

SCHOOL BUS AIDE

DISTINGUISHING FEATURES OF THE CLASS: This is routine work of ordinary difficulty involving responsibility for overseeing the loading and unloading of student passengers and for administering to their needs, comfort and conduct while in transit on bus trips to and from school. Supervision is exercised over the conduct of student passengers as needed. Performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Rides on school bus for the purpose of assisting pupils to climb aboard and alight from bus;
Seats and places student passengers as required;
May operate a lift to load and unload handicapped student passengers and secures restraint devices and wheelchair locks;
Maintains order on bus and makes certain that student passengers are seated while bus is in motion;
Assists students and driver as needed;
Performs a variety of related activities as required.

Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good powers of observation; familiarity with the various bus routes in the district and their stopping places for students; ability to understand and follow oral and written directions; ability to get along well with students and command their respect; working knowledge of first aid methods; dependability.

MINIMUM QUALIFICATIONS:

None is required.