

**PROTECTIVE SERVICES COMMITTEE MEETING
PUTNAM COUNTY OFFICE BUILDING
ROOM #318
CARMEL, NEW YORK 10512**

Members: Chairman Gouldman & Legislators Castellano & Jonke

Monday

November 13, 2017

The meeting was called to order at 6:00p.m. by Chairman Gouldman who led in the Pledge of Allegiance. Upon roll call Legislators Castellano, Jonke and Chairman Gouldman were present.

Item #3. Approval/ Protective Services Committee Meeting Minutes Sept. 19, 2017/Protective Services Committee Budget Meeting Minutes Oct. 11, 2017

Chairman Gouldman stated the minutes were accepted as submitted.

Item #4. Approval/Budgetary Amendment (17A061)/To Adjust the Budget for the Receipt of the 2016 Statewide Interoperable Communications Grant (SICG)/I/T Department

Chairman Gouldman stated that Commissioner of Finance William Carlin was going to speak to this agenda items, however he is not present. He stated he will request that this matter be moved to the November 27th Audit & Administration meeting for consideration.

Chairman Gouldman made a motion to move Budgetary Amendment (17A061) to the November 27th, 2017 Audit & Administration meeting; Seconded by Legislator Castellano. All in favor.

Item #5. Approval/Fund Transfer (17T291)/Overtime for Certified First Responder (CFR) /Sheriff's Department

Legislator Castellano made a motion to Waive the Rules and Accept the Additional; Seconded by Legislator Chairman Gouldman. All in favor.

Putnam County Sheriff Sergeant William Meyer stated that he brought with him the additional back-up that was requested in reference to agenda items #11b. and #11c. He stated that back-up also serves as backup to this item. He stated the fund transfer requests are being made to reconcile the budget lines, so that they do not run in the red. He stated the Sheriff's Department has the money in the budget it just needs to be put in the appropriate budget lines.

Legislator Nacerino stated that the Legislature is trying to ascertain how many employees are involved because there is a lot of overtime cost associated to this purpose.

Putnam County Sheriff Sergeant William Meyer stated that there are 11 employees from the Jail, 8 employees from Road Patrol and 3 employees from Narcotics who are currently enrolled in the CFR Training. He stated the training session runs from October to December.

Legislator Nacerino stated the three (3) fund transfer requests total roughly \$20,000 to pay for overtime as a result of the CFR Training.

Legislator Jonke stated that the Legislature would like to know the names of the employees enrolled in the CFR Training.

Putnam County Sheriff Sergeant William Meyer stated he does not have the names. He explained the overtime cost is incurred by the employees who need to cover the shifts of the employees who are in the CFR Training. He stated overtime is paid to the employee who attends the CFR training, if it occurs during a time they are not scheduled to work. He confirmed there are 22 employees who are enrolled in the CFR training since October through to the end of December 2017.

Legislator Jonke stated the copy of the Patrol Enforcement employees that was presented this evening is not legible. He questioned if there is a better copy.

Putnam County Sheriff Sergeant William Meyer stated that is what was given to him. He stated that he does not have access to this file. He stated the Captain of the department has the training matrix file.

Chairman Gouldman requested that a more legible version of the report be provided to the Legislature prior to the November 27th Audit & Administration meeting.

Legislator Castellano stated the report from the Corrections Facility Department is very clear and concise. He questioned if that format could be used.

Putnam County Sheriff Sergeant William Meyer stated that he is not going to tell the Captain how to do his job. He stated that he has a training matrix that he uses and this is a copy of it.

Legislator Castellano stated earlier it was stated the training runs from October to December. He questioned how many hours of training it is.

Putnam County Sheriff Sergeant William Meyer stated he believes the refresher courses are approximately 40 hours and the initial training is approximately 60 hours. He explained that the practical training, hands on sessions, is done in the evening.

Chairman Gouldman made a motion to approve and move to the Audit & Administration meeting Fund Transfer (17T291)/Overtime for Certified First Responder (CFR) /Sheriff's Department; Seconded by Legislator Castellano. All in favor.

Item #6. Approval/Fund Transfer (17T294)/Overtime for Bureau of Criminal Investigation (BCI)- Needed To cover Overtime to Y/E

Putnam County Sheriff Sergeant William Meyer stated when one Investigator is down, it generates a need to fill 20 shifts per month. He stated as of January 2017 to May of 2017 the BCI was five (5) Investigators down. He stated also there was a sudden passing of a BCI employee and a resignation of an Investigator. He stated that they are still down two (2) Investigators. He explained that there have been several cases that have required Investigators to dedicate their time to, which results in a need for their shifts to be covered.

Legislator Jonke stated that is the detailed explanation that the Legislature is looking for with these fund transfer requests. He thanked Sergeant Meyer.

Chairman Gouldman made a motion to approve and move to the Audit and Administration meeting Fund Transfer (17T294)/Overtime for Bureau of Criminal Investigation (BCI)- Needed To cover Overtime to Y/E; Seconded by Legislator Jonke. All in favor.

Item #11. Other Business

- b. Approval/Fund Transfer (17T223)/Overtime Costs For Certified First Responder (CFR) Training/Sheriff's Department** *(Tabled from Nov. 8th Full Mtg. waiting for additional information from Sheriff's Department)*
- c. Approval/Fund Transfer (17T246)/Overtime Costs for Certified First Responder (CFR) Training/Sheriff's Department** *(Tabled from Nov. 8th Full Mtg. waiting for additional information from Sheriff's Department)*

Legislator Castellano stated that he did write to the Sheriff's Department and requested the additional back-up which was provided this evening by Sergeant Meyer. He stated unfortunately one of the documents is not legible, as discussed earlier. He stated therefore he recommends this committee approve moving these two agenda items, #11b. and #11c., to the November 27th Audit and Administration meeting as was done with agenda item #4. He stated in hopes that documentation will be received by the Legislature that is legible.

Chairman Gouldman made a motion to move Fund Transfer (17T223) and Fund Transfer (17T246) to the November 27th, 2017 Audit & Administration meeting; Seconded by Legislator Castellano. All in favor.

Chairman Gouldman stated he will also address other business item #11a. as it is an item received today from the Sheriff's Department and Sergeant Meyer can speak to it.

Chairman Gouldman made a motion to Waive the Rules and Accept the Additional; Seconded by Legislator Jonke. All in Favor.

Item #11. Other Business

- a. Approval/Budgetary Amendment (17A070)/Overtime Reimbursement through the Drug Enforcement Administration-Tactical Diversion Squad Task Force/Sheriff's Department**

Putnam County Sheriff Sergeant William Meyer stated this is a request to receive Federal reimbursement funding from the Drug Enforcement Administration –Tactical Diversion Squad Task Force. He stated that there are two officers on a Federal Task Force that the Sheriff's Department receives funding for.

Chairman Gouldman made a motion to approve and move to the Audit and Administration Meeting Budgetary Amendment (17A070)/Overtime Reimbursement through the Drug Enforcement Administration-Tactical Diversion Squad Task Force/Sheriff's Department; Seconded by Legislator Castellano. All in favor.

Item #7. FYI/Budgetary Amendment (17A067)/Donation of \$756 to Purchase Canine Ballistic Vest/Sheriff's Department – Duly Noted

Chairman Gouldman requested that Deputy Commissioner of Bureau of Emergency Services Robert Lipton speak to agenda items #8 and #9.

Deputy Commissioner of Bureau of Emergency Services Robert Lipton stated these are grants that have been applied for in the past. He stated that the County has been awarded funds as a result of the applications. He stated both of the grants are “no match” grants.

Item #8. Approval/Grant Application/NYS Div. Homeland Security and Emergency Services/2017 Statewide Interoperable Communications Grant Program

Chairman Gouldman made a motion to approve the Grant application for the: NYS Div. Homeland Security and Emergency Services/2017 Statewide Interoperable Communications Grant Program; Seconded by Legislator Jonke. All in favor.

Item #9. Approval/Grant Application/NYS Div. Homeland Security and Emergency Services/2017-18 Public Safety Answering Point (PSAP) Operations Grant Program

Chairman Gouldman made a motion to approve the Grant application for the: NYS Div. Homeland Security and Emergency Services/2017-18 Public Safety Answering Point (PSAP) Operations Grant Program; Seconded by Legislator Jonke. All in favor.

Item #10. FYI/Coroners Report 2017 3rd Quarter – Duly Noted

Item #11. Other Business – (#s 11 a. b. &c. were handled earlier in the meeting, please see above notes)

d. FYI/Constituent Comment Poor Sound Quality on the Recording of Full Meetings at the Courthouse

Phyllis Hoenig stated that she cannot hear all of the Legislators clearly from the meetings that are recorded in the Historic Courthouse.

Legislator Albano stated that there is a new sound system that is being used. He stated that he believes each Legislator needs to give an effort to speak into the microphones directly and keep the microphone close to them.

Chairman Gouldman thanked Ms. Hoenig for bringing this to their attention. He stated the I/T Department will be made aware of her comments and the Legislators will be more mindful in terms of their use of the microphone.

Item #12. Adjournment

There being no further business, at 6:50 p.m., Chairman Gouldman made a motion to adjourn; seconded by Legislator Castellano. All in favor.

Respectfully submitted by Deputy Clerk of The Legislature Diane Trabulsky.