendment  
(20A039) in order to implement said approved Health Department Reorganization; and

WHEREAS, the Audit & Administration Committee has reviewed and approved  
said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Estimated Appropriations:

10401000 51000 (110)	Personnel Services (Office Asst)	15,145
10296000 51000 (102)	Personnel Services (Assoc Act Clk)	1,339
10296000 58002	Fica	102
10405900 51000 (111)	Personnel Services (Sr Clerk)	25,778
10405900 51000 (103)	Personnel Services (El Serv Coord)	1,351
10405900 51000 (105)	Personnel Services (El Serv Coord)	1,351
10405900 51000 (107)	Personnel Services (El Serv Coord)	1,351
10405900 51000 (108)	Personnel Services (El Serv Coord)	<u>1,351</u>
		47,768

Decrease Estimated Appropriations:

10401000 51000 (101)	Principal Typist	36,470
10401000 51094	Temporary	2,664
10405900 51000 (101)	Personnel Serv (Adm El/ Pre K)	93,947
10401000 58002	Fica	1,835
10401000 58008	Health Insurance	11,733
10405900 58002	Fica	4,802
10405900 58008	Health Insurance	<u>30,416</u>
		181,867

Decrease Estimated Revenues:

10401000 434011	State Aid – Public Health	8,636
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Increase Estimated Appropriations:

10199000 54980	Contingency	125,463
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2020 Fiscal Impact (125,463)  
2021 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #7 – Other Business

Legislator Jonke made a motion to accept the other business item, “Approval/ Litigation Settlement” for placement and potential approval on the agenda; seconded by Legislators Albano and Sullivan.

By Roll Call Vote: All Ayes. Carried Unanimously.

Item #7a – Approval/ Litigation Settlement was next.

At 8:42 P.M., Chairwoman Addonizio made a motion to go into executive session; seconded by Legislators Albano and Castellano. All in favor.

At 10:08 P.M., Legislator Jonke made a motion to come out of executive session; seconded by Legislator Albano. All in favor.

Chairwoman Addonizio stated that no action was taken.

Chairwoman Addonizio asked if there was a second on the motion to move the resolution.

There was no second on the resolution. Motion fails.

#### APPROVAL/ LITIGATION SETTLEMENT

WHEREAS, on or about October 16, 2017, the Plaintiff, Anthony DiPippo, commenced a federal civil rights action against the County of Putnam, the Putnam County Sheriff’s Department, Sheriff Robert Thoubboron, Daniel Stephens, Patrick Castaldo, William Quick and Victor Nestor alleging malicious prosecution and a violation of his constitutional right to due process stemming from the rape and murder of Josette Wright in 1994; and

WHEREAS, Plaintiff sought recovery for compensatory, consequential and punitive damages as a result of this claim; and

WHEREAS, Plaintiff has proposed a settlement with the County, subject to the Legislature’s approval, in which the County would pay Plaintiff the sum of twelve million (\$12,000,000.00) dollars; and

WHEREAS, the County Attorney and the County’s insurance coverage counsel, John J. Walsh, II, both recommend the settlement as an alternative to trial; and

WHEREAS, NYMIR has not yet agreed to the proposed settlement, but is convening a claims panel meeting for Wednesday, August 5, 2020 to discuss the potential for settlement in the amount of twelve million (\$12,000,000.00) dollars; and

WHEREAS, the County of Putnam strongly urges NYMIR to approve the settlement as an alternative to trial so as to minimize the County’s exposure and risk of an exorbitant verdict; and

**WHEREAS, the settlement is in the public interest and would avoid the costs of further litigation, of liability for an enormous counsel fee award and the risk of an extremely high jury verdict; now therefore be it**

**RESOLVED, that the County of Putnam approves the settlement of this matter for the sum of twelve million (\$12,000,000.00) dollars.**

**Item #8 – Recognition of Legislators**

**Legislator Sullivan explained that due to the effect of this week's Tropical Storm Isais, he wanted to thank the Administration, all the County employees and first responders who have been working tirelessly around the clock coordinating efforts to clear the roads and restore power to our residents.**

**Chairwoman Addonizio agreed that everyone has been working very hard. She stated that she went to the Paladin Center today and the National Guard was there helping with the dry ice distribution. She stated that there was a shortage of dry ice and the County was very happy to receive that today to distribute it to the towns. She too helped deliver some to the seniors who contacted her.**

**There being no further business, at 10:13 P.M., Chairwoman Addonizio made a motion to adjourn; seconded by Legislator Albano. All in favor.**

**Respectfully submitted by Diane Schonfeld, Clerk.**

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

Toni E. Addonizio *Chairwoman*  
Neal L. Sullivan *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

**SPECIAL MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
Rescheduling Regular Meeting of  
August 4, 2020 which was canceled  
Due to State of Emergency/Tropical Storm Isaias**

**HELD VIA AUDIO WEBINAR PURSUANT TO TEMPORARY EMERGENCY ORDERS**

**Friday                      August 7, 2020                      7:00 P.M.**

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call
4. Approval of Minutes – Regular Meeting – June 2, 2020  
Public Hearing Agr. District – July 1, 2020  
Regular Meeting – July 7, 2020
5. Correspondence
  - a) County Auditor
6. Pre-filed resolutions:

**PROTECTIVE SERVICES COMMITTEE  
(Chairman Jonke, Legislators Nacerino & Sullivan)**

- 6a. Approval/ Grant Application/ Bureau of Emergency Services/ FY2020 Emergency Management Performance Grant COVID-19 Supplemental (EMPG-S) Program
- 6b. Approval/ Support for Legislation Allowing Shared Local Control of County Correctional Facilities' Staffing Ratios

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE**  
(Chairman Sullivan, Legislators Albano & Castellano)

- 6c. (1) Approval/ Establishment of Putnam County Human Rights Commission  
(2) Approval/ Establishment of Putnam County Human Rights Commission  
(Revisions made per discussions at Rules Committee Meeting)
- 6d. Approval/ Confirmation / Appointment/ Putnam County Board of Ethics

**PHYSICAL SERVICES COMMITTEE**  
(Chairman Albano, Legislators Gouldman & Nacerino)

- 6e. Approval/ Offer County Property for Sale Utilizing Real Estate Broker & MLS Pursuant to Chapter 31 of the Putnam County Code/ 20 Fair Street, Town of Carmel (White house)
- 6f. Approval/ Lease Agreement/ Building #2 Tilly Foster Farm
- 6g. Approval/ Inclusion of Certain Parcels in Putnam County Agricultural District  
(Pro Brothers Farm parcel Tabled from July 7, 2020 Full mtg)

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE**  
(Chairwoman Sayegh, Legislators Addonizio & Albano)

- 6h. Approval/ Budgetary Amendment (20A037)/ Social Services/ Crime Victims Board
- 6i. Approval/ Appointment/ Putnam County Mental Health Community Services Board

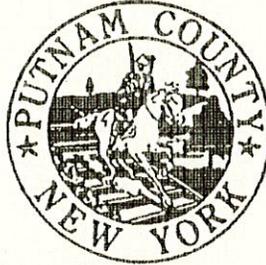
**AUDIT & ADMINISTRATION COMMITTEE**  
(Chairman Castellano, Legislators Gouldman & Sayegh)

- 6j. Approval/ Budgetary Amendment (20A036)/ Commissioner of Finance/ Vacancy Control Factor April through June 2020
- 6k. Approval/ Budgetary Amendment (20A039)/ Health Department/ Reorganization
- 7. Other Business
- 8. Recognition of Legislators
- 9. Adjournment

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

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Neal L. Sullivan *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



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Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

**REGULAR MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
HELD VIA AUDIO WEBINAR PURSUANT TO TEMPORARY EMERGENCY ORDERS**

**Tuesday                      August 4, 2020                      7:00 P.M.**

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call
4. Approval of Minutes – Regular Meeting – June 2, 2020  
Public Hearing Agr. District – July 1, 2020  
Regular Meeting – July 7, 2020
5. Correspondence
  - a) County Auditor
6. Pre-filed resolutions:

**PROTECTIVE SERVICES COMMITTEE  
(Chairman Jonke, Legislators Nacerino & Sullivan)**

- 6a. Approval/ Grant Application/ Bureau of Emergency Services/ FY2020 Emergency Management Performance Grant COVID-19 Supplemental (EMPG-S) Program
- 6b. Approval/ Support for Legislation Allowing Shared Local Control of County Correctional Facilities' Staffing Ratios

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE**  
(Chairman Sullivan, Legislators Albano & Castellano)

- 6c. (1) Approval/ Establishment of Putnam County Human Rights Commission  
(2) Approval/ Establishment of Putnam County Human Rights Commission  
(Revisions made per discussions at Rules Committee Meeting)
- 6d. Approval/ Confirmation / Appointment/ Putnam County Board of Ethics

**PHYSICAL SERVICES COMMITTEE**  
(Chairman Albano, Legislators Gouldman & Nacerino)

- 6e. Approval/ Offer County Property for Sale Utilizing Real Estate Broker & MLS Pursuant to Chapter 31 of the Putnam County Code/ 20 Fair Street, Town of Carmel (White house)
- 6f. Approval/ Lease Agreement/ Building #2 Tilly Foster Farm
- 6g. Approval/ Inclusion of Certain Parcels in Putnam County Agricultural District  
(Pro Brothers Farm parcel Tabled from July 7, 2020 Full mtg)

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE**  
(Chairwoman Sayegh, Legislators Addonizio & Albano)

- 6h. Approval/ Budgetary Amendment (20A037)/ Social Services/ Crime Victims Board
- 6i. Approval/ Appointment/ Putnam County Mental Health Community Services Board

**AUDIT & ADMINISTRATION COMMITTEE**  
(Chairman Castellano, Legislators Gouldman & Sayegh)

- 6j. Approval/ Budgetary Amendment (20A036)/ Commissioner of Finance/ Vacancy Control Factor April through June 2020
- 6k. Approval/ Budgetary Amendment (20A039)/ Health Department/ Reorganization
- 7. Other Business
- 8. Recognition of Legislators
- 9. Adjournment

# 4 (2)

**AGENDA  
SPECIAL MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
CALLED BY THE CLERK AT THE REQUEST OF THE CHAIRWOMAN  
Held Via Audio Webinar Pursuant to Temporary Emergency Orders**

Tuesday August 11, 2020  
(Immediately following Protective & Eco Mtgs. starting at 6:00 P.M.)

The meeting was called to order at 6:34 P.M. by Chairwoman Addonizio who led in the Pledge of Allegiance and Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Nacerino, Albano, Jonke, Castellano, Sayegh, and Chairwoman Addonizio were present. Also present was Legislative Counsel Firriolo. Legislator Sullivan arrived at 6:40 P.M.

**Item #4 – Approval/ Litigation Settlement was next.**

Chairwoman Addonizio explained that this proposed litigation settlement needs further discussion and legal advice from our County Attorney. She called for a motion to go into executive session.

At 6:36 P.M., Legislator Albano made a motion to go into executive session; seconded by Legislator Jonke. All in favor.

At 7:13 P.M., Legislator Jonke made a motion to come out of executive session; seconded by Legislator Albano and Sullivan. All in favor.

No action was taken.

Chairwoman Addonizio called for a motion to move the resolution.

Legislator Jonke moved the following resolution; seconded by Legislator Sullivan.

Chairwoman Addonizio stated that we had the opportunity to thoroughly discuss this matter in executive session tonight, and at least twice before. She stated that we had the opportunity to ask questions to our County Attorney and Legislative Counsel. She stated that in our discussion now, she cautioned all the Legislators not to discuss any confidential information as part of their comments on this resolution.

Legislator Albano stated that this is the most difficult decision he has had to make in his nine (9) plus years serving as Legislator. He stated that his vote is based on advice and input from those who are very familiar with this case, which includes our insurance provider and attorneys. He stated that he is compelled to make this decision; and it is not a decision he makes from his heart. He stated that he will be voting yes.

Legislator Jonke stated that the County would be faced with a potential catastrophic loss if this case went the wrong way. He stated that the insurance companies are not in the business of handing out money; yet they are recommending this settlement. He stated

that we have been given advice by the attorney for the insurance company, by our Commissioner of Finance, County Attorney and Legislative Counsel. He stated that, as distasteful as it is, to vote yes would be a decision to minimize the fiscal risk to the taxpayers of Putnam County. Therefore, he stated that unfortunately he would have to support the settlement.

Legislator Sullivan stated that this is a very distasteful position to be in as a County official. He stated that the approval of a settlement of such a large sum of money, \$12 million, is not taken lightly. He stated that he is loathed to agree to the payment of any some of money to someone who could have possibly committed such a heinous crime. However, he is supporting this decision because it is fiscally prudent and has been unequivocally recommended by our counsel, our insurer and our Commissioner of Finance. He stated that there are many factual allegations which could prove to be problematic to the County at trial, not the least of which is the fact that various Sheriff's Department personnel involved in the case provided contradictory and troubling testimony regarding their investigation of the crime, and actually admitting to having a policy at the Sheriff's Department of not adhering to the requirements of turning over evidence which could have been helpful to the defense. He stated as many people may be aware, we have been reviewing the policies and procedures of the Sheriff's Department. He stated that it behooves us, as a Legislature, to review the many policies and procedures of the Sheriff's Department to mitigate future risks to the County. He explained that it is the Legislature's role to limit the County's liability in any way possible. He stated that this case only reinforces the need for the Legislature to review many of the policies and procedures of the Sheriff's Department to protect the County and the taxpayers from any future lawsuits. He stated that the decision to settle, therefore, is simply a mechanism to eliminate the risk of the possibility of a devastating jury verdict later on. He stated that trying a Federal case in the current environment of anti-law enforcement may prove to be risky. He stated that given these facts, he believed that the settlement of this case, with a total liability of \$200,000 to the County, is a successful resolution of this case.

Legislator Nacerino stated that while this matter may be challenging to all of us on a multitude of levels, it is our fiduciary responsibility to remain focused on the best interest of the taxpayers of Putnam County. She stated that given the information and risk factors presented to us by the attorneys and our Commissioner of Finance, she believed we were doing just that. Therefore, she stated that she would be voting yes with a heavy heart this evening.

Chairwoman Addonizio stated that we have taken serious consideration on what is before us this evening. She stated that this is an issue of great magnitude. Mr. DiPippo was acquitted and today he is a free man who is bringing a lawsuit against Putnam County. She stated that our County insurance coverage counsel, along with our County Attorney, Defense Counsel and Legislative Attorney, strongly recommend that we settle this case. She stated that the settlement of \$12 million will cost the County \$200,000. She stated that as a Legislative body, we have a fiscal responsibility to the taxpayers of Putnam County. She stated that if we do not settle this case, the County could face paying millions of dollars more plus the cost of legal fees for both sides. She stated that we would be faced with a tremendous amount of risk. She stated that we could also lose our Moody's bond rating, resulting in a loss of hundreds of thousands of dollars. She stated that she was sorry this was before us this evening and that this was one of the most difficult decisions that she had to make as a Legislator.

Legislator Montgomery explained, that as a matter of principal, we do not settle a litigation to maintain the County's bond rating. She stated that we are not in a position to be borrowing money anyway. She explained that our District Attorney has advised us strongly. She stated that she appreciated the hard work that has gone into this on both sides, however, she stated that she would be voting no.

Chairwoman Addonizio called for a Roll Call Vote.

#### **RESOLUTION #138**

#### **APPROVAL/ LITIGATION SETTLEMENT - DiPIPPO V. COUNTY OF PUTNAM**

**WHEREAS, on or about October 16, 2017, the Plaintiff, Anthony DiPippo, commenced a federal civil rights action against the County of Putnam, the Putnam County Sheriff's Department, Sheriff Robert Thoubboron, Daniel Stephens, Patrick Castaldo, William Quick and Victor Nestor alleging malicious prosecution and a violation of his constitutional right to due process stemming from the rape and murder of Josette Wright in 1994; and**

**WHEREAS, Plaintiff sought recovery for compensatory, consequential and punitive damages as a result of this claim; and**

**WHEREAS, Plaintiff has proposed a settlement with the County, subject to the Legislature's approval, in which the County would pay Plaintiff the sum of twelve million (\$12,000,000.00) dollars; and**

**WHEREAS, the County Attorney and the County's insurance coverage counsel, John J. Walsh, II, both recommend the settlement as an alternative to trial; and**

**WHEREAS, NYMIR has not yet agreed to the proposed settlement, but is convening a claims panel meeting for Wednesday, August 5, 2020 to discuss the potential for settlement in the amount of twelve million (\$12,000,000.00) dollars; and**

**WHEREAS, the County of Putnam strongly urges NYMIR to approve the settlement as an alternative to trial so as to minimize the County's exposure and risk of an exorbitant verdict; and**

**WHEREAS, the settlement is in the public interest and would avoid the costs of further litigation, of liability for an enormous counsel fee award and the risk of an extremely high jury verdict; now therefore be it**

**RESOLVED, that the County of Putnam approves the settlement of this matter for the sum of twelve million (\$12,000,000.00) dollars.**

**BY ROLL CALL VOTE: EIGHT AYES. ONE NAY – LEGISLATOR MONTGOMERY. MOTION CARRIES.**

#### **Item #5 Other Business**

**Item #5a - Approval/ Memorialization/ Opposing Governor Cuomo's Executive Order 202.52 was next.**

Chairwoman Addonizio made a motion pursuant to Rule 5(A)-9 to present a pre-filed Resolution for addition to the agenda for discussion and vote; Seconded by Legislator Jonke.

Legislator Montgomery stated that this resolution did not receive a second to move out of Economic, Development & Energy Committee meeting.

Legislative Counsel Firriolo stated that any Legislator is allowed to bring forward a pre-filed resolution as other business/ new business at a Full Legislative meeting as long as it has been pre-filed and there is a majority vote to add it to the agenda as other business.

**BY ROLL CALL VOTE: SEVEN AYES. ONE NAY – LEGISLATOR MONTGOMERY. ONE ABSTENTION – LEGISLATOR GOULDMAN. MOTION CARRIES.**

Legislator Montgomery stated that once again the Legislature is sending a resolution up to the State and she hoped for more action to be taken to respond to the COVID crisis being that we don't have a line item in our budget for an epidemiologist. She stated that we have not responded or asked pertinent questions to the response for COVID. She stated that we are just sending a resolution to the State on something they have already acted on. She said, why don't we take care of our own?

Chairwoman Addonizio called for a Roll Call Vote.

**RESOLUTION #139**

**MEMORIALIZATION/ OPPOSING GOVERNOR CUOMO'S EXECUTIVE ORDER 202.52 REQUIRING BUSINESSES LICENSED BY THE STATE LIQUOR AUTHORITY TO SERVE AN ALCOHOLIC BEVERAGE ONLY IF SUCH ALCOHOLIC BEVERAGE IS ACCOMPANIED BY A FOOD ITEM**

WHEREAS, on July 16, 2020, Executive Order 202.52 was issued by Governor Cuomo which requires businesses, licensed by the New York State Liquor Authority for on-premises service of alcoholic beverages, to serve an alcoholic beverage only if the service is accompanied by the purchase of a food item by each individual that is being served an alcohol beverage; and

WHEREAS, Putnam County has suffered significant economic losses due to the COVID-19 shutdown; and

WHEREAS, under Executive Order 202.52, small businesses will no longer be able to keep a bar open unless the kitchen is open, which will result in shorter hours, reduced revenue and reduction in employees; and

WHEREAS, small businesses are the key driver of our County's economy, and they have been disproportionately impacted by the shutdown and are in grave danger of failing and may never re-open; and

WHEREAS, the restrictions issued under Executive Order 202.52 cause undue hardship for bars and restaurants within Putnam County and may cause some to close permanently; now therefore be it

RESOLVED, that the Putnam County Legislature hereby strongly urges Governor Cuomo to rescind Executive Order 202.52 immediately; and be it further

RESOLVED, that the Clerk of the Putnam County Legislature forward a copy of this resolution to Governor Andrew M. Cuomo, Senate Majority Leader Andrea Stewart-Cousins, Assembly Speaker Carl Heastie, Senator Susan Serino, Senator Peter Harckham, Assemblywoman Sandra Galef and Assemblyman Kevin Byrne and New York State Association of Counties.

**BY ROLL CALL VOTE: SEVEN AYES. ONE NAY – LEGISLATOR MONTGOMERY. ONE ABSTENTION – LEGISLATOR GOULDMAN. MOTION CARRIES.**

**There being no further business, at 7:28 P.M., Chairwoman Addonizio made a motion to adjourn; seconded by Legislator Albano. All in favor.**

**Respectfully submitted by Diane Schonfeld, Clerk.**

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

Toni E. Addonizio *Chairwoman*  
Neal L. Sullivan *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

**REVISED  
AGENDA  
SPECIAL MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
CALLED BY THE CLERK AT THE REQUEST OF THE CHAIRWOMAN  
Held Via Audio Webinar Pursuant to Temporary Emergency Orders**

**Tuesday August 11, 2020**  
**(Immediately following Protective & Eco Mtgs. starting at 6:00 P.M.)**

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call
4. Approval/ Litigation Settlement - DiPippo v. County of Putnam
5. Other Business
  - a. Approval/Resolution Opposing Executive Order #202.52 Requiring Business Licensed by the State Liquor Authority to Serve an Alcoholic Beverage Only if Such Alcoholic Beverage is Accompanied by a Food Item/Cattaraugus County Resolution
6. Adjournment

#4 (3)

REGULAR MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
HELD VIA AUDIO WEBINAR PURSUANT TO TEMPORARY EMERGENCY ORDERS

Tuesday                      September 1, 2020                      7:00 P.M.

The meeting was called to order at 7:03 P.M. by Chairwoman Addonizio who led in the Pledge of Allegiance and Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Nacerino, Albano, Jonke, Castellano, Sayegh, Sullivan and Chairwoman Addonizio were present. Also present was Legislative Counsel Firriolo.

Proclamations

Chairwoman Addonizio stated that the proclamations will be mailed to the relevant parties.

NATIONAL RECOVERY MONTH – SEPTEMBER 2020

WHEREAS, Behavioral health is an essential part of one's overall wellness; and  
WHEREAS, Prevention of mental and substance use disorders works, treatment is effective, and people recover in our area and around the nation; and

WHEREAS, Preventing and overcoming mental and substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, We must encourage relatives and friends of people with mental and substance use disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

WHEREAS, To help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), the Putnam County Executive, and the Putnam County Legislature invite all residents of Putnam County to participate in National Recovery Month; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim September 2020 as *National Recovery Month* and together with the Prevention Council of Putnam and the Putnam County Communities that Care Coalition encourage all Putnam County residents to observe this month with appropriate programs, activities, and ceremonies to support this year's *Recovery Month*.

9/11 DAY OF SERVICE & REMEMBRANCE

WHEREAS, On September 11, 2001, the peace and security of our nation was shattered by terrorist attacks that killed many innocent people at the World Trade Center towers in New York City, at the United States Pentagon, and in the pristine fields of Shanksville, Pennsylvania. Although the terrorists' goal was to strike a powerful blow to the hearts of all Americans and tear at the fabric of our nation, arising from the very ashes of that tragedy came a remarkable spirit of unity, compassion, and determination that will never be forgotten, just as we will never forget those who were lost and injured on that

day, and those who came to service during the rescue and recovery effort and in defense of our Nation both at home and abroad; and

WHEREAS, people of all ages and walks of life, across America, and around the world, collectively witnessed an event of immense tragedy on September 11, 2001; and

WHEREAS, an unprecedented, historic bonding of Americans ascended from the collective shock, unifying the Country in an outpouring of national spirit, pride, selflessness, generosity, courage, and service; and

WHEREAS, many brave people heroically, tirelessly, and courageously participated in an extraordinarily difficult and dangerous rescue and recovery effort, in some cases voluntarily putting their own well-being at risk; and

WHEREAS, on September 11, 2009, the President of the United States issued the Patriot Day Proclamation officially and permanently designating September 11<sup>th</sup> as a National Day of Service & Remembrance, and calling upon all interested Americans to participate in this observance through moments of silence, the flying of the flag of the United States at half-staff, as well as community service and charitable activities in tribute and remembrance; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature recognize the Putnam Communities that Care Coalition, the Mental Health Association in Putnam, the Joseph Dwyer Vet2Vet Program, and the Putnam County Veterans Service Agency for coordinating a community event that will invite and welcome residents to write "Thank You" letters to First Responders, Veterans both abroad and at home, Police Officers, and Firefighters and express their sincere observance and appreciation for the outpouring of dedicated service. September 11<sup>th</sup> will never, and should never be just another day in the hearts and minds of all Americans and people around the world.

#### Item #4 – Approval of Minutes – Public Hearing Agr. District – July 1, 2020

The minutes were approved as submitted.

#### Item #5 – Correspondence

##### a) County Auditor

There was no activity during this reporting period.

#### Item #6 – Pre-filed resolutions:

##### PROTECTIVE SERVICES COMMITTEE (Chairman Jonke, Legislators Nacerino & Sullivan)

Item #6a – Approval/ Budgetary Amendment (20A043)/ Finance/ Legal Aid Society was next. Chairwoman Addonizio recognized Legislator Jonke, Chairman of the Protective Services Committee. On behalf of the members of the Committee, Legislators Nacerino and Sullivan, Legislator Jonke moved the following:

#### RESOLUTION #140

#### APPROVAL/ BUDGETARY AMENDMENT / FINANCE/ LEGAL AID SOCIETY

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (20A043) to account for NYS Indigent Legal Services Second Update Quality Improvement and Caseload Reduction Agreement; and

WHEREAS, the contract term runs from 7/01/17 through 6/30/20; and

WHEREAS, the County acts as a pass through for these funds; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

**Increase Estimated Appropriations:**

25117000 54950	Legal Aid Society	200,000
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**Increase Estimated Revenues:**

25117000 430251	State Aid – Indigent Legal Services	200,000
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2020 Fiscal Impact – 0 –

2021 Fiscal Impact – 0 –

**BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.**

Item #6b – Approval/ Fund Transfer (20T143)/ Bureau of Emergency Services/ Dispatcher Temporary Line was next. On behalf of the members of the Protective Services Committee, Legislators Nacerino and Sullivan, Legislator Jonke moved the following:

**RESOLUTION #141**

**APPROVAL/ FUND TRANSFER/ BUREAU OF EMERGENCY SERVICES/ DISPATCHER TEMPORARY LINE**

WHEREAS, the Commissioner of the Bureau of Emergency Services has requested a fund transfer (20T143) to cover Temporary costs due to Dispatcher Vacancies; and

WHEREAS, the Protective Services Committee, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

**Decrease:**

10014000 52110	Furniture	10,000
10398900 51093	Overtime	5,707
10398900 54640	Education & Training	9,412
10398900 54675	Travel	3,950
10014000 54989	Miscellaneous	<u>2,224</u>
		31,293

**Increase:**

13398900 51094	Temporary	29,069
13398900 58002	FICA	<u>2,224</u>
		31,293

2020 Fiscal Impact – 0 –  
2021 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE  
(Chairwoman Sayegh, Legislators Addonizio & Albano)

Item #6c – Approval/ Budgetary Amendment (20A045)/ Social Services/ National Children’s Alliance Grant Funding/ Child Advocacy Center (CAC) was next. Chairwoman Addonizio recognized Legislator Sayegh, Chairwoman of the Health, Social, Educational & Environmental Committee. On behalf of the members of the Committee, Legislators Addonizio and Albano, Legislator Sayegh moved the following:

RESOLUTION #142

APPROVAL/ BUDGETARY AMENDMENT / SOCIAL SERVICES/ NATIONAL CHILDREN’S ALLIANCE GRANT FUNDING/ CHILD ADVOCACY CENTER (CAC)

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (20A045) to allocate unspent grant funds initially allocated to Personnel in the approved grant budget awarded by the National Children’s Alliance for the period of January 1, 2020 through December 31, 2020; and

WHEREAS, the unspent funds resulted from an unfilled grant position from 3/02/20 through 4/20/20, and a reduction in hours from 9.5 hours per week to 9 hours per week; and

WHEREAS, the funds will be used for the purpose of fingerprinting individuals assigned to the Child Advocacy Center (CAC), a requirement to meet the CAC’s accreditation standards; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Estimated Revenues:

22073000 446132	National Children’s Alliance	1,068
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Increase Appropriations:

22073000	OEOP National Children’s Alliance	
54989	Miscellaneous	1,068

2020 Fiscal Impact – 0 –

2021 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE  
(Chairman Sullivan, Legislators Albano & Castellano)

Item #6d – Approval/ Records Retention & Disposition Schedule was next. Chairwoman Addonizio recognized Legislator Sullivan, Chairman of the Rules, Enactments & Intergovernmental Relations Committee. On behalf of the members of the Committee, Legislators Albano and Castellano, Legislator Sullivan moved the following:

Legislator Montgomery thanked County Clerk Bartolotti for the information he provided in response to her request for clarification on the current Records Retention & Disposition Schedule.

#### RESOLUTION #143

#### APPROVAL/ RECORDS RETENTION & DISPOSITION SCHEDULE

WHEREAS, the office of the Putnam County Clerk has reviewed the new LGS-1 Records Retention and Disposition Schedule provided by the New York State Archives and Records Administration, and

WHEREAS, the office of the Putnam County Clerk has stated its belief that the LGS-1 schedule meets the needs of Records Management in Putnam County; now therefore be it

RESOLVED, By the Legislature of Putnam County that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein; and be it further

RESOLVED, that in accordance with Article 57-A:(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods; and be it further

RESOLVED, this LGS-1 schedule supersedes and replaces any other schedule previously adopted by the County of Putnam. This resolution shall go into effect immediately and is expected to have no fiscal impact.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6e – Approval/ Appointment/ Putnam County Home Improvement Board was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Albano and Castellano, Legislator Sullivan moved the following:

Legislator Sullivan stated that Ms. Donovan has an extensive resume and she is very well qualified for the position.

Legislator Montgomery questioned how the Board openings were advertised. She questioned how a constituent would find out about an opening on the boards throughout the County.

Legislator Sullivan stated that if he had known about the question, he would have gotten the answer to that question from the Director of Consumer Affairs, Michael Budzinski.

He stated that if she would like to submit the question in writing, he would be happy to get you the answer from him that would clearly explain how they do that.

Legislator Montgomery believed that she did not need to put that in writing. She stated that she is asking now, at a meeting of the Legislature, if Legislator Sullivan, as Chairman of the Rules Committee, could get that answer.

Discussion ensued about the procedures and the appropriate time to ask questions.

Legislator Sullivan stated that he would be happy to ask the person who could provide the answer this question to do so.

Legislator Nacerino stated that she believed all these appointments come as a recommendation from the County Executive. She believed that we could ascertain that answer very quickly for Legislator Montgomery as she expressed how this works in various departments; not only in Consumer Affairs. She believed Legislator Sullivan was trying to say, if a question was posed beforehand, we could have had the answer.

Chairwoman Addonizio thanked Maria Donovan for stepping up to volunteer for the Home Improvement Board.

#### **RESOLUTION #144**

#### **APPROVAL/ APPOINTMENT/ PUTNAM COUNTY HOME IMPROVEMENT BOARD**

**RESOLVED**, that the following be appointed to the Putnam County Home Improvement Board:

**Maria Catherine Donovan, Town of Carmel, as a Citizen Representative, for the remainder of a two (2) year term, said term to expire December 31, 2020.**

**And be it further**

**RESOLVED**, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

**BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.**

#### **PHYSICAL SERVICES COMMITTEE (Chairman Albano, Legislators Gouldman & Nacerino)**

**Item #6f – Approval/ Budgetary Amendment (20A041)/ Planning/ Utilizing Federal Unified Planning Work Programs (UPWP) Funds/ Special Services was next. Chairwoman Addonizio recognized Legislator Albano, Chairman of the Physical Services Committee. On behalf of the members of the Committee, Legislators Gouldman and Nacerino, Legislator Albano moved the following:**

**Legislator Montgomery questioned what data we were collecting for this amount.**

**Legislator Albano stated that he does not have the answer to that question. He stated that the best time to ask a question is during the Committee meetings so we can get**

those answers for the Full Legislative meeting. He stated that he would get that information for Legislator Montgomery.

**RESOLUTION #145**

**APPROVAL/ BUDGETARY AMENDMENT / PLANNING/ UTILIZING FEDERAL UNIFIED PLANNING WORK PROGRAMS (UPWP) FUNDS/ SPECIAL SERVICES**

WHEREAS, the Commissioner of Planning has requested a budgetary amendment (20A041) to provide for data management services, such as traffic counts, utilizing Federal UPWP funds; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it **RESOLVED**, that the following budgetary amendment be made:

**Increase Estimated Appropriations:**

10802000 54682	Special Services	294,252
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**Increase Estimated Revenues:**

10802000 449895	Fed Aid – UPWP	294,252
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2020 Fiscal Impact – 0 –

2021 Fiscal Impact – 0 –

**BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.**

Item #6g – Approval/ Budgetary Amendment (20A044)/ Commissioner of Finance/ Closeout Completed Capital Projects was next. On behalf of the members of the Physical Services Committee, Legislators Gouldman and Nacerino, Legislator Albano moved the following:

Legislator Montgomery stated that under Decrease Estimated Appropriations, Account #57997000 53000 51607 Sportsman Center Study, \$10,000 is being decreased. She questioned if this was the indoor shooting range.

Legislator Albano stated that he would find out what it was for.

**RESOLUTION #146**

**APPROVAL/ BUDGETARY AMENDMENT / COMMISSIONER OF FINANCE/ CLOSEOUT COMPLETED CAPITAL PROJECTS**

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (20A044) in order to closeout completed Capital Projects; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it **RESOLVED**, that the following budgetary amendment be made:

**CAPITAL FUND:**

**Increase Estimated Appropriations:**

59901000 53000 50357	Transfer to General Fund	79.51
59901000 53000 50357	Transfer to General Fund	838.50
59901000 53000 50357	Transfer to General Fund	10,000.00
59901000 53000 50357	Transfer to General Fund	<u>6,476.68</u>
		17,394.69

**Decrease Estimated Appropriations:**

58760000 51094 51315	FEMA – Snake Hill Rd	25,046.25
58760000 53000 51315	FEMA – Snake Hill Rd	312,476.47
58760000 58002 51315	FEMA – Snake Hill Rd	1,916.01
58760000 53000 51428	FEMA – Maybrook Fence	39,161.28
55997000 52680 51512	OSR – Bus	838.50
57997000 53000 51607	Sportsman Center Study	10,000.00
53197000 53000 51620	Jail Security System	6,476.68
55197000 53000 51805	Tip Project Mgmt – 2018	100,000.00
55197000 53000 51807	Grant Matched Programs	8,000,000.00
55197000 53000 51808	Airport Park Grant	126.52
55197000 53000 51901	Bridges & Culverts	500,000.00
55197000 53000 51902	Infrastructure	1,000,000.00
55197000 52660 51904	Equipment	500,000.00
55197000 53000 51905	Tip Project Mgmt – 2019	100,000.00
55197000 53000 51907	Grant Matched Programs	12,707,000.00
57997000 53000 51908	PCGC – Roof Replacement	100,000.00
57997000 53000 51909	PCGC – HVAC & Plumbing	100,000.00
55197000 53000 52002	Highway Infrastructure	<u>500,000.00</u>
		24,003,041.71

**Decrease Estimated Revenues:**

58760000 445971 51315	Fed Aid – FEMA – Snake Hill Rd	339,438.73
58760000 445971 51425	Fed Aid – FEMA – Maybrook Fence	39,161.28
55997000 428601 51512	Transfer from General Fund	838.50
57997000 428601 51607	Transfer from General Fund	10,000.00
53197000 428601 51620	Jail Security System	6,476.68
05000 45710I 51805	Serial Bond Proceeds	10,000.00
55197000 435971 51805	State Aid – TIP Project Manager	10,000.00
55197000 445971 51805	Fed Aid – TIP Project Manager	80,000.00
05000 45710I 51807	2018 Bond Proceeds	800,000.00
55197000 435971 51807	State Aid – Grant Matched Projects	800,000.00
55197000 445971 51807	Fed Aid – Grant Matched Projects	6,400,000.00
55197000 435979 51808	State Aid – Airport Park Grant	126.52
05000 45710J 51901	Bond Proceeds – 2019	500,000.00
05000 45710J 51902	Bond Proceeds – 2019	1,000,000.00
05000 45710J 51904	Bond Proceeds – 2019	500,000.00
55197000 435971 51905	State Aid – TIP Project Manager	10,000.00
55197000 445971 51905	Fed Aid – TIP Project Manager	90,000.00
05000 45710J 51907	Bond Proceeds – 2019	2,541,400.00
55197000 435971 51907	State Aid – Grant Matched Projects	2,541,400.00
55197000 445971 51907	Fed Aid – Grant Matched Projects	7,624,200.00
05000 45710J 51908	Bond Proceeds – 2019	100,000.00
05000 45710J 51909	Bond Proceeds – 2019	100,000.00

05000 45710K 52002	Bond Proceeds – 2020	<u>500,000.00</u>
		24,003,041.71

Increase Estimated Revenues:

59901000 428601 50357	Transfer to General Fund	838.50
59901000 428601 50357	Transfer to General Fund	10,000.00
59901000 428601 50357	Transfer to General Fund	6,476.68
59901000 428601 50357	Transfer to General Fund	<u>79.51</u>
		17,394.69

GENERAL FUND:

Increase Estimated Appropriations:

10199000 54980	Contingency	17,394.69
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Increase Estimated Revenues:

10131000 428501	Transfer from Capital Fund	17,394.69
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2020 Fiscal Impact – (17,394.69)

2021 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6h – Approval/ Putnam County Veterans’ Residence / Lease Agreement Renewals was next. On behalf of the members of the Physical Services Committee, Legislators Gouldman and Nacerino, Legislator Albano moved the following:

RESOLUTION #147

APPROVAL/ PUTNAM COUNTY VETERANS’ RESIDENCE/ LEASE AGREEMENT RENEWALS

WHEREAS, the County of Putnam is the owner of certain real property, including the building situated thereon, located at 9 Drew Lane, Carmel, New York 10512, which is known as the Putnam County Veterans’ Residence; and

WHEREAS, the Putnam County Veterans’ Residence is operated as a communal residence for veterans who meet the established eligibility criteria; and

WHEREAS, the County of Putnam previously entered into separate lease agreements with the veterans listed in the attached Schedule “A”, for single-residence rooms in the Putnam County Veterans’ Residence; and

WHEREAS, said lease agreements expired on July 31, 2020 and the County of Putnam is desirous of renewing same for a period of one (1) year; now therefore be it

RESOLVED, that the County of Putnam approves the renewal of the leases between the County and the veterans listed in the attached Schedule “A”; and be it further

RESOLVED, that the County Executive is authorized to execute renewal lease agreements with the veterans listed in the attached Schedule “A”, for said single-residence rooms in the Putnam County Veterans’ Residence at the rental amounts listed in the attached Schedule “A”, which renewal leases shall be in substantial conformance with the form attached hereto as Schedule “B”; and be it further

**RESOLVED** that the County Attorney is authorized to take whatever legal action is necessary to effectuate said renewal lease agreements in the manner approved herein and as written.

**RESOLVED**, this Resolution shall take effect immediately.

**BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.**

**Item #6i – Approval/ Highways & Facilities/ Use of Capital Facility Reserve (20CP05) (County Office Building Exterior Rehabilitation) was next. On behalf of the members of the Physical Services Committee, Legislators Gouldman and Nacerino, Legislator Albano moved the following:**

**RESOLUTION #148**

**APPROVAL/ HIGHWAYS & FACILITIES/ USE OF CAPITAL FACILITY RESERVE (20CP05)  
(County Office Building Exterior Rehabilitation)**

**WHEREAS**, by Resolutions #55, #56, #81 and #120 of 2020, the Putnam County Legislature approved the use of the Capital Project Reserve fund for projects: 20CP01, 20CP02, 20CP03 and 20CP04, for a total expenditure not to exceed \$304,000; and

**WHEREAS**, the Commissioner of Highways & facilities has proposed the use of \$190,000 from the Capital Facility Reserve to fund Project #20CP05 – County Office Building Exterior Rehabilitation, to allow for the continuation of said program last funded in 2013; and

**WHEREAS**, the Commissioner of Highways & Facilities has requested \$125,000 be used from contingency, if necessary, to correct any unknown conditions that may be found during the course of the project, and \$65,000 be used for critical consultant construction administration and inspection costs; and

**WHEREAS**, the consulting firm will work closely with the contractor to ensure work is being done per scope and only to the extent necessary; and

**WHEREAS**, the Physical Services Committee has reviewed and approved this request; now therefore be it

**RESOLVED**, that the Putnam County Legislature approves and authorizes the expenditure of \$190,000 from the County Facility Reserve fund budget line 55197000 53000 51509 as follows:

**20CP05 – County Office Building Exterior Rehabilitation**

**Project cost not to exceed \$190,000**

**BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.**

**Item #6j – Approval/ Lead Agency/ SEQRA Determination/ Stoneleigh Avenue/ Drewville Road Intersection Reconstruction Project (PIN 8761.97) was next. On behalf of the members of the Physical Services Committee, Legislators Gouldman and Nacerino, Legislator Albano moved the following:**

**RESOLUTION #149**

**LEAD AGENCY/ SEQRA DETERMINATION/ STONELEIGH AVENUE/ DREWVILLE ROAD INTERSECTION RECONSTRUCTION PROJECT (PIN 8761.97)**

WHEREAS, the Putnam County Legislature is considering the approval of a Putnam County Highways and Facilities project that involves the reconstruction of the intersection at Stoneleigh Avenue and Drewville Road, in the Town of Carmel, into a single lane roundabout (the "Project"); and

WHEREAS, the purpose of the Project is to, among other things, improve overall traffic conditions while reducing delays, allowing better access for emergency vehicles to the Putnam Hospital Center located approximately one-half mile south of the aforesaid intersection, such related reconstruction to include, without limitation, the construction of (i) a fill-type retaining wall on the western approach with significant grading on the eastern approach thereby allowing the road to be graded away from said intersection to provide a flatter approach as vehicles enter the roundabout, (ii) new drainage and stormwater systems, such stormwater improvements to include a new detention pond, modifications to an existing pond, dry swale, and hydrodynamic separators, and closed drainage improvements that will eliminate future erosion that continues to damage the existing shoulders of the intersection, and (iii) implementation of miscellaneous improvements to Project-area guiderails, signage, and landscaping, (collectively, the "Proposed Action"); and

WHEREAS, the Proposed Action is subject to review under the State Environmental Quality Review Act ("SEQRA") and the Regulations promulgated thereunder ("SEQRA 6 NYCRR Part 617"); and

WHEREAS, other potential involved or interested agencies have been identified in connection with the Proposed Action; and

WHEREAS, the Putnam County Legislature hereby declares its intent to act as the Lead Agency under the procedures and requirements of SEQRA; and

WHEREAS, a full Environmental Assessment form (EAF) has been prepared for the Project, along with supporting documentation, which is attached hereto and made a part hereof; and

WHEREAS, the Putnam County Legislature, after a review of SEQRA 6 NYCRR Part 617 *et seq.*, finds that the Proposed Action is an Unlisted action; now therefore be it

RESOLVED, that the Putnam County Legislature will conduct a coordinated SEQRA environmental review for the Proposed Action in connection with the Project; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

**AUDIT & ADMINISTRATION COMMITTEE  
(Chairman Castellano, Legislators Gouldman & Sayegh)**

Item #6k – Approval Budgetary Amendment (20A046)/ Health Department/ Reorganization was next. Chairwoman Addonizio recognized Legislator Castellano, Chairman of the Audit & Administration Committee. On behalf of the members of the Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

Legislator Castellano explained that the reorganization saved the taxpayer \$43,176 that has been placed back into contingency.

Legislator Montgomery questioned if there was any update on the epidemiologist. She stated that it has almost been a month since the Health Committee meeting, and we have been operating without an epidemiologist for quite some time.

Legislator Castellano believed that it was not part of the resolution in front of us right now.

Legislator Montgomery stated that part of the resolution is for a part time epidemiologist.

Legislator Castellano stated that the budgetary amendment is moving funds around to cover the cost of the reorganization.

Legislator Nacerino stated that she has not been apprised of anyone filling the position, however, that does not necessarily mean that it has not been. She believed that they do have someone in the acting capacity in the interim. She explained that she supports the transfer and the changes in the Health Department because, as demonstrated in the presentation, the changes that are being implemented will certainly be effective. There will also be a cost savings.

Legislator Montgomery stated that she supports the transfer and she believes that the epidemiologist is relevant to this discussion.

Legislator Nacerino stated that she could certainly find out what the status is on the epidemiologist position.

#### RESOLUTION #150

#### APPROVAL BUDGETARY AMENDMENT / HEALTH DEPARTMENT/ REORGANIZATION

WHEREAS, at the Personnel Committee meeting held on August 13, 2020, the Committee reviewed and approved the Reorganizational proposal submitted by the Health Department; and

WHEREAS, the Commissioner of Finance has provided budgetary amendment (20A046) in order to implement said approved Health Department Reorganization; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

#### Increase Estimated Appropriations:

12401000 51000 (12124)	Pers Srvs (Asst Public Health Eng.)	21,849
21401000 51094	Temporary	<u>13,279</u>
		35,128

#### Decrease Estimated Appropriations:

12401000 51000 (12101)	Pers Srvs (Director of Engineering)	84,257
12401000 58002	FICA	4,774
21401000 51000 (26101)	Pers Srvs (Spvsng Public Hlth Educator)	10,548
21401000 58002	FICA	<u>209</u>
		99,788

<b>Increase Estimated Revenues:</b>		
21401000 434011	State-Aid Public Health	983
<b>Decrease Estimated Revenues:</b>		
12401000 434011	State-Aid Public Health	22,467
<b>Increase Estimated Appropriations:</b>		
10199000 54980	Contingency	43,176
2020 Fiscal Impact - \$43,176		
2021 Fiscal Impact – 0 –		

**BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.**

**Item #7 – Other Business**

There was no other business submitted to the meeting.

**Item #8 – Recognition of Legislators**

Legislator Montgomery noted the Proclamation for National Recovery Month. She stated yesterday was International Opioid Overdose Awareness Day. She explained that it was a tough time for most people considering the challenges we are all facing. She stated that there was another tragedy this summer in Philipstown. She wanted people to be aware that there is help available. She mentioned the Behavioral Health Hub in the Town of Philipstown which is there to help individuals in crisis. She stated that through Intergroup.com you are able to find AA and NA meetings. She stated that the Town of Philipstown has also handed out food vouchers to individuals in need. She encouraged individuals to call the Legislative Office at 845-808-1020 if they were in need and did not know where to go. She stated that she would walk individuals through the process of getting help and bring them to the Hub if necessary. She stated that she has also assisted her constituents with getting help with their unemployment applications. She expressed that people feel free to reach out to her.

Legislator Nacerino wished everyone a happy and safe Labor Day weekend. She explained that it was not a traditional back to school after Labor Day and it will be defined very differently this year. She wished all the children, faculty and staff a happy, successful, healthy and safe school year.

Legislator Sullivan thanked and acknowledged Legislators Castellano, Jonke and the Administration on the opening of Morningthorpe Bridge yesterday. He stated that it was a nice improvement for the Village of Brewster. He explained that he takes offense to the statement that the Legislature rubber stamps things. He explained that the Legislature works hard to be prepared for our meetings and ready to vote. He stated that nobody here is rubber stamping anything.

Legislator Sayegh explained that with the Anniversary of 9/11 approaching, she reminded everyone of the sacrifices our first responders make for us each and every day. She stated that of the 2,977 victims killed in the 9/11 attack, 343 were firefighters, 37 police officers from the NY Port Authority, 23 police officers from NYPD and 8 emergency

medical technicians and paramedics. She extended a special thank you all of our first responders who are on the front lines for us each and every day, protecting the safety of our citizens.

Chairwoman Addonizio explained the environmental impact of the single use COVID-19 PPEs. She stated that the majority of the masks are made of polypropylene which is a liquid resistant plastic base material. She stated that this type of material has a long life after being discarded; winding up in our oceans and endangering our marine life. She also asked everyone to break the elastic off of their masks before discarding. She stated that there have been birds and ducks recently found with the elastic wrapped around their legs. She suggested that a solution to this problem would be to use washable cloth masks, as it would help to reduce waste and protect the environment. She wished everyone a safe Labor Day weekend.

There being no further business, at 7:40 P.M., Chairwoman Addonizio made a motion to adjourn; seconded by Legislator Albano. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

Toni E. Addonizio *Chairwoman*  
Neal L. Sullivan *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

**REGULAR MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
HELD VIA AUDIO WEBINAR PURSUANT TO TEMPORARY EMERGENCY ORDERS**

**Tuesday                      September 1, 2020                      7:00 P.M.**

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call

**PROCLAMATIONS**

(For Informational Purposes Only – Proclamations will be Mailed to Relevant Parties)

**National Recovery Month – September 2020**

**9/11 Day of Service & Remembrance**

4. Approval of Minutes – Public Hearing Agr. District – July 1, 2020 Revised
5. Correspondence
  - a) County Auditor
6. Pre-filed resolutions:

**PROTECTIVE SERVICES COMMITTEE**

(Chairman Jonke, Legislators Nacerino & Sullivan)

- 6a. Approval/ Budgetary Amendment (20A043)/ Finance/ Legal Aid Society
- 6b. Approval/ Fund Transfer (20T143)/ Bureau of Emergency Services/ Dispatcher Temporary Line

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE  
(Chairwoman Sayegh, Legislators Addonizio & Albano)**

- 6c. **Approval/ Budgetary Amendment (20A045)/ Social Services/ National Children's Alliance Grant Funding/ Child Advocacy Center (CAC)**

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE  
(Chairman Sullivan, Legislators Albano & Castellano)**

- 6d. **Approval/ Records Retention & Disposition Schedule**
- 6e. **Approval/ Appointment/ Putnam County Home Improvement Board**

**PHYSICAL SERVICES COMMITTEE  
(Chairman Albano, Legislators Gouldman & Nacerino)**

- 6f. **Approval/ Budgetary Amendment (20A041)/ Planning/ Utilizing Federal Unified Planning Work Programs (UPWP) Funds/ Special Services**
- 6g. **Approval/ Budgetary Amendment (20A044)/ Commissioner of Finance/ Closeout Completed Capital Projects**
- 6h. **Approval/ Putnam County Veterans' Residence / Lease Agreement Renewals**
- 6i. **Approval/ Highways & Facilities/ Use of Capital Facility Reserve (20CP05)  
(County Office Building Exterior Rehabilitation)**
- 6j. **Approval/ Lead Agency/ SEQRA Determination/ Stoneleigh Avenue/ Drewville Road Intersection Reconstruction Project (PIN 8761.97)**

**AUDIT & ADMINISTRATION COMMITTEE  
(Chairman Castellano, Legislators Gouldman & Sayegh)**

- 6k. **Approval Budgetary Amendment (20A046)/ Health Department/ Reorganization**
7. **Other Business**
8. **Recognition of Legislators**
9. **Adjournment**

**Michele Alfano- Sharkey**  
*County Auditor*

**Francine Romeo**  
*Deputy County Auditor*



**COUNTY AUDITOR**

#5a

**County Office Building**  
**40 Gleneida Avenue**  
**Carmel, New York 10512**  
**Main (845)808-1040**  
**Fax (845)808-1900**

**TO:** Putnam County Legislature

**FROM:** Michele Alfano-Sharkey  
County Auditor *MAS*

**DATE:** September 28, 2020

**RE:** Refund of Taxes

This is the report for September 28, 2020 provided by Real Property Tax Law- Section 556, Paragraph (c).

There was no activity during this reporting period.

#60

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ FUND TRANSFER/ HEALTH DEPARTMENT/ PRESCHOOL LEASED  
TRANSPORTATION – COVID-19**

**WHEREAS, the Commissioner of Health has requested a fund transfer (20T153) to cover COVID-19 related expenses for cleaning and preparing Preschool Leased Transportation buses and ongoing preparation for service start up; and**

**WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee has reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

**Decrease:**

**10296000 54678                      Preschool Leased Transportation                      20,713**

**Increase:**

**10296000 54678 10158                      Preschool Leased Trans.- COVID-19                      20,713**

**2020 Fiscal Impact – 0 –**

**2021 Fiscal Impact – 0 –**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_

CC: all Health A&A } sept Reso

COUNTY OF PUTNAM

FUND TRANSFER REQUEST # 214

TO: Commissioner of Finance  
FROM: William A. Orr, Jr., Fiscal Manager  
DEPT: Health  
DATE: August 17<sup>th</sup>, 2020

I hereby request approval for the following transfer of funds:

FROM ACCOUNT # / NAME	TO ACCOUNT # / NAME	AMOUNT	PURPOSE
10296000-54678 Preschool Leased Trans.	10296000-54678-10158 Preschool Leased Trans-COVID	\$20,713	Cover COVID related expenses for cleaning and Preparing buses. On going Preparation for service start up.

2020 AUG 18 PM 2:28  
LEGISLATURE  
PUTNAM COUNTY  
CARNEL, NY

2020 Fiscal Impact \$ \_\_\_\_-0-\_\_\_\_

2021 Fiscal Impact \$ \_\_\_\_-0-\_\_\_\_

\_\_\_\_\_  
Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

\_\_\_\_\_  
Date Commissioner of Finance / Designee: Initiated by: \$0 - \$5,000.00

\_\_\_\_\_  
Date County Executive / Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

\_\_\_\_\_  
Date Chairperson Audit / Designee: \$0 - \$10,000.00

\_\_\_\_\_  
Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

20T/53

# 6b

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
 Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
 Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT / COMMISSIONER OF HIGHWAYS & FACILITIES/  
 REORGANIZATION**

**WHEREAS, the Commissioner of Highways & Facilities has requested a budgetary amendment (20A051) to provide for the proposed Reorganization of his department as a result of the significant number of departures, including retirements of key staff members of the last 18 plus months; and**

**WHEREAS, at the Personnel Committee meeting held on September 23, 2020, the Committee reviewed and approved the Reorganizational proposal submitted by the Personnel Director for the Department of Highways & Facilities; and**

**WHEREAS, the Commissioner of Finance has submitted said budgetary amendment to provide for the implementation of this Reorganization; and**

**WHEREAS, the Personnel Committee and the Audit & Administration have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**GENERAL FUND:**

**Increase Estimated Appropriations:**

10149000 51000 (10116)	Personnel – (Receptionist)	1,372
10149000 51000 (10125)	Personnel – (Accountant)	2,737
10149000 51000 (10126)	Personnel – (Assoc. Account Clerk)	2,551
10149000 51000 (10127)	Personnel – (Project Manager)	17,634
10511100 51000 (10123)	Personnel – (Master Mechanic II)	1,217
10511100 51000 (10124)	Personnel – (Maintenance Plumber II)	924
10711000 51000 (10113)	Personnel – (Farm Assistant)	2,999
10149000 58002	FICA	1,859
10511100 58002	FICA	164
10711000 58002	FICA	229
10990100 59055	Transfer to Road Machinery Fund	<u>1,343</u>
		<b>33,029</b>

**Decrease Estimated Appropriations:**

10199000 54982	Subcontingency – Salaries	20,824
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**Increase Estimated Revenues:**

10131000 428551	Transfer from County Road Fund	12,205
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Legislator Albano \_\_\_\_\_  
 Legislator Castellano \_\_\_\_\_  
 Legislator Gouldman \_\_\_\_\_  
 Legislator Jonke \_\_\_\_\_  
 Legislator Montgomery \_\_\_\_\_  
 Legislator Nacerino \_\_\_\_\_  
 Legislator Sayegh \_\_\_\_\_  
 Legislator Sullivan \_\_\_\_\_  
 Chairwoman Addonizio \_\_\_\_\_

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
 Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
 Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**COUNTY ROAD FUND:**

**Increase Estimated Appropriations:**

10511000 51000 (10148)	Personnel – (Lead CEO)	1,819
10511000 51000 (10149)	Personnel – (Tree MEO I)	587
10511000 58002	FICA	482
02990100 59030	Transfer to General Fund	<u>12,205</u>
		15,093

**Decrease Estimated Appropriations:**

10511000 51000 (10135)	Personnel – (RMEO II)	13,745
10511000 58002	FICA	<u>1,348</u>
		15,093

**ROAD MACHINERY FUND:**

**Increase Estimated Appropriations:**

10513000 51000 (10113)	Personnel – (Chief Mechanic II)	1,248
10513000 58002	FICAS	<u>95</u>
		1,343

**Increase Estimated Revenues:**

10513000 428601	Transfer from General Fund	1,343
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2020 Fiscal Impact – 0 –  
 2021 Fiscal Impact – 0 –

Legislator Albano \_\_\_\_\_  
 Legislator Castellano \_\_\_\_\_  
 Legislator Gouldman \_\_\_\_\_  
 Legislator Jonke \_\_\_\_\_  
 Legislator Montgomery \_\_\_\_\_  
 Legislator Nacerino \_\_\_\_\_  
 Legislator Sayegh \_\_\_\_\_  
 Legislator Sullivan \_\_\_\_\_  
 Chairwoman Addonizio \_\_\_\_\_



cc: all  
Pers.  
A+A

Reso

WILLIAM J. CARLIN, Jr. CPA  
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk  
From: William J. Carlin, Jr., Commissioner of Finance *WJC*  
Re: Budgetary Amendment - 20A051  
Date: September 18, 2020

2020 SEP 18 AM 10:50  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Highways & Facilities, the following budgetary transfer is required.

**General Fund:**

**Increase estimated appropriations:**

10149000 51000 (10116)	Personnel Services	Receptionist	1,372
10149000 51000 (10125)	Personnel Services	Accountant	2,737
10149000 51000 (10126)	Personnel Services	Associate Account Clerk	2,551
10149000 51000 (10127)	Personnel Services	Project Manager	17,634
10511100 51000 (10123)	Personnel Services	Master Mechanic II	1,217
10511100 51000 (10124)	Personnel Services	Maintenance Plumber II	924
10711000 51000 (10113)	Personnel Services	Farm Assistant	2,999
10149000 58002	FICA		1,859
10511100 58002	FICA		164
10711000 58002	FICA		229
10990100 59055	Transfer to Road Machinery Fund		1,343
			<u>33,029</u>

**Decrease Estimated Appropriations:**

10199000 54982	Subcontingency - Salaries	<u>20,824</u>
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**Increase estimated revenues:**

10131000 428551	Transfer From County Road Fund	<u>12,205</u>
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**County Road Fund**

**Increase estimated appropriations:**

10511000 51000 (10148)	Personnel Services	<i>Lead CEO</i>	1,819
10511000 51000 (10149)	Personnel Services	<i>Tree mco I</i>	587
10511000 58002	FICA		482
02990100 59030	Transfer to General Fund		<u>12,205</u>
			<u>15,093</u>

**Decrease estimated appropriations:**

10511000 51000 (10135)	Personnel Services	<i>RmEO II</i>	13,745
10511000 58002	FICA		<u>1,348</u>
			15,093

**Road Machinery Fund**

**Increase estimated appropriations:**

10513000 51000 (10113)	Personnel Services	<i>Chief Mechanic II</i>	1,248
10513000 58002	FICA		<u>95</u>
			<u>1,343</u>

**Increase estimated revenues:**

10513000 428601	Transfer from General Fund		<u>1,343</u>
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Fiscal Impact - 2020 - \$ 0

Fiscal Impact - 2021 - \$ 0

This Resolution is required to provide for the funding for the Highway & Facilities Dept. reorganization as discussed at the September 23, 2020 personnel committee meeting.

Please forward to the appropriate committee.

Approved:

MaryEllen Odell  
County Executive



ADRIENE IASONI  
Deputy Personnel  
Officer

PAUL ELDRIDGE  
Personnel Officer

SUSAN O'ROURKE  
Senior Coordinator of  
Examinations & Transactions

cc: all  
Pers.

M · E · M · O · R · A · N · D · U · M

TO: Diane Schonfeld, Clerk of the Legislature  
FROM: Paul Eldridge, Personnel Officer  
DATE: September 17, 2020  
SUBJECT: Highway & Facilities Personnel Services 2020

2020 SEP 17 PM 4:09  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Over the last several months, I and/or a staff member in Personnel have been meeting with Highway & Facilities Commissioner Fred Pena and/or Deputy John Tully relative to the personnel needs in their department. Much of the reason for our meetings is a direct result of the significant number of departures, including retirements of key staff members over the last 18 plus months. However, out of change such as this, comes opportunities to reevaluate needs, departmental structure and personnel.

As a result of these transitional changes, we have been mutually working to reposition departmental staff into the most appropriate titles to effectively and efficiently accomplish departmental goals. Attached please find a listing of changes currently being proposed.

The need for changes such as these was anticipated in the development of the 2020 budget last year. I requested that the Finance Committee set aside \$75,000 in the sub contingency account for this exact purpose. If approved, these requested changes will account for \$20,824 of the \$75,000 previously set aside in the 2020 budget.

All changes have been developed within civil service law, rules and regulations as well as applicable contract provisions. We have also received the support of the County Executive for this plan and proposed changes.

Due to the urgent need to have the appropriate structure and personnel in place as soon as possible, these changes are being requested to allow us to move forward now.

Commissioner Pena, Deputy Tully and I will be available for the Personnel Committee meeting on September 23rd to answer any questions relative to these changes. Thank you.

Very truly yours,

A handwritten signature in blue ink that reads "Paul Eldridge". The signature is written in a cursive, flowing style.

Paul Eldridge

Personnel Officer

attachment

cc: MaryEllen Odell, County Executive

William Carlin, Commissioner of Finance

Fred Pena, Commissioner of Highway & Facilities

John Tully, Deputy Commissioner of Highway & Facilities

## FUNDS NEEDED FOR 2020 RESTRUCTURING

Position Number	Group/BU	Position Description	EFFECTIVE DATE	CURRENT 2020 Adopted	NEW SALARY		REVISED 2020 BUDGET		2020 TRANSFER		2020 FICA TRANS	
					2020	2020	2020	2020	2020	2020	2020	2020
2020												
149010103	CSEA	TYPIST/RECEPTIONIST 149010116	3/31/2020-12/31/2020	51,548	55,138	52,920	1,372	105				
149010108	CSEA	JR ACCOUNTANT/ACCOUNTANT 149010125	3/31/2020-12/31/2020	74,566	78,188	77,303	2,737	209				
149010112	CSEA	PRINCIPAL ACCT CLERK/ASSOCIATE ACCOUNT CLERK 149010126	3/31/2020-12/31/2020	71,361	74,736	73,912	2,551	195				
711010105	CSEA	LABORER/FARM ASSISTANT(GRADE 8 STEP 4) 711010113	3/31/2020-12/31/2020	47,196	51,167	50,197	3,001	230				
511010135	CSEA	RMEOI /PROJECT MANAGER	10/1/2020-12/31/2020	54,565	70,000	58,453	3,888	297				
149010127	PUMA	Move current portion of salary 511010135 to new position number	10/1/2020-12/31/2020									
511110103	CSEA	MASTER MECHANIC I/MASTER MECHANIC II 511110123	10/1/2020-12/31/2020	94,837	99,667	96,054	1,217	93				
511110119	CSEA	MAINTENANCE PLUMBER/MAINT PLUMBER II 511110124	10/1/2020-12/31/2020	74,401	78,068	75,325	924	71				
511010115	CSEA	CONSTR EQUIP OPER/CEO III 511010148	10/1/2020-12/31/2020	71,361	78,581	73,180	1,819	139				
511010128	CSEA	RMEOI II/TREE MEO I 511010149	10/1/2020-12/31/2020	59,315	61,644	59,902	587	45				
513010102	CSEA	CHIEF MECHANIC/CHIEF MECHANIC II 513010113	10/1/2020-12/31/2020	94,745	99,702	95,993	1,248	95				
		TOTAL		693,895	713,239	713,239	19,344	1,480				

TOTAL AMOUNT NEEDED

20,824



## Elizabeth Green

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**From:** William Carlin  
**Sent:** Wednesday, September 23, 2020 11:01 AM  
**To:** Joseph Castellano (personal); Amy Sayegh; Carl Albano; Diane Schonfeld; Diane Trabulsky; Elizabeth Green; Ginny Nacerino; Joseph Castellano; Michele Alfano-Sharkey; Nancy Montgomery; Forwarder Neal Sullivan; Paul Jonke; Rob Firriolo; Toni Addonizio; William Gouldman  
**Cc:** Paul Eldridge; Fred Pena; John Tully  
**Subject:** RE: Confidential - Additional for Personnel Meeting - Highway Organizational Chart  
**Attachments:** HIGHWAY REORG CHART.pdf

Good morning,

Pursuant to Legislator Montgomery's request, please find enclosed responses to the question raised below.

1. Enclosed is a PDF of the organizational chart listing the position numbers affected by the budgetary amendment as requested.
2. The position description for 149010127 is project manager and is reflected on the org chart. In the funds needed for restructuring worksheet it is the same position description as position number 511010135 shown directly above. We attempted to explain in the worksheet that a portion of the current salary in the County Road fund is being moved to the General fund.
3. Yes. Position 511010135 is being reclassified to position 149010127. A portion of the current salary of 511010135 is being transferred in the budgetary amendment from the County Road fund to the General Fund to cover the reclassification.
4. The only salary being reduced in this budgetary amendment is the portion of position 511010135 to fund the position of 149010127, and that is because these positions are in different funds (General Fund and County Road Fund). All funds needed for reclassification are being funded by the sub contingency account set aside in the 2020 budget process for this purpose.

Bill

William J. Carlin, Jr.  
Putnam County  
Commissioner of Finance  
40 Gleneida Avenue  
Carmel, New York 10512  
Telephone (845) 808-1075

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**From:** Elizabeth Green <Elizabeth.Green@putnamcountyny.gov>  
**Sent:** Tuesday, September 22, 2020 4:29 PM  
**To:** William Carlin <William.Carlin@putnamcountyny.gov>  
**Subject:** FW: Confidential - Additional for Personnel Meeting - Highway Organizational Chart

Hi Bill,

Please see the email below from Legislator Montgomery.

Thank you,

Beth Green  
Administrative Assistant  
Putnam County Legislature  
Phone: (845) 808-1020 ex. 49215

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**From:** Nancy Montgomery <Nancy.Montgomery@putnamcountyny.gov>  
**Sent:** Tuesday, September 22, 2020 3:29 PM  
**To:** Edward Gordon <Edward.Gordon@putnamcountyny.gov>; Joseph Castellano (personal) <jcastellanod7@gmail.com>; Nancy Montgomery (nancymontgomery9@gmail.com) <nancymontgomery9@gmail.com>; Amy Sayegh <Amy.Sayegh@putnamcountyny.gov>; Carl Albano <Carl.Albano@putnamcountyny.gov>; Diane Schonfeld <Diane.Schonfeld@putnamcountyny.gov>; Diane Trabulsy <Diane.Trabulsy@putnamcountyny.gov>; Elizabeth Green <Elizabeth.Green@putnamcountyny.gov>; Ginny Nacerino <Ginny.Nacerino@putnamcountyny.gov>; Joseph Castellano <Joseph.Castellano@putnamcountyny.gov>; Michele Alfano-Sharkey <Michele.Alfano-Shark@putnamcountyny.gov>; Forwarder Neal Sullivan <neallsullivan@hotmail.com>; Paul Jonke <pjonke3@gmail.com>; Rob Firriolo (Rfirriolo@altierilaw.net) <Rfirriolo@altierilaw.net>; Toni Addonizio <Toni.Addonizio@putnamcountyny.gov>; William Gouldman <William.Gouldman@putnamcountyny.gov>  
**Subject:** Re: Confidential - Additional for Personnel Meeting - Highway Organizational Chart

Chair Nacerino and Commissioner Carlin,

Thank you for the information provided to date regarding the proposed reorganization of Highways & Facilities.

I am preparing for tomorrow night's Personnel Committee Meeting and need some assistance understanding how particular documents and pieces of information relate to each other. I hope that you can assist in advance of the webinar so that we are all ready to address the needs of the department. My questions are as follows:

1. How do the positions called out in the budgetary transfer and supporting spreadsheet relate to the organizational chart? Would it be possible to list the position numbers on the org chart?
2. What is the position description for position number 149010127? Why is there no description for it on the "Funds Needed For 2020 Restructuring" spreadsheet.
3. There is a line in the spreadsheet referencing moving money from position number 511010135 (identified in the 2020 approved personnel budget as a sign maintenance labor position) to "new position number." Is that new position number 149010127?
4. Am I correct that the proposal is to reduce the salaries for the positions on the spreadsheet for the new position?

I need to see how the Budgetary Ammendment relates top the spread sheet because it appears that positioin number 149010127 appears in two places.

Best,

Nancy

#6c

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT/ COMMISSIONER OF FINANCE/  
UNEMPLOYMENT INSURANCE/ CARES ACT**

**WHEREAS, the New York State Department of Labor has notified Putnam County that for all unemployment benefits paid from March 13, 2020 through December 31, 2020, the Federal government will pay 50% of the County's cost through the Coronavirus Aid, Relief, and Economic Security (CARES) Act; and**

**WHEREAS, the Commissioner of Finance has requested budgetary amendment (20A052) to fund estimated unemployment costs through December 31, 2020; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**Increase Estimated Appropriations:**

**10905000 58050 Unemployment Insurance 170,000**

**Increase Estimated Revenues:**

**10905000 440890 Federal Aid – CARES Act – Unemp Ins 96,000**

**Decrease Estimated Appropriations:**

**10199000 54980 Contingency 74,000**

**2020 Fiscal Impact – \$74,000**

**2021 Fiscal Impact – 0 –**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_



cc:all  
Pers  
ATA

Reso

WILLIAM J. CARLIN, Jr. CPA  
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk  
From: William J. Carlin, Jr., Commissioner of Finance  
Re: Budgetary Amendment - 20A052  
Date: September 14, 2020

WJC

2020 SEP 14 AM 11:50  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is required.

**Increase estimated appropriations:**

10905000 58050 Unemployment Insurance 170,000

**Increase estimated revenues:**

10905000 440890 Federal Aid - CARES act - Unemp Ins 96,000

**Decrease estimated appropriations:**

10199000 54980 Contingency 74,000

Fiscal Impact - 2020 - \$ 74,000  
Fiscal Impact - 2021 - \$ 0

This Resolution is required to fund estimated unemployment costs thru December 31. These costs, as indicated in the attached NYS Department of Labor Notice, are 50% reimbursable through the CARES Act from 3/13/20 - 12/31/20.

Please forward to the appropriate committee.

Approved:

MaryEllen Odell  
County Executive

# WE ARE YOUR DOL



Andrew M. Cuomo, Governor  
Roberta L. Reardon, Commissioner

## Notice to Reimbursable Employers

As we navigate these unprecedented times, we are committed to providing the most up-to-date information to New York state's employment community to support the challenges we now face and will overcome.

### The new CARES Act helps New York's reimbursable employers and their workers.

Here are the facts:

- Workers who are eligible for benefits will get an extra **\$600 per week** through July 31 with no additional cost to you.
- For all unemployment benefits paid from March 13, 2020 through December 31, 2020, the federal government will pay **50% of your cost**.

Also, through December 31, 2020, the federal government will pay **100% of the costs** for benefits paid to qualified, full-time employees under a **Shared Work** plan. Shared Work is a program which gives reimbursing and contributory employers an alternative to laying off their workforce. Employees can receive partial Unemployment Insurance benefits while working reduced hours. For information about the Shared Work Program or to apply, visit our website at <https://labor.ny.gov/ui/employerinfo/shared-work-program.shtm>.

As this law is new, we will share with you further details on how or when the reimbursements will be applied as soon as the federal government communicates the details to us. Please continue to check our website [www.labor.ny.gov](http://www.labor.ny.gov) in the coming weeks for more details.

**\*Please Note:** Due to the delay in receiving the enclosed billing notice, we have extended the payment due date to May 31st.

#6d

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ FUND TRANSFER / YOUTH BUREAU/ TEMPORARY**

**WHEREAS, the Commissioner of Finance has requested a fund transfer (20T192) for the Temporary line to cover programs in the Youth Bureau for the remainder of 2020; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

**Decrease:**

**10731000 51000 10114 (13103) Personnel line  
Youth Bureau Mentoring 7,000**

**Increase:**

**10731000 51094 Youth Bureau Temporary 7,000**

**2020 Fiscal Impact – 0 –  
2021 Fiscal Impact – 0 –**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_

cc: all  
Pers  
A+A

Reso

COUNTY OF PUTNAM  
FUND TRANSFER REQUEST

TO: Commissioner of Finance  
FROM: William J. Carlin, Jr.  
DEPT: Finance  
DATE: September 17, 2020

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# / NAME	TO ACCOUNT# / NAME	AMOUNT	PURPOSE
10731000.51000.10114 (13103)	10731000.51094	\$7,000.00	Cover Temp for 2020 remaining
Youth Bureau-mentoring Pers. line	Youth Bureau-temporary		

2020 Fiscal Impact \$ 0  
2021 Fiscal Impact \$ 0

2020 SEP 17 AM 11:18  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date \_\_\_\_\_ Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date \_\_\_\_\_ County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date \_\_\_\_\_ Chairperson Audit /Designee: \$0 - \$10,000.00

Date \_\_\_\_\_ Audit & Administration Committee: \$10,000.01 - \$25,000.00

20T192

**From:** Janeen Cunningham  
**Sent:** Thursday, September 10, 2020 11:33 AM  
**To:** William Carlin  
**Cc:** Joseph DeMarzo  
**Subject:** Youth Bureau temp line

Hi Bill

Here is an estimate for a part-time position to cover the programs for the remainder of the year.  
If they get paid \$20.00 an hour for 25 hours a week, working 14 weeks.

We would need \$7,000 in the temp line.

Thanks so much for your help. I look forward to hearing from you.

Janeen

20T192

from 10731000 31000. 13103  
10731000 10114

20T192

#6e

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
 Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
 Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY TRANSFER/ PERSONNEL DEPARTMENT/ REORGANIZATION**

**WHEREAS, the Personnel Director has requested a budgetary transfer (20T193) to provide for the proposed Reorganization of his department due to four (4) staff members, out of 10 budgeted positions, leaving over the past 14 months for various reasons; and**

**WHEREAS, at the Personnel Committee meeting held on September 23, 2020, the Committee reviewed and approved the Reorganizational proposal submitted by the Personnel Director; and**

**WHEREAS, the Commissioner of Finance has submitted said budgetary transfer to provide for the implementation of this Reorganization; and**

**WHEREAS, the Personnel Committee and the Audit & Administration have reviewed and approved said budgetary transfer; now therefore be it**

**RESOLVED, that the following budgetary transfer be made:**

**GENERAL FUND:**

**Increase Estimated Appropriations:**

<b>10143000 51000 (10113)</b>	<b>Personnel – (Personnel Assistant)</b>	<b>15,689</b>
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**Decrease Estimated Appropriations:**

<b>10143000 51000 (10115)</b>	<b>Personnel – (Principle Office Assistant)</b>	<b>15,689</b>
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**2020 Fiscal Impact – 0 –**

**2021 Fiscal Impact – 0 –**

Legislator Albano \_\_\_\_\_  
 Legislator Castellano \_\_\_\_\_  
 Legislator Gouldman \_\_\_\_\_  
 Legislator Jonke \_\_\_\_\_  
 Legislator Montgomery \_\_\_\_\_  
 Legislator Nacerino \_\_\_\_\_  
 Legislator Sayegh \_\_\_\_\_  
 Legislator Sullivan \_\_\_\_\_  
 Chairwoman Addonizio \_\_\_\_\_



cc:all  
Pers:  
A+A.

Prso

WILLIAM J. CARLIN, Jr. CPA  
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk  
From: William J. Carlin, Jr., Commissioner of Finance  
Re: Budgetary Amendment - 20T193  
Date: September 18, 2020

*WJC*

LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

2020 SEP 18 AM 10:50

At the request of the Director of Personnel, the following budgetary transfer is required.

**General Fund:**

**Increase estimated appropriations:**

10143000 51000 (10113) Personnel Services *Personnel Assistant* 15,689

**Decrease Estimated Appropriations:**

10143000 51000 (10115) Personnel Services *Principle office Assistant* 15,689

This Resolution is required to provide for the funding for the Personnel Dept. reorganization as discussed at the September 23, 2020 personnel committee meeting.

Please forward to the appropriate committee.

Approved:

MaryEllen Odell  
County Executive



ADRIENE IASONI  
Deputy Personnel  
Officer

PAUL ELDRIDGE  
Personnel Officer

*cc: all  
Pers.*

SUSAN O'ROURKE  
Senior Coordinator of  
Examinations & Transactions

M · E · M · O · R · A · N · D · U · M

2020 SEP 18 AM 10:47  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

TO: Diane Schonfeld, Clerk of the Legislature  
FROM: Paul Eldridge, Personnel Officer  
DATE: September 17, 2020  
SUBJECT: Personnel Restructuring 2020

Our department has recently experienced the highest turnover of staff in my 40 plus years in the Personnel Department. Four staff members out of ten budgeted positions have left over the past 14 months for various reasons. In addition, I have 2 other staff members who will require medical leaves for six to eight weeks over the next three-month period. We will literally be down to four experienced staff members during this upcoming period. The loss of experienced staff combined with an inability to conduct civil service examinations during the COVID-19 pandemic has hindered our progress in filling these vacancies.

While losing valued staff, the demands on the remaining staff members has increased significantly, exacerbated by the COVID-19 pandemic. Several new laws, procedures and protocols have been implemented due to COVID-19 and our department is involved in many of these new requirements.

I respectfully request that the attached changes be considered and approved so that we can be positioned to meet the many demands placed on us in a timely, effective manner.

Please place this as an agenda item for the Personnel Committee meeting on September 23, 2020. I will be available to provide greater detail and to answer any questions members of the Legislature may have regarding this request. Thank you.

Very truly yours,

*Paul Eldridge*  
Paul Eldridge  
Personnel Officer

Attachments

cc: MaryEllen Odell, County Executive  
William Carlin, Commissioner of Finance

2021 PERSONNEL SERVICES

Pay Position	Last Name	First Name	Group/BU	Pay Position Desc	Hire Date	2020 Adopted	Current Salary	2021 Requested	2021 Tentative
10143000	PERSONNEL		MGMT	PERSONNEL OFFICER	04/01/1977	138,487.00	138,487.00	141,776.00	
143010101			PUMA	PR PERSONNEL SPEC	06/21/2004	78,993.00	78,993.00	80,869.00	
143010103			PUMA	SR COORD EXAMS&TRANS	02/25/1974	102,282.00	102,281.00	104,710.00	
143010104			MGMT	CONF SECRETARY	05/15/2006	55,202.00	-	56,514.00	
143010105			CSEA	PERSONNEL ASSISTANT	11/25/2004	67,963.00	67,962.51	69,322.00	
143010107			PUMA	SR PERSONNEL SPEC		62,730.00	-	62,730.00	
143010110	VACANT		MGMT	DEPUTY PERSONNEL OFFICER	01/05/2004	80,000.00	80,000.00	81,900.00	
143010111			PUMA	PERSONNEL SPECIALIST (TRAINEE)	09/14/2020	50,000.00	-	50,000.00	
143010112	PROPOSED		CSEA	PERSONNEL ASSISTANT		-	-	57,585.00	
143010113	PROPOSED		CSEA	OFFICE ASSISTANT		46,018.00	-	38,922.00	
143010114	VACANT		CSEA	PR OFFICE ASSISTANT		62,281.00	62,280.75	6,833.00	
143010115	VACANT		MGMT	SALARY ADJUSTMENT		-	-	3,279.00	
143010905	PROPOSED		CSEA	RECLASS TO SR PERSONNEL ASSISTANT		-	-	757.00	
143010907	PROPOSED		PUMA	SALARY ADJUSTMENT - effective 9/14/2021		743,956.00	530,004.26	755,197.00	
143010912	PROPOSED					-	-	-	
10200000	ETHICS BOARD					-	-	-	
143010105	VACANT		MGMT	CONF SECRETARY		2,300.00	0.00	2,355.00	
						2,300.00	-	2,355.00	

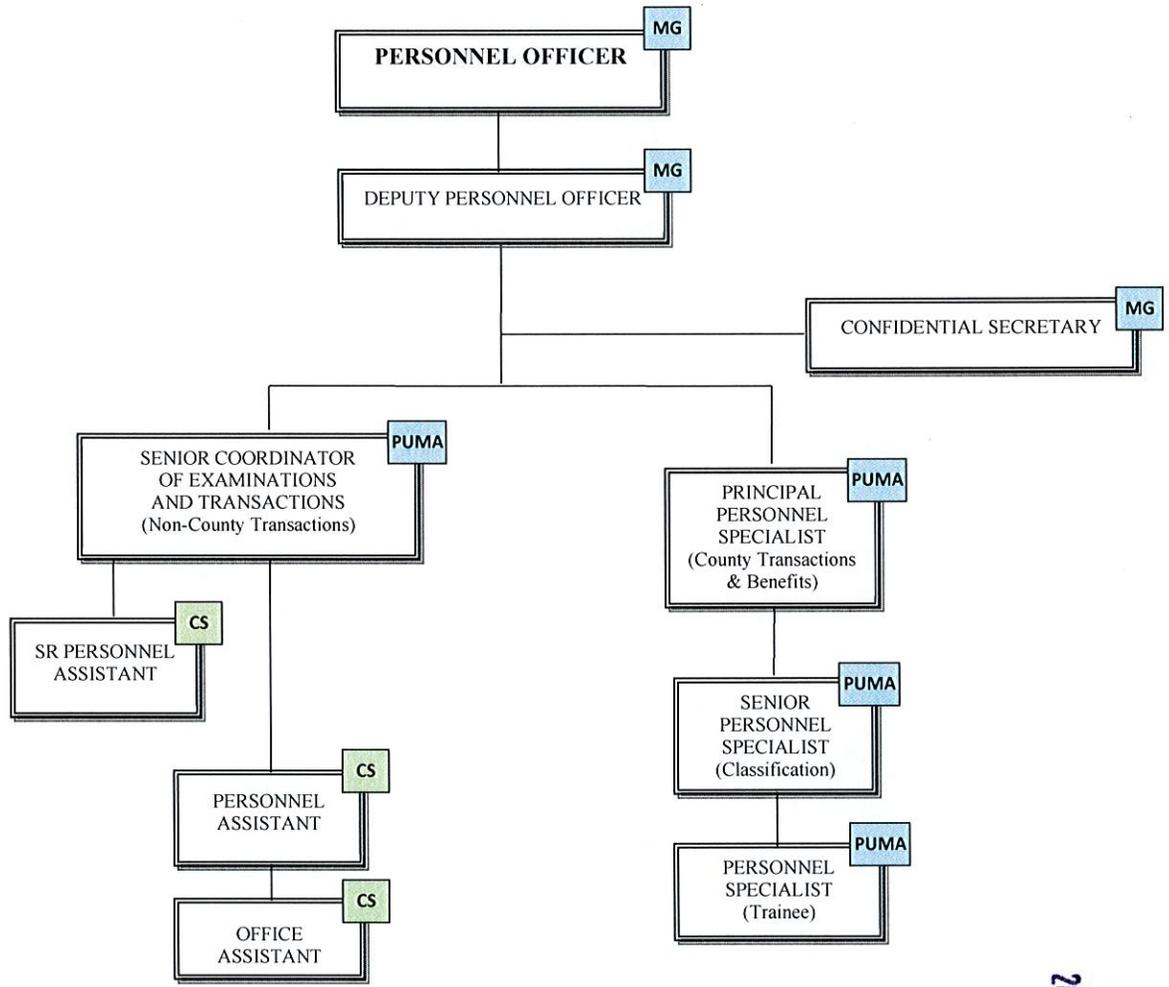
## 2020 Personnel Department Restructuring Savings

1/1-7/31

	33,579.41	Paid
143010105	<u>7,088.18</u>	Vac Payout
	40,667.59	
	<u>57,502.00</u>	Budgeted
	16,834.41	
	<u>16,550.89</u>	
	283.52	Savings
143010110	28,252.44	1/1 - 6/12
	<u>62,730.00</u>	Budgeted
	34,477.56	
	<u>15,802.21</u>	10/1 new
	18,675.34	Savings
143010111	<u>36,030.53</u>	vacant 1/1-6/15
	36,030.53	Savings
143010112	<u>34,923.66</u>	vacant 1/1 - 9/14
	34,923.66	Savings
143010114	33,020.55	1/1-9/18
	<u>3,255.63</u>	Vac Payout
	36,276.18	
	<u>9,612.57</u>	Grade 5/1 new
	45,888.75	
	<u>46,018.00</u>	Budgeted
	129.25	Savings
143010115	46,591.89	1/1-9/30
143010113	<u>14,221.74</u>	10/1 - 12/31
	60,813.63	
	<u>62,281.00</u>	Budgeted
	1,467.37	Savings
	<u>91,509.68</u>	Net Savings

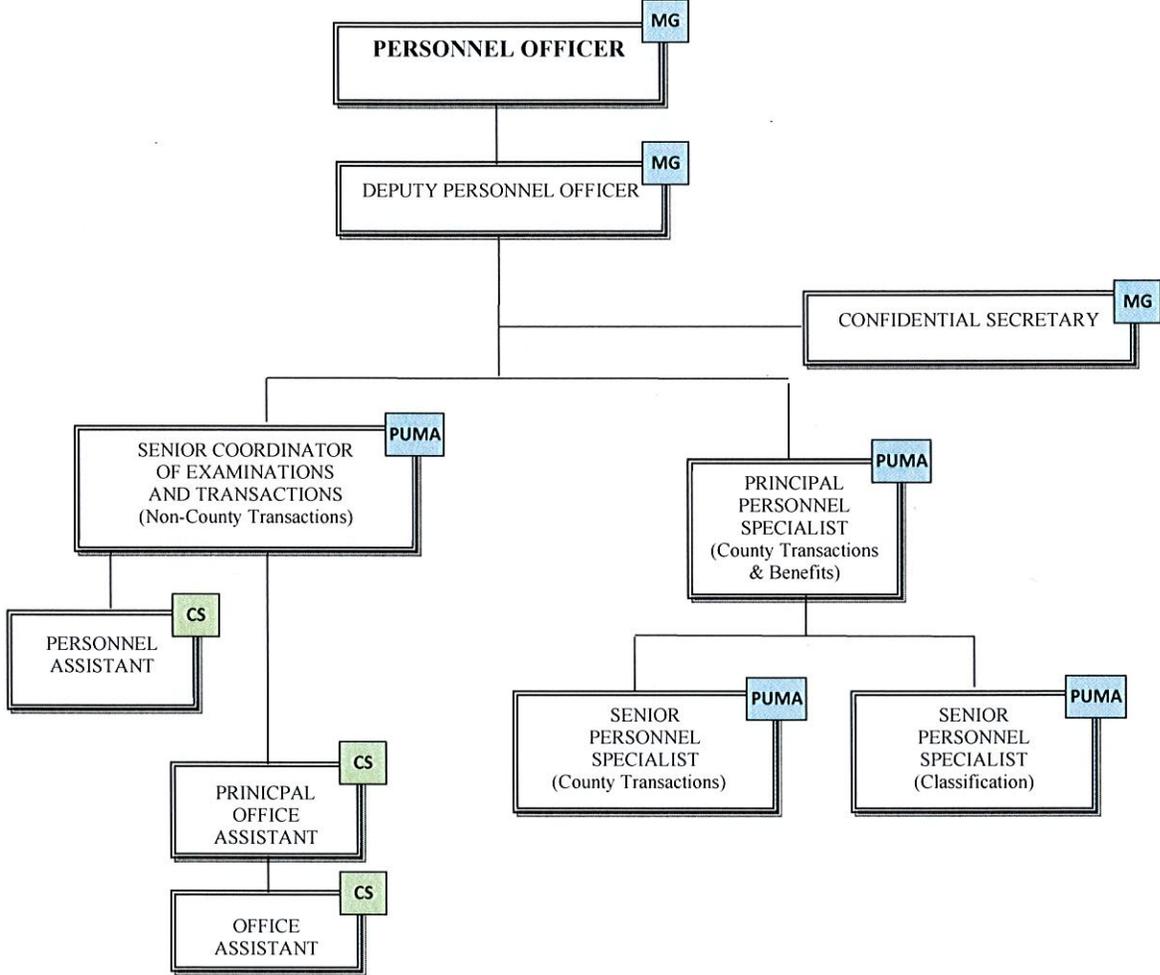
Add 11  
#8

### Putnam County Personnel Department Re-Organization October 2020



2020 SEP 23 PM 12: 19  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

### Putnam County Personnel Department 2020



#6f

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT/ PLANNING DEPARTMENT/ SOIL & WATER/  
PURCHASE EQUIPMENT**

**WHEREAS, Putnam County Soil & Water District Manager has requested the use of 2019 Performance Measure funds in the Soil & Water Conservation District Trust to purchase the following pieces of equipment: slope mower, hauling trailer and two (2) trail quads for a total of \$80,000.00; and**

**WHEREAS, the New York State Soil & Water Conservation Committee has approved the use of these funds for these purchases; and**

**WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said request; now therefore be it**

**RESOLVED, that the following budgetary amendment (20A056) be made:**

**Increase Appropriations:**

<b>10874500 52180</b>	<b>Soil &amp; Water – Other Equipment</b>	<b>2,300</b>
<b>10874500 52650</b>	<b>Soil &amp; Water – Motor Vehicles</b>	<b>22,000</b>
<b>10874500 52680</b>	<b>Soil &amp; Water – Other Equipment</b>	<b><u>55,700</u></b>
		<b>80,000</b>

**Increase Revenues:**

<b>10874500 439105</b>	<b>Soil &amp; Water – Performance Measure</b>	<b>80,000</b>
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**2020 Fiscal Impact – 0 –  
2021 Fiscal Impact – 0 –**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_



ce:all  
Phys.  
A+A

Reso

WILLIAM J. CARLIN, Jr. CPA  
Commissioner Of Finance

ANITA Z. GILBERT  
Chief Deputy Commissioner Of  
Finance

SHEILA BARRETT  
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

2020 SEP 17 PM 2:15  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

September 17, 2020

Ms. Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, B dated February 14, 2010, I am advising you of the following request to amend the 2020 Putnam County Planning Department Soil and Water budget.

Increase Appropriations:

10874500 52180	Soil & Water – Other Equipment	\$ 2,300.00
10874500 52650	Soil & Water - Motor Vehicles	22,000.00
10874500 52680	Soil & Water – Other Equipment	55,700.00
		<u>\$ 80,000.00</u>

Increase Revenues:

10874500 439105	Soil & Water – Performance Measure	\$ 80,000.00
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2020 Fiscal Impact -0-  
2021 Fiscal Impact -0-

Lauri Taylor, PC Soil and Water District Manager, respectfully requests the use of the Soil and Water Conservation District Trust funds to purchase several pieces of equipment (see attached). The NYS Soil and Water Conservation Committee has approved the use of the funds for these purchases.

AUTHORIZATION:

Date \_\_\_\_\_ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date \_\_\_\_\_ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date \_\_\_\_\_ Chairperson Audit/Designee: \$0 - \$10,000.00

Date \_\_\_\_\_ Audit & Administration Committee: \$10,000.01 - \$25,000.00

20A056



**Putnam County  
Soil and Water Conservation District**

842 Fair Street, Carmel, NY 10512

Phone: (845) 878-7918 Fax: (845) 878-6721

E-mail: lauri.taylor@putnamcountyny.gov Website: www.putnamcountyny.com

**MEMORANDUM**

**TO:** William J. Carlin, Jr.  
Commissioner of Finance

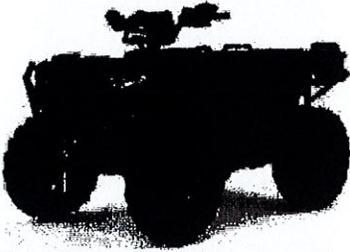
**FROM:** Lauri Taylor  
District Manager

**DATE:** July 28, 2020

**RE:** Soil and Water Conservation District Trust

At the June 23, 2020 board meeting the board voted to purchase a slope mower, hauling trailer and two trail quads for a total of \$80,000.00 using 2019 Performance Measure funds in the Soil and Water Conservation District Trust. The New York State Soil and Water Conservation Committee has approved the use of these funds for these purchases. The funds should be transferred to Line #10874500 439105 Expenditures line. Please let me know if you have any questions or need additional information.

2020 Polaris Sportsman 850 Premium LE

	Herman's Performance 2249 Route 22 Brewster, New York 10509 (866) 984-6368 hermansperformance.com	CUSTOMER _____ DATE <u>06/18/2020</u> PRICE <u>\$10,999.00</u> <i>Each</i> SALESPERSON _____ SIGNATURE _____
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Comments

TAKE YOUR JOURNEY TO THE TOP

Sportsman 850 performance with LE package accessories, including front/rear bumpers, a 3,500 lb. HD winch with synthetic rope, hand guards, and painted springs.

GENERAL INFORMATION

Manufacturer	Polaris
Model Year	2020
Model Name	Sportsman 850 Premium LE
Model Code	A20SXV85BP
Color	Matte Navy Blue
Engine Size	850 cc
MSRP	\$10,999.00

FEATURES

Features

**POWER THROUGH THE ELEMENTS:** Powerful 78 HP ProStar engine and a rider-active design give you superior sightlines and a comfortable thrill ride no matter the terrain. Plus, you'll get True On-Demand All-Wheel Drive to give you ultimate traction, right when you need it.

**START YOUR DAY WITH CONFIDENCE:** Start your days early and have confidence in your ride with the industry's largest 30ah battery. Get more done quickly so you can hit the trails sooner with 1,500 lb. of towing capacity.

**THRILL RIDES HAVE NO CURFEWS:** Go further with clear visibility provided by the 3rd handlebar-mounted pod light and LED Lower lights on the Trail Package. Stay informed on your vehicles performance with an easy to read LED digital display system.

**FORGE TRAILS:** The Sportsman® 850 line up brings you the premium features you want and allows you to ride harder than ever before.

**TRAIL DOMINATING GROUND CLEARANCE:** Conquer the trail with ease when you have 11.5 in. of obstacle-dominating ground clearance.

**YOUR SMOOTHEST ATV RIDE YET:** Take in the scenery with the Industry's only Rolled Independent Rear Suspension that keeps the machines' vibrations away from the driver so you can enjoy the ride more than ever before.

**GO FURTHER ON 48 IN. WIDE ATV:** Take your ride further on state regulated trails and be able to easily maneuver around obstacles with the nimble, comfortable, 48 in. wide ATV.

**TACKLE ANY TASK OR ANY TRAIL:** The Sportsman® 850 helps you get the job done by towing more and lasting longer - this machine works harder so you don't have to.

**MASSIVE TOWING CAPACITY:** Take fewer trips and tackle the biggest jobs with massive 1,500 lb. of towing capacity.



GET THE JOB DONE RIGHT: Take on more with the steel reinforced utility rack system with industry-leading 360 lb. capacity and 575 lb. in payload capacity.

SPECIFICATIONS	
<b>BRAKES/WHEELS/TIRES</b>	
Brakes	Front / Rear - Single Lever 3-Wheel Hydraulic Disc with Hydraulic Rear Foot Brake Parking - Park in Transmission / Lockable Hand Lever
Wheels	14 in. Aluminum
Tires	Front - 26 x 8 CST Rear - 26 x 10 CST
<b>DIMENSIONS</b>	
Length	Overall - 83.25 in. (211.4 cm)
Height	Overall - 50.75 in. (128.9 cm)
Width	Overall - 48 in. (121.9 cm)
Weight	Dry - 839 lb. (381 kg)
Ground Clearance	11.5 in. (29 cm)
Wheelbase	53 in. (134.6 cm)
Seat Height	37 in. (94 cm)
<b>DRIVETRAIN</b>	
Transmission	Automatic PVT P/R/N/L/H
Drive System	4x4
Drive	On-Demand True AWD/2WD
<b>ELECTRICAL</b>	
Instrumentation	All Digital Gauge, Speedometer, Odometer, Tachometer, Two Tripmeters, Hour Meter, Gear Indicator, Fuel Gauge, AWD Indicator, Volt Meter, Coolant Temperature, Hi-Temp Light, Clock, DC Outlet
Lighting	Halogen Triple 50W High Beams Dual 50W Low Beam Headlight Dual Brakelights / Taillights
<b>ENGINE</b>	
Engine	4-Stroke SOHC
Cooling	Liquid
Cylinders	2
Horsepower	78 hp
Displacement	850 cc
Fuel System	Electronic Fuel Injection (EFI)
Fuel Capacity	5.25 gal. (19.9 l)
<b>OPERATIONAL</b>	
Suspension	Front - Straight Dual A-Arm; 9 in. (22.9 cm) Travel Rear - Straight Dual A-Arm, Rolled IRS; 10.25 in. (26 cm) Travel
Steering	Electronic Power - Standard
Seating	1 Person Capacity
Hitch	Standard 1.25 in. (3.2 cm) Receiver

Load Capacity	Payload - 575 lb. (261 kg) Front Rack - 120 lb. (55 kg) Rear Rack - 240 lb. (110 kg) Cargo System - Lock & Ride, 6 gal. (15 l) Front Dry Storage, 2 gal. (8 l) Rear Dry Storage
OTHER	
Includes	Engine Braking System (EBS) - Standard Front Bumper, Rear Bumper, 3,500 lb. HD Winch with Synthetic Rope, Black Handguards & Mounts. Painted Sprins

Legal Notice: Manufacturer Name, Logo and Model Information are Registered Trademarks of the Manufacturer. Specifications and other information are subject to change without notice. No representation of accuracy is made. Image is believed to be in the public domain or used with permission.

\*Price, if shown, is Manufacturer's Suggested Retail Price (MSRP) and does not include government fees, taxes, dealer vehicle freight/preparation, dealer document preparation charges or any finance charges (if applicable). MSRP and/or

## Long Island Sanitation Equipment Co.

1670 New Highway, Farmingdale, NY 11735 • Tel.: 631-531-9292 • Fax: 631-531-9333



May 5, 2020

Quote# 050520RCM

Putnam County Department of Highways & Facilities  
842 Fair Street  
Carmel, NY 10512

**RE: RC Mowers Remote Controlled Robotic Slope Mowers**  
**HGAC Buy Cooperative Governmental Purchasing**  
**Contract Category - Grounds Facilities & Parks Equipment**  
**Contract # GR01-20:Grounds & Turf Equipment/Product Code GR20AAF1**

### **TK-52XP Tracked 52" Rotary Mower:**

50 Degrees Max Slope, remote-controlled commercial grade mowers to safely manage difficult terrain. Low center of gravity and wide base allow for safely mowing slopes of up to 50 degrees. Extremely low ground pressure is ideal for soft, wet, steep applications. Three blade configurations and two types of treads, provide the versatility for rough and finished mowing with same machine.

Enhanced safety through remote-control meeting or exceeding all OSHA, ANSI, NPS, and other safety regulation authorities. RC Mowers Safety is priority focus and hallmark of the company with integrated and proprietary safety features work to protect operators, equipment, and the environment.

### **Tested and Proven on:**

- Steep Slopes
- Thick Brush
- Up to 1" sapplings
- University and Corporate Campuses
- Golf Courses
- Highway and Railroad Embankments
- Railroad Converted Hiking/Jogging/Walking Trails
- Municipal Treatment Facilities
- Landfills
- Water Treatment Plants

RC Mowers - Putnam County / HGAC 2020 Price

	<u>List Price</u>	<u>HGAC Discount</u>
TK-52XP	\$67,438.00	\$53,950.00
Light Kit XP	\$460.00	\$368.00
Light Kit Installation	\$344.00	\$275.00
Swinging Break Away Brush Blades	\$343.00	\$274.00
200 Hour Parts Kit	\$368.00	\$294.00
Front Jack (change blades)	\$100.00	\$80.00
Fire Extinguisher	<u>\$159.00</u>	<u>\$127.00</u>
	<b>\$69,212.00</b>	<b>\$55,368.00</b>
<b>*Optional 3500 LB. Winch</b>	<b>\$1,914.00</b>	<b>\$1,531.00</b>

Total HGAC Pricing: \$57,988.00

F.O.B. Putnam County, NY

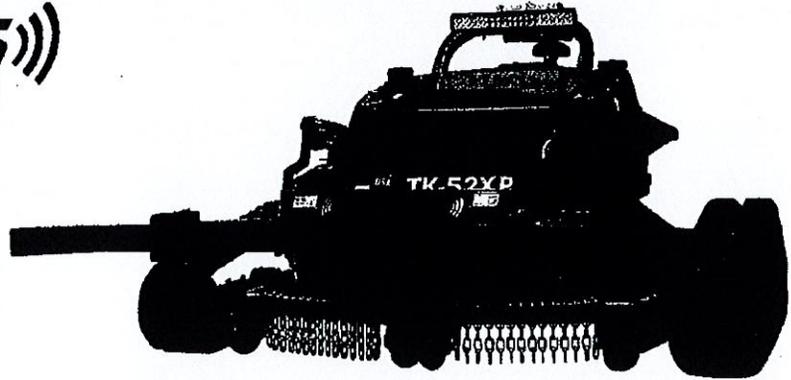
Please include the HGAC Contract Award # as well as your Member ID # on Purchase Order.

Respectfully,

David Cope  
Long Island Sanitation Equipment Company

**RC MOWERS**  
Remote Control Robotic Slope Mowers

**TK-52XP**



<b>ENGINE</b>	<b>ENGINE</b>	Kawasaki FX850V air-cooled, heavy-duty air cleaner
	<b>HP</b>	27
	<b>DISPLACEMENT</b>	852 cc
	<b>DRIVE SYSTEM</b>	Hydro-Gear® ZT-5400 transaxles
	<b>FUEL CAPACITY</b>	13.4 gallons
	<b>GROUND SPEED</b>	5.3 mph
	<b>ACRES PER HOUR</b>	2.2
<b>DECK</b>	<b>SLOPE CLIMB ABILITY</b>	50 degrees
	<b>DECK CONSTRUCTION</b>	Fabricated 7 ga. steel with 1/4" spindle reinforcement
	<b>NUMBER OF SPINDLES</b>	3
	<b>DECK ENGAGEMENT</b>	Ogura® electric clutch
	<b>CUTTING WIDTH</b>	52 inches
<b>TRACKS</b>	<b>CUTTING HEIGHTS</b>	2.5 inches - 6.5 inches
	<b>TRACK CONSTRUCTION</b>	Rubber molded over steel links with steel cords
	<b>TRACK SIZE</b>	9 inches wide   230mm x 72mm x 44mm
	<b>TREAD STYLE</b>	J
<b>DIMENSIONS</b>	<b>WEIGHT</b>	1,790 lbs
	<b>LENGTH</b>	93 inches
	<b>TOTAL WIDTH</b>	78 in
	<b>HEIGHT</b>	49.5 inches
	<b>WARRANTY</b>	2 year / 400 hrs





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### Carry-On Trailer 6 ft. x 14 ft. Landscape Utility Trailer, 5,500 lb. Capacity, 6X14GW2BRK

SKU: 123729199



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Carry-On Trailer 6 ft. x 8 ft. Open Wood-Floor Utility Trailer (659)

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Res D

WILLIAM J. CARLIN, Jr. CPA  
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk  
From: William J. Carlin, Jr., Commissioner of Finance *WJC*  
Re: Budgetary Transfer - 20T181  
Date: September 11, 2020

2020 SEP 14 AM 11:52  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Highways & Facilities, the following budgetary transfer is required.

**General Fund**

**Increase estimated appropriations:**

10990100 59010 Transfer to County Road Fund 32,295

**Decrease Estimated Appropriations:**

10199000 54980 Contingency 32,295

**County Road Fund**

**Increase estimated appropriations:**

10511000 51093 Overtime 30,000  
10511000 58002 FICA 2,295  

---

32,295

**Increase estimated revenues:**

10511000 428601 Transfer from General Fund 32,295

Fiscal Impact - 2020 - \$ 32,295

Fiscal Impact - 2021 - \$ 0

This Resolution is required to fund the overtime time depleted due to the callouts required to cleanup from the series of summertime storms experienced throughout the County. Please forward to the appropriate committee.

Approved:

MaryEllen Odell  
County Executive

#6h

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
 Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
 Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**EXTRACT OF MINUTES**  
**Meeting of the County Legislature of**  
**the County of Putnam, New York**

**October 6, 2020**

\* \* \*

**A regular meeting of the County Legislature of the County of Putnam, New York, was on October 6, 2020, at \_\_\_\_\_ o'clock P.M. (Prevailing Time).**

**The following Legislators were present: Toni Addonizio, Chairman, and**

**There were absent:**

**Also present: Diane Schonfeld, Clerk of the County Legislature**  
**Robert Firriolo, Legislative Counsel**

\* \* \*

**Legislator \_\_\_\_\_ offered the following resolution and moved its adoption:**

- Legislator Albano \_\_\_\_\_
- Legislator Castellano \_\_\_\_\_
- Legislator Gouldman \_\_\_\_\_
- Legislator Jonke \_\_\_\_\_
- Legislator Montgomery \_\_\_\_\_
- Legislator Nacerino \_\_\_\_\_
- Legislator Sayegh \_\_\_\_\_
- Legislator Sullivan \_\_\_\_\_
- Chairwoman Addonizio \_\_\_\_\_

**BOND RESOLUTION OF THE COUNTY OF PUTNAM, NEW YORK, ADOPTED OCTOBER 6, 2020, AUTHORIZING THE PREPARATION OF SURVEYS, PRELIMINARY AND DETAILED PLANS, SPECIFICATIONS AND ESTIMATES NECESSARY FOR PLANNING THE CONSTRUCTION OF IMPROVEMENTS TO VARIOUS COUNTY ROADS AND/OR BRIDGES; STATING THE ESTIMATED TOTAL COST THEREOF IS \$590,000; APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$590,000 SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION.**

**THE COUNTY LEGISLATURE OF THE COUNTY OF PUTNAM, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Legislature) AS FOLLOWS:**

**Section 1. The County of Putnam, New York (herein called "County"), is hereby authorized to prepare surveys, preliminary and detailed plans, specifications and estimates necessary for planning the construction of improvements to various county roads and/or bridges. The estimated total cost of said specific of object or purpose, including preliminary costs and costs incidental thereto and to the financing thereof, is \$590,000 and said amount is hereby appropriated therefor. The plan of financing, includes the issuance of \$590,000 serial bonds of the County to finance said appropriation, and the levy and collection of taxes on all the taxable real property in the County to pay the principal of said bonds and the interest thereon as the same shall become due and payable.**

**Section 2. Bonds of the County in the principal amount of \$590,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law"), to finance said appropriation.**

**Section 3. The period of probable usefulness of said specific object or purpose, within the limitations of Section 11.00 a. 62(2<sup>nd</sup>) of the Law, is five (5) years.**

**Section 4. The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the County for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.**

**Section 5. Each of the bonds authorized by this resolution, and any bond anticipation notes issued in anticipation of the sale of said bonds, shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds, and any notes issued in anticipation of said bonds, shall be general obligations of the County, payable as to both principal and interest by general tax upon all the taxable real property within the County. The faith and credit of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds, and any notes issued in anticipation of the sale of said bonds, and provision shall be made annually in the budget of the County by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.**

**Section 6. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds having substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and Sections 50.00, 56.00 to 60.00 and 168.00 of the Law, the powers and duties of the County Legislature relative to authorizing bond anticipation notes, or the renewals thereof, and relative to providing for substantially level or declining annual debt service, and**

prescribing the terms, form and contents, and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, as well as to executing agreements for credit enhancements, are hereby delegated to the Commissioner of Finance, the chief fiscal officer of the County.

Section 7. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the County is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary thereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the constitution.

Section 8. This bond resolution shall take effect upon the approval of the Putnam County Executive, and the Clerk of the County Legislature is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by §81.00 of the Law in "*The Putnam County Courier*," "*The Putnam Press*," and "*The Putnam County News & Recorder*," three newspapers, each having a general circulation in the County and hereby designated as the official newspapers of the County for such publications.

\* \* \*

The adoption of the foregoing resolution was seconded by Legislator

\_\_\_\_\_ and duly put to a vote on roll call, which resulted as follows:

**CERTIFICATE**

I, Diane Schonfeld, Clerk to the County Legislature of the County of Putnam, State of New York, HEREBY CERTIFY that the Resolution No. \_\_\_\_-2020 contained in the foregoing annexed extract from the minutes of a meeting of the County Legislature of said County of Putnam duly called and held on October 6, 2020, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said County Legislature and is a true, complete and correct copy thereof and of the whole of said original Resolution, which was duly adopted by the County Legislature of the County of Putnam on October 6, 2020 and approved by the County Executive on May \_\_\_\_, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said County of Putnam this \_\_\_\_ day of October, 2020.

(SEAL)

---

Diane Schonfeld  
Clerk to the County Legislature

**NOTICE**

The resolution, a summary of which is published herewith, has been adopted on October 6, 2020, and the validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the COUNTY OF PUTNAM, New York, is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this Notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the publication of this Notice, or such obligations were authorized in violation of the provisions of the constitution.

Diane Schonfeld  
Clerk to the County Legislature

**BOND RESOLUTION OF THE COUNTY OF PUTNAM, NEW YORK, ADOPTED OCTOBER 6, 2020, AUTHORIZING THE PREPARATION OF SURVEYS, PRELIMINARY AND DETAILED PLANS, SPECIFICATIONS AND ESTIMATES NECESSARY FOR PLANNING THE CONSTRUCTION OF IMPROVEMENTS TO VARIOUS COUNTY ROADS AND/OR BRIDGES; STATING THE ESTIMATED TOTAL COST THEREOF IS \$590,000; APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$590,000 SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION.**

**Object or purpose:** to prepare surveys, preliminary and detailed plans, specifications and estimates necessary for planning the construction of improvements to various county roads and/or bridges.

**Period of probable usefulness:** five (5) years

**Amount of obligations to be issued:** \$590,000

A complete copy of the bond resolution summarized above shall be available for public inspection during normal business hours at the office of the Clerk to the Legislature, at the County Office Building, 40 Gleneida Avenue, Carmel, New York.

**Dated:** October 6, 2020  
Carmel, New York



cc: all  
Phys

PHONE: 212-820-9300  
FAX: 212-514-8425

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September 16, 2020

County of Putnam, New York  
\$590,000 Serial Bonds for Planning Capital Improvements  
(Our File Designation: 4867/44097)

Mr. William J. Carlin, Jr., CPA  
Commissioner of Finance  
County of Putnam  
40 Gleneida Avenue  
Carmel, New York 10512

2020 SEP 16 PM 3:57  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Dear Bill:

Pursuant to your request, I have prepared and enclose herewith a draft Extract of Minutes of the County Legislature meeting to be held on October 6, 2020, showing adoption of the above-referenced bond resolution and providing for publication, in summary.

**Please note that the bond resolution is to be adopted by at least a two-thirds vote of the entire County Legislature membership.**

A copy of the summary form of the bond resolution with the prescribed form of Clerk's statutory notice affixed in readiness for publication in the official County newspapers are also enclosed *as the last page of this e-mail*. You will recall that publication of the bond resolution, in summary, commences a 20-day statute of limitations period pursuant to the provisions of Section 80.00 *et seq.* of the Local Finance Law. Please obtain and forward to me a certified copy of the Extract of Minutes and an original Affidavits of Publication, when available.

With best wishes, I am

Sincerely,

Daniel G. Birmingham

DGB:cel  
Enclosures

#66

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT / COMMISSIONER OF PLANNING/ ADJUST CAPITAL BUDGET ACCOUNTS / PEEKSKILL HOLLOW ROAD/ SODOM ROAD BRIDGE/ FAIR STREET**

**WHEREAS, the Commissioner of Planning has requested a budgetary amendment (20A053) to adjust the Capital Budget Accounts with the most recent estimates per attached memorandum from the Commissioner of Highways & Facilities for the following projects: Peekskill Hollow Road, Sodom Road Bridge and Fair Street; and**

**WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**CAPITAL FUND:**

**Increase Estimated Appropriations:**

<b>55197000 53000 50245</b>	<b>Peekskill Hollow Rd – PIN 8757.48</b>	<b>80,000</b>
<b>55197000 53000 50241</b>	<b>Sodom Rd Bridge – PIN 8756.04</b>	<b>100,000</b>
<b>55997000 53000 51622</b>	<b>Fair Street – PIN 8756.09</b>	<b><u>410,000</u></b>
		<b><u>590,000</u></b>

**Increase Estimated Revenues:**

<b>05000 45710L 50245</b>	<b>Serial Bond Proceeds – 2021</b>	<b>80,000</b>
<b>05000 45710L 50241</b>	<b>Serial Bond Proceeds – 2021</b>	<b>100,000</b>
<b>05000 45710L 51622</b>	<b>Serial Bond Proceeds – 2021</b>	<b><u>410,000</u></b>
		<b><u>590,000</u></b>

**2020 Fiscal Impact – 0 –  
2021 Fiscal Impact – Undetermined Debt Service**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_



cc: all  
Phys  
ATA

Reso

WILLIAM J. CARLIN, Jr. CPA  
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk  
From: William J. Carlin, Jr., Commissioner of Finance *WJC*  
Re: Budgetary Amendment - 20A053  
Date: September 15, 2020

2020 SEP 15 PM 4:16  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Planning & Development, the following budgetary amendment is required.

**Increase Estimated Appropriations:**

55197000 53000 50245	Peekskill Hollow Rd - PIN 8757.48	80,000
55197000 53000 50241	Sodom Rd Bridge - PIN 8756.04	100,000
55997000 53000 51622	Fair Street - PIN 8756.09	410,000
		<u>590,000</u>

**Increase Estimated Revenues:**

05000 45710L 50245	Serial Bond Proceeds - 2021	80,000
05000 45710L 50241	Serial Bond Proceeds - 2021	100,000
05000 45710L 51622	Serial Bond Proceeds - 2021	410,000
		<u>590,000</u>

Fiscal Impact - 2020 - \$ 0  
Fiscal Impact - 2021 - Undetermined Debt Service

This Resolution is required to adjust the capital budget accounts to most recent estimates as per the attached memorandum.

Please forward to the appropriate committee.

Approved : \_\_\_\_\_  
MaryEllen Odell, County Executive

Fred Pena  
Commissioner



John Tully  
Deputy Commissioner

DEPARTMENT OF  
HIGHWAYS & FACILITIES  
842 Fair Street  
Carmel, New York 10512  
Phone: 845-878-6331 Fax: 845-808-1908

**MEMORANDUM**

TO: William Carlin, Commissioner of Finance

FROM: Fred Pena, Commissioner *FR*  
*AMH*

DATE: September 14, 2020

RE: Funding Requests for Various Federal Aid Projects

These three projects all, in years past, exceeded the 10-year limit established from project authorization to complete design. As such, Federal funding for design was de-obligated. In order to keep these projects active, the County committed to the FHWA and the NYSDOT to fund the design costs. The FHWA will provide matched funds for the remaining phases: Right-of-Way Incidentals, Right-of-Way Acquisition and Construction.

In order to complete design, the following additional funds are requested:

**PIN 8757.48 – Peekskill Hollow Road**

This project is pending a supplemental agreement for \$80,000 to complete design. This \$80,000 is attributed to the following additional tasks for this project:

- Design revisions that consisted of road realignment, closed and open drainage modifications and individual meetings with property owners in order to reduce the amount of private property acquisitions for the project. These efforts reduced the number of condemnation proceedings that would have been required;
- NEPA re-evaluation required as per the NYSDOT and FHWA, inclusive of full EAF for SEQR;
- At the behest of the NYSDOT, a review of all standard sheets for project applicability and conversion to US Customary units newer than May 2017 into Metric units. This effort involved 49 standard sheets. In addition, 37 Special Specifications had to be written because of the required conversion to Metric units. Finally, the NYSDOT Standard Specifications Section 100 had to be reviewed and converted from US Customary units to Metric units;
- Revision of project estimate and contract documents to reflect multiple Alternate Bid scenarios due to construction funding concerns;

Fred Pena  
Commissioner



John Tully  
Deputy Commissioner

**PIN 8756.04 – Sodom Road Bridge**

This project is pending a supplemental for \$100,000 to complete design. This \$100,000 is attributed to the following additional tasks for this project:

- Updates to the Section 106 Memorandum of Agreement with SHPO for the historic site adjacent to the project;
- Additional time and design effort for comments received by the NYCDEP;
- Additional time and effort to obtain a Land Use Permit from the NYCDEP in lieu of an easement – a requirement of the NYSDOT;
- Additional time and effort to coordinate with NYSEG in regard to the Natural Gas line relocation;
- Additional time and effort to address comments received from the NYSDOT on the Design Report (two submissions, 25 comments);

**PIN 8756.09 – Fair Street Reconstruction**

This project is pending a supplemental for \$410,000 to complete design. This \$410,000 is attributed to the following additional tasks for this project:

- Design complete re-alignment of Fair Street between Route 52 and Waring Drive in order to minimize property impacts to owners through this corridor, while maintaining safety standards and aesthetics, to the greatest extent possible;
- NEPA re-evaluation required as per the NYSDOT and FHWA, inclusive of full EAF for SEQR;
- Additional environmental documentation due to State environmental updates (revised TEM);
- US Post Office coordination, impact, design and analysis;
- Carmel High School coordination, impact, design and analysis;
- Exploration of undergrounding of utilities;

We are respectfully requesting this additional funding to enable these three Federally-funded projects to continue forward with design and to progress to construction.

cc: MaryEllen Odell, County Executive  
John Tully, Deputy Commissioner  
Zen Wojcik, Federally Funded Program Manager  
Alexis Hawley, Assistant Supervisor of Planning & Design

#6j

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
 Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
 Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE (Peekskill Hollow Road)**

**WHEREAS, a Project for the Reconstruction of Peekskill Hollow and the Rehabilitation of Peekskill Hollow Road over Peekskill Hollow Creek (BIN 3345640) in the Town of Putnam Valley, PIN 8757.48 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and**

**WHEREAS, Resolution No. 119 adopted by Putnam County on June 4, 2019 approved and agreed to advance the Project by making a commitment of 100% of the non-federal share of the costs of construction and construction inspection work; and**

**WHEREAS, it was subsequently found necessary to undertake additional construction and construction inspection work not contemplated in the original agreement authorized by the previous Resolution; and**

**WHEREAS, it has been found necessary to increase the federal and non-federal share of costs for the additional construction and construction inspection work for the project; and**

**NOW, THEREFORE, the Putnam County Legislature, duly convened does hereby**

**RESOLVE, that the Putnam County Legislature hereby approves the above-subject project; and it is hereby further**

**RESOLVED, that the Putnam County Legislature hereby authorizes Putnam County to pay in the first instance 100% of the federal and non-federal share of the cost of the additional construction and construction inspection work for the Project or portions thereof; and it is further**

**RESOLVED, that the sum of \$5,000,000 (\$14,006,000 minus previous \$9,006,000) is hereby appropriated from the Putnam County Capital Budget line number 05 55197000 53000 50245 and made available to cover the cost of participation in the above phases of the Project; and it is further**

**RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Putnam County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the**

Legislator Albano \_\_\_\_\_  
 Legislator Castellano \_\_\_\_\_  
 Legislator Gouldman \_\_\_\_\_  
 Legislator Jonke \_\_\_\_\_  
 Legislator Montgomery \_\_\_\_\_  
 Legislator Nacerino \_\_\_\_\_  
 Legislator Sayegh \_\_\_\_\_  
 Legislator Sullivan \_\_\_\_\_  
 Chairwoman Addonizio \_\_\_\_\_

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**notification by the County Executive thereof, and it is further**

**RESOLVED, that the Putnam County Executive, on behalf of Putnam County, be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of Putnam County with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and Putnam County's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further**

**RESOLVED, that the County Executive, with the advice and assistance of the County Attorney, is authorized to finalize and execute all necessary documents, including, without limitation, the State/Local Agreement, in connection with the Project; and it is further**

**RESOLVED, that in addition to the Putnam County Executive, the Commissioner of Highways and Facilities and the Commissioner of Finance are also hereby authorized, with the consent of the County Executive, to execute any necessary Agreements or certifications on behalf of Putnam County, with New York State Department of Transportation in connection with the advancement or approval of the project identified in the State/Local Agreement; and it is further**

**RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further**

**RESOLVED, this Resolution shall take effect immediately.**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_

Revised

cc: all  
Phys.

Fred Pena  
Commissioner



John Tully  
Deputy Commissioner

DEPARTMENT OF  
HIGHWAYS & FACILITIES  
842 Fair Street  
Carmel, New York 10512  
Phone: 845-878-6331 Fax: 845-808-1908

**MEMORANDUM**

TO: Diane Schonfeld  
Clerk, County Legislature

FROM: Alexis Hawley  
Assistant Supervisor of Planning & Design *AHH*

CC: Fred Pena, PE  
Commissioner

John Tully  
Deputy Commissioner

William Carlin  
Commissioner of Finance

DATE: September 16, 2020

RE: Physical Services Committee – PIN 8757.48 – Peekskill Hollow Road – Funding  
Resolution – Construction and Construction Inspection

2020 SEP 16 PM 3: 53  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Please see the attached Resolution authorizing the supplemental implementation and funding for the Construction and Construction Inspection phases of PIN 8757.48 – Peekskill Hollow Road.

Please approve the attached Resolution required by New York State in order to progress the project.

Thank you.

encl.

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE.**

WHEREAS, a Project for the Reconstruction of Peekskill Hollow and the Rehabilitation of Peekskill Hollow Road over Peekskill Hollow Creek (BIN 3345640) in the Town of Putnam Valley, PIN 8757.48 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, Resolution No. 119 adopted by Putnam County on June 4, 2019 approved and agreed to advance the Project by making a commitment of 100% of the non-federal share of the costs of construction and construction inspection work.

WHEREAS, it was subsequently found necessary to undertake additional construction and construction inspection work not contemplated in the original agreement authorized by the previous Resolution; and

WHEREAS, it has been found necessary to increase the federal and non-federal share of costs for the additional construction and construction inspection work for the project; and

NOW, THEREFORE, the Putnam County Legislature, duly convened does hereby

RESOLVE, that the Putnam County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Putnam County Legislature hereby authorizes Putnam County to pay in the first instance 100% of the federal and non-federal share of the cost of the additional construction and construction inspection work for the Project or portions thereof; and it is further

RESOLVED, that the sum of **\$5,000,000** (\$14,006,000 minus previous \$9,006,000) is hereby appropriated from the Putnam County Capital Budget line number 05 55197000 53000 50245 and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Putnam County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the County Executive thereof, and it is further

RESOLVED, that the Putnam County Executive, on behalf of Putnam County, be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of Putnam County with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and Putnam County's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that the County Executive, with the advice and assistance of the County Attorney, is authorized to finalize and execute all necessary documents, including, without limitation, the State/Local Agreement, in connection with the Project; and it is further

RESOLVED, that in addition to the Putnam County Executive, the Commissioner of Highways and Facilities and the Commissioner of Finance are also hereby authorized, with the consent of the County

Executive, to execute any necessary Agreements or certifications on behalf of Putnam County, with New York State Department of Transportation in connection with the advancement or approval of the project identified in the State/Local Agreement; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

**Vote:**

**State of New York**

**ss:**

**County of Putnam**

**I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on \_\_\_\_\_.**

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_

Diane Schonfeld

Clerk of the Legislature of Putnam County

#6K

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
 Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
 Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**EXTRACT OF MINUTES**  
**Meeting of the County Legislature of**  
**the County of Putnam, New York**

**October 6, 2020**

\* \* \*

**A regular meeting of the County Legislature of the County of Putnam, New York, was held on October 6, 2020, at \_\_\_\_\_ o'clock P.M. (Prevailing Time).**

**The following Legislators were present: Toni Addonizio, Chairman, and**

**There were absent:**

**Also present: Diane Schonfeld, Clerk of the County Legislature**  
**Robert**

\* \* \*

**Legislator \_\_\_\_\_ offered the following resolution and moved its adoption:**

- Legislator Albano \_\_\_\_\_
- Legislator Castellano \_\_\_\_\_
- Legislator Gouldman \_\_\_\_\_
- Legislator Jonke \_\_\_\_\_
- Legislator Montgomery \_\_\_\_\_
- Legislator Nacerino \_\_\_\_\_
- Legislator Sayegh \_\_\_\_\_
- Legislator Sullivan \_\_\_\_\_
- Chairwoman Addonizio \_\_\_\_\_

**BOND RESOLUTION OF THE COUNTY OF PUTNAM, NEW YORK, ADOPTED OCTOBER 6, 2020, AUTHORIZING THE REHABILITATION OF PORTIONS OF PEEKSKILL HOLLOW ROAD AND RELATED BRIDGE IMPROVEMENTS AND/OR REHABILITATIONS; STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$14,006,000; APPROPRIATING 5,000,000 THEREFOR IN ADDITION TO THE \$9,006,000 HERETOFORE APPROPRIATED, INCLUDING THE EXPENDITURE OF APPROXIMATELY \$4,000,000 GRANT FUNDS EXPECTED TO BE RECEIVED IN ADDITION TO THE \$7,205,000 GRANT FUNDS PREVIOUSLY EXPECTED TO BE RECEIVED; AND AUTHORIZING THE ISSUANCE OF \$1,000,000 SERIAL BONDS OF SAID COUNTY, IN ADDITION TO THE \$1,801,000 HERETOFORE AUTHORIZED, TO FINANCE A PORTION OF SAID ADDITIONAL APPROPRIATION.**

**WHEREAS, the County Legislature of the County of Putnam has heretofore adopted a bond resolution dated June 4, 2019, appropriating \$9,006,000 serial bonds for the rehabilitation of portions of Peekskill Hollow Road and related bridge improvements and/or rehabilitations (the "Project"), and authorizing the issuance of \$1,801,000 serial bonds to finance a portion of said appropriation; and**

**WHEREAS, the cost of construction of the Project has increased and it has now become necessary to increase said appropriation and increase the amount of bonds to be authorized, now therefore,**

**THE COUNTY LEGISLATURE OF THE COUNTY OF PUTNAM, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Legislature) AS FOLLOWS:**

**Section 1. The County of Putnam, New York (herein called "County"), is hereby authorized to rehabilitate portions of Peekskill Hollow Road and related bridge improvements and/or rehabilitations, including, but not limited to, road realignments, full-depth reconstruction, drainage and guiderail improvements, bridge widening and/or deck and superstructure replacement, and all ancillary and related site, demolition and other work required in connection therewith (the "Project"). The estimated maximum cost thereof, including preliminary costs and costs incidental thereto and to the financing thereof, is \$14,006,000, and \$5,000,000 is hereby appropriated therefor in addition to the \$9,006,000 previously appropriated therefor. Such \$5,000,000 additional appropriation includes the expenditure of \$4,000,000 in anticipated grant funds to be received, in addition to the \$7,205,000 in grant funds previously anticipated to be received for the Project. The plan of financing of such \$5,000,000 additional appropriation includes the expenditure of said \$4,000,000 grant funds and the issuance of \$1,000,000 serial bonds of the County, and the levy and collection of taxes on all the taxable real property in the County to pay the principal of said bonds and the interest thereon as the same shall become due and payable.**

**Section 2. Bonds of the County in the principal amount of \$1,000,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law"), to finance a portion of said \$5,000,000 additional appropriation.**

**Section 3. The period of probable usefulness of the object or purpose for which said bonds are authorized to be issued, within the limitations of Section 11.00 a. 91 of the Law, is fifteen (15) years.**

**Section 4. The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the County for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.**

**Section 5.** Each of the bonds authorized by this resolution, and any bond anticipation notes issued in anticipation of the sale of said bonds, shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds, and any notes issued in anticipation of said bonds, shall be general obligations of the County, payable as to both principal and interest by general tax upon all the taxable real property within the County. The faith and credit of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds, and any notes issued in anticipation of the sale of said bonds, and provision shall be made annually in the budget of the County by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

**Section 6.** Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds having substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and Sections 50.00, 56.00 to 60.00 and 168.00 of the Law, the powers and duties of the County Legislature relative to authorizing bond anticipation notes, or the renewals thereof, and relative to providing for substantially level or declining annual debt service, and prescribing the terms, form and contents, and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, as well as to executing agreements for credit enhancements, are hereby delegated to the Commissioner of Finance, the chief fiscal officer of the County.

**Section 7.** The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the County is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary thereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the constitution.

**Section 8.** This bond resolution shall take effect upon the approval of the Putnam County Executive, and the Clerk of the County Legislature is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by §81.00 of the Law in "*The Putnam County Courier*," "*The Putnam Press*," and "*The Putnam County News & Recorder*," three newspapers, each having a general circulation in the County and hereby designated as the official newspapers of the County for such publications.

\* \* \*

The adoption of the foregoing resolution was seconded by Legislator

\_\_\_\_\_ and duly put to a vote on roll call, which resulted as

follows:

AYES:

NOES:

The resolution was declared adopted.

\*\*\*\*\*

**CERTIFICATE**

I, Diane Schonfeld, Clerk to the County Legislature of the County of Putnam, State of New York, HEREBY CERTIFY that the Resolution No. \_\_\_\_-2020 contained in the foregoing annexed extract from the minutes of a meeting of the County Legislature of said County of Putnam duly called and held on October 6, 2020, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said County Legislature and is a true, complete and correct copy thereof and of the whole of said original Resolution, which was duly adopted by the County Legislature of the County of Putnam on October 6, 2020 and approved by the County Executive on October \_\_, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said County of Putnam this \_\_\_\_ day of October, 2020.

(SEAL)

---

Diane Schonfeld  
Clerk to the County Legislature

**NOTICE**

The resolution, a summary of which is published herewith, has been adopted on October 6, 2020, and the validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the COUNTY OF PUTNAM, New York, is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this Notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the publication of this Notice, or such obligations were authorized in violation of the provisions of the constitution.

Diane Schonfeld  
Clerk to the County Legislature

**BOND RESOLUTION OF THE COUNTY OF PUTNAM, NEW YORK, ADOPTED OCTOBER 6, 2020, AUTHORIZING THE REHABILITATION OF PORTIONS OF PEEKSKILL HOLLOW ROAD AND RELATED BRIDGE IMPROVEMENTS AND/OR REHABILITATIONS; STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$14,006,000; APPROPRIATING 5,000,000 THEREFOR IN ADDITION TO THE \$9,006,000 HERETOFORE APPROPRIATED, INCLUDING THE EXPENDITURE OF APPROXIMATELY \$4,000,000 GRANT FUNDS EXPECTED TO BE RECEIVED IN ADDITION TO THE \$7,205,000 GRANT FUNDS PREVIOUSLY EXPECTED TO BE RECEIVED; AND AUTHORIZING THE ISSUANCE OF \$1,000,000 SERIAL BONDS OF SAID COUNTY, IN ADDITION TO THE \$1,801,000 HERETOFORE AUTHORIZED, TO FINANCE A PORTION OF SAID ADDITIONAL APPROPRIATION.**

**Object or purpose:** to rehabilitate portions of Peekskill Hollow Road and related bridge improvements and/or rehabilitations, including, but not limited to, road realignments, full-depth reconstruction, drainage and guiderail improvements, bridge widening and/or deck and superstructure replacement, and all ancillary and related site, demolition and other work required in connection therewith.

**Period of probable usefulness:** fifteen (15) years

**Amount of obligations to be issued:** \$1,000,000

A complete copy of the bond resolution summarized above shall be available for public inspection during normal business hours at the office of the Clerk to the Legislature, at the County Office Building, 40 Gleneida Avenue, Carmel, New York.

**Dated:** October 6, 2020  
Carmel, New York



cc: all  
Phys.

PHONE: 212-820-9300  
FAX: 212-514-8425

7 WORLD TRADE CENTER  
250 GREENWICH STREET  
NEW YORK, NY 10007  
WWW.HAWKINS.COM

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SAN FRANCISCO  
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ANN ARBOR

(212) 820-9563

September 14, 2020

County of Putnam, New York  
\$1,000,000 Additional Serial Bonds for Peekskill Hollow Road and Related Bridge  
Improvements  
(Our File Designation: 4867/44097)

Mr. William J. Carlin, Jr., CPA  
Commissioner of Finance  
County of Putnam  
40 Gleneida Avenue  
Carmel, New York 10512

2020 SEP 16 PM 3:54  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Dear Bill:

Pursuant to your email request, I have prepared and enclose herewith the Extract of Minutes of the County Legislature meeting to be held on October 6, 2020, showing adoption of the above-referenced bond resolution and providing for publication, in summary.

**Please note that the bond resolution is to be adopted by at least a two-thirds vote of the entire County Legislature membership.**

*I would kindly ask that you review the project description and all amounts set forth in the attached bond resolution to confirm that they are correct and accurate.*

A copy of the summary form of the bond resolution with the prescribed form of Clerk's statutory notice affixed in readiness for publication in the official County newspapers is also enclosed *as the last page of the attachment*. You will recall that publication of the bond resolution, in summary, commences a 20-day statute of limitations period pursuant to the provisions of Section 80.00 et seq. of the Local Finance Law. Please obtain and forward to me a certified copy of the Extract of Minutes and an original Affidavits of Publication, when available.

As you know, the final findings and determinations with respect to the State Environmental Quality Review Act ("SEQRA") must be made by the County Legislature prior to the adoption of the resolution attached hereto.

With all best wishes, I am

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Birmingham". The signature is written in a cursive style with a horizontal line through the middle of the letters.

Daniel G. Birmingham

DGB:cel  
Enclosures

PUTNAM COUNTY LEGISLATURE

Resolution #325

Introduced by Legislator: Ginny Nacerino on behalf of the Audit & Administration Committee at a Regular Meeting held on December 2, 2014.

page 1

**APPROVAL/SEQRA/PEEKSKILL HOLLOW ROAD**

**WHEREAS, by Resolution #314 of 2005 the Putnam County Legislature appointed itself as Lead Agency for the Peekskill Hollow Road reconstruction project; and**

**WHEREAS, by Resolution #155 of 2008 the Putnam County Legislature adopted a Negative Declaration for this project; and**

**WHEREAS, the project has been modified reducing the scope of the project; and**

**WHEREAS, a Short Environmental Assessment Form has been prepared for this modified project; and**

**WHEREAS, the County of Putnam is prepared to pass a bonding resolution for this project; and**

**WHEREAS, the Audit & Administration Committee of the Putnam County Legislature has reviewed and approved of this Short Environmental Assessment Form; now therefore be it**

**RESOLVED, that the Putnam County Legislature as Lead Agency for this project accepts the new Short Environmental Assessment Form and determines pursuant to SEQRA that this modified project will not result in any significant adverse environmental impact.**

**BY POLL VOTE: ALL AYES. LEGISLATOR CASTELLANO WAS ABSENT. MOTION CARRIES.**



Vote:  
State Of New York  
ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on December 2, 2014.

Dated: December 4, 2014

Signed: Diane Schonfeld

Diane Schonfeld  
Clerk Of The Legislature Of Putnam County

## Short Environmental Assessment Form

### Part 1 - Project Information

#### Instructions for Completing

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project: Peekskill Hollow Road (CR 21) Improvements			
Project Location (describe, and attach a location map): Peekskill Hollow Rd. in the Towns of Putnam Valley and Cortlandt, Putnam and Westchester Counties, NY.			
Brief Description of Proposed Action: The project includes the reconstruction of Peekskill Hollow Rd. (CR 21) and adjacent improvements to Oscawana Lake Rd. (CR 20) to improve safety and repair the deteriorated pavement. Work will include pavement and shoulder rehabilitation, improving roadway geometry, and full-depth reconstruction in distressed areas. The project also includes the rehabilitation of the bridge carrying Oscawana Lake Rd. over Peekskill Hollow Creek (BIN 3345680) and the bridge carrying Peekskill Hollow Rd. over Peekskill Hollow Creek (BIN 3345650). A box culvert just northeast of the Putnam Valley School will also be rehabilitated as it has deteriorated to a point where it may impact the stability of Peekskill Hollow Rd.			
Name of Applicant or Sponsor: Putnam County		Telephone: (845) 878-6331	
		E-Mail: Mark.Rosa@putnamcountyny.gov	
Address: 842 Fair Street			
City/PO: Carmel		State: NY	Zip Code: 10512
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: FHWA - Funding and NEPA Concurrence, NYSDOT Funding Design Review, USACOE - Section 404, NYSDEC - SPDES, Section 401 WQC, NYSOPRHP SHPO Effect Determination			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
3.a. Total acreage of the site of the proposed action?		13.0 acres	
b. Total acreage to be physically disturbed?		2.45 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		N/A-Co. HWY acres	
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input checked="" type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____			
<input type="checkbox"/> Parkland			

2014 NOV 19 PM 6:27

LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Are public transportation service(s) available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?  If No, describe method for providing potable water: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?  If No, describe method for providing wastewater treatment: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
b. Is the proposed action located in an archeological sensitive area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input checked="" type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input type="checkbox"/> YES	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____	<input type="checkbox"/>	<input type="checkbox"/>	





#62

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT/ COMMISSIONER OF PLANNING/ ADJUST  
CAPITAL BUDGET/ PEEKSKILL HOLLOW ROAD PROJECT**

**WHEREAS, the Commissioner of Planning has requested a budgetary amendment (20A054) to adjust the Capital Budget to include funding for the Peekskill Hollow Road Construction Project per the attached memorandum from Highways & Facilities; and**

**WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:**

**CAPITAL FUND:**

**Increase Estimated Appropriations:**

**55197000 53000 50245 Peekskill Hollow Rd – PIN 8757.48 5,000,000**

**Increase Estimated Revenues:**

**55197000 445971 50245 Fed Aid – Peekskill Hollow Rd – PIN 8757.48 4,000,000**

**05000 45710L 50245 Serial Bond Proceeds – 2021 1,000,000**

**5,000,000**

**2020 Fiscal Impact – 0 –**

**2021 Fiscal Impact – Undetermined Debt Service**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_



cc:all  
Phys  
ATA

Reso

WILLIAM J. CARLIN, Jr. CPA  
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk  
From: William J. Carlin, Jr., Commissioner of Finance *WJC*  
Re: Budgetary Amendment - 20A054  
Date: September 16, 2020

At the request of the Commissioner of Planning & Development, the following budgetary amendment is required.

**CAPITAL FUND:**

**Increase Estimated Appropriations:**

55197000 53000 50245 Peekskill Hollow Rd - PIN 8757.48 5,000,000

**Increase Estimated Revenues:**

55197000 445971 50245 Fed Aid - Peek Hollow Rd - PIN 8757.48 4,000,000

05000 45710L 50245 Serial Bond Proceeds 2021 1,000,000

5,000,000

Fiscal Impact - 2020 - \$ 0

Fiscal Impact - 2021 - Undetermined Debt Service

This Resolution is required to adjust the capital budget to include funding for the Peekskill Hollow Road Construction project PIN 8757.48 as per the attached memorandum. Please forward to the appropriate committee.

Approved : \_\_\_\_\_  
MaryEllen Odell, County Executive

2020 SEP 17 AM 9:28  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Revised

cc: all  
Phys.

Fred Pena  
Commissioner



John Tully  
Deputy Commissioner

DEPARTMENT OF  
HIGHWAYS & FACILITIES  
842 Fair Street  
Carmel, New York 10512  
Phone: 845-878-6331 Fax: 845-808-1908

**MEMORANDUM**

TO: Diane Schonfeld  
Clerk, County Legislature

FROM: Alexis Hawley  
Assistant Supervisor of Planning & Design *AH*

CC: Fred Pena, PE  
Commissioner

John Tully  
Deputy Commissioner

William Carlin  
Commissioner of Finance

DATE: September 16, 2020

RE: Physical Services Committee – PIN 8757.48 – Peekskill Hollow Road – Funding  
Resolution – Construction and Construction Inspection

2020 SEP 16 PM 3:53  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Please see the attached Resolution authorizing the supplemental implementation and funding for the Construction and Construction Inspection phases of PIN 8757.48 – Peekskill Hollow Road.

Please approve the attached Resolution required by New York State in order to progress the project.

Thank you.

encl.

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE.**

WHEREAS, a Project for the Reconstruction of Peekskill Hollow and the Rehabilitation of Peekskill Hollow Road over Peekskill Hollow Creek (BIN 3345640) in the Town of Putnam Valley, PIN 8757.48 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, Resolution No. 119 adopted by Putnam County on June 4, 2019 approved and agreed to advance the Project by making a commitment of 100% of the non-federal share of the costs of construction and construction inspection work.

WHEREAS, it was subsequently found necessary to undertake additional construction and construction inspection work not contemplated in the original agreement authorized by the previous Resolution; and

WHEREAS, it has been found necessary to increase the federal and non-federal share of costs for the additional construction and construction inspection work for the project; and

NOW, THEREFORE, the Putnam County Legislature, duly convened does hereby

RESOLVE, that the Putnam County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Putnam County Legislature hereby authorizes Putnam County to pay in the first instance 100% of the federal and non-federal share of the cost of the additional construction and construction inspection work for the Project or portions thereof; and it is further

RESOLVED, that the sum of **\$5,000,000** (\$14,006,000 minus previous \$9,006,000) is hereby appropriated from the Putnam County Capital Budget line number 05 55197000 53000 50245 and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Putnam County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the County Executive thereof, and it is further

RESOLVED, that the Putnam County Executive, on behalf of Putnam County, be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of Putnam County with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and Putnam County's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that the County Executive, with the advice and assistance of the County Attorney, is authorized to finalize and execute all necessary documents, including, without limitation, the State/Local Agreement, in connection with the Project; and it is further

RESOLVED, that in addition to the Putnam County Executive, the Commissioner of Highways and Facilities and the Commissioner of Finance are also hereby authorized, with the consent of the County

Executive, to execute any necessary Agreements or certifications on behalf of Putnam County, with New York State Department of Transportation in connection with the advancement or approval of the project identified in the State/Local Agreement; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

**Vote:**

**State of New York**

**ss:**

**County of Putnam**

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on \_\_\_\_\_.

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_

Diane Schonfeld

Clerk of the Legislature of Putnam County

#6m<sup>5</sup>

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE (Drewville Road Bridge)**

**WHEREAS, a Project for the Drewville Road (CR 36) over West Branch of Croton River Bridge Replacement (BIN 3345550) in the Town of Carmel, Putnam County, PIN 8757.65 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and**

**WHEREAS, Resolution No. 94 adopted by Putnam County on May 7, 2019 approved and agreed to advance the Project by making a commitment of 100% of the non-federal share of the costs of preliminary engineering and right-of-way incidental work; and**

**WHEREAS, it was subsequently found necessary to undertake additional preliminary engineering work not contemplated in the original agreement authorized by the previous Resolution; and**

**WHEREAS, it has been found necessary to increase the federal and non-federal share of costs for the additional preliminary engineering work for the project; and**

**NOW, THEREFORE, the Putnam County Legislature, duly convened does hereby**

**RESOLVE, that the Putnam County Legislature hereby approves the above-subject project; and it is hereby further**

**RESOLVED, that the Putnam County Legislature hereby authorizes Putnam County to pay in the first instance 100% of the federal and non-federal share of the cost of the additional preliminary engineering work for the Project or portions thereof; and it is further**

**RESOLVED, that the sum of \$143,000 (\$485,000 minus previous \$342,000) is hereby appropriated from the Putnam County Capital Budget line number 05 55197000 53000 51912 and made available to cover the cost of participation in the above phases of the Project; and it is further**

**RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Putnam County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**notification by the Putnam County Executive thereof, and it is further**

**RESOLVED, that the Putnam County Executive, on behalf of Putnam County, be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of Putnam County with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and Putnam County's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further**

**RESOLVED, that the County Executive, with the advice and assistance of the County Attorney, is authorized to finalize and execute all necessary documents, including, without limitation, the State/Local Agreement, in connection with the Project; and it is further**

**RESOLVED, that in addition to the Putnam County Executive, the Commissioner of Highways and Facilities and the Commissioner of Finance are also hereby authorized, with the consent of the County Executive, to execute any necessary Agreements or certifications on behalf of Putnam County, with New York State Department of Transportation in connection with the advancement or approval of the project identified in the State/Local Agreement; and it is further**

**RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further**

**RESOLVED, this Resolution shall take effect immediately.**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_

*cc: all  
Phys. Reso*

Fred Pena  
Commissioner



John Tully  
Deputy Commissioner

DEPARTMENT OF  
HIGHWAYS & FACILITIES  
842 Fair Street  
Carmel, New York 10512  
Phone: 845-878-6331 Fax: 845-808-1908

**MEMORANDUM**

TO: Diane Schonfeld  
Clerk, County Legislature

FROM: Alexis Hawley  
Assistant Supervisor of Planning & Design *AH*

CC: Fred Pena, PE  
Commissioner

John Tully  
Deputy Commissioner

William Carlin  
Commissioner of Finance

DATE: September 15, 2020

RE: Physical Services Committee – PIN 8757.64 – Drewville Road Bridge – Funding  
Resolution – Preliminary Engineering

2020 SEP 15 AM 11:37  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Please see the attached Resolution authorizing the supplemental implementation and funding for the Preliminary Engineering phases of PIN 8757.64 – Drewville Road Bridge.

Please approve the attached Resolution required by New York State in order to progress the project.

Thank you.

encl.

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE (Drewville Road Bridge)**

WHEREAS, a Project for the Drewville Road (CR 36) over West Branch of Croton River Bridge Replacement (BIN 3345550) in the Town of Carmel, Putnam County, PIN 8757.65 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, Resolution No. 94 adopted by Putnam County on May 7, 2019 approved and agreed to advance the Project by making a commitment of 100% of the non-federal share of the costs of preliminary engineering and right-of-way incidental work.

WHEREAS, it was subsequently found necessary to undertake additional preliminary engineering work not contemplated in the original agreement authorized by the previous Resolution; and

WHEREAS, it has been found necessary to increase the federal and non-federal share of costs for the additional preliminary engineering work for the project; and

NOW, THEREFORE, the Putnam County Legislature, duly convened does hereby

RESOLVE, that the Putnam County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Putnam County Legislature hereby authorizes Putnam County to pay in the first instance 100% of the federal and non-federal share of the cost of the additional preliminary engineering work for the Project or portions thereof; and it is further

RESOLVED, that the sum of **\$143,000** (\$485,000 minus previous \$342,000) is hereby appropriated from the Putnam County Capital Budget line number 05 55197000 53000 51912 and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Putnam County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Putnam County Executive thereof, and it is further

RESOLVED, that the Putnam County Executive, on behalf of Putnam County, be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of Putnam County with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and Putnam County's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that the County Executive, with the advice and assistance of the County Attorney, is authorized to finalize and execute all necessary documents, including, without limitation, the State/Local Agreement, in connection with the Project; and it is further

RESOLVED, that in addition to the Putnam County Executive, the Commissioner of Highways and Facilities and the Commissioner of Finance are also hereby authorized, with the consent of the

County Executive, to execute any necessary Agreements or certifications on behalf of Putnam

County, with New York State Department of Transportation in connection with the advancement or approval of the project identified in the State/Local Agreement; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

**Vote:**

**State of New York**

**ss:**

**County of Putnam**

**I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on \_\_\_\_\_.**

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_

Diane Schonfeld

Clerk of the Legislature of Putnam County

#6n

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/APPLICATION/STATE AND MUNICIPAL FACILITIES PROGRAM GRANT FOR BATHROOM RENOVATIONS AT THE PUTNAM COUNTY FACILITY LOCATED AT 9 DREW LANE, TOWN OF CARMEL, COUNTY OF PUTNAM/SEQRA DETERMINATION**

**WHEREAS, Section 5-2(E) of the Putnam County Code provides, in relevant part, that an applicant of any grant application not requiring any Putnam County (the "County") matching funds shall notify the Putnam County Legislature (the "Legislature") of the submission of a grant application and, further, if the Legislature objects to such grant application, the applicant shall withdraw it forthwith; and**

**WHEREAS, by and through the State of New York and the Office of Senator Peter Harckham (New York State Senate), the County can receive funding in the amount of \$50,000 through the Dormitory Authority State of New York ("DASNY") and awarded by the State and Municipal Facilities Program ("SAM") to subsidize the costs associated with the renovations, improvements and related upgrades to the bathroom(s) at the County facility located at 9 Drew Lane, in the Town of Carmel, County of Putnam (the "Project"); and**

**WHEREAS, there is no matching fund requirement by the County to accept the \$50,000 SAM grant for costs associated with the Project; and**

**WHEREAS, the proposed Project includes, without limitation, renovations, improvements and related upgrades to the bathroom(s) at the aforesaid County facility (the "Action"); and**

**WHEREAS, the Action is determined to be a Type II Action in accordance with 6 NYCRR Part 617, §617.5(c)(2) "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site" including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 6 NYCRR Part 617, §617.4; now therefore be it**

**RESOLVED, that the County Legislature supports the submission, by and through the Department of Planning, Development and Public Transportation, of its application for grant funding in the amount of \$50,000, such grant administered through DASNY and awarded by SAM, and is hereby authorized and approved by the County Legislature; and be it further**

**RESOLVED, that the County Legislature accepts the determination that this project is a Type II Action and, pursuant to the State Environmental Quality Review Act (SEQRA) 6 NYCRR Part 617, §617.6(a)(1)(i), there is no further environmental review necessary in connection herewith.**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_



cc:all  
Phys  
2 Resos

**Putnam County  
Department of Planning, Development,  
and Public Transportation**

*www.putnamcountyny.com*  
841 Fair Street  
Carmel, NY 10512

**Sandra M. Fusco  
Commissioner**

**Phone: (845) 878-3480  
Fax: (845) 808-1948**

**MEMORANDUM**

**TO:** Carl Albano  
Chair, Physical Services Committee

**CC:** Toni Addonizio  
Chair, Putnam County Legislature

**FROM:** Sandra M. Fusco, Commissioner  
Department of Planning, Development and Public Transportation

**DATE:** September 15, 2020

**RE:** Resolutions for SAM Grant Funding: Renovations at 9 Drew Lane, Carmel, NY  
and Highway Infrastructure Improvements

2020 SEP 15 PM 4:18  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

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Attached hereto are Resolutions in connection with the above referenced matters, which the undersigned respectfully requests be placed on the agenda of the upcoming Physical Services Committee Meeting for review/consideration.

Thank you.

cc: MaryEllen Odell/County Executive  
Thomas Feighery/Deputy County Executive  
William J. Carlin/Commissioner of Finance  
Jennifer S. Bumgarner/County Attorney  
Fred Pena/Commissioner of Highways and Facilities  
John Tully/Deputy Commissioner of Highways and Facilities  
Karl Rohde/Director Office of Veteran Affairs

**APPROVAL/APPLICATION/STATE AND MUNICIPAL FACILITIES PROGRAM GRANT FOR BATHROOM RENOVATIONS AT THE PUTNAM COUNTY FACILITY LOCATED AT 9 DREW LANE, TOWN OF CARMEL, COUNTY OF PUTNAM/SEQRA DETERMINATION**

WHEREAS, Section 5-2(E) of the Putnam County Code provides, in relevant part, that an applicant of any grant application not requiring any Putnam County (the "County") matching funds shall notify the Putnam County Legislature (the "Legislature") of the submission of a grant application and, further, if the Legislature objects to such grant application, the applicant shall withdraw it forthwith; and

WHEREAS, by and through the State of New York and the Office of Senator Peter Harckham (New York State Senate), the County can receive funding in the amount of \$50,000 through the Dormitory Authority State of New York ("DASNY") and awarded by the State and Municipal Facilities Program ("SAM") to subsidize the costs associated with the renovations, improvements and related upgrades to the bathroom(s) at the County facility located at 9 Drew Lane, in the Town of Carmel, County of Putnam (the "Project"); and

WHEREAS, there is no matching fund requirement by the County to accept the \$50,000 SAM grant for costs associated with the Project; and

WHEREAS, the proposed Project includes, without limitation, renovations, improvements and related upgrades to the bathroom(s) at the aforesaid County facility (the "Action"); and

WHEREAS, the Action is determined to be a Type II Action in accordance with 6 NYCRR Part 617, §617.5(c)(2) "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site" including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 6 NYCRR Part 617, §617.4; now therefore be it

RESOLVED, that the County Legislature supports the submission, by and through the Department of Planning, Development and Public Transportation, of its application for grant funding in the amount of \$50,000, such grant administered through DASNY and awarded by SAM, and is hereby authorized and approved by the County Legislature; and be it further

RESOLVED, that the County Legislature accepts the determination that this project is a Type II Action and, pursuant to the State Environmental Quality Review Act (SEQRA) 6 NYCRR Part 617, §617.6(a)(1)(i), there is no further environmental review necessary in connection herewith.

#60

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ GRANT APPLICATION/STATE AND MUNICIPAL FACILITIES GRANT PROGRAM/ HIGHWAY INFRASTRUCTURE IMPROVEMENT PROJECT**

**WHEREAS, Section 5-2(E) of the Putnam County Code provides, in relevant part, that an applicant of any grant application not requiring any local Putnam County (the "County") matching funds shall notify the Putnam County Legislature (the "Legislature") of the submission of a grant application and, further, if the Legislature objects to such grant application, the applicant shall withdraw it forthwith; and**

**WHEREAS, by and through the State of New York and the Office of Senator Peter Harckham (New York State Senate), the County can receive a State and Municipal ("SAM") Facilities Grant in the amount of \$1,085,000, such grant administered through the Dormitory Authority State of New York ("DASNY"), for highway infrastructure improvements, including roadway and signal improvements on roadways in Putnam County, such improvements aimed to, among other things, widen certain roadways, create turning lanes and re-align specific intersections, median closures/reconstruction, drainage, striping and related tasks (collectively, the "Project"); and**

**WHEREAS, the purpose of the grant funds is to subsidize the costs associated with the Project; and**

**WHEREAS, there is no matching fund requirement by the County to accept the SAM grant for the Project; now therefore be it**

**RESOLVED, that the Legislature authorizes and approves the County's submission, by the Department of Planning, Development and Public Transportation, of its application for a \$1,085,000 grant administered through DASNY and awarded by the SAM Facilities Grant Program for the Project; and be it further**

**RESOLVED, that this resolution shall take effect immediately.**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_



*cc: all  
Phys 2 Reso's*

**Putnam County  
Department of Planning, Development,  
and Public Transportation**

*www.putnamcountyny.com*  
841 Fair Street  
Carmel, NY 10512

**Sandra M. Fusco  
Commissioner**

**Phone: (845) 878-3480  
Fax: (845) 808-1948**

**MEMORANDUM**

**TO:** Carl Albano  
Chair, Physical Services Committee

**CC:** Toni Addonizio  
Chair, Putnam County Legislature

**FROM:** Sandra M. Fusco, Commissioner  
Department of Planning, Development and Public Transportation

**DATE:** September 15, 2020

**RE:** Resolutions for SAM Grant Funding: Renovations at 9 Drew Lane, Carmel, NY  
and Highway Infrastructure Improvements

2020 SEP 15 PM 4:18  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

-----

Attached hereto are Resolutions in connection with the above referenced matters, which the undersigned respectfully requests be placed on the agenda of the upcoming Physical Services Committee Meeting for review/consideration.

Thank you.

**cc:** MaryEllen Odell/County Executive  
Thomas Feighery/Deputy County Executive  
William J. Carlin/Commissioner of Finance  
Jennifer S. Bumgarner/County Attorney  
Fred Pena/Commissioner of Highways and Facilities  
John Tully/Deputy Commissioner of Highways and Facilities  
Karl Rohde/Director Office of Veteran Affairs

**RESOLUTION/APPROVAL GRANT APPLICATION/STATE AND MUNICIPAL FACILITIES GRANT PROGRAM/HIGHWAY INFRASTRUCTURE IMPROVEMENT PROJECT**

WHEREAS, Section 5-2(E) of the Putnam County Code provides, in relevant part, that an applicant of any grant application not requiring any local Putnam County (the "County") matching funds shall notify the Putnam County Legislature (the "Legislature") of the submission of a grant application and, further, if the Legislature objects to such grant application, the applicant shall withdraw it forthwith; and

WHEREAS, by and through the State of New York and the Office of Senator Peter Hareckham (New York State Senate), the County can receive a State and Municipal ("SAM") Facilities Grant in the amount of \$1,085,000, such grant administered through the Dormitory Authority State of New York ("DASNY"), for highway infrastructure improvements, including roadway and signal improvements on roadways in Putnam County, such improvements aimed to, among other things, widen certain roadways, create turning lanes and re-align specific intersections, median closures/reconstruction, drainage, striping and related tasks (collectively, the "Project"); and

WHEREAS, the purpose of the grant funds is to subsidize the costs associated with the Project; and

WHEREAS, there is no matching fund requirement by the County to accept the SAM grant for the Project; now therefore be it

RESOLVED, that the Legislature authorizes and approves the County's submission, by the Department of Planning, Development and Public Transportation, of its application for a \$1,085,000 grant administered through DASNY and awarded by the SAM Facilities Grant Program for the Project; and be it further

RESOLVED, that this resolution shall take effect immediately.

#6P

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**LEAD AGENCY/ SEQRA DETERMINATION/ FAIR STREET (CR 60) RECONSTRUCTION PROJECT (PIN 8756.09)**

**WHEREAS, the Putnam County Legislature is considering the approval of a Putnam County Highways and Facilities project that involves the reconstruction of Fair Street (CR 60) from Route 52 to a point east of Hill and Dale Road, for a total project length of approximately 1.3 miles. Fair Street will be reconstructed to address, among others, the deteriorated pavement structure, inadequate drainage, and safety deficiencies located along the roadway. The reconstructed roadway will closely approximate the existing roadway alignment. As part of the construction, the 3 culverts conveying Fair Street over Michael Brook and a tributary of Michael Brook will be replaced. The project will also include construction of a sidewalk along the north side of the road from Route 52 to Hill and Dale Road, and a second sidewalk along the south side of the road from Route 52 to the Carmel High School. A left turn lane will be added on Fair Street at its Route 52 approach. A two-way left-turn lane (median) will be added from this left turn lane to Waring Drive. The proposed project will require the acquisition and demolition of one residential home directly east of Waring Drive in the area of the Michael Brook culvert.; and**

**WHEREAS, the proposed action is subject to review under the State Environmental Quality Review Act and the Regulations promulgated thereunder (“SEQRA 6 NYCRR Part 617”); and**

**WHEREAS, other potential involved or interested agencies have been identified in connection with the proposed action; and**

**WHEREAS, the Putnam County Legislature hereby declares its intent to act as the Lead Agency under the procedures and requirements of SEQRA; and**

**WHEREAS, a full Environmental Assessment form (EAF) has been prepared for the proposed project, together with supporting documentation, and is annexed hereto as “Schedule A”; and**

**WHEREAS, the Putnam County Legislature, after a review of SEQRA 6 NYCRR Part 617, finds that the proposed action is a Type I action; now therefore be it**

**RESOLVED, that the Putnam County Legislature will conduct a coordinated SEQRA environmental review for the proposed action; and be it further**

**RESOLVED, that this Resolution shall take effect immediately.**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_



cc: all  
Phys. Reso

**Putnam County  
Department of Planning, Development,  
and Public Transportation**

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841 Fair Street  
Carmel, NY 10512

**Sandra M. Fusco  
Commissioner**

**Phone: (845) 878-3480  
Fax: (845) 808-1948**

**MEMORANDUM**

**TO:** Carl Albano  
Chair, Physical Services Committee

**CC:** Toni Addonizio  
Chair, Putnam County Legislature

**FROM:** Sandra M. Fusco, Commissioner  
Department of Planning, Development and Public Transportation

**DATE:** September 16, 2020

**RE:** Resolution: SEQRA Determination-Fair Street (CR60) Reconstruction Project

2020 SEP 16 AM 11:06  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Attached hereto is a Resolution, together with supporting documentation, in connection with the above referenced matter, which the undersigned respectfully requests be placed on the agenda of the upcoming Physical Services Committee Meeting for review/consideration.

Thank you.

cc: MaryEllen Odell/County Executive  
Thomas Feighery/Deputy County Executive  
William J. Carlin/Commissioner of Finance  
Jennifer S. Bumgarner/County Attorney  
Fred Pena/Commissioner of Highways and Facilities  
John Tully/Deputy Commissioner of Highways and Facilities

**LEAD AGENCY/ SEQRA DETERMINATION/ FAIR STREET (CR 60) RECONSTRUCTION PROJECT (PIN 8756.09)**

WHEREAS, the Putnam County Legislature is considering the approval of a Putnam County Highways and Facilities project that involves the reconstruction of Fair Street (CR 60) from Route 52 to a point east of Hill and Dale Road, for a total project length of approximately 1.3 miles. Fair Street will be reconstructed to address, among others, the deteriorated pavement structure, inadequate drainage, and safety deficiencies located along the roadway. The reconstructed roadway will closely approximate the existing roadway alignment. As part of the construction, the 3 culverts conveying Fair Street over Michael Brook and a tributary of Michael Brook will be replaced. The project will also include construction of a sidewalk along the north side of the road from Route 52 to Hill and Dale Road, and a second sidewalk along the south side of the road from Route 52 to the Carmel High School. A left turn lane will be added on Fair Street at its Route 52 approach. A two-way left-turn lane (median) will be added from this left turn lane to Waring Drive. The proposed project will require the acquisition and demolition of one residential home directly east of Waring Drive in the area of the Michael Brook culvert.; and

WHEREAS, the proposed action is subject to review under the State Environmental Quality Review Act and the Regulations promulgated thereunder ("SEQRA 6 NYCRR Part 617"); and

WHEREAS, other potential involved or interested agencies have been identified in connection with the proposed action; and

WHEREAS, the Putnam County Legislature hereby declares its intent to act as the Lead Agency under the procedures and requirements of SEQRA; and

WHEREAS, a full Environmental Assessment form (EAF) has been prepared for the proposed project, together with supporting documentation, and is annexed hereto as "Schedule A"; and

WHEREAS, the Putnam County Legislature, after a review of SEQRA 6 NYCRR Part 617, finds that the proposed action is a Type I action; now therefore be it

RESOLVED, that the Putnam County Legislature will conduct a coordinated SEQRA environmental review for the proposed action; and be it further

RESOLVED, that this Resolution shall take effect immediately.

# SCHEDULE A

## *Full Environmental Assessment Form Part 1 - Project and Setting*

### Instructions for Completing Part 1

**Part 1 is to be completed by the applicant or project sponsor.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the project sponsor to verify that the information contained in Part 1 is accurate and complete.

#### A. Project and Sponsor Information.

Name of Action or Project: Fair Street (CR 60) Reconstruction Project - PIN 8756.09		
Project Location (describe, and attach a general location map): Fair Street from NYS Route 52 to John Simpson Road, Town of Carmel, Putnam County		
Brief Description of Proposed Action (include purpose or need): Fair Street (CR 60) is an urban minor arterial street located in the Town of Carmel. The proposed project provides for the reconstruction of Fair Street from Route 52 to a point east of Hill and Dale Road, for a total project length of approximately 1.3 miles.  Fair Street will be reconstructed to address the deteriorated pavement structure, inadequate drainage, and safety deficiencies located along the roadway. The reconstructed roadway will closely approximate the existing roadway alignment. As part of the construction, the 3 culverts conveying Fair Street over Michael Brook and a tributary of Michael Brook will be replaced. The project will also include construction of a sidewalk along the north side of the road from Route 52 to Hill and Dale Road, and a second sidewalk along the south side of the road from Route 52 to the Carmel High School. A left turn lane will be added on Fair Street at its Route 52 approach. A two-way left-turn lane (median) will be added from this left turn lane to Waring Drive. The proposed project will require the acquisition and demolition of one residential home directly east of Waring Drive in the area of the Michael Brook culvert.		
Name of Applicant/Sponsor: Putnam County Legislature, Chairwoman Toni Addonizio		Telephone: 845-808-1020 E-Mail: putcoleg@putnamcountyny.gov
Address: 40 Gleneida Avenue		
City/PO: Carmel	State: NY	Zip Code: 10512
Project Contact (if not same as sponsor; give name and title/role): Barbara Barosa, AICP, County Planner		Telephone: 845-878-3480 x48107 E-Mail: barbara.barosa@putnamcountyny.gov
Address: 2 Route 164		
City/PO: Patterson	State: NY	Zip Code: 12563
Property Owner (if not same as sponsor):		Telephone: E-Mail:
Address:		
City/PO:	State:	Zip Code:

**Full Environmental Assessment Form  
Part 1 - Project and Setting**

**Instructions for Completing Part 1**

**Part 1 is to be completed by the applicant or project sponsor.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the project sponsor to verify that the information contained in Part 1 is accurate and complete.

**A. Project and Sponsor Information.**

Name of Action or Project: Fair Street (CR 60) Reconstruction Project - PIN 8756.09		
Project Location (describe, and attach a general location map): Fair Street from NYS Route 52 to John Simpson Road, Town of Carmel, Putnam County		
Brief Description of Proposed Action (include purpose or need): Fair Street (CR 60) is an urban minor arterial street located in the Town of Carmel. The proposed project provides for the reconstruction of Fair Street from Route 52 to a point east of Hill and Dale Road, for a total project length of approximately 1.3 miles.  Fair Street will be reconstructed to address the deteriorated pavement structure, inadequate drainage, and safety deficiencies located along the roadway. The reconstructed roadway will closely approximate the existing roadway alignment. As part of the construction, the 3 culverts conveying Fair Street over Michael Brook and a tributary of Michael Brook will be replaced. The project will also include construction of a sidewalk along the north side of the road from Route 52 to Hill and Dale Road, and a second sidewalk along the south side of the road from Route 52 to the Carmel High School. A left turn lane will be added on Fair Street at its Route 52 approach. A two-way left-turn lane (median) will be added from this left turn lane to Waring Drive. The proposed project will require the acquisition and demolition of one residential home directly east of Waring Drive in the area of the Michael Brook culvert.		
Name of Applicant/Sponsor: Putnam County Legislature, Chairwoman Toni Addonizio		Telephone: 845-808-1020 E-Mail: putcoleg@putnamcountyny.gov
Address: 40 Gleneida Avenue		
City/PO: Carmel	State: NY	Zip Code: 10512
Project Contact (if not same as sponsor; give name and title/role): Barbara Barosa, AICP, County Planner		Telephone: 845-878-3480 x48107 E-Mail: barbara.barosa@putnamcountyny.gov
Address: 2 Route 164		
City/PO: Patterson	State: NY	Zip Code: 12563
Property Owner (if not same as sponsor):		Telephone: E-Mail:
Address:		
City/PO:	State:	Zip Code:

**B. Government Approvals**

**B. Government Approvals, Funding, or Sponsorship.** (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Town of Carmel	
b. City, Town or Village <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Planning Board or Commission		
c. City Council, Town or <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Putnam County Department of Highways and Facilities	
f. Regional agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	NYC Department of Environmental Protection	
g. State agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	NYSDEC (Art 15, Art 24 and Section 401);SHPO; NYSDOT	
h. Federal agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	USACE - Nationwide Permit 3; USFWS; FHWA	
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**C. Planning and Zoning**

<b>C.1. Planning and zoning actions.</b>	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<ul style="list-style-type: none"> <li>• If Yes, complete sections C, F and G.</li> <li>• If No, proceed to question C.2 and complete all remaining sections and questions in Part I</li> </ul>	
<b>C.2. Adopted land use plans.</b>	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, identify the plan(s): NYC Watershed Boundary _____ _____ _____	
c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, identify the plan(s): _____ _____ _____	

**C.3. Zoning**

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance.  Yes  No  
If Yes, what is the zoning classification(s) including any applicable overlay district?  
commercial, residential

b. Is the use permitted or allowed by a special or conditional use permit?  Yes  No

c. Is a zoning change requested as part of the proposed action?  Yes  No  
If Yes,  
i. What is the proposed new zoning for the site? \_\_\_\_\_

**C.4. Existing community services.**

a. In what school district is the project site located? Carmel Central School District

b. What police or other public protection forces serve the project site?  
Carmel Police Department, Putnam County Sheriff Department

c. Which fire protection and emergency medical services serve the project site?  
Carmel Fire Department

d. What parks serve the project site?  
Fred Dill Wildlife Sanctuary located on south side of Fair St. near Waring Drive and Cornerstone park located at intersection of Fair Street and NYS Route 52

**D. Project Details**

**D.1. Proposed and Potential Development**

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? Transportation (surface roadway improvements)

b. a. Total acreage of the site of the proposed action? \_\_\_\_\_ 12.6 acres  
b. Total acreage to be physically disturbed? \_\_\_\_\_ 10.9 acres  
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? \_\_\_\_\_ 12.6 acres

c. Is the proposed action an expansion of an existing project or use?  Yes  No  
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % \_\_\_\_\_ Units: \_\_\_\_\_

d. Is the proposed action a subdivision, or does it include a subdivision?  Yes  No  
If Yes,  
i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) \_\_\_\_\_

ii. Is a cluster/conservation layout proposed?  Yes  No

iii. Number of lots proposed? \_\_\_\_\_

iv. Minimum and maximum proposed lot sizes? Minimum \_\_\_\_\_ Maximum \_\_\_\_\_

e. Will proposed action be constructed in multiple phases?  Yes  No

i. If No, anticipated period of construction: \_\_\_\_\_ 16 months

ii. If Yes:

- Total number of phases anticipated \_\_\_\_\_
- Anticipated commencement date of phase 1 (including demolition) \_\_\_\_\_ month \_\_\_\_\_ year
- Anticipated completion date of final phase \_\_\_\_\_ month \_\_\_\_\_ year

• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

f. Does the project include new residential uses?  Yes  No  
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)?  Yes  No  
 If Yes,

i. Total number of structures \_\_\_\_\_

ii. Dimensions (in feet) of largest proposed structure: \_\_\_\_\_ height; \_\_\_\_\_ width; and \_\_\_\_\_ length

iii. Approximate extent of building space to be heated or cooled: \_\_\_\_\_ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage?  Yes  No  
 If Yes,

i. Purpose of the impoundment: Stormwater Management

ii. If a water impoundment, the principal source of the water:  Ground water  Surface water streams  Other specify: Roadway Runoff

iii. If other than water, identify the type of impounded/contained liquids and their source. \_\_\_\_\_

iv. Approximate size of the proposed impoundment. Volume: \_\_\_\_\_ 0.50 million gallons; surface area: \_\_\_\_\_ 0.60 acres

v. Dimensions of the proposed dam or impounding structure: \_\_\_\_\_ height; \_\_\_\_\_ length

vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): Earth Fill

**D.2. Project Operations**

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both?  Yes  No  
 (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)  
 If Yes:

i. What is the purpose of the excavation or dredging? Construct Stormwater Managemnt Facilities

ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?

- Volume (specify tons or cubic yards): 5,000 cy
- Over what duration of time? 2 months

iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. \_\_\_\_\_

iv. Will there be onsite dewatering or processing of excavated materials?  Yes  No  
 If yes, describe. Earth material will be excavated and regraded around the proposed stormwater management detention pond. If excess material is deemed suitable for fill, it will be utilized for other earthwork along the project corridor. Material that is not will be hauled off site.

v. What is the total area to be dredged or excavated? \_\_\_\_\_ 0.60 acres

vi. What is the maximum area to be worked at any one time? \_\_\_\_\_ 0.60 acres

vii. What would be the maximum depth of excavation or dredging? \_\_\_\_\_ 10.0 feet

viii. Will the excavation require blasting?  Yes  No

ix. Summarize site reclamation goals and plan: \_\_\_\_\_

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area?  Yes  No  
 If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): Potential minor temporary and permanent impacts to NYS Freshwater Wetland (FWW) LC-25 (Class 2) and its adjacent area, the adjacent area of NYS FWW LC-26 (Class 2), other federal wetland areas, Michael Brook, and two unnamed intermittent tributaries to Michael Brook. Wetland delineation has been conducted.

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:  
 Permanent impacts to federal wetlands is calculated to be 0.16 acres related to widening sidewalks and slope grading. Approximately 4,120 SF of stream channel disturbance as a result of three culvert replacements.

iii. Will proposed action cause or result in disturbance to bottom sediments?  Yes  No

If Yes, describe: replacement of 3 culverts (stream crossings)

iv. Will proposed action cause or result in the destruction or removal of aquatic vegetation?  Yes  No

If Yes:

- acres of aquatic vegetation proposed to be removed: \_\_\_\_\_
- expected acreage of aquatic vegetation remaining after project completion: \_\_\_\_\_
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): \_\_\_\_\_
- proposed method of plant removal: \_\_\_\_\_
- if chemical/herbicide treatment will be used, specify product(s): \_\_\_\_\_

v. Describe any proposed reclamation/mitigation following disturbance: \_\_\_\_\_

c. Will the proposed action use, or create a new demand for water?  Yes  No

If Yes:

i. Total anticipated water usage/demand per day: \_\_\_\_\_ gallons/day

ii. Will the proposed action obtain water from an existing public water supply?  Yes  No

If Yes:

- Name of district or service area: \_\_\_\_\_
- Does the existing public water supply have capacity to serve the proposal?  Yes  No
- Is the project site in the existing district?  Yes  No
- Is expansion of the district needed?  Yes  No
- Do existing lines serve the project site?  Yes  No

iii. Will line extension within an existing district be necessary to supply the project?  Yes  No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_
- Source(s) of supply for the district: \_\_\_\_\_

iv. Is a new water supply district or service area proposed to be formed to serve the project site?  Yes  No

If Yes:

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- Proposed source(s) of supply for new district: \_\_\_\_\_

v. If a public water supply will not be used, describe plans to provide water supply for the project: \_\_\_\_\_

vi. If water supply will be from wells (public or private), maximum pumping capacity: \_\_\_\_\_ gallons/minute.

d. Will the proposed action generate liquid wastes?  Yes  No

If Yes:

i. Total anticipated liquid waste generation per day: \_\_\_\_\_ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): \_\_\_\_\_

iii. Will the proposed action use any existing public wastewater treatment facilities?  Yes  No

If Yes:

- Name of wastewater treatment plant to be used: \_\_\_\_\_
- Name of district: \_\_\_\_\_
- Does the existing wastewater treatment plant have capacity to serve the project?  Yes  No
- Is the project site in the existing district?  Yes  No
- Is expansion of the district needed?  Yes  No

• Do existing sewer lines serve the project site?  Yes  No  
 • Will line extension within an existing district be necessary to serve the project?  Yes  No  
 If Yes:  
 • Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site?  Yes  No  
 If Yes:  
 • Applicant/sponsor for new district: \_\_\_\_\_  
 • Date application submitted or anticipated: \_\_\_\_\_  
 • What is the receiving water for the wastewater discharge? \_\_\_\_\_

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge, or describe subsurface disposal plans):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction?  Yes  No  
 If Yes:  
 i. How much impervious surface will the project create in relation to total size of project parcel?  
 \_\_\_\_\_ Square feet or \_\_\_\_\_ 1.6 acres (impervious surface) \* additional impervious surfaces  
 \_\_\_\_\_ Square feet or \_\_\_\_\_ 12.6 acres (parcel size)  
 ii. Describe types of new point sources. None  
 \_\_\_\_\_  
 \_\_\_\_\_

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?  
stormwater management structures to be constructed as part of this project, including an extended detention basin  
 \_\_\_\_\_  
 \_\_\_\_\_  
 • If to surface waters, identify receiving water bodies or wetlands: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 • Will stormwater runoff flow to adjacent properties?  Yes  No

iv. Does proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater?  Yes  No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations?  Yes  No  
 If Yes, identify:  
 i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)  
Heavy Equipment During Construction  
 \_\_\_\_\_  
 ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)  
Power Generation  
 \_\_\_\_\_  
 iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)  
None  
 \_\_\_\_\_

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit?  Yes  No  
 If Yes:  
 i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year)  Yes  No  
 ii. In addition to emissions as calculated in the application, the project will generate:  
 • \_\_\_\_\_ Tons/year (short tons) of Carbon Dioxide (CO<sub>2</sub>)  
 • \_\_\_\_\_ Tons/year (short tons) of Nitrous Oxide (N<sub>2</sub>O)  
 • \_\_\_\_\_ Tons/year (short tons) of Perfluorocarbons (PFCs)  
 • \_\_\_\_\_ Tons/year (short tons) of Sulfur Hexafluoride (SF<sub>6</sub>)  
 • \_\_\_\_\_ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)  
 • \_\_\_\_\_ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)?  Yes  No

If Yes:

i. Estimate methane generation in tons/year (metric): \_\_\_\_\_

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): \_\_\_\_\_

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i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations?  Yes  No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): \_\_\_\_\_

---

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services?  Yes  No

If Yes:

i. When is the peak traffic expected (Check all that apply):  Morning  Evening  Weekend  
 Randomly between hours of \_\_\_\_\_ to \_\_\_\_\_.

ii. For commercial activities only, projected number of semi-trailer truck trips/day: \_\_\_\_\_

iii. Parking spaces: Existing \_\_\_\_\_ Proposed \_\_\_\_\_ Net increase/decrease \_\_\_\_\_

iv. Does the proposed action include any shared use parking?  Yes  No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: \_\_\_\_\_

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vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site?  Yes  No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles?  Yes  No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes?  Yes  No

---

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy?  Yes  No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: \_\_\_\_\_

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): \_\_\_\_\_

iii. Will the proposed action require a new, or an upgrade to, an existing substation?  Yes  No

---

l. Hours of operation. Answer all items which apply.

<p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____ 7 am - 6 pm</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>	<p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____ 24/7</li> <li>• Saturday: _____ 24/7</li> <li>• Sunday: _____ 24/7</li> <li>• Holidays: _____ 24/7</li> </ul>
--	---

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both?  Yes  No

If yes:

i. Provide details including sources, time of day and duration:  
Noise from construction operations and equipment may exceed ambient noise levels. This temporary impact will be limited to the construction period. Equipment used during construction will be required to comply with all Federal, State, and local sound control and noise level emission standards.

ii. Will proposed action remove existing natural barriers that could act as a noise barrier or screen?  Yes  No  
Describe: \_\_\_\_\_

---

n.. Will the proposed action have outdoor lighting?  Yes  No

If yes:

i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:  
New ornamental lighting fixtures will be provided on Fair Street from NYS Route 52 to Vink Drive to illuminate the proposed new sidewalks.

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen?  Yes  No  
Describe: \_\_\_\_\_

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o. Does the proposed action have the potential to produce odors for more than one hour per day?  Yes  No  
If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: \_\_\_\_\_

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p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage?  Yes  No

If Yes:

i. Product(s) to be stored \_\_\_\_\_

ii. Volume(s) \_\_\_\_\_ per unit time \_\_\_\_\_ (e.g., month, year)

iii. Generally describe proposed storage facilities: \_\_\_\_\_

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q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation?  Yes  No

If Yes:

i. Describe proposed treatment(s):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ii. Will the proposed action use Integrated Pest Management Practices?  Yes  No

---

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)?  Yes  No

If Yes:

i. Describe any solid waste(s) to be generated during construction or operation of the facility:

- Construction: \_\_\_\_\_ 15,000 tons per \_\_\_\_\_ entire project (unit of time)
- Operation : \_\_\_\_\_ N/A tons per \_\_\_\_\_ N/A (unit of time)

ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:

- Construction: \_\_\_\_\_
- Operation: \_\_\_\_\_

iii. Proposed disposal methods/facilities for solid waste generated on-site:

- Construction: All construction debris will be disposed of at a licensed C&D landfill.
- Operation: \_\_\_\_\_

s. Does the proposed action include construction or modification of a solid waste management facility?  Yes  No  
 If Yes:  
 i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): \_\_\_\_\_  
 ii. Anticipated rate of disposal/processing:  
 • \_\_\_\_\_ Tons/month, if transfer or other non-combustion/thermal treatment, or  
 • \_\_\_\_\_ Tons/hour, if combustion or thermal treatment  
 iii. If landfill, anticipated site life: \_\_\_\_\_ years

t. Will proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste?  Yes  No  
 If Yes:  
 i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: \_\_\_\_\_  
 \_\_\_\_\_  
 ii. Generally describe processes or activities involving hazardous wastes or constituents: \_\_\_\_\_  
 \_\_\_\_\_  
 iii. Specify amount to be handled or generated \_\_\_\_\_ tons/month  
 iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: \_\_\_\_\_  
 \_\_\_\_\_  
 v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility?  Yes  No  
 If Yes: provide name and location of facility: \_\_\_\_\_  
 \_\_\_\_\_  
 If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:  
 \_\_\_\_\_  
 \_\_\_\_\_

**E. Site and Setting of Proposed Action**

**E.1. Land uses on and surrounding the project site**

a. Existing land uses.  
 i. Check all uses that occur on, adjoining and near the project site.  
 Urban  Industrial  Commercial  Residential (suburban)  Rural (non-farm)  
 Forest  Agriculture  Aquatic  Other (specify): roadway, school  
 ii. If mix of uses, generally describe:  
 \_\_\_\_\_  
 \_\_\_\_\_

b. Land uses and covertypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces	6.0	7.2	+1.2
• Forested	0	0	0
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)	4.0	1.7	-2.3
• Agricultural (includes active orchards, field, greenhouse etc.)	0	0	0
• Surface water features (lakes, ponds, streams, rivers, etc.) stormwater basin	0.1	1.77	+1.77
• Wetlands (freshwater or tidal)	0.2	0.04	-0.16
• Non-vegetated (bare rock, earth or fill)	0	0	0
• Other Describe: <u>lawn areas</u>	1.59	0.92	-0.67

c. Is the project site presently used by members of the community for public recreation?  Yes  No  
i. If Yes: explain: \_\_\_\_\_

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site?  Yes  No  
If Yes,  
i. Identify Facilities:  
Carmel High School  
\_\_\_\_\_

e. Does the project site contain an existing dam?  Yes  No  
If Yes:  
i. Dimensions of the dam and impoundment:  
• Dam height: \_\_\_\_\_ feet  
• Dam length: \_\_\_\_\_ feet  
• Surface area: \_\_\_\_\_ acres  
• Volume impounded: \_\_\_\_\_ gallons OR acre-feet  
ii. Dam's existing hazard classification: \_\_\_\_\_  
iii. Provide date and summarize results of last inspection:  
\_\_\_\_\_  
\_\_\_\_\_

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility?  Yes  No  
If Yes:  
i. Has the facility been formally closed?  Yes  No  
• If yes, cite sources/documentation: \_\_\_\_\_  
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility:  
\_\_\_\_\_  
\_\_\_\_\_

iii. Describe any development constraints due to the prior solid waste activities: \_\_\_\_\_  
\_\_\_\_\_

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste?  Yes  No  
If Yes:  
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred:  
\_\_\_\_\_  
\_\_\_\_\_

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site?  Yes  No  
If Yes:  
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply:  Yes  No  
 Yes – Spills Incidents database Provide DEC ID number(s): \_\_\_\_\_  
 Yes – Environmental Site Remediation database Provide DEC ID number(s): V00104 (see below)  
 Neither database  
ii. If site has been subject of RCRA corrective activities, describe control measures: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database?  Yes  No  
If yes, provide DEC ID number(s): V00104  
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s):  
#1 & #2 Fair Street -According to NYSDEC website remediation at these sites are complete. NYSDOT Specifications will be adhered to by contractor for removal of any hazardous materials encountered.  
\_\_\_\_\_

v. Is the project site subject to an institutional control limiting property uses?  Yes  No

- If yes, DEC site ID number: \_\_\_\_\_
- Describe the type of institutional control (e.g., deed restriction or easement): \_\_\_\_\_
- Describe any use limitations: \_\_\_\_\_
- Describe any engineering controls: \_\_\_\_\_
- Will the project affect the institutional or engineering controls in place?  Yes  No
- Explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**E.2. Natural Resources On or Near Project Site**

a. What is the average depth to bedrock on the project site? \_\_\_\_\_ 5+ feet

b. Are there bedrock outcroppings on the project site?  Yes  No  
 If Yes, what proportion of the site is comprised of bedrock outcroppings? \_\_\_\_\_ %

c. Predominant soil type(s) present on project site:

loam and sandy loam	_____	50 %
paved roadway and sidewalks	_____	50 %
_____	_____	%

d. What is the average depth to the water table on the project site? Average: 1.5 to 6 feet Seasonal high water table ranging from 1.0' to 2.5' at different months

e. Drainage status of project site soils:

<input checked="" type="checkbox"/> Well Drained:	_____	60 % of site
<input checked="" type="checkbox"/> Moderately Well Drained:	_____	30 % of site
<input checked="" type="checkbox"/> Poorly Drained	_____	10 % of site

f. Approximate proportion of proposed action site with slopes:

<input checked="" type="checkbox"/> 0-10%:	_____	75 % of site
<input checked="" type="checkbox"/> 10-15%:	_____	25 % of site
<input type="checkbox"/> 15% or greater:	_____	% of site

g. Are there any unique geologic features on the project site?  Yes  No  
 If Yes, describe: \_\_\_\_\_  
 \_\_\_\_\_

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)?  Yes  No

ii. Do any wetlands or other waterbodies adjoin the project site?  Yes  No  
 If Yes to either i or ii, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency?  Yes  No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name 864-187, 864-188 (Michael Brook & Trib) Classification B, C
- Lakes or Ponds: Name \_\_\_\_\_ Classification \_\_\_\_\_
- Wetlands: Name Federal Waters, Federal Waters, Federal Waters,... Approximate Size \_\_\_\_\_
- Wetland No. (if regulated by DEC) FWW LC-25; NYS FWW LC-26 \_\_\_\_\_

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies?  Yes  No  
 If yes, name of impaired water body/bodies and basis for listing as impaired: Michael Brook  
 Name - Pollutants - Uses: Minor Tribs to Croton Falls Reservoir – Nutrients; D.O./Oxygen Demand – Recreation; Public Bathing; Aquat...

i. Is the project site in a designated Floodway?  Yes  No

j. Is the project site in the 100 year Floodplain?  Yes  No

k. Is the project site in the 500 year Floodplain?  Yes  No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer?  Yes  No  
 If Yes:  
 i. Name of aquifer: \_\_\_\_\_

m. Identify the predominant wildlife species that occupy or use the project site:		
<u>gray squirrel</u>	<u>raccoon</u>	<u>blue jay, black-capped chickadee</u>
<u>eastern chipmunk</u>	<u>American robin</u>	<u>American crow</u>
<u>white-tailed deer</u>	<u>house sparrow</u>	<u>European starling</u>
n. Does the project site contain a designated significant natural community? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>		
If Yes:		
i. Describe the habitat/community (composition, function, and basis for designation): _____		
ii. Source(s) of description or evaluation: _____		
iii. Extent of community/habitat:		
• Currently: _____ acres		
• Following completion of project as proposed: _____ acres		
• Gain or loss (indicate + or -): _____ acres		
o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span>		
US Fish & Wildlife Service- Indiana bat, Bog turtle-endangered, Northern long-eared bat-threatened; NYSDEC- Northern long-eared bat-threatened, Shining bedstraw-endangered, Tooth cup-threatened.		
<del>Northern Long-eared Bat</del>		
p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>		
q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>		
If yes, give a brief description of how the proposed action may affect that use: _____		
_____		
<b>E.3. Designated Public Resources On or Near Project Site</b>		
a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>		
If Yes, provide county plus district name/number: _____		
b. Are agricultural lands consisting of highly productive soils present? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>		
i. If Yes: acreage(s) on project site? _____		
ii. Source(s) of soil rating(s): _____		
c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>		
If Yes:		
i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature		
ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____		
_____		
d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>		
If Yes:		
i. CEA name: _____		
ii. Basis for designation: _____		
iii. Designating agency and date: _____		

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on, or has been nominated by the NYS Board of Historic Preservation for inclusion on, the State or National Register of Historic Places? If Yes: i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input checked="" type="checkbox"/> Historic Building or District ii. Name: Putnam County Courthouse iii. Brief description of attributes on which listing is based: Construction in 1814; oldest courthouse in continuous service in NY State.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site? If Yes: i. Describe possible resource(s): _____ ii. Basis for identification: _____	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? If Yes: i. Identify resource: _____ ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____ iii. Distance between project and resource: _____ miles.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? If Yes: i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No

**F. Additional Information**

Attach any additional information which may be needed to clarify your project.

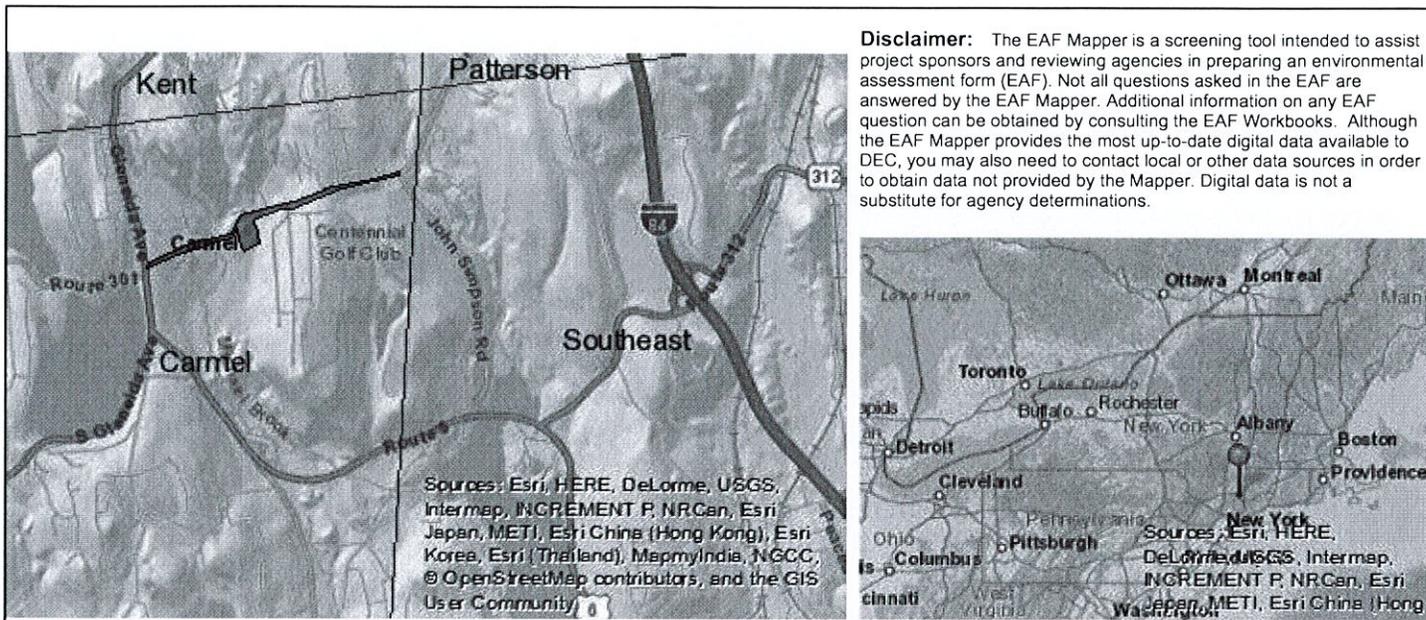
If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

**G. Verification**

I certify that the information provided is true to the best of my knowledge.

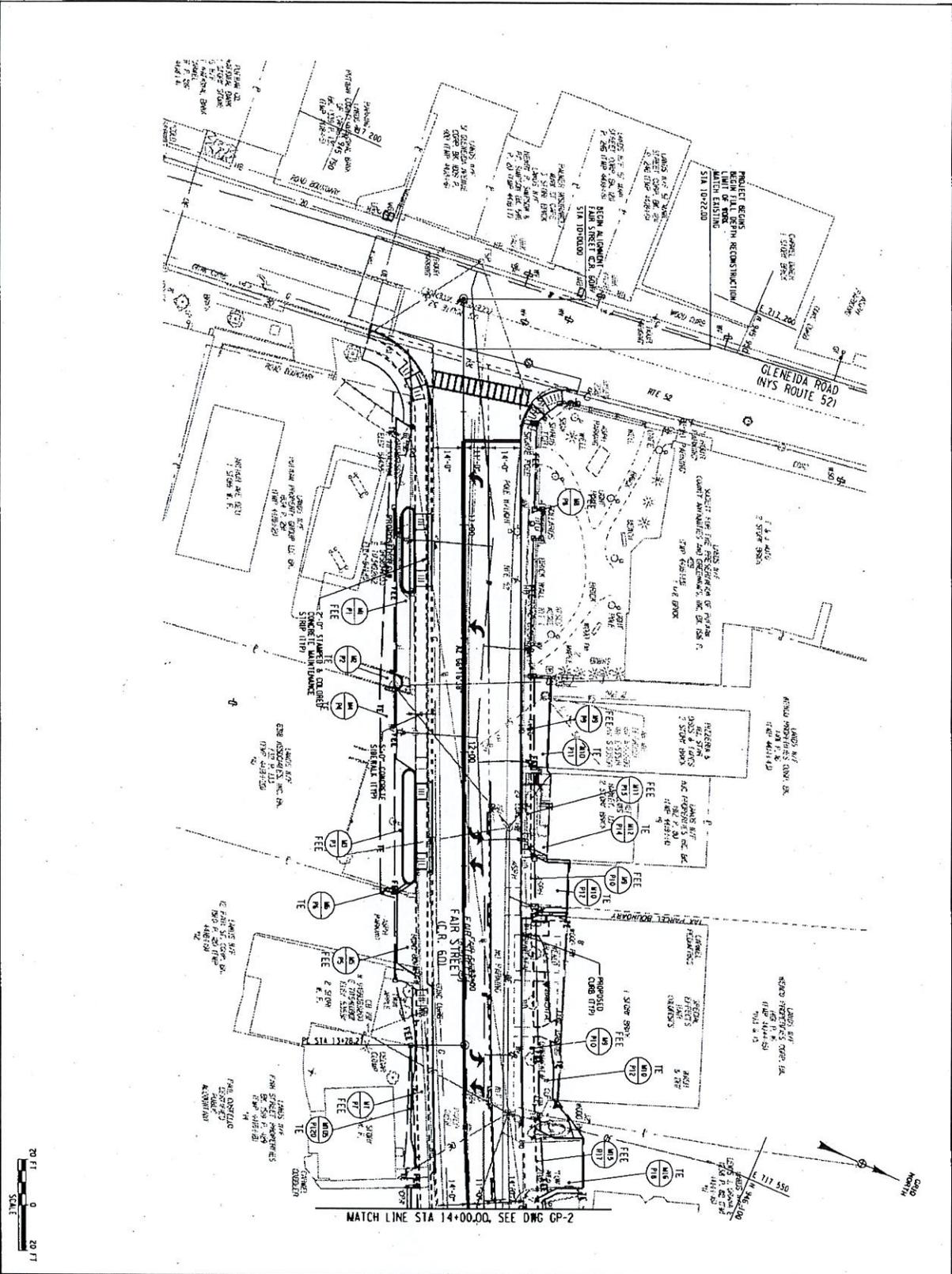
Applicant/Sponsor Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_



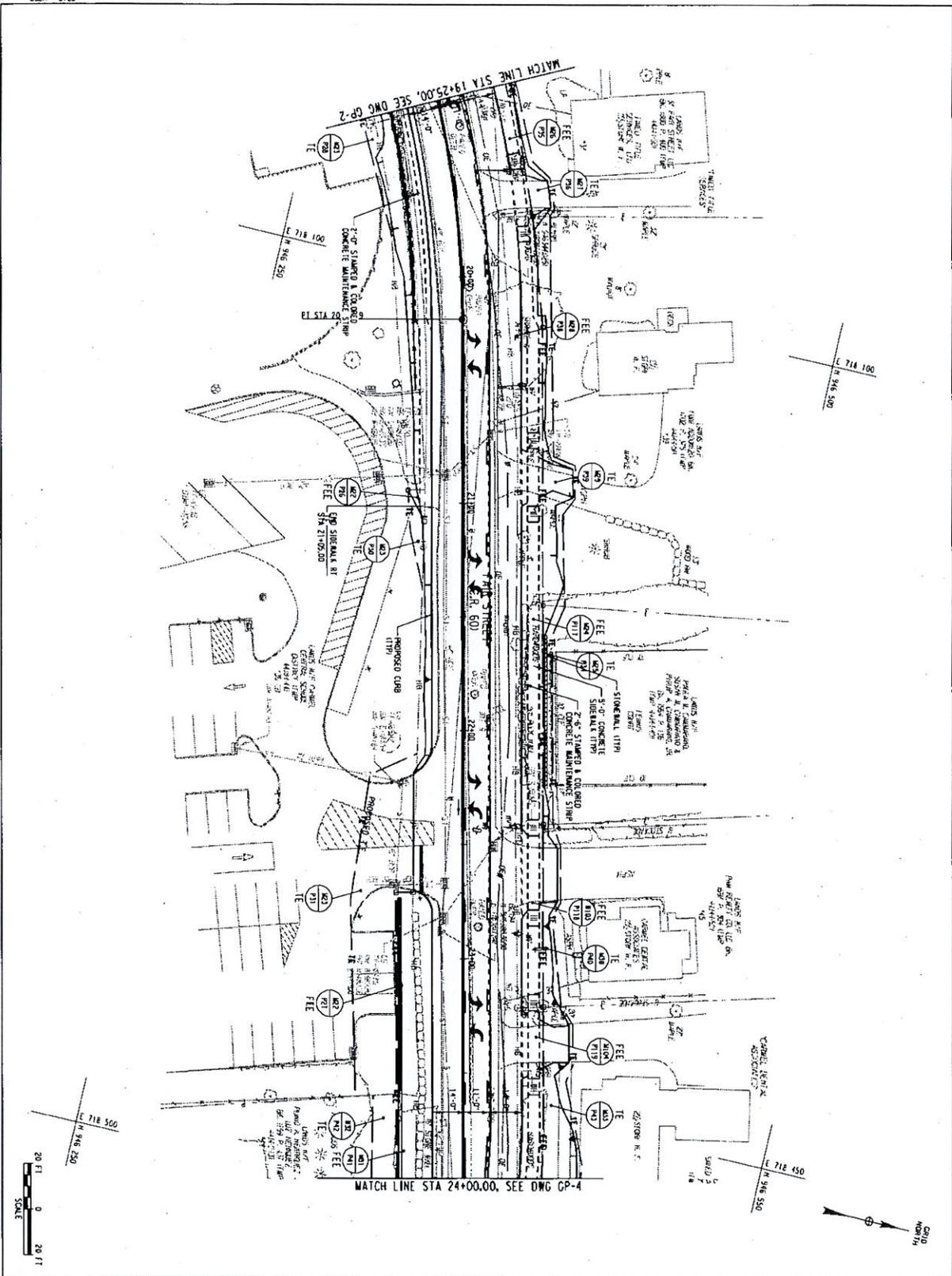
B.i.i [Coastal or Waterfront Area]	No
B.i.ii [Local Waterfront Revitalization Area]	No
C.2.b. [Special Planning District]	Yes - Digital mapping data are not available for all Special Planning Districts. Refer to EAF Workbook.
C.2.b. [Special Planning District - Name]	NYC Watershed Boundary
E.1.h [DEC Spills or Remediation Site - Potential Contamination History]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Listed]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.ii [DEC Spills or Remediation Site - Environmental Site Remediation Database]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.iii [Within 2,000' of DEC Remediation Site]	Yes
E.1.h.iii [Within 2,000' of DEC Remediation Site - DEC ID]	V00104
E.2.g [Unique Geologic Features]	No
E.2.h.i [Surface Water Features]	Yes
E.2.h.ii [Surface Water Features]	Yes
E.2.h.iii [Surface Water Features]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
E.2.h.iv [Surface Water Features - Stream Name]	864-187, 864-188
E.2.h.iv [Surface Water Features - Stream Classification]	B, C
E.2.h.iv [Surface Water Features - Wetlands Name]	Federal Waters
E.2.h.v [Impaired Water Bodies]	Yes

E.2.h.v [Impaired Water Bodies - Name and Basis for Listing]	Name - Pollutants - Uses:Minor Tribs to Croton Falls Reservoir – Nutrients;D.O./Oxygen Demand – Recreation;Public Bathing;Aquatic Life
E.2.i. [Floodway]	Yes
E.2.j. [100 Year Floodplain]	Yes
E.2.k. [500 Year Floodplain]	No
E.2.l. [Aquifers]	No
E.2.n. [Natural Communities]	No
E.2.o. [Endangered or Threatened Species]	Yes
E.2.o. [Endangered or Threatened Species - Name]	Northern Long-eared Bat
E.2.p. [Rare Plants or Animals]	No
E.3.a. [Agricultural District]	No
E.3.c. [National Natural Landmark]	No
E.3.d [Critical Environmental Area]	No
E.3.e. [National Register of Historic Places]	Yes - Digital mapping data for archaeological site boundaries are not available. Refer to EAF Workbook.
E.3.e.ii [National Register of Historic Places - Name]	Putnam County Courthouse
E.3.f. [Archeological Sites]	Yes
E.3.i. [Designated River Corridor]	No

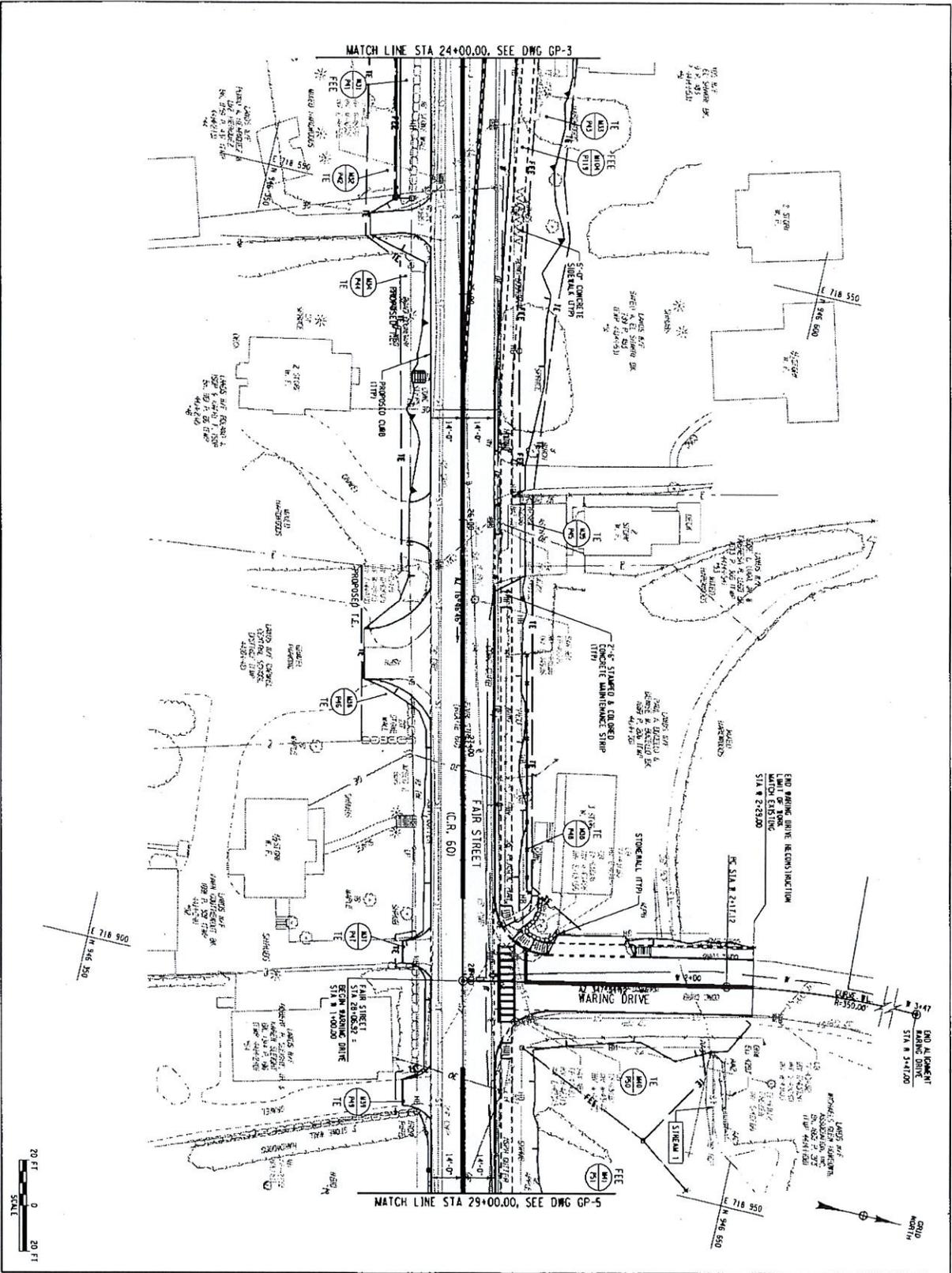


 PUTNAM COUNTY DEPARTMENT OF HIGHWAY AND FACILITIES	 GHA GEORGE H. ANDERSON & ASSOCIATES, INC. 1100 ROUTE 92, SUITE 200 PUTNAM COUNTY, NY 12568	PIN 8756.09 FAIR STREET (CR 60) RECONSTRUCTION TOWN OF CARME PUTNAM COUNTY, NEW YORK	GENERAL PLAN	Drawn By: [Blank] Design: [Blank] Check: [Blank] Date: [Blank] Scale: [Blank] Project No.: [Blank] Drawing No.: <b>GP-1</b> Checked By: [Blank] Date: 01-SEP-2009 Sheet: 1A
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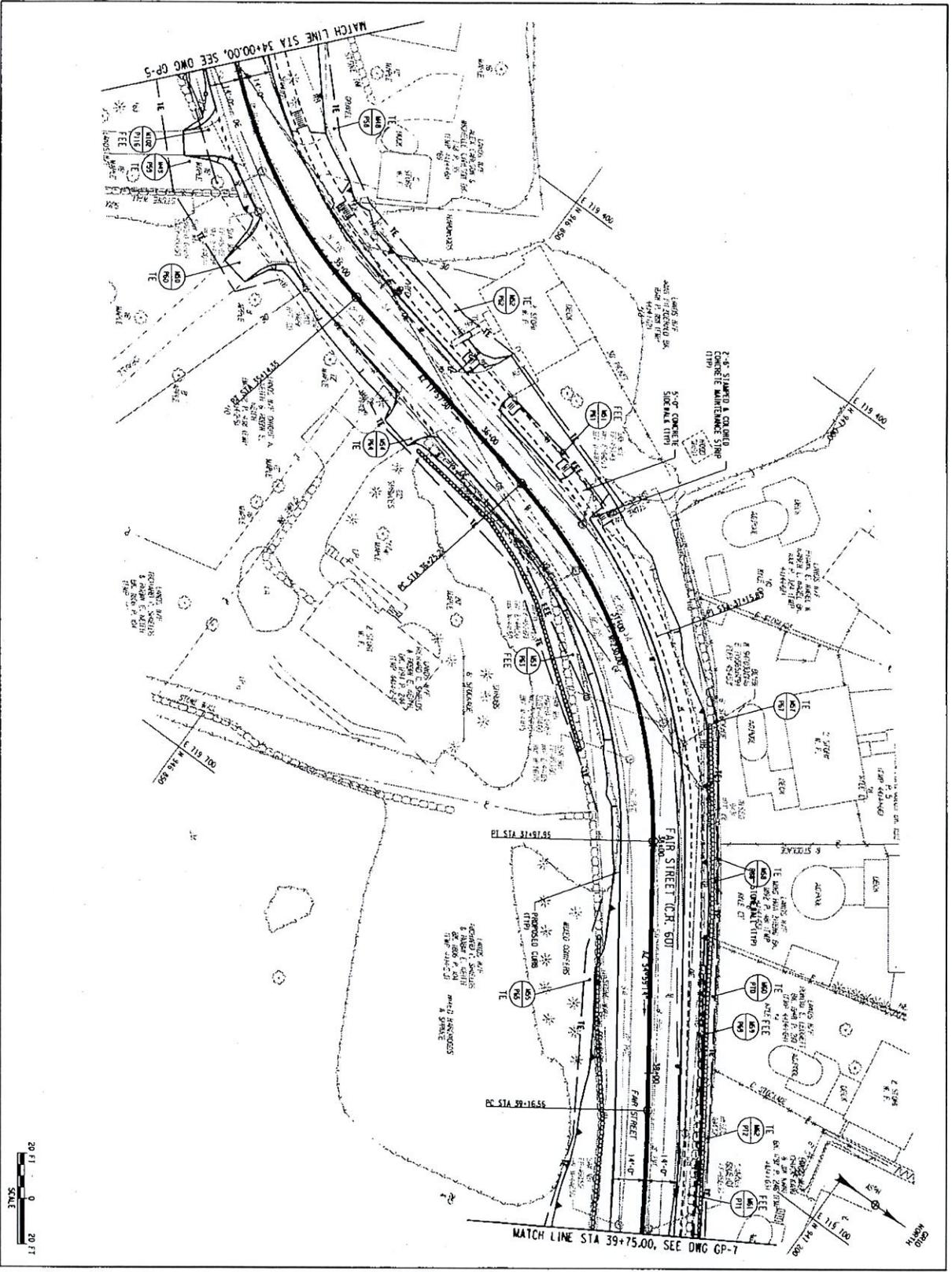


 SCALE	MATCH LINE STA 19+25.00, SEE DWG GP-2 MATCH LINE STA 24+00.00, SEE DWG GP-4	NORTH 0°	CHA COUNTY ENGINEERING 131 101 10TH AVENUE, SUITE 200 PLUMBO, NEW YORK 10970 TEL: 845-339-1100 FAX: 845-339-1101 WWW.CHACONLINE.COM	PUTNAM COUNTY DEPARTMENT OF HIGHWAY AND FACILITIES	U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AID TO HIGHWAYS DESIGNATION: NY STATE ROUTE 60 PROJECT NO. 1923P CONTRACT NO. 1923P-01 DRAWING NO. GP-3 SHEET NO. 2X
GENERAL PLAN		PIN: 8756.00 FAIR STREET (CR 80) RECONSTRUCTION TOWN OF CARHILL PUTNAM COUNTY, NEW YORK		U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AID TO HIGHWAYS DESIGNATION: NY STATE ROUTE 60 PROJECT NO. 1923P CONTRACT NO. 1923P-01 DRAWING NO. GP-3 SHEET NO. 2X	

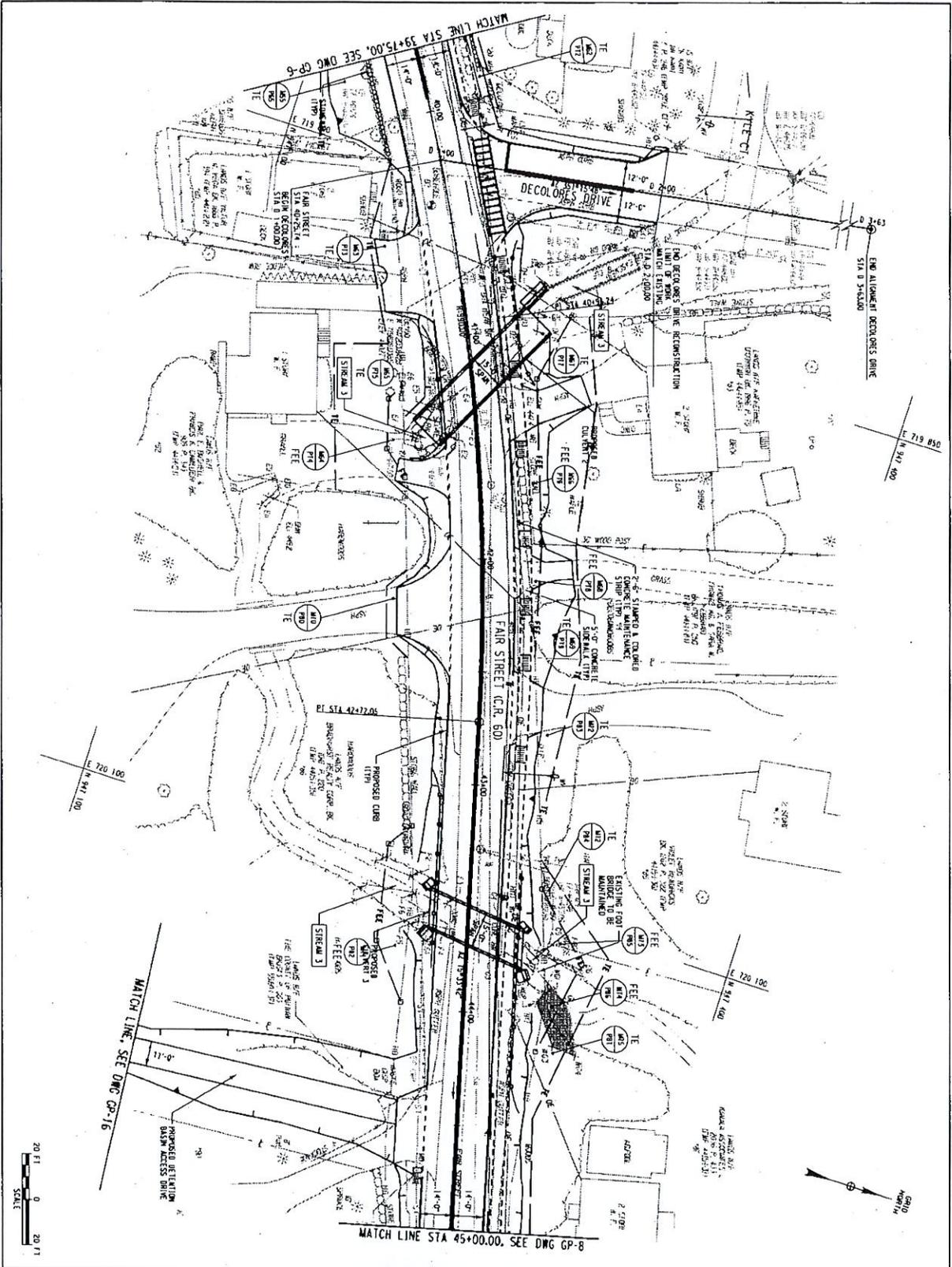


 <p>PUTNAM COUNTY DEPARTMENT OF HIGHWAY AND FACILITIES</p>	
<p><b>CHA</b></p> <p>CONSTRUCTION AND ARCHITECTURE</p>	
<p>PROJECT NO. 07-001                  DRAWING NO. <b>GP-4</b>                  SHEET NO. 01 OF 02</p>	
<p>GENERAL PLAN</p>	
<p>FAIR STREET (CR 80)                  RECONSTRUCTION                  TOWN OF CARBET                  PUTNAM COUNTY, NEW YORK</p>	
<p>DATE: 8/15/07</p>	
<p>SCALE: 1" = 20'</p>	





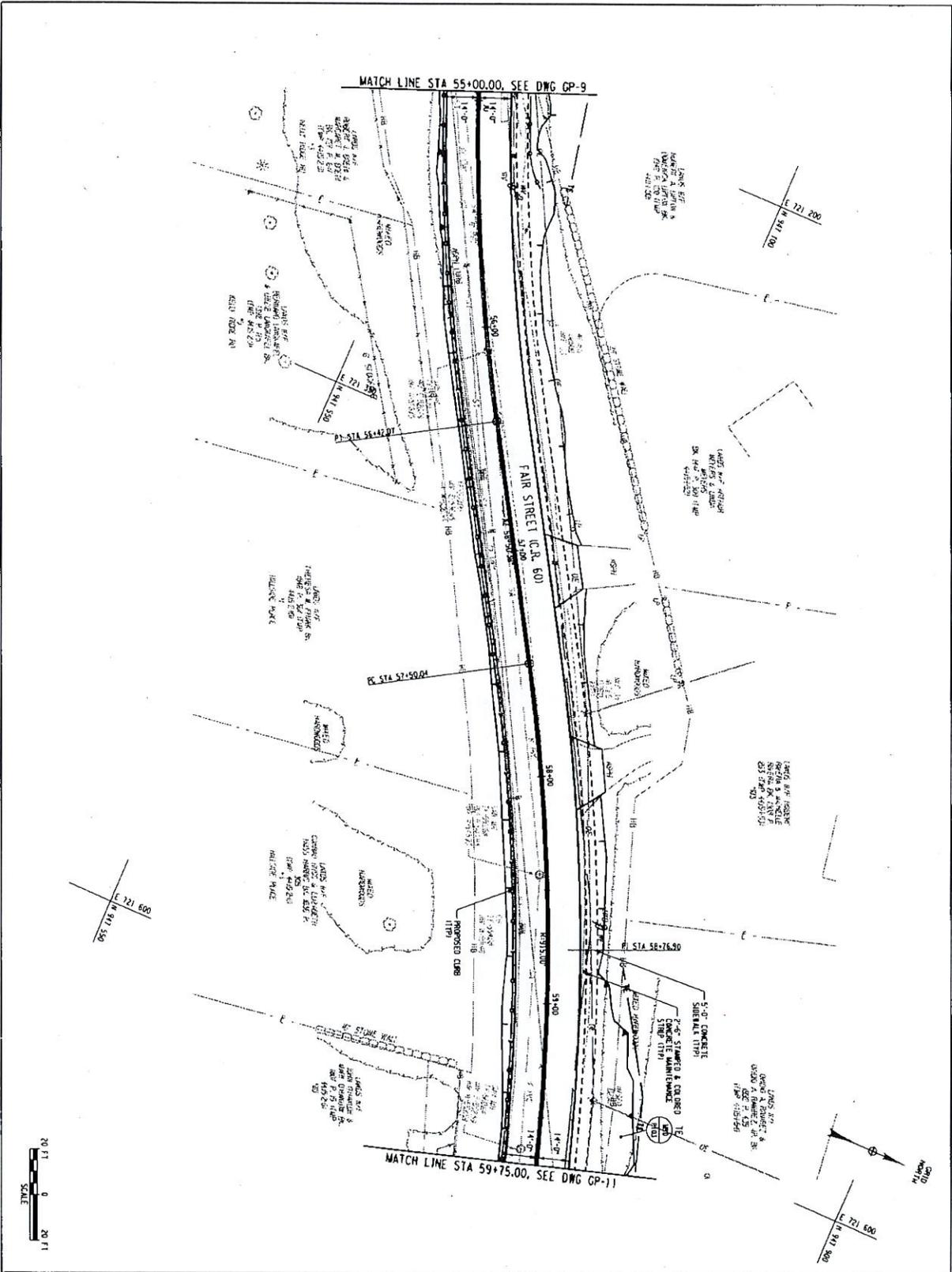
<p>20 FT 0 20 FT SCALE</p>	<p>FAIR STREET (CR 80)                  RECONSTRUCTION                  TOWN OF GARDEL                  PUTNAM COUNTY, NEW YORK</p>	<p>GENERAL PLAN</p>	<p>PROJECT NO.: 6758-09                  SHEET NO.: GP-6</p>	<p>PUTNAM COUNTY                  DEPARTMENT OF HIGHWAY                  AND FACILITIES</p>
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 <b>PUTNAM COUNTY</b> DEPARTMENT OF HIGHWAY AND FACILITIES	 <b>CHA</b> COMMUNITY HIGHWAY AND FACILITIES	DRAWING NO.: PROJECT NAME: TOWN OF: COUNTY OF: SHEET NO.	DRAWING NO.: PROJECT NAME: TOWN OF: COUNTY OF: SHEET NO.	<p style="text-align: center;"><b>GENERAL PLAN</b></p> <p style="text-align: center;">PIN 8756.09                  FAIR STREET (CR 80)                  RECONSTRUCTION                  TOWN OF CARRER                  PUTNAM COUNTY, NEW YORK</p>
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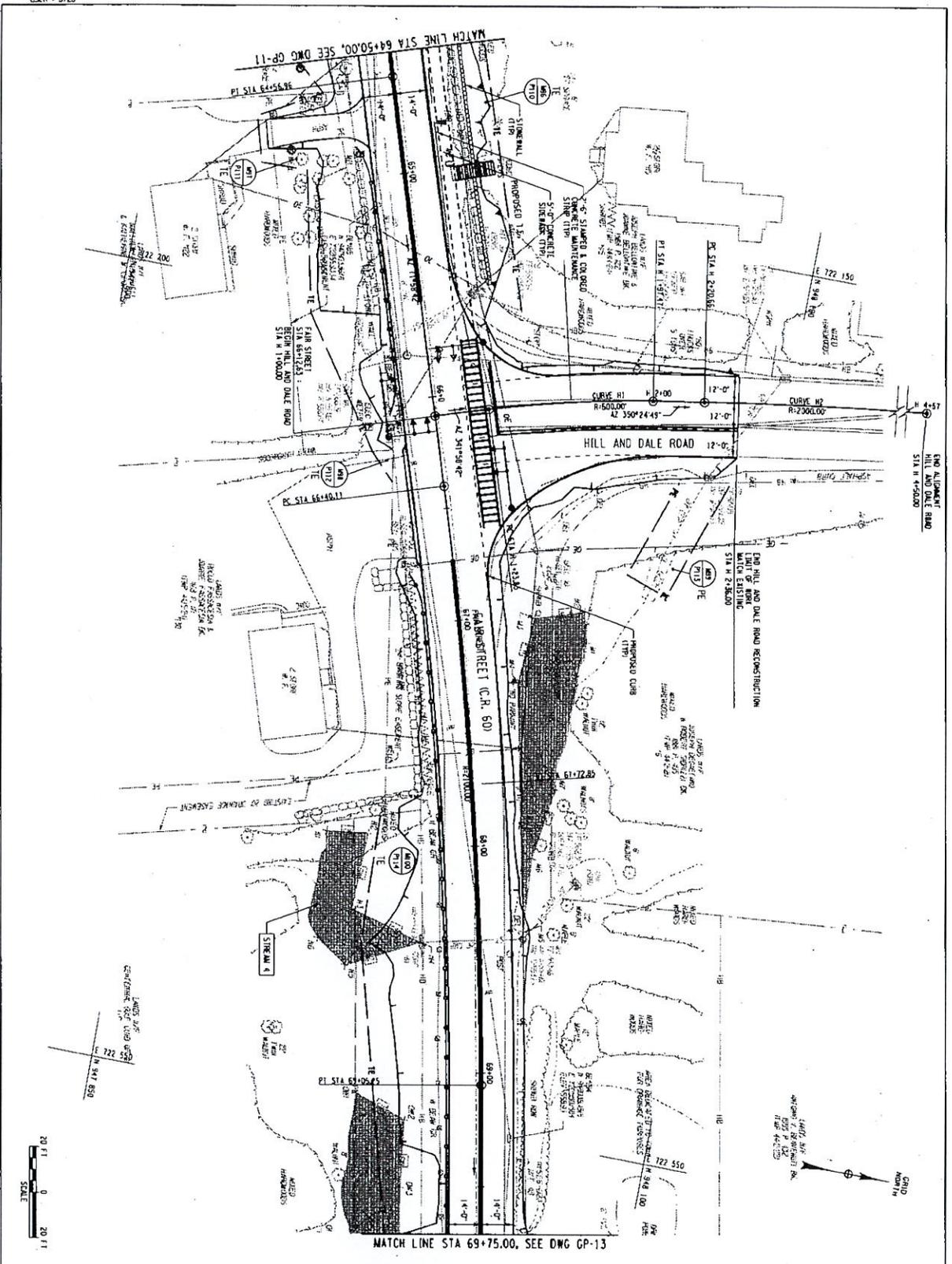




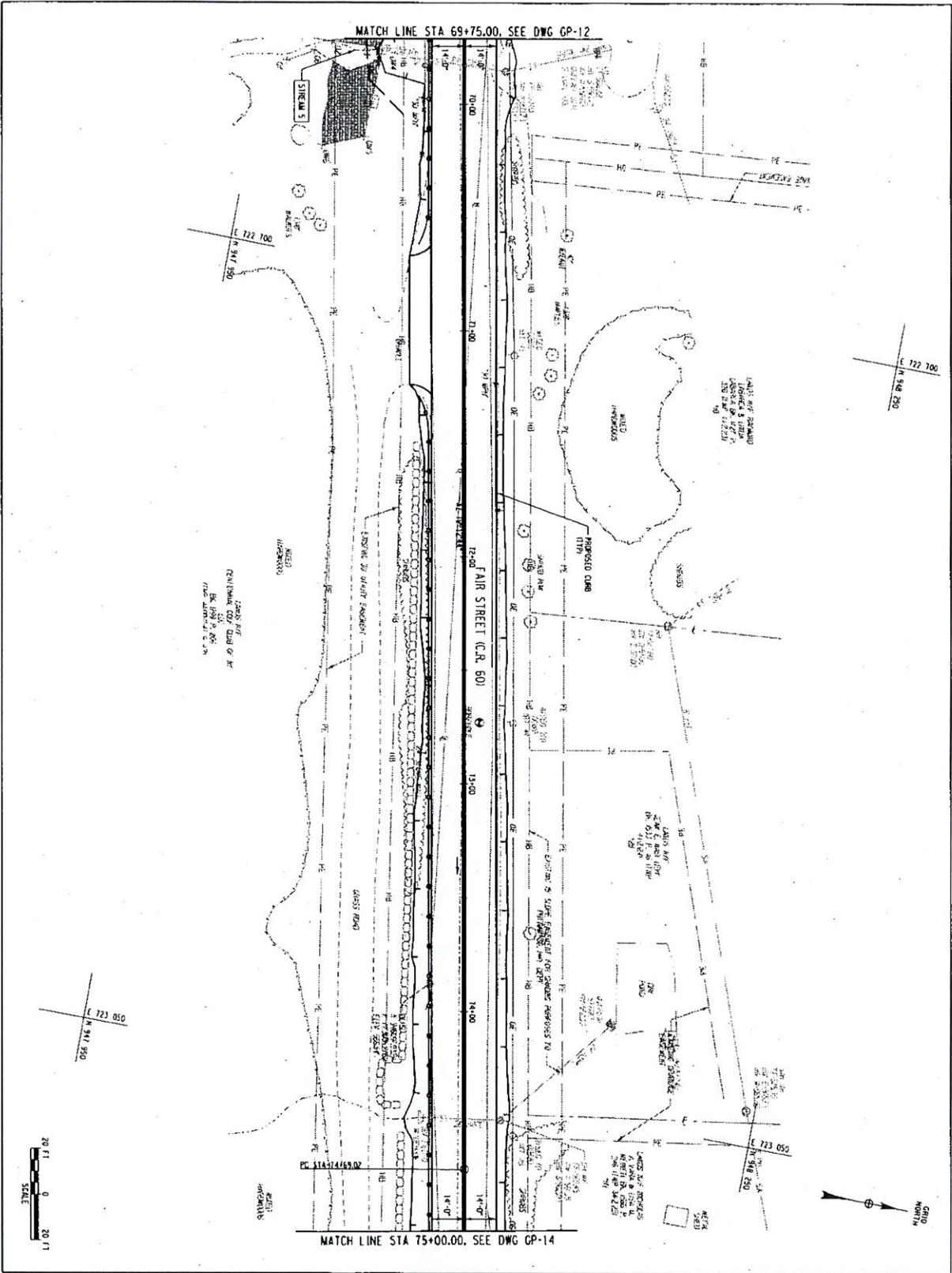


 <p style="text-align: center;"><b>PUTNAM COUNTY</b> DEPARTMENT OF HIGHWAY AND FACILITIES</p>	 <p style="text-align: center;"><b>CHA</b></p>	<p>PROJECT NO. : PIN 9756.09                  PROJECT NAME : FAIR STREET (CR 60) RECONSTRUCTION                  TOWN OF CARROLL                  PUTNAM COUNTY, NEW YORK</p>	<p style="text-align: center;"><b>GENERAL PLAN</b></p>
<p>Drawn by: [Blank]                  Checked by: [Blank]                  Date: [Blank]</p>	<p>Project No.: [Blank]                  Drawing No.: <b>GP-10</b>                  Sheet No.: [Blank]</p>	<p>Scale: 1" = 20' FT</p>	<p>Notes:                  1. ALL DIMENSIONS ARE IN FEET UNLESS OTHERWISE NOTED.                  2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.                  3. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AT ALL TIMES.                  4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING UTILITIES AND STRUCTURES.                  5. THE CONTRACTOR SHALL MAINTAIN ADEQUATE DRAINAGE THROUGHOUT THE PROJECT.                  6. THE CONTRACTOR SHALL MAINTAIN ADEQUATE EROSION CONTROL MEASURES.                  7. THE CONTRACTOR SHALL MAINTAIN ADEQUATE SAFETY MEASURES.                  8. THE CONTRACTOR SHALL MAINTAIN ADEQUATE RECORD DRAWINGS.                  9. THE CONTRACTOR SHALL MAINTAIN ADEQUATE COMMUNICATIONS.                  10. THE CONTRACTOR SHALL MAINTAIN ADEQUATE RECORD DRAWINGS.</p>



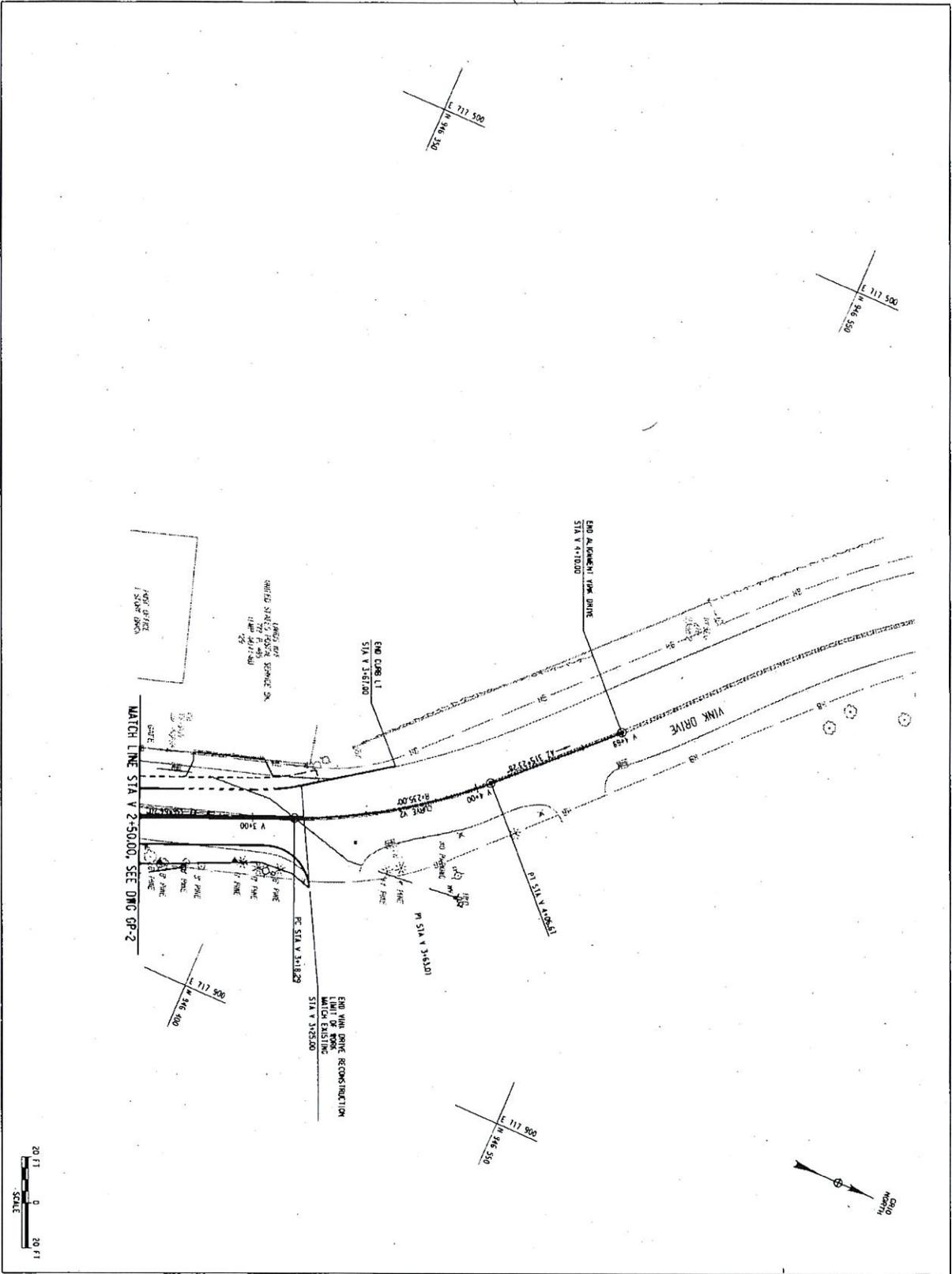


 <p>PUTNAM COUNTY DEPARTMENT OF HIGHWAY AND FACILITIES</p>		 <p>CHA 1811 14th Street, Putnam County, NC 27854 704.775.4300</p>
<p>PROJECT: PIN 8756.09                  FAIR STREET (CR 80)                  RECONSTRUCTION                  TOWN OF CARBELL                  PUTNAM COUNTY, NORTH CAROLINA</p>		
<p>GENERAL PLAN</p>		
<p>DATE: 01-SEP-2020                  DRAWN BY: JAS/SHW                  CHECKED BY: JAS/SHW                  PROJECT NO: 19230-001                  SHEET NO: 10</p>	<p>DATE: 01-SEP-2020                  DRAWN BY: JAS/SHW                  CHECKED BY: JAS/SHW                  PROJECT NO: 19230-001                  SHEET NO: 10</p>	<p>DATE: 01-SEP-2020                  DRAWN BY: JAS/SHW                  CHECKED BY: JAS/SHW                  PROJECT NO: 19230-001                  SHEET NO: 10</p>

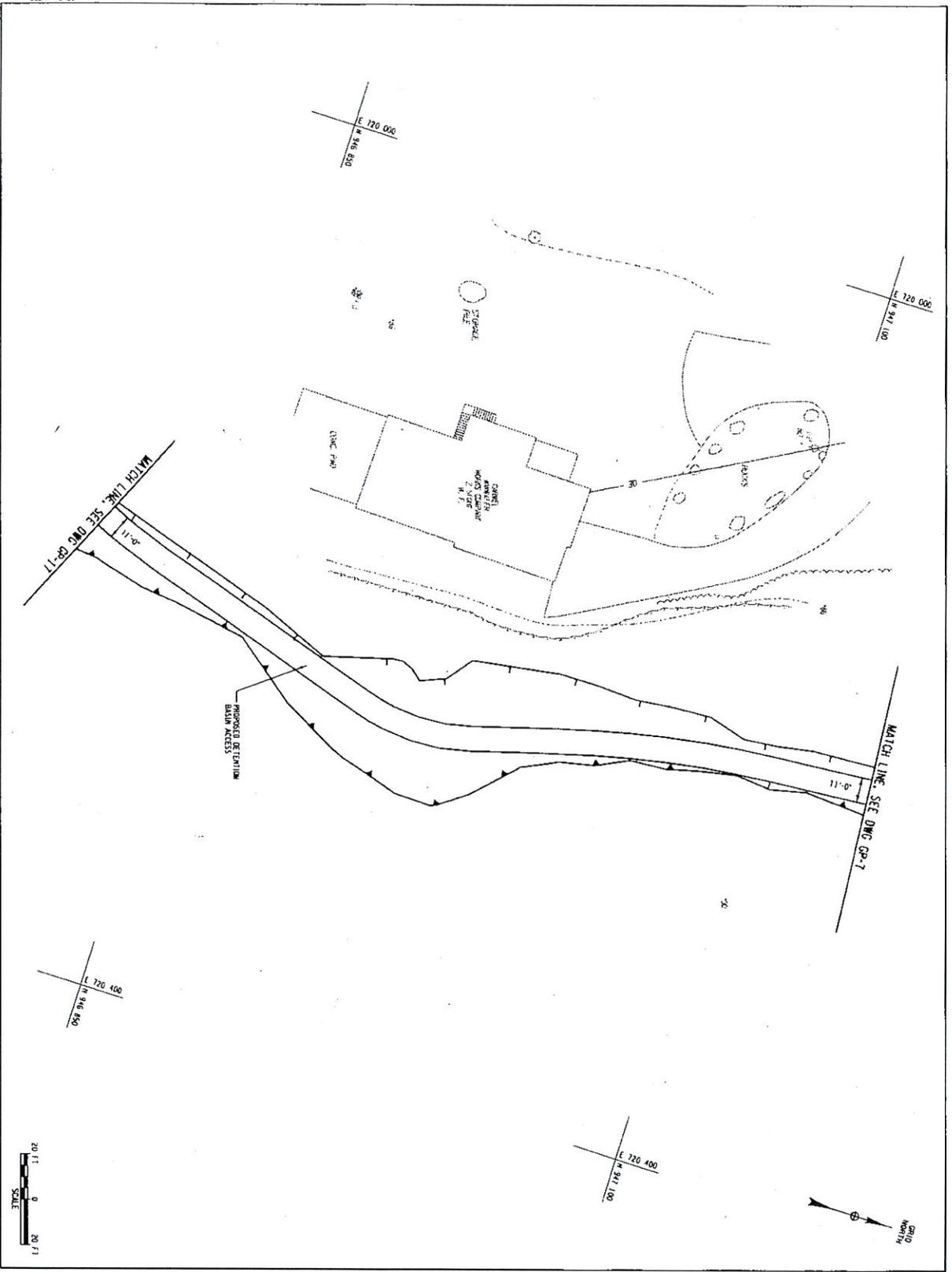


 <p>CHA                  CITY AND COUNTY OF ALBANY                  PLANNING AND DESIGN DEPARTMENT</p>	
<p>PUTNAM COUNTY                  DEPARTMENT OF HIGHWAY                  AND FACILITIES</p>	
<p>PUTNAM COUNTY                  DEPARTMENT OF HIGHWAY                  AND FACILITIES</p>	
<p>GENERAL PLAN</p>	
<p>FAIR STREET (CR 80)                  RECONSTRUCTION                  TOWN OF CARMEL                  PUTNAM COUNTY, NEW YORK</p>	
<p>PIN 0758309</p>	
<p>DATE: 01-SEP-2020</p>	
<p>PROJECT NO: 19236</p>	
<p>DESIGNER: [Name]</p>	
<p>CHECKER: [Name]</p>	
<p>DATE: 01-SEP-2020</p>	
<p>SHEET NO: GP-13</p>	





 <p>Putnam County, New York          Department of Highway and Facilities</p>	
<p>PUTNAM COUNTY          DEPARTMENT OF HIGHWAY          AND FACILITIES</p>	
<p>PROJECT TITLE: FAIR STREET (OR 60) RECONSTRUCTION          TOWN OF CARMEI, PUTNAM COUNTY, NEW YORK</p>	
<p>GENERAL PLAN</p>	
<p>Drawn By: SIZ2          Title: AS SHOWN          Project No: 1419238          Sheet No: 14</p>	<p>Checked By: SIZ2          Title: AS SHOWN          Project No: 1419238          Sheet No: 14</p>



 <p>CHA                  CONSULTING ENGINEERS                  1500 WEST 10TH AVENUE, SUITE 200                  DENVER, COLORADO 80202</p>		 <p>PUTNAM COUNTY                  DEPARTMENT OF HIGHWAY                  AND FACILITIES</p>	
<p>IT IS A REQUISITE OF LAW FOR AN ENGINEER TO SEAL AND SIGN ANY PROFESSIONAL ENGINEERING DRAWING OR SPECIFICATION FOR THE CONSTRUCTION OF A PUBLIC WORK. THE ENGINEER'S SIGNATURE AND SEAL SHALL BE PLACED ON THE DRAWING OR SPECIFICATION IN THE PRESENCE OF THE CLIENT OR HIS REPRESENTATIVE. THE ENGINEER'S SIGNATURE AND SEAL SHALL BE PLACED ON THE DRAWING OR SPECIFICATION IN THE PRESENCE OF THE CLIENT OR HIS REPRESENTATIVE.</p>			
<p>PROJECT: FAIR STREET (CR 60) RECONSTRUCTION TOWN OF CARROLL PUTNAM COUNTY, NEW YORK</p>			
<p>PIN 0756.05</p>			
<p>GENERAL PLAN</p>			
<p>Drawn By: [Blank]</p> <p>Checked By: [Blank]</p> <p>Discussed By: [Blank]</p> <p>Reviewed By: [Blank]</p>	<p>Project No.: [Blank]</p> <p>Sheet No.: [Blank]</p>	<p>Drawing No.: <b>GP-16</b></p> <p>Sheet No.: [Blank]</p>	



## NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Fish and Wildlife, New York Natural Heritage Program  
625 Broadway, Fifth Floor, Albany, NY 12233-4757  
P: (518) 402-8935 | F: (518) 402-8925  
www.dec.ny.gov

February 12, 2018

John Greaves  
CHA Consulting, Inc  
3 Winners Circle  
Albany, NY 12205

Re: Fair Street (CR 60) reconstruction  
County: Putnam Town/City: Carmel

Dear Mr. Greaves:

In response to your recent request, we have reviewed the New York Natural Heritage Program database with respect to the above project.

Enclosed is a report of rare or state-listed animals and plants, and significant natural communities that our database indicates occur in the vicinity of the project site.

For most sites, comprehensive field surveys have not been conducted; the enclosed report only includes records from our database. We cannot provide a definitive statement as to the presence or absence of all rare or state-listed species or significant natural communities. Depending on the nature of the project and the conditions at the project site, further information from on-site surveys or other sources may be required to fully assess impacts on biological resources.

Our database is continually growing as records are added and updated. If this proposed project is still under development one year from now, we recommend that you contact us again so that we may update this response with the most current information.

The presence of the plants and animals identified in the enclosed report may result in this project requiring additional review or permit conditions. For further guidance, and for information regarding other permits that may be required under state law for regulated areas or activities (e.g., regulated wetlands), please contact the NYS DEC Region 3 Office, Division of Environmental Permits, at [dep.r3@dec.ny.gov](mailto:dep.r3@dec.ny.gov), (845) 256-3054.

Sincerely,



Nicholas Conrad  
Information Resources Coordinator  
New York Natural Heritage Program



**The following state-listed animals have been documented  
in the vicinity of the project site.**

The following list includes animals that are listed by NYS as Endangered, Threatened, or Special Concern; and/or that are federally listed or are candidates for federal listing.

**For information about any permit considerations for the project, please contact the Permits staff at the NYSDEC Region 3 Office at [dep.r3@dec.ny.gov](mailto:dep.r3@dec.ny.gov), (845) 256-3054. For information about potential impacts of the project on these species, and how to avoid, minimize, or mitigate any impacts, contact the Region 3 Wildlife staff at [Wildlife.R3@dec.ny.gov](mailto:Wildlife.R3@dec.ny.gov), (845) 256-3098.**

The following species have been documented within 4.5 miles of the project site. Individual animals may travel five miles from documented locations.

The main impact of concern for bats is the removal of potential roost trees.

COMMON NAME	SCIENTIFIC NAME	NY STATE LISTING	FEDERAL LISTING	
Northern Long-eared Bat <i>Hibernaculum</i>	<i>Myotis septentrionalis</i>	Threatened	Threatened	14144

**The following rare plants have been documented in the vicinity of the project site.**

We recommend that potential onsite and offsite impacts of the proposed project on these species be addressed as part of any environmental assessment or review conducted as part of the planning, permitting and approval process, such as reviews conducted under SEQR. Field surveys of the project site may be necessary to determine the status of a species at the site, particularly for sites that are currently undeveloped and may still contain suitable habitat. Final requirements of the project to avoid, minimize, or mitigate potential impacts are determined by the lead permitting agency or the government body approving the project.

**The following plants are listed as Endangered or Threatened by New York State, and so are a vulnerable natural resource of conservation concern.**

COMMON NAME	SCIENTIFIC NAME	NY STATE LISTING	HERITAGE CONSERVATION STATUS	
Shining Bedstraw	<i>Galium concinnum</i>	Endangered	Critically Imperiled in NYS	
Carmel, about 1/4 mile north of project site, 2005-07-24: The plants are along trails and at the edge of the woods of a suburban woodland area with crest and ledge habitat sloping down to wetlands behind Carmel ShopRite Plaza.				7897
Tooth Cup	<i>Rotala ramosior</i>	Threatened	Imperiled in NYS	
West Branch Reservoir, about .4 mile west of project site, 2001-08-31: This population occurs on a sandy, pebbly, and stony lake shore in a partially sheltered cove.				2910

This report only includes records from the NY Natural Heritage database.

If any rare plants or animals are documented during site visits, we request that information on the observations be provided to the New York Natural Heritage Program so that we may update our database.

Information about many of the rare animals and plants in New York, including habitat, biology, identification, conservation, and management, are available online in Natural Heritage's Conservation Guides at [www.guides.nynhp.org](http://www.guides.nynhp.org), from NatureServe Explorer at [www.natureserve.org/explorer](http://www.natureserve.org/explorer), and from USDA's Plants Database at <http://plants.usda.gov/index.html> (for plants).

C. CORRESPONDENCE



**New York State Office of Parks,  
Recreation and Historic Preservation**

Historic Preservation Field Services Bureau • Peebles Island, PO Box 189, Waterford, New York 12188-0189

518-237-8643

www.nysparks.com

CORRESPONDENCE  
Project # 9238

Eliot Spitzer  
Governor

Carol Ash  
Commissioner

May 14, 2007

Lee Ecker  
Clough, Harbour and Associates  
III Winners Circle  
P.O. Box 5269  
Albany, New York 12205

Re: FHWA  
Fair St. Reconstruction, PIN 8756.09  
NY 52 to John Simpson Rd./CARMEL, Putnam  
County  
07PR01864

Dear Mr. Ecker:

Thank you for requesting the comments of the State Historic Preservation Office (SHPO). We have reviewed the project in accordance with Section 106 of the National Historic Preservation Act of 1966.

Based upon this review, it is the SHPO's opinion that your project will have No Effect upon cultural resources in or eligible for inclusion in the National Registers of Historic Places.

If further correspondence is required regarding this project, please be sure to refer to the OPRHP Project Review (PR) number noted above.

Sincerely,

Ruth L. Pierpont  
Director

RECEIVED

MAY 17 2007





## Parks, Recreation, and Historic Preservation

ANDREW M. CUOMO  
Governor

ERIK KULLESEID  
Commissioner

March 21, 2019

Mr. Matthew Collingwood  
CHA  
3 Winners Circle  
PO Box 5269  
Albany, NY 12205

Re: FHWA  
Fair St. Reconstruction, PIN 8756.09  
Town of Carmel, Putnam County, NY  
07PR01864

Dear Mr. Collingwood:

Thank you for requesting the comments of the New York State Historic Preservation Office (SHPO). We have reviewed the submitted materials in accordance with Section 106 of the National Historic Preservation Act of 1966. These comments are those of the SHPO and relate only to Historic/Cultural resources.

SHPO has reviewed *Phase I-B Reconnaissance Survey with Updated Background Search, PIN 8756.09 Fair Street (CR 60) Reconstruction, OPRHP 07PR01864, NYS Route 52 to Southeast Town Line: Stormwater Detention Basin and Associated Structures, Town of Carmel, Putnam County, New York* (Werner Archaeological Consulting, 5 March 2019).

Based upon this review, it is the opinion of the New York SHPO that no historic properties, including archaeological and/or historic resources, have been identified. We concur with the report's recommendation that no further investigation is needed. Should the project design be changed, we recommend further consultation with this office.

If you have any questions, please don't hesitate to contact me.

Sincerely,

Philip A. Perazio, Historic Preservation Program Analyst - Archaeology Unit  
Phone: 518-268-2175  
e-mail: [philip.perazio@parks.ny.gov](mailto:philip.perazio@parks.ny.gov)

via e-mail only

cc: Slobodanka Werner, WAC

---

Division for Historic Preservation

P.O. Box 189, Waterford, New York 12188-0189 • (518) 237-8643 • [www.nysparks.com](http://www.nysparks.com)





## United States Department of the Interior



FISH AND WILDLIFE SERVICE  
New York Ecological Services Field Office  
3817 Luker Road  
Cortland, NY 13045-9385  
Phone: (607) 753-9334 Fax: (607) 753-9699  
<http://www.fws.gov/northeast/nyfo/es/section7.htm>

In Reply Refer To:  
Consultation Code: 05E1NY00-2018-SLI-3294  
Event Code: 05E1NY00-2020-E-09499  
Project Name: Fair Street (CR 60) Reconstruction

June 03, 2020

Subject: Updated list of threatened and endangered species that may occur in your proposed project location, and/or may be affected by your proposed project

### To Whom It May Concern:

The enclosed species list identifies threatened, endangered, proposed and candidate species, as well as proposed and final designated critical habitat, that may occur within the boundary of your proposed project and/or may be affected by your proposed project. The species list fulfills the requirements of the U.S. Fish and Wildlife Service (Service) under section 7(c) of the Endangered Species Act (ESA) of 1973, as amended (16 U.S.C. 1531 *et seq.*). This list can also be used to determine whether listed species may be present for projects without federal agency involvement. New information based on updated surveys, changes in the abundance and distribution of species, changed habitat conditions, or other factors could change this list.

Please feel free to contact us if you need more current information or assistance regarding the potential impacts to federally proposed, listed, and candidate species and federally designated and proposed critical habitat. Please note that under 50 CFR 402.12(e) of the regulations implementing section 7 of the ESA, the accuracy of this species list should be verified after 90 days. This verification can be completed formally or informally as desired. The Service recommends that verification be completed by visiting the ECOS-IPaC site at regular intervals during project planning and implementation for updates to species lists and information. An updated list may be requested through the ECOS-IPaC system by completing the same process used to receive the enclosed list. If listed, proposed, or candidate species were identified as potentially occurring in the project area, coordination with our office is encouraged. Information on the steps involved with assessing potential impacts from projects can be found at: <http://www.fws.gov/northeast/nyfo/es/section7.htm>

Please be aware that bald and golden eagles are protected under the Bald and Golden Eagle Protection Act (16 U.S.C. 668 *et seq.*), and projects affecting these species may require development of an eagle conservation plan (<http://www.fws.gov/windenergy/>)

[eagle\\_guidance.html](#)). Additionally, wind energy projects should follow the Services wind energy guidelines (<http://www.fws.gov/windenergy/>) for minimizing impacts to migratory birds and bats.

Guidance for minimizing impacts to migratory birds for projects including communications towers (e.g., cellular, digital television, radio, and emergency broadcast) can be found at: <http://www.fws.gov/migratorybirds/CurrentBirdIssues/Hazards/towers/towers.htm>; <http://www.towerkill.com>; and <http://www.fws.gov/migratorybirds/CurrentBirdIssues/Hazards/towers/comtow.html>.

We appreciate your concern for threatened and endangered species. The Service encourages Federal agencies to include conservation of threatened and endangered species into their project planning to further the purposes of the ESA. Please include the Consultation Tracking Number in the header of this letter with any request for consultation or correspondence about your project that you submit to our office.

Attachment(s):

- Official Species List

## **Official Species List**

This list is provided pursuant to Section 7 of the Endangered Species Act, and fulfills the requirement for Federal agencies to "request of the Secretary of the Interior information whether any species which is listed or proposed to be listed may be present in the area of a proposed action".

This species list is provided by:

**New York Ecological Services Field Office**

3817 Luker Road

Cortland, NY 13045-9385

(607) 753-9334

## Project Summary

Consultation Code: 05E1NY00-2018-SLI-3294

Event Code: 05E1NY00-2020-E-09499

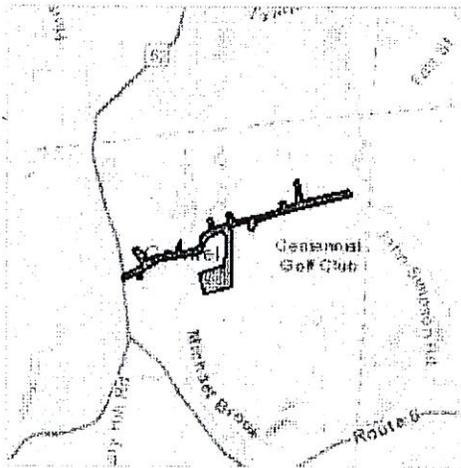
Project Name: Fair Street (CR 60) Reconstruction

Project Type: TRANSPORTATION

Project Description: Full reconstruction of Fair Street and amenities for safety and other improvements.

Project Location:

Approximate location of the project can be viewed in Google Maps: <https://www.google.com/maps/place/41.43017867425573N73.67039975181194W>



Counties: Putnam, NY

## Endangered Species Act Species

There is a total of 3 threatened, endangered, or candidate species on this species list.

Species on this list should be considered in an effects analysis for your project and could include species that exist in another geographic area. For example, certain fish may appear on the species list because a project could affect downstream species.

IPaC does not display listed species or critical habitats under the sole jurisdiction of NOAA Fisheries<sup>1</sup>, as USFWS does not have the authority to speak on behalf of NOAA and the Department of Commerce.

See the "Critical habitats" section below for those critical habitats that lie wholly or partially within your project area under this office's jurisdiction. Please contact the designated FWS office if you have questions.

- 
1. NOAA Fisheries, also known as the National Marine Fisheries Service (NMFS), is an office of the National Oceanic and Atmospheric Administration within the Department of Commerce.

## Mammals

NAME	STATUS
Indiana Bat <i>Myotis sodalis</i> There is <b>final</b> critical habitat for this species. Your location is outside the critical habitat. Species profile: <a href="https://ecos.fws.gov/ecp/species/5949">https://ecos.fws.gov/ecp/species/5949</a>	Endangered
Northern Long-eared Bat <i>Myotis septentrionalis</i> No critical habitat has been designated for this species. Species profile: <a href="https://ecos.fws.gov/ecp/species/9045">https://ecos.fws.gov/ecp/species/9045</a>	Threatened

## Reptiles

NAME	STATUS
Bog Turtle <i>Clemmys muhlenbergii</i> Population: Wherever found, except GA, NC, SC, TN, VA No critical habitat has been designated for this species. Species profile: <a href="https://ecos.fws.gov/ecp/species/6962">https://ecos.fws.gov/ecp/species/6962</a> Species survey guidelines: <a href="https://ecos.fws.gov/ipac/guideline/survey/population/182/office/52410.pdf">https://ecos.fws.gov/ipac/guideline/survey/population/182/office/52410.pdf</a> Habitat assessment guidelines: <a href="https://ecos.fws.gov/ipac/guideline/assessment/population/182/office/52410.pdf">https://ecos.fws.gov/ipac/guideline/assessment/population/182/office/52410.pdf</a>	Threatened

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**Critical habitats**

THERE ARE NO CRITICAL HABITATS WITHIN YOUR PROJECT AREA UNDER THIS OFFICE'S JURISDICTION.

#69

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ INITIAL OFFER AMOUNT OF COUNTY PROPERTY TO BE SOLD UTILIZING A REAL ESTATE BROKER & MLS PURSUANT TO CHAPTER 31 OF THE PUTNAM COUNTY CODE/ 20 FAIR STREET, TOWN OF CARMEL (White House)**

**WHEREAS, pursuant to Resolution # 132 of 2020, the Putnam County Legislature authorized the County Executive to offer the parcel of real property identified as 20 Fair Street, Carmel, New York (Carmel Tax Map Number 44.18-1-17) (hereinafter the "Property"), for sale through the applicable Multiple Listing Service utilizing the services of a licensed real estate broker under contract with the County; and**

**WHEREAS, pursuant Section 31-4 of the Putnam County Code the initial offer amount of the Property is to be determined by the County Executive, based upon a comparative market analysis, and with the advice and recommendation of the Legislature and the licensed real estate broker so retained; and**

**WHEREAS, the Putnam County Legislature has reviewed the comparative market analysis for the Property which was prepared by the real estate broker; and**

**WHEREAS, the Putnam County Legislature concurs with the initial offer amount of \$250,000.00 for the Property, as determined by the County Executive, and based upon said comparative market analysis and the recommendation of the licensed real estate broker so retained; now therefore be it**

**RESOLVED, that the Putnam County Legislature concurs with the initial offer amount of \$250,000.00 for the Property; and be it further**

**RESOLVED, that consistent with Section 31-4 of the Putnam County Code, the Putnam County Legislature approves the Property to be initially offered for sale at \$250,000.00; and be it further**

**RESOLVED, that this Resolution shall take effect immediately.**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_

#65

Committee Mtg _____	Resolution # _____
Introduced By _____	Regular Mtg _____
Seconded By _____	Special Mtg _____

**APPROVAL/ LEASE AGREEMENT/ BUILDING # 1 TILLY FOSTER FARM**

**WHEREAS, the County of Putnam is the owner of certain real property located at 100 Route 312, Brewster, New York 10509, including the numerous buildings located thereon, which is commonly known as the Tilly Foster Farm; and**

**WHEREAS, one of residential buildings located on the Tilly Foster Farm, known as Building # 1 is presently not needed for the County's use; and**

**WHEREAS, Angelo P. Rossano is desirous of leasing Building # 1 at the Tilly Foster Farm; and**

**WHEREAS, the County is desirous of leasing Building # 1 at the Tilly Foster Farm to Angelo P. Rossano; and**

**WHEREAS, the County Executive, pursuant to the authority granted to her under Section 31-22 of the Putnam County Code, has entered into negotiations with Angelo P. Rossano for the lease of Building # 1 at the Tilly Foster Farm; and**

**WHEREAS, pursuant to Section 31-22 of the Putnam County Code, the County Executive has requested that the Putnam County Legislature approve such Lease Agreement; now therefore be it**

**RESOLVED, that Building # 1 at the Tilly Foster Farm constitutes surplus space owned by the County; and be it further**

**RESOLVED, that the Putnam County Legislature approves the Lease Agreement between the County of Putnam and Angelo P. Rossano for Building # 1 at the Tilly Foster Farm, which shall be in substantial conformance with the form attached hereto and made a part hereof as Schedule "A", and that the Putnam County Executive is authorized to execute said Lease Agreement; and be it further**

**RESOLVED, that the County Attorney is authorized to take whatever legal action is necessary to effectuate the Lease Agreement between the County of Putnam and Angelo P. Rossano in the manner approved herein.**

Legislator Albano \_\_\_\_\_

Legislator Castellano \_\_\_\_\_

Legislator Gouldman \_\_\_\_\_

Legislator Jonke \_\_\_\_\_

Legislator Montgomery \_\_\_\_\_

Legislator Nacerino \_\_\_\_\_

Legislator Sayegh \_\_\_\_\_

Legislator Sullivan \_\_\_\_\_

Chairwoman Addonizio \_\_\_\_\_

# PUTNAM COUNTY EXECUTIVE

MaryEllen Odell  
County Executive

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1001 Fax (845) 808-1901  
www.putnamcountyny.gov

Patricia Simone  
Chief of Staff



cc: ar 9/23 11:55 NOVA  
Phys #22a.  
Other Bus.  
Thomas Feighery  
Deputy County Executive

Theresa Oliver  
Confidential Secretary

Reso  
1/1

## Memorandum

To: Carl L. Albano, Chairman  
Physical Services Committee

Cc: Toni Addonizio, Chairwoman  
Putnam County Legislature

From: MaryEllen Odell, County Executive

Date: September 21, 2020

Re: Resolution & Lease

*MaryEllen Odell*

2020 SEP 22 AM 10:00  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Please place on the agenda for the Physical Services agenda for approval the attached Resolution and Lease agreement/Building #1 Tilly Foster Farm.

Thank you for your consideration

#65

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
 Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
 Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ FUND TRANSFER/ SHERIFF'S DEPARTMENT/ COMMUNICATIONS – CELL PHONES, RADIO AND OTHER EQUIPMENT**

**WHEREAS, the Putnam County Sheriff has requested a fund transfer (20T164) to cover increase in Cell Phone subscriber Public Employee Safety & Health (PESH) mitigation, Land Mobile Radio (LMR) Equipment for Cell Integration and Radio Interface LMR and Cell Equipment; and**

**WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

<b>Decrease:</b>		
<b>17311000 54560</b>	<b>Road Patrol Equip Rental Lease</b>	<b>29,991</b>
<b>Increase:</b>		
<b>13311000 54635</b>	<b>Communications Cell Phones</b>	<b>13,500</b>
<b>13311000 54540</b>	<b>Communications Radio Comm</b>	<b>7,315</b>
<b>13311000 52680</b>	<b>Communications Other Equip</b>	<b><u>9,176</u></b>
		<b>29,991</b>

**2020 Fiscal Impact – 0 –**

**2021 Fiscal Impact – 0 –**

Legislator Albano \_\_\_\_\_  
 Legislator Castellano \_\_\_\_\_  
 Legislator Gouldman \_\_\_\_\_  
 Legislator Jonke \_\_\_\_\_  
 Legislator Montgomery \_\_\_\_\_  
 Legislator Nacerino \_\_\_\_\_  
 Legislator Sayegh \_\_\_\_\_  
 Legislator Sullivan \_\_\_\_\_  
 Chairwoman Addonizio \_\_\_\_\_

**COUNTY OF PUTNAM  
FUND TRANSFER REQUEST**

*cc: ax  
Prot.  
D+A*

*Reso*

**TO: Commissioner of Finance**

**FROM: Sheriff Robert Langley Jr.**

**DEPT: Sheriff's Dept.**

**DATE: August 28, 2020**

**I hereby request approval for the following transfer of funds:**

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
17311000.54560 (Rd. Patrol: Equip.Rental Lease)	13311000.54635 (Communications: Cellphones)	\$13,500	cover increase in cell phone subscriber PESH mitigation
17311000.54560 (Rd. Patrol: Equip.Rental Lease)	13311000.54540 (Communications: Radio Comm)	\$7,315	LMR Equipt for cell integration
17311000.54560 (Rd. Patrol: Equip.Rental Lease)	13311000.52680 (Communications: Other Equipt)	\$9,176	Radio Interface LMR and Cell Equipt

**Total**                      **\$29,991<sup>e</sup>**

2020 Fiscal Impact \$   0    
2021 Fiscal Impact \$   0  

2020 SEP - 1 PM 1:57  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

\_\_\_\_\_  
Department Head Signature/Designee                      Date

**AUTHORIZATION: (Electronic signatures)**

\_\_\_\_\_  
Date                      Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

\_\_\_\_\_  
Date                      County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

\_\_\_\_\_  
Date                      Chairperson Audit /Designee: \$0 - \$10,000.00

\_\_\_\_\_  
Date                      Audit & Administration Committee: \$10,000.01 - \$25,000.00

*20T164*



# Proposal

06/26/20 13:23:42 Page 1  
 Quote Date: 06/26/20 Branch 20200  
 Quote Number: 428544

Customer/Prospect Number 5484465  
 PUTNAM COUNTY SHERIFF  
 3 COUNTY CENTER  
 CARMEL NY 10512

Customer Contact: JAMES BABCOCK JR Email: James.Babcock@putnamcountyny.gov  
 Phone Number: 845 225-4300 X42235 Delivery Instr:

Quantity	Part Number	Unit Price	Extended Price	
1	ROIP/LTENAV/RPEU4 VOCALITY ROIP LTENAV VERIZON 4 PORT ACTIVATION	9,120.00	9,120.00	
4	68330-A-4566 KENWOOD TK-7180 DONOR CABLES		0.00	
Quote valid until 06/31/20 Confidential and Proprietary		Sub Total	9,120.00	
X _____		Shipping and Handling	56.00	Estimate
Customer Signature		Tax	TBD	
		Total	9,176.00	

Check with your Bearcom executive for current financing promotions through LCA

12 Months 828.06 24 Months 448.59 36 Months 314.31 48 Months 252.30 60 Months 216.28

Click on the Link to APPLY NOW: <http://mylease.leasecorp.com/bearcom>

Patrick Brady  
 Senior Certified Solutions Consultant  
 Patrick.Brady@BearCom.com

DALLAS Office : 972-880-0007  
 FAX: 214-355-4961

PUTNAM COUNTY SHERIFF  
 THIS IS FOR A 4-PORT CONFIGURATION  
 QUOTED AS A BUNDLE PACK - WHICH INCLUDES ALL YOU NEED. POWER BRICK,  
 4 ACTIVATION KEYS - MULTIBEARER FAILOVER ACTIVATION KEY FOR SIM  
 TLS SECURED TUNNEL ENCRYPTED CONNECTION , 4 DONOR CABLES  
 LIFETIME WARRANTY ON SOFTWARE UPDATES(YEARLY)  
 - UPDATES TO ROIP FUNCTIONALITY & ROIP MANAGEMENT LICENSING  
 - INCLUDES EXPERT INTEGRATION FROM CUBIC.  
 PATRICK BRADY MOBILE 972.880.0007

Visit our Web site at: [www.BearCom.com](http://www.BearCom.com)



207164

Kristin VanTassel

From: James Babcock  
Sent: Wednesday, August 26, 2020 1:51 PM  
To: Robert Langley; Kristin VanTassel  
Subject: Budget Transfer  
Attachments: budgettransfer.pdf

20/164

Sheriff,

I'm requesting the following budget transfers within the Communications and Patrol division. As we have discussed the budget line 17311000-54560 in the Patrol division for "equipment rental lease" will have a surplus of \$50,678. This surplus is largely due to the way in which the lease agreement for the new patrol laptops were procured by County. Due to Commissioner Carlin and Director Mazzotta diligence they are credited with negotiating a better lease agreement for the County to include a lower interest rate, and a first payment not until 2021. In addition we choose not to purchase the extended warranty (year 4-5) for the laptops, they come with a 3 year warranty and based upon the reliability of the current H/P laptops we feel confident we would have limited exposure to the cost of repairs should we need any in years 4 and 5. Also we could budget for any repairs or replacement in the year 2024 or 2025. We have also reviewed our cradle point licenses with our provider, and will continue the licenses though November 2021 then re-negotiate for budget year 2022.

As indicated in the attached email we discussed funding the integration of our LMR system to the cellular PTT app. This application will provide an additional means of communications to Deputies. We understand cellular coverage and RF coverage work on two different antenna systems though out the county, and 100% coverage cannot be guaranteed. Although with the integration of the two systems we should see an increase in coverage, which helps in mitigating some of the risk associated with the PESH violation.

Thanks,  
Jim

FROM ACCOUNT:	TO ACCOUNT:	AMOUNT:	PURPOSE:
17311000-54560 Equip Rental Lease	13311000-54635 Cell Phone	\$13,500.00	Cover increase in cell phone subscribers / PESH / Fee for LMR Inte
17311000-54560 Equip Rental Lease	13311000-54540 Radio Comm	\$7,314.56	LMR Equipment for Cell Phone Integration
17311000-54560 Equip Rental Lease	13311000-52680 Other Equipment	\$9,176.00	Radio Interface LMR and Cell Equipment
		Total	\$29,990.56



NEW YORK COMMUNICATIONS COMPANY, INC.

53 WEST CEDAR STREET \* POUGHKEEPSIE, NY 12601  
 (845) - 471-5520, FAX (845) - 471-5593  
 WWW.NYCOMCO.COM

PAGE 1  
**QUOTATION - SALES ORDER**  
 QUOTE NO. 280639 -00  
 DATE: 6/28/20  
 Prices firm for 60 days.

Bill To: 16940  
 CAPTAIN BABCOCK  
 PC SHERIFF  
 3 COUNTY CENTER  
 CARMEL, NY 10512

Ship To: 16940  
 PC SHERIFF  
 3 COUNTY CENTER  
 CARMEL, NY 10512

WE ARE PLEASED TO SUBMIT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION.

QTY	DESCRIPTION	UNIT PRICE	DISCOUNT	TOTAL
1	TWO WAY RADIO INTERFACE	\$4,013.60		\$4,013.60
2	UTILITY RACKSHELF, 2 RU 14.75"D	\$76.00		\$152.00
4	ICT - 120V/15A Power Supply with Kenwood Cover	\$216.99		\$867.96
2	NYCOMCO CUSTOM VHF ANTENNA PAC KAGE W/ANT,CABLE,CONN	\$89.00		\$178.00
6	ON SITE SERVICE	\$120.00		\$720.00
2	138-174MHZ DIPOLE ANTENNA SINGLE HALF WAVE - UNITY	\$403.70		\$807.40
80	3/8" COAXIAL CABLE	\$1.35		\$108.00
4	NF No-Trim-Braid Straight ertrap, LMR-400	\$12.87		\$51.48
4	N MALE HEX/KNURL COMBO NO BRAD LMR400	\$15.20		\$60.80
4	BULKHEAD ARRESTOR, N/F-N/M SIDE 20 TO 1000MHZ	\$67.58		\$270.32
1	INSTALL HARDWARE PACKAGE MISC LINES, CONNECTORS, WRAPS	\$85.00		\$85.00

Continued on following page

20T164

QUOTE NO. 280639 -00  
CAPTAIN BABCOCK

PAGE 2  
DATE: 6/28/20

QTY	DESCRIPTION	UNIT PRICE	DISCOUNT	TOTAL
		<b>Grand Total</b>		<b>\$7,314.56</b>
<hr/>				
Signature/Delivery:				
<hr/>				
Please Print Name:				
<hr/>				Date: <hr/>

20T164

#6t

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ FUND TRANSFER/ BUREAU OF EMERGENCY SERVICES/ STATE  
HOMELAND SECURITY PROGRAM (SHSP) GRANT/ RESCUE EQUIPMENT**

**WHEREAS, by Resolution #36 of 2019, the Putnam County Legislature approved budgetary amendment (19A003) to account for the 2018 State Homeland Security Program Grant (SHSP) awarded in the amount of \$274,920; and**

**WHEREAS, the Commissioner of the Bureau of Emergency Services has requested fund transfer (20T195) to adjust the accounts appropriately for the purchase of Automated External Defibrillator (AED) machines for the County Buildings and Equipment for the dive team; and**

**WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

**Decrease:**

**10398901 52695 10148      Rescue Equip – SHSP Grant      22,000**

**Increase:**

**10398901 52195 10148      Rescue Equip – SHSP Grant      22,000**

**2020 Fiscal Impact – 0 –**

**2021 Fiscal Impact – 0 –**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_

cc: All  
9/24 → Protective Sves  
- Audit Admin  
Reso

COUNTY OF PUTNAM

FUND TRANSFER REQUEST

TO: CommiSSLoner of Finance  
FROM: Kenneth Clair, Commissioner  
DEPT: Bureau of Emergency Services  
DATE: 9/21/2020

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT#/NAME	AMOUNT
10398901 52695 10148 RESCUE EQUIPMENT	10398901 52195 10148 RESCUE EQUIPMENT	\$22,000

SUS Grant

SUS Grant

2020 SEP 22 PM 2:49  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY  
PURPOSE  
Purchase AED  
Machines for the  
County Buildings  
And equipment for  
Dive Team.

20 Fiscal Impact \$ \_\_\_\_\_  
20 Fiscal Impact \$ \_\_\_\_\_

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

- Date \_\_\_\_\_ Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00
- Date \_\_\_\_\_ County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00
- Date \_\_\_\_\_ Chairperson Audit/Designee: \$0 - \$10,000.00
- Date \_\_\_\_\_ Audit & Administration Committee: \$10,000.01 - \$25,000.00

20195

Quotation

Quotation#:

09/21/2020

**Account Number: 201066-SHIP001**

**BILL-TO**

PUTNAM CO BUREAU OF EMERG SERVICES  
40 GLENEIDA AVE  
CARMEL, NY 10512-1705

Ship Method: >\$150 NO FRT

Payment Terms: NET 30

**SHIP-TO**

PUTNAM CO BUREAU OF EMERG SERVIC  
112 OLD ROUTE 6  
CARMEL, NY 10512-2110

Contact Name

Phone Number

Item	UOM	Description	Qty	Price	Ext.Price
2742-40003	1/EA	G5 AED IntelliSense Pediatric Pads	12	\$ 79.53	\$ 954.36
CSPHG5S+ N	1/EA	Cardiac Science G5 Semi Auto Powerheart AED, w/ case, ready pack, pads x2, USB	12	\$ 1,325.17	\$ 15,902.04

**Quote Total \$ 16,856.40**

Comments:

**James McMullen**

Boundtree | Account Manager

90 Gateway Road apt 182s | yonkers ny 107103

Phone: 914-512-0452 | Fax:

james.mcmullen@boundtree.com |

Sales tax will be applied to customers who are not exempt.

Shipping charges will be prepaid and added to the invoice unless otherwise stated.

This quotation is valid until the quote expires or the manufacturer's price to Bound Tree Medical increases.

To place an order, please visit our website at [www.boundtree.com](http://www.boundtree.com), login and add to your shopping cart

or call (800) 533-0523

fax (800) 257-5713

YOUR CART

TO PAY USING A PURCHASE ORDER PLEASE CALL (800) 248-3483 OR EMAIL YOUR PO TO SALES@DIVERESCUEINTL.COM.

	Product	Price	Quantity	Subtotal
x	DRI J.L. Diving Harness		DRI J.L. Diving Harness	\$47.60
	DRI J.L. Diving Harness quantity			
			10	
		\$47.60		
x	Akua River Knife-Green - Dive Rescue International		Akua Blunt Tip Knife - Green	\$29.95
	Akua Blunt Tip Knife - Green quantity			
			10	
		\$299.50		
x	FIRSTWATCH HELMET			\$83.00
	FIRSTWATCH HELMET quantity			
			2	
		\$166.00		
x	Carter Open-Bottom Lift Bags		Carter Open-Bottom Lift Bag - 100 lbs.	\$110.00
	Carter Open-Bottom Lift Bag - 100 lbs. quantity			
			4	
		\$440.00		
	Coupon code			
	Update cartApply Coupon			
	CART TOTALS			
	Subtotal	\$1,381.50		
	Tax	\$0.00		
	Total	\$1,381.50		
	Proceed to checkout			



< Continue Shopping

### Ship (3 items)



**Aqua Lung i100 Wrist Computer Blue** 3 \$229.00/ea

In Stock |  Free Shipping This Item cannot be shipped outside the USA

Also available in other color

SKU: UDRI100BL

Ship to NYC Store, Pickup 2:00 PM

[Save For Later](#) | 
 [Accessories](#) | 
 [Move to Wishlist](#)

### Cart Summary (1 item)

Subtotal	\$687.00
Shipping	Calculate Shipping & Taxes
Taxes	\$0.00

**Order Total \$687.00**

[Proceed to Checkout](#)



\$115/month suggested payments with 6 month special financing. [Learn how.](#)

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**Need Help? Call 800-815-1261**

Your Cart ID 502-5305. This allows us to better assist you with any checkout issues.

Email My Cart



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(97)

Catalina 80 Cubic Foot Aluminum Tank with Pro Valve

~~\$219.95~~ \$184.95

SALE

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[Best Price Guarantee](#)  
[Free shipping](#)  
[Pressure Free Fit](#)  
[Write Product Review](#)  
[Military & First Responders Discount](#)

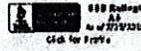
### Company Information

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our knowledgeable Scuba Staff.

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42 West 18th Street New York, NY 10011 (directions) 800-637-6880

## RESQMAX™ SWIFTWATER RESCUE KIT

The Sling Projectile inflates on contact with the water to become a flotation collar for the subject or, at minimum, an easy-to-hold floating ring. The 300-foot (91-m) x 5/16-in (8-mm) Polyspectra line floats and has a tensile strength of 9.8 kN (2,200 lbf). The average launch distance with the sling projectile is 200 feet (61 m).

### Products Included:

ResQmax Launcher with Folding Stock

Streamline Sling Projectile with 2 spare molded sling burst capsules

300 ft (91 m) x 5/16 in (8 mm) Polyspectra Line with large line container (9.8 kN/2,200 lbf test)

Spares Kit

Corrosion Block Lubricant/Rust Inhibitor, 4 oz

Streamline Filler Hose Assembly

Cordura® Kit Carry Bag, Red/Black

Streamline Nozzle Protectors (pack of 5)

CO2 Capsules and H2O Soluble Bobbins (Pack of 5)

### ResQmax Distance Chart

Performance figures shown below represent conservative values achievable by someone who has received basic training in the use of the equipment.

Line Type	Horizontal w/ Line Projectile	Horizontal w/ Sling Projectile	Vertical w/ Grappling Hook
7mm Black - Nylon/Spectra Braid	165 ft (50 m)	165 ft (50 m)	80 ft (24 m)
5.5mm Black - Nylon/Spectra Braid	280 ft (85 m)	230 ft (70 m)	110 ft (33 m)
3mm White - Dacron® Polyspectra Braid	400 ft (122 m)	300 ft (91 m)	Not Applicable
8mm Yellow w/ Red Tracer - Polyspectra Water Rescue	250 ft (76 m)	200 ft (61 m)	Not Applicable

---

<b>PRODUCT WEIGHT</b>	23.8 LB (10.8 KG)
<b>LINE LENGTH</b>	300 FT (91 M)
<b>LINE DIAMTER</b>	5/16 IN (8 MM)
<b>MODEL</b>	SWIFTWATER RESCUE KIT
<b>COLOR</b>	RED / BLACK
<b>Price</b>	\$2,800

1-800-235-5741

Info@cmcpro.com

cmcpro.com



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Checkout

**Questions?**

1-800-513-7455

**Your Cart**

You have 1  
Item in your order

Item  
Quantity

« Total



ResQmax™ Swiftwater Rescue Kit

Availability: In Stock

PRODUCT WEIGHT: 23.8 LB (10.8 KG)

COLOR: RED / BLACK

Item: 564020

- Weight: 23.78 LBS
  - Remove this Item

\$2,800.00

## CMC

### Calculate Shipping

ZIP code



Country

### Order Summary

- Subtotal \$2,800.00

- Shipping to...

Shipping & Handling

TBD

Free Ground Shipping for most items on Web orders shipped to the Contiguous U.S.\* Exceptions apply.

- Order Total: \$2,800.00

CHECKOUT



# PUTNAM COUNTY BUREAU OF EMERGENCY SERVICES



MaryEllen Odell, County Executive

*CC: All*

Kenneth W. Clair  
Commissioner

*9/24 -> Protective Svcs.  
- Audit Admin*

Robert A. Lipton  
Deputy Commissioner

Casey B. Quake  
Director of EMS

*- Other Business*

## MEMORANDUM

**To:** Paul E. Jonke, Chairman Protective Services Committee  
**From:** Kenneth W. Clair, Commissioner  
**Re:** Letter of Necessity  
September Protective Services Meeting  
**Date:** September 22, 2020

2020 SEP 22 PM 2:48  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

The Putnam County Bureau of Emergency Services is requesting a budgetary transfer in the amount of \$22,000 to the Emergency Services Federal Line 10398901 52195 10148. This transfer is necessary to cover the purchase of Automated External Defibrillators necessary to replace equipment that is no longer being supported or serviced by the manufacturer. This equipment replacement is urgent as the devices will no longer be functional as of 12/31/2020. Without this transfer we will no longer be able to support the Public Access Defibrillation Program currently managed and administered by the Bureau of Emergency Services.

The funds required are provided by the SHSP Grant (2018) that are currently held in the Equipment Over \$5000.00 line. We are requesting the transfer because of the individual cost of each item.

This transfer will also cover the purchase of equipment for the Mahopac Falls Dive Team. This equipment is necessary to continue to maintain the team's ability to provide services to the county.

Your approval of this request will show your continued support of not only our operation but of the health, safety and general well-being of the staff, residents, visitors and all who call Putnam County home.

PUTNAM COUNTY LEGISLATURE

Resolution #36

Introduced by Legislator: William Gouldman on behalf of the Audit & Administration Committee at a Regular Meeting held on February 5, 2019.

page 1

APPROVAL/ BUDGETARY AMENDMENT /BUREAU OF EMERGENCY SERVICES & PUTNAM COUNTY SHERIFF/ FY2018 STATE HOMELAND SECURITY PROGRAM GRANT (SHSP)

WHEREAS, the Bureau of Emergency Services has been awarded grant funding through the FY2018 State Homeland Security Program (SHSP) through the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA); and

WHEREAS, the New York State Division of Homeland Security and Emergency Services (DHSES) will administer this funding on behalf of FEMA; and

WHEREAS, this grant requires no matching funds on the part of the County but requires at least 25% (\$68,730) be directed towards law enforcement terrorism prevention activities; and

WHEREAS, the performance period for this grant is from September 1, 2018 through August 31, 2021; and

WHEREAS, the Bureau of Emergency Services has requested a budgetary amendment (19A003) to account for the 2018 Homeland Security Grant in the amount of \$274,920; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approve said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Appropriations:

10398901 52640 10148	FY18 Homeland Security-Audio Visual Equip	13,000
10398901 52195 10148	FY18 Homeland Security-Rescue Equip	15,000
10398901 52695 10148	FY18 Homeland Security-Rescue Equip	146,920
10364501 52680 10148	FY18 Homeland Security-Other Equip	35,000
10364501 54646 10148	FY18 Homeland Security-Contracts	65,000
		<u>274,920</u>

Increase Revenues:

10398901 440891 10148	FY18 Homeland Security	274,920
-----------------------	------------------------	---------

2019 Fiscal Impact - 0 -

2020 Fiscal Impact - 0 -

BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.

Vote:

State Of New York

ss:

County of Putnam



I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on February 5, 2019.

Dated: February 7, 2019

Signed: *Diane Schonfeld*

Diane Schonfeld  
Clerk Of The Legislature Of Putnam County



cc:all  
A+A

Reso

**COUNTY OF PUTNAM**  
**FUND TRANSFER REQUEST**

**TO: Commissioner of Finance**  
**FROM: Anita Z Gilbert, Chief Deputy Commissioner of Finance**  
**DEPT: Finance**  
**DATE: September 16, 2020**

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10199000 54980 General Contingencies	10131000 54646 Contracts	\$17,000.00	
	TOTAL	\$17,000.00	

To fund contract line for 2020 financing costs.

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2020 Fiscal Impact \$\_0\_  
2021 Fiscal Impact \$\_0\_

2020 SEP 17 AM 9:27  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

\_\_\_\_\_  
Department Head Signature/Designee Date

**AUTHORIZATION: : (Electronic signatures)**

\_\_\_\_\_  
Date Commissioner of Finance/Designee: Initiation by \$0-\$5,000.00

\_\_\_\_\_  
Date County Executive/Designee: **Authorized for Legislative Consideration** \$5,000.01 - \$10,000.00

\_\_\_\_\_  
Date Chairperson Audit/Designee: \$0-\$10,000.00

\_\_\_\_\_  
Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

20T190



COUNTY OF PUTNAM  
FUND TRANSFER REQUEST

cc: all  
A+A

Reso

TO: COMMISSIONER OF FINANCE  
FROM: ANTHONY SCANNAPIECO / CATHERINE CROFT  
DEPT: BOARD OF ELECTIONS  
DATE: 9/24/2020

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10145000 52680 10158 OTHER EQUIP	10145000 54311 10158 PRINTING	\$ 3368	ABSENTEE BALLOT PRINTING
10145000 52680 10158 OTHER EQUIP	10145000 54410 10158 SUPPLIES	\$ 1325	PURCHASE ABSENTEE BALLOT COLLECTION BAGS FOR POLL SITES
10145000 52680 10158 OTHER EQUIP	10145000 54314 10158 POSTAGE	\$ 7000	POSTAGE FOR MAILING ABSENTEE BALLOTS
		<b>\$11,693</b>	

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2020 Fiscal Impact \$\_0\_  
2021 Fiscal Impact \$\_0\_

\_\_\_\_\_  
Department Head Signature/Designee Date

2020 SEP 24 PM 3:36  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

AUTHORIZATION:

- \_\_\_\_\_  
Date Commissioner of Finance/Designee: Initiated by: \$0-\$5,000.00
- \_\_\_\_\_  
Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00
- \_\_\_\_\_  
Date Chairperson Audit/Designee: \$0-\$10,000.00
- \_\_\_\_\_  
Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

2020

Reso

BOARD OF ELECTIONS  
COUNTY OF PUTNAM  
25 Old Route 6 ~ Carmel, New York 10512  
(845) 808-1300 Fax (845) 808-1920  
[www.putnamboe.com](http://www.putnamboe.com)

Commissioner  
ANTHONY G. SCANNAPIECO, Jr. PhD  
*President*

Commissioner  
CATHERINE P. CROFT  
*Secretary*



## MEMORANDUM

TO: Joseph Castellano, Legislative Chairman, Audit Committee

FROM: Anthony G. Scannapieco, Jr., Commissioner of Elections  
Catherine P. Croft, Commissioner of Elections

DATE: September 24, 2020

RE: COVID 19 ABSENTEE PRINTING AND POSTAGE

Due to unforeseeable expenses regarding the unusually high amounts of Absentee Ballot Requests for the November 3 General Election, we respectfully request that you waive the rules and allow our request to be put on the agenda for this evening's Audit Meeting.

20200

#63

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ LOCAL LAW TO AMEND CHAPTER 41, SECTION 41-5 OF THE CODE OF PUTNAM COUNTY ENTITLED "DEPOSIT & INVESTMENT POLICY"**

**A Local Law to Amend Chapter 41, Section 41-5 of the Code of Putnam County Entitled "Deposit & Investment Policy"**

**Be it enacted by the County Legislature of the County of Putnam as follows:**

**Section 1.**

**Section 41-5. Designation of Official Depositories.**

**The banks and trust companies authorized for the deposit of monies up to the maximum amounts are:**

<b>DEPOSITORY NAME</b>	<b>MAXIMUM AMOUNT</b>
<b>JP Morgan Chase Bank NA</b>	<b>\$30,000,000</b>
<b>Key Bank</b>	<b>\$30,000,000</b>
<b>M&amp;T Bank</b>	<b>\$30,000,000</b>
<b>People's United Bank NA</b>	<b>\$10,000,000</b>
<b>Putnam County National Bank</b>	<b>\$20,000,000</b>
<b>PCSB Commercial Bank subsidiary of PCSB</b>	<b>\$20,000,000</b>
<b>Signature Bank</b>	<b>\$10,000,000</b>
<b>Sterling Bank</b>	<b>\$10,000,000</b>
<b>TD Bank</b>	<b>\$30,000,000</b>
<b>Tompkins Mahopac National Bank</b>	<b>\$20,000,000</b>
<b>Webster</b>	<b>\$30,000,000</b>
<b>Wells Fargo</b>	<b>\$10,000,000</b>

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**Section 2.**

**Section 41-10 of the Putnam County Code Entitled "Purchase of Investments", Subsection 41-10 A(2) is hereby amended to read as follows:**

**By utilizing eligible cash management program(s), approved by the Putnam County Legislature in which can be invested a maximum amount of \$30,000,000. Approved Cash Management programs include:**

**Subsection 2(a) and 2(b) to remain the same.**

**Section 3.**

**This local law shall take effect immediately.**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_

WILLIAM J. CARLIN, Jr. CPA  
Commissioner Of Finance



*cc:ax-  
A+A  
RESO*

ANITA Z. GILBERT  
Chief Deputy Commissioner Of Finance

SHEILA BARRETT  
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

**MEMORANDUM**

To: Joseph Castellano, Chairman Audit & Administration Committee  
From: William J. Carlin, Jr., Commissioner of Finance *WJC*  
RE: Investment Policy - Update  
Date: 9/3/20

2020 SEP - 8 PM 12: 06  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Please find enclosed proposed updates to the County's Deposit and Investment Policy (County Code Chapter 41). Adopted in 1993, this periodic update deals specifically with two sections; section 41.5 Designation of Official Depositories, and Section 41.10 Purchase of Investments. Amendments to section 41.5 address the changes in the banking industry (such as mergers and acquisitions), as well as the increased amounts of cash available for investment. Amendments to Section 41.10 specifically identify eligible cash management programs investing in and backed by Government Securities that are designed to maximize County yield emphasizing safety.

**Section 41.5 Designation of Official Depositories:**

The banks and trust companies authorized for the deposit of monies up to the maximum amounts are:

Depository Name	Maximum Amount
JP Morgan Chase Bank NA	\$ 30,000,000
Key Bank	\$ 30,000,000
M&T	\$ 30,000,000
People's United Bank N.A.	\$ 10,000,000
Putnam County National Bank	\$ 20,000,000
PCSB Commercial Bank subsidiary of PCSB	\$ 20,000,000

Signature Bank	\$ 10,000,000
Sterling Bank	\$ 10,000,000
TD Bank	\$ 30,000,000
Tompkins Mahopac National Bank	\$ 20,000,000
Webster	\$ 30,000,000
Wells Fargo	\$ 10,000,000

**Section 41.10. Purchase of Investments. – Now to read**

- (2) By utilizing eligible cash management program(s), approved by the Putnam County Legislature in which can be invested a maximum amount of **\$30,000,000**. Approved Cash Management programs include:

Sub-section 2 (a) and 2 (b) to remain the same.

#6X

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ CONTRACT/ OUTSIDE AUDITORS**

**WHEREAS, on July 17, 2020, Putnam County issued a Request for Proposal for outside auditing services for the fiscal years ending December 31, 2020, 2021, 2022, 2023 and 2024 with the option of two, one-year renewals; and**

**WHEREAS, after a review of the eight proposals submitted in response to the Request for Proposal the Audit & Administration Committee recommended contracting with PKF O'Connor Davies, LLP for personal services, encompassed in the terms as specified in the Request for Proposal; now therefore be it**

**RESOLVED, that the Putnam County Legislature designates PKF O'Connor Davies, LLP for outside services encompassing the terms as specified in the Request for Proposal for a price not to exceed \$85,000 for the year 2020, and with prices for the years 2021, 2022, 2023 and 2024 in response to RFP 9-2020 and as specified in their letter dated September 18, 2020.**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_