

THE PUTNAM COUNTY LEGISLATURE

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October 22, 2019

Ms. Diane Schonfeld
Clerk of the Legislature
40 Gleneida Avenue
Carmel, New York 10512

RE: Report of the Budget & Finance Committee of the 2020 Tentative Budget

Dear Madam Clerk:

The Putnam County Budget & Finance Committee has completed its review of the 2020 Putnam County Budget. Pursuant to Section 7.04 B (3) of the Putnam County Charter, I hereby submit this report to you from the Budget & Finance Committee. The Committee has completed its review of the 2020 Tentative Budget as submitted by the County Executive to the Legislature on October 1, 2019. The County Executive presented the Tentative Budget to the Budget & Finance Committee on Thursday, October 3, 2019 at Putnam Golf, Inc. As explained in the County Executive's presentation, the New York State Tax Cap Law provides that the tax levy increase be capped at 2% or the rate of inflation, whichever is less. Immediately following the County Executive's presentation, the Budget & Finance Committee held a Public Hearing.

Commencing on October 7, 2019, the Tentative Budget was reviewed by the appropriate Legislative Committees. Input was received from the Administration, Department Heads, employees, representatives of outside agencies and the public. Each Committee then submitted its revisions and adjustments to the Budget & Finance Committee on October 17, 2019 for additional review and approval. The modifications that were approved by the Budget & Finance Committee are outlined in the attached "Schedule A".

Among the modifications made to the 2020 Tentative Budget, the Budget & Finance Committee removed \$33,000 from the Sheriff's Department Narcotics Motor Vehicle line. Per the discussion during the Protective Budget meeting, the Putnam County Sheriff explained that he had requested \$15,000 to be designated under the Sheriff's Communication Division Other Equipment line for license plate readers; however, it was cut from the Tentative Budget. He agreed on the removal of the Narcotics Motor Vehicle for the placement of \$15,000 in the Other

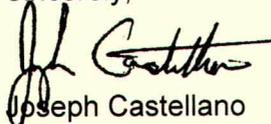
Equipment line. The Budget & Finance Committee approved the amendment, placing \$15,000 in Subcontingency for license plate readers, pending receipt of a policy and Legislative approval of said policy. The Budget & Finance Committee also removed \$12,000 from Other Equipment under the Narcotics Division and placed it in Subcontingency pending clarification that this too was designated for license plate readers.

The Budget & Finance Committee also approved the Administration's recommendation on the following which was presented to the Personnel Budget Committee meeting: Reducing the proposed Two (2) Additional Correction Officer positions in the Tentative Budget to One (1) Correction Officer, provide One (1) Correction Sergeant Upgrade and decrease overtime generated from the Sergeant position for a savings of \$4,620.

During the Audit & Administration Budget meeting, the Committee discussed the \$100,000 in the Tentative Budget under Central Services which was designated for Vehicle Leasing/Rental. Purchasing Director Mazzotta explained the justification of leasing vehicles versus purchasing vehicles for certain departments. During the Budget & Finance meeting, the Committee approved Chairman Castellano's proposal to place \$25,000 of the \$100,000 in Subcontingency.

The Budget & Finance Committee made slight modifications to the 2020 Tentative Budget, while still keeping the real property tax increase within the New York State Tax Cap as proposed by the County Executive. The entire budget process ran smoothly and through collaborative efforts between the Administration and the Legislature, a fiscally sound budget has been compiled which will allow the County to continue to provide the necessary services and programs to meet the health, safety and welfare needs of the Putnam County residents.

Sincerely,



Joseph Castellano

Chairman

Putnam County Budget & Finance Committee

Att./

SCHEDULE "A"

District Attorney

	FROM:	TO:
Special Services 10116500 54682	65,000	35,000
Subcontingency 10199000 54983	0	30,000

A DIFFERENCE OF: 0

Sheriff's Department - Narcotics

	FROM:	TO:
Motor Vehicles 14311000 52650	33,000	0

A DIFFERENCE OF: (33,000)

Sheriff's Department – Communications

	FROM:	TO:
Subcontingency (license plate reader) 10199000 54986	0	15,000

A DIFFERENCE OF: 15,000

TOTAL DIFFERENCE OF: (18,000)

Sheriff's Department - Narcotics

	FROM:	TO:
Other Equipment		
14311000 52680	12,000	0
Subcontingency		
10199000 54986	0	12,000
A DIFFERENCE OF: 0		

Planning Department

	FROM:	TO:
Printing & Forms		
95630000 54311	3,000	2,000
A DIFFERENCE OF: (1,000)		

Transportation Fund Revenue

Fund Balance		
09021310 427161	175,000	174,000
A DIFFERENCE OF: (1,000)		

Parks & Recreation

	FROM:	TO:
Maintenance & Repairs		
10711000 54710	15,000	0
Subcontingency		
10199000 54985	0	15,000
A DIFFERENCE OF: 0		

Sheriff's Department - Jail

	FROM:	TO:
Correction Officer 10315000 51000 (160)	25,044	50,088
Correction Officer 10315000 51000 (161)	25,044	0
Correction Sergeant 10315000 51000 (999)	0	15,380
A DIFFERENCE OF: 15,380		
Correction Overtime 10315000 51093	414,000	394,000

A DIFFERENCE OF: (20,000)

TOTAL DIFFERENCE OF: (4,620)

Adjust Fringes & Revenue Accordingly.

Central Services

	FROM:	TO:
Vehicle Leasing/Rental 10161000 54210	100,000	75,000
Subcontingency 10199000 54988	0	25,000

A DIFFERENCE OF: 0