

**AUDIT & ADMINISTRATION COMMITTEE MEETING  
HELD IN  
ROOM #318 OF THE COUNTY OFFICE BUILDING  
CARMEL, NEW YORK 10512**

**Members: Chairman Castellano, Legislators Gross & Nacerino**

**Monday**

**6:30pm**

**July 27, 2015**

The meeting was called to order at 6:34 P.M. by Chairman Castellano who requested Legislator Gross lead in the Pledge of Allegiance. Upon roll call Legislator Gross and Chairman Castellano were present. Legislator Nacerino was absent. Chairman Castellano requested Chairman Albano sit in in Legislator Nacerino's absence.

**Item #3 - Approval of Minutes – June 25, 2015**

The minutes were approved as submitted.

**Item #4 - 2014 Audit Report/ O'Connor Davies**

Nicholas DeSantis, Partner at O'Connor Davies stated he and Mr. Kassay will present the results of their audit of the County's financial statements for the year ended December 31, 2014. He stated each Legislator has a Comprehensive Annual Financial Report (CAFR) and a smaller, condensed version was handed out as well. He asked the Committee to turn to page XIV in the CAFR, which is an award from the Government Finance Officers Association. The award is a Certificate of Achievement for Excellence in Financial Reporting presented to the Putnam County Finance Department for the work they do in comprising the CAFR. He stated Putnam County is in a select number of municipalities that received this award. He then turned the Committee's attention to the Independent Auditor's Report. He stated this explains how the audit was conducted.

Alan Kassay, Partner at O'Connor Davies stated on page two (2) in the smaller handout is the General Fund Revenue Analysis. He stated this shows a two (2) year comparison of the original budget, final budget, actual results, and the variance with the final budget. He then reviewed the comparison.

Mr. DeSantis stated many of the changes between the original budget and final budget have to do with grants that were received.

Mr. Kassay stated the overall revenues increased by about 2% from the prior year. He stated shortfalls in revenue are offset by a positive variance in expenditures. He stated the General Fund Expenditure Analysis is on page three (3) of the smaller handout.

Mr. DeSantis stated in reference to the amortization of the pension bill, Putnam County opted to pay the pension bill in full rather than amortize and pay it over time.

Mr. Kassay referenced and reviewed page four (4) in the smaller book, the General Fund Budgetary Analysis. He stated the net result is a positive budgetary savings of \$8.2 million.

Mr. DeSantis stated page five (5) of the smaller book shows four (4) years of aggregate fund balance. He stated the fund balance is broken down into four (4) distinct pots: the non-spendable, restricted, assigned, and unassigned fund balances. He explained what each fund balance represents. He stated in terms of the total fund balance, from 2011 to 2014 it has grown \$8 million. He stated this puts Putnam County in a great position.

Chairman Castellano stated it is very important to keep a strong fund balance.

Legislator Gross questioned what the County's rating is.

Commissioner of Finance William Carlin stated the rating is AA2.

Mr. DeSantis stated most municipalities are still struggling to come out of the recession.

Chairman Castellano questioned if Mr. DeSantis or Mr. Kassay had any sales tax projections.

Mr. Kassay directed the Committee to page 60 in the CAFR. He stated under "Non-Property Taxes" the original budget was \$52,495,824 and the final was increased to \$55,885,996 and the actual was \$56,035,001.

Mr. DeSantis stated compared to 2013, there is a significant increase.

Legislator Albano stated there have been some dips in sales tax this year.

Mr. DeSantis stated the past winter was bad. He stated it is important to monitor revenue and adjust expenses. He added that Putnam County has done a very good job with this.

Legislator Gross stated the tax cap for 2016 will be .73. He questioned if Mr. DeSantis has seen a negative impact in other Counties.

Mr. DeSantis stated everyone will struggle. He drew the Committee's attention to page 41 of the CAFR. He stated this page shows the pension rates, which range from 10.9% to 27.7% per dollar spent. He stated the family plan with Empire cost about \$20,000. He stated the expense side needs to be managed until the revenue side increases. He stated it was wise to choose to pay retirement expenses rather than defer it.

Legislator Gross stated the County has control over 33% of the budget because the rest is mandated.

Mr. DeSantis stated Putnam County has resources they have put aside from past budgets.

Legislator Albano questioned how Putnam County is doing in terms of bonding.

Mr. DeSantis stated the County's debt is low. He stated page 43 of the CAFR shows the annual debt service, which is maintained at \$6 million per year for each of the next five (5) years.

**Item #5 - Correspondence/ County Auditor**

- a. **Sales Tax Report** – Duly Noted
- b. **Board In Revenue Report** – Duly Noted
- c. **OTB Report** – Duly Noted
- d. **Transfer/Revenue Report** – Duly Noted
- e. **Contingency/Sub-Contingency Report** – Duly Noted

**Item #6 - Correspondence/ Commissioner of Finance**

- a. **Overtime/Temporary Report** – Duly Noted

**b. Tilly Foster Farm**

Chairman Castellano stated Tilly Foster Farm is in need of significant repairs. He stated it will cost about \$1 million to bring the Farm up to compliance and then hopefully bring some revenue earning properties to the Farm. He stated \$475,000 of WQIP funds is being used to repair the septic system. He stated the buildings on the property are next and the decision must be made whether to fund the renovations or bond for them. He stated in 2003 Putnam County made the decision to keep the Farm as open space rather than letting it become housing, and therefore overwhelming the school district. He stated the Farm is a huge asset to Putnam County. He stated it is a great idea to have a BOCES type program at the Farm. He stated it is not safe to keep the Farm as is.

Legislator Gross stated the Farm has unlimited potential. He stated the Farm is scheduled to have a banquet hall which can host weddings and other events. He stated more animals are being added all the time. He stated the renovations are expensive right now, however to make the Farm viable in the future, infrastructure is key. He stated if the renovation does not take place, it will become an abandoned property. He stated although the renovation will be costly, the County has no choice but to move forward with it since it will pay tremendous benefits in the future.

Legislator Albano questioned how much a \$1 million bond would cost per year and over how many years.

Commissioner Carlin stated the interest rate would be a little less than 3%. He stated it would cost about \$100,000 per year for 13-15 years.

Legislator Gross stated revenue is also anticipated to come in.

Commissioner Carlin stated the revenue collected will cut down the cost of the bond.

Legislator Albano stated bonding something with a useful life is a good idea. He stated there are aspects of the Farm that absolutely need to be repaired. He stated the Farm is at an ideal location and the potential is tremendous.

Chairman Castellano stated the budgetary amendment (15A045) for \$1.5 million is money that needs to be allocated for the items on the "wish list" from a few years ago. He stated one (1) thought was to take this \$1.5 million and use it toward Tilly Foster Farm rather than bonding. He stated if it is not used for Tilly Foster Farm, it would be allocated for County wide renovations. He stated he believes the best thing to do is to bond the money for Tilly Foster, which would put the money in place to renovate the Farm and hopefully have BOCES on the Farm by spring of 2016. He stated the initial rental income from BOCES is projected to be around \$36,000, which would contribute to the \$100,000 yearly payment toward to bond. He stated there is a possibility for that amount to be increased as well. He stated for the next ten (10) years, this will cost the County money, however once that time is up the County will have an income source.

Legislator Albano stated there are also other properties that will generate income. He stated the money should be bonded because the bond rates are currently very low. He stated it will be beneficial to use the other \$1.5 million for other projects that need to be done around the County.

Legislator Gouldman stated the County spent over \$3 million to purchase the Farm and in order for it to be viable, the repairs must be made.

Legislator Albano stated money must be spent now to fix the Farm, however revenue will be generated and the renovations will partially pay for themselves.

Legislator Addonizio stated the County made a commitment to the Farm and the renovations must be completed. She questioned what Commissioner Carlin's opinion was on bonding versus using money that the County already has.

Commissioner Carlin stated he would recommend using the reserve, however he would be amenable to any decision made by the Legislature since the reserve will be used for other County projects. He stated the County Executive would like to improve the Farm rather than close it off and only use the front fields. He stated the buildings are in poor shape and it was not known how poor of shape until they were opened up.

Legislator Albano stated the buildings are dangerous the way they are.

Commissioner Carlin stated he does recommend setting up a reserve to minimize the bonding for the projects, but still get the projects done.

President of the Putnam County Chambers of Commerce Bill Nulk stated he was a member of the Tilly Foster Farm Task Force and one (1) of their goals was to make the

Farm fairly self-supporting. He stated once the infrastructure is in place, the County may then proceed with a very viable project.

Legislator Albano stated that is a good point. He stated it can be very expensive to keep up Parks and Recreation.

**1. Approval/ Budgetary Amendment (15A045)/ County Facility Renovations (Also Reviewed in Physical)**

Chairman Castellano stated this budgetary amendment (15A045) is not for Tilly Foster Farm, it is for other County projects. He stated Commissioner Pena has a list of projects to be completed. He questioned if money would need to be pulled from this \$1.5 million for a project if it would go through the Legislature.

Commissioner Carlin stated Commissioner Pena would gather the information about the project or projects with included estimated costs and work to be done. He stated this information would be submitted to the Legislature and go through the normal auditing process.

Legislator Albano stated this money should be designated for these projects. He stated this is a realistic number to put aside, although it may not be the entire amount needed. He also stated each project may not cost the whole amount.

Commissioner Carlin stated it is \$1.5 million that does not need to be bonded.

Legislative Counsel Clem Van Ross suggested adding a provision for the budgetary amendment to have projected costs and an amount not to exceed.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gross. All in favor.

**2. Approval/ Proposed Budgetary Amendment (15A056)/ Serial Bonds/ Tilly Foster Farm Renovations**

Legislator Gross made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**3. Approval/ SEQRA Determination/ Bond - \$1,000,000/ Improvements to Tilly Foster Farm**

Commissioner Carlin stated this is done by the Planning Department and he requested that Commissioner Pena attend the meeting to discuss the SEQRA. He stated as far as he knows, the work being done does not have grave environmental impacts.

Commissioner of Highways & Facilities Fred Pena stated Barbara Barosa, a Planner in the Planning Department, prepared the SEQRA. He stated he spoke with Ms. Barosa

who stated this was a “Type II” in her opinion because there is open placement of existing use, meaning the use of the facility is not changing therefore, a review is not necessary.

County Attorney Jennifer Bumgarner stated it also does not exceed a certain square footage.

Legislator Albano made a motion to waive the rules and accept the additional; Seconded by Chairman Castellano. All in favor.

Legislator Gross made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**4. Approval/ Bond Resolution/ \$1,000,000/ Improvements to Tilly Foster Farm**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gross. All in favor.

**c. Approval/ Budgetary Amendment (15A047)/ Implementation of the Safe Harbour Program for 2015 (Also Reviewed in Health)**

Chairman Castellano questioned if the \$75,000 would fund a new position.

Commissioner of Department of Social Services Mike Piazza stated out of the \$75,000, \$37,000 will go to making a part-time position full-time. He stated this position will be a full-time Prevention Coordinator on the Child Fatality Review Team.

Chairman Castellano questioned what will happen if the funding is not available.

Commissioner Piazza stated the position will go away.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**d. Approval/ Budgetary Amendment (15A052)/ Emergency Services/ Grant Award/ FY2014 Hazardous Materials Emergency Preparedness (HMEP) Grant Program**

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Legislator Gross. All in favor.

**e. Approval/ Budgetary Amendment (15A054)/ Highway/ Increase Snow & Ice Agreement Revenue (Resolution Only Approved in Physical Services)**

Commissioner Carlin stated this money should allow the County to handle the winter weather for the rest of this year.

Legislator Gouldman questioned what the temp line is for.

Commissioner Carlin stated people are temporarily brought in to assist with shoveling.

Legislator Albano made a motion to approve Budgetary Amendment 15A054; Seconded by Legislator Gross. All in favor.

**f. Approval/ Budgetary Amendment (15A055)/ Create an SRO Position at Haldane**

Chairman Castellano stated the Haldane Central School District has requested a Special Resource Officer (SRO). He stated the SRO program is fantastic. He stated when his daughters were in elementary school, he was surprised that an Officer was being put in the building, however this was the right thing to do and the students develop a relationship with the Officer. He stated he does like the SPO (Special Patrol Officer) program as well. He stated Haldane has come forward and requested an SRO and offered to pay 50% of the costs.

Undersheriff Peter Convery stated every high school and middle school in Putnam County has an SRO. He stated Brewster High School hired a full-time Deputy Sheriff SRO for their elementary school. He stated Mahopac School District augmented their two (2) SROs in their school by hiring an SPO for the elementary school. He stated the SPO serves as security for the elementary school, whereas the SRO is a specially trained deputy.

Captain Thomas Velotti stated an SPO gets their authority from the General Municipal Law and their mission is to provide security to the school. He stated an SRO can do much more than an SPO. He stated SROs can perform investigations, provide counseling to students, and teach classes.

Sergeant Kevin Cargain stated every Deputy Sheriff is a certified first responder. He stated the SPO program has never been launched without an SRO in place. He stated he would not want to short change Haldane by providing only an SPO.

Captain Velotti stated the SPO program is effective in the elementary schools because there are less investigations needed. He stated the SPO program has never been tried in a middle or high school.

Chairman Castellano stated he heard that Brewster High School was not going to fund their third SRO and rather request an SPO.

Sergeant Cargain stated that is not correct.

Chairman Castellano clarified that Brewster School District would like to keep their three (3) SROs and they are paying the full amount for one (1) of the SROs. He then questioned how many SPOs there are and where they are located.

Sergeant Cargain stated there are four (4) in the Mahopac School District, three (3) during the day and one (1) at night to provide security for night classes held by Westchester Community College classes. He stated there is also one (1) at Putnam Valley Elementary School.

Legislator Albano questioned how many SROs there are.

Sergeant Cargain stated there are three (3) in Brewster, two (2) in Carmel, two (2) in Mahopac, and one (1) in Putnam Valley. He stated each school district in Putnam County has at least one (1) SRO, except Haldane which has none.

Legislator Gross stated when he worked at Brewster High School, he worked with the first SRO in the school. He stated the SRO stopped incidents from becoming problems and they build relationships with the students and the staff. He stated he would bring Officers into his class to teach the students about arrests and the process that is gone through. He stated the SPOs are unable to do this. He stated Haldane had an opportunity to have an SRO a few years ago; however they opted not to have one as they felt having a police presence at the school sent a poor message. He stated their opinion has now changed and he is supportive of placing an SRO in Haldane. He stated it is a change in direction, but it is a wise change in direction. He stated Haldane's location is important to take into consideration as well as it is somewhat isolated. He stated children are our most important resource in Putnam County and they need to be kept safe.

Captain Velotti stated a Deputy Sheriff who lives and works in Cold Spring will be retiring. He stated this Officer is part of the Safety Committee at the Haldane School District, and upon his retirement will no longer be a part of this Committee.

Chairman Castellano questioned if an Officer has been chosen to serve as an SRO in Haldane.

Sergeant Cargain stated they do have an idea of who they would like to place in Haldane. He stated Superintendent of Haldane School District Dr. Diana Bowers will be meeting with candidates upon approval.

Chairman Castellano stated a position for an Officer was approved in the budget to begin on October 1, 2015. He questioned if an Officer is being pulled from the road to cover this position.

Undersheriff Convery stated that is a new position.

Chairman Castellano clarified that it would be a new position aside from the October 1, 2015 position.

Undersheriff Convery stated that is correct.

Legislator Albano questioned if having an SRO in Haldane is plausible with the current staff.

Undersheriff Convery stated the October 1, 2015 position was added in an attempt to increase road patrol on the western side of the County.

Chairman Castellano stated the October 1, 2015 position is not being changed into the SRO position.

Undersheriff Convery stated that is correct.

Legislator Albano requested clarification as to if the actual cost of this SRO is half for the County.

Chairman Castellano stated the total amount that the County would pay per year is \$73,000.

Legislator Gross stated there is an initiative being looked at to ask school districts to contribute to the legacy costs. He stated he would like to see at least every high school have an SRO.

Chairman Castellano stated there are two (2) SRO Officers in Mahopac schools and questioned where they serve.

Sergeant Cargain stated they are in the Middle School and High School.

Chairman Castellano clarified that there is one (1) SRO for each school, and they are supplemented by SPOs.

Sergeant Cargain stated that is correct.

Chairman Castellano stated the Carmel School District has two (2) SROs and are not supplemented by an SPO.

Sergeant Cargain stated in Carmel they serve in the High School and Middle School. He stated Brewster has three (3) SROs and they serve in the High School, Middle School, and Elementary School.

Chairman Castellano clarified that the SRO serving in the Elementary School is paid in full by the Brewster School District.

Sergeant Cargain stated Putnam Valley has one (1) SRO for the High School and Middle School and they have an SPO in the Elementary School.

Legislator Albano questioned if Haldane is a big school.

Sergeant Cargain stated Haldane is one of the smaller schools, however their High School and Middle School share a campus. He stated if there were to be an SRO for Haldane, they would service both schools.

Chairman Castellano clarified that Haldane came forward and stated their interest in participating in the program, and the Sheriff's Department suggested putting an SRO at Haldane.

Sergeant Cargain stated that recommendation was made based on the needs of the School.

Undersheriff Convery reinforced Legislator Gross's comment regarding the geography of Haldane, as it is alone. He stated in considering the issues that are faced in all schools, a trained officer is needed.

Sergeant Cargain stated when he spoke with Superintendent Bowers, she felt the same way about the SRO program.

Legislator Gross stated an SRO also has a car, which may serve as a deterrent.

Undersheriff Convery stated the SROs also carry a patrol rifle in the vehicle.

Legislator Albano stated schools operated for years without a police presence, however the world is changing and it is now necessary. He stated he would not want this program to grow. He stated a large piece of having an Officer in the school is the presence. He stated parking a retired vehicle outside of the school may have a similar affect. He stated he would be in favor of an SRO at Haldane as they are the only school without one. He stated the cost of these Officers needs to be considered.

Sergeant Cargain stated presence is important, however an SRO is able to do more than just be a presence. He stated they provide counseling services and participate in administrative teacher conferences. He stated during the day, the most populated buildings in Putnam County are the schools and they are our most precious resource. He stated he would not want to sell the Haldane short.

Legislator Albano questioned how much an SPO costs the County.

Commissioner Carlin stated an SPO does not cost anything.

Undersheriff Convery stated SPOs are retired Officers, therefore there are no legacy costs.

Sergeant Cargain stated SPOs have always been used to supplement the SROs and have never been used alone.

Legislator Albano stated he is supportive of this SRO for Haldane, however he would not like to see more SROs being added in the future. He stated he would rather see more SPOs at the school to have more of a presence, supplementing the SRO.

Commissioner Carlin stated he will need to change the Budgetary Amendment being considered as it was his understanding that the money from the Officer line to begin October 1, 2015 was going to be used to fund the SRO position.

Undersheriff Convery stated this position is already locked in.

Chairman Castellano questioned if the SRO to be placed at Haldane is currently a Deputy.

Sergeant Cargain stated the SRO would be a current Sheriff's Deputy as they would not place a newly hired Deputy in a school.

Undersheriff Convery stated Sergeant Cargain will select the Deputy to be placed at Haldane. He stated currently, the Sheriff's Department has seven (7) crisis prepared individuals, four (4) of whom are school teachers that did not get tenure. He stated these Officers are highly qualified to be utilized.

Chairman Castellano stated an Officer would be pulled from their current position to be at Haldane, which would require two (2) new people starting at some point.

Undersheriff Convery stated the new position would take effect in January 2016 and would be worked into the 2016 budget.

Commissioner Carlin questioned if Undersheriff Convery was referencing the new Deputy.

Undersheriff Convery stated yes.

Commissioner Carlin stated the money from that new Deputy line would be used to fund the SRO.

Undersheriff Convery stated they would help start the program this year, beginning in September.

Chairman Castellano clarified that the Sheriff's Department is ready to place an Officer already in their Department at Haldane. He questioned if a Deputy would be starting on October 1, 2015.

Undersheriff Convery stated that is correct.

Chairman Castellano stated if this is passed and a Deputy is in Haldane by September, the Sheriff's Department would be short one (1) person. He questioned how long it would be until a replacement for that position was found.

Undersheriff Convery stated it would be January 1, 2016 if it is appropriated in the Budget.

Chairman Castellano stated money is being moved to cover the cost, therefore it is not in effect this year.

Commissioner Carlin stated that is right, it would be effective in 2016.

Legislator Albano questioned if the Sheriff's Department can manage for the remainder of 2015, and then fill the position in 2016.

Undersheriff Convery stated yes. He stated Captain Velotti is great at managing the Officers. He stated they attempt to do so on a cost effective basis.

Chairman Castellano stated an Officer would be moved to Haldane, and the Sheriff's Department will need to manage until 2016. He stated it is his hope that the overtime does not increase significantly.

Captain Velotti stated the Sheriff's Department is fortunate as they are currently almost at full staff. He stated there is one (1) vacant position and background investigation is being done for two (2) people to fill that position. He stated once hired, they will be at full staff and able to function until the end of the year.

Chairman Castellano questioned if there would be an Officer in Haldane in September.

Undersheriff Convery stated yes, if approved. He stated Captain Velotti has been very successful in hiring Police Officers who are leaving other agencies. He stated these Officers are certified, which saves Putnam County the money and time it would take to train the Officer.

Captain Velotti stated six (6) of their most recent hires have come from other Police agencies.

Undersheriff Convery stated this has helped a great deal as the Officer can hit the ground running.

Captain Velotti stated the two (2) individuals he mentioned earlier are both coming from other agencies.

Legislative Counsel Van Ross questioned if Commissioner Carlin will need to change the Budgetary Amendment.

Commissioner Carlin stated he will not need to change it as long as the money from the October 1, 2015 position is being repurposed for the Haldane SRO.

Captain Velotti stated that is correct. He stated the Sheriff's Department will then hire in January to backfill the position.

Chairman Castellano stated a new position is being created and in 2016, there will be a vacant position.

Legislator Gross made a motion to pre-file the necessary resolution; Seconded by Chairman Castellano. All in favor.

**Item #7 - Approval/ Fund Transfer (15T108)/ Sheriff's Dept./ Purchase Rifle Sight & Storage Equipment (Also Reviewed in Protective)**

Legislator Albano made a motion to approve Fund Transfer 15T108; Seconded by Legislator Gross. All in favor.

**Item #8 - Approval/ Fund Transfer (15T114)/ Emergency Services/ Personnel Reimbursement for ERT Training (Also Reviewed in Protective)**

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Legislator Gross. All in favor.

**Item #9 - Approval/ Fund Transfer (15T115)/ Sheriff's Dept./ Overtime (Also Reviewed in Protective & Personnel)**

Undersheriff Convery stated the Sheriff's Department has just gone through a rigorous hiring process. He stated right now, four (4) individuals are being hired. He stated one (1) is a certified Corrections Officer with New York State.

Captain O'Malley stated this request was to cover four (4) vacancies. He stated the hiring process was revamped in regards to the civil service agility tests, polygraphs, etc. He stated the purpose of this is to have a higher quality Officer being hired. He stated that the revamp was part of the delay in hiring. He stated those four (4) individuals should begin in about three (3) weeks. He stated in September, they will go to the Corrections Academy and should be ready around November or December. He stated there have also been several Officers out on extended sick leave. He stated having these officers out created a vast amount of overtime. He stated the amount for overtime that is being requested to be moved was originally in the budget in a temporary line with the idea that part-time officers would be hired. He stated this did not pan out as expected. He stated there are some part-time employees working in transports. He stated they have about 411 hours in transports for three (3) part time officers. He stated getting a retired officer to come back to work part-time at the jail is difficult. He stated the retired Officers are more willing to work in transportation or in the Courts. He stated the request is to move

\$240,000 from the temporary line and put it into the overtime line. He stated it is expected that the overtime cost for 2015 will be lower than the cost for 2014. He stated for 2013 and 2014 the overtime was about \$500,000. He stated he is hoping that the 2015 overtime is under \$400,000. He stated a newly hired Corrections Officer with fringe is about \$69,000. He stated the overtime is only needed when the mandated posts must be filled. He stated the jail runs at minimum staff and it would not be cost effective to bring in more officers at this time. He stated the four (4) new Officers will cost about \$270,000. He stated within three (3) weeks those four (4) will begin and two (2) Officers who were injured are back.

Chairman Castellano questioned if \$240,000 is needed at this point.

Captain O'Malley stated the \$240,000 will be needed through the end of the year; however the overall will probably be lower than the 2014 overtime cost.

Undersheriff Convery stated the female population in the jail is down. He stated they currently have one (1) board-out at a psychiatric facility. He stated there are now 16 board-ins a day, which brings in money and is a program that can be grown.

Chairman Castellano questioned what the jail capacity is.

Captain O'Malley stated there are 128 beds, including females. He stated the Commissioner of Corrections would like the jails to be operating at about 80% capacity.

Chairman Castellano questioned if Putnam County is meeting capacity.

Captain O'Malley stated Putnam County is below 80%. He stated capacity is down, which is why the number of board-ins is up.

Undersheriff Convery stated Captain O'Malley and Lieutenant Hanley have a great relationship with the Federal Marshal Service. He stated sometimes the Putnam County jail will be used to house an inmate that they would like to keep "under wraps." He also stated when people are picked up on warrants up and down the east coast, they may stop at the Putnam County jail and utilize it for eight (8) hours and pay for a full day while the transporter goes to a motel to get rest. He stated last week there were ten (10) people who did this. He stated board-ins are up and board-outs are down, which is very good. He also stated there was an issue with female inmates who were mentally ill. He stated a relationship was formed with Rensselaer County jail, where there is an excellent mental health program.

Legislator Albano questioned how many part-time Officers there were.

Captain O'Malley stated there are three (3) part-time Officers.

Legislator Albano questioned if it would be wise to increase the number of part-time Officers.

Undersheriff Convery stated the problem is that many people do not want to work part time/full time. He stated they also have to meet rigorous requirements.

Captain O'Malley stated the part time Officer needs to be certified and can only be retired a certain amount of years before they are able to be rehired.

Legislator Albano stated the SPO program had a big response.

Captain O'Malley stated when the part time position was advertised, they did receive responses however many of the people were not qualified. He stated many were retired for too long and were no longer certified.

Undersheriff Convery stated the Sheriff's Department is doing their best to get part time workers in. He stated Putnam County provides medical services and mental health services in the jails as well as offering treatment court.

Legislator Gross questioned if there were 12 female beds in the jail.

Captain O'Malley stated that is correct.

Legislator Gross made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**Item #10 - Approval/ Fund Transfer (15T125)/ Emergency Services/ Anticipated E911 Dispatcher Overtime (Also Reviewed in Personnel)**

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Legislator Gross. All in favor.

**Item #11 - Approval/ Litigation Settlement**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gross. All in favor.

**Item #12 - Approval/ Fund Transfer (15T131)/ Deputy Commissioner of Finance/ Litigation Settlement**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

County Attorney Bumgarner stated she had requested the budgetary amendment because there was \$100,000 budgeted in the line from the beginning of the year. She stated she does not anticipate having to use the full amount, and anything left over will get swept back at the end of the year. She stated there is nothing in the pipeline that is close to trial right now.

**Item #13 - List of Putnam County Item Pricing Waivers Issued 2015-2016/ FYI – Duly Noted**

**Item #14 - Consumer Affairs/ Fines & Revenue Report/ FYI**

Director of Consumer Affairs Jean Noel stated the Sheriff's Department has been very helpful with collecting bounced checks.

**Item #15 - Other Business**

**a. Approval/ Grant Application/ Sheriff's Dept./ 2015 Explosives Detection Sustainment Grant**

Legislator Gross stated this item was sent right to the Audit Committee rather than going to Protective first because of the deadline of the application.

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Legislator Gross. All in favor.

**b. Approval/ Resolution in Support of Putnam County's Use of WQIP Funds/ Study for Years Six Through Ten of Stormwater Retrofit Program for EOH Coalition**

Town of Patterson Supervisor Mike Griffin stated the first five (5) years of the program will be up soon. He stated the DEC divided the program into two (2) sections, each five (5) years. He stated in each five (5) year period all of the Towns in the EOH (East of Hudson) Watershed are required to remove 459kg of phosphorus. He stated for years six (6) through ten (10) they are required to file a report by November with a study of where the next 459kg of phosphorus will be found so the program can move forward. He stated the request is to use WQIP funds to pay for Putnam County's portion. He stated otherwise, all the municipalities in Putnam County will need to find significant amounts of money.

Legislator Gross questioned if they get a reimbursement on those funds next year.

Supervisor Griffin stated they do not get a reimbursement. He stated Deputy County Executive Bruce Walker is working on CFA grants to assist with this program.

Legislator Gross stated there is a large variation in contributions.

Legislator Albano stated the contributions are based on how much area is in the Watershed.

Supervisor Griffin stated a formula was created in the beginning of the process based on land area in the Watershed and phosphorus removal requirements.

County Attorney Bumgarner stated the formula was developed when the coalition was formed about seven (7) years ago. She stated when Putnam County was being reimbursed, the same formula was used.

Supervisor Griffin stated they are obligated to provide the study he mentioned earlier to the DEC by November.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**Item #16 – Adjournment**

There being no further business, at 8:17 P.M., Chairman Castellano made a motion to adjourn; Seconded by Legislator Gross. All in favor.

Respectfully submitted by Administrative Assistant Beth Green.