

THE PUTNAM COUNTY LEGISLATURE

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Toni E. Addonizio *Chairwoman*  
Neal L. Sullivan *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

**SPECIAL MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
Rescheduling Regular Meeting of  
August 4, 2020 which was canceled  
Due to State of Emergency/Tropical Storm Isaias**

**HELD VIA AUDIO WEBINAR PURSUANT TO TEMPORARY EMERGENCY ORDERS**

**Friday August 7, 2020 7:00 P.M.**

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call
4. Approval of Minutes – Regular Meeting – June 2, 2020  
Public Hearing Agr. District – July 1, 2020  
Regular Meeting – July 7, 2020
5. Correspondence
  - a) County Auditor
6. Pre-filed resolutions:

**PROTECTIVE SERVICES COMMITTEE  
(Chairman Jonke, Legislators Nacerino & Sullivan)**

- 6a. Approval/ Grant Application/ Bureau of Emergency Services/ FY2020 Emergency Management Performance Grant COVID-19 Supplemental (EMPG-S) Program
- 6b. Approval/ Support for Legislation Allowing Shared Local Control of County Correctional Facilities' Staffing Ratios

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE**  
(Chairman Sullivan, Legislators Albano & Castellano)

- 6c. (1) Approval/ Establishment of Putnam County Human Rights Commission  
(2) Approval/ Establishment of Putnam County Human Rights Commission  
(Revisions made per discussions at Rules Committee Meeting)
- 6d. Approval/ Confirmation / Appointment/ Putnam County Board of Ethics

**PHYSICAL SERVICES COMMITTEE**  
(Chairman Albano, Legislators Gouldman & Nacerino)

- 6e. Approval/ Offer County Property for Sale Utilizing Real Estate Broker & MLS Pursuant to Chapter 31 of the Putnam County Code/ 20 Fair Street, Town of Carmel (White house)
- 6f. Approval/ Lease Agreement/ Building #2 Tilly Foster Farm
- 6g. Approval/ Inclusion of Certain Parcels in Putnam County Agricultural District  
(Pro Brothers Farm parcel Tabled from July 7, 2020 Full mtg)

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE**  
(Chairwoman Sayegh, Legislators Addonizio & Albano)

- 6h. Approval/ Budgetary Amendment (20A037)/ Social Services/ Crime Victims Board
- 6i. Approval/ Appointment/ Putnam County Mental Health Community Services Board

**AUDIT & ADMINISTRATION COMMITTEE**  
(Chairman Castellano, Legislators Gouldman & Sayegh)

- 6j. Approval/ Budgetary Amendment (20A036)/ Commissioner of Finance/ Vacancy Control Factor April through June 2020
- 6k. Approval/ Budgetary Amendment (20A039)/ Health Department/ Reorganization
- 7. Other Business
- 8. Recognition of Legislators
- 9. Adjournment

#4(1)

REGULAR MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
HELD VIA AUDIO WEBINAR PURSUANT TO TEMPORARY EMERGENCY ORDERS

Tuesday                      June 2, 2020                      7:00 P.M.

The meeting was called to order at 7:00 P.M. by Chairwoman Addonizio who led in the Pledge of Allegiance and the Legislative Prayer. Chairwoman Addonizio called for a moment of silence for all those striving for justice and peace in these troubled times. Upon roll call, Legislators Montgomery, Gouldman, Nacerino, Albano, Jonke, Castellano, Sayegh, Sullivan and Chairwoman Addonizio were present. Also present was Legislative Counsel Firriolo.

PROCLAMATIONS

Chairwoman Addonizio stated that the following proclamations are done for informational purposes only this evening. They will be mailed to the relevant parties.

Legislator Nacerino explained that she brought the two (2) proclamations pertaining to the COVID-19 outbreak to the May Health, Social, Educational & Environmental Committee. She stated that she would have loved to present these in person, however we are not able to do so yet. She explained that acknowledging our healthcare workers and essential workers this evening with these proclamations, presented in a virtual setting, in no way diminishes our heartfelt gratitude and utmost respect for all those on the front line during the pandemic crisis.

RECOGNIZING ESSENTIAL WORKERS AMONG THE COVID-19 OUTBREAK

WHEREAS, The outbreak of the COVID-19 Pandemic is an unprecedented event that has severely impacted economies, municipalities, communities, and individuals all over the world within a period of months. Rarely has the entire world collectively experienced such an event; and

WHEREAS, In an effort to decrease exposure, flatten the curve, and ultimately stop the spread of the virus, guidelines and mandatory restrictions that changed our normal way of life were quickly implemented by both the Federal and State Governments. Over the short time since the first case of COVID-19 was confirmed in Putnam County, we have witnessed our entire community take action. Fortunately, we live in a time when many employees and students have been able to temporarily establish remote workstations at their homes; and

WHEREAS, While daily schedules have drastically changed for most residents, essential workers have not only continued to work, but have bravely stepped up to the challenges that have come with this Pandemic to continue providing necessary services to the community; and

WHEREAS, In the face of this Pandemic, essential workers throughout Putnam County have shown their unwavering commitment to their community by standing on the front lines each day. Healthcare workers have accommodated an increase in patients with limited resources. Pharmacies and grocery store employees have continued working so access to medicine, food, and other vital resources has been uninterrupted. Sanitation workers have continued their routes. Postal services have continued so mail and packages may still be sent and received. Childcare centers have stayed in operation,

providing children of essential workers a safe place to go while their parents are working. Financial institutions have continued their operations in order for banking, accounting, and payroll to continue. News reporters have continued their work, delivering vital updates on this constantly changing situation. These essential workers are among many who have put themselves in the midst of this outbreak to provide vital services to their fellow community members; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby recognize the bravery shown by all essential workers in Putnam County and acknowledge their hard work and unwavering commitment to community as a whole during this unparalleled time.

#### RECOGNIZING PUTNAM HOSPITAL CENTER HEALTH CARE WORKERS AMONG THE COVID-19 OUTBREAK

WHEREAS, The outbreak of the COVID-19 Pandemic is an unprecedented event that has severely impacted economies, municipalities, communities, and individuals all over the world within a period of months. Rarely has the entire world collectively experienced such an event; and

WHEREAS, In an effort to decrease exposure, flatten the curve, and ultimately stop the spread of the virus, guidelines and mandatory restrictions that changed our normal way of life were quickly implemented by both the Federal and State Governments. In the short time since the first case of COVID-19 was confirmed in Putnam County, we have witnessed our entire community take action; and

WHEREAS, In a united effort, many residents have stayed home from school and work, transitioning their home into temporary classrooms and workspaces. Meanwhile essential workers, especially health care workers, have not only continued to work, but have bravely stepped up to the challenges this Pandemic has created. Putnam County has only one hospital, Putnam Hospital Center located in Carmel. With little time to prepare for the inevitable increase in patients, Putnam Hospital Center doctors, nurses, and staff have tirelessly worked long hours to treat patients in the most effective and safest way possible. These workers have also faced the challenges of operating with a widespread shortage of personal protective equipment. During this time the employees of Putnam Hospital Center have also stayed updated on the constantly changing information being learned about this virus and have proven themselves to be true heroes in Putnam County; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby recognize the efforts of the employees of Putnam Hospital Center and acknowledge their unwavering commitment to not only their patients, but community as a whole, in the face of the COVID-19 Pandemic.

#### NATIONAL SAFE BOATING MONTH – JUNE 2020

WHEREAS, recreational boating is a fun and enjoyable sport while being an excellent source of relaxation; however, boating can be a risky sport for the unprepared; and

WHEREAS, knowledge and skills are important in reducing human error and improving judgment when boating. If a person is aware of the risks, they are likely to take precautionary measures to protect themselves, their family, and their friends; and

WHEREAS, the United States Coast Guard Auxiliary has served the County for nearly seventy (70) years by providing boating education courses, making marine dealer

visitations, conducting boating safety checks, and tending multi-mission patrols. Using their own boats and equipment, the Coast Guard Auxiliary has been able to reduce boating accidents and fatalities; and

WHEREAS, these vital services offered by the Coast Guard Auxiliary work in conjunction with local law enforcement, specifically the Carmel Police Department and Putnam County Sheriff's Department, to maintain safety on the water. As a result of the careful attention placed on boating, the waters of Putnam County are made safer through spreading messages of boating safety, not only during National Safe Boating Month, but throughout the entire year; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby support the goals of the North American Safe Boating Campaign and proclaim June 2020 as "National Safe Boating Month" in Putnam County and the start of the year-round effort to promote safe boating.

Item #4 – Approval of Minutes – Regular Meetings – March 5, 2020  
April 7, 2020

The minutes were approved as submitted.

Item #5 - Correspondence  
a) County Auditor

There was no activity during this reporting period.

Item #6 – Pre-filed resolutions

HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE  
(Chairwoman Sayegh, Legislators Addonizio & Albano)

Item #6a – Approval/ Opposition to Cuts in State Mental Health Funding was next. Chairwoman Addonizio recognized Legislator Sayegh, Chairwoman of the Health, Social, Educational & Environmental Committee. On behalf of the members of the Committee, Legislators Addonizio and Albano, Legislator Sayegh moved the following:

Legislator Sayegh read excerpts from the resolution.

Legislator Nacerino stated that with so many mental health issues arising due to COVID-19, she believed that this funding was crucial. She hoped that the New York State Legislature and Governor Cuomo recognizes that cutting funding will have a serious adverse effect on the wellbeing of so many.

Chairwoman Addonizio stated that she stands strongly in opposition to any cuts in mental health services. She believed that the mental health of our community has been severely impacted due to COVID-19. She stated that we cannot afford any cuts, in fact, we need additional funding in order to face this crisis and support our community.

RESOLUTION #97

APPROVAL/ OPPOSITION TO CUTS IN STATE MENTAL HEALTH FUNDING

WHEREAS, the Mental Health Association in New York State, Inc. (MHANYS), is a not-for-profit organization that provides support, education, and advocacy for mental health issues, works to end the stigma of mental illness, and promotes mental health wellness in New York State; and

WHEREAS, MHANYS serves well over a quarter of a million New Yorkers directly, as well as hundreds of thousands of New Yorkers by providing them training, educational resources, and technical assistance; and

WHEREAS, MHANYS has cautioned that the COVID-19 pandemic has not just had a physical impact, but that it is also having a very significant mental health impact through isolation and job loss; and

WHEREAS, these mental health impacts result in increased trauma, anxiety, depression, and other behavioral health issues like increased substance use, problem gambling, and domestic violence; and

WHEREAS, the death, loss, and bereavement of loved ones also has both short-term and long-term serious mental health consequences; and

WHEREAS, as Governor Andrew Cuomo stated in his briefing on May 1, 2020, COVID-19 has “caused serious mental health issues. You have anxiety, depression, insomnia, loneliness and feeling of isolation. ... Half of all Americans said that their mental health has been negatively impacted. Don’t underestimate the stress of the situation.”; and

WHEREAS, MHANYS has expressed great concern over the need for additional funding for mental health services, and advises that New York State’s updated financial plan identifies funding cuts that will have dramatic adverse impacts, including lost and delayed services such as supported housing programs, children’s mental health programs, mobile crisis teams, homeless services programs, peer services, family services, suicide prevention programs, medication assistance, clinics, care management and many other community programs that make up the spectrum of behavioral services including addiction disorders; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature hereby express their opposition to any cuts by New York State to mental health services funding; and be it further

RESOLVED, that the Putnam County Executive and the Putnam County Legislature hereby call upon the New York State Legislature and Governor Cuomo to avoid any decreases in State funding, and to seek additional federal funding, for mental health services throughout New York State; and be it further

RESOLVED, that the Clerk of the Putnam County Legislature is hereby directed to forward a copy of this Resolution to our State representatives in the State Legislature as well as the Governor and leadership of our State Legislature.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6b – Approval/ Resolution Calling on the State of New York to Release Enhanced Federal Medicaid Matching Funds to Counties and New York City was next. On behalf of the members of the Health, Social Educational & Environmental Committee, Legislators Addonizio and Albano, Legislator Sayegh moved the following:

Legislator Sayegh stated that on March 18, 2020, Congress passed a Families First Coronavirus Response Act as part of the Federal government's response to the COVID-19 public health emergency. She stated that it temporarily increased the Federal Medical Assistance Percentage (FMAP). She explained that the FMAP increase is expected to provide States with an additional \$9 - \$10 billion in Medicaid funding per quarter. She explained that this resolution is requesting financial assistance from the State through the FMAP monies by reducing County weekly Medicaid payments retroactively through January 1, 2020 to provide some fiscal relief. It is also calling on the State to provide a Timeline to all counties on the release of the enhanced Federal Medicaid Matching Fund related to the Affordable Care Act.

Chairwoman Addonizio stated that the Federal Medical Assistance Percentage funds are very important, as it will help to reduce the financial burdens due to COVID-19. Specifically, the decline in revenue due to the shutdown of our business community. Dropping the State's share will help to deliver more funds to our community.

#### RESOLUTION #98

#### APPROVAL/ RESOLUTION CALLING ON THE STATE OF NEW YORK TO RELEASE ENHANCED FEDERAL MEDICAID MATCHING FUNDS TO COUNTIES AND NEW YORK CITY

WHEREAS, in response to the COVID-19 pandemic, Congress has enacted extraordinary measures to help states and localities with increased costs and lost revenues; and

WHEREAS, a key action enacted by the federal government was a 6.2 percent increase in the Federal Medical Assistance Percentage (FMAP); and

WHEREAS, Congress has used this mechanism to provide fiscal relief to states and their local government Medicaid funding partners to reduce the financial burden they often experience in an economic downturn; and

WHEREAS, counties and New York City are struggling with higher costs responding to COVID-19 and experiencing extensive revenue declines due to the shutdown of large swaths of the economy; and

WHEREAS, we project that each quarter of enhanced FMAP funding is worth hundreds of millions of dollars for counties and New York City; now therefore be it

RESOLVED, that Putnam County is respectfully requesting financial assistance through federal FMAP monies by reducing county weekly Medicaid payments retroactive to January 1, 2020 to provide some partial fiscal relief to the current conditions; and be it further

RESOLVED, that Putnam County also requests that the State provide a timeline to all counties on the release of the enhanced federal Medicaid matching funds related to the Affordable Care Act "reconciliation funds" that have been withheld for over three (3) years and the likely mechanism on how these funds will be delivered to counties and New York City; and be it further

RESOLVED, that the Clerk of the Putnam County Legislature is hereby directed to forward a copy of this Resolution to our State representatives in the State Legislature as well as the Governor and leadership of our State Legislature and the New York State Association of Counties.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

PROTECTIVE SERVICES COMMITTEE  
(Chairman Jonke, Legislators Nacerino & Sullivan)

Item #6c – Approval/ Budgetary Amendment (20A022)/ Sheriff’s Department BCI Public Safety/ New York State Division of Criminal Justice Services (DCJS) Grant/ Livescan Equipment Program was next. Chairwoman Addonizio recognized Legislator Jonke, Chairman of the Protective Services Committee. On behalf of the members of the Committee, Legislators Nacerino and Sullivan, Legislator Jonke moved the following:

Legislator Nacerino stated that this Livescan equipment is essential and will be used to transmit prints to the Division of Criminal Justice.

Legislator Montgomery stated that there is a handwritten change in the backup that identifies the increase in revenue to line #443890 as Public Safety Other. She questioned which title was correct and is it State or Federal funds.

Commissioner Carlin stated that it is a State grant that will offset half of the County share; the \$28,000.

Legislator Montgomery thanked Commissioner Carlin for the clarification.

RESOLUTION #99

APPROVAL/ BUDGETARY AMENDMENT / SHERIFF’S DEPARTMENT BCI PUBLIC SAFETY/ NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES (DCJS) GRANT/ LIVESCAN EQUIPMENT PROGRAM

WHEREAS, by Resolution #312 of 2019, the Putnam County Legislature authorized the Putnam County Sheriff’s Department to apply for the SFY2020-2021 LIVESCAN Equipment Program Grant, through the New York State Division of Criminal Justice Services (DCJS), in the amount of \$60,000; and

WHEREAS, the Sheriff’s Department has been awarded \$28,901 for expenses associated with the purchase and installation of Livescan equipment to replace outdated/ end of life equipment, including software, intended to be used to transmit prints to (DCJS); and

WHEREAS, the grant is administered by NYS DCJS with funds from the Federal Fiscal Year (FFY) 2019 NYS national Criminal History Improvement Program; and

WHEREAS, the performance period of the grant is from April 1, 2020 to June 30, 2021; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approve said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment (20A022) be made:

Increase Revenue:

32311000	Sheriff BCI	
443890	Public Safety Other	28,901

Increase Appropriations:

32311000	Sheriff BCI
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54782

Software & Accessories

28,901

2020 Fiscal Impact – 0 –

2021 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6d – Approval/ Budgetary Amendment (20A024)/ District Attorney/ Asset Forfeited Reserve Funds was next. On behalf of the members of the Protective Services Committee, Legislators Nacerino and Sullivan, Legislator Jonke moved the following:

Legislator Nacerino stated that she supports the request and she believed these minor renovations will serve to enhance and improve the workspace environment.

Chairwoman Addonizio stated that she also supports this request. She stated that there is zero fiscal impact for 2020 and 2021.

RESOLUTION #100

APPROVAL/ BUDGETARY AMENDMENT / DISTRICT ATTORNEY/ ASSET FORFEITED RESERVE FUNDS

WHEREAS, the Putnam County District Attorney has requested a budgetary amendment (20A024) to utilize Forfeited Asset Reserve Funds for minor renovations in the front office; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

Increase Revenue:

10001000	District Attorney	
427152	Asset Forfeiture Program	20,000

Increase Appropriation:

10001000	District Attorney Asset Forfeiture Program	
52110	Furniture and Furnishings	20,000

2020 Fiscal Impact – 0 –

2021 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6e – Approval/ Fund Transfer (20T081)/ Sheriff’s Department/ Jail Overtime was next. On behalf of the members of the Protective Services Committee, Legislators Nacerino and Sullivan, Legislator Jonke moved the following:

Legislator Montgomery stated that we had inquired about jail capacity and staffing and hoped to petition the Governor for leniency in making changes. She questioned Legislator Jonke if there was any progress on that.

Legislator Jonke stated that it will be something we will address at the next meeting.

Legislator Nacerino stated that she is in support of this budgetary request which was reviewed by the Personnel Committee, Protective Services Committee and the Audit & Administration Committee. She stated that the necessity is dictated by the circumstances.

RESOLUTION #101

APPROVAL/ FUND TRANSFER/ SHERIFF'S DEPARTMENT/ JAIL OVERTIME

WHEREAS, the Putnam County Sheriff has requested a Fund Transfer (20T081) to cover Overtime expenses due to three (3) vacancies, one (1) extended sick leave and one (1) officer on 207C for April 2020; and

WHEREAS, the Protective Services Committee, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:		
10315000 51000 10103	Jail Personnel	4,206
10315000 51000 10116	Jail Personnel	6,460
10315000 51000 10160	Jail Personnel	<u>4,206</u>
		14,872
Increase:		
10315000 51093	Jail Overtime	14,872
	2020 Fiscal Impact – 0 –	
	2021 Fiscal Impact – 0 –	

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

PERSONNEL COMMITTEE  
(Chairwoman Nacerino, Legislators Jonke & Montgomery)

Item #6f – Approval/ Ratification/ PCSEA Contract was next. Chairwoman Addonizio recognized Legislator Nacerino, Chairwoman of the Personnel Committee. On behalf of the members of the Committee, Legislators Jonke and Montgomery, Legislator Nacerino moved the following:

Legislator Nacerino believed that it was a fair, equitable and well-deserved contract which is in the best interest of both the Putnam County Sheriff's Employee's Association membership, as well as the taxpayers. She applauded the negotiating team, members of the Putnam County Sheriff's Employee's Association, County Executive Odell, Sheriff Robert L. Langley, Jr., Personnel Director Paul Eldridge, Commissioner of Finance William Carlin and County Attorney Jennifer Bumgarner, for the hard work put forth through five (5) negotiation sessions and arriving at an agreement of the terms and conditions of employment for the years; January 1, 2017 through December 31, 2023 at their final meeting on December 13, 2019.

Chairwoman Addonizio thanked everyone who was instrumental in the negotiation process. She believed it was in the best interest for Putnam County residents and the Putnam County Sheriff's Employee's Association. She stated that she was happy to see this move forward.

## RESOLUTION #102

### APPROVAL/RATIFICATION/PCSEA CONTRACT

WHEREAS, the Putnam County Sheriff's Employee's Association, Inc. ("PCSEA") and the County of Putnam are parties to a Collective Bargaining Agreement ("CBA") which expired on December 31, 2016, which was an agreement imposed on the Union by the Public Employment Relations Board ("PERB") by Decision dated May 26, 2017 which was later executed by PCSEA on June 2, 2017; and

WHEREAS, the PCSEA did not then file a request to negotiate with the County for a successor agreement until March 8, 2019; and

WHEREAS, PCSEA and the County then engaged in negotiations and proposals and counter-proposals were exchanged by both sides; and

WHEREAS, negotiating sessions were held between the parties on April 24, 2019, May 17, 2019, June 13, 2019, October 15, 2019, October 30, 2019; and

WHEREAS, a final meeting took place between the negotiating teams of PCSEA and the County of Putnam on December 13, 2019, and all of the parties were able to arrive at an agreement concerning all of the terms and conditions of the employment of its members for the years January 1, 2017 through December 31, 2023; and

WHEREAS, a Memorandum of Agreement ("MOA") was executed by Putnam County Executive MaryEllen Odell, by Putnam County Sheriff Robert Langley, by Paul J. Eldridge, Putnam County Personnel Officer, by William J. Carlin, Jr., Commissioner of Finance and by negotiating team members of PCSEA, in which specific changes to the underlying Collective Bargaining Agreement were outlined, a copy of which is attached hereto; and

WHEREAS, the Putnam County Legislature held a Personnel Committee meeting on May 18, 2020 to discuss the terms of the MOA; and

WHEREAS, the Legislature is in agreement with the administration and the negotiating team that the MOA is in the best interests of the County of Putnam and the Membership of PCSEA; now therefore be it

RESOLVED, that the Putnam County Legislature hereby approves and ratifies the attached Memorandum of Agreement, dated April 14, 2020, which was entered into with PCSEA for the period of January 1, 2017 up to and including December 31, 2023.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6g – Approval/ Budgetary Transfer (20T074)/ Commissioner of Finance/ Ratified Contract Settlement between Putnam County and Putnam County Sheriff's Employees Association, Inc. (PCSEA) was next. On behalf of the members of the Personnel Committee, Legislators Jonke and Montgomery, Legislator Nacerino moved the following:

Legislator Nacerino thanked Commissioner of Finance William Carlin for having the foresight to forecast this expenditure. She stated that we are moving the monies out of

Contingency and placing them in the appropriate lines to fund the salary and benefit costs pursuant to the ratified Putnam County Sheriff's Employee's Association, Inc. contract.

RESOLUTION #103

APPROVAL/ BUDGETARY TRANSFER (20T074)/ COMMISSIONER OF FINANCE/  
RATIFIED CONTRACT SETTLEMENT BETWEEN PUTNAM COUNTY AND PUTNAM  
COUNTY SHERIFF'S EMPLOYEES ASSOCIATION, INC. (PCSEA)

WHEREAS, the Commissioner of Finance has requested a budgetary transfer (20T074) to provide funding for the 2020 salary and benefit costs pursuant to the ratified contract settlement between Putnam County and the Putnam County Sheriff's Employees Association, Inc. (PCSEA); and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Estimated Appropriations:

10311000 51000	Personnel Services	4,258
10311000 58002	Social Security	326
13311000 51000	Personnel Services	51,193
13311000 58002	Social Security	3,916
15311000 51000	Personnel Services	8,251
15311000 58002	Social Security	631
17311000 51000	Personnel Services	4,683
17311000 58002	Social Security	358
32311000 51000	Personnel Services	14,649
32311000 58002	Social Security	1,121
10315000 51000	Personnel Services	357,366
10315000 58002	Social Security	27,339
10010000 51000	Personnel Services	15,126
10010000 58002	Social Security	1,157
		<u>490,374</u>

Decrease Estimated Appropriations:

10199000 54980	Contingency	490,374
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2020 Fiscal Impact \$490,374

2021 Fiscal Impact \$500,181

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6h – Approval/ Budgetary Transfer (20T092)/ County Executive/ Deputy County Executive Position was next. On behalf of the members of the Personnel Committee, Legislators Jonke and Montgomery, Legislator Nacerino moved the following:

Legislator Nacerino stated that this matter was discussed in great detail during the Personnel Committee meeting and the Audit & Administration Committee meeting. She stated that the transfer was necessary to reinstate the position of Deputy County

Executive for the remainder of 2020. The position has been vacant since 2017 which has saved the taxpayers \$485,000. She stated that it is an appointed position. She stated that this Legislature does not select, nor review resumes of appointees. She stated that these are not decisions reserved by the Legislature. She stated that this holds true for the County Executive and all elected official's appointees. She believed that the reinstatement of the position was necessary due to the nature of the healthcare crisis and the economic crisis. She stated that the candidate is Thomas Feighery. He is a uniquely qualified individual who will be readily available to interface with the Economic Development Corp. (EDC) and local businesses during these unprecedented times. She stated that he is presently a Project Manager within the Highways & Facilities Department and will be shared between that department and the County Executive's office for a combined annual salary of \$106,217. She explained that we know from experience that utilizing the talents and expertise of our County employees has proven beneficial. She stated that John O'Connor is the Senior County Safety Officer in the Law Department and in the Highways & Facilities Department. She stated that Alexis Hawley is the Assistant Supervisor of Planning & Design in the Purchasing and Highways & Facilities Departments. She stated that Michael Budzinski was shared between the Health Department and Consumer Affairs for a short while. She rejected anyone's assertion that the County Executive is in need of help. She stated that, as Commissioner Carlin said, she has not only doubled down, but tripled down this conference. She has worked solely for three (3) years and hasn't skipped a beat. She stated that no one could have predicted a worldwide pandemic would cripple our Federal, State, local economies, our budgets, our health and welfare. She applauded the County Executive for her intuition and ability to get in front of the issues, knowing that this is a benefit to better serve the people of Putnam County. She believed the Deputy County Executive position is a wise decision given the circumstances of the healthcare crisis and economic fallout. She stated that we have yet to realize the gravity of the situation at hand.

Legislator Sullivan stated that we were very lucky to have Thomas Feighery filling in as the Deputy County Executive. He stated that he looked forward to working with him in the coming months. He believed that he was an asset and would provide us with a lot of knowledge and management experience to carry our projects forward to get them completed. He would also assist the County Executive with all the items she is currently dealing with.

Legislator Montgomery questioned the process. She stated that it is a budgetary transfer that we are approving. She stated that it was coming forward under the Personnel Committee and therefore questioned why it wouldn't require some indication of qualifications. She understood that the statements made that this person is highly qualified for this position. However, she did not have anything before her that shows how this person is qualified. There is no documentation or anything in our conversations that show he meets the qualifications in the job description for Deputy County Executive. She believed those would be issues for the Personnel Committee and she stated that none of this was discussed during a Personnel Committee meeting. She stated that if this is just a budgetary transfer, she questioned if the final vote should be under the Audit & Administration Committee with a notation that it was also reviewed under the Personnel Committee. She explained that even on a town level when Planning Board members were being approved, even though it was not under the Town Board's purview to approve a Planning Board member; it's up to the Supervisor, the Town Board would still receive a resume and conduct an interview. She stated that although that is not required here, any indication to see how this person meets the job description would

be appreciated. She also noted that a press release of the appointment of the Deputy County Executive was already published and he had already taken up his duties as the Deputy County Executive before this body approved the budgetary transfer for this position. She believed this has been anything but transparent and has the appearance of being rushed through to limit discussion. She stated that we spent months talking about the reclassification of an SRO Sergeant position. She explained that in less than 10 days with two (2) Committee meetings, during which she was the only Legislator to ask questions, funding to expand the County's highly paid executive team is about to be approved. She believed it was a rubber stamp on a patronage hirer.

Legislator Sullivan believed that you can't compare an SRO to a Deputy County Executive.

Legislator Montgomery stated that in the Commissioner of Finance stated in the press on May 22, 2020 that County government is considering layoffs and furloughs of working men and women.

Legislator Sullivan stated that we were not furloughing anybody.

Legislator Nacerino requested to get back on task.

Legislator Montgomery explained that we are expanding the Executive's staff instead of leaving our workers as our first priority.

Legislator Sullivan stated that workers are our first priority.

Legislator Montgomery believed that now was the time for hiring freezes and austerity measures at every level until we can stabilize County finances. She believed that we needed to take care of our rank and file employees; retaining as many as we can before we expand any County management in executive positions.

Many Legislators were speaking at the same time at this point with Chairwoman Addonizio getting everyone back on task.

Legislator Montgomery continued and stated that Mr. Feighery as Project Manager in the Highway Department receives \$80,975 plus benefits. She stated that she still has not received an answer on the cost of a car for next year. She stated that there are multiple executive staff collecting multiple salaries for multiple positions. She stated that the Commissioner of Health has four (4) County positions. She stated that it does not serve the Health Department well when we have one (1) person in a role of a nonexistent epidemiologist position, also serving as the Supervisor Health Educator and the Public Information Officer. She stated that this does not serve anyone in her community well.

Legislator Sullivan stated that he would like to call the question.

Chairwoman Addonizio tried to maintain order of the meeting. She stated that she wanted to give other Legislators a chance to speak on the matter.

Legislator Nacerino stated that this is not under our purview as it would any other elected official. She stated that we do not have a resume on the Undersheriff, Captains or Chief of Staff. She stated that it is not under the Legislature's purview to pick

appointed personnel. It belongs in the Personnel Committee as any other personnel expenditure would. She stated that it is not under Legislator Montgomery's purview to assess what the Commissioner of Health needs either. She stated that assertions of who is short staffed and what is needed, that is not what we are focusing on tonight, and that is not our decision to make at any point in time. She explains that the funds for the Deputy County Executive position are coming from the County Executive's temporary line. She stated that the County Executive has every right and ability to utilize that temporary line any way she deems fit without apprising us of any personnel coming into her office because it was already pre-approved in the budget. She explained that the Legislature was considering tonight the allocation of \$20,558 moving from the County Executive's temporary line to the Deputy County Executive line. She believed many Legislators spoke their concerns on this item. She requested that the Chair call for a roll call vote on the item.

Legislator Castellano reiterated that he said at the Audit & Administration Committee that there is a savings of not having two (2) benefit packages. He stated that there is a vacant Deputy County Executive position that has a salary of \$116,000 which over the years have saved \$485,000. He explained that the County Executive would have the right to fill that position and hire a full-time person which would mean another benefit and pension package. He stated that we have an individual here who can job share, hold two (2) different hats and do a great job. He stated that most importantly right now we need to open the economy and we need people in place to do so. He stated that by getting people back to work we can get our tax base stabilized. He stated that we are moving \$20,558 for the remainder of the year, so a person can take on extra responsibilities which will generate a huge savings for the taxpayers of Putnam County.

Legislator Jonke stated that he did speak at the Personnel Committee meeting. He believed that Legislator Montgomery was grandstanding.

Legislator Albano stated that he concurs with his fellow Legislators who support the position. He stated that he was glad to see who would be filling that position and he can see the need for it. He stated that he could understand why the County Executive would need extra help. He stated that was her decision and he did not have a problem with it.

Legislator Nacerino stated that this isn't about the County Executive needing help. It is about providing a benefit to the people of Putnam County to help get this County back on its feet. She believed it should be clear on the intent of bringing this position back at this particular time.

Legislator Sayegh stated that we are approving a budgetary transfer from the County Executive for a position that she has every right to fill and has left vacant for three (3) years. She stated that the County Executive can appoint whomever she sees fit for that position. She explained that there was a lot to do with opening and supporting our businesses and getting our Putnam County residents back to work. She stated that she fully supports this, and believed it was an emergency and special situation that certainly no one ever saw coming. She explained how all the personnel issues could be addressed soon during the 2021 budget review process.

Chairwoman Addonizio stated that the majority of the County Executives in New York State have a Deputy County Executive. She stated that, out of the 62 counties in New York State, 57 have a Deputy County Executive.

Legislator Albano made a motion to call for a vote.

As some Legislators spoke over each other in disagreement on the matter, Legislator Jonke seconded Legislator Albano's motion.

Chairwoman Addonizio called for order in the meeting and called for a roll call vote on the motions.

By Roll Call Vote: Eight Ayes. One Nay – Legislator Montgomery. Motion carries.

Chairwoman Addonizio called for a Roll Call Vote on the resolution.

RESOLUTION #104

APPROVAL/ BUDGETARY TRANSFER/ COUNTY EXECUTIVE/ DEPUTY COUNTY EXECUTIVE POSITION

WHEREAS, the County Executive has requested a budgetary transfer (20T092) to provide funding for the Deputy County Executive position effective June 1, 2020; and

WHEREAS, this position has been vacant since October 2017, saving the County approximately \$485,000 by leaving the position unfunded since that time; and

WHEREAS, the COVID-19 pandemic has created the need to fill the position at this time; and

WHEREAS, the position will be funded for the remainder of 2020 from County Executive's Temporary budget line #10123000 51094, resulting in no fiscal impact for 2020; and

WHEREAS, the Project Manager in the Highway Department, budget line #10149000 51000 149010104, will fill the role of Deputy County Executive on a part time basis, while continuing to perform his functions as Project Manager; and

WHEREAS, the Deputy County Executive salary will be \$116,217 annually; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that Resolution #284 of 2019, setting the 2020 Salaries of Officers and Employees Paid from County Funds, is hereby amended to include the following position effective June 1, 2020.

Budget Line:	Position:	Salary:
10123000 51000 (10102)	Deputy County Executive	20,558

And be it further

RESOLVED, that the following budgetary transfer be made:

Increase Estimated Appropriations:

10123000 51000 (10102)	Personnel Services	20,558
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Decrease Estimated Appropriations:

10123000 51094	Temporary	20,558
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2020 Fiscal Impact – 0 –

2021 Fiscal Impact – 0 –

BY ROLL CALL VOTE: EIGHT AYES. ONE NAY – LEGISLATOR MONTGOMERY.  
MOTION CARRIES.

AUDIT & ADMINISTRATION COMMITTEE  
(Chairman Castellano, Legislators Gouldman & Sayegh)

Item #6i – Approval/ Budgetary Amendment (20A023)/ Planning Department/ Transit Facility Rehabilitation Project was next. Chairwoman Addonizio recognized Legislator Castellano, Chairman of the Audit & Administration Committee. On behalf of the members of the Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

RESOLUTION #105

APPROVAL/ BUDGETARY AMENDMENT/ PLANNING DEPARTMENT/ TRANSIT FACILITY REHABILITATION PROJECT

WHEREAS, the Commissioner of Planning & Development has requested a budgetary amendment (20A023) to allocate Modernization & Enhancement Program (MEP) and transit 5307 funds to the Transit Facility Rehabilitation Project per Resolution #150 of 2019; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

CAPITAL FUND:

Increase Estimated Appropriations:

55997000 53000 52009	Transit Facility Rehabilitation	2,232,000
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Increase Estimated Revenues:

55997000 445970 52009	Fed Aid – Section 5307	1,181,332
55997000 435970 52009	State Aid – Section 5307	147,666
55997000 428601 52009	Transfer from General Fund	147,666
55997000 435971 52009	State Aid – MEP Program	755,336
		<u>2,232,000</u>

Decrease Estimated Appropriations:

55997000 53000 51806	Transit – Section 5307 FFY 2018	922,564
55997000 53000 51906	Transit – Section 5307 FFY 2019	258,768
		<u>1,181,332</u>

Decrease Estimated Revenues:

55997000 445970 51806	Fed Aid – Section 5307 FFY 2018	738,051
55997000 435970 51806	State Aid – Section 5307 FFY 2018	92,257
57997000 428601 51806	Transfer from General Fund	92,256
55997000 445970 51906	Fed Aid – Section 5307 FFY 2019	207,014
55997000 435970 51906	State Aid – Section 5307 FFY 2019	25,877
57997000 428601 51906	Transfer from General Fund	25,877
		<u>1,181,332</u>

2020 Fiscal Impact – 0 –  
2021 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6j – Approval /Budgetary Transfer (20T091)/ Probation Department/ Electronic Monitoring Costs was next. On behalf of the members of the Audit & Administration Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

RESOLUTION #106

APPROVAL /BUDGETARY TRANSFER / PROBATION DEPARTMENT/ ELECTRONIC MONITORING COSTS

WHEREAS, the Probation Director has requested a budgetary transfer (20T091) to fund projected electronic monitoring costs; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Estimated Appropriations:

10098000 54646	Contracts	9,000
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Decrease Estimated Appropriations:

10314000 54445	Lab Analysis	4,000
10199000 54980	Contingency	<u>5,000</u>
		9,000

2020 Fiscal Impact \$5,000  
2021 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6k – Approval/ Sales Tax Adjustment was next. On behalf of the members of the Audit & Administration Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

Legislator Castellano stated that this is a way to share the burden through sales tax revenue both from residents and visitors in Putnam County. He explained that the additional 1% helps balance the Putnam County budget; collecting approximately \$14 - \$15 million per year. He stated that without the 1% sales tax revenue, this amount would be passed onto the property tax owners.

Legislator Montgomery questioned how this resolution is different than Resolution #68 approved at the March Full meeting.

Legislator Albano stated that it is usually an extension for two (2) years and this one is for three (3) years.

Commissioner of Finance Carlin explained that multiple resolutions are approved. The first resolution is a request to our State representatives and then a resolution gets approved again once the State Legislature approves their budget; which allowed for a three (3) year sales tax extension. This resolution reaffirms that you want to accept the three (3) year extension.

Legislator Montgomery thanked Commissioner Carlin for his explanation. She believed that the additional 1% sales tax increase is a burden for the taxpayers. She did not believe that we needed to share any more burdens with the taxpayers. She stated that she would be voting, "no" on this.

Legislator Sullivan explained that as a fiscal conservative he was never a fan of the additional 1% sales tax. He stated that during these trying times when Governor Cuomo is looking to cut State reimbursements to the County by 20% - 50%, the 1% additional sales tax revenue is spread among many different people in the area. He explained that the additional revenue is approximately \$12 million, and we don't want to have furloughs and layoffs, therefore this additional 1% in sales tax revenue is crucial for the County to continue its operation.

Legislator Nacerino stated that we recognize this is a necessary evil. However, we don't want the burden to fall on the backs of our taxpayers. She stated that we welcome the opportunity to distribute some of that when people visit our County. She stated that it is not a perfect solution, however it helps to ease the burden on our taxpayers.

Legislator Jonke stated that his background for the last 32 years has been in property tax. He stated that if we don't pass this additional 1%, approximately \$15 million which this 1% generates would be placed on the backs of our County taxpayers. He stated that he did not want to hurt our taxpayers and that was the reason he would be voting yes on this resolution.

Legislator Albano stated that in a sense this is not an extra tax, it is just a different place where to put the tax. He stated without this we would be short \$15 million in revenue, and as Legislator Jonke pointed out, the next place would be the homeowners who are the backbone of our community. He believed it is a fair tax because it spreads it across the board, and it is based on spending which fills a big gap. He stated without it something else would have to change and he did not believe anyone would be happy if it went in that direction.

Legislator Sayegh stated that if we don't approve this, the burden of the loss in revenue would be on the backs of every homeowner in Putnam County, who are already paying quite a bit on their property taxes. She stated that we still may be faced with cuts moving forward. She explained how people visiting our County help in generating sales tax revenue. She stated that she is in support of this resolution, so we don't over burden our homeowners.

Legislator Montgomery stated that there are a lot of claims here that we don't have the data on. She stated that it would be great to have that data to actually see what is coming from people who are visiting Putnam County and what is actually falling on the

backs of the taxpayer. She stated that she has never seen the data to back any of this up regarding the claims we will see this from people visiting. She stated that the Town of Philipstown receives many visitors. In speaking with the Parks Department, they are getting anywhere from 6,000 to 10,000 people on any given nice weekend. She did not know if that many people were visiting the towns of Carmel or Patterson. She stated that her constituents are concerned that they are not seeing any of that sales tax back in their district. She stated that it would be great to see the data.

Legislator Castellano stated that we have spoken about this year after year since he has been on the Legislature. He stated that when he was first elected, many of his constituents asked him to remove this sales tax and he stated that he would look at it. He stated that he has defended this year after year. He stated that it obviously does fall on the residents of Putnam County. He explained that the 1% generates \$12 to \$15 million per year. He stated that you also need to remember the unfunded mandates that the County is required to pay for every year. He explained that if we remove this tax and lose \$12 to \$15 million in revenue, there will be either massive cuts, or we dump it back on our local property tax base. He stated that with six (6) towns it would equate to approximately \$2 million each. He stated that a vote no on this resolution means that local property tax would be increased significantly or there will be massive cuts in the Putnam County budget. He stated that every person he has ever explained this to understands it. It is understood that it is a good way of sharing the tax burden evenly. He explained that Putnam County does not have a large number of people from outside the area coming in and purchasing a lot of merchandise, however it does add to this 1% tax and he believes it was a fair way of distributing it. He explained that in the past the argument was that Northern Westchester doesn't have this additional tax. He stated that now all of Westchester County has it too.

Legislator Jonke asked Commissioner of Finance Carlin what the total tax levy for the County was.

Commissioner Carlin stated that it was approximately \$40 million.

Legislator Jonke explained that if the 1% equates to \$14 million in sales tax revenue, he questioned if we would have to raise property taxes by approximately 30% to cover the loss of the 1% in revenue.

Commissioner Carlin stated yes, that was correct or make massive cuts which Legislator Castellano eluded to.

Legislator Jonke stated there would probably a mixture of a huge property tax increase and massive cuts to make up for that 1% loss in revenue.

Commissioner Carlin stated yes, that was correct.

Legislator Montgomery stated that we could find that in the property taxes or we could cut the fat in the budget; which would be the most fiduciary responsibility on our part.

Chairwoman Addonizio called for a roll call vote.

RESOLUTION #107

## APPROVAL/SALES TAX ADJUSTMENT

County Legislature of the County of Putnam imposing taxes on sales and uses of tangible personal property and of certain services, on occupancy of hotel rooms and on amusement charges, pursuant to Article 29 of the Tax Law of the State of New York.

Be it enacted by the County Legislature of the County of Putnam, as follows:

SECTION 1. Section 4-A of Resolution #85 of 1977, adopted by the County Legislature of the County of Putnam on February 10, 1977, imposing sales and compensating use taxes, as amended, is amended to read as follows:

SECTION 4-A. Imposition of additional rate of sales and compensating use taxes.

Pursuant to the authority of section 1210 of the Tax Law, in addition to the sales and compensating use taxes imposed by sections 2 and 4 of this resolution, there is hereby imposed and there shall be paid an additional one percent rate of such sales and compensating use taxes, for the period beginning September 1, 2007, and ending November 30, 2023. Such additional taxes shall be identical to the taxes imposed by such sections 2 and 4 and shall be administered and collected in the same manner as such taxes. All of the provisions of this resolution relating or applicable to the administration and collection of the taxes imposed by such section 2 and 4 shall apply to the additional taxes imposed by this section, including the applicable transitional provisions, limitations, special provisions, exemptions, exclusions, refunds and credits as are set forth in this resolution, with the same force and effect as if those provisions had been incorporated in full into this section and had expressly referred to the additional taxes imposed by this section.

SECTION 2. Paragraph (g) of subdivision (1) of section 11 of Resolution #85 of 1977, adopted by the County Legislature of the County of Putnam on February 10, 1977, imposing sales and compensating use taxes, as amended, is amended to read as follows:

(g) With respect to the additional one percent rate of taxes imposed for the period beginning September 1, 2007, and ending November 30, 2023, in respect to the use of property used by the purchaser in this county prior to September 1, 2007.

SECTION 3. This enactment shall take effect December 1, 2020.

BY ROLL CALL VOTE: EIGHT AYES. ONE NAY – LEGISLATOR MONTGOMERY. MOTION CARRIES.

Item #6L – Approval/ Semi-Annual Mortgage Tax Report/ October 1, 2019 through March 31, 2020 was next. On behalf of the members of the Audit & Administration Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

RESOLUTION #108

APPROVAL/SEMI-ANNUAL MORTGAGE TAX REPORT/ OCTOBER 1, 2019 THROUGH MARCH 31, 2020

WHEREAS, upon receipt of approval of the Semi-Annual Report showing the amounts to be credited to each district of the County of the money collected during the period October 1, 2019 through March 31, 2020 from the New York State Department of Taxation and Finance, the Putnam County Audit and Administration Committee reviewed and hereby forwards same to the Putnam County Legislature; now therefore be it

RESOLVED, that pursuant to Section 261 of the Tax Law, the Putnam County Legislature issues tax warrants for the payment to the respective districts of the amounts so credited and authorizes and directs the Commissioner of Finance to make a payment of said amounts to the respective district in accordance with the report as follows:

Town of Carmel		\$ 555,170.80
Town of Kent		190,775.75
Town of Patterson		153,645.11
Town of Philipstown		
	Village of Cold Spring	16,421.89
	Village of Nelsonville	4,685.16
	Town Outside	200,843.44
Town of Putnam Valley		193,062.94
Town of Southeast		
	Village of Brewster	8,984.12
	Town Outside	<u>270,746.84</u>
Total		\$1,594,336.05

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #7 – Other Business

Legislator Sayegh made a motion to accept the other business related to a pre-filed resolution which was forwarded to the Legislators on May 18, 2020 regarding Telehealth; seconded by Legislator Albano.

By Roll Call Vote: All Ayes. Carried Unanimously.

Item #7a – Approval/ Support for Continued Authorization for Telehealth Services was next.

Legislator Sayegh made a motion for continued authorization of telehealth services for Mental Health. She explained that she brought this forward before the Senate and Assembly recess and the Governor's executive order expires on June 6, 2020. She continued by reading some excerpts from the resolution. She stated that the COVID-19 Pandemic, along with the economic downturn, have negatively affected the mental health of New Yorkers. It created more difficulty for people already suffering from mental illness and substance abuse. She stated that Telehealth has proven to be a lifeline to help people navigate the COVID-19 Pandemic. She explained that as we move to open our economy and begin the slow process of finding our new normal, it is important for social services and healthcare providers to continue to provide these telehealth services. She stated that, as Chairwoman of the Health Committee meeting, she has had the opportunity to attend in person the mental health providers meeting, hosted by Commissioner of Social Services, Michael Piazza. She stated that, during this pandemic and per the Governor's executive orders, these meetings have been conducted through the web and telephonically. She explained that although this crisis has been extremely challenging, it brought to the forefront the benefit of being able to provide these essential mental health services remotely and allowed mental health services to continue during this critical time. She stated this was first brought forward by Commissioner Piazza as something we need to address moving forward, discussing this useful tool for all our healthcare providers during this crisis and continuing its use after the pandemic subsides. She stated that this resolution is specific to telehealth and telephonic health. It allows for the continued authorization for telehealth services for mental health after the pandemic, and on a permanent basis, as a tool for all of our mental healthcare providers to use.

Seconded by Legislator Nacerino.

Legislator Montgomery explained that she had previously proposed a similar resolution. She stated that it was unfortunate that we could not collaborate on this to save time and resources. She explained that through two (2) separate requests, she asked that her draft resolution to be addressed by the Health Committee and the Rules Committee in May. She stated that her requests were rejected. She believed it would be most efficient to have one (1) resolution asking that the Governor continue temporary suspension and modification of laws relating to the disaster emergency. The resolution would simply mirror the original executive order and cover, not only mental health, telehealth, but also allow flexibility for childcare providers, the suspension of regulations, expanded in-home services for the elderly and would allow for the suspension of requirements for the apportionment of school aid, suspension of laws relating to emergency procurements and provisions for appearance for defendants, provisions related to unemployment and allow for meetings telephonically. It would also continue the provisions for voting and nursing home residents. She stated that she would support the resolution proposed by Legislator Sayegh, however, she did not want to alarm any of the providers. She believed the provisions would stay in place until the disaster emergency is lifted. She did not believe they would go away on June 6<sup>th</sup> as mentioned by Legislator Sayegh. She stated that she would like one (1) resolution making provisions for all these services that are at risk.

Legislator Sayegh stated that she appreciated Legislator Montgomery's comments and the hard work she put into drafting her resolution. She explained that Legislator Montgomery's resolution was forwarded to the Health Committee two (2) hours prior to the Health meeting. It was a seven (7) page resolution that did not mention telehealth.

She stated that it spoke of childcare, school aid, voting, emergency procurement, unemployment and other items that related to the Governor's executive orders. She believed that it covered a lot more ground than what was under the purview of the Health Committee. She stated that was the reason she suggested forwarding it to the Rules Committee. She did not believe it had anything to do with the need that CoveCare and Commissioner Piazza spoke about at the meeting concerning telehealth and mental health and the ability to be able to expand their services throughout the end of this crisis.

Chairwoman Addonizio called for a Roll Call Vote.

#### RESOLUTION #109

#### APPROVAL/SUPPORT FOR CONTINUED AUTHORIZATION FOR TELEHEALTH SERVICES

WHEREAS, in response to the COVID-19 pandemic, Governor Andrew Cuomo enacted Executive Order 202.1 on March 7, 2020, which made temporary changes to New York State laws during the declared State disaster emergency; and

WHEREAS, Executive Order 202.1 temporarily suspended or modified Sections 131, 132 and 349-a of the Social Services Law to the extent necessary to allow screenings to be conducted by telephone; and

WHEREAS, Executive Order 202.1 temporarily suspended or modified Section 2999-cc of the Public Health Law and any regulatory provisions promulgated thereunder by the Department of Health, the Office of Mental Health, the Office of Addiction Services and Supports, and the Office for People with Developmental Disabilities, to the extent necessary to allow additional telehealth provider categories and modalities, to permit other types of practitioners to deliver services within their scopes of practice, and to authorize the use of certain technologies for the delivery of health care services to established patients, pursuant to such limitations as the commissioners of such agencies may determine appropriate; and

WHEREAS, these provisions of Executive Order 202.1 were originally effective through April 11, 2020, but were extended by Executive Order 202.14 through May 7, 2020, and extended again by Executive Order 202.28 through June 6, 2020; and

WHEREAS, the provision of such telemedicine services, which include both telephonic and televisual health methods, has proven to be invaluable to the residents of Putnam County who are unable to obtain such services in-person during the restrictions imposed by government during the State disaster emergency; and

WHEREAS, authorization to allow social services and healthcare providers to use telemedicine also allows them to bill patients for services, which enables these providers to continue their ability to offer critical public health and social services; and

WHEREAS, such telemedicine services have proven so effective that social services and healthcare providers should be authorized to continue to provide them while Putnam County transitions to restoring regular activities as the COVID-19 pandemic subsides, as well as on a permanent basis; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature hereby call upon Governor Cuomo to continue the authorization for social services and healthcare providers to provide telemedicine services, including both telephonic and televisual health methods, until such time as a State disaster emergency is no longer in effect; and be it further

RESOLVED, that the Putnam County Executive and the Putnam County Legislature hereby call upon the New York State Legislature and Governor Cuomo to enact legislation amending the Social Services Law and the Public Health Law to

authorize social services and healthcare providers to provide telemedicine services, including both telephonic and televisual health methods, on a permanent basis; and be it further

RESOLVED, that the Clerk of the Putnam County Legislature is hereby directed to forward a copy of this Resolution to our State representatives in the State Legislature as well as the Governor and leadership of our State Legislature.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

#### Item #8 – Recognition of Legislators

Legislator Sullivan congratulated all the Senior High School graduates throughout the County. He acknowledged the tough time they have experienced during the COVID-19 Pandemic. He stated that yesterday, June 1, 2020, he along with other officials, had the pleasure to honor these graduates on the shore of Lake Gleneida. He mentioned the many County employees and Elected Officials who also graduated from Carmel High School.

Legislator Gouldman stated that what was happening throughout our Country now was very troubling. He expressed his sympathy with African Americans and acknowledged their frustration regarding police brutality. He stated that we are currently in a pandemic which has affected everyone in some capacity in the last few months. He stated that we are in a new normal now as a community, a state and a nation, we must stop the violence and looting.

Legislator Jonke thanked Chairwoman Addonizio for starting the meeting off with a moment of silence. He believed that anyone who saw the video of what happened in Minneapolis last week is outraged. He stated that there are gatherings planned here in Putnam County and there have already been a couple that have taken place this week. He hoped that everyone keeps in mind that a gentleman passed away at the hands of the police and that we remember him and his life and to keep these gatherings peaceful. He also stated that this Sunday, June 7, 2020, will be the 95<sup>th</sup> birthday of one (1) of his constituents, Willis Stephens Sr. who served in the Assembly for many years. He is a neighbor, a World War II Veteran and he wished him a very happy birthday.

Legislator Nacerino stated that she stood in solidarity against the horrific abuse resulting in the untimely death of George Floyd. She stated that she stands with those who wish to peacefully protest. However, she did not support those engaging in violence, looting and destruction of our communities. She stated that in the midst of the COVID-19 crisis, although our cases are flattening, she reminded everyone to continue to take precautions to stay safe.

Legislator Montgomery appreciated everyone's comments about the tragic events that have been happening in our country. She explained that she just came from a peaceful vigil at St. Mary's Church and was frightened by what is taking place around us. She stated that she knows that she can make an impact by focusing locally. She believes this is the time for a Human Rights Commission. She hoped the Legislature will continue to look at and put forward to the public something that was presented back in January. She believed the Human Rights Commission would be a way to provide a productive forum to air all of these grievances and collectively solve problems and build community.

Legislator Castellano stated that the events that have been taking place in our nation for the last week was something that he never would have thought would happen in the United States. He stated that what happened in Minnesota was a terrible tragedy. He believed that we could do better. He stated that he wanted to thank the police officers that are out there on the front lines every day. He stated that it is incredibly disturbing what is going on. He stated that there are many peaceful protestors and there are people taking advantage of the situation. He stated that these are scary times. He understood there were some bad individuals in many professions, however, he asked everyone to let the legal system take its course. He stated that what happened to Mr. Floyd was a terrible tragedy that should not have happened. He stated that he is praying for the police officers out there tonight performing a very difficult job. He respected the peaceful protestors but at some point, this has to stop. He stated that he comes with 25 years working in the courts helping all sorts of people. He stated that people are generally good, and it is awful what is going on.

Legislator Albano concurred with Legislator Castellano. He believed this was a good time for prayer. He hoped our places of worship would be opening soon because he believed this is what our country needs.

Legislator Sayegh stated that this is a very sad time in our country. She stated that we stand with all our brothers and sisters on the police force. She stated that 99% of all law enforcement officers are against these horrific acts and 99.9% of all Americans are against them too. She stated that there are a few bad apples which she hopes can be weeded out. She stated that Putnam County is a bedroom community for a lot of law enforcement officers and firefighters who work in New York City. She stated that she hears there are fearful wives, husbands and children of these first responders who are afraid that their spouses/mothers/fathers are not going to return home from work. She believed that we needed to protect our law enforcement officers and stand in solidarity with them as well. She stated that she would also like to look towards the future with our children who are coming out of COVID-19 and as they are graduating are facing a world that is in total upheaval. She ended with a few quotes from seniors such as; "I've learned the importance of building bonds with my family and other loved ones, as well as not taking any experience for granted. When we can find normalcy, I will take every opportunity worthwhile". She continued to read more quotes and she ended with this one from a senior; "I believe struggles in our lives prepare us for bigger and better things to come. I think this pandemic isn't only getting us high school students prepared for the real world, but also going to help us, or has already helped us, with some type of challenges to come in our lives". She congratulated the Putnam County Class of 2020!

Chairwoman Addonizio stated that we in Putnam County respect everyone in our community. She stated that we need to be an example for justice, and we accomplish this with peaceful and civil protests. She ended by reading a quote from Martin Luther King. "Darkness cannot drive out darkness, only light can do that. Hate cannot drive out hate, only love can do that".

There being no further business, at 8:40 P.M., Chairwoman Addonizio made a motion to adjourn; seconded by Legislator Albano. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

Toni E. Addonizio *Chairwoman*  
Neal L. Sullivan *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

**REGULAR MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
HELD VIA AUDIO WEBINAR PURSUANT TO TEMPORARY EMERGENCY ORDERS**

**Tuesday                      June 2, 2020                      7:00 P.M.**

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call

**PROCLAMATIONS**

(For Informational Purposes Only – Proclamations will be Mailed to Relevant Parties)

**Recognizing Essential Workers Among the COVID-19 Outbreak**

**Recognizing Putnam Hospital Center Health Care Workers Among the COVID-19 Outbreak**

**National Safe Boating Month – June 2020**

4. Approval of Minutes – Regular Meeting – March 5, 2020  
April 7, 2020
5. Correspondence
  - a) County Auditor
6. Pre-filed resolutions:

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE  
(Chairwoman Sayegh, Legislators Addonizio & Albano)**

- 6a. Approval/ Opposition to Cuts in State Mental Health Funding
- 6b. Approval/ Resolution Calling on the State of New York to Release Enhanced Federal Medicaid Matching Funds to Counties and New York City

**PROTECTIVE SERVICES COMMITTEE**  
(Chairman Jonke, Legislators Nacerino & Sullivan)

- 6c. Approval/ Budgetary Amendment (20A022)/ Sheriff's Department BCI Public Safety/ New York State Division of Criminal Justice Services (DCJS) Grant/ Livescan Equipment Program
- 6d. Approval/ Budgetary Amendment (20A024)/ District Attorney/ Asset Forfeited Reserve Funds
- 6e. Approval/ Fund Transfer (20T081)/ Sheriff's Department/ Jail Overtime

**PERSONNEL COMMITTEE**  
(Chairwoman Nacerino, Legislators Jonke & Montgomery)

- 6f. Approval/ Ratification/ PCSEA Contract
- 6g. Approval/ Budgetary Transfer (20T074)/ Commissioner of Finance/ Ratified Contract Settlement between Putnam County and Putnam County Sheriff's Employees Association, Inc. (PCSEA)
- 6h. Approval/ Budgetary Transfer (20T092)/ County Executive/ Deputy County Executive Position

**AUDIT & ADMINISTRATION COMMITTEE**  
(Chairman Castellano, Legislators Gouldman & Sayegh)

- 6i. Approval/ Budgetary Amendment (20A023)/ Planning Department/ Transit Facility Rehabilitation Project
- 6j. Approval /Budgetary Transfer (20T091)/ Probation Department/ Electronic Monitoring Costs
- 6k. Approval/ Sales Tax Adjustment
- 6L. Approval/ Semi-Annual Mortgage Tax Report/ October 1, 2019 through March 31, 2020
- 7. Other Business
- 8. Recognition of Legislators
- 9. Adjournment

# 4 (2)

PUBLIC HEARING  
ON INCLUSION IN THE AGRICULTURAL DISTRICT  
HELD BY THE  
PUTNAM COUNTY LEGISLATURE  
VIA AUDIO WEBINAR PURSUANT TO TEMPORARY EMERGENCY ORDERS

Wednesday                      July 1, 2020                      6:00 P.M.

The meeting was called to order at 6:04 P.M. by Chairwoman Addonizio who led in the Pledge of Allegiance. Upon roll call, Legislators Montgomery, Gouldman, Nacerino, Albano, Jonke, Castellano, Sayegh, Sullivan and Chairwoman Addonizio were present. Also present was Legislative Counsel Firriolo.

Chairwoman Addonizio requested the Clerk to read the Public Notice:

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that pursuant to Article 25-AA of the Agriculture and Markets Law of the State of New York, Section 303-b, that one or more requests have been received by the Putnam County Legislature for inclusion of predominately viable agricultural land within Putnam County's certified Agricultural District.

FURTHER NOTICE is hereby given that the Putnam County Agriculture and Farmland Protection Board has considered these requests for inclusion and reported that the parcels for inclusion would serve the public interest by assisting in maintaining a viable agricultural industry within the District.

FURTHER NOTICE is hereby given that the parcels requested for inclusion are:

Town of Philipstown:

Horsemen's Trail Farm (David Vickery) – Tax Map #16.12.-1-5.2 (6.77 acres) Tax Map #16.12.-1-5.3 (4.8 acres) Total Acreage: 11.57

Town of Putnam Valley:

Valley View Farm – Cimarron Ranch (Alexander Kaspar) – Tax Map #72.-1-47 (25.18 acres) Tax Map #72.-1-50 (113.10 Acres) Total Acreage: 138.28

Town of Southeast:

Pro Brothers Farm (Christian Provetto & Kirsten Banga) – Tax Map #47.-3-27 (1.3 acres) Total Acreage: 1.3

Total acreage in petitions: 151.15

FURTHER NOTICE is hereby given that a Public Hearing will be held on Wednesday, July 1, 2020 at 6:00 P.M. to consider these requests for inclusion and the recommendations of the Putnam County Agriculture and Farmland Protection Board. The Public Hearing will be held by audio conference pursuant to the Governor's Executive Orders during the current state of emergency. Persons may submit written testimony prior to the hearing by mail addressed to: Clerk of the Legislature, 40 Gleneida Ave., Carmel NY 10512, or by email to: [putcoleg@putnamcountyny.gov](mailto:putcoleg@putnamcountyny.gov). Persons wishing to testify during the hearing should register in advance for the audio

conference by following the instructions on the Legislature's website (<http://www.putnamcountyny.com/legi/>).

BY ORDER OF THE PUTNAM COUNTY LEGISLATURE  
Diane Schonfeld  
Clerk

Chairwoman Addonizio read the procedure for making comments at the Public Hearing.

Chairwoman Addonizio read the following correspondence received for the public hearing: 1) Alexander Kaspar – Cimarron Ranch & Valley View Farm Putnam Valley – dated July 1, 2020. 2) Town of Putnam Valley Supervisor Sam Oliverio, Jr. – dated May 11, 2020 addressed to Lauri Taylor. 3) Town of Southeast Supervisor Tony Hay – dated July 1, 2020 – Pro Brothers Farm property.

Chairwoman Addonizio recognized Alexander Kaspar.

Alexander Kaspar requested to have Town of Putnam Valley Supervisor, Sam Oliverio, Jr. to speak first.

Supervisor Oliverio stated that when he was a Putnam County Legislator, in 2007 the Legislature put forth a ruling that any applications for the Agricultural District that have outstanding violations must be denied. He stated that based on that, the Town of Putnam Valley vehemently asks this board not to award Agricultural District status to Mr. Kaspar. He stated that the main reason is the 10-acre parcel that has polluted soil which Judge Andrew O'Rourke and Judge Victor Grossman have ordered to be remediated. He stated that once the bankruptcy is settled, the town will go back to court to have it remediated. He stated that this ground has been polluted for approximately 14 years. He stated that they were actually able to get a buyer for this property; Hudson Highlands. They offered \$1 million for the property with the understanding that they would remediate the property and pay off any debt on the property. However, Mr. Kaspar declared bankruptcy which derailed this purchase. He explained that when Mr. Kaspar stated that the town has opposed his selling of the property; it is absolutely incorrect. He stated that the town supported selling the property and even had a buyer. He stated that the town was in contract with the buyer to secure that property to make it pristine. He stated that the residents suffered for many years having trucks going up and down dumping construction debris and huge tree trunks on this once pristine property. He stated that stone walls and trees were taken down. He asks that the Legislature to deny this Agricultural District designation.

Alexander Kaspar from Putnam Valley stated that he never objected to any sale. He stated that the bankruptcy occurred before the sale and has nothing to do with the sale or anything else. It is a completely different matter of some money he was owed; a couple of million dollars that he is trying to get. He objected to the fact that he was never able to get any kind of permits to do anything. He explained that when his letter was read, there was information that was left unread which were two (2) references from the Putnam County Historical Society regarding historic barns. 1) That "no historic barns were ever listed in Putnam Valley, and 2) none were designated as such. He stated that he provided the email and phone number for Dan Richie, the Putnam County Historian. He stated that he spent time talking to him and getting this information in writing. He

stated that it is a fact that there are no historic farms in Putnam Valley. He stated that, at one time, there might have been one (1) in Putnam County. He stated that he was on the Agriculture & Farmland Protection Board serving as Chair for more than three (3) years. He stated that he agrees with the Town of Southeast that 1.3 acres is actually the smallest parcel in the New York State if it is allowed to be included. He believed it was way too small. He stated that his tax map parcel #72.-1-50 has no violations on it and never did. He stated that the Town of Putnam Valley attorney put it in writing in several places that approximately 4 to 5 acres of land has been disturbed and/or allegedly polluted. He stated that the Hudson Highland Land Trust was purchasing two (2) parcels and excluding parcel 72.-1-47 because of the alleged pollution. They were buying 72.-1-50 and 83-11, the big 239-acre parcel because there were no pollutants on it. He stated that it was in the contract of sale with Hudson Highland Land Trust. He stated that they were not able to purchase the property because they didn't have the money; they didn't receive the \$800,000 grant which they applied for; which is also on the record.

Mr. Dunford, stated that with regard to Pro Brothers Farm, Mr. Kaspar made an interesting comment pertaining to the 1.3 acre parcel. He stated that Supervisor Hay's letter makes a clear point that the zoning laws have been broken and his family has tried to get along with their neighbor and not complain about certain things, however this has gotten completely out of hand. He did not think anyone here, if they do a physical inspection, would like their neighbor to have going on what Pro Brothers Farm has going on at this point.

Chairwoman Addonizio asked if Kathleen Abels was on the line. There was no answer.

Chairwoman Addonizio asked if Christian Provetto was on the line. There was no answer.

Chairwoman Addonizio asked if Eric Gross would like to make a comment. There was no answer.

There being no further comments, at 6:39 P.M., Chairwoman Addonizio made a motion to adjourn; seconded by Legislators Jonke and Albano. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

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**AGENDA  
PUBLIC HEARING  
ON INCLUSION IN THE AGRICULTURAL DISTRICT  
TO BE HELD BY THE  
PUTNAM COUNTY LEGISLATURE  
VIA AUDIO WEBINAR PURSUANT TO TEMPORARY EMERGENCY ORDERS**

Wednesday                      July 1, 2020                      6:00 P.M.

1. Pledge of Allegiance
2. Roll Call
3. Reading of Public Notice
4. Procedure for Comment /Legislative Chairwoman Addonizio
5. Public Comment
6. Adjournment



BUDGET & FINANCE COMMITTEE  
(All Legislators)

Item #6a – Approval/ 2021 Decentralized Budget Review Process for Preparation and Adoption of the 2021 County Budget was next. Chairwoman Addonizio moved the following:

RESOLUTION #110

APPROVAL/ 2021 DECENTRALIZED BUDGET REVIEW PROCESS

WHEREAS, the Budget and Finance Committee has reviewed and recommended the adoption of the attached Decentralized Budget Review Process for implementation in 2020 for the 2021 budget; now therefore be it

RESOLVED, that the Putnam County Legislature hereby adopts the attached budget review process; and be it further

RESOLVED, that pursuant to Putnam County Charter Section 7.04 the Putnam County Legislature hereby adopts and notifies the County Executive of the policy and practice guidelines contained in Section E of this Decentralized Budget Review Process/2021 to be complied with by the County Executive.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

PROTECTIVE SERVICES COMMITTEE  
(Chairman Jonke, Legislators Nacerino & Sullivan)

Item #6b – Approval/ Fund Transfer (20T099)/ Sheriff's Department/ Temporary was next. Chairwoman Addonizio recognized Legislator Jonke, Chairman of the Protective Services Committee. On behalf of the members of the Committee, Legislators Nacerino and Sullivan, Legislator Jonke moved the following:

RESOLUTION #111

APPROVAL/ FUND TRANSFER/ SHERIFF'S DEPARTMENT/ TEMPORARY

WHEREAS, the Putnam County Sheriff has requested a fund transfer (20T099) to cover Temporary costs due to two (2) Full Time Dispatcher Vacancies; and

WHEREAS, the Protective Services Committee, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

13311000 51000 10102	Communications Personnel	253.44
13311000 51000 10106	Communications Personnel	<u>3,603.38</u>
		3,856.82

Increase:

13311000 51094

Communications Temporary

3,856.82

2020 Fiscal Impact – 0 –

2021 Fiscal Impact – 0 –

**BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.**

**Item #6c – Approval/ Fund Transfer (20T103)/ Sheriff’s Department/ Communications Overtime was next. On behalf of the members of the Protective Services Committee, Legislators Nacerino and Sullivan, Legislator Jonke moved the following:**

**Legislator Nacerino stated that we are approving Items #6b and #6c in tandem for overtime due to vacancies of two (2) retirees.**

**Legislator Sullivan stated that regarding overtime, we’ve had the discussion about the dispatchers and the savings that we expect to be able to receive. He stated that he would like to ask the Sheriff if we could get an idea of how many calls that the dispatchers receive to see if it warrants all of this overtime. He stated that we are approving \$12,000 in overtime. He asked that the Clerk follow up this request with a memo to the Sheriff.**

**Legislator Nacerino stated that the overtime that occurred is due to the two (2) vacancies. She stated that the two (2) vacancies are dictating the need for it to be backfilled.**

**Legislator Sullivan stated that he understands, however, he stated that it would be interesting to see how many calls are received during certain hours of the day. He explained that he wanted to see the data that justifies the expense.**

**Legislator Sayegh understands Legislator Sullivan’s concerns and she too would like to see the call volume. However, she did not believe there was ever a time when you want to see your dispatcher’s seats empty. They always need to be filled in order to cover any call volume whatsoever.**

**Legislator Sullivan stated that of course we never want to see no dispatchers, however we always have the 911 Center that is always staffed 24/7.**

**Legislator Montgomery believed it was important to have the data that goes along with the budget item request. She believed this was good information to have across the board from every department. She stated that we are being asked to fund overtime for every department. She stated that she sees firsthand that every department is working a lot more, especially the Health Department and Sheriff’s Department. She stated that overtime because of vacancies is justifiable, as well as the current times we are in with COVID-19 and Black Lives Matters.**

**Legislator Nacerino stated that she expressed at the last Personnel Committee meeting that they will be delving into the overtime report in greater depth. She hoped to have that data more conclusively in the near future.**

**RESOLUTION #112**

APPROVAL/ FUND TRANSFER / SHERIFF'S DEPARTMENT/ COMMUNICATIONS  
OVERTIME

WHEREAS, the Putnam County Sheriff has requested a fund transfer (20T103) to cover Communications Overtime costs due to two (2) Dispatcher vacancies for May; and

WHEREAS, the Protective Services Committee, the Personnel Committee and the Audit & Administration Committee have reviewed and approve said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

13311000 51000 (10102)	Communications Personnel	4,845.87
13311000 51000 (10106)	Communications Personnel	<u>3,439.59</u>
		8,285.46

Increase:

13311000 51093	Communications Overtime	8,285.46
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2020 Fiscal Impact – 0 –

2021 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6d – Approval/ Amend Resolution #99 of 2020/ Revision of Budgetary Amendment (20A022)/ Sheriff's Department/ New York State Division of Criminal Justice Services (DCJS) Grant/ Livescan Equipment Program was next. On behalf of the members of the Protective Services Committee, Legislators Nacerino and Sullivan, Legislator Jonke moved the following:

Legislator Nacerino stated that this is a wonderful grant that we are receiving for the livescan equipment which is used to transmit prints to the Division of Criminal Justice Services.

RESOLUTION #113

APPROVAL/ AMEND RESOLUTION #99 OF 2020/ REVISION OF BUDGETARY  
AMENDMENT (20A022)/ SHERIFF'S DEPARTMENT/ NEW YORK STATE DIVISION OF  
CRIMINAL JUSTICE SERVICES (DCJS) GRANT/ LIVESCAN EQUIPMENT PROGRAM

WHEREAS, Resolution #99 of 2020 approved budgetary amendment (20A022) which was reviewed and approved by the Protective Services Committee at its meeting held on May 12, 2020; and

WHEREAS, a Revised budgetary amendment (20A022) was received by the Legislature on May 21, 2020 which was reviewed and approved by the Audit & Administration Committee at its meeting held on May 29, 2020; and

WHEREAS, the original budgetary amendment request Increased Appropriations in the Sheriff BCI Software & Accessories Account #32311000 54782, and the Revised changed the Increased Appropriations to the General Contingency Account #10199000 54980; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved the amendment to Resolution #99 of 2020; now therefore be it

RESOLVED, that Resolution #99 of 2020 is hereby amended to reflect the following Revised budgetary amendment (20A022):

Increase Revenue:

32311000	Sheriff BCI	
443890	Public Safety Other	28,901

Increase Appropriation:

10199000	General Contingencies	
54980	General Contingencies	28,901

2020 Fiscal Impact – (28,901)

2021 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE**  
(Chairman Sullivan, Legislators Albano & Castellano)

Item #6e –Authorization for Intermunicipal Agreement with Westchester County to Organize and Implement Activities under the Workforce Innovation and Opportunity Act (WIOA) was next. Chairwoman Addonizio recognized Legislator Sullivan, Chairman of the Rules, Enactments & Intergovernmental Relations Committee. On behalf of the members of the Committee, Legislators Albano and Castellano, Legislator Sullivan moved the following:

Legislator Nacerino stated that she is pleased to support this Intermunicipal Agreement with Westchester County, exclusive of the City of Yonkers. She stated that the Workforce Innovation and Opportunity Act (WIOA) was signed into law July 22, 2014. She stated that this program is designed to help seekers access employment, education, training and support services to succeed in the labor market and match employers with skilled workers. She stated that this legislation is designed to strengthen and improve our nations public workforce and help Americans, including youth and those with significant barriers to employment, with high quality jobs and careers. She explained that this agreement with Westchester will be extended for another five (5) years.

**RESOLUTION #114**

**AUTHORIZATION FOR INTERMUNICIPAL AGREEMENT WITH WESTCHESTER COUNTY TO ORGANIZE AND IMPLEMENT ACTIVITIES UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)**

WHEREAS, on July 22, 2014, the Workforce Innovation and Opportunity Act (“WIOA”) was signed into law as the successor to the Workplace Investment Act, requiring the establishment of Local Workforce Development Boards (“LWDBs”); and

WHEREAS, pursuant to WIOA §107(c)(1)(B), the Westchester County Executive and the Putnam County Executive are defined as “Chief Elected Officials” (“CEO”) that may “execute an agreement that specifies the respective roles of the individual chief elected officials” concerning appointment of members of the LWDBs and in carrying out any other responsibilities assigned to such officials; and

WHEREAS, the Westchester County Executive and the Putnam County Executive, after receiving approval from their respective governing bodies, entered into an intermunicipal agreement in 2015 in which Westchester and the County agreed to organize and implement activities pursuant to WIOA, as part of their request for initial designation of the Westchester-Putnam Local Workforce Development Area, which would cover Westchester County (exclusive of the City of Yonkers) and Putnam County; and

WHEREAS, the above referenced 2015 intermunicipal agreement is set to expire on June 30, 2020. Westchester’s Board of Legislators has authorized its County Executive to enter into a new intermunicipal agreement (the “IMA”) with the County to continue to organize and implement activities pursuant to WIOA in order to maintain the designation of Westchester-Putnam Workforce Development Area, as a Local Workforce Development Area, as required by WIOA to cover Westchester County (exclusive of Coty of Yonkers) and the County; and

WHEREAS, the new IMA shall commence on July 1, 2020 and continue until either, (a) both the County and Westchester act to rescind the IMA; (b) federal or state authority ceases for the Westchester-Putnam Workforce Development Area to serve as the local implementation means for job-training programs; or (c) June 30, 2025; whichever comes first; now therefore be it

RESOLVED, County Executive MaryEllen Odell is hereby authorized to enter into the new IMA with Westchester pursuant to which the County and Westchester will agree to continue to organize and implement activities pursuant to WIOA, in order to maintain the designation of Westchester-Putnam Workforce Development Area, which will cover Putnam County and Westchester County (exclusive of the City of Yonkers).

RESOLVED, that this Resolution take effect immediately.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

#### PERSONNEL COMMITTEE

(Chairwoman Nacerino, Legislators Jonke & Montgomery)

Item #6f – Approval/ Standard Work Day and Reporting Resolution was next. Chairwoman Addonizio recognized Legislator Nacerino, Chairwoman of the Personnel Committee. On behalf of the members of the Committee, Legislator Jonke and Montgomery, Legislator Nacerino moved the following:

RESOLUTION #115

APPROVAL/ STANDARD WORK DAY AND REPORTING RESOLUTION

WHEREAS, the New York State and Local Employees’ Retirement System requires the County to file the Standard Work Days for elected and appointed employees based on time and attendance records or the records of activities maintained and submitted by these officials to the Clerk of the Legislature, and

WHEREAS, a copy of this report was contained in the following:

- Resolution #195 of 2010 and Resolution #286 of 2010 (one employee only).
- Resolution #338 of 2011 correcting Resolution #190 of 2011.
- Resolution #218 of 2012 correcting Resolution #155 of 2012.
- Resolution #143 of 2013.
- Resolution #168 of 2014.
- Resolution #150 of 2015.
- Resolution #148 of 2016.
- Resolution #156 of 2017.
- Resolution #244 of 2017 reflecting change made on Resolution #226 of 2014 which corrected Resolution #143 of 2013 (one employee only).
- Resolution #170 of 2018.
- Resolution #141 of 2019.
- Resolution #266 of 2019 correcting Resolution #141 of 2019.

And

WHEREAS, it is now time to file the report for 2020, now therefore be it

RESOLVED that the County of Putnam hereby established the following as standard work days for the listed elected officials in schedule "A" and will report the following days worked to the New York State and Local Employees' Retirement system based upon time and attendance records or on the record of activities maintained and submitted by these officials to the Clerk of this body.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

PHYSICAL SERVICES COMMITTEE  
(Chairman Albano, Legislators Gouldman & Nacerino)

Item #6g – Approval/SEQRA/Agricultural District was next. Chairwoman Addonizio recognized Legislator Albano, Chairman of the Physical Services Committee. On behalf of the members of the Committee, Legislators Gouldman and Nacerino, Legislator Albano moved the following:

Legislator Montgomery believed that the public and herself were not given the opportunity to speak at the public hearing. She explained that this concern was not based on the inclusions in the Agricultural District, but rather the process which she believed failed the public at the public hearing. She stated that information was received from individuals that wanted to speak. However, she was uneasy about moving forward and suggested that the Legislature hold another public hearing where it would be clear what the rules of engagement are, allowing everyone who wanted to the opportunity to speak. She stated that she was never been to a public hearing where the governing board was not called on to make a comment. She believed that we had plenty of opportunity in resources to have the public heard. We can even do it using this technology that we have here. She believed that we owe this to the public and should hold off on approval.

Chairwoman Addonizio stated that everyone had the opportunity to preregister if they had any comments. She explained that there was a glitch with one (1) person registered and then dropped off the call.

Legislator Montgomery stated that, as a board member, she was not allowed to speak.

Legislator Albano stated that if Legislator Montgomery had something to say, this would be a good time to say it.

Legislator Montgomery stated that we should hold another public hearing.

Legislator Albano explained that the last meeting was strictly for the public, however, if Legislator Montgomery had a comment, this would be the time to make it.

Legislator Montgomery explained that she has attended public hearings as a Legislator and a board member. She believed that the board was addressed first as we do in Committee. She stated that she was not able to comment, and neither were people in attendance who registered for the meeting.

Legislator Albano stated that what is before us is the SEQRA.

Chairwoman Addonizio stated that she read the procedures for comment the night of the public hearing. She reread part of it again which stated: "The Public Notice of this hearing contained instructions on how to submit comments to the Legislature by mail and email. The Legislature's website provided additional information on how to make comments. We will begin this Public Hearing by reading each of the comments received by the Legislature.

We will then proceed to take comments from those who have connected to the audio webinar. If you did not register in advance to speak, please call the Legislative Office now at (845) 808-1020 to let us know you want to speak. We will unmute callers one at a time and ask each one to deliver his or her comments." She believed it was made clear that evening and none of the Legislators spoke.

Legislator Albano requested a vote on the resolution.

Legislator Montgomery stated that she would be voting "no" not because of the nature of the Agricultural District, but because of the way the public hearing was held.

Legislator Albano stated that he SEQRA has nothing to do with the public hearing.

**RESOLUTION #116**

**APPROVAL/SEQRA/AGRICULTURAL DISTRICT**

**WHEREAS, the Department of Agriculture and Markets as Lead Agency for the Agricultural Districts Program has conducted a programmatic review of the environmental effects of Agricultural Districts and has concluded that there is little likelihood of significant adverse environmental impact resulting from the formation or modification of such districts; and**

WHEREAS, it is the responsibility of the County to review the site-specific proposals under consideration to determine if unique circumstances exist which increase the likelihood of environmental significance; and

WHEREAS, the Department of Agriculture and Markets recommends that the County Legislative body serve as the Lead Agency to insure compliance with the requirement of the State Environmental Quality Review Act as it is the only other agency required to undertake an action except for the Department of Agriculture and Markets; now therefore be it

RESOLVED, that the Putnam County Legislature declares itself to be the lead agency to insure compliance with the requirements of the State Environmental Quality Review Act; and be it further

RESOLVED, that the Putnam County Legislature, as Lead Agency, hereby determines that the site-specific parcels contained in the proposed Agriculture District modifications will not have a significant adverse effect on the environment and that a Draft Environmental Impact Statement will not be prepared; and be it further

RESOLVED, that the Putnam County Legislature, as lead agency, hereby accepts and adopts the Negative Declaration prepared in connection with the proposed Agriculture District modifications, a copy of which is annexed hereto and made a part hereof.

BY ROLL CALL VOTE: EIGHT AYES. ONE NAY – LEGISLATOR MONTGOMERY.  
MOTION CARRIES.

Item #6h – Approval/ Inclusion of Parcels in Putnam County Agricultural District was next. On behalf of the members of the Physical Services Committee, Legislators Gouldman and Nacerino, Legislator Albano moved the following:

Legislator Jonke made a motion to divide the question; seconded by Legislator Albano.

Legislative Counsel Firriolo stated under Rule 18, a request to divide the question is automatically granted, however the Legislator needs to state how the question is to be divided.

Legislator Jonke proposed taking the Southeast parcel, Pro Brothers Farm, and divide that from the other parcels in the resolution.

Legislative Counsel Firriolo clarified that the resolve clause in the first resolution would include the Town of Philipstown parcel and the resolve clause in the second resolution would include the Town of Southeast.

Legislator Jonke concurred.

Legislator Sayegh wanted clarification why the Valley View Farm / Cimarron Ranch parcel was on the resolution when it was not approved by the Physical Committee.

Legislative Counsel Firriolo explained that they are on the resolution because they submitted an application to the County, however, the resolve clause only includes the two (2) parcels, the towns of Philipstown and Southeast, to be moved forward for inclusion as recommended by the Agricultural Board.

Legislator Albano requested a vote on the resolution which includes the Town of Philipstown parcels into the Putnam County Agricultural District.

Legislator Montgomery explained that board members were not given the opportunity to ask questions of witnesses in order to clarify facts and opinions presented in their testimony. She stated that she wanted the public to understand her vote. She stated that she supports farming and all types of agriculture. She stated that her vote is because of the process. She believed that we did a disservice to the public by not having a good public hearing. She believed that another public hearing should be held to clarify all these questions.

Legislator Albano stated that there were not questions regarding the Town of Philipstown parcels.

Legislator Nacerino believed that the time for bringing up any questions or concerns was afforded during the Physical Services Committee meeting when this was discussed in depth. She stated that the liaison to the Agricultural Board, Lauri Taylor was present at that time as well. She stated that the public hearing, as cited by the Chairwoman, is the time to give public recognition to hear the concerns of the public. She believed that we made every concerted effort to do that. She explained that she did not hear any negative feedback that it wasn't afforded to the public after the public hearing. She explained that if the Legislators felt the same way Legislator Montgomery felt, the Town of Philipstown parcel would not be afforded consideration for another year. She asked Legislator Montgomery to consider weighing her options when she decides to vote no, as it would be a detriment to the farm in her town.

Legislator Montgomery stated that it was a detriment to the entire public to not allow them the opportunity to speak at a public hearing. She did not want other Legislators telling her when she can and cannot speak. She believed the Legislators should be able to make comments at a public hearing.

Legislator Nacerino stated that is not how we conduct our business or how we do it at the budget public hearing. She stated that it gives the Legislators the opportunity to hear the public's concerns. We do not engage in the dialog; which has been our past practice.

By Roll Call Vote on the Philipstown parcels (Horsemen's Trail Farm): Eight Ayes. One Nay – Legislator Montgomery. Motion Carries.

Legislator Jonke made a motion to table the Southeast parcel (Pro Brothers Farm) until no later than next month's Full Legislative meeting. He stated that according to the Agriculture & Markets Law he believed that we have until the August meeting to finalize this; seconded by Legislator Sullivan.

Legislative Firriolo clarified that on a motion to table there is no debate or discussion; there is to be an immediate vote.

By Roll Call Vote to table the Southeast parcel (Pro Brothers Farm): Five Ayes. Four Nays – Legislators Albano, Nacerino, Sayegh and Chairwoman Addonizio. Motion Carries.

(Original Resolution presented at meeting prior to motion to divide)

APPROVAL/INCLUSION OF PARCELS IN PUTNAM COUNTY AGRICULTURAL DISTRICT

WHEREAS, by Resolution #81 of 2003, the Putnam County Legislature created an Agricultural District in the County of Putnam; and

WHEREAS, by Resolution #193 of 2011, after the 8<sup>th</sup> year anniversary of the formation of the district, the Putnam County Legislature modified said Putnam County Agricultural District #1, and

WHEREAS, by Resolution #244 of 2003, the Putnam County Legislature established the month of November in which a landowner may request inclusion in the Putnam County Agricultural District; and

WHEREAS, by Resolution #154 of 2015, the Putnam County Legislature changed the annual thirty-day inclusion request period, from the month of November to April 1<sup>st</sup> through April 30<sup>th</sup>, commencing in the year 2016 and each year thereafter; and

WHEREAS, November 19, 2019 marked the second 8-Year Anniversary of the formation of this district requiring the Putnam County Legislature to review this district and either continue, terminate or modify the district created; and

WHEREAS, by Resolution #204 of 2019 the Putnam County Legislature determined that the Putnam County Agricultural District No. 1 remained the same in accordance with the recommendations of the Putnam County Agriculture and Farmland Protection Board to consist of 157 parcels with a total acreage of 5,113.9 acres; and

WHEREAS, requests were presented to the Putnam County Legislature to modify the existing Agricultural District in the County of Putnam by including the following parcels in the District:

Town of Philipstown:

Horsemen's Trail Farm (David Vickery) – Tax Map #16.12.-1-5.2 (6.77 acres) Tax Map #16.12.-1-5.3 (4.8 acres) Total Acreage: 11.57

Town of Putnam Valley:

Valley View Farm – Cimarron Ranch (Alexander Kaspar) – Tax Map #72.-1-47 (25.18 acres) Tax Map #72.-1-50 (113.10 Acres) Total Acreage: 138.28

Town of Southeast:

Pro Brothers Farm (Christian Provetto & Kirsten Banga) – Tax Map #47.-3-27 (1.3 acres) Total Acreage: 1.3

Total acreage in petitions: 151.15

WHEREAS, pursuant to Article 25 AA of the Agriculture and Market Law, section 303-b, a public hearing on the requests was conducted by the Putnam County Legislature on July 7, 2020; and

WHEREAS, the Putnam County Agriculture and Farmland Protection Board considered the requests for inclusion and reported that the parcels for inclusion would serve the public interest by assisting in maintaining a viable agricultural industry within the District and recommended the inclusion of said parcels in the Putnam County Agricultural District; and

WHEREAS, the Physical Services Committee of the Putnam County Legislature reviewed and approved the recommendations made by the Putnam County Agriculture & Farmland Protection Board; and

WHEREAS, the Putnam County Legislature has considered the comments of the speakers at the public hearing, the recommendations of the Putnam County Agricultural and Farmland Protection Board, the various letters in support and in opposition to the inclusion of these parcels in the modification of the Agricultural District; now therefore be it

RESOLVED, that the Putnam County Legislature accepts and adopts the findings provided by the Putnam County Agriculture and Farmland Protection Board; and be it further

RESOLVED, that the Putnam County Legislature hereby includes in the Putnam County Agricultural District the following Tax Map identified parcels:

Town of Philipstown:

Horsemen's Trail Farm (David Vickery) – Tax Map #16.12.-1-5.2 (6.77 acres) Tax Map #16.12.-1-5.3 (4.8 acres) Total Acreage: 11.57

Town of Southeast:

Pro Brothers Farm (Christian Provetto & Kirsten Banga) – Tax Map #47.-3-27 (1.3 acres) Total Acreage: 1.3

For a Total of 12.87 acres.

\*Copy of Applications on file in the Legislative Office for review.

RESOLUTION #117

APPROVAL / INCLUSION OF CERTAIN PARCELS IN PUTNAM COUNTY AGRICULTURAL DISTRICT

WHEREAS, by Resolution #81 of 2003, the Putnam County Legislature created an Agricultural District in the County of Putnam; and

WHEREAS, by Resolution #193 of 2011, after the 8<sup>th</sup> year anniversary of the formation of the district, the Putnam County Legislature modified said Putnam County Agricultural District #1, and

WHEREAS, by Resolution #244 of 2003, the Putnam County Legislature established the month of November in which a landowner may request inclusion in the Putnam County Agricultural District; and

WHEREAS, by Resolution #154 of 2015, the Putnam County Legislature changed the annual thirty-day inclusion request period, from the month of November to April 1<sup>st</sup> through April 30<sup>th</sup>, commencing in the year 2016 and each year thereafter; and

WHEREAS, November 19, 2019 marked the second 8-Year Anniversary of the formation of this district requiring the Putnam County Legislature to review this district and either continue, terminate or modify the district created; and

WHEREAS, by Resolution #204 of 2019 the Putnam County Legislature determined that the Putnam County Agricultural District No. 1 remained the same in accordance with the recommendations of the Putnam County Agriculture and Farmland Protection Board to consist of 157 parcels with a total acreage of 5,113.9 acres; and

WHEREAS, requests were presented to the Putnam County Legislature to modify the existing Agricultural District in the County of Putnam by including the following parcels in the District:

Town of Philipstown:

Horsemen's Trail Farm (David Vickery) – Tax Map #16.12.-1-5.2 (6.77 acres) Tax Map #16.12.-1-5.3 (4.8 acres) Total Acreage: 11.57

Town of Putnam Valley:

Valley View Farm – Cimarron Ranch (Alexander Kaspar) – Tax Map #72.-1-47 (25.18 acres) Tax Map #72.-1-50 (113.10 Acres) Total Acreage: 138.28

Town of Southeast:

Pro Brothers Farm (Christian Provetto & Kirsten Banga) – Tax Map #47.-3-27 (1.3 acres) Total Acreage: 1.3

Total acreage in petitions: 151.15

WHEREAS, pursuant to Article 25 AA of the Agriculture and Market Law, section 303-b, a public hearing on the requests was conducted by the Putnam County Legislature on July 7, 2020; and

WHEREAS, the Putnam County Agriculture and Farmland Protection Board considered the requests for inclusion and reported that the parcels for inclusion would serve the public interest by assisting in maintaining a viable agricultural industry within the District and recommended the inclusion of said parcels in the Putnam County Agricultural District; and

WHEREAS, the Physical Services Committee of the Putnam County Legislature reviewed and approved the recommendations made by the Putnam County Agriculture & Farmland Protection Board; and

WHEREAS, the Putnam County Legislature has considered the comments of the speakers at the public hearing, the recommendations of the Putnam County Agricultural and Farmland Protection Board, the various letters in support and in opposition to the inclusion of these parcels in the modification of the Agricultural District; now therefore be it

RESOLVED, that the Putnam County Legislature accepts and adopts the findings provided by the Putnam County Agriculture and Farmland Protection Board with respect to the above-described parcels located in the Town of Philipstown and the Town of Putnam Valley; and be it further

RESOLVED, that the Putnam County Legislature hereby includes in the Putnam County Agricultural District the following Tax Map identified parcels:

Town of Philipstown:

Horsemen's Trail Farm (David Vickery) – Tax Map #16.12.-1-5.2 (6.77 acres) Tax Map #16.12.-1-5.3 (4.8 acres) Total Acreage: 11.57

For a Total of 11.57 acres.

BY ROLL CALL VOTE: EIGHT AYES. ONE NAY – LEGISLATOR MONTGOMERY. MOTION CARRIES.

Item #6i – Approval/ Budgetary Amendment (20A030)/ Planning Department/ Empire Trail Access Project was next. On behalf of the members of the Physical Services Committee, Legislators Gouldman and Nacerino, Legislator Albano moved the following:

RESOLUTION #118

APPROVAL/ BUDGETARY AMENDMENT / PLANNING DEPARTMENT/ EMPIRE TRAIL ACCESS PROJECT

WHEREAS, the Commissioner of Planning & Development has requested a budgetary amendment (20A030) to adjust the Capital Budget to include funding for the Empire Trail Access Project PIN 8762.43 as per the Transportation Improvement Plan (TIP) and allocate Federal Transit Administration (FTA) formula funds as of 6/15/20; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

CAPITAL FUND:

Increase Estimated Appropriations:

55997000 53000 52010	Empire Trail Access Pjct – PIN 8762.43	790,000
55997000 53000 51806	Section 5307 FFY 2018	271,564
55997000 53000 51906	Section 5307 FFY 2019	258,768
55997000 53000 52006	Section 5307 FFY 2020	<u>228,234</u>
		1,548,566

Increase Estimated Revenues:

55997000 445970 52010	Fed Aid – Section 5307 FFY 2018	632,000
55997000 435970 52010	State Aid – Section 53 07 FFY 2018	79,000
55997000 428601 52010	Transfer from General Fund	79,000
55997000 445970 51806	Fed Aid – Section 5307 FFY 2018	217,251
55997000 435970 51806	State Aid – Section 5307 FFY 2018	27,157
57997000 428601 51806	Transfer from General Fund	27,156
55997000 445970 51906	Fed Aid – Section 5307 FFY 2019	207,014
55997000 435970 51906	State Aid – Section 5307 FFY 2019	25,877
57997000 428601 51906	Transfer from General Fund	19,975
55997000 428601 51906	Transfer from General Fund	5,902
55997000 445970 52006	Fed Aid - Section 5307 FFY 2020	182,588
55997000 435970 52006	State Aid – Section 5307 FFY 2020	22,823
57997000 428601 52006	Transfer from General Fund	<u>22,823</u>
		1,548,566

2020 Fiscal Impact – 0 –

2021 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6j – Approval/ Budgetary Amendment (20A031)/ Highways & Facilities/ CHIPS 2020 was next. On behalf of the members of the Physical Services Committee, Legislators Goldman and Nacerino, Legislator Albano moved the following:

RESOLUTION #119

APPROVAL/ BUDGETARY AMENDMENT/ HIGHWAYS & FACILITIES/ CHIPS 2020

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (20A031) to amend the 2020 CHIPS Capital Project budget to equal the adopted NYS Budget; and

WHEREAS, pursuant to NYS Budget directives, this aid may be subject to a reduction of up to 20%; and

WHEREAS, the Commissioner of Highways & Facilities has been authorized to plan for spending the entire amount, but authorized currently only to spend 80% of the total expected funding in order to accommodate this possible State Aid cut; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

Increase Estimated Appropriations:

55197000 53000 52003	CHIPS 2020	281,690
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Increase Estimated Revenues:

55197000 435011 52003	State Aid – CHIPS 2020	281,690
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2020 Fiscal Impact – 0 –
2021 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6k – Approval/ Highways & Facilities/ Use of Capital Facility Reserve (20CP04) (Concrete Sidewalk & Stair Safety Repair Program) was next. On behalf of the members of the Physical Services Committee, Legislators Goldman and Nacerino, Legislator Albano moved the following:

Legislator Nacerino stated that this is money well spent to ensure safety and preventing liability issues.

RESOLUTION #120

APPROVAL/ HIGHWAYS & FACILITIES/ USE OF CAPITAL FACILITY RESERVE (20CP04) (Concrete Sidewalk & Stair Safety Repair Program)

WHEREAS, by Resolutions #55, #56 and #81 of 2020, the Putnam County Legislature approve the use of the Capital Project Reserve fund for projects; 20CP01, 20CP02 and 20CP03, for a total expenditure not to exceed \$254,000; and

WHEREAS, the Commissioner of Highways & facilities has proposed the use of \$50,000 from the Capital Facility Reserve to fund Project #20CP04 – Concrete Sidewalk &

Stair Safety Repair Program, to allow for the continuation of said program last funded in 2013; and

WHEREAS, currently there are four (4) locations that have sidewalk and/or stair safety issues that can be addressed immediately: 121 Main Street, Kern Building, Adams Lot (area behind New Courthouse) and Highways & Facilities Bldg, with more to follow as further safety assessments are made; and

WHEREAS, the Physical Services Committee has reviewed and approved this request; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the expenditure of \$50,000 from the County Facility Reserve fund budget line 55197000 53000 51509 as follows:

20CP04 – Concrete Sidewalk & Stair Safety Repair Program

Project cost not to exceed \$50,000

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6L – Approval/ SEQRA Determination/ County Transit Facility Rehabilitation Project was next. On behalf of the members of the Physical Services Committee, Legislators Gouldman and Nacerino, Legislator Albano moved the following:

RESOLUTION #121

APPROVAL/ SEQRA DETERMINATION/ COUNTY TRANSIT FACILITY REHABILITATION PROJECT

WHEREAS, the Putnam County Legislature is responsible for conducting all environmental reviews for the County of Putnam in accordance with the New York State Environmental Quality Review Act (SEQRA) regulations; and

WHEREAS, the Department of Planning, Development, and Public Transportation is proposing to repair and renovate the County Transit Facility located at 841 Fair Street, Carmel, NY including, without limitation, garage door replacements; roof replacement; HVAC, plumbing, electrical, lighting and security upgrades; repaving of parking lot; sidewalk, fencing and signage placement/replacement; drainage improvements; and interior renovations; and

WHEREAS, the maintenance and repair work will not involve any additions or changes to the existing footprint of the building; and

WHEREAS, the Putnam County Legislature has already approved the Transit Facility Rehabilitation Project funding per Resolutions #87 of 2018, #161 of 2018, #150 of 2019, #59 of 2020 and #105 of 2020; and

WHEREAS, this action has been determined to be a Type II Action in accordance with 6 NYCRR Part 617, §617.5(c)(1) “maintenance or repair involving no substantial changes in an existing structure or facility” and §617.5(c)(2) “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site;” now therefore be it

RESOLVED, that the Putnam County Legislature accepts the determination that this project is a Type II Action and, pursuant to the New York State Environmental Quality Review Act Part 617, §617.6(a)(1)(i), there is no further environmental review necessary.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6m – Approval/ SEQRA/ Negative Declaration/ Mill Street Culvert Rehabilitation was next. On behalf of the members of the Physical Services Committee, Legislators Gouldman and Nacerino, Legislator Albano moved the following:

Legislator Gouldman explained that this is a very important and much needed project for Putnam Valley. He stated that it will be an inconvenience for the motorist in the community, however he is glad that it is being done.

#### RESOLUTION #122

#### APPROVAL/ SEQRA/ NEGATIVE DECLARATION/ MILL STREET CULVERT REHABILITATION

WHEREAS, the Putnam County Legislature is considering the approval of a Putnam County Department of Highways and Facilities Project that involves the rehabilitation of an existing culvert in the Town of Putnam Valley along Mill Street (Putnam Route 23) crossing Shrub Oak Brook, a Class C stream, which existing culvert is deteriorating and requires rehabilitation. The proposed work includes removal of the existing culvert deck, pouring new concrete culvert abutments behind the existing abutments, and setting a new precast concrete culvert deck on the new abutments. Ancillary work includes asphalt pavement, overhead utility relocation, guide rails, and stream stabilization (rip-rap). The clear span of the existing culvert is 16.7 feet long and 21.3 feet wide with approximately 6.5 feet between the bottom of the deck and the stream channel bed. The proposed design will construct new abutments behind the existing abutments. The existing abutments will remain in place during and after construction thereby mitigating disturbance to the watercourse. The new culvert deck will be thinner increasing the height between the bottom of the deck and the channel bed to 7.5 feet. Flow through the culvert will not be changed by the construction. The road will be closed throughout the duration of construction and a detour posted; and

WHEREAS, the proposed action herein is subject to review under the State Environmental Quality Review Act and the regulations promulgated thereunder (“SEQRA 6 NYCRR Part 617 *et seq*”); and

WHEREAS, pursuant to Resolution #82 of 2020, the Putnam County Legislature issued an Unlisted Action determination for the above referenced Project and declared its intent to serve as Lead Agency with respect to SEQRA; and

WHEREAS, a Full Environmental Assessment Form (EAF) was prepared for the Project; and

WHEREAS, the EAF and associated documentation was circulated to all involved and interested agencies for the requisite thirty (30) days with a Notice of the Putnam County Legislature’s Intent to Serve as Lead Agency and no objections were received therefor; and

WHEREAS, the Putnam County Legislature, acting as Lead Agency, conducted a coordinated environmental review in accordance with 6 NYCRR Part 617, §617.6; and

WHEREAS, based upon a careful review of the action as a whole, the EAF, and the criteria set forth in 6 NYCRR Part 617, §617.7(c), it is determined that the proposed Project will not result in any potential significant adverse environmental impacts; now therefore be it

RESOLVED, that the Putnam County Legislature, as Lead Agency, determines that the proposed Project will not have any potential significant adverse impacts and a Draft Environmental Impact Statement will not be prepared; and be it further

RESOLVED, that in accordance with 6 NYCRR Part 617 *et seq*, the Putnam County Legislature, as Lead Agency, hereby accepts and adopts the Negative Declaration prepared in connection with the Mill Street Culvert Rehabilitation Project, a copy of which is annexed hereto and made a part hereof; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6n – Approval/ Agreement with Town of Carmel/ Use of Well #7 at Putnam County Golf Course for Airport Park Irrigation System was next. On behalf of the members of the Physical Services Committee, Legislators Gouldman and Nacerino, Legislator Albano moved the following:

Legislator Nacerino believed this made sense on all fronts to partner with our towns to benefit the residents of Putnam County. She stated that this is a well that is not connected to any County facility or utilized for any County purpose. She stated to improve the recreation facilities for the outdoor sports fields by installing an irrigation system is a good thing and she was happy to support this resolution.

Legislator Albano stated that it is a beautiful park and he was happy that the County was able to put this agreement in place.

Legislator Sullivan concurred. He stated that it was a great project for the Town of Carmel and recreation for the youth organizations who will utilize the facility. He stated that the Town of Carmel has spent over \$2 million to make it into a beautiful soccer field. He was happy that the County and the town were able to work closely on this project to keep costs in check and to provide the town access to our well to water the field.

Legislator Sayegh echoed everyone's positive comments. She stated that all the work the town has done on the recreational areas and the transformation that has taken place was absolutely beautiful. She appreciated the partnership between the Town of Carmel and the County.

Legislator Montgomery believed it was a great partnership with the Town of Carmel. She stated that creating playable recreational fields was great for our communities. She stated that her concern still was not having NYS DEP's comment, review or permitting which she inquired about at the Physical Services Committee meeting. She stated that she didn't get an answer from the DEP yet and she believed it was up to our attorneys, Chairman and Highway Department to get an answer from the DEP. She couldn't imagine that the County did not need to inform the NYS DEP about this project when it is on a piece of property that was partially funded with East of Hudson monies for the very purpose of protecting properties inside of the watershed. She stated that it is about making sure our "l's" are dotted and our "t's" are crossed.

Legislator Albano believed that everything has been done correctly. He does not see any information to indicate that it wasn't done correctly.

Legislator Montgomery questioned if Legislator Albano was confident the DEP review or approval was not needed.

Legislator Albano stated that he was confident that we did what needed to be done. He stated that Legislator Montgomery mentioned that there were other problems and other issues. He stated that he did not know what she was referring to. He stated if she knew of a problem, he questioned if she could give him an example of what she was referring to.

Legislator Montgomery stated that she was not making accusations, it was a question if we needed DEP approval.

Legislator Albano believed that our Highway Department, and the departments and individuals in charge of this project, have done what needs to be done.

Legislator Sullivan stated that he has full faith and confidence in our Highway Department and Law Department that they have reviewed everything to make sure the County is in full compliance.

Legislator Montgomery stated that she did not see anything in the backup material, so she is not confident that we did question this or received any answers from the DEP. She stated that we have seen situations in the past where we didn't get approval and it has created lots of public controversy and problems.

Legislator Albano stated that Legislator Montgomery has referred to things that weren't done properly. He requested more information on that from her. He believed that to make general accusations was misleading to the public. He explained that the information before us has been reviewed by our County Attorneys.

Legislator Sayegh stated that she did not understand where these accusations were coming from. She stated that she has never heard of anything where we would have to backtrack because we did not receive DEP approval. She stated that she has full confidence in the County Attorney, the entire Law Department, as well as the professionals in the Highways & Facilities Department and the engineers in the Planning Department. She explained that they understand the history of this property and this is nothing new to them. She was confident that we had all the approvals that were needed.

Legislator Montgomery believed there was a problem with a sewage permit on a lake in Mahopac. She believed the County was overseeing it and that it wasn't properly permitted.

Legislator Sayegh stated that it was an issue between a restaurant and the town in the sewer district.

Legislator Albano believed that Legislator Montgomery may have been misinformed. He stated that this is an existing well that will be used to water the ball fields on the adjacent Airport Park property.

Legislator Sullivan believed it was important during a Legislative meeting that we do not make comments that would mislead the public that the County is not following

procedures or protocols without presenting us with facts or examples. He believed those types of things are not good for any purpose.

Legislator Nacerino stated that we are voting tonight on the irrigation system. She stated that we are not changing the use of the land that it was initially purposed for. She believed that when we speak in generalities, we are lending confusion to the issue that DEP needs to be apprised because of the land use and what we are doing on the land. She stated that nothing has changed as far as the use. She stated that, as Legislator Albano stated, we are watering the lawn.

Legislator Montgomery stated that it was her experience in land use regulations, and overseeing land given by another entity or monies given to acquire land by another entity there is usually some clause that you need to inform that entity what you are doing on that property in perpetuity. She stated that it is just a question if we need DEP approval. She believed that the kids need a great field to play on. She believed it was a simple question that the Chair could pursue with the Highway Department. She stated that she did not see anything in the backup material from DEP. She stated that she is trying to make sure we are covered because sometimes things get overlooked. She believed it has happened over the course of time with different departments in the County. She stated that she is not accusing or making accusations. She stated that it is a Legislator trying to make sure our backs are covered with a project we are going to pursue and whether we need DEP approval or not.

Legislator Albano stated that the question was asked at the Physical Services Committee meeting and the County Attorney said "no".

Legislator Nacerino believed our Planning Department, Highway Department and Law Department were better versed in land use regulations. She believed we all feel very confident that they have checked all the boxes needed to move this forward.

#### RESOLUTION #123

#### APPROVAL/ AGREEMENT WITH TOWN OF CARMEL/ USE OF WELL # 7 AT PUTNAM COUNTY GOLF COURSE FOR AIRPORT PARK IRRIGATION SYSTEM

WHEREAS, the County is the fee owner of certain contiguous parcels of real property in the Town of Carmel, County of Putnam, and State of New York, which are designated as Town of Carmel Tax Map Numbers 64.6-1-22, 64.6-1-19, 64.9-1-22, 64.14-1-8, 64.18-1-1, 64.10-1-3 and 64.18-1-19 (hereinafter the "Property"); and

WHEREAS, the Putnam County Golf Course is located on a portion of the Property; and

WHEREAS, by way of a Lease Agreement, dated December 30, 2005, the County leased a +/- 36 acre portion of the Property (located on Town of Carmel Tax Map Numbers 64.14-1-8 and 64.18-1-1) to the Town for permitted recreational activities (hereinafter the "Leased Premises"); and

WHEREAS, consistent with said Lease Agreement, the Town has undertaken the construction and maintenance of outdoor sports fields and other recreational improvements on the Leased Premises; and

WHEREAS, the Town is presently undertaking a related project, designated as the "Airport Park Phase III Irrigation Water Supply Project" (hereinafter the "Project"), wherein the Town is making certain further improvements to the Leased Premises, consisting of

the installation and maintenance of an irrigation system for those outdoor sports fields; and

WHEREAS, there is an existing water supply well, designated and described as well # 7, located on the Property outside of the Leased Premises; and

WHEREAS, well # 7 is neither connected to any County facility or presently utilized for any County purpose; and

WHEREAS, the Town has requested permission to utilize well #7, and to install and maintain required connections thereto, for the purpose of providing a water supply to said irrigation system located on the Leased Premises; and

WHEREAS, parties are desirous of entering into an Agreement concerning the foregoing, a copy of which is attached hereto and made a part hereof as Exhibit "A"; and

WHEREAS, the Putnam County Department of Highways and Facilities engineers have reviewed said Agreement, and have determined same to be acceptable; and

WHEREAS, the Putnam County Attorney has reviewed and approved said Agreement as to form; now therefore be it

RESOLVED, that Putnam County Legislature hereby approves and authorizes the subject Agreement, which shall be in substantial conformance with the attached Exhibit "A"; and be it further

RESOLVED, that the County Executive is hereby authorized to finalize and execute said Agreement on behalf of the County; and be it further

RESOLVED, that the County Executive is further authorized to execute any other necessary documents necessary to carry out the purposes of this Resolution; and be it further

RESOLVED, that the County Attorney is authorized to take whatever legal action is necessary to effectuate the purposes of this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BY ROLL CALL VOTE: EIGHT AYES. ONE NAY – LEGISLATOR MONTGOMERY. MOTION CARRIES.

Item #60 – Approval/ Sale of County Property Pursuant to Chapter 31 of the Putnam County Code / Town of Carmel, 615 Route 6N, Mahopac Tax Map #75.6-2-64 was next. On behalf of the members of the Physical Services Committee, Legislators Gouldman and Nacerino, Legislator Albano moved the following:

RESOLUTION #124

APPROVAL/ SALE OF COUNTY PROPERTY PURSUANT TO CHAPTER 31 OF THE PUTNAM COUNTY CODE / TOWN OF CARMEL, 615 ROUTE 6N, MAHOPAC TAX MAP #75.6-2-64

WHEREAS, the Putnam County Legislature previously authorized the County Executive and Commissioner of Finance to offer certain County owned properties, which were acquired by tax foreclosure proceeding pursuant to Article 11 of the New York State Real Property Tax Law, for sale through the applicable Multiple Listing Service utilizing the services of the licensed real estate brokers under contract with the County; and

WHEREAS, per Resolution # 274 of 2019, the Putnam County Legislature approved said properties to be listed at the initial offer amounts which were based upon the comparative market analyses performed by the real estate brokers for the properties, and

WHEREAS, said properties have been listed on the applicable Multiple Listing Service; and

WHEREAS, the Putnam County Administration has entered into negotiations with a prospective purchaser for the property identified as 615 Route 6N, Mahopac, New York (Carmel TM # 75.6-2-64); and

WHEREAS, the Putnam County Administration recommends the acceptance of the negotiated amount of \$60,000.00, and as further specified in the Contract of Sale, which is attached hereto and made a part hereof as Schedule "A"; and

WHEREAS, the Putnam County Legislature has reviewed said negotiated amount, now therefore be it

RESOLVED, that pursuant to the authority vested in the Putnam County Legislature in Section 31-8 of the Putnam County Code, the Putnam County Legislature approves the sale of the property identified as 615 Route 6N, Mahopac, New York (Carmel TM # 75.6-2-64) for such amount and upon such other terms and conditions as are contained in the Contract of Sale, which is attached hereto and made a part hereof as Schedule "A"; and be it further

RESOLVED, that the County Executive is authorized to execute the Contract of Sale for the property identified as 615 Route 6N, Mahopac, New York (Carmel TM # 75.6-2-64) which Contract of Sale shall be in the form attached hereto and made a part hereof as Schedule "A"; and be it further

RESOLVED, that the County Attorney is authorized to take all necessary steps to complete the transfer of said property in accordance with the terms and conditions of the aforementioned Contract of Sale; and be it further

RESOLVED, that the County Executive is authorized to execute the deed and other required closing documents necessary to complete the transfer of said property.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

AUDIT & ADMINISTRATION COMMITTEE  
(Chairman Castellano, Legislators Gouldman & Sayegh)

Item #6p – Approval/ Budgetary Amendment (20A032)/ Commissioner of Finance/ Adjust 2020 Budget Due to Economic Effects of COVID-19 Pandemic was next. Chairwoman Addonizio recognized Legislator Castellano, Chairman of the Audit & Administration Committee. On behalf of the members of the Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

RESOLUTION #125

APPROVAL/ BUDGETARY AMENDMENT / COMMISSIONER OF FINANCE/ ADJUST 2020 BUDGET DUE TO ECONOMIC EFFECTS OF COVID-19 PANDEMIC

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (20A032) to adjust the 2020 County Budget due to the economic effects of the COVID-19 Pandemic; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Estimated Appropriations:

SEE ATTACHED SHEET

552,810

Decrease Estimated Appropriations: SEE ATTACHED SHEET	1,958,747
Increase Estimated Revenues: SEE ATTACHED SHEET	1,506,395
Decrease Estimated Revenues: SEE ATTACHED SHEET	2,912,332
<u>CAPITAL FUND:</u>	
Decrease Estimated Appropriations: SEE ATTACHED SHEET	503,011
Increase Estimated Revenues: SEE ATTACHED SHEET	2,151,879
Decrease Estimated Revenues: SEE ATTACHED SHEET	2,654,890
<u>TRANSPORTATION FUND:</u>	
Increase Estimated Appropriations: SEE ATTACHED SHEET	953,585
Decrease Estimated Appropriations: SEE ATTACHED SHEET	25,000
Increase Estimated Revenues: SEE ATTACHED SHEET	1,128,585
Decrease Estimated Revenues: SEE ATTACHED SHEET	200,000

2020 Fiscal Impact – 0 –  
2021 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6q – Approval/ Budgetary Amendment (20A033) /Commissioner of Finance/ Reduced Medicaid Local Share Payment/ Offset Sales Tax Revenue Deficit due to COVID-19 Pandemic was next. On behalf of the members of the Audit & Administration Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

Legislator Sayegh stated that this is enhanced Federal Medical Assistance Percentage (eFMAP) funding. She explained that it is the Medicaid money being reimbursed by the Federal Government back to the State who has then shared a portion with the counties to offset the costs of this pandemic.

Legislator Nacerino stated that it was good to see this money coming to offer the County some relief.

RESOLUTION #126

APPROVAL/ BUDGETARY AMENDMENT /COMMISSIONER OF FINANCE/ REDUCED MEDICAID LOCAL SHARE PAYMENT/ OFFSET SALES TAX REVENUE DEFICIT DUE TO COVID-19 PANDEMIC

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (20A033) to amend the 2020 MMIS Medicaid budget to account for the reduced Medicaid local share payment per the New York State Department of Health; and

WHEREAS, these savings are being used to offset the sales tax revenue deficit caused by the economic effects of the COVID-19 pandemic; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Decrease Estimated Appropriations:

10610000 54950	MMIS – Medicaid	1,232,166
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Decrease Estimated Revenues:

10131000 411100	Sales & Use Tax	1,232,166
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2020 Fiscal Impact – 0 –

2021 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6r – Approval/ Refunding Bond Resolution/ Not to Exceed \$3,300,000 was next. On behalf of the members of the Audit & Administration Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

Legislator Castellano explained that this will give the County the opportunity to refinance our bonds to lower our debt and save some money. He stated that he is thankful for the County’s excellent credit rating which allows us to refinance these bonds.

Legislator Sayegh stated that because Putnam County has an excellent bond rating, we are able to refinance. She explained that, as Finance Commissioner Carlin stated, its no different than refinancing your house for a better interest rate. She explained that it gives us the opportunity to save taxpayer funds.

RESOLUTION #127

Meeting of the County Legislature of  
the County of Putnam, New York

July 7, 2020

\* \* \*

A regular meeting of the County Legislature of the County of Putnam, New York, was held on July 7, 2020, at 7 o'clock P.M. (Prevailing Time).

The following Legislators were present: Albano, Castellano, Gouldman, Jonke, Montgomery, Nacerino, Sayegh, Sullivan and Chairwoman Addonizio.

There were absent: None

Also present: Diane Schonfeld, Clerk of the County Legislature  
Robert Firriolo, Legislative Counsel

\* \* \*

Legislator Castellano offered the following resolution and moved its adoption:

REFUNDING BOND RESOLUTION OF THE COUNTY OF PUTNAM, NEW YORK, ADOPTED JULY 7, 2020, AUTHORIZING THE REFUNDING OF CERTAIN OUTSTANDING SERIAL BONDS OF SAID COUNTY, STATING THE PLAN OF REFUNDING, APPROPRIATING AN AMOUNT NOT TO EXCEED \$3,300,000 FOR SUCH PURPOSE, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$3,300,000 REFUNDING BONDS TO FINANCE SAID APPROPRIATION, AND MAKING CERTAIN OTHER DETERMINATIONS RELATIVE THERETO

Recitals

WHEREAS, on November 21, 2012, the County of Putnam, New York (herein called the "County"), issued its \$6,446,535 Public Improvement (Serial) Bonds, 2012, currently outstanding in the principal amount of \$3,680,000 (the "Outstanding Bonds"); and were originally issued pursuant to various bond resolutions duly adopted to finance the purposes set forth in Exhibit B; and

WHEREAS, the Outstanding Bonds mature on November 15 in the years and in the principal amounts and bear interest payable semiannually on May 15 and November 15 in each year to maturity, as follows:

<u>Year of Maturity</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Year of Maturity</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
2020	\$ 495,000	2.00%	2024	\$ 535,000	2-1/8%
2021	505,000	2.00	2025	545,000	2.25
2022	515,000	2.00	2026	560,000	2-3/8
2023	525,000	2.00			

WHEREAS, the Outstanding Bonds maturing on and after November 15, 2021 are subject to redemption prior to maturity, at the option of the County, on November 15, 2020, and any date thereafter, as a whole or in part, at par, plus accrued interest to the date of redemption; and

WHEREAS, Sections 90.00 and 90.10 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), permit the County to refund all or a portion of the outstanding unredeemed maturities of the Outstanding Bonds by the issuance of new bonds, the issuance of which will result in present value debt service savings for the County, and the County Legislature has determined that it may be advantageous to refund all or a portion of the Outstanding Bonds;

NOW, THEREFORE, be it

RESOLVED BY THE COUNTY LEGISLATURE OF THE COUNTY OF PUTNAM, NEW YORK, (by the favorable vote of not less than two-thirds of all the members of said County Legislature) AS FOLLOWS:

Section 1. In this resolution, the following definitions apply, unless a different meaning clearly appears from the context:

- (a) "Bond To Be Refunded" or "Bonds To Be Refunded" means all or a portion of the Outstanding Bonds, as shall be determined in accordance with Section 8 hereof.
- (b) "Escrow Contract" means the contract to be entered into by and between the County and the Escrow Holder pursuant to Section 10 hereof.
- (c) "Escrow Holder" means the bank or trust company designated as such pursuant to Section 10 hereof.
- (d) "Outstanding Bonds" shall mean the Outstanding Bonds referred to in the Recitals hereof.
- (e) "Present Value Savings" means the dollar savings which result from the issuance of the Refunding Bonds computed by discounting the principal and interest payments on both the Refunding Bonds and the Bonds To Be Refunded from the respective maturities thereof to the date of issue of the Refunding Bonds at a rate equal to the effective interest cost of the Refunding Bonds. The effective interest cost of the Refunding Bonds shall be that rate which is arrived at by doubling the semi-annual interest rate (compounded semi-annually) necessary to discount the debt service payments on the Refunding Bonds from the maturity dates thereof to the date of issue of the Refunding Bonds and to the agreed upon price including estimated accrued interest.
- (f) "Redemption Date" or "Redemption Dates" means November 15, 2020, and any date thereafter with respect to the Outstanding Bonds maturing on and after November 15, 2021.
- (g) "Refunding Bond" or "Refunding Bonds" means all or a portion of the \$3,300,000 Refunding Serial Bonds of the County of Putnam, New York, authorized pursuant to Section 2 hereof.

(h) "Refunding Bond Amount Limitation" means an amount of Refunding Bonds which does not exceed the principal amount of Bonds To Be Refunded plus the aggregate amount of unmatured interest payable on such Bonds To Be Refunded, to and including the applicable Redemption Date, plus redemption premiums payable on such Bonds To Be Refunded as of such Redemption Date, as hereinabove referred to in the Recitals hereof, plus costs and expenses incidental to the issuance of the Refunding Bonds including the development of the refunding financial plan, and of executing and performing the terms and conditions of the Escrow Contract and all fees and charges of the Escrow Holder as referred to in Section 10 hereof.

Section 2. The County Legislature of the County hereby authorizes the refunding of the Bonds To Be Refunded, and appropriates an amount not to exceed \$3,300,000 to accomplish such refunding. The plan of financing said appropriation includes the issuance of not to exceed \$3,300,000 Refunding Bonds and the levy and collection of a tax upon all the taxable real property within the County to pay the principal of and interest on said Refunding Bonds as the same shall become due and payable. Bonds of the County in the maximum principal amount of \$3,300,000 are hereby authorized to be issued pursuant to the provisions of the Law. The proposed financial plan for the refunding in the form attached hereto as Exhibit A (the "Refunding Financial Plan") prepared for the County by Roosevelt & Cross, Inc., New York, New York, and hereby accepted and approved, includes the deposit of all the proceeds of said Refunding Bonds with an Escrow Holder pursuant to an Escrow Contract as authorized in Section 10 hereof, the payment of all costs incurred by the County in connection with said refunding from such proceeds and the investment of a portion of such proceeds by the Escrow Holder in certain obligations. The principal of and interest on such investments, together with the balance of such proceeds to be held uninvested, if any, shall be sufficient to pay (i) the principal of and interest on the Bonds To Be Refunded, if any, becoming due and payable on and prior to each applicable Redemption Date and (ii) the principal of and premium on the Bonds To Be Refunded which are to be called for redemption prior to maturity on any such Redemption Date.

Section 3. The Bonds To Be Refunded referred to in Section 1 hereof are all or a portion of the unmatured aggregate outstanding balances of the Outstanding Bonds issued pursuant to various bond resolutions of the County duly adopted by the County Legislature of the County on their respective dates, authorizing the issuance of bonds of the County for various purposes in and for the County. In accordance with the refunding financial plan, the Refunding Bonds authorized in the aggregate principal amount of not to exceed \$3,300,000 shall mature in amounts and at dates to be determined. The Commissioner of Finance, the chief fiscal officer of the County, is hereby authorized to approve all details of the refunding financial plan not contained herein.

Section 4. The issuance of the Refunding Bonds will not exceed the Refunding Bond Amount Limitation. The Refunding Bonds shall mature not later than the maximum period of probable usefulness ("PPU") permitted by law at the time of original issuance of the Bonds to be Refunded, as set forth in Exhibit B annexed hereto and hereby made a part hereof, for the objects or purposes financed with the proceeds of the Bonds to be Refunded, commencing at the date of issuance of the first bond or bond anticipation note issued in anticipation of the sale of such bonds.

Section 5. The aggregate amount of estimated Present Value Savings is set forth in the proposed refunding financial plan attached hereto as Exhibit A, computed in accordance with subdivision two of paragraph b of Section 90.10 of the Law. Said refunding financial plan has been prepared based upon the assumption that the Refunding

Bonds will be issued in the aggregate principal amount, and will mature, be of such terms and bear such interest as set forth therein. The County Legislature recognizes that the principal amount of the Refunding Bonds, the maturities, terms and interest rates, the provisions, if any, for the redemption thereof prior to maturity, and whether or not any or all of the Refunding Bonds will be insured, and the resulting present value savings, may vary from such assumptions and that the refunding financial plan may vary from that attached hereto as Exhibit A.

Section 6. (a) The Refunding Bonds may be sold at public or private sale.

(i) If the Refunding Bonds are sold at private sale, the Commissioner of Finance is hereby authorized to execute a purchase contract on behalf of the County for the sale of said Refunding Bonds, provided that the terms and conditions of such sale shall be approved, to the extent as may be required, by the State Comptroller.

(ii) If the Refunding Bonds are sold at public sale pursuant to Section 57.00 of the Law, the Commissioner of Finance is hereby authorized and directed to prepare or have prepared a Notice of Sale, which shall be published at least once in "*The Bond Buyer*," published in the City of New York, not less than five (5) nor more than thirty (30) days prior to the date of said sale. A copy of such notice shall be sent not less than eight (8) nor more than thirty (30) days prior to the date of said sale (a) to the State Comptroller, Albany, New York 12236; (b) to at least two (2) banks or trust companies having a place of business in the County in which the County is located, or, if only one (1) bank is located in such County, then to such bank and to at least two (2) banks or trust companies having a place of business in an adjoining County; and (c) to "The Bond Buyer", 1 State Street Plaza, New York, New York 10004; and (d) at least ten (10) bond dealers.

(b) Prior to the issuance of the Refunding Bonds the Commissioner of Finance shall file with the County Legislature all requisite certifications, including a certificate approved by the State Comptroller setting forth the Present Value Savings to the County resulting from the issuance of the Refunding Bonds. In connection with the sale of Refunding Bonds, the County authorizes the preparation of an Official Statement and approves its use in connection with such sale, and further consents to the distribution of a Preliminary Official Statement prior to the date said Official Statement is distributed. The Commissioner of Finance and his designees are hereby further authorized and directed to take any and all actions necessary to accomplish said refunding, and to execute any contracts and agreements for the purchase of and payment for services rendered or to be rendered to the County in connection with said refunding, including the preparation of the Refunding Financial Plan..

Section 7. Each of the Refunding Bonds authorized by this resolution shall contain the recital of validity prescribed by Section 52.00 of the Law and said Refunding Bonds shall be general obligations of the County, payable as to both principal and interest by a general tax upon all the taxable real property within the County. The faith and credit of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on said Refunding Bonds and provision shall be made annually in the budget of the County for (a) the amortization and redemption of the Refunding Bonds to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 8. Subject to the provisions of this resolution and of the Law and Section 21.00 of the Law relative to the authorization of the issuance of bonds with substantially level or declining annual debt service and Sections 50.00, 56.00 to 60.00, 90.10 and 168.00 of the Law, the powers and duties of the County Legislature relative to determining the amount of Bonds To Be Refunded, prescribing the terms, form and contents and as to the sale and issuance of the Refunding Bonds, and executing any arbitrage certification relative thereto, and as to executing the Escrow Contract described herein, the Official Statement referred to in herein and any contracts for credit

enhancements in connection with the issuance of the Refunding Bonds and any other certificates and agreements, and as to making elections to call in and redeem all or a portion of the Bonds to be Refunded, are hereby delegated to the Commissioner of Finance, the chief fiscal officer of the County.

Section 9. The validity of the Refunding Bonds authorized by this resolution may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the County is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary thereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 10. Prior to the issuance of the Refunding Bonds, the County shall contract with a bank or trust company located and authorized to do business in New York State, for the purpose of having such bank or trust company act as the Escrow Holder of the proceeds, inclusive of any premium from the sale of the Refunding Bonds, together with all income derived from the investment of such proceeds. Such Escrow Contract shall contain such terms and conditions as shall be necessary in order to accomplish the refunding financial plan, including provisions authorizing the Escrow Holder, without further authorization or direction from the County, except as otherwise provided therein, (a) to make all required payments of principal, interest and redemption premiums to the appropriate paying agent with respect to the Bonds To Be Refunded, (b) to pay costs and expenses incidental to the issuance of the Refunding Bonds, including the development of the refunding financial plan, and costs and expenses relating to the execution and performance of the terms and conditions of the Escrow Contract and all of its fees and charges as the Escrow Holder, (c) at the appropriate time or times to cause to be given on behalf of the County the notice of redemption authorized to be given pursuant to Section 13 hereof, and (d) to invest the monies held by it consistent with the provisions of the refunding financial plan. The Escrow Contract shall be irrevocable and shall constitute a covenant with the holders of the Refunding Bonds.

Section 11. The proceeds, inclusive of any premium, from the sale of the Refunding Bonds, immediately upon receipt shall be placed in escrow by the County with the Escrow Holder in accordance with the Escrow Contract. All moneys held by the Escrow Holder, if invested, shall be invested only in direct obligations of the United States of America or in obligations the principal of and interest on which are unconditionally guaranteed by the United States of America, which obligations shall mature or be subject to redemption at the option of the holder thereof not later than the respective dates when such moneys will be required to make payments in accordance with the refunding financial plan. Any such moneys remaining in the custody of the Escrow Holder after the full execution of the Escrow Contract shall be returned to the County and shall be applied by the County only to the payment of the principal of or interest on the Refunding Bonds then outstanding.

Section 12. That portion of such proceeds from the sale of the Refunding Bonds, together with interest earned thereon, which shall be required for the payment of the principal of and interest on the Bonds To Be Refunded, including any redemption premiums, in accordance with the refunding financial plan, shall be irrevocably committed and pledged to such purpose and the holders of the Bonds To Be Refunded shall have a lien upon such moneys and the investments thereof held by the Escrow Holder. All interest

earned from the investment of such moneys which is not required for such payment of principal of and interest on the Bonds To Be Refunded shall be irrevocably committed and pledged to the payment of the principal of and interest on the Refunding Bonds, or such portion or series thereof as shall be required by the refunding financial plan, and the holders of such Refunding Bonds shall have a lien upon such moneys held by the Escrow Holder. The pledges and liens provided for herein shall become valid and binding upon the issuance of the Refunding Bonds and the moneys and investments held by the Escrow Holder shall immediately be subject thereto without any further act. Such pledges and liens shall be valid and binding against all parties having claims of any kind in tort, contract or otherwise against the County irrespective of whether such parties have notice thereof. Neither this resolution, the Escrow Contract, nor any other instrument relating to such pledges and liens, need be filed or recorded.

Section 13. In accordance with the provisions of Section 53.00 and of paragraph h of Section 90.10 of the Law, the County Legislature hereby elects to call in and redeem all or a portion of the Bonds To Be Refunded which are subject to prior redemption according to their terms on the Redemption Date, as shall be determined by the Commissioner of Finance in accordance with Section 8 hereof. The sum to be paid therefor on the applicable Redemption Date shall be the par value thereof, the accrued interest to such Redemption Date and the redemption premiums, if any. The Escrow Holder is hereby authorized and directed to cause a notice of such call for redemption to be given in the name of the County by mailing such notice at least thirty days prior to such Redemption Date, and in accordance with the terms appearing in the Bonds to be Refunded, to the registered holders of the Bonds To Be Refunded which are to be called in and redeemed. Upon the issuance of the Refunding Bonds, the election to call in and redeem the Bonds To Be Refunded which are to be called in and redeemed in accordance herewith and the direction to the Escrow Holder to cause notice thereof to be given as provided in this Section shall become irrevocable and the provisions of this Section shall constitute a covenant with the holders, from time to time, of the Refunding Bonds, provided that this Section may be amended from time to time as may be necessary to comply with the publication requirements of paragraph a of Section 53.00 of the Law, as the same may be amended from time to time.

Section 14. This bond resolution shall take effect immediately upon approval by the County Executive, and the Clerk of the Legislature is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by Section 81.00 of the Law in the official newspapers of the County.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

AYES: NINE – Legislators Albano, Castellano, Gouldman, Jonke, Montgomery, Nacerino, Sayegh, Sullivan and Chairwoman Addonizio.

NOES: NONE

The resolution was declared adopted.

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**EXHIBIT A**  
**PROPOSED REFUNDING FINANCIAL PLAN**

**EXHIBIT B**

<b>Outstanding Bonds</b>	
<b><u>Purpose</u></b>	<b><u>PPU</u></b>
Parking Structure Rehab	25
Minor Renovations	5
Carmel Revitalization 2	15
Carmel Revitalization 2	10
Para-Bus	5
County Dam Engineering/Asses	5
DSS Boiler	10
Buses	5
Underground Storage Tanks	15
Infrastructure	15
Boiler Replacement	10
Highway Snow Trucks	15
Bikeway Maybrook 2	15
New Freedom Grant Match	10

**CLERK'S CERTIFICATE**

I, Diane Schonfeld, Clerk of the Putnam County Legislature, in the State of New York, HEREBY CERTIFY that Bond Resolution No. \_\_\_\_ - 2020 contained in the foregoing annexed extract from the minutes of a meeting of the County Legislature of the County of Putnam duly called and held on July 7, 2020, has been compared by me with the

original minutes as officially recorded in my office in the Minute Book of said County Legislature and is a true, complete and correct copy thereof and of the whole of said original Bond Resolution, which was duly adopted by the County Legislature on July 7, 2020, and approved by the County Executive on July \_\_\_\_, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said County Legislature on this \_\_\_\_ day of July, 2020.

(SEAL)

\_\_\_\_\_  
Diane Schonfeld  
Clerk of the Legislature

#### LEGAL NOTICE

The resolution, a summary of which is published herewith, has been adopted on July 7, 2020, and the validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the County of Putnam, New York, is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this Notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the publication of this Notice, or such obligations were authorized in violation of the provisions of the constitution.

REFUNDING BOND RESOLUTION OF THE COUNTY OF PUTNAM, NEW YORK, ADOPTED JULY 7, 2020, AUTHORIZING THE REFUNDING OF CERTAIN OUTSTANDING SERIAL BONDS OF SAID COUNTY, STATING THE PLAN OF REFUNDING, APPROPRIATING AN AMOUNT NOT TO EXCEED \$3,300,000 FOR SUCH PURPOSE, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$3,300,000 REFUNDING BONDS TO FINANCE SAID APPROPRIATION, AND MAKING CERTAIN OTHER DETERMINATIONS RELATIVE THERETO.

**Object or purpose:** refunding of all or a portion of currently outstanding Bonds of the County issued in 2012.

**Period of probable usefulness:** various between five (5) and twenty-five (25) years, commencing on the date of original issuance of the first note or bond issued for the purposes for which the outstanding bonds were issued.

**Amount of obligations**

to be issued: not to exceed \$3,300,000

A complete copy of the refunding bond resolution summarized above shall be available for public inspection during normal business hours at the office of the Clerk of the Putnam County Legislature, 40 Gleneida Avenue, Carmel, New York

Dated: July 7, 2020  
Carmel, New York

Item #6s – Approval/ Authorizing the Filing of an Application for a State Assistance from the Household Hazardous Waste (HHW) State Assistance Program and Signing of the Associated State Master Grant Contract, Under the Appropriate Laws of New York State was next. On behalf of the members of the Audit & Administration Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

Legislator Gouldman stated that this is a wonderful program. It keeps dangerous substances out of our streams, rivers and lakes.

Chairwoman Addonizio stated that she hoped the County would receive some State assistance because this program is essential to our community.

#### RESOLUTION #128

#### APPROVAL/ AUTHORIZING THE FILING OF AN APPLICATION FOR A STATE ASSISTANCE FROM THE HOUSEHOLD HAZARDOUS WASTE (HHW) STATE ASSISTANCE PROGRAM AND SIGNING OF THE ASSOCIATED STATE MASTER GRANT CONTRACT, UNDER THE APPROPRIATE LAWS OF NEW YORK STATE

WHEREAS, the State of New York provides financial aid for household hazardous waste programs; and

WHEREAS, Putnam County, herein called the MUNICIPALITY, has examined and duly considered the applicable laws of the State of New York and the MUNICIPALITY deems it to be in the public interest and benefit to file an application under these laws; and

WHEREAS, it is necessary that a Contract by and between THE PEOPLE OF THE STATE OF NEW YORK, herein called the STATE, and the MUNICIPALITY be executed for such STATE Aid;

NOW THEREFORE BE IT RESOLVED by the Putnam County Legislature

1. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application is hereby authorized.
2. That the Commissioner of Health or his/her designee is directed and authorized as the official representative of the MUNICIPALITY to act in connection with the application, to sign the resulting contract if said application is approved by the STATE; and to provide such additional information as may be required.

3. That the MUNICIPALITY agrees that it will fund the entire cost of said household hazardous waste program and will be reimbursed by the State for share of such costs as indicated in the contract.
4. That two (2) certified copies of this Resolution be prepared and sent to the New York State Department of Environmental Conservation together with a complete application.
5. That this resolution shall take effect immediately.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

#### Item #7 – Other Business

There was no other business submitted to the meeting.

Item #8 – Recognition of Public on Agenda Items (If Temporary Emergency Order is not extended)

The Governor extended the Emergency Order until August 5, 2020.

#### Item #9 - Recognition of Legislators

Legislator Gouldman hoped everyone was enjoying their summer. He stated that today Putnam County has gone into Phase 4 of reopening. He stated that we must do this in the safest way possible. He stated that Putnam County has an abundance of natural bodies of water for all of us to take advantage of. He stated that, unfortunately, there recently was a fatal drowning accident at one (1) of our lakes. He urged everyone to take the necessary precautions while using the waters to ensure they have a safe summer in Putnam County.

Legislator Sullivan stated that Putnam County has come a long way in the last several months. He thanked all the County employees and departments involved in helping to get our COVID-19 numbers down to where they are now with zero active cases and zero hospitalizations. He stated that this is a tremendous milestone and we should be proud of everyone who has helped us get here. He reminded everyone to be mindful of social distancing as they go out and enjoy the beautiful weather and visit our local restaurants and businesses.

Legislator Sayegh stated that she lost her uncle this week who was a Marine who fought in the Vietnam War. She wanted to take this moment to honor all our Veterans and thank them all for their service and to honor the memory of those who passed away. She stated that she would also like to thank law enforcement for their services and their sacrifices to ensure our freedom and right to pursue happiness. She stated that her uncle, at age 72, wanted to be buried in his dress Marine uniform. She also mentioned other members of her family who had served in the military. She stated that in light of our July 4<sup>th</sup> festivities she wanted to thank all those who have served this country.

Chairwoman Addonizio stated that today we officially moved into Phase 4. She stated that the original plan had included health clubs and movie theaters. Unfortunately, those local businesses are not included in Phase 4. She stated that many individuals were disappointed with this decision. She stated that it is up to Governor Cuomo as to when

they can open and it is not in our purview, as some people do believe. She stated that the COVID-19 created food insecurity for many people in Putnam County. She stated that the Putnam County partnership with United Way has helped our County tremendously by providing food. She stated that she was still providing weekly cooked meals to those who have been affected by this pandemic. She stated that her opportunity to partner with Second Chance Foods has helped many people in our community. She stated that we have faced many challenges, but we have made progress. She stated that we must stay vigilant and adhere to preventative measures. She stated for everyone to enjoy the rest of the summer.

There being no further business, at 8:15 P.M., Chairwoman Addonizio made a motion to adjourn; seconded by Legislator Albano. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.



**PROTECTIVE SERVICES COMMITTEE**  
(Chairman Jonke, Legislators Nacerino & Sullivan)

- 6b. Approval/ Fund Transfer (20T099)/ Sheriff's Department/ Temporary
- 6c. Approval/ Fund Transfer (20T103)/ Sheriff's Department/ Communications Overtime
- 6d. Approval/ Amend Resolution #99 of 2020/ Revision of Budgetary Amendment (20A022)/ Sheriff's Department/ New York State Division of Criminal Justice Services (DCJS) Grant/ Livescan Equipment Program

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE**  
(Chairman Sullivan, Legislators Albano & Castellano)

- 6e. Authorization for Intermunicipal Agreement with Westchester County to Organize and Implement Activities under the Workforce Innovation and Opportunity Act (WIOA)

**PERSONNEL COMMITTEE**  
(Chairwoman Nacerino, Legislators Jonke & Montgomery)

- 6f. Approval/ Standard Work Day and Reporting Resolution

**PHYSICAL SERVICES COMMITTEE**  
(Chairman Albano, Legislators Gouldman & Nacerino)

- 6g. Approval/SEQRA/Agricultural District
- 6h. Approval/ Inclusion of Parcels in Putnam County Agricultural District
- 6i. Approval/ Budgetary Amendment (20A030)/ Planning Department/ Empire Trail Access Project
- 6j. Approval/ Budgetary Amendment (20A031)/ Highways & Facilities/ CHIPS 2020
- 6k. Approval/ Highways & Facilities/ Use of Capital Facility Reserve (20CP04) (Concrete Sidewalk & Stair Safety Repair Program)
- 6L. Approval/ SEQRA Determination/ County Transit Facility Rehabilitation Project
- 6m. Approval/ SEQRA/ Negative Declaration/ Mill Street Culvert Rehabilitation

- 6n. **Approval/ Agreement with Town of Carmel/ Use of Well #7 at Putnam County Golf Course for Airport Park Irrigation System**
- 6o. **Approval/ Sale of County Property Pursuant to Chapter 31 of the Putnam County Code / Town of Carmel, 615 Route 6N, Mahopac Tax Map #75.6-2-64**

**AUDIT & ADMINISTRATION COMMITTEE**  
**(Chairman Castellano, Legislators Gouldman & Sayegh)**

- 6p. **Approval/ Budgetary Amendment (20A032)/ Commissioner of Finance/ Adjust 2020 Budget Due to Economic Effects of COVID-19 Pandemic**
- 6q. **Approval/ Budgetary Amendment (20A033) /Commissioner of Finance/ Reduced Medicaid Local Share Payment/ Offset Sales Tax Revenue Deficit due to COVID-19 Pandemic**
- 6r. **Approval/ Refunding Bond Resolution/ Not to Exceed \$3,300,000**
- 6s. **Approval/ Authorizing the Filing of an Application for a State Assistance from the Household Hazardous Waste (HHW) State Assistance Program and Signing of the Associated State Master Grant Contract, Under the Appropriate Laws of New York State**
- 7. **Other Business**
- 8. **Recognition of Public on Agenda Items (If Temporary Emergency Order is not extended)**
- 9. **Recognition of Legislators**
- 10. **Adjournment**

# 5a

**Michele Alfano- Sharkey**  
*County Auditor*



**County Office Building**  
**40 Gleneida Avenue**  
**Carmel, New York 10512**  
**Main (845)808-1040**  
**Fax (845)808-1900**

**Francine Romeo**  
*Deputy County Auditor*

**COUNTY AUDITOR**

**TO:** Putnam County Legislature

**FROM:** Michele Alfano-~~Sharkey~~  
County Auditor *MAS*

**DATE:** July 27, 2020

**RE:** Refund of Taxes

This is the report for July 27, 2020 provided by Real Property Tax Law- Section 556, Paragraph (c).

There was no activity during this reporting period.

#6a

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ GRANT APPLICATION/ BUREAU OF EMERGENCY SERVICES/ FY2020  
EMERGENCY MANAGEMENT PERFORMANCE GRANT COVID-19 SUPPLEMENTAL  
(EMPG-S) PROGRAM**

**WHEREAS, Section 5-1(D)(1) of the Putnam County Code requires Legislative approval of all grant applications and renewals that require County matching funds; and  
WHEREAS, the Bureau of Emergency Services requested permission to apply for the FY2020 Emergency Management Performance Grant COVID-19 Supplemental (EMPG-S) Program funding awarded to Putnam County in the amount of \$21,798; and  
WHEREAS, the funding is provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA); and  
WHEREAS, the New York State Division of Homeland Security and Emergency Services (DHSES) will administer this funding on behalf of FEMA; and  
WHEREAS, the performance period for this grant is January 27, 2020 through July 31, 2021; and  
WHEREAS, the grant application deadline is July 16, 2020; and  
WHEREAS, this grant requires a 50% match by the County; and  
WHEREAS, the matching portion of this grant is more than covered by a portion of the salary of Deputy Commissioner Lipton; and  
WHEREAS, the Protective Services Committee has reviewed and approved of this request; now therefore be it  
RESOLVED, that the Bureau of Emergency Services is authorized to apply for a \$21,798 grant from the NYS Homeland Security and Emergency Services under the FY2020 Emergency Management Performance Grant COVID-19 Supplemental (EMPG-S) Program.**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_



# PUTNAM COUNTY BUREAU OF EMERGENCY SERVICES



MaryEllen Odell, County Executive

Kenneth W. Clair  
Commissioner

Robert A. Lipton  
Deputy Commissioner

Casey B. Quake  
Director of EMS

## MEMORANDUM

**To:** Paul Jonke, Chairman, Protective Services  
**From:** Robert A. Lipton, Dep. Comm.  
**Re:** August Protective Services  
**Date:** July 7, 2020

2020 JUL -7 AM 10:43  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

I would like to add the FY2020 Emergency Management Performance Grant (EMPG) to the Protective Services agenda for August. The performance period for this Grant is from January 27, 2020 through July 31, 2021.

The amount of the Grant is \$21,798 with 50% matching in kind and it will be used for salaries. The information package is attached.

Thank you.



**Homeland Security  
and Emergency Services**

**FY2020**

# **Local Sub-Recipient Program Guidance**

**Emergency Management Performance Grant  
COVID-19 Supplemental (EMPG-S)**

**NYS Division of Homeland Security and Emergency Services (DHSES)**

**Applications Due by 5:00 p.m. on July 16, 2020**

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# Program Overview and Requirements

## Overview

The FY2020 Emergency Management Performance Grant COVID-19 Supplemental (EMPG-S) provides funding to assist local emergency management agencies with their public health and emergency management activities supporting the prevention of, preparation for, and response to the ongoing Coronavirus Disease 2019 (COVID-19) public health emergency. Through this funding opportunity, funding will be made available to county emergency management agencies to support planning and operational readiness for COVID-19 preparedness and response, development of tools and strategies for prevention, preparedness, and response, and ongoing communication and coordination among federal, State, local, and tribal partners throughout the response.

The authorizing authority for this program is the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Div. B (Pub. L. No. 116-136); section 662 of the Post-Katrina Emergency Management Reform Act of 2006 (PKEMRA), as amended (Pub. L. No. 109-295) (6 U.S.C. § 762); Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.); Earthquake Hazards Reduction Act of 1977, as amended (Pub. L. No. 95-124) (42 U.S.C. §§ 7701 et seq.); and National Flood Insurance Act of 1968, as amended (Pub. L. No. 90-448) (42 U.S.C. §§ 4001 et seq.). The appropriation authority for this program is the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Div. B (Pub. L. No. 116-136).

## Priorities

In general, the priorities under this funding opportunity will address the State and local response to the COVID-19 public health emergency. In keeping with FEMA Administrator Gaynor's priorities as outlined in his April 28, 2020 letter to EMPG-S grant recipients, FEMA, as the lead federal agency coordinating the nation's response to COVID-19, has identified the areas most needed to continue an effective response and meets the CARES Act EMPG-S requirement that the funding must be used to prevent, prepare for, and respond to COVID-19: These areas are:

1. Review, modify and/or execute logistics and enabling contracts to increase capability to stockpile and provide the necessary resources needed to stabilize lifelines (e.g. PPE, food, water, buildout of medical facilities, etc.);
2. Modify evacuation plans to account for limited travel options and increased time needed for health care facilities in a COVID-19 environment;
3. Identify mass care and shelter options that meet CDC guidance and mitigate risks to your communities and most vulnerable citizens; and
4. Emphasize collection, analysis, and sharing of data to strengthen decision support capabilities.

EMPG-S funding also can be used to assist emergency managers with implementing community lifelines to prevent, prepare for, and respond to the COVID-19 public health emergency. The lifelines concept simplifies incident information to provide decision makers with clearly identified impacts to critical community services and root causes that inform response and recovery actions. FEMA's Community Lifelines Implementation Toolkit provides whole community partners the information and resources to understand lifelines and to coordinate with entities using lifelines. The toolkit serves as basic guidance for how to implement the lifeline construct during incident response. Examples of areas eligible for funding under this funding opportunity include, but are not limited to:

1. Data Collection and Analysis
2. Plan Development
3. Jurisdictional Recovery
4. Information Sharing
5. Emergency Public Information and Warning and Risk Communication
6. Logistics and Supply Chain Management
7. Development of Distribution Management Plans

Consistent with 2 C.F.R. Part 200, none of the funds awarded under the EMPG-S program may duplicate the same costs already paid for with funding from FEMA's Public Assistance Program or any other Federal program. In addition, funding in this grant program is not eligible to be used to pay the non-Federal cost share under other Federal grant programs and/or pay back loans with the Federal government, unless expressly allowed under the terms of the Federal award.

EMPG-S sub-recipients may only fund activities and projects that are for the purpose of preventing, preparing for, and responding to the coronavirus and are allowable within the rules prescribed by FEMA under the EMPG-S program. Funds from this award shall not be used for activities unrelated to coronavirus prevention, preparedness, or response.

## Program Requirements

### NIMS Implementation

All sub-recipients must ensure and maintain adoption and implementation of the National Incident Management System (NIMS). Emergency management and incident response activities require carefully managed resources (personnel, teams, facilities, equipment, supplies) to meet incident needs. Information on FEMA's NIMS Resource Typing can be accessed online: <https://www.fema.gov/resource-management-mutual-aid>. DHSES engages counties statewide regarding NIMS and annually captures information regarding NIMS compliance. Updates to NIMS Typing have occurred this year, please review carefully. Every county must maintain a NIMS point of contact and supply DHSES with any requested information in support of the NIMS compliance reporting.

### Cost Match

The FY 2020 EMPG-S program has a cost-share requirement. The recipient contribution can be cash (hard match) or third-party in-kind (soft match). The federal share of funds made available under the program shall not exceed 50 percent (50%) of the total budget. Unless otherwise authorized by law, Federal funds cannot be matched with other Federal funds. FEMA administers EMPG Program cost matching requirements in accordance with 2 C.F.R. §200.306.

To meet matching requirements, the sub-recipient contributions must be verifiable, reasonable, allowable, allocable, and necessary under the grant program and must comply with all Federal requirements and regulations.

### Environmental and Historic Preservation

Sub-recipients proposing projects that have the potential to impact the environment, including, but not limited to, modification of existing buildings, structures, and facilities, must participate in the DHS/FEMA EHP review process.

The EHP review process involves the submission of a detailed project description along with any supporting documentation requested by DHS/FEMA in order to determine whether the proposed project has the potential to impact environmental resources or historic properties. Please contact your Division of Homeland Security and Emergency Services (DHSES) Grants Program Administration (GPA) Contracts Representative if you have questions or if your project will require an EHP review.

### Single Audit Report

For fiscal years beginning on or after Dec. 26, 2014, recipients that expend \$750,000.00 or more from all federal funding sources during their fiscal year are required to submit an organization-wide financial and compliance audit report, also known as a “single audit” report.

The audit must be performed in accordance with the requirements of Government and Accountability Office’s (GAO) Government Auditing Standards, located at <https://www.gao.gov/yellowbook/overview>, and the requirements of Subpart F of 2 C.F.R. Part 200, located at <http://www.ecfr.gov/cgi-bin/textidx?node=sp2.1.200.f>.

### Disability and Limited English Proficiency Integration

Preparedness grant recipients should engage with the whole community to advance individual and community preparedness and to work as a nation to build and sustain resilience. In doing so, recipients are encouraged to consider the needs of individuals with disabilities and limited English proficiency in the activities and projects funded by the grant.

FEMA expects that the integration of the needs of people with disabilities and limited English proficiency will occur at all levels, including planning, alerting, notification, public outreach, training, and protective action implementation.

The following are examples that demonstrate the integration of the needs of people with disabilities and limited English proficiency in carrying out FEMA awards:

- Include representatives of organizations that work with/for people with disabilities on planning committees, work groups and other bodies engaged in development and implementation of the grant programs and activities.
- Hold all activities related to the grant in locations that are accessible to persons with physical disabilities to the extent practicable.
- Acquire language translation services, including American Sign Language, that provide public information across the community and in shelters.
- Ensure shelter-specific grant investments are in alignment with FEMA’s Guidance on Planning for Integration of Functional Needs Support Services in General Population Shelters.
- Implement specific procedures used by public transportation agencies that include evacuation and passenger communication plans and measures for individuals with disabilities.
- Identify, create, and deliver training to address any training gaps specifically aimed toward whole-community preparedness. Include and interact with individuals with disabilities, aligning with the designated program capability.
- Establish best practices in inclusive planning and preparedness that consider physical access, language access, and information access. Examples of effective communication access include providing auxiliary aids and services such sign language interpreters, Computer Aided Real-time Translation (CART), and materials in braille or alternate formats.

EMPG-S grant sub-recipients can fund projects towards the resiliency of the whole community, including people with disabilities and limited English proficiency provided that the project aligns with the EMPG-S program.

## **Application Format and Content**

### **Eligible Applicants**

Counties and the City of New York are eligible to apply for funds to assist emergency management agencies with preventing, preparing for, and responding to the COVID-19 public health emergency. An allocation derived from a population-based formula will be provided to each potential applicant under separate cover.

Applications must be completed in the required format described below and submitted via email to the DHSES Grants Inbox at [Grant.Info@dhses.ny.gov](mailto:Grant.Info@dhses.ny.gov). **Applications that are not received by the due date may not be considered for funding.**

#### Period of Performance

The period of performance for the EMPG-S local grant program is from January 27, 2020 through July 31, 2021. Applications should only include projects that can be completed by July 31, 2021.

#### Application Requirements and Due Date

All applications must be submitted by 5:00 p.m. on July 16, 2020. Applicants must use the EMPG-S Application Worksheet (Microsoft Excel format spreadsheet) to submit all required information. Applications must be submitted to DHSES by emailing the EMPG-S application worksheet in Microsoft Excel (not pdf) format to [grant.info@dhses.ny.gov](mailto:grant.info@dhses.ny.gov).

The Local EMPG-S application worksheet must include the following details:

- Programmatic, fiscal, and signatory points of contact on the “Contact Information” tab (mandatory for all applicants)
- Staff and budget data for EMPG-S and non-EMPG-S funded staff on the “Personnel Data Table” tab (all fields are mandatory for all applicants)
- A roster of EMPG-S funded staff and staff utilized as match on the “Staffing Roster” tab. All fields on this form including salary information are required if staff are being funded by EMPG-S or being used as match.
- A short narrative summary (250 words or less) of the proposed project for which Local EMPG-S funds will be used and budget information on the “Budget” tab (mandatory for all applicants). **Description must include how the proposed use of EMPS-S funds will help you prevent, prepare for, and respond to COVID-19.**

Applicants are encouraged to consult with their DHSES Contract Representative at 1-866-837-9133 to discuss the eligibility of potential projects. For more information on allowable costs, please refer to Exhibit A: Allowable Cost Guidance.

## Grant Contracting Process

Any resulting contract or agreement for the EMPG-S program is contingent upon the continued availability of funding and will be effective only upon approval by the New York State Office of the Comptroller and the Office of the Attorney General.

DHSES will use the E-Grants system to contract with local applicants. Once the projects have been approved by DHSES, GPA staff will enter grant information into E-Grants and when complete, DHSES staff

will contact the sub-recipient's authorized point of contact to accept the certified assurances within the E-Grants system.

Sub-recipients must agree to DHSES terms and conditions included in DHSES grant contracts. Sample grant contract language, including but not limited to Appendices A-1 and C are available for review on the DHSES website at <http://www.dhSES.ny.gov/grants/forms-egrants.cfm>

#### Minority and Women-Owned Businesses

Pursuant to New York State Executive Law Article 15-A, New York State Division of Homeland Security and Emergency Services recognizes its obligation under the law to promote opportunities for maximum feasible participation of certified minority and women-owned business enterprises and the employment of minority group members and women in the performance of New York State Division of Homeland Security and Emergency Services contracts. Minority and women-owned business enterprises can be readily identified on the directory of certified businesses at: <https://ny.newnycontracts.com/>.

All qualified Applicants shall be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Consistent with 2 CFR §200.321, non-Federal contracting entities must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

For purposes of this solicitation, applicants and subcontractors are hereby notified the State of New York has set an overall goal of **30% for MWBE participation** or more, **15% for Minority-Owned Business Enterprises**

(“MBE”) participation and **15% for Women-Owned Business Enterprises (“WBE”)** participation, based on the current availability of qualified MBEs and WBEs for your project needs.

An Applicant on any contract resulting from this procurement (“Contract”) must incorporate the affirmative steps above into its grant management policies and procedures.

Further, pursuant to Article 15 of the Executive Law (the “Human Rights Law”), all other State and Federal statutory and constitutional non-discrimination provisions, the Applicant and subrecipients will not discriminate against any employee or applicant for employment because of race, creed (religion), color, sex, national origin, sexual orientation, military status, age, disability, predisposing genetic characteristic, marital status or domestic violence victim status, and shall also follow the requirements of Human Rights Law with regard to non-discrimination on the basis of prior criminal conviction and prior arrest.

Uniform Administrative Requirements, Costs Principles, and Audit Requirements

The U.S. Department of Homeland Security adopted 2 C.F.R. Part 200. Now that DHS has adopted 2 C.F.R. Part 200, these regulations will apply to all new Federal Emergency Management Agency (FEMA) grant awards that are made on or after December 26, 2014. These regulations will supersede 44 C.F.R. Part 13, and the Office of Management and Budget (OMB) Circulars A-21, A-87, A-89, A-102, A-110, A-122, A-133, and sections of A-50 for all FEMA awards made on or after December 26, 2014. This means that recipients of EMG-S funding must follow new administrative requirements and Cost Principles codified in 2 C.F.R. Part 200 instead of the previous regulations in 44 C.F.R. Part 13.

Quarterly Reports

The Division of Homeland Security and Emergency Services (DHSES) Grant Program Administration (GPA) unit will utilize the E-Grants system for quarterly reporting.

- ✓ **Please contact your DHSES Contract Representative at 1-866-837-9133 if you need assistance in completing the Quarterly Report.**
- ✓ **All applicants are required to complete and submit the EMPG Quarterly Reports (and applicable attachments) electronically. Submission of the materials must be completed in the E-Grants electronic grants management system.**

Completed work products, e.g., plan revisions, etc., that support the completion of a work item should be submitted with the report. DHSES Contract Representatives will verify program accomplishments during programmatic monitoring visits at the sub-recipient’s offices.

## **Allowable Costs**

Costs charged to this award must be consistent with the Cost Principles for Federal Awards located at 2 C.F.R. Part 200, Subpart E.

## Management and Administration (M&A)

M&A activities are those directly relating to the management and administration of the EMPG-S funds, such as financial management and monitoring. The sub-recipient may retain a maximum of 5 percent of EMPG-S funds awarded for M&A purposes associated with the EMPG-S award.

## Direct Costs

The following provides a summary of allowable direct costs under this program. Such costs are allowable only to the extent that they support activities associated with preventing, preparing for, and responding to the COVID-19 public health emergency.

- 1) Planning: Planning costs are allowed.
- 2) Organization: Organization costs are allowed.
- 3) Equipment: Equipment costs are allowed.
- 4) Training: Training costs are allowed.
- 6) Consultants/Contractors: Hiring of full-time or part-time contract planners or consultants to assist with planning and training activities is allowable under this program. Hiring public safety personnel fulfilling traditional public safety duties is not an allowable cost under this program.
- 7) Travel: Domestic travel costs are allowed. International travel is not an allowable cost under this program unless approved in advance by DHS/FEMA.
- 8) Rental of Real Property: Rental of real property space/locations is allowable under this program to support emergency management operations, including planning and training activities in a manner consistent with 2 C.F.R. § 200.432. Recipients are encouraged to use free public space/locations, whenever available, prior to the rental of space/locations.
- 9) Supplies: Supply costs are allowed.
- 10) Construction and Renovation: Construction and renovation costs are allowed.
- 11) Maintenance and Sustainment: Maintenance and sustainment costs are allowed.

Please refer to **Exhibit A** of this guidance document for additional information on allowable costs.

## Unallowable Costs

Grant funds may not be used for:

- Supplanting – grant funding cannot replace (supplant) funds that have been appropriated for the same purpose.
- Costs to support hiring sworn public safety officers for the purposes of fulfilling traditional public safety duties.
- Activities and projects unrelated to COVID-19 planning, prevention, or response.
- Consistent with 2 C.F.R. Part 200, none of the funds awarded under EMPPG-S may duplicate the same costs already paid for with funding from FEMA’s Public Assistance Program or any other Federal program.
- Exercises are not allowable under the EMPG-S program.

## Exhibit A: Allowable Cost Guidance

Allowable costs under the FY 2020 EMPG-S program are limited to emergency management activities that support State, tribal, and local governments efforts relating to the prevention of, preparation for, and response to the ongoing Coronavirus Disease 2019 (COVID19) public health emergency. Consistent with 2 C.F.R. Part 200, none of the funds awarded under this NOFO may duplicate the same costs already paid for with funding from FEMA's Public Assistance Program or any other Federal program. Such costs generally fall within the following categories: Planning, Organization, Equipment, and Training. The following provides allowable cost guidance for each category:

### Planning

Planning makes it possible to manage the entire life cycle of a potential crisis. Strategic and operational planning establishes priorities, identifies expected levels of performance and capability requirements, provides the standard for assessing capabilities and helps stakeholders learn their roles. The planning elements identify what an organization's Standard Operating Procedures (SOPs) or Emergency Operations Plans (EOPs) should include for ensuring that contingencies are in place for delivering the capability during a large-scale disaster. This includes development of policies, plans, procedures, mutual aid agreements, strategies, and other publications. Planning also involves the collection and analysis of intelligence and information to support development of Incident Action Plans and other strategic, operational, or tactical planning activities. Recipients are encouraged to refer to FEMA planning guidance available at:

[www.fema.gov/plan](http://www.fema.gov/plan), <https://www.fema.gov/national-preparedness-system>,

<https://www.fema.gov/national-planning-frameworks>. In addition, the U.S. Department of Health and Human Services (HHS) and Centers for Disease Control (CDC) offer a wealth of planning resources for health and emergency management officials at:

<https://www.phe.gov/emergency/Tools/Pages/default.aspx>, <https://asprtracie.hhs.gov/COVID-19>, and <https://emergency.cdc.gov/planners-responders.asp>.

Allowable planning activities include the development or updating of plans required to support COVID-19 prevention, preparedness, and response. Such plans or planning activities may include, but are not limited to:

- Emergency Operations Plans (EOPs)
- Incident Action Plans
- Communications Plans
- Crisis/Risk Communications
- Emergency Public Information and Warning Plans
- Logistics/Supply Chain Management Planning
- Resource Management and Allocation Plans
- Distribution Management Plans
- Public Health and Safety Plans
- Responder Health and Safety Plans

- Fatality Management Plans
- Medical Countermeasure Plans

### Organization

Per the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Pub. L. No. 93-288, as amended, (42 U.S.C. §§ 5121-5207) and Coronavirus Aid, Relief, and Economic Security (CARES) Act, Div. B (Pub. L. No. 116-136), EMPG-S funds may be used for emergency management operations, staffing, and other day-to-day activities in support of preventing, preparing for, and responding to the Coronavirus Disease 2019 (COVID-19) public health emergency. Proposed staffing activities must be linked to accomplishing the activities outlined in the applicant's EMPG-S proposed budget and work plan. Personnel costs, including salary, overtime, compensatory time off, and associated fringe benefits, are allowable costs with EMPG-S funds. Contracted personnel are also allowable under this category. These costs must comply with 2 C.F.R. Part 200, Subpart E – Cost Principles.

### Equipment

Allowable equipment categories are listed on the web-based version of the Authorized Equipment List (AEL) at <https://www.fema.gov/authorized-equipment-list>. Unless otherwise stated, equipment must meet all mandatory regulatory and/or FEMA-adopted standards to be eligible for purchase using these funds. In addition, agencies will be responsible for obtaining and maintaining all necessary certifications and licenses for the requested equipment. Allowable equipment includes equipment from the following AEL sections:

- Personal Protective Equipment (PPE) (Section 1)
- Information Technology (Section 4)
- Interoperable Communications Equipment (Section 6)
- Detection Equipment (Section 7)
- Decontamination Equipment (Section 8)
- Medical Equipment (Section 9)
- Power Equipment (Section 10)
- Physical Security Enhancement Equipment (Section 14)
- CBRNE Logistical Support Equipment (Section 19)
- Other Authorized Equipment (Section 21)

*General Purpose Vehicles:* In addition to the above, general purpose vehicles may be procured in order to carry out the responsibilities of the EMPG-S. If recipients have questions concerning the eligibility of equipment not specifically addressed in the AEL, they should contact their DHSES Contracts Representative for clarification. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Large equipment purchases must be identified and explained. For more information regarding property management standards for equipment, please reference 2 C.F.R. Part 200, including 2 C.F.R. §§ 200.310, 200.313, and 200.316.

*Critical Emergency Supplies:* Critical emergency supplies such as shelf stable products, water, and basic medical supplies—are an allowable expense under EMPG-S. Each state must have DHS/FEMA’s approval of a five-year viable inventory management plan prior to allocating grant funds for stockpiling purposes. The inventory management five-year plan should include a distribution strategy and related sustainment costs if the grant expenditure is over \$100,000.

### Training

EMPG-S funds may be used for a range of emergency management-related training activities to enhance the capabilities of state and local emergency management personnel assigned to support the COVID-19 public health emergency. Allowable training-related costs include the following:

- **Funds Used to Develop, Deliver, and Evaluate Training:** Includes costs related to administering training, such as planning, scheduling, facilities, materials and supplies, reproduction of materials, and equipment. Training should provide the opportunity to demonstrate and validate skills learned, as well as to identify any gaps in these skills.
- **Overtime and Backfill:** Overtime costs, including payments related to backfilling personnel, which are the direct result of attendance at DHS/FEMA and/or approved training courses and programs are allowable. These costs are allowed only to the extent the payment for such services is in accordance with the policies of the state or unit(s) of local government and has the approval of DHSES. In no case is dual compensation allowable.
- **Travel:** Travel costs (e.g., airfare, mileage, per diem, and hotel) are allowable as expenses by employees who are on travel status for official business related to approved training.
- **Hiring of Full- or Part-Time Staff or Contractors/Consultants:** Full- or part-time staff or contractors/consultants may be hired to support direct training-related activities.
- **Certification/Recertification of Instructors:** Costs associated with the certification and re-certification of instructors is allowed.

### Construction and Renovation

Construction and renovation projects for a local government’s principal Emergency Operations Center (EOC), as defined by the State Administrative Agency (SAA) are allowable under the EMPG-S. However, such projects must be completed within period of performance of the FY 2020 EMPG-S grant program. Please contact your DHSES Contracts Representative for additional requirements if you are considering a construction or renovation program for your EOC with EMPG-S funds.

If you are considering applying for funds to construct communication towers, please contact your DHSES Contracts Representative for additional requirements related to the construction of communication towers.

## Maintenance and Sustainment

Use of DHS/FEMA preparedness grant funds for maintenance contracts, warranties, repair or replacement costs, upgrades, and user fees are allowable under all active grant awards.

EMPG-S grant funds are intended to support the Goal and fund activities and projects that build and sustain the capabilities necessary to prevent, protect against, mitigate the effects of, respond to, and recover from those threats and hazards that pose the greatest risk to the security of the Nation.

Applicants are reminded that any proposed maintenance and sustainment projects must directly relate to the COVID-19 public health emergency.



Homeland Security  
and Emergency Services

ANDREW M. CUOMO  
Governor

PATRICK A. MURPHY  
Commissioner

July 2, 2020

The Honorable MaryEllen Odell  
Putnam County Executive  
Putnam County Office Building  
40 Gleneida Avenue, 3rd Floor  
Carmel, NY 10512

Dear Ms. Odell:

I am pleased to inform you that Putnam County is awarded \$21,798 under the FY2020 Emergency Management Performance Grant COVID-19 Supplemental (EMPG-S) program. Funding for this grant is provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA). The New York State Division of Homeland Security and Emergency Services (DHSES) will administer this funding on behalf of FEMA. The performance period for this grant is from January 27, 2020 through July 31, 2021.

The FY2020 EMPG-S program provides funding for emergency management agencies to prevent, prepare for, and respond to the COVID-19 public health emergency. All proposed projects must have a clear nexus to COVID-19. The FY2020 EMPG-S application documents and grant guidance are being sent to your designated program points of contact. In order for DHSES to provide these critical funds to you as quickly as possible, your application must be submitted to DHSES no later than July 16, 2020. If you need assistance in completing your application, please contact the DHSES Grants Program Administration Office at (866) 837-9133.

Thank you for your continued support of New York State's homeland security efforts. DHSES remains committed to providing you with outstanding support in the administration of your homeland security programs. If you have any questions, please contact my Program Manager of Grants Program Administration, Eric Abramson, at (518) 402-2123.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick A. Murphy", written over a horizontal line.

Patrick A. Murphy  
Commissioner

cc: Robert Lipton, Deputy Commissioner, Putnam County Emergency Services

*Please fill-in the appropriate contact information requested below:*

**Contact Information - Application**

Jurisdiction Name

Primary Point of Contact

Responsible Agency

Address

Phone Number(s)

E-Mail Address

**Contact Information - Fiscal**

Fiscal Point of Contact

Responsible Agency

Address

Phone Number(s)

E-Mail Address

**Contact Information - Signatory**

Authorized Signatory Contact

Responsible Agency

Address

Phone Number(s)

E-Mail Address

@

# 6b

Committee Mtg _____	Resolution # _____
Introduced By _____	Regular Mtg _____
Seconded By _____	Special Mtg _____

**APPROVAL/SUPPORT FOR LEGISLATION ALLOWING SHARED LOCAL CONTROL OF COUNTY CORRECTIONAL FACILITIES' STAFFING RATIOS**

**WHEREAS, according to the Division of Criminal Justice services, county jail populations across New York State have been reduced by 44 percent from this time last year, representing a decline of 11,566 inmates; and**

**WHEREAS, according to the New York State Association of Counties ("NYSAC"), as this trend continues, due in part to several new state policy reforms and local diversion practices, New York counties request additional local flexibility to reduce jail staffing accordingly; and**

**WHEREAS, under current state law (Correction Law Article 3, Section 45, subsection 6) the New York State Commission on Correction (the "Commission") is granted the authority to promulgate rules and regulations establishing minimum standards for the review of the construction or improvement of correctional facilities and the care, custody, correction, treatment, supervision, discipline, and other correctional programs for all persons confined in correctional facilities; and**

**WHEREAS, the same provision of law also grants the Commission on Correction the authority to annually establish appropriate staffing ratios in county correctional facilities; and**

**WHEREAS, under New York Codes, Rules and Regulations (NYCRR) Title 9, Part 7041.1, each local correctional facility is required to employ at least the minimum facility staffing requirement as determined by the Commission; and**

**WHEREAS, according to NYSAC, New York counties ask that state Correction Law and the NYCRR be amended to grant local authority to establish appropriate staffing ratios in county correctional facilities; and**

**WHEREAS, by letter dated June 8, 2020, NYSAC President John F. Marren raised this issue with Governor Andrew M. Cuomo and attached draft model legislation to effectuate this change in law; and**

**WHEREAS, the proposed legislation would grant local jail administrators, county chief elected or appointed officials, and county sheriffs shared authority with the State to promulgate rules and regulations for correctional facilities, and allow counties flexibility in establishing minimum staffing ratios for correctional facilities; and**

**WHEREAS, the expertise, experience and judgment of each county's officials are vitally important to evaluate the operational needs of that county's correctional facility, and thus county officials should have shared authority with the Commission in regulation of their county's correctional facilities; now therefore be it**

**RESOLVED, that the Putnam County Executive and the Putnam County Legislature hereby call upon the New York State Legislature and Governor Cuomo to enact the model legislation proposed by NYSAC to allow shared local control of county correctional facilities; and be it further**

**RESOLVED, that the Clerk of the Putnam County Legislature is hereby directed to forward a copy of this Resolution to Putnam County's representatives in the State Legislature as well as to the Governor and leadership of our State Legislature.**

Legislator Albano \_\_\_\_\_  
 Legislator Castellano \_\_\_\_\_  
 Legislator Gouldman \_\_\_\_\_  
 Legislator Jonke \_\_\_\_\_  
 Legislator Montgomery \_\_\_\_\_  
 Legislator Nacerino \_\_\_\_\_  
 Legislator Sayegh \_\_\_\_\_  
 Legislator Sullivan \_\_\_\_\_  
 Chairwoman Addonizio \_\_\_\_\_

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

X-tea  
D. S. Field  
For  
You

Toni E. Addonizio *Chairwoman*  
Neal L. Sullivan *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

MEMORANDUM:

Date: July 21, 2020

To: Robert L. Langley, Jr.  
Putnam County Sheriff

From: Paul E. Jonke  
Chairman Protective Services Committee

Cc: Kevin Cheverko  
Putnam County Sheriff's Department Undersheriff

Re: Grant Local Authority to Establish Appropriate Staffing Ratio in County  
Correctional Facilities

As stated in my July 15, 2020 memorandum (attached), on July 16<sup>th</sup>, I did have a telephone conversation with you and Undersheriff Cheverko regarding proposed resolution: "Grant Local Authority to Establish Appropriate Staffing Ratio in County Correctional Facilities" that was approved by the Protective Services Committee on July 14, 2020.

You each expressed your opinion on the proposed resolution, drafted by NYSAC, to amend state law to allow local control to establish the appropriate staffing ratio in the County Correctional Facilities. It was not clear as to whether you were going to put in writing your professional position, regarding the proposal. If you would like the full Legislative Board to be aware of your position, I suggest you do so by putting it in writing.

As a reminder, this matter will be addressed and considered for approval by the Full Legislature at the August 4<sup>th</sup> Full Meeting.

Attachment

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

Toni E. Addonizio *Chairwoman*  
Neal L. Sullivan *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

MEMORANDUM:

Date: July 15, 2020

To: Robert L. Langley, Jr.  
Putnam County Sheriff

From: Paul E. Jonke  
Chairman Protective Services Committee

Cc: Kevin Cheverko  
Putnam County Sheriff's Department Undersheriff

Re: Grant Local Authority to Establish Appropriate Staffing Ratio in County  
Correctional Facilities

As you know, at the request of the Protective Services Committee, last month you wrote to the State Commissioner of Correction to request a staffing analysis of the Putnam County Correctional Facility. Thank you for your letter, and please let me know if you receive a response from the State.

In recognition of the statewide reduction in jail population, and anticipating a continuing downward trend, the New York State Association of Counties (NYSAC) has written to Governor Cuomo to propose legislation to grant local authorities – including the County Sheriff – the ability to establish appropriate staffing ratios in county correctional facilities.

Last night, the Protective Services Committee approved sending the State Legislature and the Governor a resolution supporting legislation drafted by NYSAC to amend state law to allow such local control. Respectfully, I request that you review the attachments and consider the proposal. I will be contacting your office today, July 15th, to speak to you about this matter.

Attachment

# PUTNAM COUNTY EXECUTIVE

MaryEllen Odell  
*County Executive*

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1001 Fax (845) 808-1901  
www.putnamcountyny.gov

Patricia Simone  
*Chief of Staff*



## MEMORANDUM

To: Toni Addonizio, Chairwoman  
Putnam County Legislature

From: MaryEllen Odell  
Putnam County Executive

*MaryEllen Odell*

Re: Staffing ratios in county correctional facilities

Date: June 15, 2020

I respectfully request that you place on the agenda for discussion the attached letter and a draft legislation from NYSAC, John F. Marren, President, Chairman, Ontario County Board of Supervisors in reference to Counties asking that New York Codes, Rules and Regulations (NYCRR), Title 9, Part 7041 be amended to grant local authority to establish appropriate staffing ratios in county correctional facilities.

Thank you.

Attachment

2020 JUN 15 PM 3:15  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY



# NYSAC

NEW YORK STATE  
ASSOCIATION OF COUNTIES

540 Broadway, 5<sup>th</sup> Floor, Albany, New York 12207

Phone: (518) 465-1473

Fax: (518) 465-0506

www.nysac.org

President: Hon. John F. Marren, Ontario County

Executive Director: Stephen J. Acquario, Esq.

June 8, 2020

The Honorable Andrew M. Cuomo  
Governor of New York State  
NYS State Capitol Building  
Albany, NY 12224

Dear Governor Cuomo:

Counties across the State of New York are grateful for your steadfast efforts in Albany and want to further goals of reducing mass incarceration and improving economic opportunities for communities of New Yorkers who struggle to move out of poverty. We ask that you consider an additional action to provide counties with the tools to further the "Say Their Name" agenda.

Across the state, the Division of Criminal Justice Services reports that the county jail population has been reduced by 44% from this time last year, representing a decline of 11,566 inmates. As this trend continues, due to several new state policy reforms and local diversion practices, counties request additional local flexibility to reduce jail staffing accordingly. Counties ask that New York Codes, Rules and Regulations (NYCRR), Title 9, Part 7041 be amended to grant local authority to establish appropriate staffing ratios in county correctional facilities. Attached, please find draft legislation to accomplish this.

We are in this together, and we want to help achieve the "Say Their Name" agenda.

Sincerely,

John F. Marren, President  
Chairman, Ontario County Board of Supervisors

Attachment

Committed to counties since 1925

Albany, Allegany, Bronx, Broome, Cattaraugus, Cayuga, Chautauque, Chemung, Chenango, Clinton, Columbia, Cortland, Delaware, Dutchess, Erie, Essex, Franklin, Fulton, Genesee, Greene, Hamilton, Herkimer, Jefferson, Kings, Lewis, Livingston, Madison, Monroe, Montgomery, Nassau, New York, Niagara, Oneida, Onondaga, Ontario, Orange, Orleans, Oswego, Otsego, Putnam, Rensselaer, Queens, Richmond, Rockland, St. Lawrence, Saratoga, Schenectady, Schoharie, Schuyler, Seneca, Steuben, Suffolk, Sullivan, Tioga, Tompkins, Ulster, Warren, Washington, Wayne, Westchester, Wyoming, Yates

# STATE OF NEW YORK

2019-2020 Regular Sessions

## IN ASSEMBLY

June \_\_, 2020

Introduced by A.M. \_\_\_\_\_ -- read twice and ordered printed,  
and when printed to be committed to the Committee on Environmental  
Conservation

AN ACT to amend Section 45-6 of the Correction law to grant counties the  
authority to establish appropriate minimum staffing ratios in county  
correctional facilities.

The People of the State of New York, represented in Senate and  
Assembly, do enact as follows:

1 Article 3, Section 45, subsection 6 is amended to read as follows:

2 \* 6. Promulgate rules and regulations in coordination with local jail  
3 administrators, county chief elected or appointed official and county  
4 sheriffs establishing minimum standards for the review of the construction  
5 or improvement of correctional facilities and the care, custody,  
6 correction, treatment, supervision, discipline, and other correctional  
7 programs for all persons confined in correctional facilities. Such rules  
8 and regulations shall allow counties the flexibility in establishing  
9 minimum staffing ratios and such rules and regulations shall be forwarded  
10 to the governor, the temporary president of the senate and the speaker  
11 of the assembly no later than January first, nineteen hundred seventy-six  
12 and annually thereafter.

13  
14 This act shall take effect immediately.

#6c(1)

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ ESTABLISHMENT OF PUTNAM COUNTY HUMAN RIGHTS COMMISSION**

**WHEREAS, the County Executive and the Putnam County Legislature have a common interest in the formation of a new Commission with county-wide membership and jurisdiction in order to enhance the quality of life in Putnam County; and**

**WHEREAS, the County Executive and the Putnam County Legislature finds and declares that Putnam County has the responsibility to act to assure that every individual within this county is afforded an equal opportunity to enjoy a full and productive life; and**

**WHEREAS, by Article 12-D, Sections 239-o through 239-t, of the New York State General Municipal Law, the Legislature of this State authorizes the creation of a Commission by this County; and**

**WHEREAS, it is the intent of the Legislature that this Commission shall function as an Advisory Board only, which is defined as a body that provides non-bonding strategic advice to the management of an organization, and shall possess no authority to legally bind the County in any way whatsoever; now therefore be it**

**RESOLVED that the Putnam County Legislature hereby establishes the Putnam County Commission on Human Rights as follows:**

**Article 1. Membership, Appointments and Terms.**

**(a) The Commission shall have a minimum of nine (9) members, with a minimum of one (1) member from each of the nine Legislative districts within the County of Putnam.**

**(b) Member applications shall be submitted to the Legislature and County Executive's Office, and shall then be appointed by the County Executive subject to confirmation by the County Legislature.**

**(c) The Chairperson shall be selected by a majority of its members.**

**(d) Membership selection shall take into consideration and shall attempt to achieve diversity based upon religion, race, nationality, political affiliation, veteran's status, sexual orientation, gender identification and affiliation with other groups and organizations.**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_

- (e) The term of office for Commission members shall be three (3) years, except that the members first appointed to such Board shall be appointed as follows:  
three (3) shall be appointed for a term of one year, three (3) for a term of two years, and three (3) for a term of three years to be determined randomly at the organizational meeting. A member shall serve no more than two full three-year terms.
- (f) The Commission shall be empowered to adopt its own procedures and by-laws consistent with this resolution.
- (g) The members of the Commission shall serve without compensation.
- (h) The County Executive and the Chairman of the Legislature, or their designees, shall be ex-officio members of the Commission.

**Article 2. Volunteer Outside Services.**

The Commission shall have the power and authority to utilize the services of a secretary and such attorneys, experts and other individuals as it may deem necessary, providing same does not involve the expenditure of County funds.

**Article 3-A. General Duties.**

It shall be the duty of the Commission:

- (a) To foster mutual respect and understanding among all racial, religious, nationality and other groups in the County.
- (b) To make such studies in any field of inter-personal human relationships in the County as in the judgment of the Commission will aid in effectuating its general purposes and where desirable, to make results of such studies public.
- (c) To inquire into incidents of tension and conflict among or between various racial, religious and nationality groups, and to make such recommendations as may be designed to alleviate such tensions and conflict.
- (d) To conduct and recommend such educational programs as, in the judgment of the commission, will increase goodwill among inhabitants of the community and open new opportunities into all phases of community life for all inhabitants, provided that such educational programs do not result in the expenditure of County funds.

**Article 3-B.** In addition to all other powers, the Commission, where and to the extent authorized by local law or ordinances, shall have the power:

- (a) To report complaints to the New York State Division of Human Rights alleging unlawful discriminatory practices under Article 15 of the New York State Executive Law.
- (b) To refer any complaint or issue to such appropriate local, state or federal agency or department or any other such division of a government agency.

- (c) To accept and utilize such goods and services as are necessary to accomplish the goals and objective of the Commission.

**Article 4. General Obligations.**

The Commission shall discharge the following obligations:

- (a) To receive complaints of alleged discrimination on the basis of race, creed, color, national origin, veteran's status, sexual orientation, and gender identification, and to seek the active assistance of the Division of Human Rights of the State of New York in the solution of complaints which fall within the jurisdiction of the Division with a view toward reducing and eliminating such alleged discrimination through the process of conference, conciliation and persuasion.
- (b) To hold conferences and other public meetings in the interest of the constructive resolution of racial, religious, nationality and other group tensions and the prejudice and discrimination occasioned thereby.
- (c) To issue such publications and reports of investigation as in its judgment will tend to effectuate its purposes.
- (d) To enlist the cooperation and participation of various racial, religious and nationality groups, community organizations, industries and labor organizations, media or mass communication, fraternal and benevolent associations, and other groups in an educational campaign devoted to fostering among the diverse groups of the County mutual esteem, justice and equity.
- (e) To encourage and stimulate agencies under the jurisdiction of the County to take such action as will fulfill the purposes of this Resolution.
- (f) To submit an annual report to the County Legislature and to furnish a copy thereof to the Division of Human Rights of the State of New York detailing all of the above actions taken during such annual period.

**Article 5. Funding.** The Commission shall be strictly volunteer and shall discharge its duties and obligations without the expenditure of any County funds.

And be it further

RESOLVED, that the Clerk of the Putnam County Legislature is directed to send a certified copy of this resolution to the Division of Human Rights of the State of New York within five day after its adoption, pursuant to § 239-t of the General Municipal Law; and be it further

RESOLVED, that this Resolution shall take effect immediately.

#6c (2)

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**REVISED per Rules mtg discussions**

**APPROVAL/ ESTABLISHMENT OF PUTNAM COUNTY HUMAN RIGHTS COMMISSION**

**WHEREAS, the County Executive and the Putnam County Legislature have a common interest in the formation of a new Commission with county-wide membership and jurisdiction in order to enhance the quality of life in Putnam County; and**

**WHEREAS, the County Executive and the Putnam County Legislature finds and declares that Putnam County has the responsibility to act to assure that every individual within this county is afforded an equal opportunity to enjoy a full and productive life; and**

**WHEREAS, by Article 12-D, Sections 239-o through 239-t, of the New York State General Municipal Law, the Legislature of this State authorizes the creation of a Commission by this County; and**

**WHEREAS, it is the intent of the Legislature that this Commission shall function as an Advisory Board only, which is defined as a body that provides non-bonding strategic advice to the management of an organization, and shall possess no authority to legally bind the County in any way whatsoever; now therefore be it**

**RESOLVED that the Putnam County Legislature hereby establishes the Putnam County Commission on Human Rights as follows:**

**Article 1. Membership, Appointments and Terms.**

- (a) The Commission shall have a minimum of nine (9) members, with a minimum of one (1) member from each of the nine Legislative districts within the County of Putnam.**
- (b) Member applications shall be submitted to the Legislature and County Executive's Office and shall then be appointed by the County Executive subject to confirmation by the County Legislature.**
- (c) The Chairperson shall be selected by a majority of its members.**
- (d) Membership selection shall take into consideration and shall attempt to achieve diversity based upon religion, race, nationality, age, political affiliation, veteran's status, sexual orientation, gender identification and affiliation with other groups and organizations.**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_

- (e) The term of office for Commission members shall be three (3) years, except that the members first appointed to such Board shall be appointed as follows: Three (3) shall be appointed for a term of one year, three (3) for a term of two years, and three (3) for a term of three years to be determined randomly at the organizational meeting. A member shall serve no more than two full three-year terms.
- (f) The Commission shall be empowered to adopt its own procedures and by-laws consistent with this resolution.
- (g) The members of the Commission shall serve without compensation.
- (h) The County Executive and the Chairman of the Legislature, or their designees, shall be ex-officio members of the Commission.

#### Article 2. Volunteer Outside Services.

The Commission shall have the power and authority to utilize the services of a secretary and such attorneys, experts and other individuals as it may deem necessary, providing same does not involve the expenditure of County funds.

#### Article 3-A. General Duties.

It shall be the duty of the Commission:

- (a) To foster mutual respect and understanding among all racial, religious, nationality and other groups in the County.
- (b) To make such studies in any field of inter-personal human relationships in the County as in the judgment of the Commission will aid in effectuating its general purposes and where desirable, to make results of such studies public.
- (c) To inquire into incidents of tension and conflict among or between various racial, religious and nationality groups, and to make such recommendations as may be designed to alleviate such tensions and conflict.
- (d) To conduct and recommend such educational programs as, in the judgment of the commission, will increase goodwill among inhabitants of the community and open new opportunities into all phases of community life for all inhabitants, provided that such educational programs do not result in the expenditure of County funds.

Article 3-B. In addition to all other powers, the Commission, where and to the extent authorized by local law or ordinances, shall have the power:

- (a) To report complaints to the New York State Division of Human Rights alleging unlawful discriminatory practices under Article 15 of the New York State Executive Law.

- (b) To refer any complaint or issue to such appropriate local, state or federal agency or department or any other such division of a government agency.
- (c) To accept and utilize such goods and services as are necessary to accomplish the goals and objective of the Commission.

#### Article 4. General Obligations.

The Commission shall discharge the following obligations:

- (a) To receive complaints of alleged discrimination on the basis of race, creed, color, national origin, veteran's status, sexual orientation, and gender identification, and to seek the active assistance of the Division of Human Rights of the State of New York in the solution of complaints which fall within the jurisdiction of the Division with a view toward reducing and eliminating such alleged discrimination through the process of conference, conciliation and persuasion.
- (b) To hold conferences and other public meetings in the interest of the constructive resolution of racial, religious, nationality and other group tensions and the prejudice and discrimination occasioned thereby.
- (c) To issue such publications and reports of investigation as in its judgment will tend to effectuate its purposes.
- (d) To enlist the cooperation and participation of various racial, religious and nationality groups, community organizations, industries and labor organizations, media or mass communication, fraternal and benevolent associations, and other groups in an educational campaign devoted to fostering among the diverse groups of the County mutual esteem, justice and equity.
- (e) To encourage and stimulate agencies under the jurisdiction of the County to take such action as will fulfill the purposes of this Resolution.
- (f) To submit an annual report to the County Legislature and to furnish a copy thereof to both the Legislature and the Division of Human Rights of the State of New York detailing all of the above actions taken during such annual period. Such report shall also include a detailed statement of all goods and services accepted by the Commission pursuant to Article 3-B(c), and a detailed explanation of how such goods and services were utilized.

#### Article 5. Funding.

The Commission shall be strictly volunteer and shall discharge its duties and obligations without the expenditure of any County funds.

**And be it further**

**RESOLVED, that the Clerk of the Putnam County Legislature is directed to send a certified copy of this resolution to the Division of Human Rights of the State of New York within five days after its adoption, pursuant to § 239-t of the General Municipal Law; and be it further**

**RESOLVED, that this Resolution shall take effect immediately.**

#6d

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ CONFIRMATION/ APPOINTMENT/ PUTNAM COUNTY BOARD OF ETHICS**

**RESOLVED, that upon the recommendation of the County Executive, the Putnam County Legislature confirms the following appointment to the Putnam County Board of Ethics:**

**Jackie Boissonnault, for a three (3) year term, said term to expire December 31, 2022.**

**And be it further**

**RESOLVED, that this appointee comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_

# PUTNAM COUNTY EXECUTIVE

MaryEllen Odell  
County Executive

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1001 Fax (845) 808-1901  
www.putnamcountyny.gov

Thomas Feighery  
Deputy County Executive

Patricia Simone  
Chief of Staff

Theresa Oliver  
Confidential Secretary



June 23, 2020

Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512

2020 JUN 25 PM 2:52  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Dear Ms. Schonfeld:

I respectfully request that the Legislature support the appointment of Jackie Boissonnault, Brewster NY 10509, to the Putnam County Ethics Board, for a three (3) year term from January 1, 2020 to expire December 31, 2022. I have attached a copy of her resume.

I wholeheartedly recommend confirmation of this appointment by the Board of Ethics.

Sincerely,

Maryellen Odell  
County Executive

Enc.

Cc: Jackie Boissonnault  
Roderick J. Cassidy, Esq., Chairman  
Putnam County Board of Ethics

**EDUCATION AND CERTIFICATION**

*School Social Worker, Provisional Certificate, 2017*  
*Advanced Certificate in Management of Programs for*  
*Children, Families & the Elderly, June 2001*  
*Master of Social Work, May 1999*  
*Bachelor of Arts, August 1994*

Fordham University & NY Medical College  
Fordham University  
Bowling Green State University

**PROFESSIONAL EXPERIENCE**

**Executive Director**  
**August 2019-present**

**The New York State CASA Association, Inc.**  
**14 Columbia Circle, Suite 201**  
**Albany, NY 12203**

- Provide funding, support, training, technical assistance and ensure quality assurance among statewide member programs
- Manage State contracts, deliverables and pass through funding for the State Association and local programs
- Facilitate Board and Board Sub-Committee functions
- Organize visibility events including fundraisers, informational sessions and an annual Lobby Day
- Serve as liaison to the National CASA Association and other State Associations
- Manage budgets, grants, new programs and general program operations

**Adjunct Professor**  
**December 2018-present**

**Fordham University**  
**400 Westchester Ave**  
**West Harrison, NY 10604**

- Teach Advanced Policy Practice to second year graduate students

**Court Appointed Special Advocates (CASA), Director**  
**May 1999-August 2019**

**Mental Health Association of Westchester, Inc.**  
**Tarrytown, NY 10523**

- Recruit, train and supervise four (4) staff and 75-90 volunteers who advise Family Court Judges in determining what is in a child's best interest in cases of child abuse, neglect, Persons In Need of Supervision, and Juvenile Delinquents
- Conduct volunteer training utilizing the National CASA Curriculum
- Facilitate in-service training on a variety of topics in human service and child welfare
- Extensive experience with the education (special education), judicial, mental health, medical and legal systems that interface with families at risk
- Monitor permanency plans through increased communication, service coordination and advocacy
- Meet regularly with Family Court judges to understand the needs of the Court, identify trends and issues, and evaluate the program
- Increase public awareness of CASA and expand cultural diversity through radio, news editorials, social media and community events
- Manage the budget, grant proposals, program expansion and general program operations

- Interpreted and implemented a model program curriculum to enhance and strengthen family relationships

### *AWARDS AND AFFILIATIONS*

- |  |                    |
|--|--------------------|
| • Board of Directors, Brewster Public Library                | Present            |
| • National CASA Association-Master Curriculum Trainer        | Present            |
| • Mandated Reporter and Trainer                              | Present            |
| • Facilitation Skills-Statewide Trainer                      | Present            |
| • Certification, Mental Health First Aid for Youth           | 2016-2017          |
| • Westchester County Family Court, Court Improvement Project | March 2012-2019    |
| • The Statewide Multidisciplinary Child Welfare Work Group   | March 2012-2019    |
| • Board of Directors, Brewster Child Care                    | May 2008-2010      |
| • Westchester County DSS Foster Care Discharge Review        | 2004-2019          |
| • Westchester County Task Force On Child Abuse and Neglect   | March 2001-2019    |
| • New York State CASA Board of Directors                     | October 2000 –2005 |
| • Reverend John McCarthy Award-Fordham University            | May 1999           |

#62

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ OFFER COUNTY PROPERTY FOR SALE UTILIZING REAL ESTATE BROKER & MLS PURSUANT TO CHAPTER 31 OF THE PUTNAM COUNTY CODE/20 FAIR STREET, TOWN OF CARMEL (white house)**

**WHEREAS, the County is the fee owner of a certain improved parcel of real property identified as 20 Fair Street, Carmel, New York (Carmel Tax Map Number 44.18-1-17), and which is further identified as Parcel B on the proposed subdivision plat which is attached hereto and made a part hereof as Exhibit "A" (hereinafter the "Property"); and**

**WHEREAS, the Property is no longer needed for use by the County; and**

**WHEREAS, the County will continue to incur additional operation and maintenance costs associated with the Property; and**

**WHEREAS, the Putnam County Legislature has reviewed this matter and has determined that it would be most financially advantageous to the County to offer the Property for sale through the applicable Multiple Listing Service utilizing the services of a licensed real estate broker under contract with the County; now therefore be it**

**RESOLVED, that it is the determination of the Putnam County Legislature that the Property is no longer needed for use by the County; and be it further**

**RESOLVED, that pursuant to the authority vested in the Putnam County Legislature in Section 31-4 of the Putnam County Code, it is the further determination of the Putnam County Legislature that it would be most financially advantageous to the County to offer the Property for sale through the applicable Multiple Listing Service utilizing the services of a licensed real estate broker under contract with the County; and be it further**

**RESOLVED, that the Putnam County Legislature approves the proposed subdivision plat which is attached hereto and made a part hereof as Exhibit "A", and authorizes the County Executive to sign same, which is thereafter to be filed in the Office of the Putnam County Clerk; and be it further**

**RESOLVED, that the County Executive is further authorized to offer the Property for sale through the applicable Multiple Listing Service utilizing the services of a licensed real estate broker under contract with the County, pursuant to an exclusive right to sell agreement as shall be approved by the County Attorney; and be it further**

**RESOLVED, that pursuant to Section 31-4 of the Putnam County Code the initial offer amount of the Property shall be hereinafter determined by the Putnam County Executive, based upon a comparative market analysis, and with the advice and recommendation of the Legislature and the licensed real estate broker; and be it further**

**RESOLVED, that this Resolution shall take effect immediately.**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

#6f

**APPROVAL /LEASE AGREEMENT/ BUILDING # 2 TILLY FOSTER FARM**

**WHEREAS, the County of Putnam is the owner of certain real property located at 100 Route 312, Brewster, New York 10509, including the numerous buildings located thereon, which is commonly known as the Tilly Foster Farm; and**

**WHEREAS, one of residential buildings located on the Tilly Foster Farm, known as Building # 2 is presently not needed for the County's use; and**

**WHEREAS, Jorge Reyes and Rocelia Reyes are desirous of leasing Building # 2 at the Tilly Foster Farm; and**

**WHEREAS, the County is desirous of leasing Building # 2 at the Tilly Foster Farm to Jorge Reyes and Rocelia Reyes; and**

**WHEREAS, the County Executive, pursuant to the authority granted to her under Section 31-22 of the Putnam County Code, has entered into negotiations with Jorge Reyes and Rocelia Reyes for the lease of Building # 2 at the Tilly Foster Farm; and**

**WHEREAS, pursuant to Section 31-22 of the Putnam County Code, the County Executive has requested that the Putnam County Legislature approve such Lease Agreement; now therefore be it**

**RESOLVED, that Building # 2 at the Tilly Foster Farm constitutes surplus space owned by the County; and be it further**

**RESOLVED, that the Putnam County Legislature approves the Lease Agreement between the County of Putnam and Jorge Reyes and Rocelia Reyes for Building # 2 at the Tilly Foster Farm, which shall be in substantial conformance with the form attached hereto and made a part hereof as Schedule "A", and that the Putnam County Executive is authorized to execute said Lease Agreement; and be it further**

**RESOLVED, that the County Attorney is authorized to take whatever legal action is necessary to effectuate the Lease Agreement between the County of Putnam and Jorge Reyes and Rocelia Reyes in the manner approved herein.**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_

#69

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL / INCLUSION OF A CERTAIN PARCEL IN PUTNAM COUNTY AGRICULTURAL DISTRICT**

**WHEREAS, by Resolution #81 of 2003, the Putnam County Legislature created an Agricultural District in the County of Putnam; and**

**WHEREAS, by Resolution #193 of 2011, after the 8<sup>th</sup> year anniversary of the formation of the district, the Putnam County Legislature modified said Putnam County Agricultural District #1, and**

**WHEREAS, by Resolution #244 of 2003, the Putnam County Legislature established the month of November in which a landowner may request inclusion in the Putnam County Agricultural District; and**

**WHEREAS, by Resolution #154 of 2015, the Putnam County Legislature changed the annual thirty-day inclusion request period, from the month of November to April 1<sup>st</sup> through April 30<sup>th</sup>, commencing in the year 2016 and each year thereafter; and**

**WHEREAS, November 19, 2019 marked the second 8-Year Anniversary of the formation of this district requiring the Putnam County Legislature to review this district and either continue, terminate or modify the district created; and**

**WHEREAS, by Resolution #204 of 2019 the Putnam County Legislature determined that the Putnam County Agricultural District No. 1 remained the same in accordance with the recommendations of the Putnam County Agriculture and Farmland Protection Board to consist of 157 parcels with a total acreage of 5,113.9 acres; and**

**WHEREAS, requests were presented to the Putnam County Legislature to modify the existing Agricultural District in the County of Putnam by including the following parcels in the District:**

**Town of Philipstown:**

**Horsemen’s Trail Farm (David Vickery) – Tax Map #16.12.-1-5.2 (6.77 acres) Tax Map #16.12.-1-5.3 (4.8 acres) Total Acreage: 11.57**

**Town of Putnam Valley:**

**Valley View Farm – Cimarron Ranch (Alexander Kaspar) – Tax Map #72.-1-47 (25.18 acres) Tax Map #72.-1-50 (113.10 Acres) Total Acreage: 138.28**

**Town of Southeast:**

**Pro Brothers Farm (Christian Provetto & Kirsten Banga) – Tax Map #47.-3-27 (1.3 acres) Total Acreage: 1.3**

- Legislator Albano \_\_\_\_\_
- Legislator Castellano \_\_\_\_\_
- Legislator Gouldman \_\_\_\_\_
- Legislator Jonke \_\_\_\_\_
- Legislator Montgomery \_\_\_\_\_
- Legislator Nacerino \_\_\_\_\_
- Legislator Sayegh \_\_\_\_\_
- Legislator Sullivan \_\_\_\_\_
- Chairwoman Addonizio \_\_\_\_\_

Total acreage in petitions: 151.15

WHEREAS, the Putnam County Agriculture and Farmland Protection Board considered the requests for inclusion and reported that the parcels for inclusion located within the Town of Philipstown and the Town of Southeast would serve the public interest by assisting in maintaining a viable agricultural industry within the District and recommended the inclusion of said parcels in the Putnam County Agricultural District; and

WHEREAS, the Physical Services Committee of the Putnam County Legislature reviewed and approved the recommendations made by the Putnam County Agriculture & Farmland Protection Board; and

WHEREAS, pursuant to Article 25 AA of the Agriculture and Market Law, section 303-b, a public hearing on the requests was conducted by the Putnam County Legislature on July 1, 2020; and

WHEREAS, by Resolution #117 of 2020, the Putnam County Legislature did approve inclusion within the Agricultural District of the above-named parcels located in the Town of Philipstown and rejected inclusion of the above-named parcels located within the Town of Putnam Valley; and

WHEREAS, the Putnam County Legislature has considered the comments of the speakers at the public hearing, the recommendations of the Putnam County Agricultural and Farmland Protection Board, the various letters and comments received in support of and in opposition to the inclusion of these parcels in the Agricultural District; now therefore be it

RESOLVED, that the Putnam County Legislature accepts and adopts the findings provided by the Putnam County Agriculture and Farmland Protection Board with respect to the above-described parcel located in the Town of Southeast; and be it further

RESOLVED, that the Putnam County Legislature hereby includes in the Putnam County Agricultural District the following Tax Map identified parcel:

Town of Southeast:

Pro Brothers Farm (Christian Provetto & Kirsten Banga) – Tax Map #47.-3-27 (1.3 acres)  
Total Acreage: 1.3

For a Total of 1.3 acres.



Revised  
detail  
phys.

# Putnam County Agriculture & Farmland Protection Board

842 Fair Street, Carmel, NY 10512  
Phone: 845-878-7918 ~ Fax: 845-808-1908  
Email: lauri.taylor@putnamcountyny.gov

## MEMORANDUM

**To:** Carl Albano, Chair  
Physical Services Committee of the Legislature

**From:** Lauri Taylor, Liaison

**Re:** 2020 Ag District Inclusion Recommendations

**Date:** June 5, 2020

2020 JUN 10 AM 11:44  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

The Putnam County Agriculture and Farmland Protection Board (PCAFPB) received three (3) petitions for inclusion to the Putnam County Agricultural District. The three (3) petitions were reviewed and site visits were performed during the month of May. The PCAFPB held a conference call on May 26, 2020 to discuss the petitions, site visits, and vote. The following is the PCAFPB's recommendations:

**Town of Southeast, Tax Map # 47.-3-27 (1.3acres): Total Acreage: 1.3**

The Pro Brothers Farm is a new micro farm consisting of approximately 1/10 acre of vegetables, herbs, mushrooms and microgreens and hope to add maple syrup and honey in the future. They have approximately 15-25 CSA shares for 3-10 week seasons at \$280 a share. They also sell to one grocery store with hopes of increasing the number of grocery stores/restaurants.

+ The PCAFPB recommends that this parcel be included into the Ag District

**Town of Philipstown, Tax Map # 16.12.-1-5.2 (6.77 ac.), #16.12.-1-5.3 (4.8 ac.): Total Acreage: 11.57**

Horsemen's Trail Farm is primarily an egg farm with multi species livestock. The eggs are exclusively sold at the Food Town in Cold Spring and the livestock is privately sold. The projected revenue is \$10,210. These 2 tax parcels will be added to the tax parcel that is currently in the Agricultural District.

+ The PCAFPB recommends that these parcels for inclusion into the Agricultural District

**Town of Putnam Valley, Tax Map # 72.-1-47 (25.18 ac), #72.-1-50 (113.10 ac): Total Acreage: 138.28**

Valley View Farm currently consists of a horse boarding/lessons operation with 7 acres of ranch and 10 miles of trails. During our site visit we noticed substantial improvements that were made by the renter. The board recognizes that this is an active farm that meets the State definition, however, it was determined that both tax parcels currently have violations on them.

X The PCAFPB does not recommend that this parcel be included into the Agricultural District

**Total Acreage in Petitions: 151.15**  
**Total Acreage Recommended: 12.87**

**Cc:** John Tully, Deputy Commissioner of Highway  
Marjorie Thorpe, Chair of PCAFPB

#6h

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT / SOCIAL SERVICES/ CRIME VICTIM SERVICES**

**WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (20A037) to reflect grant budget modifications in accordance with spending adjustment request approved by the NYS Office of Victim Services for the period of 10/1/19 through 9/30/20; and**

**WHEREAS, the grant amendment approved the use of unspent grant funds resulting from an unfilled grant budget position and cell phone savings for the period 10/1/19 through 12/31/19, as well as COVID 19 travel/training restrictions and supplies for the purpose of renovating space at the Child Advocacy Center (CAC); and**

**WHEREAS, the renovations will create a handicap accessible medical room for sexual assault examinations, a therapy room and relocate the CAC forensic interview room; and**

**WHEREAS, the amount of grant savings to be allocated for this project is \$29,076.91; and**

**WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**Increase Estimated Revenues:**

**22071000 446131 OEOP Crime Victim – Crime Victims Board 21,904.27**

**Increase Appropriations:**

**22071000 OEOP Crime Victim  
54710 Maintenance & Repairs 29,076.91**

**Decrease Appropriations:**

**22071000 OEOP Crime Victim  
54640 Education & Travel 5,640.00  
54675 Travel 299.64  
54310 Office Supplies 550.00  
54410 Supplies & Materials 683.00  
7,172.64**

**2020 Fiscal Impact – 0 –**

**2021 Fiscal Impact – 0 –**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_

cc: all Health A+A Revised #6



WILLIAM J. CARLIN, Jr. CPA  
Commissioner of Finance

ANITA Z. GILBERT  
Chief Deputy Commissioner of Finance

SHEILA BARRETT  
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

July 15, 2020

Ms. Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512

2020 JUL 16 AM 11:00  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, D dated February 14, 2010, I am advising you of the following request to amend the 2020 Department of Social Services budget:

Increase Estimated Revenues:

22071000 446131	OEOP Crime Victim – Crime Victims Board	\$ 21,904.27
-----------------	---	--------------

Increase Appropriations:

22071000	OEOP Crime Victim	
<del>55710</del> 54710	Chargeback-- Maint & Repairs	\$ 29,076.91

Decrease Appropriations:

22071000	OEOP Crime Victim	
54640	Education & Training	\$ 5,640.00
54675	Travel	299.64
54310	Office Supplies	550.00
54410	Supplies & Materials	683.00
		<u>\$ 7,172.64</u>

2020 Fiscal Impact -0-  
2021 Fiscal Impact -0-

20A037 Revised

This amendment to the 2020 Social Services budget reflects grant budget modifications in accordance with the Spending Adjustment Request approved by the NYS Office of Victim Services for the period October 1, 2019 through September 30, 2020. The grant amendment approved the use of unspent grant funds for the purpose of renovating space at the Child Advocacy Center as detailed in the attached documentation.

AUTHORIZATION:

Date \_\_\_\_\_ Department of Finance/Designee: Initiation by \$0 - \$5,000.00

cc: all  
Health  
ARA

Reso



WILLIAM J. CARLIN, Jr. CPA  
Commissioner of Finance

ANITA Z. GILBERT  
Chief Deputy Commissioner of Finance

SHEILA BARRETT  
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

July 15, 2020

Ms. Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, D dated February 14, 2010, I am advising you of the following request to amend the 2020 Department of Social Services budget.

2020 JUL 16 AM 11:00  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Increase Estimated Revenues:

22071000 446131 OEOP Crime Victim – Crime Victims Board \$ 21,904.27

Increase Appropriations:

22071000 OEOP Crime Victim  
55710 Chargeback - Maint & Repairs \$ 29,076.91

Decrease Appropriations:

22071000 OEOP Crime Victim  
54640 Education & Training \$ 5,640.00  
54675 Travel 299.64  
54310 Office Supplies 550.00  
54410 Supplies & Materials 683.00  
\$ 7,172.64

2020 Fiscal Impact -0-  
2021 Fiscal Impact -0-

20A037

This amendment to the 2020 Social Services budget reflects grant budget modifications in accordance with the Spending Adjustment Request approved by the NYS Office of Victim Services for the period October 1, 2019 through September 30, 2020. The grant amendment approved the use of unspent grant funds for the purpose of renovating space at the Child Advocacy Center as detailed in the attached documentation.

AUTHORIZATION:

Date Department of Finance/Designee: Initiation by \$0 - \$5,000.00

Date \_\_\_\_\_ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date \_\_\_\_\_ Chairperson Audit/Designee: \$0 - \$10,000.00

Date \_\_\_\_\_ Audit & Administration Committee: \$10,000.01 - \$25,000.00

MARYELLEN ODELL  
*County Executive*

MICHAEL J. PIAZZA, Jr.  
*Commissioner*  
37A298@dfa.state.ny.us

JOSEPH A. DeMARZO  
*Deputy Commissioner*  
Joseph.Demarzo@putnamcountyny.gov

GRACE M. BALCER  
*Fiscal Manager*  
37A279@dfa.state.ny.us



JOANNA GRAINGER  
*Director of Eligibility*  
37A252@dfa.state.NY.US

FRANK MAROCCO, ESQ.  
*Director of Children and Family Services*  
Frank.Marocco@dfa.state.ny.us

FAYE THORPE, ESQ.  
*Counsel for DSS*  
Faye.Thorpe@dfa.state.ny.us

**DEPARTMENTS OF MENTAL HEALTH  
SOCIAL SERVICES AND YOUTH BUREAU**

**MEMORANDUM**

**TO:** William Carlin  
Commissioner of Finance

**FROM:** Grace Balcer  
Fiscal Manager 

**DATE:** 7/10/20 

**RE:** 2020 DSS Budgetary Amendment

Your approval is requested to amend the DSS budget to reflect a grant budget modification in accordance with the attached Expenditure Based Budget (Amendment) approved by the NYS Office of Victim Services for the period 10/1/19 – 9/30/20. Contract No. OVS01-C11044GG-1080200. The grant amendment approved the use of unspent grant funds resulting from an unfilled grant budget position, and cell phone savings for the period 10/1/19 – 12/31/19, as well as COVID 19 travel/training restrictions, and supplies for the purpose of renovating space at the Child Advocacy Center. The renovations will create a handicap accessible medical room for sexual assault examinations, a therapy room and relocate the CAC's forensic interview room. The amount of grant savings to be allocated for this project is \$29,076.91. (Supporting documentation attached.)

Increase Appropriations:

22071000	OEOP Crime Victim	
55710	Chrgbk Maint. & Repairs	\$29,076.91
	<b>Total Increased Appropriations</b>	<b>\$29,076.91</b>

(2)

Decrease Appropriations:

22071000	OEOP Crime Victim		
54310	Office Supplies	550.00	
54410	Supplies & Materials	683.00	
54640	Ed/Training	5,640.00	
54675	Travel	299.64	
	Total Decreased Appropriations		<u>7,172.64</u>
	Net Increase Appropriations		21,904.27

Increase Estimated Revenues:

22071000	OEOP Crime Victim		
446131	Crime Victims Board	\$21,904.27	
	Total Increased Estimated Revenues		21,904.27
	Fiscal Impact (20)	-0-	
	Fiscal Impact (21)	-0-	

Should you have any questions or require additional information, do not hesitate to contact me.

STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE

<p>STATE AGENCY (Name &amp; Address): Office of Victim Services  80 S Swan Street, 2nd Floor Albany, NY 12210</p>	<p>BUSINESS UNIT/DEPT. ID: OVS01 CONTRACT NUMBER: OVS01-C11044GG-1080200 CONTRACT TYPE: <input checked="" type="checkbox"/> Multi-Year Agreement <input type="checkbox"/> Simplified Renewal Agreement <input type="checkbox"/> Fixed Term Agreement</p>
<p>CONTRACTOR SFS PAYEE NAME: PUTNAM COUNTY OF</p>	<p>TRANSACTION TYPE: <input type="checkbox"/> New <input type="checkbox"/> Renewal <input checked="" type="checkbox"/> Amendment</p>
<p>CONTRACTOR DOS INCORPORATED NAME: Putnam County Department of Social Services</p>	<p>PROJECT NAME: Child Advocacy Center of Putnam County</p>
<p>CONTRACTOR IDENTIFICATION NUMBERS:  NYS Vendor ID Number: 1000002443 Federal Tax ID Number: 146002759 DUNS Number (if applicable): 072709553</p>	<p>AGENCY IDENTIFIER:  CFDA NUMBER (Federally Funded Grants Only): 16.575</p>
<p>CONTRACTOR PRIMARY MAILING ADDRESS: 40 GLENEIDA AVE CARMEL, NY 10512  CONTRACTOR PAYMENT ADDRESS: <input checked="" type="checkbox"/> Check if same as primary mailing address  CONTRACT MAILING ADDRESS: <input checked="" type="checkbox"/> Check if same as primary mailing address</p>	<p>CONTRACTOR STATUS: <input type="checkbox"/> For Profit <input checked="" type="checkbox"/> Municipality, Code: 370100000000 <input type="checkbox"/> Tribal Nation <input type="checkbox"/> Individual <input type="checkbox"/> Not-for-Profit  Charities Registration Number:  Exemption State/Code:  <input type="checkbox"/> Sectarian Entity</p>

Contract Number: # OVS01-C11044GG-1080200

STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE

<p>CURRENT CONTRACT TERM: From: 10/01/2019 To: 09/30/2022</p> <p>CURRENT CONTRACT PERIOD: From: 10/01/2019 To: 09/30/2022</p> <p>AMENDED TERM: From: To:</p> <p>AMENDED PERIOD: From: To:</p>	<p>CONTRACT FUNDING AMOUNT (Multi-year - enter total projected amount of the contract; Fixed Term/Simplified Renewal - enter current period amount):</p> <p>CURRENT: \$928,575.30</p> <p>AMENDED:</p> <p>FUNDING SOURCE(S)</p> <p><input type="checkbox"/> State <input checked="" type="checkbox"/> Federal <input type="checkbox"/> Other</p>
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*FOR MULTI-YEAR AGREEMENTS ONLY - CONTRACT AND FUNDING AMOUNT:*

(Out years represents projected funding amounts)

#	CURRENT PERIOD	CURRENT AMOUNT	AMENDED PERIOD	AMENDED AMOUNT
1	10/01/2019-09/30/2020	\$300,786.64	10/01/2019-09/30/2020	\$300,786.64
2	10/01/2020-09/30/2021	\$314,989.00		
3	10/01/2021-09/30/2022	\$312,799.66		
4				
5				

Contract Number: # OVS01-C11044GG-1080200

IN WITNESS THEREOF, the parties hereto have electronically executed or approved this Master Contract on the dates below their signature.

In addition, I, acting in the capacity as Contractor, certify that I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority or officials, and as such I do agree, and I have the authority to agree, to all of the terms and conditions set forth in the Master Contract, including all appendices and attachments. I understand that (i) payment of a claim on this Master Contract is conditioned upon the Contractor's compliance with all applicable conditions of participation in this program and (if I am acting in the capacity as a not-for profit Contractor) the accuracy and completeness of information submitted to the State of New York through the Gateway vendor prequalification process and (ii) by electronically indicating my acceptance of the terms and conditions of the Master Contract, I certify that (a) to the extent that the Contractor is required to register and/or file reports with the Office of Attorney General's Charities Bureau ("Charities Bureau"), the Contractor's registration is current, all applicable reports have been filed, and the Contractor has no outstanding requests from the Charities Bureau relating to its filings and (b) all data and responses in the application submitted by the Contractor are true, complete and accurate. I also understand that use of my assigned User ID and Password on the State's contract management system is equivalent to having placed my signature on the Master Contract and that I am responsible for any activity attributable to the use of my User ID and Password. Additionally, any information entered will be considered to have been entered and provided at my direction. I further certify and agree that the Contractor agrees to waive any claim that this electronic record or signature is inadmissible in court, notwithstanding the choice of law provisions.

CONTRACTOR:  
PUTNAM COUNTY OF

By: Michael Piazza

Printed Name

Title: Commissioner

Date: 07/01/2020

In addition, the party below certifies that it has verified the electronic signature of the Contractor to this Master Contract.

STATE AGENCY:

Office of Victim Services

By: Chester Fiske

Printed Name

Title: CMS 3

Date: 07/02/2020

ATTORNEY GENERAL'S SIGNATURE  
APPROVED AS TO FORM

By: \_\_\_\_\_

Printed Name

Title: \_\_\_\_\_

Date: \_\_\_\_\_

STATE COMPTROLLER'S SIGNATURE

By: \_\_\_\_\_

Printed Name

Title: \_\_\_\_\_

Date: \_\_\_\_\_

STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE

ATTACHMENTS PART OF THIS AGREEMENT:

Attachment A:  A-1 Program Specific Terms and Conditions

A-2 Federally Funded Grants

Attachment B:  B-1 Expenditure Based Budget

B-2 Performance Based Budget

B-3 Capital Budget

B-4 Net Deficit Budget

B-1 (A) Expenditure Based Budget (Amendment)

B-2 (A) Performance Based Budget (Amendment)

B-3 (A) Capital Budget (Amendment)

B-4 (A) Net Deficit Budget (Amendment)

Attachment C: Work Plan

Attachment D: Payment and Reporting Schedule

Other: Project Summary

Contract Number: # OVS01-C11044GG-1080200

**ATTACHMENT B-1(A) - EXPENDITURE BASED BUDGET (AMENDMENT)**

**SUMMARY**

PROJECT NAME: Child Advocacy Center of Putnam County

CONTRACTOR SFS PAYEE NAME: PUTNAM COUNTY OF

CONTRACT PERIOD: From: 10/01/2019

To: 09/30/2020

AMENDMENT VERSION NUMBER: \_\_\_\_\_

CATEGORY OF EXPENSE	GRANT FUNDS			MATCH FUNDS	MATCH %	OTHER FUNDS	TOTAL
	CURRENT BUDGET	CHANGE	REVISED BUDGET				
<b>1. Personal Services</b>							
a) Salary	\$153,871.00	-\$14,645.27	\$139,225.73	\$61,459.30	44 %	\$0.00	\$200,685.03
b) Fringe	\$73,919.00	-\$7,035.00	\$66,884.00	\$14,500.00	21 %	\$0.00	\$81,384.00
Subtotal	\$227,790.00	-\$21,680.27	\$206,109.73	\$75,959.30	36 %	\$0.00	\$282,069.03
<b>2. Non Personal Services</b>							
a) Contractual Services	\$59,580.00	\$0.00	\$59,580.00	\$0.00	0 %	\$0.00	\$59,580.00
b) Travel	\$6,739.64	-\$5,939.64	\$800.00	\$0.00	0 %	\$0.00	\$800.00
c) Equipment	\$2,200.00	\$0.00	\$2,200.00	\$0.00	0 %	\$0.00	\$2,200.00
d) Space/Property & Utilities	\$0.00	\$29,076.91	\$29,076.91	\$0.00	0 %	\$0.00	\$29,076.91
e) Operating Expenses	\$4,477.00	-\$1,457.00	\$3,020.00	\$0.00	0 %	\$0.00	\$3,020.00
f) Other	\$0.00	\$0.00	\$0.00	\$0.00	0 %	\$0.00	\$0.00
Subtotal	\$72,996.64	\$21,680.27	\$94,676.91	\$0.00	0 %	\$0.00	\$94,676.91
TOTAL	\$300,786.64	\$0.00	\$300,786.64	\$75,959.30	25 %	\$0.00	\$376,745.94

Contract Number: # OVS01-C11044GG-1080200

# 62

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ APPOINTMENT/ PUTNAM COUNTY MENTAL HEALTH COMMUNITY SERVICES BOARD**

**RESOLVED, that the following be appointed to the Putnam County Mental Health Community Services Board:**

**Jessica Baumann, Town of Patterson, to fill an unexpired four (4) year term; said term to expire December 31, 2020.**

**And be it further**

**RESOLVED, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_

cc: all  
Health

# PUTNAM COUNTY EXECUTIVE

MaryEllen Odell  
County Executive

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1001 Fax (845) 808-1901  
www.putnamcountyny.gov

Patricia Simone  
Chief of Staff



August 19, 2019

Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512

Dear Ms. Schonfeld:

It is my pleasure to respectfully request that the Legislature support the appointment of Jessica Baumann, of Patterson, NY to the Putnam County Mental Health Community Services Board. Jessica Baumann appointment will be effective from January 1, 2019 to December 31, 2022 filling a vacant position.

I wholeheartedly recommend this appointment by the Putnam County Legislature.

Very truly yours,

MaryEllen Odell  
County Executive

Cc: Michael J. Piazza, Jr.  
Commissioner of Mental Health, Social Services and Youth Bureau

2020 MAY 11 PM 5:13  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

## JESSICA B. BAUMANN

Patterson, NY 12563

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### ***PROFESSIONAL EXPERIENCE***

Educational Advocacy Director with over 14 years of professional experience providing parents of students with disabilities with the resources necessary to successfully advocate for their child's individual education program.

#### **WESTCHESTER INDEPENDENT LIVING CENTER**

July 2005 - Present

Provide students with disabilities and their families throughout the Hudson Valley with the resources and information needed to assist them in making informed decisions about their educational rights, choices, responsibilities and long-term educational outcomes.

##### *Director, Educational Advocacy Program*

- Supervise Educational Advocacy staff to ensure program goals are met.
- Provide one to one advocacy to parents of children with special needs.
- Accompany parents to 504, CPSE and CSE meetings.
- Provide transition planning for youth 14 to 21 years of age.
- Offer information on NYS education law, rights, time frames and complaint procedures.
- Conduct parent workshops on educational advocacy as well as education law.
- Network with community agencies.
- Host committees and/or networking groups that pertain to disability related issues.

#### **INDEPENDENT FUNDRAISING CONSULTANT**

October 2002 – July 2005

Provide a wide range of fundraising consulting services to non-profit organizations, modeling services to independent client needs. Services include, but are not limited to:

- Prospect research and identification.
- Preparation of appeal letters, case statements and grant proposals.
- Copy writing for direct mail and general publicity.
- Special event planning and organizing.
- Maintenance of major donor relations.
- Prospect and donor database administration.
- Volunteer management.

#### **THE MOUNT VERNON LADIES' ASSOCIATION (Mount Vernon, VA)**

November 1996 – September 2002

Responsible for all areas of the annual fund program for the nation's first historic preservation program, George Washington's Estate and Gardens.

##### *Assistant Director of Development, Annual Fund*

- Managed and expanded the Association's annual fund programs through the identification, cultivation, and solicitation of new and existing prospects.
- Created and edited all materials for the annual fund program: proposals, appeal letters, brochures, acknowledgments, invitations, and reply devices.
- Worked directly with the Neighborhood Friends Steering Committee, the Life Guard of Mount Vernon, the Advisory Committee and the Vice Regents of the Association to identify prospects and solicit gifts.
- Oversaw and organized all major donor events, including formal dinners, cocktail parties, lecture series, and fund-raising auctions and galas.
- Served as an integral part of start-up phase of large Capital Campaign, working directly with outside consultants, Mount Vernon's Resident Director and Vice Regents.
- Ensured that all benefits due to annual supporters are delivered in a timely and appropriate manner.
- Assisted with the Planned Giving Program by helping to establish reporting procedures, identifying prospects, and developing informational materials.
- Established guidelines for processing and recognition of individual, corporate and foundation gifts.
- Supervised full-time Research and Records Coordinator and support staff.
- Recruited, trained and supervised volunteers.

**THE CIVIC EDUCATION PROJECT (Alexandria, VA)**

April 1996 - November 1996

With the Director of External Affairs, helped to establish the external relations office of an international education organization in the Washington, DC area. Responsible for start-up fundraising, public relations, and government relations activities.

*External Relations Consultant*

- Identified and targeted foundations, corporations, government and non-government agencies.
- Wrote proposals, letters of inquiry, and project synopses.
- Established relationships with embassies, advocacy groups, and other civic and higher education organizations.
- Developed and maintained a formal CEP Lecturer Alumni Association and Alumni Fund.
- Wrote and distributed press releases and news advisories.
- Designed and produced external relations materials, including: newsletters, fact sheets, and clipping collages.

**THE ECONOMIC POLICY INSTITUTE (Washington, DC)**

December 1991 - April 1996

Cultivated new and increased contributions for a national public policy research organization from foundations, corporations, organizations and individuals. Over four years, helped to increase contributions to EPI from \$1.6 million to \$3.5 million.

*Development Associate, Corporate and Labor Relations (1995 - 1996)*

- Wrote proposals, project synopses and queries for general operational and project support.
- Researched, identified and evaluated the corporate and labor prospect pool.
- Directed and conducted outreach and stewardship activities.
- Planned, organized and coordinated fundraising meetings and special events.

*Development Associate (1993 - 1995)*

- Developed proposals for restricted and unrestricted support.
- Managed cultivation mailings, anniversary letters, and pledge reminders.
- Assisted in development of fundraising materials (fact sheets, annual report, and key staff activity information).
- Acted as a liaison between board members, contributors and organization staff.

*Development Assistant (1991 - 1993)*

- Prepared letters, memos, funding proposals, and special event material.
- Set up and maintained development software system "Results."
- Coordinated departmental mailings to board members and contributors.

**AMERICAN WOMEN'S ECONOMIC DEVELOPMENT CORPORATION (NYC, NY)**

July 1989 - October 1991

Integral member of the development staff for the national office of a pioneering women's organization.

*Program Coordinator, Development Department (1991)*

- Wrote proposals, letters of inquiry, marketing materials and routine correspondence.
- Performed all development research functions.
- Developed and managed a database tracking system.
- Created and maintained a development office bookkeeping system.

*Counseling Administrator (1989 - 1991)*

- Interviewed incoming clients, identified problems and determined appropriate counselor to match their needs.
- Responsible for efficient and effective resolutions of member and client concerns.
- Established and maintained a follow-up counseling program.

***VOLUNTEER AFFILIATIONS***

Governing Council Member, NY State Special Education Task Force

Co-Chair, Lower Hudson Special Education Task Force

Member, Council of Parent Advocate and Attorneys

***EDUCATION***

MARIST COLLEGE, Poughkeepsie, New York

B.A. in Psychology

May 1989

#6j

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT / COMMISSIONER OF FINANCE/ VACANCY CONTROL FACTOR APRIL THROUGH JUNE 2020**

**WHEREAS, the Commissioner of Finance has requested a budgetary amendment (20A036) to provide for the Vacancy Control Factor for April through June 2020; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**GENERAL FUND:**

**Decrease Estimated Appropriations:**

<b>SEE ATTACHED SHEET</b>	<b>Personal Services</b>	<b>331,407</b>
<b>SEE ATTACHED SHEET</b>	<b>FICA</b>	<b>25,352</b>
<b>SEE ATTACHED SHEET</b>	<b>Dental</b>	<b>2,512</b>
<b>SEE ATTACHED SHEET</b>	<b>Life Insurance</b>	<b>854</b>
<b>SEE ATTACHED SHEET</b>	<b>Health Insurance</b>	<b>42,618</b>
<b>SEE ATTACHED SHEET</b>	<b>Vision</b>	<b>61</b>
<b>SEE ATTACHED SHEET</b>	<b>Flex Plan</b>	<b><u>3,801</u></b>
		<b>406,605</b>

**Increase Estimated Appropriations:**

<b>10199000 54980</b>	<b>Contingency</b>	<b>406,605</b>
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**2020 Fiscal Impact - (406,605)**

**2021 Fiscal Impact – 0 –**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_



cc:all  
A+A

RESO

WILLIAM J. CARLIN, Jr. CPA  
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk  
From: William J. Carlin, Jr., Commissioner of Finance *WJC*  
Re: Budgetary Amendment - 20A036  
Date: July 13, 2020

2020 JUL 13 PM 1:36  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Finance, the following transfer is required.

GENERAL FUND

Decrease estimated appropriations:

SEE ATTACHED SHEET	Personal Services	331,407
SEE ATTACHED SHEET	FICA	25,352
SEE ATTACHED SHEET	Dental	2,512
SEE ATTACHED SHEET	Life Insurance	854
SEE ATTACHED SHEET	Health Insurance	42,618
SEE ATTACHED SHEET	Vision	61
SEE ATTACHED SHEET	Flex Plan	3,801
		<hr/>
		406,605

Increase estimated appropriations:

10199000 54980	Contingency	406,605
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Fiscal Impact - 2020 - \$ (406.605)

Fiscal Impact - 2021 - \$ 0

This Resolution is required to provide for the vacancy control factor for Apr - Jun 2020.  
Please forward to the appropriate committee.

Approved:

MaryEllen Odell  
County Executive

2020 VACANCY CONTROL FACTOR APR - JUN

Position #	Org Code	Object		TOTAL	51000	58002	58006	58007	58008	58009	58011
		Code	Title								
116510108	10116500	51000	Assistant District Attorney	22,152	14,664	1,122	298	153	5,372		543
142010110	10142000	51000	Risk Manager	24,876	17,195	1,315	298	153	5,372		543
143010111	10143000	51000	Deputy Personnel Officer	23,778	16,183	1,238	298	144	5,372		543
143010112	10143000	51000	Personnel Specialist (Trainee)	19,657	12,405	949	298	90	5,372		543
149010102	10149000	51000	Supervisor Plan & Design	36,903	28,409	2,173	298	108	5,372		543
149010117	10149000	51000	Senior Engineer	33,126	24,809	1,898	298	206	5,372		543
311013102	13311000	51000	EMS Dispatcher	5,465	5,077	388					
311013106	13311000	51000	EMS Dispatcher	3,879	3,603	276					
311017133	17311000	51000	Deputy Sheriff	12,709	11,806	903					
311017147	17311000	51000	Deputy Sheriff	14,827	13,773	1,054					
315010103	10315000	51000	Correction Officer	9,881	9,179	702					
315010116	10315000	51000	Correction Officer	19,352	17,977	1,375					
315010160	10315000	51000	Correction Officer	18,674	17,347	1,327					
398910115	10014000	51000	Emergency Svcs Director	17,360	16,126	1,234					
398912109	13398900	51000	Emergency Svcs Dispatcher	7,970	7,404	566					
398912112	13398900	51000	Emergency Svcs Dispatcher	13,635	12,666	969					
511110102	10511100	51000	Master Mechanic I	25,102	18,208	1,393	426		5,014	61	
677210104	10677200	51000	Aging Services Aide	11,370	10,562	808					
677310107	10677300	51000	Driver	6,329	5,879	450					
677410123	10677400	51000	Food Service Helper (P/T)	6,471	6,011	460					
677410128	10677400	51000	CDL Driver	7,211	6,699	512					
677510101	10677500	51000	Caseworker	18,063	16,779	1,284					
677810106	10677800	51000	Driver	15,259	14,175	1,084					
711010116	10711000	51000	RMEO I	15,254	14,170	1,084					
751110101	10751000	51000	County Historian	17,302	10,301	788	298		5,372		543
				406,605	331,407	25,352	2,512	854	42,618	61	3,801

#6K<sup>3</sup>

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT / HEALTH DEPARTMENT/ REORGANIZATION**

**WHEREAS, at the Personnel Committee meeting held on July 14, 2020, the Committee reviewed and approved the Reorganizational proposal submitted by the Health Department; and  
WHEREAS, the Commissioner of Finance has provided budgetary amendment (20A039) in order to implement said approved Health Department Reorganization; and  
WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it  
RESOLVED, that the following budgetary amendment be made:**

**Increase Estimated Appropriations:**

10401000 51000 (110)	Personnel Services (Office Asst)	15,145
10296000 51000 (102)	Personnel Services (Assoc Act Clk)	1,339
10296000 58002	Fica	102
10405900 51000 (111)	Personnel Services (Sr Clerk)	25,778
10405900 51000 (103)	Personnel Services (EI Serv Coord)	1,351
10405900 51000 (105)	Personnel Services (EI Serv Coord)	1,351
10405900 51000 (107)	Personnel Services (EI Serv Coord)	1,351
10405900 51000 (108)	Personnel Services (EI Serv Coord)	<u>1,351</u>
		47,768

**Decrease Estimated Appropriations:**

10401000 51000 (101)	Principal Typist	36,470
10401000 51094	Temporary	2,664
10405900 51000 (101)	Personnel Serv (Adm EI/ Pre K)	93,947
10401000 58002	Fica	1,835
10401000 58008	Health Insurance	11,733
10405900 58002	Fica	4,802
10405900 58008	Health Insurance	<u>30,416</u>
		181,867

**Decrease Estimated Revenues:**

10401000 434011	State Aid – Public Health	8,636
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**Increase Estimated Appropriations:**

10199000 54980	Contingency	125,463
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**2020 Fiscal Impact (125,463)  
2021 Fiscal Impact – 0 –**

Legislator Albano \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Jonke \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Legislator Sullivan \_\_\_\_\_  
Chairwoman Addonizio \_\_\_\_\_



*cc:iall  
A+A*

*Reso*

WILLIAM J. CARLIN, Jr. CPA  
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk  
From: William J. Carlin, Jr., Commissioner of Finance *WJC*  
Re: Budgetary Amendment - **20A039**  
Date: July 17, 2020

2020 JUL 17 PM 1:04  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the ~~County Attorney~~, the following transfer is required.  
*Health Dept*

**Increase estimated appropriations:**

10401000 51000 (110)	Personal Services (Office Asst)	15,145
10296000 51000 (102)	Personal Services (Assoc Act Clk)	1,339
10296000 58002	Fica	102
10405900 51000 (111)	Personal Services (Sr Clerk)	25,778
10405900 51000 (103)	Personal Services (EI Service Coord)	1,351
10405900 51000 (105)	Personal Services (EI Service Coord)	1,351
10405900 51000 (107)	Personal Services (EI Service Coord)	1,351
10405900 51000 (108)	Personal Services (EI Service Coord)	1,351
		<u>47,768</u>

**Decrease estimated appropriations:**

10401000 51000 (101)	Principal Typist	36,470
10401000 51094	Temporary	2,664
10405900 51000 (101)	Personal Services (Adminstr EI/Pre K)	93,947
10401000 58002	FICA	1,835
10401000 58008	Health Insurance	11,733
10405900 58002	FICA	4,802
10405900 58008	Health Insurance	30,416
		<u>181,867</u>

**Decrease estimated revenues:**

10401000 434011	State Aid - Public Health	8,636
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**Increase estimated appropriations:**

10199000 54980	Contingency	125,463
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Fiscal Impact - 2020 - \$ (125,463)

Fiscal Impact - 2021 - \$ ~~(125,463)~~ 0

This Resolution is required to implement the Health Department reorganization approved at the Personnel Committee meeting held on July 14, 2020.

Approved:

MaryEllen Odell  
County Executive