



## Legislature Intern

**Role and Responsibilities:**

Assist Office Staff

Filing, copying and scanning documents

**Qualifications and Education Requirements:**

Must be currently enrolled in high school or college

**Preferred Skills:**

Good organizational skills

**Department:** Office of the County Legislature

**Location:** County Office Building, 40 Gleneida Ave., Carmel, NY

**Salary:** High School Student \$8/hr.  
College Student \$9/hr.  
Graduate Student \$10/hr.

**Schedule:** 10-15 hours/week for 8 weeks

**Supervisor:** Diane Schonfeld

