

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
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Toni E. Addonizio *Chairwoman*
Neal L. Sullivan *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

AGENDA

AUDIT & ADMINISTRATION COMMITTEE MEETING

To Be Held via Audio Webinar Pursuant to Temporary Emergency Orders

Members: Chairman Castellano, Legislators Gouldman & Sayegh

Monday 6:30pm July 27, 2020

1. Pledge of Allegiance
2. Roll Call
3. Approval of Minutes – June 29, 2020
4. Update/ First Quarter Financials/ Putnam County Golf Course & Tilly Foster Farm/ General Manager Mike McCall
5. Correspondence/County Auditor (Attached for Information Only)
 - a. Sales Tax Report
 - b. Board In Revenue Report
 - c. Transfer/Revenue Report
 - d. 2020 Contingency/Sub-Contingency Report
6. Correspondence/Commissioner of Finance
 - a. Overtime/Temporary Report (Attached for Information Only)
 - b. Approval/ Budgetary Amendment 20A036/ Finance/ Vacancy Control Factor April – June 2020
 - c. Approval/ Budgetary Amendment 20A037/ Social Services/ Amend Social Services 2020 Budget to Reflect Grant Modifications per Spending Adjustment Request Approved by NYS Office of Victim Services (Also reviewed by Health)

- d. **Approval/ Budgetary Amendment 20A038/ Office of Senior Resources/
Fund Appropriate Lines for Caregiver Respite Grant through Field Hall
Foundation (Also reviewed by Health)**
- e. **Approval/ Budgetary Amendment 20A039/ Health Dept./
Reorganization Approved at Personnel Committee mtg held on June
14, 2020**
- 7. **Update/ Commissioner of Finance Carlin/ Financial Impact of COVID-19
Pandemic**
- 8. **Other Business**
- 9. **Adjournment**

#3

AUDIT & ADMINISTRATION COMMITTEE MEETING
To Be Held via Audio Webinar Pursuant to Temporary Emergency Orders

Members: Chairman Castellano, Legislators Gouldman & Sayegh

Monday 6:00pm June 29, 2020

The meeting was called to order via audio webinar at 6:01pm by Chairman Castellano who lead in the Pledge of Allegiance. Upon roll call Committee Members Gouldman, Sayegh & Chairman Castellano were present.

Item #3 - Approval of Minutes – May 26, 2020

The minutes were approved as submitted.

Item #4 - Update/ First Quarter Financials/ Putnam County Golf Course & Tilly Foster Farm/ General Manager Mike McCall

Chairman Castellano made a motion to table Update/ First Quarter Financials/ Putnam County Golf Course & Tilly Foster Farm/ General Manager Mike McCall; Seconded by Legislator Sayegh. All in favor.

Item #5 - Correspondence/County Auditor (Attached for Information Only)

a. Sales Tax Report – Duly Noted

Chairman Castellano made a motion to waive the rules and accept the additional; Seconded by Legislator Gouldman. All in favor.

b. Board In Revenue Report – Duly Noted

c. Transfer/Revenue Report – Duly Noted

d. 2020 Contingency/Sub-Contingency Report – Duly Noted

Item #6 - Correspondence/Commissioner of Finance

a. Overtime/Temporary Report (Attached for Information Only) – Duly Noted

b. Approval/ Budgetary Amendment 20A030/ Planning Dept./ Adjust Capital Budget (Also reviewed in Physical)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. All in favor.

c. Approval/ Budgetary Amendment 20A031/ Highways & Facilities/ Amend 2020 CHIPS County Capital Project Budget to Equal the NYS Adopted Budget (Also reviewed in Physical)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

d. Approval/ Budgetary Amendment 20A032/ Adjust 2020 Budget due to Economic Effects of the COVID-19 Pandemic

Commissioner of Finance William Carlin stated this budgetary amendment is in response to the economic challenges that have resulted from the COVID-19 pandemic. He stated County Executive MaryEllen Odell sent a memorandum to County Department Heads and Elected Officials asking them to look at their budget through the end of the year and identify areas that could be cut. He stated the intention of this was to hopefully avoid more difficult decisions later on. He stated those cuts have allowed the sales tax revenue estimate to be reduced by \$2,338,000.

Chairman Castellano stated the County Departments have made some cuts to their 2020 budgets in an effort to recover from the sales tax loss that has resulted from the COVID-19 pandemic.

Legislator Albano questioned when information will be available or when numbers will be known from sales tax collected through online sales.

Commissioner Carlin stated he has not seen specifics from vendors yet, but online spending is a big part of the sales tax revenue. He stated we will receive one (1) more payment this quarter and after that he will request that information from the State. He expects the information to be available by early August. He stated we are currently in the second quarter and the numbers we have from the State are an estimate until the end of the quarter when they do a reconciled distribution.

Legislator Montgomery stated when reviewing the cuts on the spreadsheet, she was concerned to see the cuts in the Health Department, Department of Social Services, and the Sheriff's Department. She stated realizing that this request was made across the board to all departments, it must have been a difficult task for them to do. She stated she appreciates all the work that went into this. She stated many of the reductions that have come from lines such as travel or training can be used toward other services. She stated she would like to make it clear that she would never want to see cuts in staffing in the Health Department, Department of Social Services, or the Sheriff's Department. She stated road patrol does not need to be decreased, as things are pretty tense around the County. She stated people are needing more services. She commended the work done to find ways to make up for the lost revenue. She questioned what is being planned for further into the future as we see revenues continue on the downward trend.

Chairman Castellano stated at the moment, this budgetary amendment will offset some of the lost revenue. He stated hopefully things will change for the better and we will have to keep watch as we move forward. He thanked the Department Heads and Elected Officials for working to make up some of the lost revenue.

Legislator Nacerino stated we are in uncharted waters and right now, these are the challenges we are facing. She stated the reductions on the spreadsheet can be looked at during the 2021 budget process, however some are temporary measures that would need to be restored in the future. She stated the Legislature has their work cut out for them, as does every Department Head.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

Item #7 - Approval/ Fund Transfer 20T097/ Sheriff's Dept./ Purchase Vests from Proper Account (Also reviewed in Protective)

Legislator Sayegh stated her support for this fund transfer. She stated making sure the Sheriff's Deputies have the proper safety equipment is important.

Chairman Castellano made a motion to approve Fund Transfer 20T097; Seconded by Legislator Sayegh. All in favor.

Item #8 - Approval/ Fund Transfer 20T099/ Sheriff's Dept./ Cover Expenses due to 2 Vacancies (Also reviewed in Protective & Personnel)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

Item #9 - Approval/ Fund Transfer 20T103/ Sheriff's Dept./ Cover Overtime Expenses due to 2 Dispatcher Vacancies for May (Also reviewed in Protective & Personnel)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. All in favor.

Item #10 - Approval/ Refunding of Certain Outstanding Serial Bonds in an Amount not to Exceed \$3,300,000

Commissioner Carlin stated the County has used their very good bond rating to save taxpayers money by refunding. He stated in 2013 and 2015 the County saved about \$2 million. He stated this refunding is smaller, it is for the 2012 bond and the projected savings is \$76,000 over the next six (6) years. He stated although it is not as much money as previous refundings, it is certainly worth going after, especially in the current situation.

Legislator Gouldman thanked Commissioner Carlin and stated \$76,000 will be helpful moving forward in this environment.

Legislator Sayegh stated since these bonds were issued in 2012 the County's bond rating has improved even more.

Chairman Castellano stated the County's excellent bond rating that has improved over the last few years will create a savings for the County.

Legislator Albano stated these rates in the 2% range are amazing and he is proud of the County for being eligible for these rates.

Legislator Montgomery requested clarification how it is projected that \$76,000 will be saved by refunding.

Commissioner Carlin stated the projection is based on an estimate of what the bonds will be sold at. He stated page four (4) of the backup documentation shows the full amount of outstanding debt service and what it is projected to be, and the difference is \$76,000.

Legislator Montgomery stated it is noted that the debt service should decrease through the years 2020-2026 by refunding.

Commissioner Carlin stated that is correct, it will decrease over those six (6) years.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. All in favor.

Item #11 - Approval/ Revise Resolution #99 of 2020/ Budgetary Amendment 20A022/ Sheriff's Dept./ NYSDCJS National Criminal History Improvement Program Grant Award (Also reviewed in Protective)

Legislator Addonizio stated this grant will be covering half the cost of the Livescan equipment.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

Item #12 - Approval/ Authorizing Filing of an Application for State Assistance from the Household Hazardous Waste State Assistance Program and Signing of the Associated State Master Grant Contract, Under the Appropriate Laws of New York State

Legislator Gouldman stated the Household Hazardous Waste program is a great way to dispose of hazardous materials in a safe way.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

Item #13 - Update/ Commissioner of Finance Carlin/ Financial Impact of COVID-19 Pandemic

Commissioner Carlin stated taking into consideration the sales tax payments to be received shortly and with one (1) sales tax payment remaining, the County will be down about \$1.7 million. He stated even with the last payment, he expects the sales tax revenue to continue to decrease as the year progresses. He stated what is unknown is how and when sales tax revenue will bounce back and what that will mean for the budget moving forward. He stated for the 2021 budget, Departments have been asked to provide the best budget possible without reducing services, but they were told to be aware that if the economy continues to decline other changes may need to be made. He stated everyone is aware that cuts may have to be made, however they are trying as hard as possible to avoid that. He stated there are still question marks out there are including State aid. He stated the Governor is withholding payments to localities and there could be cuts between 20%-50% depending on Federal aid. He stated the Heroes Act passed but died in the Senate however there is talk of a possible fiscal stimulus to help State and local governments. He stated the more information should be released in August. He stated the COVID-19 pandemic has forced changes to be made in the 2021 budget process. He stated they have told outside agencies not to come in for budget meetings this year. He stated County Executive Odell is recommending level funding, if not worse, for outside agencies. He stated as far as the informational requirements, although the County is not requiring it, they need to have it available. He stated if any Legislators have any questions about any outside agencies, they can ask him or County Auditor Sharkey. He stated they have also told the outside agencies to be available for the Legislative Budget Meetings in October and to check with the Legislative Clerk as to how the meetings will be held. He stated also for Department Heads, they have come up with a schedule and the meetings will be held in the Legislature's conference room, which is bigger. He stated if the meetings cannot be held in person they will be held by phone.

Legislator Gouldman stated hopefully the State does not reduce local funding too much. He stated so far, the County seems to be doing okay with the efforts being made to make up for the sales tax shortfall. He stated it would be beneficial to advocate for the State to either not cut funding or only cut funding by a small amount.

Legislator Sullivan stated it is too bad that the State is looking to make significant cuts to the County, which would in turn result in cuts to services. He stated it is a shame that the residents will have to suffer because of this. He stated he is very concerned about the current fiscal position of the State. He stated the State is not hitting their targets, which is resulting in cuts.

Legislator Montgomery questioned which outside agencies are funded by the County and had their budget meetings cancelled.

Commissioner Carlin stated the outside agencies include Community Action Program (CAP), Putnam County Cornell Cooperative Extension, Putnam County Humane Society, the Libraries within Putnam County, the Putnam Arts Council, the Putnam County History Museum, the Southeast Museum, and the Putnam County SPCA (Society for the Prevention of Cruelty to Animals).

Chairman Castellano clarified rather than having in-person meetings with these outside agencies, they are being asked to mail in their necessary information.

Commissioner Carlin stated the outside agencies have been asked to provide their latest audited or unaudited financial statement and their 990 Form.

Legislator Montgomery clarified that the hope is to have their allocations remain flat, however there is the possibility of cuts. She stated these agencies all provide essential services in times of need. She questioned if the CoveCare Center is included in the outside agencies.

Commissioner Carlin stated CoveCare is funded through the Department of Social Services budget, therefore they do not fall under the outside agencies category. He stated questions pertaining to that funding can be addressed to Commissioner Piazza.

Legislator Montgomery questioned if HomeStyle Caterers is considered an outside agency.

Commissioner Carlin stated HomeStyle Caterers are under the Putnam County Golf Course, which falls under the Highways & Facilities budget. He stated the outside agencies that receive direct funding are not-for-profit organizations.

Legislator Montgomery stated we are doing the best we can while navigating through this uncharted territory just as the State is doing. She stated laying blame on any one particular government does not serve anyone. She stated she appreciates the detail provided by Commissioner Carlin, which has given her a better understanding.

Legislator Nacerino stated we do not know what the future will bring, therefore this is all speculative at this point in time. She stated the funding received is a domino effect. She stated we value the outside agencies. She stated of course no one wants to have cuts or layoffs, but it would be unfair to say anything definitive today until we know more information.

Item #14 - Other Business

- a. Approval/ Budgetary Amendment 20A033/ Finance/ Amend 2020 MMIS Medicaid Budget/ Account for Reduced Medicaid Local Share Payment/ Savings Used to Offset Sales Tax Revenue Deficit caused by COVID-19**

Chairman Castellano made a motion to waive the rules and accept the other business; Seconded by Legislator Sayegh. All in favor.

Commissioner Carlin stated as part of the first Coronavirus Response Act, the Federal Government increased the revenue for Medicaid to 6.2%. He stated this will be about \$33,000 per week for Putnam County through the end of the State fiscal year, which ends March 31, 2021. He stated this means for this fiscal year, Putnam County will be

paying \$1,232,166 less than what it would have from now through December 31, 2020. He stated with this savings, the sales tax revenue expectation was lowered. He stated the reason this was submitted as other business is because it was received after the agenda was published, however considering it now will provide a clearer picture of what the sales tax will look like.

Chairman Castellano stated this is great news.

Legislator Sayegh stated this is excellent news. She stated a request was made to the State to refund the Medicaid payments in June. She stated she is pleased this has come to fruition.

Legislator Gouldman concurred that this is great news during these difficult times.

Commissioner Carlin thanked United States Senator Charles Schumer who has advocated that these savings flow down to the counties.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

Item #15 - Adjournment

There being no further business at 6:43pm, Chairman Castellano made a motion to adjourn; Seconded by Legislator Gouldman. All in favor.

Respectfully submitted by Administrative Assistant, Beth Green.

THE PUTNAM COUNTY LEGISLATURE

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July 27, 2020
Audit Meeting

#4

**Update/ First Quarter Financials/
Putnam County Golf Course & Tilly Foster Farm/
General Manager Mike McCall**

Tabled from June Audit Mtg

BOARD IN REVENUE

#56

	2010	2011	2012	2013	2014*	2015*	2016*	2017*	2018*	2019*	2020	+or(-) Same Period
January	5,565.00	23,310.00	11,730.00	46,390.00	8,370.00	22,190.00	43,680.00	47,160.00	54,980.00	52,490.00	74,950.00	22,460.00
February	6,660.00	25,200.00	9,670.00	41,930.00	9,180.00	17,970.00	41,610.00	41,280.00	52,760.00	45,070.00	72,300.00	27,230.00
March	8,370.00	43,330.00	9,890.00	43,140.00	11,640.00	26,490.00	41,400.00	50,480.00	59,820.00	50,795.00	70,650.00	19,855.00
April	8,100.00	49,425.00	14,020.00	40,800.00	16,490.00	30,930.00	37,670.00	51,060.00	53,730.00	50,490.00	68,400.00	17,910.00
May	8,100.00	46,220.00	27,090.00	23,800.00	17,100.00	35,580.00	39,120.00	61,070.00	49,860.00	52,975.00	63,150.00	10,175.00
June	14,890.00	45,300.00	52,700.00	10,800.00	16,760.00	37,160.00	45,700.00	59,190.00	39,060.00	48,300.00	61,050.00	12,750.00
July	51,165.00	44,350.00	53,380.00	11,960.00	17,140.00	43,010.00	52,480.00	64,540.00	37,260.00	47,840.00		
August	55,720.00	47,430.00	54,860.00	10,260.00	16,740.00	43,340.00	49,600.00	62,650.00	37,530.00	50,180.00		
September	29,825.00	16,670.00	43,240.00	7,560.00	16,830.00	48,370.00	46,290.00	61,050.00	36,180.00	43,600.00		
October	22,900.00	13,170.00	48,090.00	7,270.00	20,130.00	54,340.00	40,340.00	57,380.00	41,850.00	71,750.00		
November	20,430.00	12,900.00	46,360.00	9,090.00	18,600.00	45,700.00	34,120.00	56,580.00	43,080.00	71,400.00		
December	20,340.00	15,985.00	50,830.00	8,530.00	21,940.00	42,260.00	39,600.00	56,600.00	46,780.00	76,700.00		
Actual	252,065.00	383,290.00	421,860.00	261,530.00	190,920.00	447,340.00	511,610.00	673,040.00	552,890.00	661,590.00	410,500.00	
Budget	285,000.00	781,100.00	450,000.00	217,000.00	129,600.00	155,000.00	525,000.00	484,760.00	535,000.00	550,600.00	908,000.00	
Revised Budget	285,000.00	345,000.00	450,000.00	232,590.00								
Surplus/(Deficit)	(32,935.00)	38,290.00	(28,140.00)	28,940.00	61,320.00	292,340.00	(13,390.00)	188,280.00	17,890.00	110,990.00	(497,500.00)	110,380.00

*2014 revenue includes US Marshalls

*2015 revenue includes US Marshalls

*2016 revenue includes US Marshalls

*2017 revenue includes US Marshalls

*2018 revenue includes US Marshalls

*2019 revenue includes US Marshalls

*2020 revenue includes US Marshalls

#5c

07/22/2020 08:03 Putnam County
6420mash JOURNAL INQUIRY

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glcjcjnd

PUTNAM COUNTY GOVERNMENT
Putnam County, NY



YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020	06	8	BUA	06/01/2020	06/01/2020	20T1105	6420ncol	1	N	Hist	2020	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10405900	54329							PROMOTIONAL MATERIALS	BUY WEBGAMS, HEADSETS	100.00		
2	10405900	54782							SOFTWARE ACCESSORIES	BUY WEBGAMS, HEADSETS	100.00		
3	10405900	54783							LICENSING SOFTWARE	BUY WEBGAMS, HEADSETS	150.00		
4	10405900	54782							SOFTWARE ACCESSORIES	BUY WEBGAMS, HEADSETS	150.00		
** JOURNAL TOTAL											0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020	06	13	BUA	06/01/2020	06/01/2020	R#112/20	6420kewa	1	N	Hist	2020	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	13311000	51000							PERSONNEL SERVICES	COVER OT FOR MAY, 2 VACANC	8,285.46		
2	13311000	51093							OVERTIME	COVER OT FOR MAY, 2 VACANC	8,285.46		
** JOURNAL TOTAL											0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020	06	59	BUA	06/05/2020	06/04/2020	20A028	6420sgal	1	N	Hist	2020	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	14311000	443890							DEA REIMB OTHER	DEA REIMB 12/4/19-3/1/20 S	7,694.60		
2	14311000	51093							OVERTIME	DEA REIMB 12/4/19-3/1/20 S	7,147.80		
3	14311000	58002							SOCIAL SECURITY	DEA REIMB 12/4/19-3/1/20 S	546.80		
4	01000	396000							APPROPRIATIONS		7,694.60		1
5	01000	351000							ESTIMATED REVENUES		7,694.60		1
** JOURNAL TOTAL											7,694.60	7,694.60	

YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 06 84 BUA	06/08/2020	06/08/2020	20T107	6420mcol	1	N	Hist	2020	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	26401001	54314	10066						POSTAGE	COVER MILEAGE REIMBURSEMENT	800.00		
2	26401001	54675	10066						TRAVEL	COVER MILEAGE REIMBURSEMENT	800.00		
										** JOURNAL TOTAL	0.00	0.00	

YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 06 115 BUA	06/09/2020	06/09/2020	20T109	6420hzat	1	N	Hist	2020	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10398900	54410								SUPPLIES AND MAT	1,469.00		
2	10398900	54989	10158							MISCELLANEOUS	1,469.00		
										** JOURNAL TOTAL	0.00	0.00	

YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 06 167 BUA	06/10/2020	06/10/2020	20T110	6420jdav	1	N	Hist	2020	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10731000	54310								XFER TO COVID SUPPLIES LIN	100.00		
2	10731000	54410	10158							OFFICE SUPPLIES NEEDED FOR SUMMER CAMP SUP	100.00		
										SUPPLIES AND MAT	100.00		
										** JOURNAL TOTAL	0.00	0.00	

YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 06 191 BUA	06/11/2020	06/11/2020	20T108	6420mvat	1	N	Hist	2020	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10731000	54310								XFER TO COVID SUPPLIES LIN	100.00		
2	10731000	54410	10158							OFFICE SUPPLIES NEEDED FOR SUMMER CAMP SUP	100.00		
										SUPPLIES AND MAT	100.00		
										** JOURNAL TOTAL	0.00	0.00	

07/22/2020 08:03
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Putnam County
JOURNAL INQUIRY

P 3
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PUTNAM COUNTY GOVERNMENT
Putnam County, NY



YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2020 06 191 BUA 06/11/2020 06/11/2020 20T1108 6420mwat 1 N Hist 2020

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10511100	54647							ADD'L FUNDS NEEDED FOR VET		4,500.00		
2	10084000	54147							ADD'L FUNDS NEEDED FOR VET		4,500.00		
3	10511100	54647							VET SERVICES and SUPPLIES			5,000.00	
4	10084000	54710							ADD'L FUNDS NEEDED FOR MAINT AND REPAIRS		5,000.00		
** JOURNAL TOTAL											0.00	0.00	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	55197000	53000							CHIPS, PAVE NY, EWR - NYS		281,690.00		
2	55197000	435011							CAPITAL EXPENDITURES			281,690.00	
3	05000	396000							STATE AID CONSOLIDATED HWY AID			281,690.00	1
4	05000	351000							ESTIMATED REVENUES		281,690.00		1
** JOURNAL TOTAL											281,690.00	281,690.00	

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	DEBIT	CREDIT	OB
2020	06	275	BUA	06/16/2020	06/16/2020	20T1112	6420krya	1			N	Hist	2020					0.00	0.00	
1	10011000	54755							COVER AMAZON PRICE INCREAS									23.04		
2	10011000	54634							COVER AMAZON PRICE INCREAS									23.04		
** JOURNAL TOTAL											0.00	0.00								

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YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2020	06	277	BUA	06/16/2020	06/16/2020	R#118/20	6420wcar	1	N	HIST	2020						
LN	ORG	ACCOUNT#	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT#	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB				
1	55997000	53000	52010			20A030			EMPIRE TRAIL PIN 8762.43		790,000.00						
	05.00.00	02.5997.000.000.00.53000				.52010			CAPITAL EXPENDITURES								
2	55997000	53000	51806			20A030			SECTION 5307 FFY 2018		271,564.00						
	05.00.00	02.5997.000.000.00.53000				.51806			CAPITAL EXPENDITURES								
3	55997000	53000	51906			20A030			SECTION 5307 FFY 2019		258,768.00						
	05.00.00	02.5997.000.000.00.53000				.51906			CAPITAL EXPENDITURES								
4	55997000	53000	52006			20A030			SECTION 5307 FFY 2020		228,234.00						
	05.00.00	02.5997.000.000.00.53000				.52006			CAPITAL EXPENDITURES								
5	55997000	445970	52010			20A030			SECTION 5307 FFY 2018		632,000.00						
	05.00.00	02.5997.000.000.00.445970				.52010			FED AID SECTION 5307								
6	55997000	435970	52010			20A030			SECTION 5307 FFY 2018		79,000.00						
	05.00.00	02.5997.000.000.00.435970				.52010			ST AID SECTION 5307								
7	55997000	428601	52010			20A030			SECTION 5307 FFY 2018		79,000.00						
	05.00.00	02.5997.000.000.00.428601				.52010			TRANSFER FROM GEN FUND								
8	55997000	445970	51806			20A030			SECTION 5307 FFY 2018		217,251.00						
	05.00.00	02.5997.000.000.00.445970				.51806			FED AID SECTION 5307								
9	55997000	435970	51806			20A030			SECTION 5307 FFY 2018		27,157.00						
	05.00.00	02.5997.000.000.00.435970				.51806			ST AID SECTION 5307								
10	57997000	428601	51806			20A030			SECTION 5307 FFY 2019		27,156.00						
	05.00.00	02.7997.000.000.00.428601				.51806			TRANSFER FROM GEN FUND								
11	55997000	445970	51906			20A030			SECTION 5307 FFY 2019		207,014.00						
	05.00.00	02.5997.000.000.00.445970				.51906			FED AID SECTION 5307								
12	55997000	435970	51906			20A030			SECTION 5307 FFY 2019		25,877.00						
	05.00.00	02.5997.000.000.00.435970				.51906			ST AID SECTION 5307								
13	57997000	428601	51906			20A030			SECTION 5307 FFY 2019		19,975.00						
	05.00.00	02.7997.000.000.00.428601				.51906			TRANSFER FROM GEN FUND								
14	55997000	428601	51906			20A030			SECTION 5307 FFY 2019		5,902.00						
	05.00.00	02.5997.000.000.00.428601				.51906			TRANSFER FROM GEN FUND								
15	55997000	445970	52006			20A030			SECTION 5307 FFY 2020		182,588.00						
	05.00.00	02.5997.000.000.00.445970				.52006			FED AID SECTION 5307								
16	55997000	435970	52006			20A030			SECTION 5307 FFY 2020		22,823.00						
	05.00.00	02.5997.000.000.00.435970				.52006			ST AID SECTION 5307								
17	57997000	428601	52006			20A030			SECTION 5307 FFY 2020		22,823.00						
	05.00.00	02.7997.000.000.00.428601				.52006			TRANSFER FROM GEN FUND								
18	050000	396000				20A030			SECTION 5307 FFY 2020		1,548,566.00						
	05.00.00	00.00.0000.000.000.00.396000							APPROPRIATIONS								
19	050000	351000				20A030			SECTION 5307 FFY 2020		1,548,566.00						
	05.00.00	00.00.0000.000.000.00.351000							ESTIMATED REVENUES								
** JOURNAL TOTAL											1,548,566.00	1,548,566.00	1				

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YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2020	06		423	BUA	06/19/2020	06/19/2020	20A032			6420wcar	1	N	Hist	2020			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB				
15	10143000	54311	01.10.10.09.1430.000.000.00.54311						PRINTING AND FORMS	20A032 BUDGET REDUCTION #		250.00					
16	10143000	54640	01.10.10.09.1430.000.000.00.54640						EDUCATION AND TRAINING	20A032 BUDGET REDUCTION #		5,000.00					
17	10143000	54782	01.10.10.09.1430.000.000.00.54782						SOFTWARE ACCESSORIES	20A032 BUDGET REDUCTION #		250.00					
18	10143000	54989	01.10.10.09.1430.000.000.00.54989						MISCELLANEOUS	20A032 BUDGET REDUCTION #		500.00					
19	10161000	51094	01.10.10.06.1610.000.000.00.51094						TEMPORARY	20A032 BUDGET REDUCTION #		4,000.00					
20	10161000	58002	01.10.10.06.1610.000.000.00.58002						SOCIAL SECURITY	20A032 BUDGET REDUCTION #		306.00					
21	10161000	54314	01.10.10.06.1610.000.000.00.54314						POSTAGE	20A032 BUDGET REDUCTION #		20,000.00					
22	10161000	54371	01.10.10.06.1610.000.000.00.54371						GASOLINE	20A032 BUDGET REDUCTION #		20,000.00					
23	10199000	54983	01.10.10.02.1990.000.000.00.54983						SUB CONT SPECIAL SERVICES	20A032 BUDGET REDUCTION #		15,000.00					
24	10199000	54988	01.10.10.02.1990.000.000.00.54988						SUB CONT VEHICLE LEASING	20A032 BUDGET REDUCTION #		25,000.00					
25	10123000	54640	01.10.10.04.1230.000.000.00.54640						EDUCATION AND TRAINING	20A032 BUDGET REDUCTION #		3,000.00					
26	10123000	51094	01.10.10.04.1230.000.000.00.51094						TEMPORARY	20A032 BUDGET REDUCTION #		5,000.00					
27	10123000	58002	01.10.10.04.1230.000.000.00.58002						SOCIAL SECURITY	20A032 BUDGET REDUCTION #		383.00					
28	10132000	51094	01.10.10.01.1320.000.000.00.51094						TEMPORARY	20A032 BUDGET REDUCTION #		10,000.00					
29	10132000	58002	01.10.10.01.1320.000.000.00.58002						SOCIAL SECURITY	20A032 BUDGET REDUCTION #		765.00					
30	10135500	51094	01.10.10.02.1355.000.000.00.51094						TEMPORARY	20A032 BUDGET REDUCTION #		6,000.00					
31	10135500	58002	01.10.10.02.1355.000.000.00.58002						SOCIAL SECURITY	20A032 BUDGET REDUCTION #		459.00					
32	10641000	51094	01.10.60.04.6410.000.001.00.51094						TEMPORARY	20A032 BUDGET REDUCTION #		14,380.00					
33	10641000	58002	01.10.60.04.6410.000.001.00.58002						SOCIAL SECURITY	20A032 BUDGET REDUCTION #		1,100.00					
34	10311000	51094	01.10.20.13.3110.000.000.00.51094						TEMPORARY	20A032 BUDGET REDUCTION #		10,000.00					
35	10311000	58002	01.10.20.13.3110.000.000.00.58002						SOCIAL SECURITY	20A032 BUDGET REDUCTION #		765.00					

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YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2020	06	423	BUA	06/19/2020	06/19/2020	20A032	20A032	6420wcar	1	N	Hist	2020					
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB				
36	10311000	52110	01.10.20.13.3110.000.000.00.52110						FURNITURE AND FURNISHINGS	20A032 BUDGET REDUCTION #		1,000.00					
37	10311000	54311	01.10.20.13.3110.000.000.00.54311						PRINTING AND FORMS	20A032 BUDGET REDUCTION #		1,000.00					
38	10311000	54314	01.10.20.13.3110.000.000.00.54314						POSTAGE	20A032 BUDGET REDUCTION #		1,000.00					
39	10311000	54329	01.10.20.13.3110.000.000.00.54329						PROMOTIONAL MATERIALS	20A032 BUDGET REDUCTION #		1,000.00					
40	10311000	54510	01.10.20.13.3110.000.000.00.54510						MACHINE MAINTENANCE	20A032 BUDGET REDUCTION #		1,000.00					
41	10311000	54560	01.10.20.13.3110.000.000.00.54560						EQUIP RENTAL LEASE	20A032 BUDGET REDUCTION #		1,275.00					
42	10311000	54640	01.10.20.13.3110.000.000.00.54640						EDUCATION AND TRAINING	20A032 BUDGET REDUCTION #		1,000.00					
43	10311000	54641	01.10.20.13.3110.000.000.00.54641						EMPLOYEE INCENTIVE AWARDS	20A032 BUDGET REDUCTION #		2,000.00					
44	10311000	54675	01.10.20.13.3110.000.000.00.54675						TRAVEL	20A032 BUDGET REDUCTION #		895.00					
45	10311000	52110	01.13.20.13.3110.000.000.00.52110						FURNITURE AND FURNISHINGS	20A032 BUDGET REDUCTION #		3,200.00					
46	10311000	52180	01.13.20.13.3110.000.000.00.52180						OTHER EQUIPMENT	20A032 BUDGET REDUCTION #		1,000.00					
47	10311000	54300	01.13.20.13.3110.000.000.00.54300						MISC SUPPLIES	20A032 BUDGET REDUCTION #		1,000.00					
48	10311000	54310	01.13.20.13.3110.000.000.00.54310						OFFICE SUPPLIES	20A032 BUDGET REDUCTION #		1,000.00					
49	10311000	54385	01.13.20.13.3110.000.000.00.54385						UNIFORMS	20A032 BUDGET REDUCTION #		3,000.00					
50	10311000	54510	01.13.20.13.3110.000.000.00.54510						MACHINE MAINTENANCE	20A032 BUDGET REDUCTION #		500.00					
51	10311000	54646	01.13.20.13.3110.000.000.00.54646						CONTRACTS	20A032 BUDGET REDUCTION #		10,000.00					
52	10314000	51093	01.10.20.14.3140.000.000.00.51093						OVERTIME	20A032 BUDGET REDUCTION #		3,000.00					
53	10314000	51094	01.10.20.14.3140.000.000.00.51094						TEMPORARY	20A032 BUDGET REDUCTION #		5,000.00					
54	10314000	58002	01.10.20.14.3140.000.000.00.58002						SOCIAL SECURITY	20A032 BUDGET REDUCTION #		612.00					
55	10401000	51093	01.10.40.16.4010.000.000.00.51093						OVERTIME	20A032 BUDGET REDUCTION #		1,000.00					
56	10401000	52110	01.10.40.16.4010.000.000.00.52110						FURNITURE AND FURNISHINGS	20A032 BUDGET REDUCTION #		1,200.00					

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2020	06	423	BUA	06/19/2020	06/19/2020	20A032	6420wcar	1	N	Hist	2020		
LN	ORG	ACCOUNT#	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT#	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
57	10401000	52130	01.10.40.16.4010.000.000.00.52130						COMPUTER EQUIPMENT	20A032 BUDGET REDUCTION #		848.00	
58	10401000	434011	01.10.40.16.4010.000.000.00.434011						ST AID PUBLIC HLTH	20A032 BUDGET REDUCTION #	1,097.00		
59	10401000	52130	01.10.40.16.4010.000.000.00.52130						COMPUTER EQUIPMENT	20A032 BUDGET REDUCTION #		1,210.00	
60	10401000	54320	01.10.40.16.4010.000.000.00.54320						FOOD	20A032 BUDGET REDUCTION #		2,500.00	
61	10431000	51094	01.10.40.17.4310.000.000.00.51094						TEMPORARY	20A032 BUDGET REDUCTION #		26,065.00	
62	10431000	58002	01.10.40.17.4310.000.000.00.58002						SOCIAL SECURITY	20A032 BUDGET REDUCTION #		1,994.00	
63	10431000	54675	01.10.40.17.4310.000.000.00.54675						TRAVEL	20A032 BUDGET REDUCTION #		400.00	
64	10033000	54640	01.10.40.17.4310.000.000.00.54640						EDUCATION AND TRAINING	20A032 BUDGET REDUCTION #		300.00	
65	10033000	54675	01.10.40.17.4310.000.000.00.54675						TRAVEL	20A032 BUDGET REDUCTION #		100.00	
66	10198900	54112	01.10.10.17.1989.000.000.00.54112						COMMITTEE DISBURSEMENTS	20A032 BUDGET REDUCTION #		175.00	
67	10198900	54640	01.10.10.17.1989.000.000.00.54640						EDUCATION AND TRAINING	20A032 BUDGET REDUCTION #		200.00	
68	10198900	54675	01.10.10.17.1989.000.000.00.54675						TRAVEL	20A032 BUDGET REDUCTION #		200.00	
69	10439000	54475	01.10.40.17.4390.000.000.00.54475						PARC OT 620	20A032 BUDGET REDUCTION #	4,220.00		62,500.00
70	10431000	434874	01.10.40.17.4310.000.000.00.434874						MH ST AID CSS CORE	20A032 BUDGET REDUCTION #			
71	10816000	54329	01.10.80.16.8160.000.000.00.54329						PROMOTIONAL MATERIALS	20A032 BUDGET REDUCTION #		1,000.00	
72	10816000	54385	01.10.80.16.8160.000.000.00.54385						UNIFORMS	20A032 BUDGET REDUCTION #		1,100.00	
73	10816000	54640	01.10.80.16.8160.000.000.00.54640						EDUCATION AND TRAINING	20A032 BUDGET REDUCTION #		1,500.00	
74	10816000	54664	01.10.80.16.8160.000.000.00.54664						ADVERTISING	20A032 BUDGET REDUCTION #		4,000.00	
75	11017000	54640	01.11.40.16.4010.017.000.00.54640						EDUCATION AND TRAINING	20A032 BUDGET REDUCTION #		1,200.00	
76	11401000	51093	01.11.40.16.4010.000.000.00.51093						OVERTIME	20A032 BUDGET REDUCTION #		5,000.00	
77	11401000	52110	01.11.40.16.4010.000.000.00.52110						FURNITURE AND FURNISHINGS	20A032 BUDGET REDUCTION #		700.00	

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YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	DEBIT	CREDIT	OB
2020	06	423	BUA	06/19/2020	06/19/2020	20A032	6420wcar	1			N	Hist	2020							
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION										
78	11401000	54311							PRINTING AND FORMS	20A032 BUDGET REDUCTION #								200.00		
79	11401000	54313							BOOKS AND SUPPLEMENTS	20A032 BUDGET REDUCTION #								200.00		
80	11401000	54320							FOOD	20A032 BUDGET REDUCTION #								300.00		
81	11401000	54410							SUPPLIES AND MAT	20A032 BUDGET REDUCTION #								300.00		
82	11401000	54640							EDUCATION AND TRAINING	20A032 BUDGET REDUCTION #								1,200.00		
83	11401000	54646							CONTRACTS	20A032 BUDGET REDUCTION #								4,400.00		
84	11401000	54664							ADVERTISING	20A032 BUDGET REDUCTION #								400.00		
85	11401000	434011							ST AID PUBLIC HLTH	20A032 BUDGET REDUCTION #								4,572.00		
86	12401000	52110							FURNITURE AND FURNISHINGS	20A032 BUDGET REDUCTION #								400.00		
87	12401000	52130							COMPUTER EQUIPMENT	20A032 BUDGET REDUCTION #								1,200.00		
88	12401000	54311							PRINTING AND FORMS	20A032 BUDGET REDUCTION #								800.00		
89	12401000	54320							FOOD	20A032 BUDGET REDUCTION #								3,200.00		
90	12401000	54385							UNIIFORMS	20A032 BUDGET REDUCTION #								300.00		
91	12401000	54612							STENOGRAPHIC SERVICES	20A032 BUDGET REDUCTION #								400.00		
92	12401000	54640							EDUCATION AND TRAINING	20A032 BUDGET REDUCTION #								1,200.00		
93	12401000	54646							CONTRACTS	20A032 BUDGET REDUCTION #								1,000.00		
94	12401000	434011							ST AID PUBLIC HLTH	20A032 BUDGET REDUCTION #								3,060.00		
95	21401000	51093							OVERTIME	20A032 BUDGET REDUCTION #								1,000.00		
96	21401000	52110							FURNITURE AND FURNISHINGS	20A032 BUDGET REDUCTION #								400.00		
97	21401000	54311							PRINTING AND FORMS	20A032 BUDGET REDUCTION #								2,325.00		
98	21401000	54320							FOOD	20A032 BUDGET REDUCTION #								100.00		

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YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2020	06	423	BUA	06/19/2020	06/19/2020	20A032	6420wcar	1	N	Hist	2020						
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB				
99	21401000	54329															
	01.21.40	16.4010.000.000.00.54329							PROMOTIONAL MATERIALS	20A032 BUDGET REDUCTION	400.00						
100	21401000	54410							SUPPLIES AND MAT	20A032 BUDGET REDUCTION	600.00						
101	21401000	54640							EDUCATION AND TRAINING	20A032 BUDGET REDUCTION	300.00						
102	21401000	54646							CONTRACTS	20A032 BUDGET REDUCTION	45.00						
103	21401000	54664							ADVERTISING	20A032 BUDGET REDUCTION	300.00						
104	21401000	54675							TRAVEL	20A032 BUDGET REDUCTION	200.00						
105	21401000	54989							MISCELLANEOUS	20A032 BUDGET REDUCTION	200.00						
106	21401000	434011							ST AID PUBLIC HLTH	20A032 BUDGET REDUCTION	2,113.00						
107	10405900	54414							CARE AT PRIVATE INSTITUTION	20A032 BUDGET REDUCTION	20,000.00						
108	10405900	54441							ITINERANT SERVICES	20A032 BUDGET REDUCTION	150,000.00						
109	10405900	54678							LEASED TRANSPORTATION	20A032 BUDGET REDUCTION	50,000.00						
110	10405900	434491							ST AID EARLY INTERV ED TRAN	20A032 BUDGET REDUCTION	108,000.00						
111	10296000	54441							ITINERANT SERVICES	20A032 BUDGET REDUCTION	300,000.00						
112	10296000	54678							LEASED TRANSPORTATION	20A032 BUDGET REDUCTION	400,000.00						
113	10296000	432773							EDU AND TRANS HNDCP CHILD 3T05	20A032 BUDGET REDUCTION	232,000.00						
114	10296000	444516							MEDICAID 3 TO 5	20A032 BUDGET REDUCTION	70,000.00						
115	14311000	52180							OTHER EQUIPMENT	20A032 BUDGET REDUCTION	3,500.00						
116	14311000	54640							EDUCATION AND TRAINING	20A032 BUDGET REDUCTION	6,000.00						
117	15311000	51094							TEMPORARY	20A032 BUDGET REDUCTION	15,000.00						
118	15311000	58002							SOCIAL SECURITY	20A032 BUDGET REDUCTION	1,148.00						
119	15311000	52130							COMPUTER EQUIPMENT	20A032 BUDGET REDUCTION	1,500.00						

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2020	06	423	BWA	06/19/2020	06/19/2020	20A032	6420wcar	1	N	Hist	2020				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION					
120	15311000	54640							EDUCATION AND TRAINING	20A032 BUDGET REDUCTION #			4,200.00		
121	17311000	51090							CANINE STIPEND	20A032 BUDGET REDUCTION #			3,000.00		
122	17311000	52110							FURNITURE AND FURNISHINGS	20A032 BUDGET REDUCTION #			1,000.00		
123	17311000	54150							CANINE	20A032 BUDGET REDUCTION #			500.00		
124	17311000	54410							SUPPLIES AND MAT	20A032 BUDGET REDUCTION #			3,000.00		
125	17311000	54510							MACHINE MAINTENANCE	20A032 BUDGET REDUCTION #			1,000.00		
126	18311000	51094							TEMPORARY	20A032 BUDGET REDUCTION #			6,000.00		
127	18311000	58002							SOCIAL SECURITY	20A032 BUDGET REDUCTION #			459.00		
128	18311000	54329							PROMOTIONAL MATERIALS	20A032 BUDGET REDUCTION #			5,000.00		
129	18311000	54640							EDUCATION AND TRAINING	20A032 BUDGET REDUCTION #			3,000.00		
130	32311000	52110							FURNITURE AND FURNISHINGS	20A032 BUDGET REDUCTION #			1,000.00		
131	32311000	54640							EDUCATION AND TRAINING	20A032 BUDGET REDUCTION #			7,000.00		
132	10010000	54320							FOOD	20A032 BUDGET REDUCTION #			50,000.00		
133	10010000	54646							CONTRACTS	20A032 BUDGET REDUCTION #			1,000.00		
134	10009000	51093							OVERTIME	20A032 BUDGET REDUCTION #			75,000.00		
135	10009000	58002							SOCIAL SECURITY	20A032 BUDGET REDUCTION #			5,738.00		
136	10011000	54631							ELECTRIC	20A032 BUDGET REDUCTION #			10,000.00		
137	10011000	54755							JANITORIAL SERVICES	20A032 BUDGET REDUCTION #			648.00		
138	10315000	51094							TEMPORARY	20A032 BUDGET REDUCTION #			25,000.00		
139	10315000	58002							SOCIAL SECURITY	20A032 BUDGET REDUCTION #			1,913.00		
140	10315000	54150							CANINE	20A032 BUDGET REDUCTION #			1,500.00		

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Putnam County
JOURNAL INQUIRY

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PUTNAM COUNTY GOVERNMENT
Putnam County, NY



YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	DEBIT	CREDIT	OB
2020	06	423	BUA	06/19/2020	06/19/2020	20A032	20A032	6420wcar	1	N	Hist	2020								
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	BUDGET REDUCTION #									
141	10661000	52120	01.10.60.22.6610.000.000.00.52120						OFFICE EQUIPMENT	20A032 BUDGET REDUCTION #								1,000.00		
142	10661000	52180	01.10.60.22.6610.000.000.00.52180						OTHER EQUIPMENT	20A032 BUDGET REDUCTION #								500.00		
143	10661000	54310	01.10.60.22.6610.000.000.00.54310						OFFICE SUPPLIES	20A032 BUDGET REDUCTION #								1,000.00		
144	10661000	54385	01.10.60.22.6610.000.000.00.54385						UNIFORMS	20A032 BUDGET REDUCTION #								750.00		
145	10661000	54640	01.10.60.22.6610.000.000.00.54640						EDUCATION AND TRAINING	20A032 BUDGET REDUCTION #								500.00		
146	10661000	51094	01.10.60.22.6610.000.000.00.51094						TEMPORARY	20A032 BUDGET REDUCTION #								7,800.00		
147	10661000	58002	01.10.60.22.6610.000.000.00.58002						SOCIAL SECURITY	20A032 BUDGET REDUCTION #								597.00		
148	10677200	51093	01.10.60.24.6772.000.000.00.51093						OVERTIME	20A032 BUDGET REDUCTION #								1,726.00		
149	10677200	51094	01.10.60.24.6772.000.000.00.51094						TEMPORARY	20A032 BUDGET REDUCTION #								3,587.00		
150	10677200	52110	01.10.60.24.6772.000.000.00.52110						FURNITURE AND FURNISHINGS	20A032 BUDGET REDUCTION #								3,000.00		
151	10677200	52140	01.10.60.24.6772.000.000.00.52140						AUDIO VISUAL EQUIPMENT	20A032 BUDGET REDUCTION #								3,000.00		
152	10677200	58002	01.10.60.24.6772.000.000.00.58002						SOCIAL SECURITY	20A032 BUDGET REDUCTION #								406.00		
153	10677300	51093	01.10.60.24.6773.000.000.00.51093						OVERTIME	20A032 BUDGET REDUCTION #								1,020.00		
154	10677300	51094	01.10.60.24.6773.000.000.00.51094						TEMPORARY	20A032 BUDGET REDUCTION #								2,079.00		
155	10677300	58002	01.10.60.24.6773.000.000.00.58002						SOCIAL SECURITY	20A032 BUDGET REDUCTION #								237.00		
156	10677400	51093	01.10.60.24.6774.000.000.00.51093						OVERTIME	20A032 BUDGET REDUCTION #								1,870.00		
157	10677400	51094	01.10.60.24.6774.000.000.00.51094						TEMPORARY	20A032 BUDGET REDUCTION #								27,708.00		
158	10677400	58002	01.10.60.24.6774.000.000.00.58002						SOCIAL SECURITY	20A032 BUDGET REDUCTION #								2,263.00		
159	10677400	52110	01.10.60.24.6774.000.000.00.52110						FURNITURE AND FURNISHINGS	20A032 BUDGET REDUCTION #								5,000.00		
160	10677600	51093	01.10.60.24.6776.000.000.00.51093						OVERTIME	20A032 BUDGET REDUCTION #								436.00		
161	10677700	51093	01.10.60.24.6777.000.000.00.51093						OVERTIME	20A032 BUDGET REDUCTION #								750.00		

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Putnam County
JOURNAL INQUIRY

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PUTNAM COUNTY GOVERNMENT
Putnam County, NY



YEAR	PER JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2020	06	423 BUA	06/19/2020	06/19/2020	20A032	6420wcar	1	N	Hist	2020				
162	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3 ACCOUNT	DESCRIPTION	LINE DESCRIPTION							
162	10677700	51094				TEMPORARY	20A032 BUDGET REDUCTION #					5,573.00		
163	10677700	58002				SOCIAL SECURITY	20A032 BUDGET REDUCTION #					484.00		
164	10677700	52110				FURNITURE AND FURNISHINGS	20A032 BUDGET REDUCTION #					2,000.00		
165	10677700	54646				CONTRACTS	20A032 BUDGET REDUCTION #					5,000.00		
166	10677800	51093				OVERTIME	20A032 BUDGET REDUCTION #					556.00		
167	10677800	51094				TEMPORARY	20A032 BUDGET REDUCTION #					17,450.00		
168	10677800	58002				SOCIAL SECURITY	20A032 BUDGET REDUCTION #					1,377.00		
169	10762000	51093				OVERTIME	20A032 BUDGET REDUCTION #					435.00		
170	10762000	54646				CONTRACTS	20A032 BUDGET REDUCTION #					5,880.00		
171	10762000	54682				SPECIAL SERVICES	20A032 BUDGET REDUCTION #					6,600.00		
172	10762000	54989				MISCELLANEOUS	20A032 BUDGET REDUCTION #					10,000.00		
173	10802000	54182				CONSULTANTS	20A032 BUDGET REDUCTION #					50,000.00		
174	10802000	54647				SUB CONTRACTORS	20A032 BUDGET REDUCTION #					25,000.00		
175	10102000	51000				PERSONNEL SERVICES	20A032 BUDGET REDUCTION #					113,675.00		
176	10102000	58002				SOCIAL SECURITY	20A032 BUDGET REDUCTION #					8,696.00		
177	10102000	54640				EDUCATION AND TRAINING	20A032 BUDGET REDUCTION #					2,000.00		
178	10108000	54640				EDUCATION AND TRAINING	20A032 BUDGET REDUCTION #					2,500.00		
179	10120000	51000				PERSONNEL SERVICES	20A032 BUDGET REDUCTION #					46,232.00		
180	10120000	51094				TEMPORARY	20A032 BUDGET REDUCTION #					39,098.00		
181	10120000	58002				SOCIAL SECURITY	20A032 BUDGET REDUCTION #					6,528.00		
182	10120000	54640				EDUCATION AND TRAINING	20A032 BUDGET REDUCTION #					2,000.00		

PUTNAM COUNTY GOVERNMENT
Putnam County, NY



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Putnam County
JOURNAL INQUIRY

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2020	06	423	BUA	06/19/2020	06/19/2020	20A032	6420wcar	1	N	Hist	2020				
LINE DESCRIPTION															
204	01000												1,405,937.00		1
205	05000												503,011.00		1
206	09000												928,585.00		1
207	01000												1,405,937.00		1
208	05000												503,011.00		1
209	09000												928,585.00		1
** JOURNAL TOTAL												2,837,533.00		2,837,533.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2020	06	428	BUA	06/21/2020	06/21/2020	20T113	6420jalb	1	N	Hist	2020				
LINE DESCRIPTION															
1	10145000												500.00		
2	10145000												500.00		
** JOURNAL TOTAL												0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2020	06	601	BUA	06/24/2020	06/24/2020	20T115	6420Kkna	1	N	Hist	2020				
LINE DESCRIPTION															
1	10874500												70.00		
2	10874500												70.00		
** JOURNAL TOTAL												0.00		0.00	

PUTNAM COUNTY GOVERNMENT

Putnam County, NY



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YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2020	06	604	BUA	06/24/2020	06/24/2020	20T116		6420abow			1	N	Hist	2020			
	LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB			
	1	10106000	54782							FOR 19 COMPUTER HEADSETS		500.00					
		01.10.60.19.6010.106.000.00.54782								SOFTWARE ACCESSORIES			500.00				
	2	10106000	54640							FOR 19 COMPUTER HEADSETS			500.00				
		01.10.60.19.6010.106.000.00.54640								EDUCATION AND TRAINING				500.00			
												0.00	0.00				
														** JOURNAL TOTAL			

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2020	06	631	BUA	06/25/2020	06/25/2020	R#126/20		6420wcar			1	N	Hist	2020			
	LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB			
	1	10610000	54950							20A033 EFWAP		1,232,166.00					
		01.10.60.19.6100.000.013.00.54950								COUNTY CONTRIBUTION			1,232,166.00				
	2	10131000	411100							20A033 EFWAP			1,232,166.00				
		01.10.10.02.1310.000.000.00.411100								SALES AND USE TAX			1,232,166.00				
	3	01000	396000							20A033			1,232,166.00				
		01.00.00.00.0000.000.000.00.396000								APPROPRIATIONS				1			
	4	01000	351000							20A033			1,232,166.00				
		01.00.00.00.0000.000.000.00.351000								ESTIMATED REVENUES				1			
												1,232,166.00	1,232,166.00				
														** JOURNAL TOTAL			

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2020	06	745	BUA	06/26/2020	06/26/2020	20T117		64201w11			1	N	Hist	2020			
	LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB			
	1	10118500	54640							NEW CHAIRS FOR OFFICE		720.00					
		01.10.10.05.1185.000.000.00.54640								EDUCATION AND TRAINING			720.00				
	2	10118500	52110							NEW CHAIRS FOR OFFICE			720.00				
		01.10.10.05.1185.000.000.00.52110								FURNITURE AND FURNISHINGS				720.00			
												0.00	0.00				
														** JOURNAL TOTAL			

PUTNAM COUNTY GOVERNMENT
Putnam County, NY



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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020	06	905	BUA	06/30/2020	06/30/2020	20T119	6420nccol	1	N	Hist	2020	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT
3	11015000	54310							OFFICE SUPPLIES	INCREASE LAB	200.00	200.00
4	11015000	54445							LAB ANALYSIS	INCREASE LAB	200.00	
5	11015000	54640							EDUCATION AND TRAINING	INCREASE LAB	600.00	600.00
6	11015000	54445							LAB ANALYSIS	INCREASE LAB	600.00	
** JOURNAL TOTAL											0.00	0.00
** GRAND TOTAL											5,908,525.60	5,908,525.60

20 Journals printed

** END OF REPORT - Generated by Michele Alfano-Sharkey **

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2020 Contingency Report

<u>Beginning Balance 1/1/20</u>		\$	1,685,000.00
Res42	Tourism- decrease in State Aid		7,708.00
Res94	Vacancy Control		130,893.00
Res113/20	Livescan Grant		28,901.00
20A036	Vacancy Control		406,605.00
20A039	Health Department reorganization		125,463.00
Subtotal General Contingency		\$	2,384,570.00

Deductions:

Res30	Computer Equipment- DMV	(9,500.00)
Res31	Veteran's Radio Communications	(2,000.00)
Res73	Sheriff's Department PBA contract settlement	(865,090.00)
Res90	COVID-19	(221,144.00)
Res91	CSEA contract settlement- Dispatchers	(78,696.00)
Res103	PCSEA Contract settlement	(490,374.00)
Res106	Electronic Monitoring costs	(5,000.00)

		(1,671,804.00)
Total		\$ 712,766.00

Proposed Deductions:

		0.00
Pending Balance 7/27/20		\$712,766.00

2020 Subcontingency Report

4982- Salaries

Beginning Balance 1/1/20 \$ 75,000.00

Subtotal Subcontingency \$ 75,000.00

Deductions:

Total 0.00
\$ 75,000.00

Proposed Deductions:

Pending Balance 7/27/20 0.00
\$75,000.00

Note:

R= resolution

A= proposed budgetary amendment

2020 Subcontingency Report

4983- Special Services (District Attorney)

Beginning Balance 1/1/20 \$ 30,000.00

Subtotal Subcontingency \$ 30,000.00

Deductions:

Total 0.00
\$ 30,000.00

Proposed Deductions:

Res125 Budget adjustment due to economic effects of COVID-19 Pandemic (15,000.00)

Pending Balance 7/27/20 (15,000.00)
\$15,000.00

Note:

R= resolution

A= proposed budgetary amendment

2020 Subcontingency Report

4985- Maintenance & Repairs

Beginning Balance 1/1/20 \$ 15,000.00

Subtotal Subcontingency \$ 15,000.00

Deductions:

20LT01 Normal park maintenance nail, paint etc. (9,000.00)

Total (9,000.00)
\$ 6,000.00

Proposed Deductions:

Pending Balance 7/27/20 \$6,000.00

Note:

R= resolution

A= proposed budgetary amendment

2020 Subcontingency Report

4986- Sheriff

Beginning Balance 1/1/20 \$ 32,962.00

Subtotal Subcontingency \$ 32,962.00

Deductions:

Res46 Sheriff Deputy - Upgrade to Sergeant (17,962.00)

Total (17,962.00)
\$ 15,000.00

Proposed Deductions:

Pending Balance 7/27/20 0.00
\$15,000.00

Note:

R= resolution

A= proposed budgetary amendment

KEY

LICENSE PLATE READERS 15,000.00
UPGRADE - SHERIFF DEPUTY 17,962.00
TOTAL SUBCONTINGENCY 32,962.00

2020 Subcontingency Report

4988-Vehicle Lease

Beginning Balance 1/1/20 \$ 25,000.00

Subtotal Subcontingency \$ 25,000.00

Deductions:

Res125 Budget adjustment due to economic effects of COVID-19 Pandemic (25,000.00)

Total (25,000.00)
\$ -

Proposed Deductions:

Pending Balance 7/27/20 \$0.00

Note:

R= resolution

A= proposed budgetary amendment

WILLIAM J. CARLIN, Jr. CPA, CPFO
Commissioner Of Finance



#6a Pers. July FYH
Audit July

ANITA Z. GILBERT
Chief Deputy Commissioner Of Finance

SHEILA M. BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

DATE: July 9, 2020

FROM: William J. Carlin, Jr., Commissioner of Finance *WJC*

SUBJECT: **Overtime/Temporary Help Recap for Audit and Administrative Committee Meeting**

Please include the attached report in the Audit and Administrative Committee and the Personnel Committee Agendas for its next meeting.

Enclosure

2020 JUL -9 PM 2:16
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Overtime Temporary - RECAP - 2020

As of Date: July 9, 2020

Org Description	Org	Object	Project	Acct. Description	2019 Actual	2020 Original Budget	2020 Revised Budget	2020 Actual	2020 Distributed Budget	2020 Available	2020 Percent
DSS - JD and PINS	10612300	51093		OVERTIME	21,013.70	0.00	9,196.00	5,627.37	4,768.30	3,568.63	61.19%
DSS - Family First Transit	10102000	51093	10152	OVERTIME	1,234.64	0.00	5,117.36	3,374.70	2,653.45	1,742.66	65.95%
Health - PH Emergency Preparedness	26401001	51093	10066	OVERTIME	(13.68)	0.00	119,505.00	109,566.19	61,965.56	9,938.81	91.68%
Health - PH Emergency Preparedness	26401001	51094	10066	TEMPORARY	2,200.00	2,500.00	4,676.00	4,569.77	2,424.59	106.23	97.73%
Emergency Services - Dispatch	13398900	51094		TEMPORARY	16,070.10	20,000.00	20,000.00	19,941.12	10,370.37	58.88	99.71%
Health - Early Intervention	10405900	51094		TEMPORARY	4,280.38	14,296.00	14,296.00	15,060.11	7,412.74	(764.11)	105.34%

*New Departments in Bold.



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#6b Resc

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance *WJC*
Re: Budgetary Amendment - 20A036
Date: July 13, 2020

2020 JUL 13 PM 1:36
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Finance, the following transfer is required.

GENERAL FUND

Decrease estimated appropriations:

SEE ATTACHED SHEET	Personal Services	331,407
SEE ATTACHED SHEET	FICA	25,352
SEE ATTACHED SHEET	Dental	2,512
SEE ATTACHED SHEET	Life Insurance	854
SEE ATTACHED SHEET	Health Insurance	42,618
SEE ATTACHED SHEET	Vision	61
SEE ATTACHED SHEET	Flex Plan	3,801
		<hr/>
		406,605

Increase estimated appropriations:

10199000 54980	Contingency	406,605
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Fiscal Impact - 2020 - \$ (406.605)
Fiscal Impact - 2021 - \$ 0

This Resolution is required to provide for the vacancy control factor for Apr - Jun 2020.
Please forward to the appropriate committee.

Approved:

MaryEllen Odell
County Executive

2020 VACANCY CONTROL FACTOR APR - JUN

Position #	Org Code	Object		TOTAL							
		Code	Title		51000	58002	58006	58007	58008	58009	58011
116510108	10116500	51000	Assistant District Attorney	22,152	14,664	1,122	298	153	5,372	543	
142010110	10142000	51000	Risk Manager	24,876	17,195	1,315	298	153	5,372	543	
143010111	10143000	51000	Deputy Personnel Officer	23,778	16,183	1,238	298	144	5,372	543	
143010112	10143000	51000	Personnel Specialist (Trainee)	19,657	12,405	949	298	90	5,372	543	
149010102	10149000	51000	Supervisor Plan & Design	36,903	28,409	2,173	298	108	5,372	543	
149010117	10149000	51000	Senior Engineer	33,126	24,809	1,898	298	206	5,372	543	
311013102	13311000	51000	EMS Dispatcher	5,465	5,077	388					
311013106	13311000	51000	EMS Dispatcher	3,879	3,603	276					
311017133	17311000	51000	Deputy Sheriff	12,709	11,806	903					
311017147	17311000	51000	Deputy Sheriff	14,827	13,773	1,054					
315010103	10315000	51000	Correction Officer	9,881	9,179	702					
315010116	10315000	51000	Correction Officer	19,352	17,977	1,375					
315010160	10315000	51000	Correction Officer	18,674	17,347	1,327					
398910115	10014000	51000	Emergency Services Director	17,360	16,126	1,234					
398912109	13398900	51000	Emergency Svcs Dispatcher	7,970	7,404	566					
398912112	13398900	51000	Emergency Svcs Dispatcher	13,635	12,666	969					
511110102	10511100	51000	Master Mechanic I	25,102	18,208	1,393	426		5,014	61	
677210104	10677200	51000	Aging Services Aide	11,370	10,562	808					
677310107	10677300	51000	Driver	6,329	5,879	450					
677410123	10677400	51000	Food Service Helper (P/T)	6,471	6,011	460					
677410128	10677400	51000	CDL Driver	7,211	6,699	512					
677510101	10677500	51000	Caseworker	18,063	16,779	1,284					
677810106	10677800	51000	Driver	15,259	14,175	1,084					
711010116	10711000	51000	RMEO I	15,254	14,170	1,084					
751110101	10751000	51000	County Historian	17,302	10,301	788	298		5,372	543	
				406,605	331,407	25,352	2,512	854	42,618	61	3,801

cc: all Health A+A
 Revised
 #60



WILLIAM J. CARLIN, Jr. CPA
 Commissioner of Finance

ANITA Z. GILBERT
 Chief Deputy Commissioner of Finance

SHEILA BARRETT
 Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

July 15, 2020

Ms. Diane Schonfeld, Clerk
 Putnam County Legislature
 40 Gleneida Avenue
 Carmel, NY 10512

2020 JUL 15 AM 11:00
 LEGISLATURE
 PUTNAM COUNTY
 CARMEL, NY

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, D dated February 14, 2010, I am advising you of the following request to amend the 2020 Department of Social Services budget.

Increase Estimated Revenues:

22071000 446131	OEOP Crime Victim – Crime Victims Board	<u>\$ 21,904.27</u>
-----------------	---	---------------------

Increase Appropriations:

22071000	OEOP Crime Victim	
55710 54710	Chargeback-- Maint & Repairs	<u>\$ 29,076.91</u>

Decrease Appropriations:

22071000	OEOP Crime Victim	
54640	Education & Training	\$ 5,640.00
54675	Travel	299.64
54310	Office Supplies	550.00
54410	Supplies & Materials	<u>683.00</u>
		<u>\$ 7,172.64</u>

2020 Fiscal Impact -0-
 2021 Fiscal Impact -0-

20A037 Revised

This amendment to the 2020 Social Services budget reflects grant budget modifications in accordance with the Spending Adjustment Request approved by the NYS Office of Victim Services for the period October 1, 2019 through September 30, 2020. The grant amendment approved the use of unspent grant funds for the purpose of renovating space at the Child Advocacy Center as detailed in the attached documentation.

AUTHORIZATION:

Date _____ Department of Finance/Designee: Initiation by \$0 - \$5,000.00

Date _____ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date _____ Chairperson Audit/Designee: \$0 - \$10,000.00

Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

MARYELLEN ODELL
County Executive

MICHAEL J. PIAZZA, Jr.
Commissioner
37A298@dfa.state.ny.us

JOSEPH A. DeMARZO
Deputy Commissioner
Joseph.Demarzo@putnamcountyny.gov

GRACE M. BALCER
Fiscal Manager
37A279@dfa.state.ny.us



JOANNA GRAINGER
Director of Eligibility
37A252@dfa.state.NY.US

FRANK MAROCCO, ESQ.
Director of Children and
Family Services
Frank.Marocco@dfa.state.ny.us

FAYE THORPE, ESQ.
Counsel for DSS
Faye.Thorpe@dfa.state.ny.us

**DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU**

MEMORANDUM

TO: William Carlin
Commissioner of Finance

FROM: Grace Balcer
Fiscal Manager 

DATE: 7/10/20 

RE: 2020 DSS Budgetary Amendment

Your approval is requested to amend the DSS budget to reflect a grant budget modification in accordance with the attached Expenditure Based Budget (Amendment) approved by the NYS Office of Victim Services for the period 10/1/19 – 9/30/20. Contract No. OVS01-C11044GG-1080200. The grant amendment approved the use of unspent grant funds resulting from an unfilled grant budget position, and cell phone savings for the period 10/1/19 – 12/31/19, as well as COVID 19 travel/training restrictions, and supplies for the purpose of renovating space at the Child Advocacy Center. The renovations will create a handicap accessible medical room for sexual assault examinations, a therapy room and relocate the CAC’s forensic interview room. The amount of grant savings to be allocated for this project is \$29,076.91. (Supporting documentation attached.)

Increase Appropriations:

22071000	OEOP Crime Victim	
55710	Chrgbk Maint. & Repairs	\$29,076.91
	Total Increased Appropriations	\$29,076.91

(2)

Decrease Appropriations:

22071000	OEOP Crime Victim		
54310	Office Supplies	550.00	
54410	Supplies & Materials	683.00	
54640	Ed/Training	5,640.00	
54675	Travel	299.64	
	Total Decreased Appropriations		<u>7,172.64</u>
	Net Increase Appropriations		21,904.27

Increase Estimated Revenues:

22071000	OEOP Crime Victim		
446131	Crime Victims Board	\$21,904.27	
	Total Increased Estimated Revenues		21,904.27
	Fiscal Impact (20)	-0-	
	Fiscal Impact (21)	-0-	

Should you have any questions or require additional information, do not hesitate to contact me.

STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE

<p>STATE AGENCY (Name & Address): Office of Victim Services 80 S Swan Street, 2nd Floor Albany, NY 12210</p>	<p>BUSINESS UNIT/DEPT. ID: OVS01 CONTRACT NUMBER: OVS01-C11044GG-1080200 CONTRACT TYPE: <input checked="" type="checkbox"/> Multi-Year Agreement <input type="checkbox"/> Simplified Renewal Agreement <input type="checkbox"/> Fixed Term Agreement</p>
<p>CONTRACTOR SFS PAYEE NAME: PUTNAM COUNTY OF</p>	<p>TRANSACTION TYPE: <input type="checkbox"/> New <input type="checkbox"/> Renewal <input checked="" type="checkbox"/> Amendment</p>
<p>CONTRACTOR DOS INCORPORATED NAME: Putnam County Department of Social Services</p>	<p>PROJECT NAME: Child Advocacy Center of Putnam County</p>
<p>CONTRACTOR IDENTIFICATION NUMBERS: NYS Vendor ID Number: 1000002443 Federal Tax ID Number: 146002759 DUNS Number (if applicable): 072709553</p>	<p>AGENCY IDENTIFIER: CFDA NUMBER (Federally Funded Grants Only): 16.575</p>
<p>CONTRACTOR PRIMARY MAILING ADDRESS: 40 GLENEIDA AVE CARMEL, NY 10512 CONTRACTOR PAYMENT ADDRESS: <input checked="" type="checkbox"/> Check if same as primary mailing address CONTRACT MAILING ADDRESS: <input checked="" type="checkbox"/> Check if same as primary mailing address</p>	<p>CONTRACTOR STATUS: <input type="checkbox"/> For Profit <input checked="" type="checkbox"/> Municipality, Code: 370100000000 <input type="checkbox"/> Tribal Nation <input type="checkbox"/> Individual <input type="checkbox"/> Not-for-Profit Charities Registration Number: Exemption State/Code: <input type="checkbox"/> Sectarian Entity</p>

Contract Number: # OVS01-C11044GG-1080200

STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE

<p>CURRENT CONTRACT TERM: From: 10/01/2019 To: 09/30/2022</p> <p>CURRENT CONTRACT PERIOD: From: 10/01/2019 To: 09/30/2022</p> <p>AMENDED TERM: From: To:</p> <p>AMENDED PERIOD: From: To:</p>	<p>CONTRACT FUNDING AMOUNT (Multi-year - enter total projected amount of the contract; Fixed Term/Simplified Renewal - enter current period amount):</p> <p>CURRENT \$928,575.30</p> <p>AMENDED:</p> <p>FUNDING SOURCE(S)</p> <p><input type="checkbox"/> State <input checked="" type="checkbox"/> Federal <input type="checkbox"/> Other</p>
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FOR MULTI-YEAR AGREEMENTS ONLY - CONTRACT AND FUNDING AMOUNT:

(Out years represents projected funding amounts)

#	CURRENT PERIOD	CURRENT AMOUNT	AMENDED PERIOD	AMENDED AMOUNT
1	10/01/2019-09/30/2020	\$300,786.64	10/01/2019-09/30/2020	\$300,786.64
2	10/01/2020-09/30/2021	\$314,989.00		
3	10/01/2021-09/30/2022	\$312,799.66		
4				
5				

Contract Number: # OVS01-C11044GG-1080200

IN WITNESS THEREOF, the parties hereto have electronically executed or approved this Master Contract on the dates below their signature.

In addition, I, acting in the capacity as Contractor, certify that I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority or officials, and as such I do agree, and I have the authority to agree, to all of the terms and conditions set forth in the Master Contract, including all appendices and attachments. I understand that (i) payment of a claim on this Master Contract is conditioned upon the Contractor's compliance with all applicable conditions of participation in this program and (if I am acting in the capacity as a not-for profit Contractor) the accuracy and completeness of information submitted to the State of New York through the Gateway vendor prequalification process and (ii) by electronically indicating my acceptance of the terms and conditions of the Master Contract, I certify that (a) to the extent that the Contractor is required to register and/or file reports with the Office of Attorney General's Charities Bureau ("Charities Bureau"), the Contractor's registration is current, all applicable reports have been filed, and the Contractor has no outstanding requests from the Charities Bureau relating to its filings and (b) all data and responses in the application submitted by the Contractor are true, complete and accurate. I also understand that use of my assigned User ID and Password on the State's contract management system is equivalent to having placed my signature on the Master Contract and that I am responsible for any activity attributable to the use of my User ID and Password. Additionally, any information entered will be considered to have been entered and provided at my direction. I further certify and agree that the Contractor agrees to waive any claim that this electronic record or signature is inadmissible in court, notwithstanding the choice of law provisions.

CONTRACTOR:

PUTNAM COUNTY OF

By: Michael Piazza

Printed Name

Title: Commissioner

Date: 07/01/2020

In addition, the party below certifies that it has verified the electronic signature of the Contractor to this Master Contract.

STATE AGENCY:

Office of Victim Services

By: Chester Fiske

Printed Name

Title: CMS 3

Date: 07/02/2020

ATTORNEY GENERAL'S SIGNATURE

APPROVED AS TO FORM

By: _____

Printed Name

Title: _____

Date: _____

STATE COMPTROLLER'S SIGNATURE

By: _____

Printed Name

Title: _____

Date: _____

STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE

ATTACHMENTS PART OF THIS AGREEMENT:

Attachment A: A-1 Program Specific Terms and Conditions

A-2 Federally Funded Grants

Attachment B: B-1 Expenditure Based Budget

B-2 Performance Based Budget

B-3 Capital Budget

B-4 Net Deficit Budget

B-1 (A) Expenditure Based Budget (Amendment)

B-2 (A) Performance Based Budget (Amendment)

B-3 (A) Capital Budget (Amendment)

B-4 (A) Net Deficit Budget (Amendment)

Attachment C: Work Plan

Attachment D: Payment and Reporting Schedule

Other: Project Summary

Contract Number: # OVS01-C11044GG-1080200

**ATTACHMENT B-1(A) - EXPENDITURE BASED BUDGET (AMENDMENT)
SUMMARY**

PROJECT NAME: Child Advocacy Center of Putnam County

CONTRACTOR SFS PAYEE NAME: PUTNAM COUNTY OF

CONTRACT PERIOD: From: 10/01/2019

To: 09/30/2020

AMENDMENT VERSION NUMBER: _____

CATEGORY OF EXPENSE	GRANT FUNDS							TOTAL
	CURRENT BUDGET	CHANGE	REVISED BUDGET	MATCH FUNDS	MATCH %	OTHER FUNDS		
1. Personal Services								
a) Salary	\$153,871.00	-\$14,645.27	\$139,225.73	\$61,459.30	44 %	\$0.00	\$200,685.03	
b) Fringe	\$73,919.00	-\$7,035.00	\$66,884.00	\$14,500.00	21 %	\$0.00	\$81,384.00	
Subtotal	\$227,790.00	-\$21,680.27	\$206,109.73	\$75,959.30	36 %	\$0.00	\$282,069.03	
2. Non Personal Services								
a) Contractual Services	\$59,580.00	\$0.00	\$59,580.00	\$0.00	0 %	\$0.00	\$59,580.00	
b) Travel	\$6,739.64	-\$5,939.64	\$800.00	\$0.00	0 %	\$0.00	\$800.00	
c) Equipment	\$2,200.00	\$0.00	\$2,200.00	\$0.00	0 %	\$0.00	\$2,200.00	
d) Space/Property & Utilities	\$0.00	\$29,076.91	\$29,076.91	\$0.00	0 %	\$0.00	\$29,076.91	
e) Operating Expenses	\$4,477.00	-\$1,457.00	\$3,020.00	\$0.00	0 %	\$0.00	\$3,020.00	
f) Other	\$0.00	\$0.00	\$0.00	\$0.00	0 %	\$0.00	\$0.00	
Subtotal	\$72,996.64	\$21,680.27	\$94,676.91	\$0.00	0 %	\$0.00	\$94,676.91	
TOTAL	\$300,786.64	\$0.00	\$300,786.64	\$75,959.30	25 %	\$0.00	\$376,745.94	

Contract Number: # OVS01-C1104CG-1080200

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



cc: all
Heath - FY1
A+A - sign

sign
#6d

ANITA Z. GILBERT
Chief Deputy Commissioner Of
Finance

SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

July 15, 2020

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2020 JUL 16 AM 10:58

Dear Ms. Schonfeld,

Pursuant to Resolution 87 dated April 11, 2020, the following request to amend the Putnam County Office for Senior Resources 2020 budget has been submitted for approval.

Increase Appropriations:

10677700 54646 OSR Community Services for Elderly – Contracts \$ 15,000

Increase Revenues:

10677700 427052 OSR Community Services for Elderly – Field Hall Grant \$ 15,000

2020 Fiscal Impact -0-
2021 Fiscal Impact -0-

The Putnam County Office of Senior Resources has applied for a Caregiver Respite Grant through the Field Hall Foundation. This amendment is required to fund the appropriate lines. The grant is fully funded and is in effect for one year from the time of acceptance.

20A038

AUTHORIZATION:

Date Department of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00



MARYELLEN ODELL
County Executive

MICHAEL CUNNINGHAM
Director

MEMORANDUM

DATE: July 13, 2020

TO: William Carlin, Commissioner
Finance Department

FROM: Michael Cunningham
Director

A handwritten signature in black ink, appearing to read "Michael Cunningham", is written over the printed name in the "FROM" field.

RE: Budgetary Amendment to Fund 2020 Budget lines - New Field Hall Grant for \$15,000

We requesting a Budgetary Amendment as follows, to fund the corresponding OSR 2020 Budget lines for the Caregiver Respite Grant (Field Hall Grant):

Revenue Line:

10 6777 00 427052 – Field Hall Grant – Increase by \$15,000

Expense Line:

10 6777 00 54646 – Contracts – Increase by \$15,000

Please note this new grant will be fully funded; therefore, no Fiscal impact to the County. Attached is a copy of the Legislative Resolution #87 dated April 10, 2020. In addition, this is a one-year grant from the time of acceptance. Please process the budgetary amendment. Should you have any questions, please do not hesitate to contact my office. Thank you.

PUTNAM COUNTY LEGISLATURE

Resolution #87

Introduced by Legislator: Joseph Castellano on behalf of the Audit & Administration Committee at a Regular Meeting held on April 7, 2020.

page 1

APPROVAL/ GRANT APPLICATION/ OFFICE FOR SENIOR RESOURCES/ FIELD HALL FOUNDATION/ CAREGIVER RESPITE GRANT

WHEREAS, the Director of the Office For Senior Resources (OSR) would like to apply for a Caregiver Respite Grant through the Field Hall Foundation for \$15,000; and

WHEREAS, OSR Intends to apply for funding targeted for caregivers in need of respite to supplement care for their loved ones; and

WHEREAS, OSR is planning to serve thirty (30) caregivers with a \$500.00 respite grant for each; and

WHEREAS, there are no County matching funds required; and

WHEREAS, the Health, Social, Educational & Environmental Committee has considered and approved of this grant application; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the Office For Senior Resources to apply for a Caregiver Respite Grant through the Field Hall Foundation in the amount of \$15,000.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.



State of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on April 7, 2020.

Dated: April 10, 2020

Signed: *Diane Schonfeld*

Diane Schonfeld
Clerk of the Legislature of Putnam County



*cc:ialle
A+V*

*#6e
2020*

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

2020 JUL 17 PM 1:04
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance *WJC*
Re: Budgetary Amendment - 20A039
Date: July 17, 2020

At the request of the ~~County Attorney~~, the following transfer is required.
Health Dept

Increase estimated appropriations:

10401000 51000 (110)	Personal Services (Office Asst)	15,145
10296000 51000 (102)	Personal Services (Assoc Act Clk)	1,339
10296000 58002	Fica	102
10405900 51000 (111)	Personal Services (Sr Clerk)	25,778
10405900 51000 (103)	Personal Services (EI Service Coord)	1,351
10405900 51000 (105)	Personal Services (EI Service Coord)	1,351
10405900 51000 (107)	Personal Services (EI Service Coord)	1,351
10405900 51000 (108)	Personal Services (EI Service Coord)	1,351
		<u>47,768</u>

Decrease estimated appropriations:

10401000 51000 (101)	Principal Typist	36,470
10401000 51094	Temporary	2,664
10405900 51000 (101)	Personal Services (Adminstr EI/Pre K)	93,947
10401000 58002	FICA	1,835
10401000 58008	Health Insurance	11,733
10405900 58002	FICA	4,802
10405900 58008	Health Insurance	30,416
		<u>181,867</u>

Decrease estimated revenues:

10401000 434011	State Aid - Public Health	8,636
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Increase estimated appropriations:

10199000 54980	Contingency	125,463
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Fiscal Impact - 2020 - \$ (125,463)

Fiscal Impact - 2021 - \$ ~~(125,463)~~ 0

This Resolution is required to implement the Health Department reorganization approved at the Personnel Committee meeting held on July 14, 2020.

Approved:

MaryEllen Odell
County Executive

cc All
Audit

#7



WILLIAM J. CARLIN, Jr. CPA, CPFO
Commissioner Of Finance

ANITA Z. GILBERT
Chief Deputy Commissioner Of Finance

SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

2020 JUL 21 AM 9:07
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

To: Toni Addonizio, Chairwoman - Putnam County Legislature
From: William J. Carlin, Jr., Commissioner of Finance *WJC*
RE: COVID -19 Anticipated Revenue Shortfall – Update # 3
Date: July 20, 2020

Please accept this memorandum as my third and final written report regarding projected revenue shortfalls pursuant to your memorandum dated May 4, 2020. Future updates will be given through the normal Audit & Administration Committee and County Budget processes.

SALES TAX REVENUE – 39% of 2020 County Budget

On July 13, 2020, the County received the final payment for the second quarter of 2020. In the second quarter of 2020 the County received \$ 13,695,955.10, a **decrease** of \$ 2,962,329.13 (18%) from last year. As a result, the 2020 sales tax revenue budget **deficit** is \$ 1,124,566.62. We still anticipate that this deficit will increase in the next quarter as parts of the county economy will remain closed or limited by the pandemic. Despite our conservative budgeting practices (we budgeted less in 2020 sales tax revenue (\$ 64,408,000) than we ended up receiving in 2019 (\$ 66,354,863.42)), we will nonetheless continue to experience a shortfall due to the devastating economic effects of COVID-19. As stated in previous updates, the latest New York Association of Counties (NYSAC), has estimated a sales tax revenue loss ranging from \$ 5.4 million to \$ 13.1 million, depending on the economic scenario that becomes reality. The longer the economy stays closed/limited, the higher the ultimate sales tax revenue shortfall will be realized by the County.

PROPERTY TAX REVENUE – 27% of 2020 County Budget

Fortunately, the 2020 property tax collection was substantially completed when the Executive orders to close/limit the economy began in Mid- March. Therefore, we expect that we will remain neutral in terms of 2020 real property tax collections. In 2021, NYSAC projects that the County Property Tax Cap Inflation Factor for 2021 will be approximately 1.5%. We currently have not yet seen the economic effects of the pandemic on property tax collections. We believe that we will begin to see negative affects beginning with the 2020/21 School tax bills due in the beginning of September.

STATE & FEDERAL AID – 18% of 2020 County Budget

Unfortunately, this category remains one of the biggest unknowns to the County. The 2020/21 NYS Budget enabled the Governor to reduce reimbursement aid to Counties throughout the State Fiscal Year. NYSAC has projected the potential State Aid loss for Putnam County to be from \$ 4.4 million to \$ 11.1 million. Much will depend upon the Federal Government passing a stimulus act that provides aid to State and Local Governments. The HEROES ACT passed by the House of Representatives provides such funding, but the passage of this Legislation in its current form will not happen, and it is uncertain what, if any, legislation will ultimately be passed. Latest reports indicate that the next future stimulus package, if passed, will occur in the August 2020 timeframe. Recently, Counties in NYS have seen their State aid payments slow, and various State Agencies are advising Counties to prepare for a 20% cut. We have heard that the scope of any State aid cut(s) will depend on a Federal Stimulus package (if adopted.)

DEPARTMENTAL REVENUES – 14% OF 2020 County Budget

We are in the process of determining the potential impacts, but they will vary based on what services we are able to provide, and when and to what extent we are able to provide them. Recently, as the infection rates have improved, and therefore permitted by New York State, the County has restored services that had been curtailed. For instance, the Department of Motor Vehicles is providing more services (while following COVID protocols) and their revenue situation is improving. Again, how we ultimately end up from a budget standpoint will depend on the progression (good or bad) of the coronavirus.

SUMMARY

It is still evident that we are in a highly uncertain, rapidly changing economic environment that will have a large negative effect on our current and possibly future budgets. The ultimate actions that the County takes regarding appropriations (spending) will obviously depend on the severity of revenue losses. In response to the ongoing economic concerns, County Executive Odell issued a Budget Reduction memorandum on June 3 to all Departments Heads and Elected Officials. As a result, the Legislature passed Resolution # 125, enacting various cuts to the 2020 County Budget and reducing the County Sales Tax estimated revenues by \$ 2,338,036. This month, we have forwarded to the Legislature the second quarter vacancy control budgetary amendment that will add \$ 406,605 to contingency. We will continue to either reduce 2020 budgeted sales tax revenue or increase contingency as opportunities arise, such as through the accumulation of vacancy controls savings throughout the remainder of the year.

On a final note, we have made changes to the 2021 budget process as a result of the COVID-19 pandemic. Budget meetings with outside agencies with the administration have been cancelled. Agencies have been advised that County Executive will recommend level funding, at most, in 2021, but this may not be possible given our fiscal circumstances. We have also waived the informational requirements contained in the Decentralized Budget Review Guidelines, but we advised agencies that this information must be made available upon request. Agencies have also been advised to check with the Legislative Clerk regarding budget meetings held by the Legislature in October as the date approaches. We still currently plan to hold County Department 2021 Budget meetings in room 318, but we may adjust to telephone meetings depending on the course taken by the pandemic over the summer. We have also asked Department Heads & Elected Officials to submit 2021 requested budgets that reflect the current economic climate.

Please feel free to contact me if you have any questions concerning this memorandum.

CC: MaryEllen Odell, County Executive