

MARYELLEN ODELL
County Executive

MICHAEL PIAZZA, Jr.
Commissioner



JOSEPH A. DeMARZO
Deputy Commissioner

JANEEN CUNNINGHAM
Executive Director

YOUTH BUREAU

January 3, 2013

Dear Friend of Youth:

Our 28th Annual Youth Awards Dinner will be held Friday, April 5th at Mahopac Golf Club. The Youth Board and the Youth Bureau co-host the event each spring to publicly recognize the dedication of Putnam's most outstanding youth volunteers.

There are many volunteers who serve as positive role models in Putnam; we are asking you to help us identify them! Please support our efforts by nominating a student and/or adult who deserves to be honored for his/her exemplary community service efforts.

Candidates must have performed their volunteer work without payment/benefit. Our youth award recipients are recognized for the volunteer work they performed that benefits Putnam residents and makes Putnam a better place in which to live. In addition, one adult is also recognized each year for his/her dedication and exemplary community service work directly with Putnam youth.

Candidates receive detailed letters, copies of Nomination Forms submitted on their behalf, Volunteer Logs to reflect specific details of their community service efforts and three (3) Reference Forms to be completed by those who can describe both the quantity and the quality of the volunteer work they have performed.

Please take a moment to nominate candidates worthy of consideration! Complete the appropriate YOUTH or ADULT Nomination Forms and return them to us. These forms are also posted on our Youth Bureau website accessed via www.putnamcountyny.gov.

*** Electronic Submission (youthawards@putnamcountyny.gov) is preferred. ***

All Nominations Must Be Received By

FRIDAY, JANUARY 25TH @ 12 NOON

Sincerely,

Janeen Cunningham
Executive Director
Putnam County Youth Bureau

Richard Reinhardt, President
Putnam County Youth Board
Youth Awards Dinner Committee

PUTNAM COUNTY YOUTH BUREAU
DONALD B. SMITH COUNTY GOVERNMENT CAMPUS
110 OLD ROUTE 6 ~ BUILDING 3 ~ CARMEL, NY 10512
(845) 808-1600 EXT. 46113

2013 Putnam County Youth Awards

The Putnam County Youth Board is proud to accept Adult Volunteer Nominations for the 2013 Putnam County Youth Awards.

The Awards Ceremony will be held Friday evening, April 5th, 2013. To nominate a deserving adult for service to the community, please complete and return the attached form by January 25, 2013 at 12 Noon.

Putnam County Youth Bureau
Donald B. Smith Government Campus
110 Old Route Six - Building Three
Carmel, New York 10512—2119
(845) 808-1600 Extension 46113

2013 Youth Awards ADULT Nomination Form

DUE: Friday, January 25, 2013 @ 12 Noon (Faxes will NOT be accepted)

ADULT VOLUNTEER NOMINATION GUIDELINES (NOTE: NO ATTACHMENTS WILL BE ACCEPTED)

- Must be over 21 years of age and must live OR work in Putnam County
- Must have performed at least two (2) consecutive years of volunteer work with Putnam Youth
- Volunteer work with Putnam Youth from previous years will be considered
- Volunteer service must have been *unpaid* and must have benefitted Putnam County residents
- Only individual volunteers are eligible for this award; volunteer groups will not be considered
- Nominator may be one of the volunteer's three (3) mandatory references *unless* the nominator is a relative.

QUALITIES CONSIDERED FOR AWARD SELECTION

(PLEASE TYPE OR PRINT)

- Commitment/Consistency to Service
- Attitude
- Positive Role Model
- Leadership

Please PRINT/TYPE your contact information below:

Nominator's Name: _____ Date: _____

Agency (if applicable): _____

Mailing Address: _____ City: _____ Zip: _____

Phone: _____ E-Mail: _____

Nominee: _____ Phone: _____

Nominee's Mailing Address: _____

City: _____ Zip: _____ E-Mail: _____

VOLUNTEER SERVICE PERFORMED

Type of Service

Agency/Organization

Example: Coached (sport) for 10 years with Carmel Sports Association

List up to four (4) different volunteer service activities, *which you are familiar with*, that this adult nominee has performed:

1. _____

2. _____

3. _____

4. _____

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JANUARY 25TH @ 12 NOON**

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