

**PERSONNEL COMMITTEE MEETING  
HELD IN ROOM 318  
PUTNAM COUNTY OFFICE BUILDING  
CARMEL, NEW YORK 10512**

**Members: Chairwoman Nacerino, Legislators Jonke and Sullivan**

**Thursday**

**August 16, 2018**

The meeting was called to order at 6:00p.m. by Chairwoman Nacerino who requested Legislator Sullivan lead in the Pledge of Allegiance. Upon roll call Legislators Jonke, Sullivan and Chairwoman Nacerino were present.

**Item #3 - Approval/Personnel Committee Meeting Minutes – July 19, 2018**

The minutes were approved as submitted.

**Item #4 – Approval/ Fund Transfer 18T172/ Youth Bureau/ Combine two Part-Time Positions/ Deputy Commissioner Joe DeMarzo**

Chairwoman Nacerino made a motion to waive the Rules and Accept the Additional; Seconded by Legislator Jonke. All in favor.

Chairwoman Nacerino invited Personnel Director Eldridge, Youth Bureau, DSS & Mental Health Deputy Commissioner DeMarzo and Youth Bureau Executive Director Cunningham to speak to this matter.

Chairwoman Nacerino stated that the backup and additional memo that was provided support that this is a positive overture towards efficiencies. She stated for the record she would like to have this proposal explained.

Youth Bureau, DSS & Mental Health Deputy Commissioner DeMarzo stated the proposal is to take one (1) part-time position that is 15 hours and one (1) part-time position that is 28 hours and create a full-time position to work along with another full-time employee in the Youth Bureau. He stated specifically the request is to take seven (7) hours from the 15 hour position and add it to the 28 hour position making it a full-time position and take the remaining eight (8) hours and put them towards fringe. He stated short term there would be a small savings. He explained that an obstacle that he and Executive Director Cunningham have struggled with over the past four (4) to five (5) years is turn over in the part-time positions of the Youth Bureau. He explained that they have had talented part-time employees, six (6) in the last four (4) years, who have ended up leaving to take a full-time position in another place in the County. He stated that puts a great deal of stress on Executive Director Cunningham, her department and the Personnel Department. He stated the employee who is currently in the 28 hour position, who has been in the position for a few years and is a talented employee would be an asset to the department. He stated that they believe, if this is approved that it will allow a focus and effort to move the Youth Court program forward as well. He explained having another full-time employee would allow them to work with our State elected officials on some of the issues facing our young people.

Chairwoman Nacerino stated the Putnam County Youth Bureau does a great job. She stated that she applauds the Department Heads who seek to improve efficiencies within their departments. She stated that it is the Department Heads along with the Personnel Director who can make the accurate assessment as to the needs of the department.

Legislator Jonke questioned what the future fiscal impact will be in having one full-time versus having two (2) part-time positions. He questioned if the employee will be paid at the same rate that they are currently being paid at.

Personnel Director Eldridge stated that it will depend on the selection of the Health Insurance and the person/employee will be paid at the same rate.

Deputy Commissioner DeMarzo stated it is a union position, Youth Program Specialist.

Chairwoman Nacerino stated it is important to look at the big picture. She stated the continuity and having experienced personnel keeps a department whole and on target to meet their goals and objectives. She stated for clarification there will be no fiscal impact this year and an anticipated fiscal impact of \$21,107 next year.

Chairwoman Nacerino made a motion to approve and move to the Audit & Administration meeting Fund Transfer 18T172/ Youth Bureau/ Combine two Part-Time Positions; Seconded by legislator Jonke. All in favor.

**Item #5 – FYI/ Monthly 2018 Accident Report – Duly Noted**

**Item #6 – Other Business - None**

**Item #7 - Adjournment**

There being no further business, at 6:05P.M., Chairwoman Nacerino made a motion to adjourn; Oseconded by Legislator Sullivan. All in favor.

Respectfully submitted by Diane Trabulsy, Deputy Clerk.