

RESOLUTION

APPROVAL/HOME IMPROVEMENT FEES/CIVIL PENALTY SCHEDULE PURSUANT
TO SECTIONS 135-13(A) AND 135-13(B) OF THE PUTNAM COUNTY CODE

WHEREAS, Section 135-13(A) of the Putnam County Code adopted under Resolution # XXX of 2019 authorizes the setting and collection of fees for registrations, renewals, and other items as shall be proposed by the Putnam County Board of Home Improvement and approved by resolution of the Putnam County Legislature; and

WHEREAS, Section 135-13(B) of the Putnam County Code, amended and enacted contemporaneously with this resolution, authorizes the setting and collection of civil penalties in an amount proposed by the Putnam County Board of Home Improvement and approved by resolution of the Putnam County Legislature, but not to exceed \$5,000 for each violation; and

WHEREAS, the schedules for fees and civil penalties under Chapter 135 of the Putnam County Code have not been revised since 2010; and

WHEREAS, the Home Improvement Board of Putnam County desires to revise these schedules at this time and has approved such revision; and

WHEREAS, the new proposed fee and civil penalty schedules have been reviewed and approved by the Rules Committee; now therefore be it

RESOLVED, that the following fee and civil penalty schedules are hereby approved and adopted by the Putnam County Legislature:

FEE SCHEDULE

Application Fee for registration for a 2-year period (includes original decals)	\$300.00
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Replacement Decals (each)	\$5.00
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Renewal Application received within 60 days after registration expires	\$300.00
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If submitted within 60 days of expiration, a \$25 late fee shall be assessed.
After the initial 60-day period, a \$20 late fee shall be added for each
successive 30-day period, not to exceed a total late fee of \$225.00

Suspension or revocation lift fee	\$25
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CIVIL PENALTY SCHEDULE

Worker on a job site with no ID (per worker)	\$250.00
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Contractor and worker provide photo ID and payroll records within two (2) County business days of violation, the fine will be reduced to	\$100.00
Prohibited acts (per act)	\$5,000.00 maximum
Working while not registered	
First violation	\$1,500.00
• If paid within 30 days of the violation, penalty is reduced to	\$1,250.00
• If paid within 30 days and contractor registers at the same time, \$300.00 of the penalty will be applied toward the registration fee.	
Second violation (within 3 years of first violation)	\$2,000.00
Third violation (within 5 years of first violation)	\$3,000.00
Working while registration expired	
First violation	\$1,500.00
• When violation occurs within 60 days of expiration: If fine paid within 30 days of violation and contractor registers at time of payment, \$300.00 of the penalty will be applied toward the registration fee.	
Second violation (within 3 years of first violation)	\$2,000.00
Third violation (within 5 years of first violation)	\$3,000.00
Working while registration suspended or revoked	
First violation	\$2,000.00
Second violation (within 3 years of first violation)	\$3,000.00
Third violation (within 5 years of first violation)	\$5,000.00
Improper advertising	\$100.00
Failure to affix current decal on vehicle	\$100.00

Any additional category of penalty not otherwise covered by this schedule shall be subject to the discretion of the Board pursuant to §135-13(B) of the Home Improvement Law.

In assessing the penalty for a violation of Chapter 135 of the Putnam County Code, the Board may deviate from the civil penalty schedule approved by the Legislature if it believes, in its discretion, it is warranted by the facts and circumstances of the case. Such deviation, either increasing or decreasing the penalty, and the justification for same must be placed on the record and be approved by a majority roll call vote of the entire Board.

and be it further

RESOLVED, that this schedule will take effect on the day the local law contained in Resolution # XXX of 2019 becomes effective.