



## Probation Department Intern

### Role and Responsibilities:

- Interviewing probationers.
- Writing reports on probationers.
- Seeing probationers for supervision purposes, and entering case notes.
- Attending court sessions.

### Qualifications and Education Requirements:

Must be enrolled in High School or College at the time of application.

### Specific Majors, coursework or backgrounds that would be helpful to this work:

Criminal Justice, Psychology, Sociology, Human Services.

### Preferred Skills:

Must be able to function appropriately in a professional human services setting.

Good writing and communication skills; maturity; confidence.

**Department:** Probation Department

**Location:** County Office Bldg, 40 Gleneida Ave, Carmel

<b>Salary:</b>	High School Student	\$8/hr.
	College Student	\$9/hr.
	Graduate Student	\$10/hr.

**Schedule:** 28 hours/week for 8 weeks

**Supervisor:** Gene J. Funicelli

