

Mary Ellen Odell
COUNTY EXECUTIVE



Fred Pena
Commissioner

Chris Ruthven
Deputy Commissioner of Parks

DEPARTMENT OF HIGHWAYS & FACILITIES

Bench Donation Form
Donation \$180.00

Donator: _____

Name: _____

Address: _____

Telephone: (____) _____ (____) _____

General bench placement location:

(Donator will be consulted for specific bench location prior to installation)

Engraving Information: (please read carefully)

Donator is responsible for providing an engraved brass plaque no larger than 36 inches long x 5 1/2 inches wide. Plaque must be provided with completed form and donation fee.

Construction:

All benches will be constructed by Putnam County Park Employees to ensure uniformity with other benches.

Placement:

Bench placement will be conducted by Putnam County Park Employees to ensure benches do not interfere with maintenance. Donators will be consulted prior to installation.

Completed forms, plaques and donations must be returned to:

Putnam County Veterans Memorial Park
201 Gipsy Trail Rd.
Carmel, NY 10512
845-808-1994

Signature of Purchaser

Date

For office use only:

Fee Paid: _____ Date: _____ Received _____

By: _____