

## MEDICAL CONSULTANT

DISTINGUISHING FEATURES OF THE CLASS: This position exists in the County Health Department and involves responsibility to provide medical expertise to a Public Health Director who is the department administrator. The State Sanitary Code requires that a non-medical administrator have professional medical input in those matters requiring a licensed physician's determination. The Director relies on the Medical Consultant for advice and guidance in connection with a variety of medical matters, such as preventive medicine, immunizations, disease outbreaks and other related details. Work is performed under general direction of the Public Health Director with leeway allowed for exercise of independent professional judgment in carrying out details of work. Supervision over the work of others is not a responsibility of employees in this class. Performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Advises the Public Health Director and nursing, nutrition, sanitarian and other staff in a variety of health areas such as disease problems, policies regarding conducting clinics, medical aspects of public or community health nursing, home health care, etc.;

Aids the Public Health Director in planning, organizing and overseeing a local public health program;

Interprets health problems and issues to public officials, heads of other governmental agencies and elected and appointed officers of various levels of government in the county;

Keeps the Public Health Director informed on health and medical needs and changes which may involve the department, and advises on policies, procedures and strategies accordingly;

Aids in overseeing a program for control of communicable diseases by advising investigative staff in detection, treatment and analysis of statistical and other factual data;

Supervises the conduct of clinics for the treatment of venereal diseases and for prevention and discovery of diphtheria, rubella, mumps, tuberculosis, and other communicable diseases;

Participates in professional conferences and training programs to keep abreast of new developments in the field of public health;

Arranges for in-service training of staff in a variety of public health matters;

Prepares a variety of public relations material such as news releases, articles, radio and television announcements relative to public health matters;

Speaks before groups and organizations regarding the functions and activities of the County Health Department;

Prepares a variety of records and reports related to the work;

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Performs a variety of related activities as required.

*Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Comprehensive knowledge of the sciences underlying, and of the principles and practices of medicine as applied to public health practices; thorough knowledge of the principles and practices of epidemiology, sanitation and of the diagnosis and treatment of communicable diseases; ability to advise on planning, directing and evaluating public health programs; ability to deal with the public on projects related to public health; ability to speak before groups on public health matters; ability to prepare and analyze technical and statistical reports; interest in maintaining a high standard of professional ethics.

MINIMUM QUALIFICATIONS:

Possession of a current valid license and registered to practice medicine in New York State, and two years of experience as a practicing physician.