

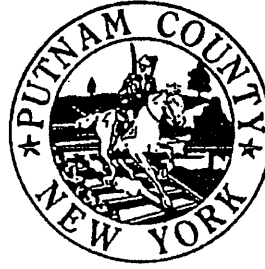
THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue

Carmel, New York 10512

(845) 808-1020 Fax (845) 808-1933

Neal L. Sullivan *Chairman*  
Paul E. Jonke *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

AGENDA

HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE MEETING  
TO BE HELD IN ROOM #318  
PUTNAM COUNTY OFFICE BUILDING  
CARMEL, NEW YORK 10512

Chairwoman Sayegh, Legislators Addonizio & Jonke

Wednesday

December 14, 2022

(Immediately following the Rules Committee Meeting at 6:30PM)

1. Pledge of Allegiance
2. Roll Call
3. Approval/Appointment/Board of Health/Heiber
4. Approval/Appointment/Mental Health Community Services Board/Pucillo
5. Approval/Budgetary Amendment 22A084/Youth Bureau/Revising Allocations to Green Chimneys, Arbor House, and Transitional Living Program
6. FYI/Fund Transfer 22T332/Health Department/Year End Overtime and Temp Payroll
7. Other Business
8. Adjournment



**PUTNAM COUNTY DEPARTMENT OF HEALTH**

1 Geneva Road, Brewster, NY 10509 ■ 845-808-1390  
www.putnamcountyny.gov/health

A PHAB-ACCREDITED HEALTH DEPARTMENT

*cc All Health*

MaryEllen Odell #3  
COUNTY EXECUTIVE

Michael J. Nesheiwat, MD  
COMMISSIONER OF HEALTH

**MEMO**

**To:** Neal L. Sullivan, Chairman of the Legislature  
**From:** Dr. Michael J. Nesheiwat, Commissioner of Health  
**Date:** November 14, 2022  
**RE:** Putnam County Board of Health Appointments

There is a vacancy on the Board of Health due to the passing of Dr. Raymond Philips, whose term was set to expire 12/31/2022. Dr. Kathi Heiber indicated that she would like to serve on the Board of Health to fill the term and continue to serve through the next term.

Please accept this correspondence as a request that the Legislature take the necessary steps in the appointment of Dr. Kathi Heiber to the Board of Health. A resumé and letter of interest from Dr. Heiber is enclosed.

Thank you in advance for your assistance in this matter.

MN/vd

2022 NOV 15 PM 12:55  
PUTNAM COUNTY

## Victoria DiLonardo

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**From:** Kathi Heiber  
**Sent:** Wednesday, July 13, 2022 9:23 AM  
**To:** Victoria DiLonardo  
**Subject:** Re: BOH application. Attention Dr Doyle

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

PUTNAM COUNTY BOARD OF HEALTH  
1000 STATE STREET, SUITE 100  
PUTNAM COUNTY, NY 12152

Dear Dr Doyle

I am interested in serving on the Putnam County Board of Health for which I understand there are presently vacancies. I have had considerable board experience in my 40+ years as a resident of Putnam County and my training and practice as a veterinarian includes public health and zoonotic disease experience.

I will send a brief CV ( have not needed one - having been self employed for the bulk of my practice career :-)) in a follow up email and will be happy to provide references , should they be required .

I do have travel plans that will take me out of the country the month of January 2023 . ( and possibly not even available by internet connection)

Sincerely  
Dr Kathi Heiber

On Jul 13, 2022, at 8:10 AM, Victoria DiLonardo <Victoria.Dilonardo@putnamcountyny.gov> wrote:

Good Morning,

You can address the letter to Dr. Doyle. He's the President of the Board.

Thanks,  
Victoria

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**From:** Kathi Heiber  
**Sent:** Tuesday, July 12, 2022 9:08 PM  
**To:** Victoria DiLonardo <Victoria.Dilonardo@putnamcountyny.gov>  
**Subject:** Re: BOH application. Previously sent last week-

## Victoria DiLonardo

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**From:** Kathi Heiber  
**Sent:** Wednesday, July 13, 2022 9:29 AM  
**To:** Victoria DiLonardo  
**Subject:** RESUME. Attn Dr Doyle. For consideration as member of BOH for Putnam County NY

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

PUTNAM COUNTY OFFICE

PUTNAM COUNTY OFFICE

## RESUME

For Kathi Heiber DVM

I am a 1979 graduate from the Ohio State University and have practiced in NY state for my entire practice career.

I worked at Brewster Veterinary Hospital , Rt 6 , Brewster NY from 1979-1983

I was independently employed doing equine work in the interim until January 1984- establishing South Putnam Animal Hospital where I was a partner with Dr Julie Fixman and VPP until May 2022.

I am presently employed part time by my former business entity.

I have been a general practitioner- with full internal medicine - multi discipline - and dental and surgical skills - as per someone who graduated from my era !

I am an accredited DVM with USDA/APHIS and licensed for practice in NY State.

I am a member of the AVMA, NYSVMS and Hudson Valley Veterinary Medical Society.

I have been on the boards of Cornell Cooperative Extension of Putnam County, Mahopac Public Library, Friends of Mahopac Library, Mahopac Woods Homeowners' Association and Topfield Equestrian Center over the past 40 + years in the area. I have served on committees at the state level for New York State Veterinary Medical society - including Government Relations committee.

I completed the on line course from NYS DOH in Spring 2020 for citizen's training for COVID-19 .

I am presently a volunteer at Topfield Equestrian center and with 4H of CCE of Putnam County and AFS- an international student exchange organization.

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cc: a/c  
Health  
Res

#4

# PUTNAM COUNTY EXECUTIVE

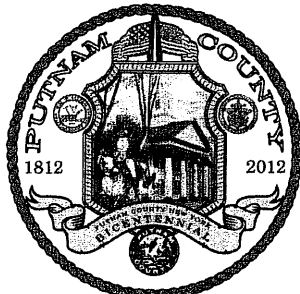
MaryEllen Odell  
*County Executive*

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1001 Fax (845) 808-1901  
www.putnamcountyny.gov

Thomas Feighery  
*Deputy County Executive*

Patricia Simone  
*Chief of Staff*

Lisa Raghelli  
*Confidential Secretary*



December 9, 2022

Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512

Dear Ms. Schonfeld:

It is my pleasure to respectfully request that the Legislature support the appointment of Carmen Pucillo, MSE, to the Putnam County Mental Health Community Services Board. Carmen Pucillo's appointment will be effective from January 1, 2023 to December 31, 2023 filling a vacant position.

I wholeheartedly recommend this appointment by the Putnam County Legislature.

Very truly yours,

MaryEllen Odell  
County Executive

Attachment

Cc: Michael J. Piazza, Jr.  
Commissioner of Mental Health, Social Services and Youth Bureau

2022 DEC 9 AM 11:11  
COMMUNICATIONS SECTION

MARYELLEN ODELL  
*County Executive*

MICHAEL J. PIAZZA, Jr.  
*Commissioner*  
[37A298@dfa.state.NY.US](mailto:37A298@dfa.state.NY.US)

SARA SERVADIO  
*Deputy Commissioner*  
[Sara.Servadio@dfa.state.NY.US](mailto:Sara.Servadio@dfa.state.NY.US)

GRACE M. BALCER  
*Fiscal Manager*  
[37A279@dfa.state.NY.US](mailto:37A279@dfa.state.NY.US)



DEPARTMENTS OF MENTAL HEALTH  
SOCIAL SERVICES AND YOUTH BUREAU

ELIZABETH BARCAVAGE  
*Director of Eligibility*  
[Elizabeth.Barcavage@dfa.state.NY.US](mailto:Elizabeth.Barcavage@dfa.state.NY.US)

FRANK MAROCCO, ESQ.  
*Director of Children and  
Family Services*  
[Frank.Marocco@dfa.state.NY.US](mailto:Frank.Marocco@dfa.state.NY.US)

FAYE THORPE, ESQ.  
*Counsel for DSS*  
[Faye.Thorpe@dfa.state.NY.US](mailto:Faye.Thorpe@dfa.state.NY.US)

## MEMORANDUM

**TO:** MaryEllen Odell  
County Executive

**FROM:** Michael J. Piazza, Jr. *MJP*  
Commissioner

**DATE:** November 14, 2022

**RE:** Community Services Board

There currently exists a vacancy on the Putnam County Mental Health Community Services Board.

Attached for your review is a resume from Carmen Pucillo, who wishes to be appointed to the Board. Ms. Pucillo is recommended by the Community Services Board, and her work as an advocate makes her qualified for this appointment to the Board.

Please review her resume, and if you approve, please forward it to the Legislature for appointment.

Thank you.

# Carmen Pucillo, MSE

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## **Bilingual Education and Outreach Specialist, Putnam Independent Living Services 2021-Present**

- Outreach to unserved and underserved populations throughout the region
- Identify, build and maintain relationships with community partners, school districts and individuals serving the unserved and underserved in Dutchess, Putnam, and Westchester Counties
- Offer guidance and information regarding benefits
- Provide information and referral to parents and professionals by assessing needs, offering information on disability rights, IDEA, NY State Special Education Regulations, and linking families with appropriate community resources
- Presentations in English and Spanish virtually and in-person (when COVID restrictions allow) on disability rights, special education process, advocacy, transition planning and building parent school partnerships
- Provide one to one advocacy to parents/guardians of children with special needs (ages 0 -21)
- Create and develop outreach materials in English and Spanish
- Network with community agencies and provide information on agency services at community events
- Prepare reports to funding source as required
- Maintain accurate, up-to-date, records on services provided
- English and Spanish translation as required

## **March 2008 to July 2021**

*Mother and advocate to two special needs children*

## **Substitute Teacher Grades K through 5<sup>th</sup>, Katonah-Lewisboro Central School District - 2007/2008**

- Assume full responsibility for general education classrooms, providing continuity and enhancement of the learning process
- Hands-on experience with small and large classes and within various age groups, educational and grade levels
- Teach ELA, Math, Science, Social Studies, as well as reading programs while implementing grade curriculum
- Create a stimulating learning environment in order to enhance students' engagement
- 

## **Bilingual and General Education teacher (K & 1st) Garden Street Elementary - 9/2005 to 6/2007**

- Provided excellent education opportunities to all students, especially for those whose English was second language
- Facilitated differentiated instruction which led to higher student achievement
- Maintained ongoing student records in order to assign challenging coursework
- Maximized technology and multimedia instruction in the areas of math, reading, and writing through the use of classroom computers, software, and Smart Board
- Planned and implemented a transitional "3/2" bilingual program for non-English and limited English-speaking students in kindergarten and looped into 1<sup>st</sup> grade
- Incorporated Native Language Arts and cultural enrichment activities into the curriculum
- Managed written communication to parents in their native language, including bilingual report cards, homework and any other student evaluating materials
- Served as school translator – English to Spanish

## **Education and Teaching License**

### **The College of New Rochelle**

Master of Science in Education - Area of concentration: Literacy (Birth - High School) GPA 3.95  
Trained in the administration of and analysis of reading inventories such as CRI, IRI, as well as KTEA-II.

### **Lehman College of the City University of NY**

Bachelor of Arts Degree - *Magna Cum Laude*  
**Major** - Comparative Literature **Minor** - Early Childhood Education  
*Dean's List 2004*

### **Memberships:**

Phi Beta Kappa                      Golden Key International Honor Society

### **New York State Education Department Public School Teacher Certificates:**

Early Childhood Education (Birth –Grade 2) Bilingual Education Extension/Spanish (Birth - Grade 2)  
Literacy (Birth - High School)

### **DISTRICT TRAINING WORKSHOPS:**

LitLife, DIBELS, DRA, and Dial 3 test administration, Wilson "Foundations," The Wright Group's "Every Day Math" and BOCES Science 21



WILLIAM J. CARLIN, Jr. CPA  
Commissioner Of Finance



Council  
Youth  
A.A.

Reso  
#5

MICHAEL J. LEWIS  
Chief Deputy Commissioner Of Finance

SHEILA BARRETT  
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Chief Deputy Commissioner of Finance  
RE: Budgetary Amendment – 22A084  
DATE: December 7, 2022

At the request of the Executive Director of Youth Bureau, the following budgetary amendment is required.

Increase Appropriations			
10731000	54907	GREEN CHIMNEYS TLP	\$ 14,450
Decrease Appropriations			
10731000	54310	OFFICE SUPPLIES	\$ 500
10731000	54311	PRINTING AND FORMS	23
10731000	54950	COUNTY CONTRIBUTION	2,000
10731000	54970	ARBOR HOUSE	11,427
10731000	54989	MISCELLANEOUS	500
Increase Estimated Revenues			
10731000	438204	GREEN CHIMNEYS TLP	\$ 8,670
Decrease Estimated Revenues			
10731000	438622	RUNAWAY COORDINATION	\$ 838
10731000	438623	ARBOR HOUSE RHY	7,832

2022 DEC 13 PM 1:12

Fiscal Impact - 2022 - \$ 0  
Fiscal Impact - 2023 - \$ 0

This amendment revises Resolution 2022-218 that was originally approved on 11/8/2022. This will revise the original funding allocations to Green Chimneys Arbor House and the Transitional Living Program respectively.

Please forward to the appropriate committee.

Approved

MaryEllen Odell  
County Executive

MARYELLEN ODELL  
County Executive

MICHAEL PIAZZA, JR.  
Commissioner




## YOUTH BUREAU

SARA SERVADIO  
Deputy Commissioner

JANEEN CUNNINGHAM  
Executive Director

TO: Michael J. Lewis, Chief Deputy Commissioner of Finance

FROM: Janeen Cunningham, Youth Bureau Director 

RE: Budgetary Amendment – 22AXX

DATE: November 29, 2022

The Youth Bureau received an additional allocation from NYS Office of Children and Family Services Program after the October Legislature meeting. The original resolution #218 was approved on 11/8/2022. This amendment reflects the funding allocations that will be distributed to Green Chimneys Arbor House and Transitional Living Program.

Increase (Decrease) Appropriations			
10731000	54310	OFFICE SUPPLIES	\$ (500)
10731000	54311	PRINTING AND FORMS	(23)
10731000	54907	GREEN CHIMNEYS TLP	14,450
10731000	54950	COUNTY CONTRIBUTION	(2,000)
10731000	54970	ARBOR HOUSE	(11,427)
10731000	54989	MISCELLANEOUS	(500)
Increase (Decrease) Estimated Revenues			
10731000	438204	GREEN CHIMNEYS TLP	\$ 8,670
10731000	438622	RUNAWAY COORDINATION	(838)
10731000	438623	ARBOR HOUSE RHY	(7,832)

Fiscal Impact - 2022 - \$ 0

Fiscal Impact - 2023 - \$ 0

PUTNAM COUNTY LEGISLATURE

Resolution #218

Introduced by Legislator: Joseph Castellano on behalf of the Audit & Administration Committee at a Regular Meeting held on November 1, 2022.

page 1

**APPROVAL/ BUDGETARY AMENDMENT (22A069)/ YOUTH BUREAU/ ARBOR HOUSE RUNAWAY AND HOMELESS YOUTH SERVICES**

**WHEREAS, the Executive Director of the Youth Bureau has requested a budgetary amendment (22A069) to reflect the NYS Office of Children and Family Services final 2022 funding allocations for Runaway and Homeless Youth Services for \$21,485 more than the amount in the 2022 approved County Budget; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**Increase Appropriations:**

10731000 54970 Youth Admin – Arbor House 19,116

**Increase Estimated Revenues:**

10731000 438623 Youth Admin – Arbor House RHY 19,116

10731000 438622 Youth Admin – Runaway Coordination 2,369

**Decrease Estimated Revenues:**

10131000 427161 Fund Balance 2,369

2022 Fiscal Impact - (2,369)

2023 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.**



State of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on November 1, 2022.

Dated: November 3, 2022

Signed: *Diane Schonfeld*

Diane Schonfeld

Clerk of the Legislature of Putnam County

2022 RAP 10.11.22		QYDS #	2021		2022 BUDGETED		2022		Adjustment Needed
			OCFS AMOUNT	REVENUE	OCFS AMOUNT	OCFS AMOUNT			
Carmel Recreation	93608	4,233	4,233	4,233	4,233				
Coordinated Youth & Family Services	93609	25,228 *	25,228	25,228	25,228				
Patterson Youth Recreation	93610	1,355	1,355	1,355	1,355				
Putnam County Mentoring Program	93611	3,000 *	3,000	3,000	5,000				
Putnam County Pegasus	93612	4,080 *	4,080	4,080	2,080				
Putnam County Schoolbased Prevention/Youth Assistance	93613	2,070	2,070	2,070	2,070				
Putnam County Youth Bureau	93614	34,015 *	32,681	32,681	34,015				
Putnam County Youth Court Coordination	93615	15,060 *	15,060	15,060	15,060				
Putnam County Youth Forum	93616	1,500	-	-	1,500				
Southeast Youth Recreation	93619	2,093	2,093	2,093	2,093				
<b>TOTAL YOUTH DEVELOPMENT</b>		<b>92,634</b>	<b>89,800</b>	<b>89,800</b>	<b>92,634</b>				
Arbor House Residential	93617	28,711	39,575	39,575	20,459				
Arbor House Non-Residential					11,284			(7,832)	
RHY Coordination	93618	5,773 *	5,773	5,773	4,935			(838)	
Green Chimneys Transitional Living Program	93620	4000	4,000	4,000	12,670			8,670	
<b>TOTAL RUNAWAY &amp; HOMELESS YOUTH</b>		<b>38,484</b>	<b>49,348</b>	<b>49,348</b>	<b>49,348</b>				
Fun Sports	93669				3,000				
Youth Sports	93667				5,366				
<b>TOTAL YOUTH SPORTS &amp; EDUCATION</b>		<b>-</b>	<b>0</b>	<b>0</b>	<b>8,366</b>				
<b>TOTAL RESOURCE ALLOCATION</b>		<b>131,118</b>	<b>139,148</b>	<b>139,148</b>	<b>150,348</b>				
* Putnam County Youth Bureau Programs									

CO:all  
 HEALTHY  
 PJA-590  
 SIGN  
 #6

COUNTY OF PUTNAM

FUND TRANSFER REQUEST # 603

TO: Commissioner of Finance  
 FROM: William A. Orr, Jr., Senior Fiscal Manager  
 DEPT: Health  
 DATE: November 16, 2022

I hereby request approval for the following transfer of funds:

FROM ACCOUNT # / NAME	TO ACCOUNT # / NAME	AMOUNT	PURPOSE
10816000-54640 Solid Waste-Ed/Train	12401000-51093 EHS-Overtime	\$2,500.00	To cover year-end overtime and temp payroll.
10816000-54664 Solid Waste-Advertising	12401000-51093 EHS-Overtime	\$2,300.00	
10816000-54640 Solid Waste-Ed/Train	12401000-58002 EHS-FICA	\$ 380.00	
	Total	\$5,180.00	

2022 NOV 18 PM 3:40  
 HEALTHY  
 PJA-590

2022 Fiscal Impact \$ 0.00

2023 Fiscal Impact \$ 0.00

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance / Designee: Initiated by: \$0 - \$5,000.00

Date County Executive / Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit / Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

227332