

## MAINTENANCE WORKER

DISTINGUISHING FEATURES OF THE CLASS: Work involves the performance of a variety of semi-skilled tasks in the maintenance of buildings and grounds. Work is performed under general supervision and may involve supervision of subordinate workers. Performs related work as required.

### TYPICAL WORK ACTIVITIES:

Performs routine building cleaning and maintenance tasks;  
Performs minor carpentry work in the repair of windows, doors walls, furniture, etc;  
Performs minor electrical repair work on a variety of fixtures;  
Performs both interior and exterior painting;  
Repairs plumbing equipment, such as sinks, toilets, drinking fountains, tubs, etc.;

Maintains, cleans and repairs boilers, pumps, pipes, heaters, heating and ventilating systems, etc.;

Performs a variety of general grounds maintenance tasks, including mowing lawns, maintenance of flower beds, walks and driveways;  
Assists in the removal of snow and ice and the sanding of icy sidewalks;

Services automobiles by washing, refueling and checking the oil;  
Performs a variety of related activities as required.

### When Assigned to Central Storeroom:

Performs inventory;  
Stocks storage area with supplies;  
Fills and delivers orders;  
Reports shortages and unusual requests to Director;  
Performs a variety of related activities as required.

### In School Districts:

May fill in as School Bus Driver when needed, if in possession of proper certifications.

*Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

### FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Good knowledge of modern buildings and grounds maintenance and repair practices; working knowledge of the practices and techniques of one or more of the standard trades; ability to follow oral and written directions; mechanical aptitude; dependability; initiative; manual dexterity.

### MINIMUM QUALIFICATIONS: Either

- a) Graduation from high school or possession of a comparable diploma and one (1) year of full-time paid work experience; or
- b) Two (2) years of experience in general building construction or maintenance work involving the following standard trades: carpentry, plumbing and electrical; or
- c) An equivalent combination of training and experience as indicated in a) and b) above.