

Michael Budzinski, PE  
Director  
Ext. 46111



John Lee, Inspector  
Weights & Measures  
Ext. 46109

## **PUTNAM COUNTY CONSUMER AFFAIRS**

Weights and Measures/Trades Licensing and Registration  
110 Old Route 6 Building #3 Carmel, NY 10512  
Phone: 845-808-1617 Fax: 845-808-1930

Business Operator:

With the advancements in Point of Sale (POS) technology and the increasing costs associated with item pricing, the Office of Consumer Affairs, with the approval of the Putnam County Legislature, has instituted an Item Pricing Waiver Program. The program is detailed in Chapter 173, Section 8 of the Putnam County Code.

Your business may be eligible to make application for the item pricing waiver, provided it meets the requirements as listed in Chapter 173, Section 8. Should you be eligible and elect not to participate in the Item Pricing Waiver Program, your business will be subject to the current item pricing regulations. Item pricing requires that every item, with some listed exceptions, must be properly affixed with the correct price.

A copy of the law may also be found under the "Weights & Measures" section on our website (<http://www.putnamcountyny.com/consumer-affairs/downloads/>). If you have reason to believe that your business should not be subject to item pricing regulations, please submit your reasons in writing this Office at the address above.

Please feel free to contact our office at (845) 808-1617, ext. 46109 and speak with our Weights and Measures Inspector, John Lee, should you have questions or need further information.

We look forward to working with you to insure a successful implementation of this waiver program, and hope that your business will benefit from this initiative. Recognizing our shared responsibilities and commitment to provide a fair and balanced consumer marketplace, I thank you in advance for your cooperation.

Sincerely,

Michael Budzinski, PE  
Director



**PUTNAM COUNTY  
OFFICE OF CONSUMER AFFAIRS  
110 OLD ROUTE 6, BUILDING 3  
CARMEL, NY 10512**

**PHONE: (845) 808-1617, x46109    FAX: (845) 808-1930**

**Application for Biennial Waiver of Item Pricing Requirements**

Store Name & Number:		
Store Physical Address:		
City:	State:	Zip:
Store Mailing Address (if different):		
City:	State:	Zip:
Store Contact Name:	Phone Number:	
Corporation Name:		
Corporation Address:		
City:	State:	Zip:
Corporate Contact Name:	Phone Number:	
Corporate Contact E-Mail:		

**The granting of this waiver is contingent upon this store passing two (2) pricing accuracy inspections. The number of stock keeping units found in violation may not exceed two percent (2%) of the total number of stock keeping units inspected during both inspections.**

**Each application must be accompanied by a non-refundable waiver fee based upon the gross retail square footage of the store, as set for the below (Please check one of the following boxes):**

<u>SQUARE FOOTAGE OF RETAIL STORE</u>	<u>WAIVER FEE</u>
<input type="checkbox"/> Under 3,000 square feet	\$500.00
<input type="checkbox"/> Between 3,001 and 10,000 square feet	\$1,500.00
<input type="checkbox"/> Between 10,001 and 30,000 square feet	\$3,000.00
<input type="checkbox"/> Between 30,001 and 60,000 square feet	\$6,000.00
<input type="checkbox"/> Between 60,001 and 90,000 square feet	\$10,000.00
<input type="checkbox"/> Over 90,001 square feet	\$13,500.00

**\*Fees set by Putnam County Legislature Resolution #107 of 2013 and will be periodically reviewed**

**(OVER)**

Each store that accepts a waiver must agree to the following:

1. The store shall designate and make available price check scanners to enable consumers to confirm the price of the stock keeping items in accordance with Chapter 173, Section 8 of the Code of Putnam County. These price check scanners shall be in locations convenient to customers with signs of sufficient sized lettering identifying the units to consumers. The store will submit their proposed sign and device locations to the Director for approval; and
2. The store shall not charge any customer a price for any stock keeping item which exceeds the item, shelf, sale, or advertised price, whichever is less; and
3. The store shall make prompt payment to consumers who have been overcharged and shall correct errors identified by consumers as required by this law.

➔ I have read the above requirements and agree to abide by them. Also, I declare that to the best of my knowledge the gross square footage of this store as listed above, is accurate. Please send check or money order to the address listed above payable to: "Putnam County Commissioner of Finance"

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Amount of Waiver Fee Enclosed: \_\_\_\_\_

**Make check payable to: Putnam County Commissioner of Finance**

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**FOR OFFICE USE ONLY**

Date Application Received _____
Fee _____
Check # _____
SRB # _____
Date Waiver Issued _____
Date of Expiration _____