

**PERSONNEL COMMITTEE MEETING
HELD IN ROOM 318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairwoman Nacerino, Legislators Albano and Jonke

Tuesday **6:00p.m.** **September 13, 2017**

The meeting was called to order at 6:00p.m. by Chairwoman Nacerino who requested Legislator Jonke lead in the Pledge of Allegiance. Upon roll call Chairwoman Nacerino and Legislator Jonke were present. Legislator Albano arrived at 6:15p.m.

Chairwoman Nacerino stated that this agenda was revised. She stated that there was a presentation on the agenda. She stated that it has been taken off and will be rescheduled at a future date.

Item #3) Approval/Personnel Committee Meeting Minutes/Personnel Meeting July 14, 2017

Chairwoman Nacerino stated that the minutes were accepted as submitted.

Item #4) Approval/Grant Application-OSR (*Office For Senior Resources*) 2017 Grant Application for FTA Section 5310 Funding

OSR Director Pat Sheehy stated this is a continuation of the grant that was applied for in 2016. She stated it will provide continued funding for the position for the two (2) part-time CDL drivers and one (1) full-time CDL driver in the OSR Department. She stated the funding is through the 2017 FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disability Program . She stated that there is a 50% match required by the County. This funding will allow the County to shuttle the Seniors from the Butterfield Center to the housing development across the street. She stated the funding will also help to fund the permanent CDL driver.

Chairwoman Nacerino stated this is a three (3) year grant. She stated the cost impact to the County would be \$147,895.50.

Chairwoman Nacerino made a motion to approve and move to the Full Meeting the Grant Application-OSR 2017 Grant Applications for FTA Section 5310 Funding; Seconded by Legislator Jonke. All in favor.

Item #5) Approval/Extended Sick Leave Request/Deputy Sheriff Michael Schmidt/County Executive

Chairwoman Nacerino stated that Deputy Sheriff Michael Schmidt is ill and there is a proposal to give him extended sick leave as he continues his journey to good health. She questioned for clarification, if this proposal is based on a sick bank or just an extension of sick leave as granted.

Personnel Director Paul Eldridge stated it is sick leave as granted. He stated that there is a provision in most of the County's contracts that does allow for a certain amount, but once it runs out, approval is required to go further. He stated this individual is a good employee, and outstanding officer and everyone is very hopeful that he will recover.

Chairwoman Nacerino stated that this is a very sad and difficult time for this young man. She stated we are government, at the same time we think of ourselves as family. She stated times like this, the employees of this County come together. She stated that she sees no reason not to approve this.

Legislator Jonke stated for information purposes only, he requested that Personnel Director Eldridge explain what has taken place in terms of sick time for this employee to date.

Personnel Director Eldridge stated there are a few different policy practices that have been used up to this point. He stated this matter began in 2016. He stated this individual had a lot of his own sick time which was used. He stated then a request was made of County Employees to donate some of their time, which was done. He explained that there is a limit that each employee is allowed to donate. He stated then a provision of the Union contract was applied, Extended Sick Leave. He stated in situations when that is not enough then the request is brought to the Administration and the Legislature for approval.

Legislator Jonke stated that he agrees completely with Chairwoman Nacerino and supports this request. He questioned if there is a specific amount of time that is being requested.

Personnel Director Eldridge stated he has recommended to the County Executive that the approval cover to the end of the year, December 2017. He stated of course everyone is hopeful that good news will come forward during that time.

Chairwoman Nacerino stated she supports doing this. She stated he and his family have a lot to deal with and they do not need the added stress of financial concerns.

Personnel Director Eldridge stated in his role as Director of Personnel he has seen Putnam County step up to the plate in difficult times for the employees. He stated in his opinion that is a great thing.

Legislator Sullivan asked in the past how many times has this request had to be made.

Personnel Director Eldridge stated off the top of his head he remembers three (3) cases, but definitely no more than five (5). He stated he is in communication with the Sheriff and is monitoring the situation. He stated in early December another evaluation will be done.

Chairwoman Nacerino made a motion to move to the Full Meeting /Extended Sick Leave Request/Deputy Sheriff Michael Schmidt; Seconded by Legislator Jonke. All in favor.

Item #6) Approval/Budgetary Amendment #17T192/Account for Retirement of Bureau of Emergency Services Commissioner Anthony Sutton, Promoting Kenneth Clair to Bureau of Emergency Services - Acting Commissioner

Chairwoman Nacerino congratulated Tony Sutton on his retirement. She thanked him for all of his contributions to Putnam County and for raising the bar at the Bureau of Emergency Services. She stated that she is proud and happy to welcome Kenny Clair, who currently is in the position of Deputy Commissioner of Bureau of Emergency Services, to serve in the position of Acting Commissioner of Bureau of Emergency Services. She stated that the Legislature was informed by the County Executive that Tony Sutton will be serving as a consultant to the County for a year and Kenny Clair will be the Acting Commissioner at the Bureau of Emergency Services. She stated she supports this method for the transition. She stated it is used in the School Districts also.

Legislator Jonke stated he would like to congratulate Tony Sutton and Kenny Clair.

Legislator Albano stated that he echoes that congratulations.

Tony Sutton stated it has been a pleasure to serve as the Commissioner of Bureau of Emergency Services and to work with the Legislative Board and the members of the Legislative Staff. He stated Kenny Clair is ready willing and able to assume the responsibilities. He stated that he will be around and available to answer any questions he may have. He stated he wanted to extend to each Legislator the option to call him if they need help with anything. He stated the Legislative Staff has his cell phone number. He stated that there are a number of projects that he was working on, somewhat independently. He stated it will take some time to transfer that institutional knowledge to Kenny.

Chairwoman Nacerino stated that she is happy to have Kenny coming on board in this capacity, and she is very confident in his abilities. She stated that she agrees this is a wonderful way to transition.

Tony Sutton stated emergency services have always been more than just a job to him. He stated he was very thankful for having had the opportunity to work for the residents of Putnam County as the Commissioner of Emergency Services.

Chairwoman Nacerino made a motion to approve and move to the Audit Meeting the /Budgetary Amendment #17T192/Account for Retirement of Bureau of Emergency Services Commissioner Anthony Sutton, Promoting Kenneth Clair to Bureau of Emergency Services - Acting Commissioner; Seconded by Legislator Jonke. All in favor.

Item #7) Approval/Appointment Director of Office for Senior Resources Position/Michael Cunningham

Chairwoman Nacerino made a motion to Waive the Rules and Accept the Additional; Seconded by Legislator Jonke. All in favor.

Chairwoman Nacerino invited Director of Office for Senior Resources Pat Sheehy and Personnel Director Eldridge to address the committee. She stated that Director Sheehy has done a stellar job in helping the County's Seniors and to navigate through some difficult matters as well. She thanked her for her years of service and for transitioning the "Office for the Aging" to the "Office for Senior Resources". She stated that the County Executive did discuss with her the decision to bring Michael Cunningham to serve as the Putnam County Director for Senior Resources. The County Executive stated that Mr. Cunningham has the skill set, the demeanor and the ability to work effectively with this population in a very cohesive manner.

Director of Office for Senior Resources Pat Sheehy stated that she has begun to meet with Mr. Cunningham. She stated that he is looking forward to serving as the Director of Office for Senior Resources. She stated that she agrees that he will do a very good job.

Personnel Director Eldridge stated that Mr. Cunningham has a very good background. He stated he actually knew of Mr. Cunningham through his wife who worked with Mr. Cunningham many years back at PARC. He stated he agrees that Mr. Cunningham has the right demeanor in addition to being very knowledgeable.

Director of Office for Senior Resources Pat Sheehy stated that she had officially already retired from a position she held in New York State for 15 years. She stated so she cannot say that she is retiring, because she has already been retired, and she does not want to say she is resigning, that sounds somewhat controversial. She stated when she spoke to the County Executive regarding this matter she presented it as "the ride is over". She stated so when she leaves at the end of October she would like to say she is "dismounting". She stated that it has been an honor and a pleasure to serve as the Director of the Office for Senior Resources and to work with the Senior population of Putnam County.

Chairwoman Nacerino stated that it takes a certain passion to work well with the young population as it does to work with the Senior population. She stated that Pat had the passion and she believes Mr. Cunningham does as well. She stated she would like to wish her all the best in the future.

Chairwoman Nacerino made a motion to Approve and move to the Full Meeting the Appointment Director of Office for Senior Resources Appointment; Seconded by Legislator Albano. All in favor.

Item #8) FYI/2017 Accident Report – Duly Noted

Item #9) Other Business- None

Item #10) Adjournment

There being no further business, at 6:25P.M. Chairwoman Nacerino made a motion to adjourn; Seconded by Legislator Albano. All in favor.

Respectfully submitted by Diane Trabulsy, Deputy Clerk of the Legislature.

