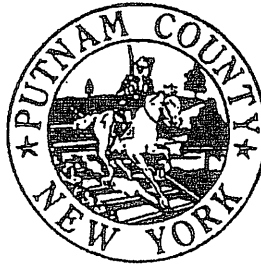


THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Neal L. Sullivan *Chairman*
Paul E. Jonke *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

REGULAR MEETING OF THE PUTNAM COUNTY LEGISLATURE TO BE HELD IN THE HISTORIC COURTHOUSE CARMEL, NEW YORK 10512

Tuesday December 6, 2022 7:00 P.M.

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call

PROCLAMATION

Carmel High School Football Team

4. Approval of Minutes – B&F Meeting – October 19, 2022
Special Meeting – Adopt Budget - October 28, 2022
Regular Meeting – November 1, 2022

5. Correspondence
 - a) County Auditor

6. Pre-filed resolutions:

PERSONNEL COMMITTEE

(Chairman Jonke, Legislators Addonizio & Nacerino)

- 6a. Approval/ Budgetary Amendment (22A066)/ Social Services/ Reclassify Account Clerk to Account Clerk II
- 6b. Approval/ Budgetary Transfer (22T224)/ Planning Department/ Purchasing Stipend
- 6c. Approval/ Fund Transfer (22T271)/ Social Services/ Cover Reclassification of Account Clerk II Position

- 6d. **Approval/ Fund Transfer (22T305)/ Sheriff's Department/ Jail General Overtime**
- 6e. **Approval/ Fund Transfer (22T306)/ Sheriff's Department/ Jail Medical Overtime**
- 6f. **Approval/ Fund Transfer (22T307)/ Sheriff's Department/ Jail Transport Overtime**
- 6g. **Approval/ Financial Disclosure List for the Year 2023 Filing Recommended by the Putnam County Personnel Director Pursuant to Code Section 55-7**
- 6h. **Approval/ Local Law Establishing the 2023 Salary of Certain Elected Officials Serving for Fixed Terms**
- 6i. **Approval/ Local Law Establishing the 2023 Salaries of Certain Appointed Officers Serving for Fixed Terms**
- 6j. **Approval/ 2023 Salaries for Officers and Employees Paid from County Funds**
- 6k. **Ratification of Memorandum of Agreement (MOA)/ Civil Service Employee's Association (CSEA)**
- 6L. **Ratification of Memorandum of Agreement (MOA)/ Putnam Management Association (PuMA)**
- 6m. **Ratification of Memorandum of Agreement (MOA)/ Putnam County Sheriff's Employee's Association (PCSEA)**

RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
(Chairwoman Addonizio, Legislators Nacerino & Sayegh)

- 6n. **Approval/ Budgetary Amendment (22A075)/ County Clerk/ Local Government Records Management Improvement Fund (LGRMIF) Grant Award**
- 6o. **Approval/ Budgetary Amendment (22A081)/ Veterans Affairs/ Peer To Peer Program**
- 6p. **Approval/ Budgetary Transfer (22T322)/ County Attorney/ Legal Services**
- 6q. **Approval/ Payment in Lieu of Taxes for the Town of Southeast Solar Project**
- 6r. **Approval/ Local Law to Amend Article V of Chapter 220 of the Code of Putnam County by Increasing the Income Threshold of the Senior Citizen Property Tax Exemption**
- 6s. **Approval/ Local Law to Amend Article IX of Chapter 220 of the Code of Putnam County by Increasing the Income Threshold of the Disabled Persons Property Tax Exemption**
- 6t. **Approval/ Appointment/ Election Commissioner/ Republican Party**

- 6u. Approval/Appointment/ Election Commissioner/ Democratic Party**
- 6v. Approval/ Re-appointments/ Putnam County Home Improvement Board**
- 6w. Approval/ Re-Appointments/ Putnam County Plumbing & Mechanical Trades Board**
- 6x. Approval/ Settlement of Litigation/ Cameron Bridge Works, LLC v. County of Putnam**
- 6y. Approval/ Budgetary Transfer (22T282)/ County Attorney/ Litigation Settlement**

HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE
(Chairwoman Sayegh, Legislators Addonizio & Jonke)

- 6z. Approval/ Budgetary Amendment (22A078)/ Health Department/ National Association of City and County Health Officials (NACCHO) Grant Award**
- 6aa. Approval/ Budgetary Amendment (22A079)/ Department of Social Services/ NYS Office of Temporary and Disability Assistance/ NYS Rental Supplement Program**
- 6bb. Approval/ Fund Transfer (22T315)/ Health Department/ Preschool Parent Travel/ Early Intervention (EI) Parent Travel / EI Care at Private Facilities**

PROTECTIVE SERVICES COMMITTEE
(Chairwoman Nacerino, Legislators Sayegh & Sullivan)

- 6cc. Approval/ Budgetary Amendment (22A073)/ Sheriff's Department/ Overtime/ Outside Services**
- 6dd. Approval/ Budgetary Amendment (22A076)/ Sheriff's Department/ Police Traffic Safety Grant**
- 6ee. Approval/ Budgetary Amendment (22A083)/ Sheriff's Department/ T-Commission Reserve/ Black Creek Jail Management System**
- 6ff. Approval/ Budgetary Transfer (22T247)/ Coroners/ Partnership Initiative with Putnam Hospital/ Morgue Improvements**
- 6gg. Approval/ Fund Transfer (22T298)/ District Attorney/ Furniture**

PHYSICAL SERVICES COMMITTEE
(Chairman Albano, Legislators Castellano & Gouldman)

- 6hh. Approval/ Budgetary Amendment (22A077)/ Soil & Water Board/ Cornell Cooperative Extension/ Pollinator Garden**
- 6ii. Approval/ Budgetary Amendment (22A082)/ Finance/ Putnam Golf Course**
- 6jj. Approval/ Operating Assistance Pursuant to Title 49 United States Code, Section 5311/ Consolidated Grant Application for Federal Fiscal Years (FFYs) 2022 and 2023**
- 6kk. Approval/ Amended Tower Agreement with EIP Communications I, LLC/ Town of Kent Tax Map No.: 9.1-1**
- 6LL. Approval/ Conveyance of Tax Map No. 91.8-1-25/ Town of Putnam Valley (Peekskill Hollow Road)**
- 6mm. Approval/ Permanent Easement/ Southeast Tax Map #69.-1-11.2 (Farrington Properties, LLC.)**
- 6nn. Approval/ Highways & Facilities/ Use of Capital Facility Reserve/ Amend (22CP01) (Flooring Repair & Replacement at Various County Facilities)**

AUDIT & ADMINISTRATION COMMITTEE
(Chairman Castellano, Legislators Albano & Gouldman)

- 6oo. Approval/ Budgetary Amendment (22A074)/ Finance/ Vacancy Control Factor 2022**
- 6pp. Approval/ Semi-Annual Mortgage Tax Report/ April 1, 2022 through September 30, 2022**
- 7. Other Business**
- 8. Recognition of Public on Agenda Items**
- 9. Recognition of Legislators**
- 10. Adjournment**

Proclamation

Carmel High School Football Team

WHEREAS, the 2022 Football Season for the Carmel High School Football Team was an unprecedented one as they played for the first time in Carmel High School's history as the defending State Champions after an undefeated 13-0 season; and

WHEREAS, the Carmel High School Football Team not only won the 2021 State Championship, but was also continuing a winning streak of 26 consecutive games over three seasons. That undefeated record continued until November 19, 2022 when the team succumbed to the Newburgh Free Academy during the Class AA quarterfinal game; and

WHEREAS, over those three remarkable seasons the Carmel High School Football Team played in the Section 1, Class AA title games all three years obtaining 2 Sectional titles; and

WHEREAS, Under the leadership of Coach Todd Cayea the Carmel High School Football Team continues to evolve and grow. Coach Cayea has been a reliable mentor for the players, showing them the importance of sportsmanship on and off the field; now therefore be it

RESOLVED, that Putnam County Executive MaryEllen Odell and the Putnam County Legislature hereby congratulate Carmel High School Varsity Football Team on three record breaking seasons!

MaryEllen Odell, Putnam County Executive

Neal Sullivan, Chair, Putnam County Legislature

Wednesday **October 19, 2022** **6:00 P.M.**

PHYSICAL SERVICES COMMITTEE
(Chairman Albano, Legislators Castellano & Gouldman)

Item #2 – Transportation Part Bus System - Central Services Chargebacks – Properly Reflect Chargeback Revenue. Chairman Sullivan recognized Legislator Albano, Chairman of the Physical Services Committee. On behalf of the members of the Committee, Legislators Castellano and Gouldman, Legislator Albano moved the following:

Transportation – Part Bus System

	FROM:	TO:
Central Services Chargebacks		
95630000 412941	126,920	114,228

A DIFFERENCE OF: (12,692)

Central Services Admin

Central Services Chargebacks		
10161000 412941	668,834	681,526

A DIFFERENCE OF: 12,692

TOTAL DIFFERENCE OF: 0

Adjust fringes & revenue accordingly.

BY POLL VOTE: EIGHT AYES. LEGISLATOR MONTGOMERY WAS ABSENT FOR THE VOTE. MOTION CARRIED.

PERSONNEL COMMITTEE
(Chairman Jonke, Legislators Addonizio & Nacerino)

Item #3 – Legislature – Clerk – Increase. Chairman Sullivan recognized Legislator Jonke, Chairman of the Personnel Committee. On behalf of the members of the Committee, Legislators Addonizio and Nacerino, Legislator Jonke moved the following:

Legislature

	FROM:	TO:
Clerk		
10101001 51000 (10110)	108,462	113,637

A DIFFERENCE OF: 5,175

Adjust fringes & revenue accordingly.

BY POLL VOTE: EIGHT AYES. LEGISLATOR MONTGOMERY WAS ABSENT FOR THE VOTE. MOTION CARRIED.

Item #4 – Legislature – Administrative Assistant – Increase. On behalf of the members of the Personnel Committee, Legislators Addonizio and Nacerino, Legislator Jonke moved the following:

Legislature

	FROM:	TO:
Administrative Assistant		
10101001 51000 (10113)	49,486	50,486

A DIFFERENCE OF: 1,000

Adjust fringes & revenue accordingly.

BY POLL VOTE: EIGHT AYES. LEGISLATOR MONTGOMERY WAS ABSENT FOR THE VOTE. MOTION CARRIED.

Item #5 – County Executive – Increase 3.5% for Cost of Living Adjustment (COLA). On behalf of the members of the Personnel Committee, Legislators Addonizio and Nacerino, Legislator Jonke moved the following:

County Executive

	FROM:	TO:
County Executive		
10123000 51000 (10101)	170,070	176,022
(3.5% COLA Increase)		

A DIFFERENCE OF: 5,952

Adjust fringes & revenue accordingly.

BY POLL VOTE: EIGHT AYES. LEGISLATOR MONTGOMERY WAS ABSENT FOR THE VOTE. MOTION CARRIED.

Item #6 – County Executive – Deputy County Executive - Increase 3.5% for Cost of Living Adjustment (COLA). On behalf of the members of the Personnel Committee, Legislators Addonizio and Nacerino, Legislator Jonke moved the following:

County Executive

	FROM:	TO:
Deputy County Executive		
10123000 51000 (10102)	125,000	129,375
(3.5% COLA Increase)		

A DIFFERENCE OF: 4,375

Adjust fringes & revenue accordingly.

BY POLL VOTE: EIGHT AYES. LEGISLATOR MONTGOMERY WAS ABSENT FOR THE VOTE. MOTION CARRIED.

Item #7 – County Executive – Chief of Staff (CEO) - Increase 3.5% for Cost of Living Adjustment (COLA). On behalf of the members of the Personnel Committee, Legislators Addonizio and Nacerino, Legislator Jonke moved the following:

County Executive

	FROM:	TO:
Chief of Staff (CEO)		
10123000 51000 (10103)	83,195	86,107
(3.5% COLA Increase)		

A DIFFERENCE OF: 2,912

Adjust fringes & revenue accordingly.

BY POLL VOTE: EIGHT AYES. LEGISLATOR MONTGOMERY WAS ABSENT FOR THE VOTE. MOTION CARRIED.

Item #8 – County Executive – Director of Constituent Services - Increase 3.5% for Cost of Living Adjustment (COLA). On behalf of the members of the Personnel Committee, Legislators Addonizio and Nacerino, Legislator Jonke moved the following:

County Executive

	FROM:	TO:
Director of Constituent Services		
10123000 51000 (10104)	45,066	46,643
(3.5% COLA Increase)		

A DIFFERENCE OF: 1,577

Adjust fringes & revenue accordingly.

BY POLL VOTE: EIGHT AYES. LEGISLATOR MONTGOMERY WAS ABSENT FOR THE VOTE. MOTION CARRIED.

Item #9 – County Executive – Confidential Secretary - Increase 3.5% for Cost of Living Adjustment (COLA). On behalf of the members of the Personnel Committee, Legislators Addonizio and Nacerino, Legislator Jonke moved the following:

County Executive

	FROM:	TO:
Confidential Secretary		
10123000 51000 (10106)	60,000	62,100
(3.5% COLA Increase)		

A DIFFERENCE OF: 2,100

Adjust fringes & revenue accordingly.

BY POLL VOTE: EIGHT AYES. LEGISLATOR MONTGOMERY WAS ABSENT FOR THE VOTE. MOTION CARRIED.

Item #10 – Highway – Engineering – Project Manager Reclass to Chief Project Manager – Move to Subcontingency. On behalf of the members of the Personnel Committee, Legislators Addonizio and Nacerino, Legislator Jonke moved the following:

Highway - Engineering

	FROM:	TO:
Reclass to		
Chief Project Manager		
10144000 51000 (10902)	38,309	0
A DIFFERENCE OF: (38,309)		
Move to Subcontingency		
10199000 54982	0	38,309

A DIFFERENCE OF: 0

Adjust fringes & revenue accordingly.

BY POLL VOTE: EIGHT AYES. LEGISLATOR MONTGOMERY WAS ABSENT FOR THE VOTE. MOTION CARRIED.

OTHER BUSINESS

Item #11 - Sheriff – Contracts – NYS Park and Rec – Properly Reflect County Portion of State Aid of Marine Patrol Grant. Chairman Sullivan moved the following; seconded by Legislator Jonke.

Sheriff

	FROM:	TO:
Contracts		
17003000 54646	22,575	0

A DIFFERENCE OF: (22,575)

NYS Park and Rec		
17003000 433891	22,575	25,000

A DIFFERENCE OF: 2,425

Adjust fringes and revenue accordingly.

BY POLL VOTE: EIGHT AYES. LEGISLATOR MONTGOMERY WAS ABSENT FOR THE VOTE. MOTION CARRIED.

At 6:12 P.M., Legislator Montgomery arrived at the meeting and Legislator Albano left.

Chairman Sullivan made a motion to accept this item #12; seconded by Legislator Montgomery.

Item #12 – Proposal by Legislator Montgomery – Funding for Philipstown Behavioral Health Hub \$25,000.

Legislator Montgomery stated that the Philipstown Behavioral Health Hub had previously came before the Legislature and presented their program. She stated that she also provided statistics and data with this request. She stated that this program is meeting a need on the westside of the County. She believed this mental health first aid program could go a long way in serving all of Putnam County. She stated that the Behavioral Health Hub have already been in the schools implementing this program and they would like to expand it and tweak it to meet the needs of different populations from seniors, young adults and children, to training police departments. She stated that she did not bring this particular program to the County Executive, however, various programs have

been brought to the County Executive throughout the years and none were ever acknowledged. She stated that when the Behavioral Health Hub went before the County Executive for ARPA funding, the County Executive made a comment that she never heard of the HUB. She stated that she often needs to strategize how she makes proposals to the Legislature, and nothing has worked. She stated that she is now presenting a proposal to help increase resources for mental health in the County.

Legislator Jonke stated that there was a motion and a second on this item. He questioned if there was a vote to put this on for other business.

Legislative Counsel Firriolo stated that it did not need to be moved on for other business because it was pre-filed as a resolution. He understood that the motion and the second was on the resolution itself and now it proceeds to a vote after discussion.

Chairman Sullivan stated that he thought it was a motion to put it on as other business.

Legislative Counsel Firriolo stated that anything that came from a Committee does not need to be moved forward and anything that was on the agenda, but not from a Committee would need a second for the resolution but not to get on the agenda. It is automatically on the agenda because the topic is budget, and it is a budget item and did not need to be accepted as other business. However, if that was the intent of your motion, then a motion and a second on the resolution still needs to be made before it can be voted on. He stated that you cannot be held to a motion that you did not intend to make.

Chairman Sullivan questioned if Legislator Montgomery wanted to make the motion for the item to be considered.

Legislator Montgomery made a motion to adopt the change to the budget for this item; seconded by Legislator Gouldman.

Philipstown Behavioral Health Hub

	FROM:	TO:
_____	0	25,000

Adjust fringes & revenue accordingly.

BY ROLL CALL VOTE: TWO AYES – LEGISLATORS GOULDMAN & MONTGOMERY. FIVE NAYS – LEGISLATORS CASTELLANO, JONKE, NACERINO, SAYEGH & CHAIRMAN SULLIVAN. ONE ABSTENTION – LEGISLATOR ADDONIZIO. LEGISLATOR ALBANO WAS ABSENT FOR THE VOTE. MOTION FAILS.

Item #13 – Sheriff – Buckle Up 2012-2013 Grant.

Chief Deputy Commissioner of Finance, Michael Lewis explained that he received a letter last night about the Police Traffic Services Program and Buckle Up program. He stated that this is to adjust those lines for the 2023 allocation.

Legislator Jonke made a motion to move the following; seconded by Chairman Sullivan.

Sheriff

	FROM:	TO:
<u>Buckle Up 2012-2013</u>		
Overtime		
17311002 51093 10024	8,500	3,480
State Retirement		
17311002 58001 10024	1,934	792
Social Security		
17311002 58002 10024	650	266
Workers Comp		
17311002 58004 10024	147	70
Buckle Up Grant		
17311002 443899 10024	0	3,480

A DIFFERENCE OF: 3,143

Adjust fringes and revenue accordingly.

BY POLL VOTE: EIGHT AYES. LEGISLATOR ALBANO WAS ABSENT. MOTION CARRIED.

Item #14 – Sheriff – Police Traffic Services Program. Chairman Sullivan made a motion to move the following; seconded by Legislator Jonke.

Sheriff

	FROM:	TO:
<u>PTS – Police Traffic Services Program</u>		
Overtime		
17311002 51093 10021	0	11,484

State Retirement		
17311002 58001 10021	0	2,612
Social Security		
17311002 58002 10021	0	879
Workers Comp		
17311002 58004 10021	0	230
Police Traffic Grant		
17311002 443893 10021	8,500	11,484

A DIFFERENCE OF: 12,221

Adjust fringes and revenue accordingly.

BY POLL VOTE: EIGHT AYES. LEGISLATOR ALBANO WAS ABSENT. MOTION CARRIED.

Item #15 – District Attorney – Vacant Assistant District Attorney Line. Chairman Sullivan made a motion to discuss the following; seconded by Legislator Jonke.

Chief Deputy Commissioner of Finance, Michael Lewis stated that during the Personnel Budget Committee meeting it was mentioned there was \$75,000 for a vacant Assistant District Attorney position in the budget. He stated that District Attorney Tendy told him that they have a candidate and that they wanted to offer the candidate \$80,000. He stated that there is a salary subcontingency for \$10,000. He stated that they would like to use \$5,000 of the \$10,000 to bring the position up to \$80,000 and place the remaining \$5,000 back into the general fund.

Legislator Jonke questioned if the remaining \$5,000 should be left in subcontingency at the discretion of the District Attorney to use for other employees.

Legislator Nacerino wanted clarification that the District Attorney recently requested the vacant position to increase from \$70,000 to \$75,000 because he could not attract a candidate. She questioned if we recently hired an ADA at \$75,000 and now we are bumping it up to \$80,000.

Chairman Sullivan believed it was.

Legislator Jonke questioned if that was the position we discussed.

Chief Deputy Commissioner of Finance Lewis believed it was.

Legislator Jonke questioned if the \$5,000 should be left in the District Attorney's line.

Legislator Nacerino disagreed.

Chairman Sullivan made a motion to approve the following; seconded by Jonke.

District Attorney

	FROM:	TO:
Assistant District Attorney		
10116500 51000 (10126)	75,000	80,000
Sub contingency		
10199000 54982	10,000	0

A DIFFERENCE OF: (5,000)

Adjust fringes and revenue accordingly.

BY POLL VOTE: EIGHT AYES. LEGISLATOR ALBANO WAS ABSENT. MOTION CARRIED.

Item #16 – Probation – Stop DWI Fines – Increase in Stop DWI Fines. Chairman Sullivan made a motion to accept this item; seconded by Legislator Jonke.

Chief Deputy Commissioner of Finance Lewis explained that this is a correction to increase the revenue to match the grant appropriation.

Legislator Nacerino wanted clarification on Item #15 regarding the ADA position. She questioned if it was the same candidate that was hired for \$75,000 and is now receiving the 3.5% plus \$5,000 increase.

Personnel Director Paul Eldridge stated that the person is starting in November of this year.

Legislator Nacerino believed it was a different candidate.

Probation

	FROM:	TO:
Stop DWI Fines		
10331500 426151	75,325	75,806

A DIFFERENCE OF: 481

Adjust fringes and revenue accordingly.

BY POLL VOTE: EIGHT AYES. LEGISLATOR ALBANO WAS ABSENT. MOTION CARRIED.

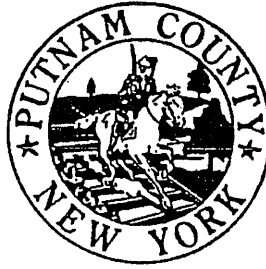
There being no further business, at 6:28 P.M., Chairman Sullivan made a motion to adjourn; seconded by Legislator Jonke. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
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Nancy Montgomery	Dist. 1
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Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

AGENDA BUDGET & FINANCE COMMITTEE MEETING TO BE HELD IN ROOM 318 PUTNAM COUNTY OFFICE BUILDING CARMEL, NEW YORK 10512

Wednesday

6:00pm

October 19, 2022

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Proposed Committee Changes**
- 4. Other Business**
- 5. Adjournment**

**SPECIAL MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
CALLED BY THE CLERK AT THE REQUEST OF THE CHAIRMAN
FOR THE ADOPTION OF THE 2023 BUDGET
HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Friday October 28, 2022 7:00 p.m.

The meeting was called to order at 7:14 P.M. by Chairman Sullivan who requested Legislator Albano lead in the Pledge of Allegiance. Chairman Sullivan led in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Addonizio, Nacerino, Albano, Jonke, Castellano, Sayegh and Chairman Sullivan were present. Also present was Legislative Counsel Firriolo.

Item #4 - Pre-filed Resolutions

**BUDGET & FINANCE COMMITTEE
(All Members)**

Item #4a – Tourism – I Love NY Program County Matching Funds– Increase from \$60,000 to \$120,000. On behalf of the members of the Budget & Finance Committee, Chairman Sullivan moved the following:

RESOLUTION #194

Tourism

	FROM:	TO:
I Love NY Program		
County Matching Funds		
10641000 54328	60,000	120,000

A DIFFERENCE OF: 60,000

Adjust fringes & revenue accordingly.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #4b – Transportation Part Bus System - Central Services Chargebacks – Properly Reflect Chargeback Revenue. On behalf of the members of the Budget & Finance Committee, Chairman Sullivan moved the following:

RESOLUTION #195

Transportation – Part Bus System

	FROM:	TO:
Central Services Chargebacks 95630000 412941	126,920	114,228

A DIFFERENCE OF: (12,692)

Central Services Admin

	FROM:	TO:
Central Services Chargebacks 10161000 412941	668,834	681,526

A DIFFERENCE OF: 12,692

TOTAL DIFFERENCE OF: 0

Adjust fringes & revenue accordingly.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #4c – Legislature – Clerk – Increase. On behalf of the members of the Budget & Finance Committee, Chairman Sullivan moved the following:

RESOLUTION #196

Legislature

	FROM:	TO:
Clerk 10101001 51000 (10110)	108,462	113,637

A DIFFERENCE OF: 5,175

Adjust fringes & revenue accordingly.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #4d – Legislature – Administrative Assistant – Increase. On behalf of the members of the Budget & Finance Committee, Chairman Sullivan moved the following:

RESOLUTION #197

Legislature

	FROM:	TO:
Administrative Assistant		
10101001 51000 (10113)	49,486	50,486

A DIFFERENCE OF: 1,000

Adjust fringes & revenue accordingly.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #4e – County Executive – Increase 3.5% for Cost of Living Adjustment (COLA). On behalf of the members of the Budget & Finance Committee, Chairman Sullivan moved the following:

Legislator Montgomery stated that she does not see, “Comments from Legislators” as is customary on the Full Meeting agendas. She questioned if comments from Legislators would be taken at the end of the meeting.

Legislative Clerk Schonfeld explained that comments are usually made before any resolution is voted on or before the Adopt the Budget resolutions.

Legislative Counsel Firriolo stated that a Special Meeting is called for a limited purpose, and in this case the limited purpose is the Adoption of the Budget. He stated that it does not necessarily follow the same agenda as a Full Legislative Meeting.

Chairman Sullivan stated that we can take comments on each item before they are voted on.

Legislator Montgomery explained that she did not agree on the raises in the County Executive’s office when the experts are predicting a recession, unemployment will jump 6% and people will lose their jobs in 2023. She stated that we are handing out taxpayer’s hard-earned money for individuals who have not been hired yet. She stated that inflation is up 6.6% and this was a chance to save a little money.

Legislator Jonke stated that these were proposed as Cost of Living Adjustments (COLA) to existing salaries, just as every other single employee in the County received. He stated that Legislator Montgomery has not objected to one (1) other Cost of Living Adjustment and now she is picking on one (1) department. He believed that was politics.

RESOLUTION #198

County Executive

	FROM:	TO:
County Executive		
10123000 51000 (10101)	170,070	176,022
(3.5% COLA Increase)		

A DIFFERENCE OF: 5,952

Adjust fringes & revenue accordingly.

BY POLL VOTE: EIGHT AYES. ONE NAY – LEGISLATOR MONTGOMERY. MOTION CARRIES.

Item #4f – County Executive – Deputy County Executive - Increase 3.5% for Cost of Living Adjustment (COLA). On behalf of the members of the Budget & Finance Committee, Chairman Sullivan moved the following:

RESOLUTION #199

County Executive

	FROM:	TO:
Deputy County Executive		
10123000 51000 (10102)	125,000	129,375
(3.5% COLA Increase)		

A DIFFERENCE OF: 4,375

Adjust fringes & revenue accordingly.

BY POLL VOTE: EIGHT AYES. ONE NAY – LEGISLATOR MONTGOMERY. MOTION CARRIES.

Item #4g – County Executive – Chief of Staff (CEO) - Increase 3.5% for Cost of Living Adjustment (COLA). On behalf of the members of the Budget & Finance Committee, Chairman Sullivan moved the following:

RESOLUTION #200

County Executive

	FROM:	TO:
Chief of Staff (CEO)		

10123000 51000 (10103)
(3.5% COLA Increase)

83,195

86,107

A DIFFERENCE OF: 2,912

Adjust fringes & revenue accordingly.

BY POLL VOTE: EIGHT AYES. ONE NAY – LEGISLATOR MONTGOMERY. MOTION CARRIES.

Item #4h – County Executive – Director of Constituent Services - Increase 3.5% for Cost of Living Adjustment (COLA). On behalf of the members of the Budget & Finance Committee, Chairman Sullivan moved the following:

RESOLUTION #201

County Executive

Director of Constituent Services
10123000 51000 (10104)
(3.5% COLA Increase)

FROM:

45,066

TO:

46,643

A DIFFERENCE OF: 1,577

Adjust fringes & revenue accordingly.

BY POLL VOTE: EIGHT AYES. ONE NAY – LEGISLATOR MONTGOMERY. MOTION CARRIES.

Item #4i – County Executive – Confidential Secretary - Increase 3.5% for Cost of Living Adjustment (COLA). On behalf of the members of the Budget & Finance Committee, Chairman Sullivan moved the following:

RESOLUTION #202

County Executive

Confidential Secretary
10123000 51000 (10106)
(3.5% COLA Increase)

FROM:

60,000

TO:

62,100

A DIFFERENCE OF: 2,100

Adjust fringes & revenue accordingly.

BY POLL VOTE: EIGHT AYES. ONE NAY – LEGISLATOR MONTGOMERY. MOTION CARRIES.

Item #4j – Highway – Engineering – Project Manager Reclass to Chief Project Manager – Move to Subcontingency. On behalf of the members of the Budget & Finance Committee, Chairman Sullivan moved the following:

RESOLUTION #203

Highway - Engineering

	FROM:	TO:
Reclass to Chief Project Manager 10144000 51000 (10902)	38,309	0
Move to Subcontingency 10199000 54982	0	38,309

A DIFFERENCE OF: 0

Adjust fringes & revenue accordingly.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #4k - Sheriff – Contracts – NYS Park and Rec – Properly Reflect County Portion of State Aid of Marine Patrol Grant. On behalf of the members of the Budget & Finance Committee, Chairman Sullivan moved the following:

RESOLUTION #204

Sheriff

	FROM:	TO:
Contracts 17003000 54646	22,575	0

A DIFFERENCE OF: (22,575)

NYS Park and Rec

17003000 433891 (Marine Patrol)	22,575	25,000
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A DIFFERENCE OF: 2,425

Adjust fringes and revenue accordingly.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #4L – Sheriff – Buckle Up Grant. On behalf of the members of the Budget & Finance Committee, Chairman Sullivan moved the following:

RESOLUTION #205

Sheriff

	FROM:	TO:
<u>Buckle Up Grant</u>		
Overtime		
17311002 51093 10024	8,500	3,480
State Retirement		
17311002 58001 10024	1,934	792
Social Security		
17311002 58002 10024	650	266
Workers Comp		
17311002 58004 10024	147	70
Buckle Up Grant		
17311002 443899 10024	0	3,480

A DIFFERENCE OF: (3,143)

Adjust fringes and revenue accordingly.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #4m – Sheriff – Police Traffic Services Program. On behalf of the members of the Budget & Finance Committee, Chairman Sullivan moved the following:

RESOLUTION #206

Sheriff

	FROM:	TO:
<u>PTS – Police Traffic Services Program</u>		
Overtime		
17311002 51093 10021	0	11,484
State Retirement		
17311002 58001 10021	0	2,612
Social Security		
17311002 58002 10021	0	879
Workers Comp		
17311002 58004 10021	0	230
Police Traffic Grant		
17311002 443893 10021	8,500	11,484

A DIFFERENCE OF: 12,221

Adjust fringes and revenue accordingly.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #4n – District Attorney – Vacant Assistant District Attorney Line. On behalf of the members of the Budget & Finance Committee, Chairman Sullivan moved the following:

RESOLUTION #207

District Attorney

	FROM:	TO:
Assistant District Attorney		
10116500 51000 (10126)	75,000	80,000
Sub contingency		
10199000 54982	10,000	0

A DIFFERENCE OF: (5,000)

Adjust fringes and revenue accordingly.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #4o – Probation – Stop DWI Fines – Increase in Stop DWI Fines. On behalf of the members of the Budget & Finance Committee, Chairman Sullivan moved the following.

RESOLUTION #208

Probation

	FROM:	TO:
Stop DWI Fines		
10331500 426151	75,325	75,806

A DIFFERENCE OF: 481

Adjust fringes and revenue accordingly.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5 – Other Business

Item #5a – Approval/ Memorandum of Agreements (MOA)/ Accurately Reflect Salary Increase in Individual Budget Lines. Chairman Sullivan moved the following; seconded by Legislator Sayegh.

RESOLUTION #209

APPROVAL/ MEMORANDUM OF AGREEMENT(S) (MOA)/ ACCURATELY REFLECT SALARY INCREASE IN INDIVIDUAL BUDGET LINES

WHEREAS, the County Executive has executed Memorandum of Agreements with various collective bargaining units representing employees that work for the County regarding salary increases that affect the 2023 Putnam County Budget; and

WHEREAS, the tentative 2023 County budget has provided contingency funding for these salary increases pending approval by the Legislature; and

WHEREAS, the Legislature will vote on these Memorandum of Agreements after the 2023 Putnam County Budget is adopted; and

WHEREAS, if these Memorandum of Agreements are ratified by the Legislature, the 2023 salary increases should be reflected in individual budget lines in the 2023 Adopted County budget in order to provide a more accurate and transparent budget document; now therefore be it

RESOLVED, that upon ratification by the Legislature of any Memorandum of Agreement(s), the Commissioner of Finance shall make the necessary changes to the 2023 Adopted Budget to accurately reflect the salary increases in individual budget lines in order to provide for a more accurate and transparent budget document.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5b – Offset Total Salary Adjustments made \$23,091 – Take from Certiorari Refunds Account. Chairman Sullivan moved the following; seconded by Legislator Jonke.

Legislator Jonke stated that he brought this forward. He explained that with the salary adjustments made in the County Executive's budget and the Legislature's budget totaling \$23,091, rather than using fund balance for these adjustments, he would like to utilize the certiorari refunds account. He explained that in speaking with Commissioner of Finance Carlin, there are years when we do not allocate anywhere near what is in reserve in the certiorari refunds account. He stated that after the discussion, they both agreed that the \$23,091 could be taken from that account. He stated that they were both confident that enough money would be left in the certiorari refunds account.

Chairman Sullivan stated that it was taxpayer money one (1) way or the other.

Legislator Jonke stated that we would not be utilizing fund balance for the \$23,091.

Legislator Montgomery stated that this proposal came late in the day and she has not had the chance to look at it and work through it. She questioned what page the certiorari refunds account was on in the budget.

Legislator Jonke stated that it was on page 46.

Legislator Montgomery stated that she would abstain. She did not know why it was not done during the budget process in Committee. She stated that when she asks for late additions or has additional questions, she is always told it should be done in a Committee meeting.

Legislator Jonke stated that he thought of this in the last week.

Legislator Montgomery stated that it happens. She stated that she would abstain because she has not had enough time to review it.

Legislator Nacerino stated that the point is that Legislator Jonke brought forward a resolution. It was not proposed on the floor.

RESOLUTION #210

Offset Total Salary Adjustments of \$23,091

	FROM:	TO:
Certiorari Refunds		
10193000 54960	100,000	76,909

(Offset Total Salary Adjustments
Made @ B&F Mtg of \$23,091 – take
From Certiorari Refunds Account)

A DIFFERENCE OF: 23,091

**BY POLL VOTE: EIGHT AYES. ONE ABSTENTION – LEGISLATOR MONTGOMERY.
MOTION CARRIES.**

Item #6 – Offset Changes to Budget was next.

At 7:31 P.M., Chairman Sullivan made a motion to recess the meeting for a final tally from the Auditor on the adjustments that were made; seconded by Legislators Jonke and Nacerino.

At 7:33 P.M., Chairman Sullivan called the meeting back to order.

Item #6(1) – Offset Changes to Budget

Chairman Sullivan stated what the change would be to the Fund Balance and the approximate difference.

Legislative Counsel Firriolo stated that there are two (2) resolutions, #6(1) or #6(2) that would need to be adopted. He stated that #6(1) would keep the tax levy that same as it was in the 2023 tentative budget and the excess would be taken from the reserve. He stated that #6(2) you would be increasing the tax levy. He stated that the motion should be which one (1) of the two (2) resolutions you want to move forward.

Chairman Sullivan stated that #6(1) would keep the tax levy flat.

The Legislature agreed with keeping the tax levy flat.

Chairman Sullivan made a motion to adopt Item #6(1); seconded by Legislator Jonke and Nacerino.

Legislator Montgomery asked for clarification. She stated that the comment was that the tax levy would be kept flat. She stated that it is flat based on the tentative budget and not flat based on last year's figures. She stated that we would still be increasing taxes.

Commissioner Carlin said, "no." He stated that the 2023 tentative budget is the same number as last year's adopted budget and this year would be the same as those.

Legislative Counsel Firriolo stated that it is flat in the sense that the levy proposed in the 2023 tentative budget is what is being proposed to be adopted. It will not increase the levy in the tentative budget because the offset difference that was just calculated is going to be taken from the tax fund and not added to the levy.

RESOLUTION #211

Offset Changes

	FROM:	TO:
Use of Fund Balance		
10131000 427161	1,731,473	1,763,110

Or such adjusted amount as required to offset changes to the Tentative Budget by the County Legislature, including County Executive's Vetoes not overridden by the County Legislature and including final adjustment for Health Insurance rates, to comply with the Tax Cap requirements of the State of New York. It being the intent of the Legislature to adopt a Real Property Tax levy of \$46,687,781.00 the same real property tax levy as contained in the 2022 County Adopted Budget and the 2023 Tentative budget.

APPROXIMATE DIFFERENCE OF: 31,637

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item#6(2) – Offset Changes to Budget. Item #6(2) was not needed since Item #6(1) was adopted.

RESOLUTION #

Offset Changes

	FROM:	TO:
_____	_____	_____

Or such adjusted amount as required to offset changes to the Tentative Budget by the County Legislature, including County Executive's Vetoes not overridden by the County Legislature and including final adjustment for Health Insurance rates, to comply with the

Tax Cap requirements of the State of New York. It being the intent of the Legislature to comply with Real Property Tax Law and Levy of \$47,963,124.00.

APPROXIMATE DIFFERENCE OF: _____

Item #7a – Approval of the 2023 Budget Resolutions was next. Chairman Sullivan moved the following; seconded by Legislator Sayegh.

Legislator Montgomery stated that she was glad the budget included some long overdue raises for County employees. She referred to her previous comment not being in favor of the raises in the County Executive's office for people that we do not even know yet. She believed there were no significant increases for resources in Social Services which was unfortunate due to the mental health crisis, addiction, and substance abuse. She believed that the County should do more to support mental health providers. She stated that she was glad that the vehicles and resources for the Sheriff's Department were funded. She believed it was important to note that a lot of these items were denied in the previous Sheriff's budget, along with positions. She believed that the increase in salaries for the Sheriff's command staff, employees who have not even been here for a year, was distasteful especially since the Sheriff did not make himself available to talk about these increases. She explained that the Sheriff and County Executive salaries were higher than some neighboring counties. She stated that in previous budgets, Sheriff Captains were not given significant raises, it was the same percentage that management employees received. She stated that the 2023 budget once again puts upper management and elected officials first and those who need it the most come out last.

Legislator Jonke explained that he was happy with the work that was put into the budget and the end result. He stated that we have shown that we care about our employees. He believed that Legislator Montgomery was making a political speech. He wondered if she reached out to our federal officials regarding our open borders and the fentanyl that is coming through those borders killing our people. He believed that Legislator Montgomery focuses on positions, titles, and human beings and not the jobs. He stated that we are talking about the jobs. He stated that the Sheriff's Captains were being paid less than the Captains under the previous Sheriff. He explained that the adjustments made to the Captain's salaries was to correct those deficiencies. He believed that the current Captains were treated unfairly, since they took a pay cut when they became employees of the County, and the previous Sheriff Captains did not. He also explained that the County Executive's office was the only office in the budget that did not receive the Cost of Living Adjustment (COLA).

Legislator Nacerino stated that she was proud to vote in support of the 2023 County budget. She stated that once again County Executive Odell did not disappoint and delivered a fiscally sound budget. She explained that during the budget review process,

the Legislature made very few revisions to the tentative budget, which indicated that we started with a good working document. She stated that the County has a healthy fund balance and a great financial standing with a Aa1 bond rating. She stated that the tax levy will remain the same as 2022, and the property tax rate is the lowest since 2009. She stated that this year's budget presented many challenges with high inflation effecting our economy, rising health care costs, soaring fuel and utility increases and community college costs. She stated that despite these challenges, tonight we are voting to approve a budget incorporating the rising expenses while meeting both our fiscal and social responsibilities. She explained that the outside agencies will receive the 3.5% increases. She stated that management/confidential employees that work hard every day will receive the 3.5% COLA increase, as well as our largest union, CSEA, who elected to a one (1) year extension to their contract. She stated that she was also proud of the share the growth intermunicipal partnership with our local municipalities; sharing sales tax and ARPA funding to support their infrastructure projects. She hoped that this initiative would be feasible in the future. She stated that she was also proud to support the Tilly Foster Farm and Educational Institute and the Putnam Golf Course, which have attributed to our quality of life.

Legislator Sayegh stated that according to the US Bureau of Labor Statistics, between March 2021 to March 2022, she provided the consumer percentage price increases for energy, fuel oil, gasoline, electricity, natural gas, food, and shelter. She stated that when the budget season began, we were all faced with rising prices, inflation and possible recession for the coming year. She stated that these increases not only effect Putnam families, but also local government. She stated that we must budget for those increases and the unfunded mandates coming from Albany. She stated that knowing this stress on the taxpayer and the instability of the economy going forward, she commended the County Executive with her proposed \$180 million budget that does not increase the property tax levy to homeowners. She stated that the budget addresses the concerns of economic downturn without limiting services. She stated that it also covers the unfunded mandates. She explained that the Legislature has reviewed this budget over the past month. She stated that it is a sound budget, once again submitted by the County Executive. It is respectful of the taxpayer who funds this budget. She stated that our fiscally healthy county is a result of years of good financial management planning. She explained that the healthy fund balance, along with a reduction in debt, has allowed the County to maintain its Aa1 Bond rating, putting our County on solid footing to face an uncertain economy. She believed that we were in the best position to weather the storm ahead. She thanked the County Executive and Department Heads for their hard work in submitting a responsible budget to the Legislature to work with and do the best for the taxpayers, along with taking care of our employees.

Chairman Sullivan commended the Administration for submitting fiscally sound budgets over the last 11 years, leaving the County in a great financial position for the future. He thanked the employees for all their hard work, and he believed they were certainly due

the cost of living adjustment. He thanked the Legislature for all their hard work on the budget, insuring that we are the proper stewards of the taxpayer's money.

RESOLUTION #212

APPROVAL OF THE 2023 BUDGET RESOLUTIONS

RESOLVED, that the Putnam County Legislature hereby approves the 2023 budget resolutions as pre-filed by the Budget & Finance Committee and amended by the Legislature on October 28, 2022; and be it further

RESOLVED, that the individual votes on each budget resolution be made a part of this resolution.

**BY ROLL CALL VOTE: EIGHT AYES. ONE NAY – LEGISLATOR MONTGOMERY.
MOTION CARRIES.**

Item #7b - Approval/Resolution Adopting the Budget for Fiscal Year 2023 Commencing January 1, 2023 Making Appropriations for the Operation of the County Government and Establishing Rates of Compensation for Officers and Employees for the Fiscal Year 2023 was next. Chairman Sullivan made a motion to move the following; seconded by Legislator Nacerino.

RESOLUTION #213

A RESOLUTION ADOPTING THE BUDGET FOR THE FISCAL YEAR 2023 COMMENCING JANUARY 1, 2023 MAKING APPROPRIATIONS FOR THE OPERATION OF THE COUNTY GOVERNMENT AND ESTABLISHING RATES OF COMPENSATION FOR OFFICERS AND EMPLOYEES FOR THE FISCAL YEAR 2023

WHEREAS, the Putnam County Legislature has met and considered the Tentative Budget as submitted by the County Executive and has held a Public Hearing thereon pursuant to both Article 7.04(b)(4) of the Putnam County Charter and Section 359 of the County Law of the State of New York; and

WHEREAS, this Legislature has made certain adjustments to the Tentative Budget as submitted by the County Executive which are included as part of this budget adoption; now therefore be it

RESOLVED, that the Putnam County Legislature hereby adopts the Tentative Budget, as amended by this Legislature, which sets forth the appropriations for the objects and purposes as specified, and further establishes the rates of compensation to be paid provided that said tentative budget as amended does not exceed the tax cap as provided for by state law; and be it further

RESOLVED, that this act takes effect on January 1, 2023.

**BY ROLL CALL VOTE: EIGHT AYES. ONE NAY – LEGISLATOR MONTGOMERY.
MOTION CARRIES.**

There being no further business, at 7:53 P.M., Chairman Sullivan made a motion to adjourn; seconded by Legislators Jonke and Nacerino. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Neal L. Sullivan *Chairman*
Paul E. Jonke *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

**AGENDA
SPECIAL MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
CALLED BY THE CLERK AT THE REQUEST OF THE CHAIRMAN
FOR THE ADOPTION OF THE 2023 BUDGET
TO BE HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Friday October 28, 2022 7:00 P.M.

- 1. Pledge of Allegiance**
- 2. Legislative Prayer**
- 3. Roll Call**
- 4. Pre-filed Resolutions**

**BUDGET & FINANCE COMMITTEE
(All Members)**

- 4a. Tourism – I Love NY Program County Matching Funds– Increase from \$60,000 to \$120,000**
- 4b. Transportation Part Bus System - Central Services Chargebacks – Properly Reflect Chargeback Revenue**
- 4c. Legislature – Clerk – Increase**
- 4d. Legislature – Administrative Assistant – Increase**
- 4e. County Executive – Increase 3.5% for Cost of Living Adjustment (COLA)**
- 4f. County Executive – Deputy County Executive - Increase 3.5% for Cost of Living Adjustment (COLA)**

- 4g. **County Executive – Chief of Staff (CEO) - Increase 3.5% for Cost of Living Adjustment (COLA)**
- 4h. **County Executive – Director of Constituent Services - Increase 3.5% for Cost of Living Adjustment (COLA)**
- 4i. **County Executive – Confidential Secretary - Increase 3.5% for Cost of Living Adjustment (COLA)**
- 4j. **Highway – Engineering – Project Manager Reclass to Chief Project Manager – Move to Subcontingency**
- 4k. **Sheriff – Contracts – NYS Park and Rec – Properly Reflect County Portion of State Aid of Marine Patrol Grant**
- 4L. **Sheriff – Buckle Up 2012-2013 Grant**
- 4m. **Sheriff – Police Traffic Services Program**
- 4n. **District Attorney – Vacant Assistant District Attorney Line**
- 4o. **Probation – Stop DWI Fines – Increase in Stop DWI Fines**
- 5. **Other Business**
 - a) **Approval/ Memorandum of Agreement(s) (MOA)/ Accurately Reflect Salary Increase in Individual Budget Lines**
 - b) **Offset Total Salary Adjustments of \$23,091**
- 6. **Offset Changes to Budget**
- 7. **Approval Budget Adoption**
 - a) **Approval of the 2023 Budget Resolutions**
 - b) **Resolution Adopting the Budget for the Fiscal Year 2023 Commencing January 1, 2023 making Appropriations for the Operation of the County Government and Establishing Rates of Compensation for Officers and Employees for the Fiscal Year 2023**
- 8. **Adjournment**

**REGULAR MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Tuesday

November 1, 2022

7:00 P.M.

The meeting was called to order at 7:03 P.M. by Chairman Sullivan who requested that Legislator Sayegh lead in the Pledge of Allegiance and Legislator Albano in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Addonizio, Nacerino, Albano, Jonke, Castellano, Sayegh and Chairman Sullivan were present. Also present was Legislative Counsel Firriolo.

PROCLAMATIONS

Chairman Sullivan recognized Legislator Sayegh who presented the "National Runaway Prevention" proclamation to Executive Director of the Youth Bureau Janeen Cunningham and Putnam County Sheriff Sergeant Matthew Kraisky.

NATIONAL RUNAWAY PREVENTION MONTH

WHEREAS, November has been designated as National Runaway Prevention Month to raise awareness of the issues facing runaway and homeless youth, and to educate the public about solutions and the role they can play in ending youth homelessness; and

WHEREAS, the prevalence of runaway and homelessness among youth is staggering, with studies suggesting that every year, 4.2 million people ages 13 to 25 endure some form of homelessness; and

WHEREAS, children and youth who run away are at increased danger for falling into high-risk situations, including human trafficking; and

WHEREAS, effective programs supporting runaway youth and assisting youth and their families in providing safe and stable homes, succeed because of partnerships created among families, youth-based advocacy organizations, community-based human service agencies, law enforcement, schools, faith-based organizations and businesses; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim November 2022 as National Runaway Prevention Month. We urge all citizens to support the effort to increase public awareness about, advocate on behalf of, and provide positive and safe alternatives to runaway and homeless youth and their families.

Chairman Sullivan presented the "Operation Green Light" proclamation to Director of Veterans Services Karl Rohde, Executive Director of Guardian Revival Alex Othmer and Chief of Staff of Guardian Revival Megan Castellano.

SUPPORTING OPERATION GREEN LIGHT

WHEREAS, the residents of Putnam County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served their country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women that served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Putnam County seeks to honor these individuals who have paid the high price of freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve their community in the American Legion, Veterans of Foreign Wars, church groups, civil service; and

WHEREAS, Putnam County appreciates the sacrifices our United State Military Personnel made while defending freedom and believes specific recognition be accorded them in appreciation of their service and to demonstrate the honor and support they have earned; now be it

RESOLVED, as we approach Veterans Day in 2022, the Putnam County Legislature and County Executive hereby proclaim that Putnam County recognizes Operation Green Light and encourages its citizens and businesses to honoring those whose immeasurable sacrifice helped preserve our freedom by displaying a green light in a window of their place of business or residence.

Chairman Sullivan recognized Legislator Jonke who presented the "Small Business Recognition" proclamation to Nat Prentice – President of the Cold Spring Chamber of Commerce, Henry Boyd – President of Carmel/Kent Chamber of Commerce, Andres Gil – Board Member of the Brewster Chamber of Commerce, Bill Nulk – Putnam County Business Council, Jennifer Maher – Founding Chairwoman of the Putnam County Business Council, Lucas Semilone – Runs a small business called Promenade Lotto and Snacks, Shari Zimmerman – Allstate Insurance Agent in Mahopac, Paula Hernandez – Executive Director of the Brewster Chamber of Commerce, Brad Hogan – Director of the Brewster Chamber of Commerce and new owner and son of Kenny's Carpet One, John Kraus – member of the Putnam County Business Council and 30 year Commercial Banker in Putnam County.

SMALL BUSINESS RECOGNITION MONTH – NOVEMBER 2022

WHEREAS, small business constitutes the single most important segment of our free enterprise system and our small businesspeople are the backbone of our economy; and

WHEREAS, a successful small business is evidence of the independence, initiative, and hard work of the owner/operator and this spirit has been, and will continue to play an important role in maintaining and improving the vitality of our community; and

WHEREAS, small businesspeople take a leading role in civic affairs to improve the quality of life in our communities; and

WHEREAS, with the assistance of the local Chambers of Commerce, small businesspeople provide a variety of services, both business and social, to the community at large; and

WHEREAS, small businesses have and will continue to provide employment opportunities for our residents and contribute conveniences and services, both in-person and on-line, to our communities; and

WHEREAS, the November-December holiday season is important to the annual success of many of our small businesses; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim November 2022 as Small Business Recognition Month and urge all citizens to join them in recognizing the contributions small businesses make to county-wide development and Shop Small Business to support our local small businesses so that they can remain vital and flourish in Putnam County.

Item #4 – Approval of Minutes – Regular Meeting – October 5, 2022

B&F Mtg – Budget Presentation – October 6, 2022

B&F Mtg – Budget Public Hearing – October 6, 2022

Budget Public Hearing – October 25, 2022

The minutes were approved as submitted.

Item #5 – Correspondence

a) County Auditor

There was no activity during this reporting period.

Item #6 – Pre-filed resolutions:

**SPECIAL PHYSICAL COMMITTEE MEETING
(Chairman Albano, Legislators Castellano & Gouldman)**

Item #6a – Approval/ Eminent Domain Procedure Law Settlement/ Fair Street Reconstruction Project/ Town of Carmel Tax Map No. 44.14-1-47 was next. Chairman Sullivan recognized Legislator Albano, Chairman of the Physical Services Committee. On behalf of the members of the Committee, Legislators Castellano and Gouldman, Legislator Albano moved the following:

RESOLUTION #214

**APPROVAL/ EMINENT DOMAIN PROCEDURE LAW SETTLEMENT/ FAIR STREET
RECONSTRUCTION PROJECT/ TOWN OF CARMEL TAX MAP NO. 44.14-1-47**

WHEREAS, the County of Putnam (“County”) is proposing to generally reconstruct an approximately 1.3 mile long section of Fair Street between Route 52 (Gleneida Avenue) and a point approximately 1,300 feet east of the intersection of Fair Street with Hill & Dale Road in the Town of Carmel, County of Putnam, State of New York (P.I.N. 8756.09) (the “Project”); and

WHEREAS, the purpose of the Project is to help address traffic operations, traffic congestion, safety concerns and pavement/drainage/bridge conditions along Fair Street in the Town of Carmel; and

WHEREAS, the Project is being progressed by the County Department of Highways and Facilities, with oversight by the New York State Department of Transportation (“NYSDOT”) and in close coordination with the Federal Highway Administration (“FHWA”), in accordance with Federal and State laws, regulations, rules and policies; and

WHEREAS, in order to accomplish the Project, it is necessary for the County to acquire real property interests in, to, on, over and through multiple tax map parcels situated along Fair Street in the Town of Carmel, New York; and

WHEREAS, among the real property interests that the County needs to acquire in order to accomplish the Project are an approximately 820 square foot fee interest and an approximately 687 square foot temporary easement interest in, to, on, over and through portions of Tax Map Parcel 44.14-1-47 in the Town of Carmel, New York; and

WHEREAS, in accordance with the New York Eminent Domain Procedure Law ("EDPL"), the County caused the real property interests that it needs to acquire for the project to be appraised by an independent, certified real estate appraiser, following which the County has made written offers to the respective landowners to purchase such real property interests for amounts equal to the highest approved appraised value of such real property interests; and

WHEREAS, the amount of the County's written offer to purchase the fee and temporary easement interests in, to, on, over and through portions Tax Map Parcel 44.14-1-47 is twenty-three (\$23,000) dollars; and

WHEREAS, the owner of record of Tax Map Parcel 44.14-1-47 has rejected the County's offer to purchase the aforementioned fee and temporary easement interests for the sum of twenty-three thousand (\$23,000), but has agreed to accept the sum of thirty thousand (\$30,000) dollars for the sale of such real property interests; and

WHEREAS, the landowner agreed to a settlement with the County, subject to the Legislature's approval, in which the County agreed to pay the landowner the sum of thirty thousand (\$30,000) dollars; and

WHEREAS, the County Attorney, the County's outside counsel, Robert Hite, and the Commissioner of Highways and Facilities have recommended the settlement as an alternative to trial; and

WHEREAS, the settlement is in the public interest and has avoided the costs of further litigation; now therefore be it

RESOLVED, that the settlement of this matter for the sum of thirty thousand (\$30,000) dollars is hereby approved.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6b – Approval/ Eminent Domain Procedure Law Settlement/ Fair Street Reconstruction Project/ Town of Carmel Tax Map No. 44.14-2-3 was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Gouldman, Legislator Albano moved the following:

RESOLUTION #215

APPROVAL/ EMINENT DOMAIN PROCEDURE LAW SETTLEMENT/ FAIR STREET RECONSTRUCTION PROJECT/ TOWN OF CARMEL TAX MAP NO. 44.14-2-3

WHEREAS, the County of Putnam ("County") is proposing to generally reconstruct an approximately 1.3 mile long section of Fair Street between Route 52 (Gleneida Avenue) and a point approximately 1,300 feet east of the intersection of Fair Street with Hill & Dale Road in the Town of Carmel, County of Putnam, State of New York (P.I.N. 8756.09) (the "Project"); and

WHEREAS, the purpose of the Project is to help address traffic operations, traffic congestion, safety concerns and pavement/drainage/bridge conditions along Fair Street in the Town of Carmel; and

WHEREAS, the Project is being progressed by the County Department of Highways and Facilities, with oversight by the New York State Department of Transportation ("NYSDOT") and in close coordination with the Federal Highway Administration ("FHWA"), in accordance with Federal and State laws, regulations, rules and policies; and

WHEREAS, in order to accomplish the Project, it is necessary for the County to acquire real property interests in, to, on, over and through multiple tax map parcels situated along Fair Street in the Town of Carmel, New York; and

WHEREAS, among the real property interests that the County needs to acquire in order to accomplish the Project is an approximately 102,587 square foot fee acquisition of a portion of Tax Map Number 44.14-2-3 to be used for the construction of a stormwater retention basin and an approximately 2,884 square foot temporary easement interest in, to, on, over and through portions of Tax Map Number 44.14-2-3 in the Town of Carmel, New York which easement is to be used for grading purposes; and

WHEREAS, in accordance with the New York Eminent Domain Procedure Law ("EDPL"), the County caused the real property interests that it needs to acquire for the project to be appraised by an independent, certified real estate appraiser, following which the County has made written offers to the respective landowners to purchase such real property interests for amounts equal to the highest approved appraised value of such real property interests; and

WHEREAS, the amount of the County's written offer to purchase the fee and temporary easement interests in, to, on, over and through portions of Tax Map Number 44.14-2-3 is eighty-seven thousand, five hundred (\$87,500) dollars; and

WHEREAS, the owner of record of Tax Map Parcel 44.14-2-3 has rejected the County's offer to purchase the aforementioned fee and temporary easement interests for the sum of eighty-seven thousand, five hundred (\$87,500) dollars, but has agreed to accept the sum of one hundred thousand (\$100,000) dollars for the transfer of such real property interests; and

WHEREAS, the landowner agreed to a settlement with the County, subject to the Legislature's approval, in which the County agreed to pay the landowner the sum of one hundred thousand (\$100,000) dollars; and

WHEREAS, the County Attorney, the County's outside counsel, Robert Hite, and the Commissioner of Highways and Facilities have recommended the settlement as an alternative to trial; and

WHEREAS, the settlement is in the public interest and has avoided the costs of further litigation; now therefore be it

RESOLVED, that the settlement of this matter for the sum of one hundred thousand (\$100,000) dollars is hereby approved.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6c - Approval/ Eminent Domain Acquisition/ Sprout Brook Road Over Canopus Creek Replacement Project / P.I.N. 8762.13 / Town of Philipstown was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Gouldman, Legislator Albano moved the following:

RESOLUTION #216

APPROVAL/ EMINENT DOMAIN ACQUISITION/ SPROUT BROOK ROAD OVER CANOPUS CREEK REPLACEMENT PROJECT / P.I.N. 8762.13 / TOWN OF PHILIPSTOWN

WHEREAS, Sprout Brook Road and the bridge ("Bridge") carrying Sprout Brook Road over Canopus Creek in the Town of Philipstown are owned and maintained by the County of Putnam ("County"); and

WHEREAS, the Bridge carries Sprout Brook Road over Canopus Creek immediately before Sprout Brook Road intersects with Winston Lane; and

WHEREAS, the Bridge is narrower than the approach roadway, and the geometry of the adjoining intersection of Sprout Brook Road and Winston Lane is a safety concern; and

WHEREAS, the Bridge is misaligned with the Canopus Creek stream channel, and discharge from local drainage is eroding the downstream bank; and

WHEREAS, the Bridge was constructed in 1935, with a major rehabilitation in 1958; and

WHEREAS, the Bridge is a 27-foot long, steel multi-girder bridge with a reinforced concrete deck founded on gravity abutments; and

WHEREAS, the superstructure of the Bridge is in poor condition, with significant section loss to the girders and areas of spalling with exposed transverse rebar of the concrete deck; and

WHEREAS, both Bridge abutments have spalled areas that extend into the wingwalls and undermine various girders; and

WHEREAS, the footings of the Bridge are partially exposed and exhibit minor to moderate abrasions along the water line; and

WHEREAS, due to the high section loss of the girders and the undermining of the bearing plates from the spalled areas, two (2) yellow flags have been issued and the Bridge is load posted for 18 tons; and

WHEREAS, in the course of considering the options to address the deteriorated condition and hydraulic deficiencies of the Bridge, the County considered three (3) alternatives, including a null alternative, a bridge rehabilitation alternative, and a bridge replacement alternative; and

WHEREAS, due to the deteriorated condition of the Bridge, the Bridge's misalignment with the Canopus Creek stream bed, deficiencies in the Bridge's hydraulic opening, and concerns regarding the geometry of the intersection of Sprout Brook Road and Winston Lane, the County selected the alternative involving the replacement of the Bridge ("Project"); and

WHEREAS, the structure of the replacement bridge will consist of a 28-foot span, 3-sided, pre-cast concrete rigid frame which will be aligned with the stream and carry the roadway consisting of two (2) ten (10) foot travel lanes with two (2) five (5) foot wide shoulders; and

WHEREAS, the Project location is an approximately 275 feet long section of Sprout Brook Road beginning on the southern side of Canopus Creek and extending north to the intersection of Winston Lane in the Town of Philipstown, County of Putnam, State of New York; and

WHEREAS, purpose of the Project is to improve the hydraulic opening and structural condition of the Bridge, as well as to improve the geometry of the adjoining intersection; and

WHEREAS, the main objectives of the Project are to: restore the bridge condition rating to 5 (fully functional and non-deficient condition) or greater for at least 75 years using cost effective techniques to minimize the life cycle cost of maintenance and repair; improve the hydraulic opening and reduce the replacement bridge's susceptibility to scour; use a design which is consistent with NYSDOT Bridge Standards and the NYSDOT Standard Specifications; and address geometric deficiencies to improve traffic flow and facilitate traffic operations on the Bridge; and

WHEREAS, it is anticipated that it will be necessary for the County to acquire real property interests in and to portions of two (2) tax map parcels in order to accomplish the Project; and

WHEREAS, in the course of acquiring the real property interests that are necessary to accomplish the Project, the County must comply with the provisions of the New York Eminent Domain Procedure Law ("EDPL"); and

WHEREAS, due to title issues and/or non-responsive landowners, it may be necessary for the County to acquire the real property right-of-way interests in and to portions of some of the tax map parcels by resort to Article 4 of the EDPL; and

WHEREAS, the Project is a Locally Administered Federal Aid Transportation Project administered by the County; and

WHEREAS, because of the Federal funding involved, the Project is subject to compliance with the provisions of the Uniform Relocation Assistance and Real Property Acquisition Act of 1970 ("Uniform Act"); and

WHEREAS, in the course of progressing the Project, the County must comply with the provisions of the Environmental Conservation Law; and

WHEREAS, in accordance with the provisions of Article 3 of the EDPL and the Uniform Act and its implementing regulations, the County caused to be appraised the real property interests that must be acquired in order to accomplish the Project, thereafter established amounts which the County believes represents just compensation for such respective real property interests, and has conveyed to each respective record title owner a written offer representing 100 percentum of the highest approved appraisal amount for such real property interests to be acquired; and

WHEREAS, EDPL Article 2 requires, as a condition precedent to acquiring title by means of an EDPL Article 4 proceeding, that the County conduct a public hearing to inform the public and to review the public use to be served by the proposed project and the impact on the environment and residents of the locality where the proposed project

will be constructed unless such project is exempt from the EDPL Article 2 hearing requirements in accordance with EDPL Section 206; and

WHEREAS, EDPL §206 (A) provides that the County is exempt from compliance with the provisions of the EDPL Article 2 hearing requirements when, pursuant to other state, federal, or local law or regulation, it considers and submits factors similar to those enumerated in Article 2, subdivision (B) of section 204, to a state, federal, or local government agency, board, or commission before proceeding with the acquisition and obtains a license, a permit, a certificate of public convenience or necessity, or other similar approval from such agency, board, or commission; and

WHEREAS, the factors enumerated in EDPL §204 (B) are as follows:

- 1) the public use, benefit or purpose to be served by the proposed public project;
- (2) the approximate location for the proposed public project and the reasons for the selection of that location;
- (3) the general effect of the proposed project on the environment and residents of the locality;
- (4) such other factors as it considers relevant; and

WHEREAS, the Project is being progressed by the County Department of Highways and Facilities, with oversight by the New York State Department of Transportation ("NYSDOT") and in close coordination with the Federal Highway Administration ("FHWA"), in accordance with the requirements of the NYSDOT "Procedures for Locally Administered Federal Aid Projects" manual and other applicable NYSDOT documents; and

WHEREAS, in order to progress to the Project through the project design phase, it was necessary for the County to obtain from NYSDOT and FHWA approval that the County has satisfied the requirements of the NYSDOT "Procedures for Locally Administered Federal Aid Projects" manual and other applicable NYSDOT documents, as well as Federal laws and regulations; and

WHEREAS, the County, in conjunction with its consultant, completed a Final Design Report for the Project ("Final Design Report") in October, 2021, and submitted the Final Design Report to FHWA and NYSDOT for approval; and

WHEREAS, both FHWA and NYSDOT completed a review of the Final Design Report and approved the County's preferred alternative, and NYSDOT has provided preliminary project approval to the County and issued an Authorization to Proceed With Final Design and Right-Of-Way Acquisition; and

WHEREAS, the Final Design Report for the Project clearly sets forth the public use, benefit or purpose to be served by the Project, the approximate location for the Project, the reasons for the selection of that location and other information relative to the Project; and

WHEREAS, in the course of progressing the design of the Project, and as is more fully set forth in the Final Design Report, the County examined and considered the social, economic and environmental consequences of the Project and activities associated with the Project, including its impacts on: local residents; other affected populations; school districts; recreation areas; places of worship; businesses; police, fire and ambulance services; highway, traffic and overall public safety and health; social groups; regional and local economies and business districts; surface waters; water source quality; general ecology; wildlife; historic and cultural resources; farmlands; and visual resources; and

WHEREAS, Federal and State requirements for projects such as the Project include a mandate that the County undertake the action and satisfy the requirements of the National Environmental Policy Act ("NEPA") as a condition precedent to the issuance of Final Design Approval and Right-of-Way Authorization for the Project; and

WHEREAS, in satisfaction of its obligations under NEPA and FHWA regulations, the Project is being progressed in conjunction with NYSDOT, on behalf of FHWA, as a Class II Action (Categorical Exclusion) because it is primarily a bridge rehabilitation, reconstruction or replacement or the construction of grade separation to replace existing at-grade railroad crossings (23 CFR 771.117(c)(28)) and does not significantly impact the environment, as documented in the Federal Environmental Approvals Worksheet (FEAW) that was prepared by the County; and

WHEREAS, NYSDOT has determined that the Project will not induce significant environmental impacts, and it meets the conditions and criteria for a NEPA Categorical Exclusion; and

WHEREAS, the County has satisfied the requirements of 23 CFR 771.129 in regard to the evaluation of the Project under NEPA; and

WHEREAS, the County, in fulfillment of its obligations and duties under the New York State Environmental Quality Review Act ("SEQRA"), acted as Lead Agency, classified the Project as a Type II Action in accordance with 6 NYCRR Part 617, Section 5, Subdivision (c), Item 2, in that it involves the replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds and of the thresholds in section 617.4, and duly issued a Negative Declaration; and

WHEREAS, the County has satisfied the requirements of SEQRA in regard to the Project; and

WHEREAS, the comprehensive Federal and State statutory and regulatory scheme relating to Federal Aid Transportation Projects requires the examination and consideration of land-air-water environmental, social, economic, historic and cultural factors as a condition of approving a project such as the Project to progress to Final Design and Right-of-Way acquisition phases; and

WHEREAS, in light of the several written approvals and authorizations of FHWA and NYSDOT following the County's consideration and submission to those agencies of factors similar to those set forth in EDPL §204 (B), as required by Federal statute, FHWA regulations and NYSDOT statutes, regulations and policies, the County has satisfied the

criteria set forth in EDPL §206 (A) and, therefore, is exempt from the requirement to hold an EDPL Article 2 hearing; and

WHEREAS, EDPL §206(D) provides a basis for exemption from the EDPL Article 2 public hearing requirement, "when in the opinion of the [County] the acquisition is de minimis in nature so that the public interest will not be prejudiced by the construction of the project or because of an emergency situation the public interest will be endangered by any delay caused by the public hearing requirement"; and

WHEREAS, in order for the County to accomplish the Project, it will need to acquire a fee interest and a temporary easement interest each in, on, over and through portions of two (2) tax map parcels; and

WHEREAS, the fee interest that the County seeks to acquire in one tax map parcel consists of approximately 1,207 square feet of area, situated adjacent to the western highway boundary line of Sprout Brook Road, partially within the bed of Canopus Creek; and

WHEREAS, the fee interest that the County seeks to acquire in the other tax map parcel consists of approximately 296 square feet of area, situated adjacent to the southern highway boundary of Winston lane, and partially within the bed of Canopus Creek; and

WHEREAS, the temporary easements are situated immediately adjacent to the aforementioned fee areas and consist of approximately 476 square feet and 171 square feet of area, respectively; and

WHEREAS, the County's acquisitions of the aforementioned fee interests and temporary easement interests in, to, on, over and through portions of the two (2) tax map parcels will not affect the remainder of those tax map parcels; and

WHEREAS, the acquisitions of the aforementioned fee and temporary easement interests and the construction of the Project will not prejudice the public interest.

NOW, THEREFORE, it is hereby

RESOLVED, that the Legislature of the County of Putnam has considered all relevant information pertaining to the proposed Sprout Road Over Canopus Creek Bridge Replacement Project and has determined the project development process implemented by the County, which necessarily involves and requires the approvals and authorizations obtained from FHWA and NYSDOT qualify the County and the Project for exemption from the hearing requirements of EDPL Article 2, pursuant to EDPL §206(A); and it is further

RESOLVED, that in light of the location, size and nature of the proposed fee and temporary easement interest acquisitions in, to, on, over and through small portions of two (2) tax parcels, as well as the benefits to be achieved by the completion of the Project, it is the opinion of the Legislature of the County that the proposed acquisitions and the Project are de minimis in nature so as to qualify the County and the Project for exemption from the public hearing requirements of EDPL Article 2, pursuant to EDPL §206(D); and it is further

RESOLVED, that the County hereby authorizes and directs the Commissioner of the County Department of Highways and Facilities to take such steps and perform such acts as are necessary for the County to acquire the real property right-of-way interests in, to, on, over and through portions of all Tax Map Parcels that may be necessary to accomplish the Project, including acquisitions by exercise of the right of eminent domain in accordance with the provisions of the EDPL.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

AUDIT & ADMINISTRATION COMMITTEE
(Chairman Castellano, Legislators Albano & Gouldman)

Item #6d – Approval/ Budgetary Amendment (22A068)/ Highways & Facilities Parks & Recreation/ Insurance Reimbursement was next. Chairman Sullivan recognized Legislator Castellano, Chairman of the Audit & Administration Committee. On behalf of the members of the Committee, Legislators Albano and Gouldman, Legislator Castellano moved the following:

RESOLUTION #217

APPROVAL/ BUDGETARY AMENDMENT (22A068)/ HIGHWAYS & FACILITIES PARKS & RECREATION/ INSURANCE REIMBURSEMENT

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (22A068) to account for the reimbursement received from NYMIR to offset the cost of repairing the fence at Tilly Foster Farm which was damaged on September 12, 2022; **an**

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Appropriations:

10711000 54710	Parks & Rec – Maintenance & Repairs	1,676.77
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Increase Estimated Revenues:

10711000 426801	Parks & Rec – Insurance Recoveries	1,676.77
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2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6e – Approval/ Budgetary Amendment (22A069)/ Youth Bureau/ Arbor House Runaway and Homeless Youth Services was next. On behalf of the members of the Audit & Administration Committee, Legislators Albano and Gouldman, Legislator Castellano moved the following:

RESOLUTION #218

**APPROVAL/ BUDGETARY AMENDMENT (22A069)/ YOUTH BUREAU/ ARBOR HOUSE
RUNAWAY AND HOMELESS YOUTH SERVICES**

WHEREAS, the Executive Director of the Youth Bureau has requested a budgetary amendment (22A069) to reflect the NYS Office of Children and Family Services final 2022 funding allocations for Runaway and Homeless Youth Services for \$21,485 more than the amount in the 2022 approved County Budget; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Appropriations:

10731000 54970	Youth Admin – Arbor House	19,116
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Increase Estimated Revenues:

10731000 438623	Youth Admin – Arbor House RHY	19,116
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10731000 438622	Youth Admin – Runaway Coordination	2,369
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Decrease Estimated Revenues:

10131000 427161	Fund Balance	2,369
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2022 Fiscal Impact - (2,369)

2023 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6f – Approval/ Budgetary Amendment (22A071)/ Law Department/ Highway Department Insurance Recovery was next. On behalf of the members of the Audit & Administration Committee, Legislators Albano and Gouldman, Legislator Castellano moved the following:

RESOLUTION #219

**APPROVAL/ BUDGETARY AMENDMENT (22A071)/ LAW DEPARTMENT/ HIGHWAY
DEPARTMENT INSURANCE RECOVERY**

WHEREAS, the Risk Manager in the Law Department has requested a budgetary amendment (22A071) to account for the Farmers Insurance reimbursement to offset the cost of property damage dated back on July 8, 2022; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Appropriations:

10511100 54647	Highway Facilities – Sub Contractors	2,113.03
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Increase Estimated Revenues:

10511100 426801	Highway Facilities – Ins. Recoveries	2,113.03
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2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6g – Approval/ Budgetary Amendment (22A072)/ Probation Department/ County Pretrial Services Grant/ NY Division of Criminal Justice Services (DCJS) was next. On behalf of the members of the Audit & Administration Committee, Legislators Albano and Gouldman, Legislator Castellano moved the following:

RESOLUTION #220

APPROVAL/ BUDGETARY AMENDMENT (22A072)/ PROBATION DEPARTMENT/ COUNTY PRETRIAL SERVICES GRANT AWARD/ NY DIVISION OF CRIMINAL JUSTICE SERVICES (DCJS)

WHEREAS, the New York Division of Criminal Justice Services (DCJS) awarded funding to Putnam County funding to offset the costs associated with the provision of certified pretrial services, including but not limited to screening, assessments, supervision, and reporting as provided in the SFY 2022-23 New York State budget for the period April 1, 2022 through March 31, 2023; and

WHEREAS, the Acting Probation Director has requested a budgetary amendment (22A072) to account for this award; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Appropriations:

10199000 54980	Contingency	132,617
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Increase Estimated Revenues:

10314000 433106	State Aid – County Pretrial Serv FY22	132,617
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2022 Fiscal Impact – (132,617)

2023 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6h – Approval/ Fund Transfer (22T259)/ Finance/ Natural Gas/ Utility Increase was next. On behalf of the members of the Audit & Administration Committee, Legislators Albano and Gouldman, Legislator Castellano moved the following:

RESOLUTION #221

APPROVAL/ FUND TRANSFER (22T259)/ FINANCE/ NATURAL GAS/ UTILITY INCREASE

WHEREAS, the Commissioner of Finance has requested a fund transfer (22T259) to cover increase in utility costs through remainder of 2022; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10199000 54980	Contingency	16,120
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Increase:

10116200 54630	Natural Gas	16,120
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2022 Fiscal Impact – 16,120

2023 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6i – Approval/Budgetary Transfer (22T260)/ Law Department/ Liability Coverage was next. On behalf of the members of the Audit & Administration Committee, Legislators Albano and Gouldman, Legislator Castellano moved the following:

RESOLUTION #222

APPROVAL/BUDGETARY TRANSFER (22T260)/ LAW DEPARTMENT/ LIABILITY COVERAGE

WHEREAS, the Risk Manager in the Law Department has requested a budgetary transfer (22T260) to cover Excess Liability Coverage Invoices for November and December, and any other Insurance Expenses for the remainder of 2022, due to rate increases; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Estimated Appropriations:

10191500 54830	Insurance – General & Excess Liability	45,000
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Decrease Estimated Appropriations:

10199000 54980	Contingency	45,000
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2022 Fiscal Impact – 45,000

2023 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #7 – Other Business

There was no other business submitted to the meeting.

Item #8 – Recognition of Public on Agenda Items

There was no member of the public that wished to speak.

Item #9 - Recognition of Legislators

Legislator Castellano stated that Friday, November 11, 2022, is Veterans Day. He encouraged people to attend at least one (1) of the many Veterans Day ceremonies taking place throughout the County. He stated that without our Veterans we would not be here tonight.

Legislator Gouldman stated that early voting has started. He reminded everyone to take advantage of early voting or to vote on Election Day, November 8, 2022.

Legislator Montgomery stated that November is also Native American Heritage month. She recognized the Native American soldiers who fought for us. She stated that Putnam County has a rich Native American heritage. She honored and recognized the contributions of the first inhabitants of the United States and Putnam County; particularly the Lenape who were here long before Henry Hudson. She stated that it was a privilege to recently be part of a dedication of a new trail which was named after Daniel Nimham. She stated that before she takes any action on the Legislature, she always likes to honor the Lenape and other indigenous caretakers of these lands and waters who lived here before us. She stated that regarding honoring small businesses, the month of October saw a high volume of people visiting the County in her district. She stated that it was wonderful for small businesses and Putnam County, however, it was not easy on the land, the residents of Cold Spring or the Town of Philipstown. She stated that people arrived by boat, car, bus and train, where it was standing room only. She stated that thousands were dropped off into the tiny village, creating massive traffic and parking issues. She stated that to address this onslaught, the Village added additional police and garbage resources, which was a big hit to their tiny budget, especially when they do not see any return or support that was previously given by the County. She also provided data from New York State Parks on the number of people who accessed the trails in the Town of Philipstown. She stated that the residents are bearing the cost of this explosion, while all the sales tax revenue goes to Putnam County. She stated that she has been meeting with mental health providers throughout the County. She stated that it was evident that we are in the midst of mental health crisis that is beyond manageable. She stated that their number one (1) concern is that there are not enough resources in Putnam County. She believed that the County should provide funding to assist. She provided information about the HEAP application process. She stated that eligible households could receive up to \$976.00 in heating assistance.

Legislator Sayegh stated that in looking towards Thanksgiving, she stated that she was thankful for this beautiful County and Country that we live in. She stated that she was thankful for all the small businesses in the County and reminded everyone that Saturday, November 26, 2022, was "Small Business Saturday." She encouraged everyone to support their local businesses. She explained that when she started her non-for-profit, she joined the Chamber of Commerce in 2008. She believed it was fantastic what these organizations do to support small businesses throughout the County.

Chairman Sullivan stated that there were some questions over the last few months regarding our Legislative Prayer and why we do it. He explained that the Putnam County Legislature opens every Full Legislative meeting with a brief nonsectarian prayer. He stated that this Legislature proudly follows a long tradition in local, state and national Legislatures that was established at the founding of our nation. It draws its roots from both the houses of the British parliament, which Chairman Sullivan provided history on

dating back to 1774. He stated that almost all state Legislatures use an opening prayer as part of their tradition and procedure. He stated that according to the American Civil Liberties Union the United States Supreme Court has twice considered this issue and held that Legislative prayer is indeed constitutional. He stated that the practice of Legislative prayer is imbedded in the history and practice of the country that it does not violate the separation of church and state, nor does it risk establishing a state religion. He stated that as recently as 2017, the United States Court of Appeals upheld the practice of a nondenominational Legislative led prayer as constitutional under the Supreme Court precedent. He stated that just as we begin all our meetings with the Pledge of Allegiance to our flag and republic and to the principles for which they stand, we also engage in a brief prayer to solemnize and lend gravity to the occasion, reminding ourselves that we are here to serve others and seek guidance and wisdom from a higher power. He stated that this is the tradition of the Putnam County Legislature that he is proud of and that he hopes never ends.

There being no further business, at 7:34 P.M., Chairman Sullivan made a motion to adjourn; seconded by Legislators Jonke and Nacerino. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Neal L. Sullivan *Chairman*
Paul E. Jonke *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

**REGULAR MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
TO BE HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Tuesday November 1, 2022 7:00 P.M.

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call

PROCLAMATIONS

National Runaway Prevention Month

Supporting Operation Green Light

Small Business Recognition Month

4. Approval of Minutes – Regular Meeting – October 5, 2022
B&F Mtg – Budget Presentation – October 6, 2022
B&F Mtg – Budget Public Hearing – October 6, 2022
Budget Public Hearing – October 25, 2022
5. Correspondence
a) County Auditor
6. Pre-filed resolutions:

**SPECIAL PHYSICAL COMMITTEE MEETING
(Chairman Albano, Legislators Castellano & Gouldman)**

- 6a. Approval/ Eminent Domain Procedure Law Settlement/ Fair Street Reconstruction Project/ Town of Carmel Tax Map No. 44.14-1-47

- 6b. Approval/ Eminent Domain Procedure Law Settlement/ Fair Street Reconstruction Project/ Town of Carmel Tax Map No. 44.14-2-3**
- 6c. Approval/ Eminent Domain Acquisition/ Sprout Brook Road Over Canopus Creek Replacement Project / P.I.N. 8762.13 / Town of Philipstown**

AUDIT & ADMINISTRATION COMMITTEE
(Chairman Castellano, Legislators Albano & Gouldman)

- 6d. Approval/ Budgetary Amendment (22A068)/ Highways & Facilities Parks & Recreation/ Insurance Reimbursement**
- 6e. Approval/ Budgetary Amendment (22A069)/ Youth Bureau/ Arbor House Runaway and Homeless Youth Services**
- 6f. Approval/ Budgetary Amendment (22A071)/ Law Department/ Highway Department Insurance Recovery**
- 6g. Approval/ Budgetary Amendment (22A072)/ Probation Department/ County Pretrial Services Grant/ NY Division of Criminal Justice Services (DCJS)**
- 6h. Approval/ Fund Transfer (22T259)/ Finance/ Natural Gas/ Utility Increase**
- 6i. Approval/Budgetary Transfer (22T260)/ Law Department/ Liability Coverage**
- 7. Other Business**
- 8. Recognition of Public on Agenda Items**
- 9. Recognition of Legislators**
- 10. Adjournment**

Michele Alfano- Sharkey
County Auditor

Francine Romeo
Deputy County Auditor



COUNTY AUDITOR

County Office Building
40 Gleneida Avenue
Carmel, New York 10512
Main (845)808-1040
Fax (845)808-1900

TO: Putnam County Legislature

FROM: Michele Alfano-Sharkey
County Auditor *mas*

DATE: November 28, 2022

RE: Refund of Taxes

This is the report for November 28, 2022 provided by Real
Property Tax Law- Section 556, Paragraph (c).

There was no activity during this reporting period.

#6a

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ BUDGETARY AMENDMENT (22A066)/ SOCIAL SERVICES/ RECLASSIFY
ACCOUNT CLERK TO ACCOUNT CLERK II**

WHEREAS, upon the Personnel Department's completion and review of a Job Analysis Questionnaire and a Desk Audit of a particular employee, it was determined that the appropriate classification for said employee's position is Account Clerk II; and

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (22A066) for approval to Reclassify the position (601008101) Account Clerk in the Child Support Unit to Account Clerk II with the Title Change retroactive to July 1, 2022; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said Reclassification and budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Appropriations:

10108000	Child Support Collection	
51000 (601008101)	Personnel Services	2,210
58002	Social Security	<u>169</u>
		2,379

Decrease Appropriations:

10120000	DSS Administration	
51000 (601008101)	Personnel Services	2,210
58002	Social Security	<u>169</u>
		2,379

2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

cc:all
Pers - Nov
A+H

Reso



WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

MICHAEL LEWIS
Chief Deputy Commissioner of
Finance

SHEILA BARRETT
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

September 16, 2022

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, C dated February 14, 2010, I am advising you of the following request to amend the 2022 Department of Social Services budget.

Increase Appropriations:

10108000	Child Support Collection	
51000 (601008101)	Personnel Services	\$2,210
58002	Social Security	169✓
		<u>\$2,379</u>

Decrease Appropriations:

10120000	DSS Administration	
51000 (60102012)	Personnel Services	\$2,210
58002	Social Security	169✓
		<u>\$2,379</u>

2022 Fiscal Impact -0-
2023 Fiscal Impact -0-

Michael Pizza, Commissioner, is requesting Legislative approval to reclassify the position (601008101) Account Clerk in the Child Support Unit to Account Clerk II with the title change retroactive to July 1, 2022. Supporting documentation is attached.

AUTHORIZATION:

Date _____ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date _____ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date _____ Chairperson Audit/Designee: \$0 - \$10,000.00 **22A066**

Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

2022 SEP 20 PM 4:20
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

MARYELLEN ODELL
County Executive

MICHAEL J. PIAZZA, Jr.
Commissioner
37A298@dfa.state.NY.US

SARA SERVADIO
Deputy Commissioner
Sara.Servadio@dfa.state.NY.US

GRACE M. BALCER
Fiscal Manager
37A279@dfa.state.NY.US



DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU

ELIZABETH BARCAVAGE
Director of Eligibility
Elizabeth.Barcavage@dfa.state.NY.US

FRANK MAROCCO, ESQ.
Director of Children and
Family Services
Frank.Marocco@dfa.state.NY.US

FAYE THORPE, ESQ.
Counsel for DSS
Faye.Thorpe@dfa.state.NY.US

MEMORANDUM

TO: Putnam County Legislature

FROM: Michael J. Piazza, Jr.
Commissioner

DATE: 9/15/22

RE: Approval Request

Approval from the Legislature is requested to reclassify the Account Clerk position in the Child Support Unit (10108000 601008101) to Account Clerk II pursuant to a completed desk audit by Personnel (attached). Funding for the change in classification was included in the 2023 DSS budget request. Since the classification process from the time of original request to the decision was quite long, approval is sought from the Legislature at the next Personnel Committee meeting to have the title changed retro to July 1, 2022. Savings from a vacant position in DSS Administration (Account Clerk II 10120000 60102012) would be used to fund the \$2,210 increase in salary.

cc: Paul Eldridge ✓
William Carlin ✓

INC.

10108000 51000
58002

2210
169

2379

Dec 10120000 51000
58002

2210
169

PAUL ELDRIDGE
Personnel Officer



ADRIENE IASONI
*Deputy Personnel
Officer*

July 5, 2022

Mr. Michael Piazza
Commissioner of Social Services and Mental Health

Via email

Dear Mr. Piazza,

The Putnam County Personnel Department has completed a review of a Job Analysis Questionnaire (MSD-220) completed by Account Clerk Carol Ann Howe on October 16, 2020 and signed by you on October 27, 2020. In addition to this documentation, a Desk Audit was conducted on March 10, 2022.

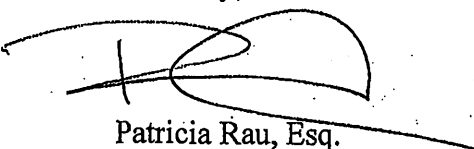
After careful review of the duties and responsibilities described and observed, our office has determined that the appropriate classification for Mr. Howe's position is Account Clerk II.

Please be reminded that classification of a position is not intended to imply or to address funding of or approval to fund any position. Classification recommendations, instructions about how to appoint, and all other aspects of the classification process are completely separate from fiscal, budgetary and/or funding concerns, as well as grant funds administration. Such concerns must be addressed with department's fiscal manager and receive legislative approval prior to appointment.

As you are aware, Account Clerk II is a competitive class position, and therefore any appointment must be made from a certified eligible list. At this time, Ms. Howe is currently on a promotional Senior Account Clerk List and would not require further examination as she could be appointed from that list to this lower position. Once the position funding has been approved by the legislature, we will send a certified eligible list so that Ms. Howe may be appointed.

If you have any questions regarding this notice, please contact me at 845-808-1650 EXT 46127 or email patricia.rau@putnamcountny.gov

Sincerely,



Patricia Rau, Esq.
Sr. Personnel Specialist

CC: Susanne Watkins, Coordinator of Child Support Enforcement

#66

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ BUDGETARY TRANSFER (22T224)/ PLANNING DEPARTMENT/
PURCHASING STIPEND**

WHEREAS, the Putnam County Executive has requested a budgetary transfer (22T224) to provide a stipend for an individual assuming additional administrative responsibilities in the Planning Department since April; and

WHEREAS, this individual also has expertise in the Purchasing Department and will be assuming additional duties that will enable the County function efficiently until a new administration can fill these positions; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Estimated Appropriations:

10802000 51000 (195)	Personnel Services (Stipend)	
	Planning Dept.	7,500

Decrease Estimated Appropriations:

10802000 51000 (101)	Personnel Services (Commissioner)	
	Planning Dept.	7,500

2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____



cc: all
Pers - now.
ADA

Reso

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance *WJC*
Re: Budgetary Transfer - 22T224
Date: September 16, 2022

2022 SEP 19 AM 10:25
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the County Executive, the following budgetary transfer is required.

Increase estimated appropriations:

10802000 51000 (195) Personnel Services (Stipend) 7,500

Planning

Decrease estimated appropriations:

10802000 51000 (101) Personnel Services (Commissioner) 7,500

Planning

Fiscal Impact - 2022 - \$ 0

Fiscal Impact - 2023 - \$ 0

This Resolution is necessary to provide a stipend for an individual assuming additional administrative responsibilities in the planning department since April. This individual also has expertise in the purchasing department and will be assuming additional duties that will enable the County function efficiently until a new administration can fill these positions.

Approved:

Mary Ellen Odell
County Executive

Mary Ellen Odell

#6c

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ FUND TRANSFER (22T271)/ SOCIAL SERVICES/ COVER
RECLASSIFICATION OF ACCOUNT CLERK II POSITION**

WHEREAS, the Commissioner of Social Services is requesting the reclassification of an Account Clerk position in the Child Support Unit to an Account Clerk II position, pursuant to a completed Desk Audit by the Personnel Department on March 10, 2022; and

WHEREAS, the Commissioner of Social Services has requested a fund transfer (22T271) to account for this reorganization effective 7/01/22; and

WHEREAS, the savings from a Vacant Account Clerk II position in the Department of Social Services would be used to fund the \$2,210 increase in salary; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10120000 51000 (601020121)	Personnel Services	2,210
10120000 58002	FICA	<u>170</u>
		2,380

Increase:

10108000 51000 (601008101)	Personnel Services	2,210
10108000 58002	FICA	<u>170</u>
		2,380

2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

CC-411

Re 50

New- Personnel
audit

COUNTY OF PUTNAM

FUND TRANSFER REQUEST

TO: Commissioner of Finance

FROM: Grace Balcer

DEPT: Social Services

2022

DATE: 10/18/22

2022 OCT 20 PM 12:37

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# / NAME	TO ACCOUNT# / NAME	AMOUNT	PURPOSE
10120000 51000 (601020121) - Pers. Sucs.	10108000 51000 (601008101) - Pers. Sucs.	\$2,210	To transfer savings from a vacant Acct. Clk II position to cover a reclassification from Acct. Clk to Acct. Clk II per attached documentation, effective 7/1/22.
10120000 58002 (Soc. Security)	10108000 58002 (Soc. Security)	170	

\$ 2,380.74

2022 Fiscal Impact \$ 0

2023 Fiscal Impact \$ 0

Grace Balcer 10/18/22
Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date	Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00
Date	County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00
Date	Chairperson Audit /Designee: \$0 - \$10,000.00
Date	Audit & Administration Committee: \$10,000.01 - \$25,000.00

227271

MARYELLEN ODELL
County Executive

MICHAEL J. PIAZZA, Jr.
Commissioner
37A298@dfa.state.NY.US

SARA SERVADIO
Deputy Commissioner
Sara.Servadio@dfa.state.NY.US

GRACE M. BALCER
Fiscal Manager
37A279@dfa.state.NY.US



DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU

ELIZABETH BARCAVAGE
Director of Eligibility
Elizabeth.Barcavage@dfa.state.NY.US

FRANK MAROCCO, ESQ.
Director of Children and
Family Services
Frank.Marocco@dfa.state.NY.US

FAYE THORPE, ESQ.
Counsel for DSS
Faye.Thorpe@dfa.state.NY.US

MEMORANDUM

TO: Putnam County Legislature

FROM: Michael J. Piazza, Jr.
Commissioner

A handwritten signature in dark ink, appearing to be "MJP", is written over the name "Michael J. Piazza, Jr." in the "FROM" field.

DATE: 9/15/22

RE: Approval Request

Approval from the Legislature is requested to reclassify the Account Clerk position in the Child Support Unit (10108000 601008101) to Account Clerk II pursuant to a completed desk audit by Personnel (attached). Funding for the change in classification was included in the 2023 DSS budget request. Since the classification process from the time of original request to the decision was quite long, approval is sought from the Legislature at the next Personnel Committee meeting to have the title changed retro to July 1, 2022. Savings from a vacant position in DSS Administration (Account Clerk II 10120000 60102012) would be used to fund the \$2,210 increase in salary.

cc: Paul Eldridge
William Carlin

22T271

PAUL ELDRIDGE
Personnel Officer



ADRIENE IASONI
Deputy Personnel
Officer

July 5, 2022

Mr. Michael Piazza
Commissioner of Social Services and Mental Health

Via email

Dear Mr. Piazza,

The Putnam County Personnel Department has completed a review of a Job Analysis Questionnaire (MSD-220) completed by Account Clerk Carol Ann Howe on October 16, 2020 and signed by you on October 27, 2020. In addition to this documentation, a Desk Audit was conducted on March 10, 2022.

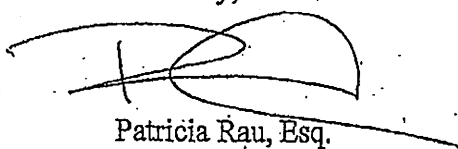
After careful review of the duties and responsibilities described and observed, our office has determined that the appropriate classification for Mr. Howe's position is Account Clerk II.

Please be reminded that classification of a position is not intended to imply or to address funding of or approval to fund any position. Classification recommendations, instructions about how to appoint, and all other aspects of the classification process are completely separate from fiscal, budgetary and/or funding concerns, as well as grant funds administration. Such concerns must be addressed with department's fiscal manager and receive legislative approval prior to appointment.

As you are aware, Account Clerk II is a competitive class position, and therefore any appointment must be made from a certified eligible list. At this time, Ms. Howe is currently on a promotional Senior Account Clerk List and would not require further examination as she could be appointed from that list to this lower position. Once the position funding has been approved by the legislature, we will send a certified eligible list so that Ms. Howe may be appointed.

If you have any questions regarding this notice, please contact me at 845-808-1650 EXT 46127 or email patricia.rau@putnamcountry.gov

Sincerely,



Patricia Rau, Esq.
Sr. Personnel Specialist

CC: Susanne Watkins, Coordinator of Child Support Enforcement

22T271

6d

Committee Mtg _____ Resolution # _____
 Introduced By _____ Regular Mtg _____
 Seconded By _____ Special Mtg _____

APPROVAL/ FUND TRANSFER (22T305)/ SHERIFF'S DEPARTMENT/ JAIL GENERAL OVERTIME

WHEREAS, the Putnam County Sheriff has requested a fund transfer (22T305) to cover projected Jail Overtime for 2022; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10315000 51000 (10116)	Jail General Personnel	3,542
10315000 51000 (10117)	Jail General Personnel	1,318
10315000 51000 (10123)	Jail General Personnel	6,075
10315000 51000 (10126)	Jail General Personnel	15,271
10315000 51000 (10127)	Jail General Personnel	4,420
10315000 51000 (10130)	Jail General Personnel	15,496
10315000 51000 (10134)	Jail General Personnel	4,339
10315000 51000 (10137)	Jail General Personnel	4,990
10315000 51000 (10141)	Jail General Personnel	7,580
10315000 51000 (10145)	Jail General Personnel	1,085
10315000 51000 (10150)	Jail General Personnel	<u>3,024</u>
		67,140

Increase:

10315000 51093	Jail General Overtime	67,140
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2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
 Legislator Albano _____
 Legislator Castellano _____
 Legislator Gouldman _____
 Legislator Jonke _____
 Legislator Montgomery _____
 Legislator Nacerino _____
 Legislator Sayegh _____
 Chairman Sullivan _____

(Letter of Necessity Attached)

Reso

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

cc: All
Pers - 11/9
Audit - 11/22

TO: Commissioner of Finance
FROM: Sheriff Kevin J. McConville
DEPT: Sheriff/Corrections
DATE: November 3, 2022

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10315000.51000.10116 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$3,542.00	Cover projected OT
10315000.51000.10117 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$1,318.00	Cover projected OT
10315000.51000.10123 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$6,075.00	Cover projected OT
10315000.51000.10126 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$15,271.00	Cover projected OT
10315000.51000.10127 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$4,420.00	Cover projected OT
10315000.51000.10130 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$15,496.00	Cover projected OT
10315000.51000.10134 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$4,339.00	Cover projected OT
10315000.51000.10137 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$4,990.00	Cover projected OT
10315000.51000.10141 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$7,580.00	Cover projected OT
10315000.51000.10145 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$1,085.00	Cover projected OT
10315000.51000.10150 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$3,024.00	Cover projected OT

Total \$67,140.00

2022 Fiscal Impact \$ 0

2023 Fiscal Impact \$ 0

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit /Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

227305

PUTNAM COUNTY SHERIFF'S DEPARTMENT

INTER-OFFICE MEMORANDUM

DATE: November 3, 2022

TO: Undersheriff Thomas H. Lindert
 Attn: Sheriff Kevin J. McGonville

FROM: Kristin Van Tassel

SUBJECT: FUNDS TRANSFER: ~~OVERTIME~~ JAIL GENERAL

The original salary line 10315000.51000, budgeted for 2022, presents a surplus as of October 31, 2022 due to vacancies, FMLA, extended sick leave, COVID, Military and suspensions which are also the cause for additional costs in Jail General overtime.

I am requesting the following transfers to assist in covering projected overtime costs for the remainder of 2022 within Jail General, totaling \$67,140.00

<u>FROM</u>	<u>TO</u>	
10315000.51000.10116 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$3,542.00
10315000.51000.10117 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$1,318.00
10315000.51000.10123 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$6,075.00
10315000.51000.10126 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$15,271.00
10315000.51000.10127 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$4,420.00
10315000.51000.10130 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$15,496.00
10315000.51000.10134 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$4,339.00
10315000.51000.10137 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$4,990.00
10315000.51000.10141 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$7,580.00
10315000.51000.10145 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$1,085.00
10315000.51000.10150 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$3,024.00

APPROVED: 

Undersheriff Thomas H. Lindert

22T305

JAIL VIOLATIONS

51000: Personnel Budget Line : Pay withheld from EE's

							2022 Budgeted Salary		
315010116	CORR OFFICER		48 Day Suspension	34 Days No pay	\$	65,780.00	Daily Rate	\$	253.00 34 Days
315010150	CORR OFFICER		30 Day Suspension	21 Days No Pay	\$	60,486.00	Daily Rate	\$	232.64 21 Days

51000: Personnel Budget Line : 2022 Available Funds for Jail/Corrections (10315000)

							2022 Budgeted Salary		Working Cal
315010103 Position:	CORR OFFICER	VACANT	Adopted Budget	1/1-current	\$	56,407.00	Daily Rate	\$	216.95 120 Days
315010103 Position:	CORR OFFICER	NEW HIRE	6/20/2022		\$	56,407.00			

315010106 Position:	CORR LT	VACANT	Adopted Budget	1/1-2/13/22	\$	129,360.00	Daily Rate	\$	497.54 30 Days
315010106 Position:	CORR LT	PROMOTION	2/14/2022						

315010107 Position:	CORR SGT	VACANT	Adopted Budget	1/1-2/13/22	\$	108,254.00	Daily Rate	\$	416.36 30 Days
315010107 Position:	CORR SGT	PROMOTION	2/14/2022	1/18-12/31/22	\$	105,004.00	Daily Rate	\$	403.86 230 Days

315010117 Position:	CORR OFFICER	VACANT	Adopted Budget	9/4-10/31/2022	\$	85,682.00	Daily Rate	\$	329.55 41 Days
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315010117 Position: CORR OFFICER

315010119 Position:	CORR SGT	VACANT	Adopted Budget	2/14-2/14/2022	\$	104,279.00	Daily Rate	\$	401.07 1 day
315010119 Position:	CORR SGT	PROMOTION		2/15-12/31/2022	\$	106,779.00	Daily Rate	\$	410.69 229 Days

315010121 Position:	CORR OFFICER	VACANT	Adopted Budget	10/20-10/31/2022	\$	87,182.00	Daily Rate	\$	335.32 8 Days
315010121 Position:	CORR OFFICER						Daily Rate	\$	

315010123 Position:	CORR OFFICER	VACANT	Adopted Budget	1/1-9/7/22	\$	56,407.00	Daily Rate	\$	216.95 178 Days
315010123 Position:	CORR OFFICER	NEW HIRE	9/8/2022		\$	56,407.00	Daily Rate	\$	216.95

227305

315010124 Position:	CORR OFFICER	VACANT	Adopted Budget	1/1-6/12/22	\$	57,594.00	Daily Rate	\$	221.52	115 Days
315010124 Position:	CORR OFFICER	NEW HIRE	6/13/2022		\$	60,486.00	Daily Rate	\$	232.64	145 Days

315010126 Position:	CORR OFFICER	VACANT	Adopted Budget	6/18-10/31/22	\$	88,232.00	Daily Rate	\$	339.35	96 Days
315010126 Position:	CORR OFFICER									

315010127 Position:	CORR OFFICER	VACANT	Adopted Budget	2/14-2/27/2022	\$	87,682.00	Daily Rate	\$	337.24	10 Days
315010127 Position:	CORR OFFICER	NEW HIRE	2/28/2022		\$	64,565.00	Daily Rate	\$	248.33	220 Days

315010130 Position:	CORR OFFICER	VACANT	Adopted Budget	1/18-10/16/22	\$	89,457.00	Daily Rate	\$	344.07	192 Days
315010130 Position:	CORR OFFICER	NEW HIRE	10/17/2022	10/17-10/31/2022	\$	64,565.00	Daily Rate	\$	248.33	11 Days

315010134 Position:	CORR OFFICER	VACANT	Adopted Budget	7/10-10/31/22	\$	56,407.00	Daily Rate	\$	216.95	81 Days
315010134 Position:	CORR OFFICER									

315010137 Position:	CORR OFFICER	VACANT	Adopted Budget	1/1-10/30/22	\$	56,407.00	Daily Rate	\$	216.95	215 Days
315010137 Position:	CORR OFFICER	NEW HIRE	10/31/2022		\$	56,407.00	Daily Rate	\$	216.95	

315010141 Position:	CORR OFFICER	VACANT	Adopted Budget	5/23-9/8/22	\$	85,682.00	Daily Rate	\$	329.55	79 Days
315010141 Position:	CORR OFFICER	NEW HIRE	9/9/2022		\$	60,486.00	Daily Rate	\$	232.64	81 Days

227305

315010145 Position:	CORR OFFICER	VACANT	Adopted Budget	1/1-8/7/22	\$ 56,407.00	Daily Rate	\$ 216.95	155 Days
315010145 Position:	CORR OFFICER	NEW HIRE	8/8/2022		\$ 56,407.00	Daily Rate	\$ 216.95	
315010160 Position:	CORR OFFICER	VACANT	Adopted Budget	1/1-6/20/22	\$ 56,407.00	Daily Rate	\$ 216.95	121 Days
315010160 Position:	CORR OFFICER	NEW HIRE	6/21/2022		\$ 56,407.00			



227305

(Un)Available Funds for Use

67140
\$ (67,140.00)

withheld funds from violation \$ 8,602.00
Proposed Transfer \$ (3,542.00)
withheld funds from violation \$ 4,885.41
Proposed Transfer \$ (3,024.00)

Available in 2022 budget position line due
to violations \$ 6,921.41

(Un)Available Funds for Use

endar Days
savings during vacancy \$ 26,034.00
BT 22T188 \$ (26,034.00)
Available in 2022 budget position line thru
6/19/2022 \$ 14,926.15
savings during vacancy \$ 14,926.15

Available in 2022 budget position line thru
2/13/2022 \$ 14,926.15
savings during vacancy \$ 12,490.85
Savings from diff salaries \$ 2,875.00
BT 22T188 \$ (12,491.00)

Available in 2022 budget position line thru
12/31/2022 \$ 2,874.85
savings during vacancy \$ 13,511.39
Vacation payout (88.87hrs) \$ (3,660.85)

Proposed Transfer \$ (1,318.00)
Available in 2022 budget position line thru
10/31/2022 \$ 8,532.54
savings during vacancy \$ 401.07
Add'l cost due to EMT \$ (2,201.92)

(Un)Available in 2022 budget position line
thru 12/31/2022 \$ (1,800.85)
savings during vacancy \$ 2,682.52

Available in 2022 budget position line thru
10/31/2022 \$ 2,682.52
savings during vacancy \$ 38,617.10

22T305

savings during vacancy	\$ 33,627.25	Available in 2022 budget position line thru 9,826.67 12/31/2022
Proposed Transfer	\$ (4,085.00)	
savings during vacancy	\$ 26,250.95	Available in 2022 budget position line thru 32,542.25 10/31/2022
BT 22T188	\$ (26,251.00)	Available in 2022 budget position line thru (0.05) 6/20/2022
(Un)Available on 51000 Corrections Line	\$	137,005.21

22T305



KEVIN J. MCCONVILLE
SHERIFF

**PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300**



THOMAS H. LINDERT
UNDERSHERIFF

November 4, 2022

TO: Diane Schonfeld, Legislative Clerk


FROM: Sheriff Kevin J. McConville

SUBJECT: Letter of Necessity, Corrections Overtime

This letter is being sent as a request, to place on the Personnel meeting agenda for Wednesday, November 9th, 2022, the three budget transfer requests submitted for Corrections pertaining to overtime. These funds will be used to cover further projected overtime expenses for 2022.

We look forward to a favorable response.

Sincerely,


Kevin J. McConville
Sheriff

#62

Committee Mtg _____ Resolution # _____
 Introduced By _____ Regular Mtg _____
 Seconded By _____ Special Mtg _____

APPROVAL/ FUND TRANSFER (22T306)/ SHERIFF'S DEPARTMENT/ JAIL MEDICAL OVERTIME

WHEREAS, the Putnam County Sheriff has requested a fund transfer (22T306) to cover projected Jail Medical Overtime for 2022; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10315000 51000 (10116)	Jail General Personnel	2,389
10315000 51000 (10134)	Jail General Personnel	13,233
10315000 51000 (10137)	Jail General Personnel	8,000
10315000 51000 (10141)	Jail General Personnel	9,826
10315000 58002	FICA	<u>2,559</u>
		36,007

Increase:

10008000 51093	Jail Medical Overtime	33,448
10008000 58002	FICA	<u>2,559</u>
		36,007

2022 Fiscal Impact – 0 –
 2023 Fiscal Impact – 0 –

Legislator Addonizio _____
 Legislator Albano _____
 Legislator Castellano _____
 Legislator Gouldman _____
 Legislator Jonke _____
 Legislator Montgomery _____
 Legislator Nacerino _____
 Legislator Sayegh _____
 Chairman Sullivan _____

(Letter of Necessity Attached)

CC:AI
Pers. 11/9
Audit 11/22
Reso

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

TO: Commissioner of Finance
FROM: Sheriff Kevin J. McConville
DEPT: Sheriff/Corrections
DATE: November 3, 2022

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10315000.51000.10116 (Jail General: Personnel)	10008000.51093 (Jail Medical: Overtime)	\$2,389.00	cover projected OT
10315000.51000.10134 (Jail General: Personnel)	10008000.51093 (Jail Medical: Overtime)	\$13,233.00	cover projected OT
10315000.51000.10137 (Jail General: Personnel)	10008000.51093 (Jail Medical: Overtime)	\$8,000.00	cover projected OT
10315000.51000.10141 (Jail General: Personnel)	10008000.51093 (Jail Medical: Overtime)	\$9,826.00	cover projected OT
10315000.58002 (Jail General: FICA)	10008000.58002 (Jail Medical: FICA)	\$2,559.00	cover projected OT
Total		\$36,007.00	

2022 Fiscal Impact \$ 0
2023 Fiscal Impact \$ 0

Department Head Signature/Designee _____ Date _____

AUTHORIZATION: (Electronic signatures)

Date _____	Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00
Date _____	County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00
Date _____	Chairperson Audit /Designee: \$0 - \$10,000.00
Date _____	Audit & Administration Committee: \$10,000.01 - \$25,000.00

221306

PUTNAM COUNTY SHERIFF'S DEPARTMENT

INTER-OFFICE MEMORANDUM

DATE: November 3, 2022

TO: Undersheriff Thomas H. Lindert
Attn: Sheriff Kevin J. McConville

FROM: Kristin Van Tassel

SUBJECT: FUNDS TRANSFER: OVERTIME JAIL GENERAL TO MEDICAL

Requesting the below fund transfers be approved to cover medical overtime costs incurred due to increased numbers of constant watches. Through September 30th, 96 people were on constant watch which resulted in a \$341,249 expense. As per Captain Greenough, one person, whereby the facility was waiting on placement with OPWDD while working with the Department of Social Services, was on constant watch for 91 days, 270 shifts, 2,153 hours at an estimated cost of \$118,456. Another person has been sentenced to the Correctional Facility, on a Constant Watch for 34 days, 101 shifts, 803.75 hours at an estimated cost of \$49,028. These kinds of watches for two persons committed at different times could not have been accounted for when preparing the 2022 budget.

I am requesting the following transfers to assist in covering projected overtime costs for the remainder of 2022 within Jail Medical, totaling \$36,007

<u>FROM</u>	<u>TO</u>		
10315000.51000.10116 (Jail General: Personnel)	10008000.51093 (Jail Medical: Overtime)	\$2,389.00	cover projected OT
10315000.51000.10134 (Jail General: Personnel)	10008000.51093 (Jail Medical: Overtime)	\$13,233.00	cover projected OT
10315000.51000.10137 (Jail General: Personnel)	10008000.51093 (Jail Medical: Overtime)	\$8,000.00	cover projected OT
10315000.51000.10141 (Jail General: Personnel)	10008000.51093 (Jail Medical: Overtime)	\$9,826.00	cover projected OT
10315000.58002 (Jail General: FICA)	10008000.58002 (Jail Medical: FICA)	\$2,559.00	cover projected OT

APPROVED: 

Undersheriff Thomas H. Lindert

227306

JAIL
VIOLATIONS

51000: Personnel Budget Line : Pay withheld from EE's

		48 Day Suspension	34 Days No Pay	2022 Budgeted Salary	Daily Rate	34 Days
315010116	CORR OFFICER			\$ 65,780.00	\$ 253.00	34 Days
315010150	CORR OFFICER	30 Days Suspension	21 Days No Pay	\$ 60,486.00	\$ 232.64	21 Days

51000: Personnel Budget Line : 2022 Available Funds for Jail/Corrections (10315000)

		Adopted Budget	1/1-current	2022 Budgeted Salary	Daily Rate	Working Cal
315010103 Position:	CORR OFFICER VACANT			\$ 56,407.00	\$ 216.95	120 Days
315010103 Position:	CORR OFFICER NEW HIRE	6/20/2022		\$ 56,407.00		

315010106 Position:	CORR LT VACANT	Adopted Budget	1/1-2/13/22	\$ 129,360.00	Daily Rate	\$ 497.54 30 Days
315010106 Position:	CORR LT PROMOTION	2/14/2022				

315010107 Position:	CORR SGT VACANT	Adopted Budget	1/1-2/13/22	\$ 108,254.00	Daily Rate	\$ 416.36 30 Days
315010107 Position:	CORR SGT PROMOTION	2/14/2022	1/18-12/31/22	\$ 105,004.00	Daily Rate	\$ 403.86 230 Days

315010117 Position:	CORR OFFICER VACANT	Adopted Budget	9/4-10/31/2022	\$ 85,682.00	Daily Rate	\$ 329.55 41 Days
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315010117 Position: CORR OFFICER

315010119 Position:	CORR SGT VACANT	Adopted Budget	2/14-2/14/2022	\$ 104,279.00	Daily Rate	\$ 401.07 1 day
315010119 Position:	CORR SGT PROMOTION		2/15-12/31/2022	\$ 106,779.00	Daily Rate	\$ 410.69 229 Days

315010121 Position:	CORR OFFICER VACANT	Adopted Budget	10/20-10/31/2022	\$ 87,182.00	Daily Rate	\$ 335.32 8 Days
315010121 Position:	CORR OFFICER				Daily Rate	\$ -

315010123 Position:	CORR OFFICER VACANT	Adopted Budget	1/1-9/7/22	\$ 56,407.00	Daily Rate	\$ 216.95 178 Days
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227306

315010123 Position:	CORR OFFICER	NEW HIRE	9/8/2022	\$	56,407.00	Daily Rate	\$ 216.95
315010124 Position:	CORR OFFICER	VACANT	Adopted Budget	1/1-6/12/22	57,594.00	Daily Rate	\$ 221.52 115 Days
315010124 Position:	CORR OFFICER	NEW HIRE	6/13/2022	\$	60,486.00	Daily Rate	\$ 232.64 145 Days
315010126 Position:	CORR OFFICER	VACANT	Adopted Budget	6/18-10/31/22	88,232.00	Daily Rate	\$ 339.35 96 Days
315010126 Position:	CORR OFFICER	NEW HIRE	2/28/2022	\$	87,682.00	Daily Rate	\$ 337.24 10 Days
315010127 Position:	CORR OFFICER	VACANT	Adopted Budget	2/14-2/27/2022	64,565.00	Daily Rate	\$ 248.33 220 Days
315010130 Position:	CORR OFFICER	VACANT	Adopted Budget	1/18-10/16/22	89,457.00	Daily Rate	\$ 344.07 192 Days
315010130 Position:	CORR OFFICER	NEW HIRE	10/17/2022	\$	64,565.00	Daily Rate	\$ 248.33 11 Days
315010134 Position:	CORR OFFICER	VACANT	Adopted Budget	7/10-10/31/22	56,407.00	Daily Rate	\$ 216.95 81 Days
315010137 Position:	CORR OFFICER	VACANT	Adopted Budget	1/1-10/30/22	56,407.00	Daily Rate	\$ 216.95 215 Days
315010137 Position:	CORR OFFICER	NEW HIRE	10/31/2022	\$	56,407.00	Daily Rate	\$ 216.95
315010141 Position:	CORR OFFICER	VACANT	Adopted Budget	5/23-9/8/22	85,682.00	Daily Rate	\$ 329.55 79 Days
315010141 Position:	CORR OFFICER	NEW HIRE	9/9/2022	\$	60,486.00	Daily Rate	\$ 232.64 81 Days

227306

315010145 Position:	CORR OFFICER	VACANT	Adopted Budget	1/1-8/7/22	\$	56,407.00	Daily Rate	\$ 216.95	155 Days
315010145 Position:	CORR OFFICER	NEW HIRE	8/8/2022		\$	56,407.00	Daily Rate	\$ 216.95	
315010160 Position:	CORR OFFICER	VACANT	Adopted Budget	1/1-6/20/22	\$	56,407.00	Daily Rate	\$ 216.95	121 Days
315010160 Position:	CORR OFFICER	NEW HIRE	6/21/2022		\$	56,407.00			



22T306

(Un)Available Funds for Use

withheld funds from violation	\$ 8,602.00		
Proposed Transfer to 3150.51093	\$ (3,542.00)		
Proposed Transfer to Jail Medical	\$ (2,389.00)		
withheld funds from violation	\$ 4,885.41		
Proposed Transfer to 3150.51093	\$ (3,024.00)		
		\$	\$
		4,532.41	to violations
			\$

-2558.772 \$ (36,006.77)

(33,448.00)

33,448.00

(Un)Available Funds for Use

savings during vacancy	\$ 26,034.00		
BT 22T188	\$ (26,034.00)		
		\$	\$
		4,532.41	to violations
			\$

Available in 2022 budget position line thru 6/19/2022

savings during vacancy \$ 14,926.15

Available in 2022 budget position line thru 2/13/2022

savings during vacancy	\$ 12,490.85		
Savings from diff salaries	\$ 2,875.00		
BT 22T188	\$ (12,491.00)		

Available in 2022 budget position line thru 12/31/2022

savings during vacancy	\$ 13,511.39		
Vacation payout (88.87hrs)	\$ (3,660.85)		

Proposed Transfer to 3150.51093 \$ (1,318.00)

Available in 2022 budget position line thru 10/31/2022

savings during vacancy	\$ 401.07		
Add'l cost due to EMT	\$ (2,201.92)		

(Un)Available in 2022 budget position line thru 12/31/2022

savings during vacancy \$ 2,682.52

Available in 2022 budget position line thru 10/31/2022

savings during vacancy \$ 38,617.10

227306

BT 22T188	\$ (32,542.00)				
Proposed Transfer to 3150.51093	\$ (6,075.00)			Available in 2022 budget position line thru	0.10 10/31/2022
savings during vacancy	\$ 25,474.27				
Add'l cost due to diff salaries	\$ (1,612.85)				
BT 22T188	\$ (23,702.00)				
				Available in 2022 budget position line thru	159.42 10/31/2022
savings during vacancy	\$ 32,577.97				
(less vacation & sick payout)	\$ (6,748.58)				
BT 22T188	\$ (3,394.00)				
Proposed Transfer to 3150.51093	\$ (15,271.00)			Available in 2022 budget position line thru	7,164.39 10/31/2022
savings during vacancy	\$ 3,372.38				
Savings from diff salaries	\$ 19,560.54				
BT 22T188	\$ (3,124.00)				
Proposed Transfer to 3150.51093	\$ (4,420.00)			Available in 2022 budget position line thru	15,388.92 12/31/2022
savings during vacancy	\$ 66,060.55				
savings due to salary diff.	\$ 1,053.12				
BT 22T188	\$ (40,597.00)				
Proposed Transfer to 3150.51093	\$ (15,496.00)			Available in 2022 budget position line thru	11,020.68 10/31/2022
savings during vacancy	\$ 17,572.95				
Proposed Transfer to 3150.51093	\$ (4,339.00)			Available in 2022 budget position line thru	0.95 10/31/2022
Proposed Transfer to Jail Medical	\$ (13,233.00)				
savings during vacancy	\$ 46,644.25				
BT 22T188	\$ (32,542.00)				
Proposed Transfer to 3150.51093	\$ (4,990.00)			Available in 2022 budget position line thru	1,112.25 10/31/2022
Proposed Transfer to Jail Medical	\$ (8,000.00)				
savings during vacancy	\$ 26,034.15				
Savings from diff salaries	\$ 7,849.52				

22T306

BT 22T188	\$ (16,477.00)			
Proposed Transfer to 3150.51093	\$ (7,580.00)			
Proposed Transfer to Jail Medical	\$ (9,826.00)			
		Available in 2022 budget position line thru		
		0.67 12/31/2022		
savings during vacancy	\$ 33,627.25			
Proposed Transfer to 3150.51093	\$ (1,085.00)			
		Available in 2022 budget position line thru		
		32,542.25 10/31/2022		
savings during vacancy	\$ 26,250.95			
BT 22T188	\$ (26,251.00)			
		Available in 2022 budget position line thru		
		(0.05) 6/20/2022		
(Un)Available on 51000				
Corrections Line	\$			99,137.21

22T306

Letter of Necessity



KEVIN J. MCCONVILLE
SHERIFF

**PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300**



THOMAS H. LINDERT
UNDERSHERIFF

November 4, 2022


TO: Diane Schonfeld, Legislative Clerk
FROM: Sheriff Kevin J. McConville

SUBJECT: Letter of Necessity, Corrections Overtime

This letter is being sent as a request, to place on the Personnel meeting agenda for Wednesday, November 9th, 2022, the three budget transfer requests submitted for Corrections pertaining to overtime. These funds will be used to cover further projected overtime expenses for 2022.

We look forward to a favorable response.

Sincerely,


Kevin J. McConville
Sheriff

6f

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ FUND TRANSFER (22T307)/ SHERIFF'S DEPARTMENT/ JAIL TRANSPORT OVERTIME

WHEREAS, the Putnam County Sheriff has requested a fund transfer (22T307) to cover projected Jail Transport Overtime for 2022; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10315000 51000 10117	Jail General Personnel	8,532
10315000 51000 10126	Jail General Personnel	7,164
10315000 51000 10127	Jail General Personnel	4,304
10315000 58002	FICA	<u>1,530</u>
		21,530

Increase:

10009000 51093	Jail Transport Overtime	20,000
10009000 58002	FICA	<u>1,530</u>
		21,530

2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

(Letter of Necessity attached)

Reso

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

CO: A11
Pers - 11/9
Audit - 11/22

TO: Commissioner of Finance

FROM: Sheriff Kevin J. McConville

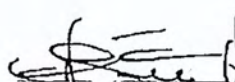
DEPT: Corrections

DATE: August 9, 2022

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10315000.51000.10117 (Jail General:	10009000.51093 (Jail Transport: Overtime)	\$8,532.00	To cover OT costs
10315000.51000.10126 (Jail General:	10009000.51093 (Jail Transport: Overtime)	\$7,164.00	To cover OT costs
10315000.51000.10127 (Jail General:	10009000.51093 (Jail Transport: Overtime)	\$4,304.00	To cover OT costs
10315000.58002 (Jail General: FICA)	10009000.58002 (Jail Transport: FICA)	\$ 1,530.00	To cover related FICA
Total		\$21,530.00	

2022 Fiscal Impact \$ 0
2023 Fiscal Impact \$ 0


Department Head Signature/Designee

11/4/22
Date

AUTHORIZATION: (Electronic signatures)

Date	Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00
Date	County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00
Date	Chairperson Audit /Designee: \$0 - \$10,000.00
Date	Audit & Administration Committee: \$10,000.01 - \$25,000.00

221307

P-1

PUTNAM COUNTY SHERIFF'S DEPARTMENT

INTER-OFFICE MEMORANDUM

DATE: November 3, 2022

TO: Undersheriff Thomas H. Lindert

Attn: Sheriff Kevin J. McConville

FROM: Fiscal Manager, Kristin Van Tassel

SUBJECT: BUDGET TRANSFER JAIL GENERAL TO TRANSPORT

I am requesting the following budget transfer to cover the projected overtime and related FICA, in Jail Transport, for the remainder of 2022.

As per Captain Greenough, transportation overtime has been higher than average, as there have been an increased number of transports based on courts reopening post COVID shutdown. This is also in anticipation of a major trial scheduled for November which may require a lot of transportation of persons incarcerated as witnesses or required for testimony. The loss of four part time employees and an increase in US Marshal transports, which is a requirement of the US Marshals contract, for which the county is reimbursed. According to the US Marshal's contract billing the County has been reimbursed \$6,950 as of September 30, which has been placed in the US Marshals Board in Account. Furthermore, beginning with the 2021 budget, Jail Transportation overtime line was reduced by \$60,000 and placed into the Jail part time account based on anticipation of staffing with part-time employees to perform the transports.

10315000.51000.10117 (Jail General: Temporary)	10009000.51093 (Jail Transport: Overtime)	\$8,532.00	To cover OT costs
10315000.51000.10126 (Jail General: Temporary)	10009000.51093 (Jail Transport: Overtime)	\$7,164.00	To cover OT costs
10315000.51000.10127 (Jail General: Temporary)	10009000.51093 (Jail Transport: Overtime)	\$4,304.00	To cover OT costs
10315000.58002 (Jail General: FICA)	10009000.58002 (Jail Transport: FICA)	\$ 1,530.00	To cover related FICA

22 T307

JAIL

VIOLATIONS

51000: Personnel Budget Line : Pay withheld from EE's

			48 Day Suspension	34 Days No Pay	2022 Budgeted Salary	Daily Rate	34 Days
315010116	CORR OFFICER				\$ 65,780.00	\$ 253.00	34 Days
315010150	CORR OFFICER		30 Days Suspension	21 Days No Pay	\$ 60,486.00	\$ 232.64	21 Days

51000: Personnel Budget Line : 2022 Available Funds for Jail/Corrections (10315000)

			Adopted Budget	1/1-current	2022 Budgeted Salary	Daily Rate	Working Cal
315010103 Position:	CORR OFFICER	VACANT			\$ 56,407.00	\$ 216.95	120 Days
315010103 Position:	CORR OFFICER	NEW HIRE	6/20/2022		\$ 56,407.00		
315010106 Position:	CORR LT	VACANT		1/1-2/13/22	\$ 129,360.00	\$ 497.54	30 Days
315010106 Position:	CORR LT	PROMOTION	2/14/2022				
315010107 Position:	CORR SGT	VACANT		1/1-2/13/22	\$ 108,254.00	\$ 416.36	30 Days
315010107 Position:	CORR SGT	PROMOTION	2/14/2022	1/18-12/31/22	\$ 105,004.00	\$ 403.86	230 Days
315010117 Position:	CORR OFFICER	VACANT		9/4-10/31/2022	\$ 85,682.00	\$ 329.55	41 Days
315010117 Position:	CORR OFFICER						

315010119 Position:	CORR SGT	VACANT		2/14-2/14/2022	\$ 104,279.00	\$ 401.07	1 day
315010119 Position:	CORR SGT	PROMOTION		2/15-12/31/2022	\$ 106,779.00	\$ 410.69	229 Days
315010121 Position:	CORR OFFICER	VACANT		10/20-10/31/2022	\$ 87,182.00	\$ 335.32	8 Days
315010121 Position:	CORR OFFICER					\$ -	

22J307

315010123 Position: CORR OFFICER VACANT 9/8/2022 1/1-9/7/22 \$ 56,407.00 Daily Rate \$ 216.95 178 Days
315010123 Position: CORR OFFICER NEW HIRE 9/8/2022 1/1-9/7/22 \$ 56,407.00 Daily Rate \$ 216.95

315010124 Position: CORR OFFICER VACANT 6/13/2022 1/1-6/12/22 \$ 57,594.00 Daily Rate \$ 221.52 115 Days
315010124 Position: CORR OFFICER NEW HIRE 6/13/2022 1/1-6/12/22 \$ 60,486.00 Daily Rate \$ 232.64 145 Days

315010126 Position: CORR OFFICER VACANT 6/18-10/31/22 \$ 88,232.00 Daily Rate \$ 339.35 96 Days
315010126 Position: CORR OFFICER 6/18-10/31/22 \$ 88,232.00 Daily Rate \$ 339.35 96 Days

315010127 Position: CORR OFFICER VACANT 2/28/2022 2/14-2/27/2022 \$ 87,682.00 Daily Rate \$ 337.24 10 Days
315010127 Position: CORR OFFICER NEW HIRE 2/28/2022 2/14-2/27/2022 \$ 64,565.00 Daily Rate \$ 248.33 220 Days

315010130 Position: CORR OFFICER VACANT 10/17/2022 1/18-10/16/22 \$ 89,457.00 Daily Rate \$ 344.07 192 Days
315010130 Position: CORR OFFICER NEW HIRE 10/17/2022 10/17-10/31/2022 \$ 64,565.00 Daily Rate \$ 248.33 11 Days

315010134 Position: CORR OFFICER VACANT 7/10-10/31/22 \$ 56,407.00 Daily Rate \$ 216.95 81 Days
315010134 Position: CORR OFFICER 7/10-10/31/22 \$ 56,407.00 Daily Rate \$ 216.95 81 Days

315010137 Position: CORR OFFICER VACANT 10/31/2022 1/1-10/30/22 \$ 56,407.00 Daily Rate \$ 216.95 215 Days
315010137 Position: CORR OFFICER NEW HIRE 10/31/2022 1/1-10/30/22 \$ 56,407.00 Daily Rate \$ 216.95

221307

315010141 Position:	CORR OFFICER	VACANT	Adopted Budget	5/23-9/8/22	\$	85,682.00	Daily Rate	\$ 329.55	79 Days
315010141 Position:	CORR OFFICER	NEW HIRE	9/9/2022		\$	60,486.00	Daily Rate	\$ 232.64	81 Days

315010145 Position:	CORR OFFICER	VACANT	Adopted Budget	1/1-8/7/22	\$	56,407.00	Daily Rate	\$ 216.95	155 Days
315010145 Position:	CORR OFFICER	NEW HIRE	8/8/2022		\$	56,407.00	Daily Rate	\$ 216.95	

315010160 Position:	CORR OFFICER	VACANT	Adopted Budget	1/1-6/20/22	\$	56,407.00	Daily Rate	\$ 216.95	121 Days
315010160 Position:	CORR OFFICER	NEW HIRE	6/21/2022		\$	56,407.00			

22T307

(Un)Available Funds for Use

withheld funds from violation	\$ 8,602.00		
Proposed Transfer to 3150.51093	\$ (3,542.00)	\$	(20,000.00)
Proposed Transfer to 1008000.51093	\$ (2,389.00)		
withheld funds from violation	\$ 4,885.41		
Proposed Transfer to 3150.51093	\$ (3,024.00)	\$	20,000.00
		\$	-
			Available in 2022 budget position line due
		\$ 4,532.41	to violations

(Un)Available Funds for Use

endar Days			
savings during vacancy	\$ 26,034.00		
BT 22T188	\$ (26,034.00)		
			Available in 2022 budget position line thru
		\$	6/19/2022
savings during vacancy	\$ 14,926.15		

			Available in 2022 budget position line thru
		\$	14,926.15 2/13/2022
savings during vacancy	\$ 12,450.85		
Savings from diff salaries	\$ 2,875.00		
BT 22T188	\$ (12,491.00)		
		\$	Available in 2022 budget position line thru
		\$ 2,874.85	12/31/2022
savings during vacancy	\$ 13,511.39		
Vacation payout (88.87hrs)	\$ (3,660.85)		

Proposed Transfer to 3150.51093	\$ (1,318.00)		
Proposed Transfer to Jail Transport	\$ (8,532.00)		
		\$	Available in 2022 budget position line thru
		\$ 0.54	10/31/2022
savings during vacancy	\$ 401.07		
Add'l cost due to EMT	\$ (2,201.92)		
		\$	(Un)Available in 2022 budget position line
		\$	(1,800.85) thru 12/31/2022
savings during vacancy	\$ 2,682.52		
		\$	Available in 2022 budget position line thru
		\$ 2,682.52	10/31/2022

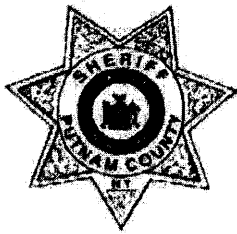
22T307

savings during vacancy	\$ 38,617.10			
BT 22T188	\$ (32,542.00)			
Proposed Transfer to 3150.51093	\$ (6,075.00)			Available in 2022 budget position line thru 0.10 10/31/2022
savings during vacancy	\$ 25,474.27			
Add'l cost due to diff salaries	\$ (1,612.85)			
BT 22T188	\$ (23,702.00)			
savings during vacancy	\$ 32,577.97			Available in 2022 budget position line thru 159.42 10/31/2022
less vacation & sick payout	\$ (6,748.58)			
BT 22T188	\$ (3,394.00)			
Proposed Transfer to 3150.51093	\$ (15,271.00)			
Proposed transfer to jail transport	\$ (7,164.00)			
savings during vacancy	\$ 3,372.38			Available in 2022 budget position line thru 0.39 10/31/2022
Savings from diff salaries	\$ 19,560.54			
BT 22T188	\$ (3,124.00)			
Proposed Transfer to 3150.51093	\$ (4,420.00)			
Proposed transfer to jail transport	\$ (4,304.00)			Available in 2022 budget position line thru 11,084.92 12/31/2022
savings during vacancy	\$ 66,060.55			
savings due to salary diff.	\$ 1,053.12			
BT 22T188	\$ (40,597.00)			
Proposed Transfer to 3150.51093	\$ (15,496.00)			Available in 2022 budget position line thru 0.95 10/31/2022
savings during vacancy	\$ 17,572.95			
Proposed Transfer to 3150.51093	\$ (4,339.00)			
Proposed Transfer to 1008000.51093	\$ (13,233.00)			
savings during vacancy	\$ 46,644.25			
BT 22T188	\$ (32,542.00)			
Proposed Transfer to 3150.51093	\$ (4,990.00)			
Proposed Transfer to 1008000.51093	\$ (8,000.00)			

22T307

		Available in 2022 budget position line thru
	\$	1,112.25 10/31/2022
savings during vacancy	\$ 26,034.15	
Savings from diff salaries	\$ 7,849.52	
BT 22T188	\$ (16,477.00)	
Proposed Transfer to 3150.51093	\$ (7,580.00)	
Proposed Transfer to 1008000.51093	\$ (9,826.00)	
	\$	0.67 12/31/2022
savings during vacancy	\$ 33,627.25	
Proposed Transfer to 3150.51093	\$ (1,085.00)	
	\$	32,542.25 10/31/2022
savings during vacancy	\$ 26,250.95	
BT 22T188	\$ (26,251.00)	
	\$	(0.05) 6/20/2022
(Un)Available on 51000		
Corrections Line	\$	79,137.21

22T307



KEVIN J. MCCONVILLE
SHERIFF

**PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300**



THOMAS H. LINDERT
UNDERSHERIFF

November 4, 2022


TO: Diane Schonfeld, Legislative Clerk
FROM: Sheriff Kevin J. McConville

SUBJECT: Letter of Necessity, Corrections Overtime

This letter is being sent as a request, to place on the Personnel meeting agenda for Wednesday, November 9th, 2022, the three budget transfer requests submitted for Corrections pertaining to overtime. These funds will be used to cover further projected overtime expenses for 2022.

We look forward to a favorable response.

Sincerely,


Kevin J. McConville
Sheriff

69

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ FINANCIAL DISCLOSURE LIST FOR THE YEAR 2022 FILING
RECOMMENDED BY THE PUTNAM COUNTY PERSONNEL DIRECTOR PURSUANT TO
CODE SECTION 55-7**

WHEREAS, Section 55-7 of the Code of Putnam County requires that the Legislature annually by resolution determine which officers and employees of Putnam County are required to comply with the disclosure requirements of Chapter 55 of the County's Code; and

WHEREAS, pursuant to Section 55-7 of the Putnam County Code, the County Personnel Director has submitted his recommendations for officers and employees subject to the County's Financial Disclosure Reporting requirements indicating which officers and employees must file the Policy Form and which officers and employees must file the Advisory Form; and

WHEREAS, the Putnam County Legislature has reviewed and recommends the adoption of said recommendation of the Personnel Director; now therefore be it

RESOLVED, that the Putnam County Legislature hereby determines that those officers and employees of Putnam County delineated on the annexed list recommended by the Putnam County Director of Personnel are required to comply with the disclosure requirements contained in Chapter 55 of the Code of Putnam County by filing the designated disclosure form as contained in the recommendation.

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

Financial Disclosures Required for 2023
Calendar Year 2022 Informaton

cc: All

Approval
Pers Nov 9th
mtg.

Department or Agency	Title	A or P
Agriculture & Farmland Protection Board	All Members	P
Board of Elections	Commissioner	P
Board of Elections	Deputy Commissioner	P
Board of Electrical Examiners	All Members	P
Board of Ethics	All Members	P
Board of Health	All Members	P
Bureau of Emergency Services	Commissioner of Emergency Services	P
Bureau of Emergency Services	Deputy Commissioner of Emergency Services	P
Bureau of Emergency Services	Director of Emergency Medical Services	P
Community Services Board	All Members	A
Consumer Affairs/Weights & Measures/Trades & Licens.	Director	P
County Clerk	Assistant Records Management Officer	P
County Clerk	County Clerk	P
County Clerk	Deputy County Clerk	P
County Clerk	First Deputy County Clerk	P
County Clerk	Supervisor -- Registrar's Office	P
County Clerk - Motor Vehicle Division	Deputy County Clerk	P
County Coroner	Coordinator of Coroners	P
County Coroner	Coroner	P
County Executive's Office	County Executive	P
County Executive's Office	Deputy County Executive	P
County Executive's Office	Chief of Staff	P
County Executive's Office	Director of Constituent Services	P
County Historian's Office	County Historian	P
County Legislature	Audit Manager	P
County Legislature	Chair, County Legislature	P
County Legislature	Clerk to the Legislature	P
County Legislature	County Auditor	P
County Legislature	Deputy Clerk to the Legislature	P
County Legislature	Deputy County Auditor	P
County Legislature	Legislator	P
District Attorney's Office	Assistant District Attorney	P
District Attorney's Office	Chief Assistant District Attorney	P
District Attorney's Office	District Attorney	P
District Attorney's Office	First Assistant District Attorney	P
Emergency Services Safety Advisory Board	All Members	A
East of Hudson Watershed Conservation Board	All Members/Directors & Staff	P

LEGISLATURE
PUTNAM COUNTY
NOV 10 2022
AM 10:44

Financial Disclosures Required for 2023
Calendar Year 2022 Information

Department or Agency	Title	A or P
Finance Department	Chief Deputy Commissioner of Finance	P
Finance Department	Commissioner of Finance	P
Finance Department	Deputy Commissioner of Finance	P
Health Department	Administrator, EI & Pre-K Programs	P
Health Department	Commissioner of Health	P
Health Department	Director of Engineering	P
Health Department	Director of Environmental Health Services	P
Health Department	Senior Fiscal Manager	P
Highways & Facilities Department	Asset Manager	P
Highways & Facilities Department	Commissioner of Highways & Facilities	P
Highways & Facilities Department	Deputy Commissioner of Highways & Facilities	P
Highways & Facilities Department	Fiscal Manager	P
Highways & Facilities Department	Park Superintendent	P
Highways & Facilities Department	Safety Officer	P
Highways & Facilities Department	Supervisor, Maintenance & Construction	P
Highways & Facilities Department	Supervisor, Planning & Design	P
Home Improvement Board	All Members	P
IT/GIS	Director of IT/GIS	P
Law Department	County Attorney	P
Law Department	Deputy County Attorney	P
Law Department	First Deputy County Attorney	P
Law Department	Risk Manager	P
Law Department	Senior Deputy County Attorney	P
Mental Health	Commissioner of Mental Health	P
Mental Health	Deputy Commissioner of Mental Health	P
Office for Persons with Disabilities	Coord., Office for Developmental Disabilities	P
Office for Senior Resources	Coordinator of Senior Services	P
Office for Senior Resources	Director, Office for Senior Resources	P
Office for Senior Resources	Project Director, Retired Senior Volunteer Program	P
Office for Tourism	Director	P
Off-Track Betting Board	Member, Putnam County Representative	P
Personnel Department	Personnel Officer	P
Personnel Department	Deputy Personnel Officer	P
Personnel Department	Principal Personnel Specialist	P
Personnel Department	Sr. Coordinator of Exams & Transactions	P
Personnel Department	Senior Personnel Specialist	P
Planning & Development	Commissioner of Plan., Devel. & Public Transp.	P
Planning & Development	Deputy Commissioner of Plan., Devel. & Public Tr.	P
Planning & Development	Transportation Program Manager	P
Plumbing Board	All Members	P
Probation Department	Probation Director	P
Purchasing & Central Services	Director of Purchasing & Central Services	P
Putnam County Industrial Development Agency	All Members	P

Financial Disclosures Required for 2023
Calendar Year 2022 Informaton

Department or Agency	Title	A or P
Real Property Tax Services	Director, Real Property Tax Services	P
Region 3 Fish & Wildlife Management Board	Member, Putnam County Representative	A
Region 3 Forest Practice Board	Member, Putnam County Representative	A
Sheriff's Department	Civil Division Captain	P
Sheriff's Department	Criminal Investigations Captain	P
Sheriff's Department	Operations Captain	P
Sheriff's Department	Corrections Captain	P
Sheriff's Department	Corrections Lieutenant	P
Sheriff's Department	Road Patrol Captain	P
Sheriff's Department	Sheriff	P
Sheriff's Department	Undersheriff	P
Social Services Department	Commissioner of Social Services	P
Social Services Department	Coordinator, Child Advocacy Center	P
Social Services Department	Coordinator, Child Support Enforcement Unit	P
Social Services Department	Coordinator, IT & Staff Development	P
Social Services Department	Coordinator, Medicaid/Long Term Care	P
Social Services Department	Deputy Commissioner of Social Services	P
Social Services Department	Director of Children & Family Services	P
Social Services Department	Director of Eligibility	P
Social Services Department	Fiscal Manager	P
Social Services Department	Social Services Attorney	P
Soil & Water Conservation District Board	All Members	P
Traffic Safety Board	All Members	A
Transportation Advisory Council	All Members	A
Veterans' Memorial Park Advisory Board	All Members	A
Youth Board	All Members	A
Youth Bureau	Youth Director	P

Note: A=Advisory P=Policy

#6h

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

A LOCAL LAW ESTABLISHING THE 2023 SALARY OF CERTAIN ELECTED OFFICIALS SERVING FOR FIXED TERMS

BE IT ENACTED BY THE PUTNAM COUNTY LEGISLATURE AS FOLLOWS:

Section 1.

Section 201 of the County Law and Municipal Home Rule Law requires that salary increases of fixed term officers shall be established by Local Law, subject to permissive referendum.

Section 2.

The annual salary of the hereinafter designated County Officers elected for a fixed term is hereby set the following amounts effective January 1, 2023:

Kevin McConville
Putnam County Sheriff.....\$165,816

Wendy Erickson
Putnam County Coroner..... \$ 25,000

Toni Addonizio
Putnam County Legislator\$ 44,300

Joseph Castellano
Putnam County Legislator.....\$ 44,300

William Gouldman
Putnam County Legislator\$ 44,300

Nancy Montgomery
Putnam County Legislator.....\$ 44,300

Ginny Nacerino
Putnam County Legislator\$ 44,300

Amy Sayegh
Putnam County Legislator.....\$ 44,300

- Additional Stipend for Legislature Chairperson.....\$ 11,075

Section 3.

THIS LOCAL LAW SHALL TAKE EFFECT FORTY-FIVE DAYS AFTER ITS PASSAGE AND IS SUBJECT TO PERMISSIVE REFERENDUM.

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

#6i

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**A LOCAL LAW ESTABLISHING THE 2023 SALARIES OF CERTAIN APPOINTED OFFICERS
SERVING FOR FIXED TERMS**

Be it enacted by the Legislature of the County of Putnam as follows:

Section 1.

Section 201 of the County Law and Municipal Home Rule Law, Section 23, requires that certain salary increases of fixed term officers be established by Local Law, subject to permissive referendum.

Section 2.

The annual salaries of the hereinafter designated County Officers appointed for a fixed term are hereby set at the following amounts effective January 1, 2023:

Paul Eldridge.....	\$150,223
Personnel Director	
Michael Nesheiwat.....	\$201,727
Commissioner of Health	
Michael Piazza	\$160,144
Commissioner of Social Services/Mental Health/Youth Bureau	
Director of Real Property Tax Services.....	\$106,584
Kelly Primavera	\$101,673
Commissioner Board of Elections	
Catherine Croft	\$101,673
Commissioner Board of Elections	
Michele Alfano-Sharkey.....	\$121,951
Clerk of the Legislature	

Section 3.

**THIS LOCAL LAW SHALL TAKE EFFECT FORTY-FIVE DAYS AFTER ITS PASSAGE AND IS
SUBJECT TO PERMISSIVE REFERENDUM.**

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

#6j

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ 2023 SALARIES FOR OFFICERS AND EMPLOYEES PAID FROM COUNTY FUNDS

WHEREAS, Pursuant to Section 2.04 of the Putnam County Charter and Section 201 of the NYS County Law, the Putnam County Legislature must fix by resolution the compensation of all officers and employees paid from County funds; now therefore be it

RESOLVED, that the salaries for fiscal year 2023 for all officers and employees, or their successors, who are not members of bargaining units or whose salaries are not required to be set by Local Law are hereby set at the amounts listed attached; and be it further

RESOLVED, that these employees will also be paid any benefits and/or receive incentive payments resulting from the Putnam County Flex Plan; and be it further

RESOLVED, that the Commissioner of Finance is authorized to determine the method of pay out of monies as herein described.

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

2023 PERSONNEL SERVICES

<u>Org</u>	<u>Object</u>	<u>Pay Position</u>	<u>Pay Position Description</u>	<u>2023 Adopted</u>
10014000	51000	398910101	COMM OF EMERG SVCES	59,540.00
10014000	51000	398910115	DIR EMERGENCY MGMT	71,000.00
10014000	51000	398913103	DEP COMM EMERG SVCES	94,641.00
10033000	51000	431013101	SPOA COORD-CHLDN SVC	94,369.00
10033000	51000	431013102	SPOA COORD - ADULT	89,915.00
10101001	51000	101010101	LEGISLATOR	44,300.00
10101001	51000	101010102	LEGISLATOR	44,300.00
10101001	51000	101010103	LEGISLATOR	44,300.00
10101001	51000	101010104	LEGISLATOR	44,300.00
10101001	51000	101010105	LEGISLATOR	44,300.00
10101001	51000	101010106	LEGISLATOR	44,300.00
10101001	51000	101010107	LEGISLATOR	44,300.00
10101001	51000	101010108	LEGISLATOR	44,300.00
10101001	51000	101010109	LEGISLATOR	44,300.00
10101001	51000	101010110	CLERK TO LEGIS	113,637.00
10101001	51000	101010111	DEP CLERK TO LEGIS	92,809.00
10101001	51000	101010113	ADMIN ASST (LEGIS)	55,661.00
10101001	51000	101010114	ADMIN ASST (LEGIS)	62,417.00
10101001	51000	101010199	LEGISLATIVE STIPEND	11,075.00
10102000	51000	601002101	DIR CHILD/FAM SVCES	130,876.00
10102000	51000	731010104	YOUTH DIRECTOR	19,665.00
10102000	51000	601303101	COORD CHILD ADVC PRG	55,674.00
10108000	51000	601008103	COORD CHILD SUPP ENF	81,038.00
10116500	51000	116510101	DISTRICT ATTORNEY	202,800.00
10116500	51000	116510103	CHIEF ASST DIST ATTY	158,743.00
10116500	51000	116510104	ASST DISTRICT ATTY	85,000.00
10116500	51000	116510105	ASST DISTRICT ATTY	105,000.00

10116500	51000	116510108	ASST DISTRICT ATTY	87,975.00
10116500	51000	116510110	CRIM INVES (DA)	84,257.00
10116500	51000	116510111	ASST DISTRICT ATTY	71,057.00
10116500	51000	116510112	ASST DISTRICT ATTY	143,574.00
10116500	51000	116510115	ASST DISTRICT ATTY	63,546.00
10116500	51000	116510122	SPEC VICTMS INV (DA)	82,350.00
10116500	51000	116510125	ASST DISTRICT ATTY	92,204.00
10116500	51000	116510126	ASST' DISTRICT ATTY	80,000.00
10116500	51000	116510129	CH STAFF (DIST ATTY)	69,974.00
10116500	51000	116510123	VICTIM/WITNESS ASST	36,069.00
10118500	51000	118510101	CORONER	25,000.00
10118500	51000	118510102	CORONER	25,000.00
10118500	51000	118510103	CORONER	25,000.00
10118500	51000	118510104	CONF SEC TO CTY COR	51,750.00
10118500	51000	118510194	COORD OF CORONERS	12,000.00
10120000	51000	731010101	DEP COMM SS & MH	54,959.00
10120000	51000	731010108	COMM SOC SVCS & MH	120,108.00
10120000	51000	601004114	SOCIAL SERV ATTORNEY	102,511.00
10120000	51000	601020103	SOC SVCS ATTORNEY	122,525.00
10120000	51000	601020110	DIR ELIGIBILITY	109,137.00
10120000	51000	601020120	PARALEGAL	62,884.00
10120000	51000	731010107	FISCAL MANAGER	66,486.00
10123000	51000	123010101	COUNTY EXECUTIVE	176,022.00
10123000	51000	123010102	DEP CNTY EXEC	129,375.00
10123000	51000	123010103	CHIEF OF STAFF (CEO)	86,107.00
10123000	51000	123010104	DIR OF CONSTITUENT SVCS	46,643.00
10123000	51000	123010106	CONF SEC-COUNTY EXEC	62,100.00
10131000	51000	131010101	COMM OF FINANCE	160,146.00
10131000	51000	131010102	CHIEF DEP COMM FINAN	127,150.00

10131000	51000	131010110	DEP COMM FINANCE	102,656.00
10131000	51000	131010116	PAYROLL MANAGER	83,608.00
10132000	51000	132010101	COUNTY AUDITOR	121,951.00
10132000	51000	132010102	AUDIT MANAGER	66,439.00
10132000	51000	132010103	DEP CNTY AUDITOR	100,370.00
10134500	51000	134510101	DIR PURCH&CTRL SVCES	120,000.00
10135500	51000	135510101	DIR REAL PRP TAX SVC	106,584.00
10141000	51000	141010101	COUNTY CLERK	144,343.00
10141000	51000	141010102	FIRST DEP CNTY CLERK	124,348.00
10141000	51000	141010104	CONF SEC-COUNTY CLK	62,265.00
10141100	51000	141110101	DEP CNTY CLERK	63,575.00
10141100	51000	141110103	DEP CNTY CLERK	90,065.00
10142000	51000	142010101	COUNTY ATTORNEY	158,774.00
10142000	51000	142010102	CONF SEC-COUNTY ATTY	63,575.00
10142000	51000	142010103	DEP CNTY ATTORNEY	77,625.00
10142000	51000	142010104	FIRST DEP CNTY ATTY	131,556.00
10142000	51000	142010105	SR DEP CNTY ATTY	109,116.00
10142000	51000	142010106	SR DEP CTY ATTY RISK	113,850.00
10142000	51000	142010110	RISK MANAGER	92,204.00
10142000	51000	142010112	SR DPTY COUNTY ATTOR	100,000.00
10142000	51000	398910115	DIR EMERGENCY MGMT	23,666.00
10142000	51000	142010116	PARALEGAL	62,100.00
10143000	51000	143010101	PERSONNEL OFFICER	150,223.00
10143000	51000	143010105	CONF SECRETARY	69,700.00
10143000	51000	143010111	DEPUTY PERSONNEL OFF	105,000.00
10143000	51000	143010103	PR PERSONNEL SPEC	90,000.00
10143000	51000	143010108	SR PERSONNEL SPEC	64,170.00
10143000	51000	143010110	SR PERSONNEL SPEC	74,028.00
10143000	51000	143010112	PERSONNEL SPEC TRN	52,542.00

10144000	51000	144010101	SUPV PLAN & DESIGN	118,519.00
10144000	51000	144010106	FED FUNDED PROGRAM MANAGER	82,595.00
10144000	51000	144010108	SENIOR PROF ENGINNER	116,554.00
10144000	51000	144010102	PROJECT MANAGER	90,550.00
10144000	51000	144010107	PROJECT MANAGER	74,171.00
10144000	51001	144010109	PROJECT MANAGER	73,186.00
10145000	51000	145010101	COMM OF ELECTIONS	101,673.00
10145000	51000	145010102	COMM OF ELECTIONS	101,673.00
10145000	51000	145010103	DEP COMM BD OF ELECT	91,855.00
10145000	51000	145010104	ELECTION SPECIALIST	66,790.00
10145000	51000	145010105	ELECTION SPECIALIST	66,790.00
10145000	51000	145010106	DEP COMM BD OF ELECT	91,855.00
10145000	51000	145010109	ELECTION SPECIALIST	66,790.00
10145000	51000	145010110	ELECTION SPECIALIST	66,790.00
10145000	51000	145010111	VOTING MCH TECH (PT)	31,873.00
10145000	51000	145010112	VOTING MCH TECH (PT)	31,873.00
10145000	51000	145010113	ELECTION SPECIALIST	66,790.00
10145000	51000	145010114	ELECTION SPECIALIST	53,432.00
10146000	51000	146010101	ASST RCDS MGMT OFCR	69,424.00
10146000	51000	146010193	RCDS RETENTION OFFCR	7,500.00
10149000	51000	149010101	COMM HWYS&FACILITIES	147,623.00
10149000	51000	149010109	CONF SEC HWY & FAC	54,519.00
10149000	51000	149010111	DEP COMM HWYS & FAC	119,025.00
10149000	51000	149010121	ASSET MANAGER	62,100.00
10168000	51000	168010105	DATA SYSTEMS SPECIALIST	56,925.00
10168000	51000	168010106	DIRECTOR OF IT / GIS	139,725.00
10168000	51000	168010113	IT SYSTEM SPECIALIST	67,275.00
10168000	51000	168010115	IT SYSTEMS SPECIALIST	62,100.00
10200000	51000	143010105	CONF SECRETARY	3,669.00

10311000	51000	311010101	SHERIFF	165,816.00
10311000	51000	311010102	UNDERSHERIFF	145,645.00
10311000	51000	311010103	ROAD PATROL CAPTAIN	137,833.00
10311000	51000	311010110	CONF SECRETARY	59,737.00
10311000	51000	311010114	CRIM INV CAPTAIN	137,833.00
10311000	51000	311010125	CHIEF OF STAFF (SHER	72,572.00
10311000	51000	311010127	OPERATIONS CAPT	137,833.00
10311000	51000	311010128	CIVIL BUREAU CAPT	137,833.00
10311000	51000	311010129	FISCAL MANAGER	95,363.00
10314000	51000	314010119	TREATMENT COURT COOR	61,002.00
10314000	51000	314010122	PROBATION DIRECTOR GROUP A	122,595.00
10315000	51000	315010101	CORRECTION CAPTAIN	137,833.00
10315000	51000	315010106	CORRECTION LIEUT	133,888.00
10315000	51000	315010109	CORRECTION LIEUT	133,888.00
10331500	51000	314110101	STOP DWI PRGM ADMIN	13,261.00
10398900	51000	398910101	COMM OF EMERG SVCES	59,540.00
10398900	51000	398910102	EMERG SVC COORD (PT)	4,645.00
10398900	51000	398910104	EMERG SVC COORD (PT)	4,645.00
10398900	51000	398910105	EMERG SVC COORD (PT)	4,645.00
10398900	51000	398910106	EMERG SVC COORD (PT)	4,645.00
10398900	51000	398910107	EMERG SVC COORD (PT)	4,645.00
10398900	51000	398910109	CONF SECRETARY	56,706.00
10398900	51000	398910112	DIR OF EMERG MED SERV	73,485.00
10398900	51000	398910113	EMERG SVC COORD (PT)	4,645.00
10398900	51000	398910114	EMERG SVC COORD (PT)	4,645.00
10401000	51000	401010105	COMM OF HEALTH	201,727.00
10401000	51000	401010111	SR FISCAL MANAGER	128,001.00
10431000	51000	731010101	DEP COMM SS & MH	54,959.00
10431000	51000	731010108	COMM SOC SVCES & MH	32,029.00

10431000	51000	731010107	FISCAL MANAGER	48,354.00
10511000	51000	511010127	SUPERVISOR OF CONSTRUCTION & MAINTANCE	98,325.00
10641000	51000	641010101	DIRECTOR OF TOURISM	86,780.00
10651000	51000	651010101	COUNTY VET DIR	70,062.00
10651000	51000	651010106	VETERANS ASST (PT)	4,186.00
10651000	51000	651010108	DEP CNTY VETERAN DIR	51,822.00
10661000	51000	661010101	DIR CNS AFF/W&M/LIC	32,542.00
10661000	51000	661010111	CONF SECRETARY	47,871.00
10661000	51000	661010104	SECR TO ELEC BOARD	47,805.00
10661000	51000	661010106	SECY TO PLUMB BOARD	47,805.00
10661000	51000	661010110	DIRECTOR OF CODE ENF	62,012.00
10677200	51000	677210101	DIR OFFICE SR RESRC	107,254.00
10677200	51000	677210103	CONF SECRETARY	56,093.00
10677200	51000	677210124	FISCAL MANAGER	93,150.00
10677300	51000	677210126	SENIOR CENTER MGR	37,260.00
10677300	51000	677310108	SENIOR CENTER MANAGER	59,192.00
10677300	51000	677210126	SENIOR CENTER MGR	18,630.00
10677300	51000	677210126	SENIOR CENTER MGR	6,210.00
10677400	51000	677210140	NUT SVCES COOR/HD CK	75,292.00
10677700	51000	677210125	COORD SVCES AGING	93,051.00
10711000	51000	711010102	PARK SUPERINTENDENT	91,059.00
10731000	51000	731010101	DEP COMM SS & MH	12,213.00
10731000	51000	731010104	YOUTH DIRECTOR	78,660.00
10731000	51000	731010108	COMM SOC SVCES & MH	8,007.00
10731000	51000	731010112	DEPUTY YOUTH DIRECTOR	65,000.00
10731000	51000	731010107	FISCAL MANAGER	6,044.00
10751000	51000	751110101	COUNTY HISTORIAN	42,974.00
10802000	51000	802010101	COMM OF PLAN DEV & PUB TRANS	128,380.00
10802000	51000	802010106	TRANSP PROGRAM MGR	93,528.00

10802000	51000	802010112	CONF SECRETARY	62,100.00
10874500	51000	802110107	SOIL & WATER DISTRICT MANAGER	80,000.00
12401000	51000	401012102	DIR ENVIR HLTH SVCES	133,424.00
14398900	51000	398914101	EMS EDUCATION COORD	61,456.00
17311000	51000	311017149	DEP SHERIFF LT	133,888.00
22070000	51000	601303101	COORD CHILD ADVC PRG	37,116.00
26401001	51000	401066101	PUB HLTH CORP FELLOW LOCAL COORD	56,925.00
26401001	51000	401066102	PUBLIC HEALTH CORPS GRADUATE FELLOW	62,100.00
26401001	51000	401066103	PUBLIC HEALTH CORPS GRADUATE FELLOW	62,100.00
				<hr/>
				<u>13,957,010.00</u>

#6K

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

RATIFICATION OF MEMORANDUM OF AGREEMENT (MOA)/ CIVIL SERVICE EMPLOYEE'S ASSOCIATION (CSEA)

WHEREAS, a Memorandum of Agreement ("MOA") was previously executed by Putnam County Executive MaryEllen Odell and various representatives of the CSEA unit, in which all of the terms and conditions of employment of its members were outlined for the period of January 1, 2019 through December 31, 2022; and

WHEREAS, a Collective Bargaining Agreement ("CBA") was prepared and agreed upon which outlined the terms and conditions of employment for its members for the period of January 1, 2019 through December 31, 2022; and

WHEREAS, negotiations for a successor agreement were contemplated by both the CSEA and the County, however, the administration felt that a rollover agreement for fiscal year 2023 would be advisable given the increasing rate of inflation and current market conditions; and

WHEREAS, the County conveyed an offer to representatives of CSEA regarding a rollover of the existing CBA for January 1, 2023 through December 31, 2023 in order to provide for an increase of three and one-half percent (3.5%) to their salaries for the fiscal year 2023; and

WHEREAS, the negotiating team for CSEA was in favor of the proposed rollover agreement and a Memorandum of Agreement ("MOA") was prepared and executed by both the County and the CSEA (attached hereto as Schedule "A") and

WHEREAS, the membership of CSEA met on September 20, 2022 and ratified the MOA; and

WHEREAS, the Personnel Committee also met and discussed the terms of the MOA on November 9, 2022; and

WHEREAS, the Legislature is in agreement that the MOA is in the best interests of both the County and the membership of CSEA; now therefore be it

RESOLVED, that the MOA between the County of Putnam and the Civil Service Employee's Association, Inc., Local 1000 AFSCME, AFL-CIO, Putnam County Unit 8150, Putnam County Local 840, a copy of which is attached hereto as Schedule "A" and which provides that the CBA shall be continued for the period of January 1, 2023 through December 31, 2023 and shall be modified to provide that each members' salary shall be increased by three and one-half percent (3.5%) effective January 1, 2023, is hereby approved by the Putnam County Legislature.

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

#62

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

RATIFICATION OF MEMORANDUM OF AGREEMENT (MOA)/ PUTNAM MANAGEMENT ASSOCIATION (PUMA)

WHEREAS, a Memorandum of Agreement (“MOA”) was previously executed by Putnam County Executive MaryEllen Odell and various representatives of the PuMA unit, in which all of the terms and conditions of employment of its members were outlined for the period of January 1, 2019 through December 31, 2023; and

WHEREAS, a Collective Bargaining Agreement (“CBA”) was prepared and agreed upon which outlined the terms and conditions of employment for its members for the period of January 1, 2019 through December 31, 2023; and

WHEREAS, Article IV, Section F.5 of said CBA provided that effective January 1, 2023 the members of PuMA would be entitled to an increase of two and one-eighth percent (2.125%) to their salaries; and

WHEREAS, due to the increasing rate of inflation and current market conditions, the parties felt that it would be prudent to discuss reopening the CBA; and

WHEREAS, the County conveyed an offer to representatives of PuMA to re-open the previously negotiated and fully executed CBA in order to provide for an increase of three and one-half percent (3.5%) to their salaries for the fiscal year 2023; and

WHEREAS, the membership of PuMA met on October 13, 2022 and ratified the MOA; and

WHEREAS, the Personnel Committee also met and discussed the terms of the MOA on November 9, 2022; and

WHEREAS, the Legislature is in agreement that the MOA is in the best interests of both the County and the membership of PuMA; now therefore be it

RESOLVED, that Article IV, Section F.5 of the Collective Bargaining Agreement between the County of Putnam and the Putnam Management Association shall be modified to provide that each members’ salary shall be increased by three and one-half percent (3.5%) effective January 1, 2023; and be it further

RESOLVED, that the remaining provisions of the MOA entered into by the County and PuMA on October 11, 2022, a copy of which is attached hereto as Schedule “A”, are hereby approved by the Putnam County Legislature.

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

#6m

Committee Mtg _____	Resolution # _____
Introduced By _____	Regular Mtg _____
Seconded By _____	Special Mtg _____

**RATIFICATION OF MEMORANDUM OF AGREEMENT (MOA)/ PUTNAM COUNTY
SHERIFF'S EMPLOYEE'S ASSOCIATION (PCSEA)**

WHEREAS, a Memorandum of Agreement ("MOA") was previously executed by Putnam County Executive MaryEllen Odell and various representatives of the PCSEA unit, in which all of the terms and conditions of employment of its members were outlined for the period of January 1, 2019 through December 31, 2023; and

WHEREAS, a Collective Bargaining Agreement ("CBA") was prepared and agreed upon which outlined the terms and conditions of employment for its members for the period of January 1, 2019 through December 31, 2023; and

WHEREAS, Article 9(A) of said CBA entitled "Wage Scale and Longevity" provided that effective January 1, 2023 the members of PCSEA would be entitled to an increase of two and one-eighth percent (2.125%) to their salaries; and

WHEREAS, due to the increasing rate of inflation and current market conditions, the parties felt that it would be prudent to discuss reopening the CBA; and

WHEREAS, the County conveyed an offer to representatives of PCSEA to re-open the previously negotiated and fully executed CBA in order to provide for an increase of three and one-half percent (3.5%) to their salaries for the fiscal year 2023; and

WHEREAS, the membership of PCSEA met on October 25, 2022 and ratified the MOA; and

WHEREAS, the Personnel Committee also met and discussed the terms of the MOA on November 9, 2022; and

WHEREAS, the Legislature is in agreement that the MOA is in the best interests of both the County and the membership of PCSEA; now therefore be it

RESOLVED, that Article 9(A) of the Collective Bargaining Agreement between the County of Putnam and the Putnam County Sheriff's Employee's Association, Inc. shall be modified to provide that each members' salary shall be increased by three and one-half percent (3.5%) effective January 1, 2023; and be it further

RESOLVED, that the remaining provisions of the MOA entered into by the County and PCSEA on November 8, 2022, a copy of which is attached hereto as Schedule "A", are hereby approved by the Putnam County Legislature.

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

Hen

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ BUDGETARY AMENDMENT (22A075)/ COUNTY CLERK/ LOCAL
GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND (LGRMIF) GRANT
AWARD**

**WHEREAS, the County Clerk has requested a budgetary amendment (22A075) to
account for a Local Government Records Management Improvement Fund (LGRMIF)
Grant awarded in the amount of \$49,998; and**

**WHEREAS, the grant is a shared services grant with the Town of Carmel which
will add to the existing electronic document management system created from grants
and will address the current issues that are prevalent with the storing and access of
paper records as well as give the ability to convert microfilm to digital images; and**

WHEREAS, this grant runs from July 1, 2022 through June 30, 2023; and

**WHEREAS, there are no matching County funds required and therefore no
approval resolution was needed to apply for said grant; and**

**WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and
the Audit & Administration Committee have reviewed and approved said budgetary
amendment; now therefore be it**

RESOLVED, that the following budgetary amendment be made:

Increase Appropriations:

10146000 54646 10197 Contracts 49,998

Increase Estimated Revenues:

10146000 430601 10197 State Aid – Records Management 49,998

2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



cc: All
Rules
Audit

Spec
Full

Reso

#6

MICHAEL J. LEWIS
Chief Deputy Commissioner Of Finance

SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Chief Deputy Commissioner of Finance
RE: Budgetary Amendment – 22A075
DATE: October 26, 2022

Revised

A blue ink signature, likely of Michael J. Lewis, is written over the "FROM" line and extends into the "RE" line.

LEGISLATURE
PUTNAM COUNTY
CARLIN, NY

2022 OCT 27 PM 2:41

At the request of the Putnam County Clerk's Office, the following budgetary amendment is required.

Increase Appropriations:

10146000 54646 10197	Contracts	\$49,998
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Increase Estimated Revenues:

10146000 430601 10197	State Aid – Records Management	\$49,998
-----------------------	--------------------------------	----------

Fiscal Impact - 2022 - \$ 0
Fiscal Impact - 2023 - \$ 0

Putnam County has received a Local Government Records Management Improvement Fund ("LGRMIF") grant in the amount of \$49,998 from New York State Archives, a division of the NYS Education Department (SED). The grant is a shared services grant with the Town of Carmel. Under this project, the County Clerk's office will be able to add to the existing electronic document system created from grants and will address the current issues that are prevalent with the storing and access of paper records. In addition, this grant will give the office the ability to convert microfilm to digital images. The grant period set forth is from July 1, 2022, through June 30, 2023.

Please forward to the appropriate committee.

Approved:

MaryEllen Odell
County Executive

----- Original message -----

From: archgrants@nysed.gov

Date: 6/28/22 2:43 PM (GMT-05:00)

To: Michael Bartolotti <michael.Bartolotti@putnamclerkny.com>

Subject: 2022-2023 LGRMIF Review Notification to Applicants (M/WBE)

PUTNAM COUNTY NOTICE

THIS EMAIL IS FROM AN EXTERNAL SENDER! DO NOT click links, DO NOT open attachments, DO NOT forward if you were not expecting this email or if it seems suspicious in any way! REMEMBER: NEVER provide your user ID or password to anyone for any reason!

NYS Education Department RFP # GC22-005

Local Government Records Management Improvement Fund (LGRMIF)

Time Period: 07/01/2022 - 06/30/2023

Project Number: 0580-23-9695

Dear Michael Bartolotti,

After reviewing your proposal for a Local Government Records Management Improvement Fund (LGRMIF) grant, the New York State Archives, a unit of the NYS Education Department (SED) is pleased to inform you it has tentatively awarded your organization a grant in the amount of \$49,998. There are several steps remaining prior to final approval:

- * SED is required to obtain the approval of the Division of the Budget (DOB) and the Office of the State Comptroller (OSC).
- * NYSED must review and approve your proposed budget, as well as your plan for meeting Minority and Women-Owned Business Enterprise (M/WBE) requirements. If NYSED contacts you with any questions about your budget or M/WBE documentation, please be sure to respond promptly to avoid or minimize delay in finalizing your award.
- * Note that NYSED's M/WBE Unit will only accept M/WBE certification from currently certified New York State firms. Firms that have applied and/or are seeking certification will no longer be accepted and will not count towards the M/WBE goal.
- * You will receive a final approval notice from SED's Grants Finance Unit once we have received the approvals noted above and your award has been processed and approved for payment. No work should be initiated until you receive this final notice of approval of your award.

All grants, regardless of type or dollar amount, are subject to further review, monitoring, and audit to ensure compliance. SED has the right to recoup funds if the approved activities are not performed and/or the funds are expended inappropriately. The grant resulting from this award will require that grantees accept electronic payments for amounts due. Additional information and authorization forms are available at OSC's website at

<https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.osc.state.ny.us%2Fstate-vendors&data=05%7C01%7Cmichael.bartolotti%40putnamclerkny.com%7C0ca9ffd941634e58f6e6>

08da59361bbb%7Cc6df28f5475c4383add6eae824e869f%7C0%7C0%7C637920386213363176%7CUnknown%7CTWFpbGZsb3d8eyJWljoIMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6IjEhaWwiLCJXVCi6Mn0%3D%7C3000%7C%7C%7C&sdata=SgChojB%2B0efi7gsexyJkhF%2BMtzqYVoF70zNh2ZvxxwG8%3D&rreserved=0.

You will receive payment for this grant as follows:

- * 50% of the award, which you should receive once we obtain the above approvals including your M/WBE document package.
- * Up to an additional 40% of the grant will be released when you submit form FS-25/Request for Funds for a Federal or State Project to SED's Grants Finance Unit. Please note applicants must submit these requests based on anticipated expenditures for the next month only.
- * The remaining 10% will be released when the project is completed, and the Grant Project Final Expenditure Report (FS-10-F) Long Form has been submitted to the Grants Administration Unit of the New York State Archives and approved by SED's Grants Finance Unit.

You must complete all project work and encumber all funds no later than June 30, 2023.

We look forward to working with you on this project. If you have any questions, please do not hesitate to contact me at (518) 474 - 6926 or archgrants@nysed.gov.

Sincerely,

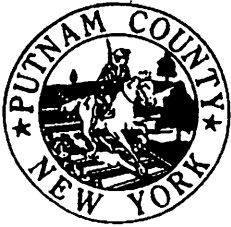
Mark

Mark C. Maniak
Grant Program Manager
New York State Archives
Grants Administration Unit
Room 9A81, CEC
Albany, NY 12230
(518)474-6926
Archgrants@nysed.gov

New York State Education Department

Confidentiality Notice

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PUTNAM COUNTY CLERK'S OFFICE

County Office Building
40 Gleneida Avenue
Carmel, New York 10512
Tel. (845) 808-1142
Fax (845) 225-3953

MICHAEL C. BARTOLOTTI
County Clerk

JAMES J. McCONNELL
First Deputy County Clerk

October 25, 2022

VIA HAND DELIVERY

William J. Carlin, Jr.
Putnam County Commissioner of Finance
40 Gleneida Avenue
Carmel, New York 10512

Re: Budgetary Amendment-LGRMIF 2022/2023 Grant Award (0580-23-9695)

Dear Mr. Carlin:

As you may be aware, this office applied for and received a Local Government Records Management Improvement Fund ("LGRMIF") grant in the amount of \$49,998.00 for the 2022/2023 grant cycle.

The grant is a shared services grant in conjunction with the Town of Carmel. Under this project, we will add to the existing electronic document management system created under the previous shared service grants and will address the problems that are prevalent with the storing and access of paper records as well as give us the ability to convert microfilm to digital images. We will have the identified records scanned by an approved service provider. The majority of the records being scanned under this grant are Putnam County Records. This project will improve on the progress we have made with previous year application's and help us continue to address our records management policies into the 21st century not only for Putnam County, but the municipalities we serve as well.

As such, please prepare the following budgetary amendment illustrating the relevant revenue and expenditure lines for the grant award.

INCREASE ESTIMATED APPROPRIATIONS:

10146000 – 54646 – 10197	Contracts	\$ 49,998.00
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INCREASE ESTIMATED REVENUES:

10146000 – 430601 – 10197	State Aid Records Management	\$ 49,998.00
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I ask that this be processed immediately so that we may begin to bring this project to fruition. Should you wish to further discuss this matter please feel free to contact my office.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael C. Bartolotti".

Michael C. Bartolotti
Putnam County Clerk

#60

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ BUDGETARY AMENDMENT (22A081)/ VETERANS AFFAIRS/ PEER TO PEER PROGRAM

WHEREAS, Putnam County has been notified by the NYS Office of Mental Health of \$185,000 in funding for the Putnam County Office of Veterans Affairs' Peer to Peer Support Pilot Program for SFY23; and

WHEREAS, these funds are to assist Veterans suffering from post-traumatic stress syndrome or other related combat stress disorders through individual and small group peer-to-peer counseling methods; and

WHEREAS, the funds may be spent between 4/01/22 and 3/31/24; and

WHEREAS, the Department of Social Services, Mental Health has requested a budgetary amendment (22A081) to account for these funds; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenues:

10651000 437895 10105	Veterans Peer to Peer Program	185,000
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Increase Appropriations:

10651000 54646 10105	Veterans Peer to Peer Program – Contracts	185,000
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2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



cc:all
Rules
A+A

Reso

MICHAEL LEWIS
Chief Deputy Commissioner of
Finance
SHEILA BARRETT
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

November 8, 2022

Mrs. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Mrs. Schonfeld,

Pursuant to Resolution 46 Section 5.1-B, dated February 14, 2010, the following request to amend the Putnam County Veterans Affairs 2022 budget has been submitted for approval.

Increase Revenues:

10651000 437895 10105	Veterans Peer to Peer Program	<u>\$185,000</u>
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Increase Appropriations:

10651000 54646 10105	Veterans Peer to Peer Program – Contracts	<u>\$185,000</u>
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2022 Fiscal Impact -0-
2023 Fiscal Impact -0-

Per NYS OMH Attachment A, Funding Source Allocation Table, Year 2022 Amendment 8 – 9/23/22 dated September 23, 2022, funding for the Veterans Peer to Peer Support Pilot Program has been awarded to the Putnam County Office of Veterans Affairs for SFY23. The funds, which may be spent between 4/1/22 and 3/31/24, are to be used to assist veterans suffering from post-traumatic stress syndrome or other related combat stress disorders through individual and small group peer-to-peer counseling methods. The program is administered by the Putnam County Office of Veterans Affairs and the NYS Office of Mental Health.

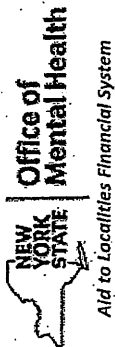
AUTHORIZATION:

Date	Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00
------	--

Date	County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00
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Date	Chairperson Audit/Designee: \$0 - \$10,000.00	22A081
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Date	Audit & Administration Committee: \$10,000.01 - \$25,000.00
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Attachment A
Funding Source Allocation Table

County Code: 40 County Name: Putnam

Year: 2022 Amendment: 8 - 9/23/2022 2:02:23 PM

Print Date : 09/23/2022 02:05 PM.
Printed By : GBALCER
Page : 2 of 6

Funding Source	Code	Type	Prior Letter Allocation	Allocation Changes Since Prior Letter	Revised Current Fiscal Year Allocation	Annualized Value from Prior Letter	Annualized Value Changes from Prior Letter	Fiscal Year Revised Annualized Value	Beds
PROS State Aid	037P	GS	\$80,977	\$19,129	\$100,106	\$82,028	\$25,506	\$107,534	
Remarks Additional Vocational Initiative funding of \$25,506 FAV, effective 4/1/22. \$19,129 represents 3 quarters of funding (4/1/22-12/31/22). Additional details and guidance to follow. Effective 4/1/2022, PROS Residual State Aid and PROS Vocational Initiative funding recalculated to include 5.4% COLA. Funding amounts are: PFCS PROSper \$20,507. Effective 1/1/2022, PROS Residual State Aid and PROS Vocational Initiative funding recalculated to include 1% COLA. Effective 1/1/2022, PROS Residual State Aid and PROS Vocational Initiative funding recalculated based upon monthly census data reported in CAIRS. CY 22 funding amounts are: PFCS PROSper SA 39,556 Voc \$37,500.									
Legislative Add: Veteran P2P Pilot Prog	038F	GS	\$208,125	\$0	\$208,125	\$0	\$0	\$0	
Remarks Funding effective 4/1/2022 in the amount of \$185,000 will be used for the Veteran Peer to Peer Support Program for veterans suffering from post-traumatic stress syndrome, other related combat stress disorders, or having counseling needs, using individual and small group peer to peer counseling methods. SFY23 funding may be spent between 4/1/2022 and 3/31/2024. As of the SFY 23 Enacted Budget, this funding has become a permanent program and will be used for the Veteran Peer to Peer Support Pilot Program for veterans suffering from post-traumatic stress syndrome, other related combat stress disorders, or having counseling needs, using individual and small group peer to peer counseling methods. The provider shall use the program code 1190 (Special Legislative Grant) on all OMH financial reporting documents. Total Amount: \$185,000. Correction: Overpayment of 7/2/2021 allocation. Correct amount is \$92,500 for Senate portion of Leg Add.									
Clinical Infrastructure-Adult	039P	GS	\$59,382	\$0	\$59,382	\$60,152	\$0	\$60,152	
Remarks \$770 represents the quarterly value of the 5.4% COLA effective April 1, 2022. The full annual value is \$3,080.									
CMHS Kids COVID Relief Funds	044C	F	\$25,000	\$0	\$25,000	\$0	\$0	\$0	

1065100054646
10105

CUM BAL.

10/7/22

10/7/22

Dwyer Peer-to-Peer Funding

Funding

Paid without contract	22,748.10
Contract 20140092	29,312.29
Contract 2015084	715,437.97
Contract 2020176	277,500.00
Contract 2022109	185,000.00
	<hr/>
	1,229,998.36
to be added to 2022109	185,000.00
	<hr/>
	1,414,998.36

Claimed

Paid without contract	22,748.10
Contract 20140092	29,312.29
Contract 2015084	715,437.97
Contract 2020176	242,163.18
Contract 2022109	81,400.88
	<hr/>
	1,091,062.42

323,935.94

transfer 2020176	(35,336.82)
unexpended 2022109	(103,599.12)
to be added 2022109	(185,000.00)
	<hr/>
	(323,935.94)

> \$220,336.82

10651000.54646.10105

#6p

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ BUDGETARY TRANSFER (22T322)/ COUNTY ATTORNEY/ LEGAL SERVICES

WHEREAS, the County Attorney has requested a budgetary transfer (22T322) to provide funding for legal services invoices for remainder of 2022; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Appropriations:

10142000 54125	Legal Services	70,000
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Decrease Appropriations:

10199000 54980	Contingency	70,000
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2022 Fiscal Impact – 70,000

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



cc: all
Rules
A+A

MICHAEL J. LEWIS
Chief Deputy Commissioner Of Finance

SHEILA BARRETT
Deputy Commissioner Of Finance

Reso

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

FROM: Michael J. Lewis, Chief Deputy Commissioner of Finance 

RE: **Budgetary Transfer – 22T322**

DATE: November 10, 2022

At the request of the County Attorney, the following budgetary transfer is required.

Increase Appropriations:

10142000 54125	Legal Services	\$ 70,000
----------------	----------------	-----------

Decrease Appropriations:

10199000 54980	Contingency	\$ 70,000
----------------	-------------	-----------

Fiscal Impact - 2022 - \$ 70,000

Fiscal Impact - 2023 - \$ 0

This Resolution is required to provide for the funding of year end invoices as per the attached correspondence.

Please forward to the appropriate committee.

Approved:

MaryEllen Odell
County Executive

2022 NOV 10 PM 1:51
LEGISLATURE
PUTNAM COUNTY
CARROLL, NY

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

TO: Commissioner of Finance

FROM: Jennifer S. Bumgarner
County Attorney

DEPT: Law

DATE: November 10, 2022

I hereby request approval for the following transfer of funds:

<u>FROM</u> <u>ACCOUNT# / NAME</u>	<u>TO</u> <u>ACCOUNT# / NAME</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
	10142000 54215 Legal Services	\$70,000.00	Funds need to cover remainder of 2022 legal services invoices
Total		\$70,000.00	

2022 Fiscal Impact \$ **70,000.00**

2023 Fiscal Impact \$ 0



Department Head Signature/Designee Date

11.10.22

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit /Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

69

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ PAYMENT IN LIEU OF TAXES FOR THE TOWN OF SOUTHEAST SOLAR PROJECT

WHEREAS, New York Real Property Tax Law § 487 incentivizes investment in renewable energy, by creating a real property tax exemption for the owners or developers of qualifying energy systems, in participating taxing jurisdictions; and

WHEREAS, Putnam County (the "County") is such a participating taxing jurisdiction; and

WHEREAS, NY RPTL § 487(9)(a) permits taxing jurisdictions to recoup a portion of the tax revenue that would otherwise be lost, due to such a tax exemption, by allowing the jurisdiction to enter into an agreement for payment in lieu of taxes, also known as a PILOT agreement, with owners or developers of qualifying energy systems; and

WHEREAS, the Town of Southeast is the owner of a certain property located at 85 Lower Mine Road in the Town of Southeast, designated as Tax Map No. 78.-1-104, (hereinafter the "Property"); and

WHEREAS, the Town of Southeast has awarded a contract to Ameresco, Inc. to lease the Property and construct, through Ameresco, Inc.'s wholly owned subsidiary, Lower Mine Road LLC, a solar energy system on the Property (hereinafter the "Project"); and

WHEREAS, Lower Mine Road LLC represents the Project is a qualifying energy system, as defined by NY RPTL § 487(1)(a); and

WHEREAS, the Town of Southeast and the Brewster Central School District have entered into a PILOT agreement for the Project (hereinafter the "PILOT Agreement"), attached hereto as Schedule "A", with Lower Mine Road LLC as the developer of the Project; and

WHEREAS, the PILOT Agreement requires the County's approval to be finalized; and

WHEREAS, in the absence of said PILOT agreement, Lower Mine Road LLC may obtain the full statutory exemption, as set forth in RPTL § 487, and, by entering said PILOT Agreement, the County will ensure that it receives payments mitigating the potential lost tax revenue; and

WHEREAS, the County desires to assist the Town of Southeast in its efforts to increase renewable energy production; and

WHEREAS, the Putnam County Legislature has reviewed the PILOT Agreement and believes it to be beneficial to the County and the public, in that it will incentivize the increase of renewable energy production within the County; now therefore be it

RESOLVED, the Putnam County Legislature approves the PILOT Agreement and authorizes the County Executive to immediately execute same; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

RESOLUTION

APPROVAL/PAYMENT IN LIEU OF TAXES FOR THE TOWN OF SOUTHEAST SOLAR PROJECT

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WHEREAS, Lower Mine Road LLC represents the Project is a qualifying energy system, as defined by NY RPTL § 487(1)(a); and

WHEREAS, the Town of Southeast and the Brewster Central School District have entered into a PILOT agreement for the Project (hereinafter the “PILOT Agreement”), attached hereto as Schedule “A”, with Lower Mine Road LLC as the developer of the Project; and

WHEREAS, the PILOT Agreement requires the County’s approval to be finalized; and

WHEREAS, in the absence of said PILOT agreement, Lower Mine Road LLC may obtain the full statutory exemption, as set forth in RPTL § 487, and, by entering said PILOT Agreement, the County will ensure that it receives payments mitigating the potential lost tax revenue; and

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WHEREAS, the Putnam County Legislature has reviewed the PILOT Agreement and believes it to be beneficial to the County and the public, in that it will incentivize the increase of renewable energy production within the County; now therefore be it

RESOLVED, the Putnam County Legislature approves the PILOT Agreement and authorizes the County Executive to immediately execute same; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Schedule “A”

**TOWN BOARD
TOWN OF SOUTHEAST, NEW YORK)**

**ACCEPTANCE OF PROPOSAL – AWARD OF CONTRACT
SOLAR ARRAY – LANDFILL REUSE**

RESOLUTION NO. 49 / 2020

DATE: August 20, 2020

INTRODUCED BY: Supervisor Hay

SECONDED BY: Councilman Larca

WHEREAS, the Town of Southeast is in receipt of responses to its duly advertised Request for Proposals entitled Solar Energy System Property Lease Project dated December 2019 (“RFP”); and

WHEREAS, the Town Board has reviewed the proposals submitted and hereby elects to accept a proposal and award a contract to lease the former Town Landfill site and to allow the construction of a photovoltaic array thereon to the most qualified and financially attractive bidder.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Southeast hereby determines Ameresco, Inc. to be the most responsible bidder and accepts the proposal of Ameresco, Inc. to lease the former landfill site for a period of twenty five years and two five year extensions in accordance with the proposal entitled Solar Energy System Property Lease Project dated January 23, 2020, and such lease arrangement shall be memorialized in sufficient agreement(s) in form and substance approved by the Town Attorney, for such purpose; and be it further

RESOLVED, that the foregoing resolution is subject to permissive referendum; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to publish an abstract of this resolution in the Putnam Press/Times, the official publication of the Town; and be it further

RESOLVED, that the Town Clerk is hereby authorized and directed to forward a copy of this resolution to Ameresco, Inc., forthwith.

Upon Roll Call Vote:

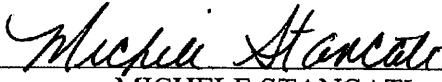
Councilman Alvarez	Absent
Councilman Larca	<u>Aye</u>
Councilman Lord	<u>Aye</u>
Councilman O'Connor	<u>Aye</u>
Supervisor Hay	<u>Aye</u>

VOTE: carried by a vote of 4 in favor, 0 against; 0 abstained.

TOWN CLERK'S CERTIFICATION

STATE OF NEW YORK)
 : ss.:
COUNTY OF PUTNAM)

I, MICHELE STANCATI, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a meeting of said board held the 20th day of August, 2020.



MICHELE STANCATI
Town Clerk

**PAYMENT IN LIEU OF TAXES AGREEMENT
FOR SOLAR ENERGY SYSTEMS**

by and between

BREWSTER CENTRAL SCHOOL DISTRICT

TOWN OF SOUTHEAST

COUNTY OF PUTNAM

and

LOWER MINE ROAD LLC

Dated as of July 19, 2022

**RELATING TO THE PREMISES LOCATED AT 85 LOWER MINE ROAD
(TAX MAP NUMBER 78.-1-104) IN THE TOWN OF SOUTHEAST, PUTNAM
COUNTY, NEW YORK**

PAYMENT IN LIEU OF TAXES AGREEMENT
FOR SOLAR ENERGY SYSTEMS PURSUANT TO REAL PROPERTY TAX LAW §487

THIS AGREEMENT FOR PAYMENT IN LIEU OF TAXES ("PILOT") FOR REAL PROPERTY, effective as of the date on the cover page, above, by and between Lower Mine Road LLC (the "Owner"), a Delaware limited liability company with a principal place of business located at c/o Ameresco, Inc., 111 Speen Street, Suite 410, Framingham, MA 01701, the Brewster Central School District (the "District"), a school district duly established with a principal place of business located at 30 Farm Market Road Brewster, NY 10509, the Town of Southeast, New York (the "Town"), a municipal corporation duly established with a principal place of business located at 1360 NY-22 Brewster, NY 10509 and County of Putnam, New York (the "County"), a municipal corporation duly established with a principal place of business located at 40 Gleneida Ave., Carmel Hamlet, NY 10512] (the "County"),

The District, Town and County are collectively referred to herein as the "Taxing Jurisdictions." Owner and the Taxing Jurisdictions are collectively referred to in this Agreement as the "Parties" and are individually referred to as a "Party."

RECITALS

WHEREAS, Owner has submitted a Notice of Intent to each of the Taxing Jurisdictions that it plans to build and operate a "Solar Energy System" as defined in New York Real Property Tax Law ("RPTL") Section 487 (1)(b) (herein the "Project") with an expected nameplate capacity ("Capacity") of approximately 3.2 Megawatts DC on a parcel of land located within the Town of Southeast at 85 Lower Mine Road and identified as Tax Map No. 78-1-104 (herein the "Property"). A description of the Property is annexed hereto as Exhibit A; and

WHEREAS, pursuant to RPTL Section 487 (9)(a), the Taxing Jurisdictions have indicated their intent to require a Payment in Lieu of Taxes ("PILOT") Agreement with the Owner, under which the Owner (or any successor owner of the Project) will be required to make annual payments to the Taxing Jurisdictions for each year during the term of this Agreement; and

WHEREAS, the Owner has submitted or will submit to the assessor of the Town of Southeast a RP-487 Application for Tax Exemption of Solar or Wind Energy Systems or Farm Waste Energy Systems, demonstrating its eligibility for a real property tax exemption pursuant to RPTL Section 487; and

WHEREAS, the Parties intend that during the term of this Agreement, the Property and Project will be placed on the appropriate portion of the assessment roll and the Owner will not be assessed for any statutory real property taxes for which it might otherwise be subjected under New York law with respect to the Property and Project.

NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree

as follows:

1. Representations of the Parties.

The Owner hereby represents, warrants, and covenants that, as of the date of this Agreement:

- i. The Owner is duly organized, and a validly existing limited liability company duly authorized to do business in the State of New York, has requisite authority to conduct its business as presently conducted or proposed to be conducted under this Agreement, and has full legal right, power, and authority to execute, deliver, and perform all applicable terms and provisions of this Agreement.
- ii. All necessary action has been taken to authorize the Owner's execution, delivery, and performance of this Agreement and this Agreement constitutes the Owner's legal, valid, and binding obligation enforceable against it in accordance with its terms.
- iii. None of the execution or delivery of this Agreement, the performance of the obligations in connection with the transactions contemplated hereby, or the fulfillment of the terms and conditions hereof will (i) conflict with or violate any provision of the Owner's Certificate of Incorporation, Certificate of Formation, bylaws or other organizational documents or of any restriction or any agreement or instrument to which the Owner is a party and by which it is bound; (ii) conflict with, violate, or result in a breach of any applicable law, rule, regulation, or order of any court or other taxing jurisdiction or authority of government or ordinance of the State or any political subdivision thereof; or (iii) conflict with, violate, or result in a breach of or constitute a default under or result in the imposition or creation of any mortgage, pledge, lien, security interest, or other encumbrance under this Agreement or under any term or condition of any mortgage, indenture, or any other agreement or instrument to which it is a party or by which it or any of the Owner's properties or assets are bound. There is no action, suit, or proceeding, at law or in equity, or official investigation before or by any government authority pending or, to its knowledge, threatened against the Owner, wherein an anticipated decision, ruling, or finding would result in a material adverse effect on the Owner's ability to perform its obligations under this Agreement or on the validity or enforceability of this Agreement.

(b) The Taxing Jurisdictions hereby represent, warrant, and covenant that, as of the date of this Agreement:

- i. The Taxing Jurisdictions are duly organized, validly existing, and in good standing under the laws of the State of New York and have full legal right, power, and authority to execute, deliver, and perform all applicable terms and provisions of this Agreement.
- ii. All necessary action has been taken to authorize each of the Taxing Jurisdiction's execution, delivery, and performance of this Agreement, and this Agreement constitutes each of the Taxing Jurisdiction's legal, valid, and binding obligation enforceable against it in accordance with its terms.
- iii. No governmental approval by or with any government authority is required for the valid

execution, delivery, and performance under this Agreement by the Taxing Jurisdictions except such as have been duly or will be obtained or made.

iv. There is no action, suit, or proceeding, at law or in equity, or official investigation before or by any government authority pending or, to its knowledge, threatened against the Taxing Jurisdictions, wherein an anticipated decision, ruling, or finding would result in a material adverse effect on the Taxing Jurisdictions' ability to perform its obligations under this Agreement or on the validity or enforceability of this Agreement.

2. Tax Exemption: Payment in Lieu of Real Property Taxes.

(a) **Tax-Exempt Status Project.** Pursuant to RPTL §487 the Parties hereto agree that the Project shall be identified by the Town Assessor as exempt upon the assessment rolls of the Taxing Jurisdictions. A Real Property Tax Exemption Form (RP 487) has or will be filed with the Town Assessor responsible for the Taxing Jurisdictions and the Project is eligible for the exemption pursuant to RPTL §487(4).

(b) Owner agrees to make annual payments to the Taxing Jurisdictions in lieu of real property taxes for the Property and the Project for a period of fifteen (15) consecutive fiscal tax years; annual payments may not exceed the amounts that would otherwise be payable but for the RPTL §487 exemption. Such 15-year term shall commence on the first taxable status date (March 1st) following the date when the Project is mechanically complete, and Owner has commenced production of electricity (the "Commencement Date") and shall end the fifteenth fiscal year following the Commencement Date. The first annual payment shall be in the amount of \$5,000 (the "Annual Payment"), which payment shall be apportioned between each Taxing Jurisdiction based on their pro rata share of real property taxes. Annual Payments to be made by Owner during the term of this Agreement shall be as listed in Exhibit B. Each Annual Payment will be paid to the Taxing Jurisdiction in accordance with Section 3 of this Agreement; and the annual payment amount and payment date will be noted on an annual bill issued by the Taxing Jurisdictions to the Owner, provided that any failure of the Taxing Jurisdictions to issue such a bill shall not relieve Owner of its obligation to make timely payments under this section. IT IS FULLY UNDERSTOOD THAT THIS PILOT AGREEMENT IS FOR A FIFTEEN (15) YEAR PERIOD ONLY AND THAT ANY TAX EXEMPTION AFFORDED PURSUANT TO SECTION 487 OF THE PROPERTY TAX LAW SHALL TERMINATE, WHEREUPON THE FACILITY SHALL BECOME FULLY TAXABLE IN ACCORDANCE WITH THE TAX LAWS PERTAINING AT THAT TIME.

(c) Owner agrees that the payments in lieu of taxes under this Agreement will not be reduced on account of a depreciation factor or reduction in the Taxing Jurisdictions tax rate, and the Taxing Jurisdictions agree that the payments in lieu of taxes will not be increased on account of an inflation factor or increase in the Taxing Jurisdictions tax rate, all of which factors have been considered in arriving at the payment amounts reflected in this Agreement.

3. Payment Collection.

Payments to the Taxing Jurisdictions shall be collected by the Tax Receiver of the Town of

Southeast. The Town of Southeast shall issue yearly requests for payments to the Owner. County and Town taxes are payable once a year, anytime during the month of January without penalty. Brewster Central School District taxes become due once a year. Generally speaking, they are payable during the month of September, without penalty. The Town shall allocate and distribute all PILOT payments collected under this Agreement to the Town, District and County in accordance with their respective rates and as required by law, within thirty (30) business days from receipt thereof. All late payments shall accrue interest at the statutory rate for late tax payments under New York Law. Owner shall pay the reasonable attorney fees, court and other costs incurred by any of the Taxing Jurisdictions in the collection of the unpaid amounts. All payments by the Owner hereunder shall be paid in lawful money of the United States of America.

4. Tax Status. This Agreement governs only the PILOT payments required to be paid by Owner in connection with the Project in accordance with Exhibit B. Nothing in this Agreement limits the Taxing Jurisdiction's right to assess the Property and require real property taxes based upon the assessment of the Property (exclusive of the Project), including any special assessments or special ad valorem levies lawfully levied and/or assessed by the appropriate Taxing Jurisdiction(s) against the Project or charges for services provided by the Taxing Jurisdiction(s) to the Project. Nothing in this Agreement shall limit the right of the Owner to challenge the assessment of the Property pursuant to the RPTL.

5. No Assignments Without Prior Notice: Binding Effect. This Agreement may not be assigned by Owner without the prior written consent of the Taxing Jurisdictions; such consent may not be unreasonably withheld, conditioned or delayed if the Assignee has agreed in writing to accept all obligations of the Owner. Notwithstanding the foregoing, in the event that (i) this Agreement is assumed by a third party in connection with any change in control of the ownership interests of the Owner, (ii) this Agreement is assigned in connection with the sale of all or substantially all of the Owner's assets to a third party or (iii) this Agreement is collaterally assigned to a party providing financing with respect to the Project, the consent of the Taxing Jurisdictions shall not be required and assignment shall be effective upon written notice to the Taxing Jurisdictions. If Owner assigns this Agreement with the advanced written consent of the Taxing Jurisdictions, or connection with any assignment which does not require the consent of the Taxing Jurisdictions, the Owner shall be released from all obligations under this Agreement upon assumption hereof in writing by the assignee, provided that Owner shall, as a condition of such assignment and to the reasonable satisfaction of the Taxing Jurisdictions, cure any defaults and satisfy all liabilities arising under this Agreement prior to the date of such assignment. A Notice of this Agreement may be recorded by Owner and the Taxing Jurisdictions shall cooperate in the execution of required Assignments with the Owner and its successors. Owner may, with advance written notice to the Taxing Jurisdictions and without prior consent, assign this Agreement to an affiliate of Owner or to any party who has provided or is providing financing to Owner for the construction, operation and/or maintenance of the Project.

8. Binding Effect. This PILOT Agreement shall inure to the benefit of, and shall be binding upon, the Taxing Jurisdictions, the Owner and their respective successors and assigns.

9. Statement of Good Faith. The Parties agree that the payment obligations established by this Agreement have been negotiated in good faith in recognition of and with due consideration of the full and fair taxable value of the Property and Project.

10. Additional Documentation and Actions. Subject to applicable laws and regulations, each Party will, from time to time hereafter, execute and deliver or cause to be executed and delivered, such reasonable additional instruments and documents as the other Party reasonably requests for the purpose of implementing or effectuating the provisions of this Agreement.

11. Notices. All notices, consents, requests, or other communications provided for or permitted to be given hereunder by a Party must be in writing and will be deemed to have been properly given or served upon the personal delivery thereof, via courier delivery service, by hand, or by certified mail, return receipt requested. Such notices shall be addressed or delivered to the Parties at their respective addresses shown below

If to Owner:

Lower Mine Road LLC
c/o Ameresco, Inc.
111 Speen Street, Suite 410
Framingham, MA 01701
Attn: Jonathan Mancini

With a copy to:

Ameresco, Inc.
111 Speen Street, Suite 410
Framingham, MA 01701
Attention: General Counsel

If to the Taxing Jurisdictions:

Brewster Central School District
30 Farm to Market Road
Brewster, NY 10509
Attention: Assistant Superintendent
for Finance & Operations

Town of Southeast
1360 Route 22
Brewster, NY 10509
Attention: Supervisor

County of Putnam
40 Gleneida Avenue
Carmel, NY 10512

Attention: Commissioner of Finance

Any such addresses for the giving of notices may be changed by either Party by giving written notice as provided above to the other Party. Notice given by counsel to a Party shall be effective as notice from such Party.

12. Applicable Law. This Agreement will be made and interpreted in accordance with the laws of the State of New York. Owner and the Taxing Jurisdictions each consent to the jurisdiction of the New York courts in and for the County in which the Project is located regarding any and all matters, including interpretation or enforcement of this Agreement or any of its provisions. Accordingly, any litigation arising hereunder shall be brought solely in such courts.

13. Termination Rights of the Owner. Owner may terminate this Agreement at any time by Notice to the Taxing Jurisdictions. Upon receipt of the Notice of Termination, the Project shall be placed on the taxable portion of the tax roll effective on the next taxable status date of the Taxing Jurisdictions. Owner shall be liable for all PILOT payments due in the year of termination, except that if Owner is required to pay any part-year real property taxes, the PILOT payment for that year shall be reduced pro rata so that the Owner is not required to pay both PILOT payments and real property taxes for any period of time.

14. Termination Rights of Taxing Jurisdictions. Notwithstanding anything to the contrary in this Agreement, the Taxing Jurisdictions may terminate this Agreement on thirty (30) days written notice to Owner if:

(a) Owner fails to make timely payments required under this Agreement, unless such payment is received by the Taxing Jurisdictions within the 30-day notice period with interest as stated in this Agreement.

(b) Owner has filed, or has had filed against it, a petition in Bankruptcy, or is otherwise insolvent.

15. Remedies: Waiver and Notice.

(a) No Remedy Exclusive. No remedy herein conferred upon or reserved to Party is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement or now or hereafter existing at law or in equity or by statute.

(b) Delay. No delay or omission in exercising any right or power accruing upon the occurrence of any breach of an obligation hereunder shall impair any such right or power or shall be construed to be a waiver thereof, but any such right or power may be exercised from time to time and as often as may be deemed expedient.

(c) No Waiver. In the event any provision contained in this Agreement should be breached by any party and thereafter duly waived by the other party so empowered to act, such waiver shall be limited to the particular breach so waived and shall not be deemed to be a waiver of any other breach hereunder. No waiver, amendment, release or modification of

this Agreement shall be established by conduct, custom or course of dealing.

16. Entire Agreement. The Parties agree that this is the entire, fully integrated Agreement between them with respect to payments in lieu of taxes for the Property and Project.

17. Amendments. This Agreement may not be effectively amended, changed, modified, altered or terminated except by an instrument in writing executed by the parties hereto.

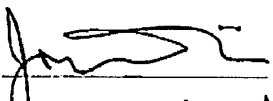
18. No Third-Party Beneficiaries. The Parties state that there are no third-party beneficiaries to this Agreement.

19. Severability. If any article, section, subdivision, paragraph, sentence, clause, phrase, provision or portion of this Agreement shall for any reason be held or adjudged to be invalid or illegal or unenforceable by any court of competent jurisdiction, such article, section, subdivision, paragraph, sentence, clause, phrase, provision or portion so adjudged invalid, illegal or unenforceable shall be deemed separate, distinct and independent and the remainder of this Agreement shall be and remain in full force and effect and shall not be invalidated or rendered illegal or unenforceable or otherwise affected by such holding or adjudication.

20. Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Executed by the undersigned as of the day and year first written above, each of whom represents that it is fully and duly authorized to act on behalf of and bind its principals.

LOWER MINE ROAD LLC

By: 
Jonathan M. Mancini
Name

Managing Member
Title

July 25, 2022
Date

BREWSTER CENTRAL SCHOOL
DISTRICT

By: _____

Kerry Cunningham

Name

Board President

Title

Date

TOWN OF SOUTHEAST

By: _____

Tony Hay
Name

Supervisor
Title

July 19, 2022
Date

COUNTY OF PUTNAM

By: _____

Name

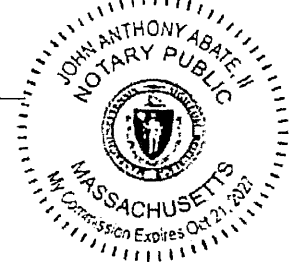
Title

Date

MASSACHUSETTS
STATE OF NEW YORK)
WESTCHESTER) ss.:
COUNTY OF PUTNAM)

On July 20, 2022 before me, the undersigned, a Notary Public in and for said State, personally appeared JOHANN M. MONTAGNI, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

John A. Abate II
Notary Public



STATE OF NEW YORK)
) ss.:
COUNTY OF PUTNAM)

On August 14, 2022 before me, the undersigned, a Notary Public in and for said State, personally appeared JOHN MONTAGNI, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Willis H. Stephens, Jr.
Notary Public

WILLIS H. STEPHENS, JR.
NOTARY PUBLIC - NEW YORK
REG. #02ST6010754
QUALIFIED IN PUTNAM CO.
COMMISSION EXP. 7/27/2022

STATE OF NEW YORK)
) ss.:
COUNTY OF PUTNAM)

On October 11, 2022 before me, the undersigned, a Notary Public in and for said State, personally appeared Kerry Cunningham, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Lauren Zagorski Treuel
Notary Public

LAUREN ZAGORSKI TREUEL
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01ZA6411994
Qualified in Westchester County
My Commission Expires Dec. 14, 2024

STATE OF NEW YORK)
) ss.:
COUNTY OF PUTNAM)

On _____, 2022 before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

EXHIBIT A

Lease Account Description

The Leased Premises measures approximately as shown in the following plan. Leased premises will generally follow the previously disturbed area within the Property which is delineated by the location of the landfill cap or membrane covering the former landfill area. Final Leased Premises and associated easements gas and railroad easements will be updated based on Town site plan review and approval.

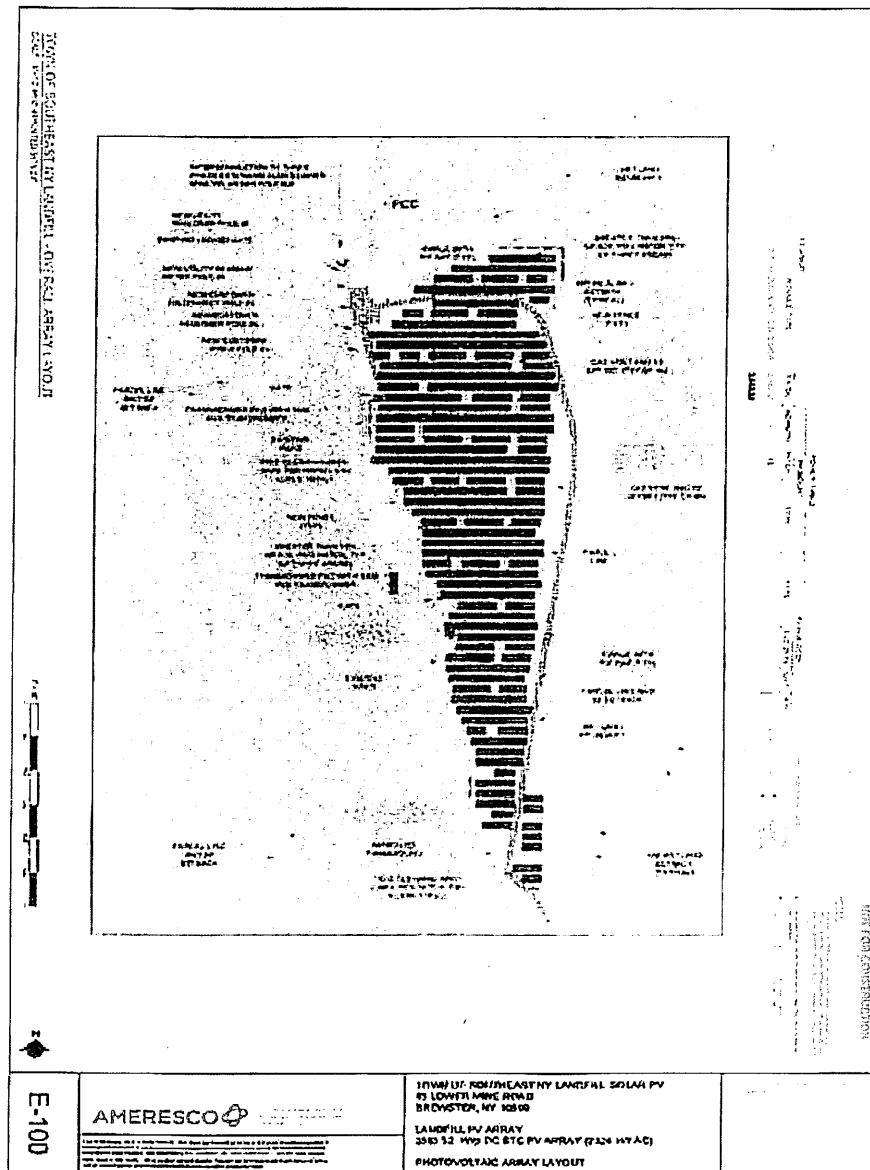


EXHIBIT B

Annual Payments

Year	Total PILOT	Town	County	School	Fire	Library
1	\$5000.00	\$418.00	\$429.00	\$4,051.00	\$75.50	\$26.50
2	\$5000.00	\$418.00	\$429.00	\$4,051.00	\$75.50	\$26.50
3	\$5000.00	\$418.00	\$429.00	\$4,051.00	\$75.50	\$26.50
4	\$5000.00	\$418.00	\$429.00	\$4,051.00	\$75.50	\$26.50
5	\$5000.00	\$418.00	\$429.00	\$4,051.00	\$75.50	\$26.50
6	\$5000.00	\$418.00	\$429.00	\$4,051.00	\$75.50	\$26.50
7	\$5000.00	\$418.00	\$429.00	\$4,051.00	\$75.50	\$26.50
8	\$5000.00	\$418.00	\$429.00	\$4,051.00	\$75.50	\$26.50
9	\$5000.00	\$418.00	\$429.00	\$4,051.00	\$75.50	\$26.50
10	\$5000.00	\$418.00	\$429.00	\$4,051.00	\$75.50	\$26.50
11	\$5000.00	\$418.00	\$429.00	\$4,051.00	\$75.50	\$26.50
12	\$5000.00	\$418.00	\$429.00	\$4,051.00	\$75.50	\$26.50
13	\$5000.00	\$418.00	\$429.00	\$4,051.00	\$75.50	\$26.50
14	\$5000.00	\$418.00	\$429.00	\$4,051.00	\$75.50	\$26.50
15	\$5000.00	\$418.00	\$429.00	\$4,051.00	\$75.50	\$26.50

Diane Schonfeld

From: Michael Lewis
Sent: Friday, October 28, 2022 10:52 AM
To: Diane Schonfeld
Cc: Conor McKiernan
Subject: FW: PILOT at Brewster CSD
Attachments: Ameresco PV Pilot Agmt - ToSE (BoE 2022.10.11- signed).pdf; Town of Southeast NY Solar Award notification.pdf; Ameresco PILOT - Reso - v4 FINAL 10.24.22.docx

Importance: High

Diane – Please see attached and below. This has been vetted by the law department. Please see the attached proposed resolution. I would think it should be presented to either the Eco committee or the Rules Committee.

Should you need anything further please let me know. If you need someone from Ameresco to discuss further please advise.

TY Mike

Michael Lewis
Chief Deputy Commissioner of Finance
Putnam County Finance Department
40 Gleneida Avenue
Carmel, New York 10512
Phone : 845-808-1075 X49325
Michael.Lewis@putnamcountyny.gov

From: Michael Lewis
Sent: Friday, October 14, 2022 10:16 AM
To: Jennifer Bumgarner <Jennifer.Bumgarner@putnamcountyny.gov>
Cc: Anna Diaz <Anna.Diaz@putnamcountyny.gov>; Lisa Johnson <Lisa.Johnson@putnamcountyny.gov>; Furdyna, Matthew <mfurdyna@ameresco.com>; McDonough, Steve <smcdonough@ameresco.com>; Kane, Sam <skane@ameresco.com>
Subject: FW: PILOT at Brewster CSD
Importance: High

GM Jen – Ameresco has been working with the Town of Southeast on a solar project at the Lower Mine Road landfill in Brewster. I doubled check with Bill Nulk from the PCIDA and based on the conversation and the RPTL under Section 487, the IDA is not involved. It's up to the taxing entities to review and follow the law. Not sure if this needs to go before the legislative board for approval then we sign? I'm attaching the PILOT agreement and the resolution from the Town of Southeast accepting the project. I'm also attaching the link to the RPTL law 487 for your review. Please let me know if you need anything further.

<https://www.hancocklaw.com/publications/real-estate-and-corporate-legal-alert-obligations-under-section-487-of-the-new-york-state-real-property-tax-law/>

TY Mike

Michael Lewis
Chief Deputy Commissioner of Finance
Putnam County Finance Department
40 Gleneida Avenue
Carmel, New York 10512
Phone : 845-808-1075 X49325
Michael.Lewis@putnamcountyny.gov

From: McDonough, Steve <smcdonough@ameresco.com>
Sent: Friday, October 14, 2022 9:52 AM
To: Michael Lewis <Michael.Lewis@putnamcountyny.gov>; Furdyna, Matthew <mfurdyna@ameresco.com>
Cc: William Carlin <William.Carlin@putnamcountyny.gov>; Kane, Sam <skane@ameresco.com>
Subject: RE: PILOT at Brewster CSD

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Michael,

Please see the attached PILOT signed by the Town of Southeast and Brewster School District. Would you be able to execute this version? Thank you.

From: Michael Lewis <Michael.Lewis@putnamcountyny.gov>
Sent: Thursday, September 29, 2022 9:32 AM
To: Furdyna, Matthew <mfurdyna@ameresco.com>
Cc: William Carlin <William.Carlin@putnamcountyny.gov>; William Nulk <william.nulk@putnamida.com>; McDonough, Steve <smcdonough@ameresco.com>; Kane, Sam <skane@ameresco.com>
Subject: Re: PILOT at Brewster CSD

Caution - External Email

Ty Matt. I'll get the process started

Get [Outlook for iOS](#)

From: Furdyna, Matthew <mfurdyna@ameresco.com>
Sent: Thursday, September 29, 2022 9:24:19 AM
To: Michael Lewis <Michael.Lewis@putnamcountyny.gov>
Cc: William Carlin <William.Carlin@putnamcountyny.gov>; William Nulk <william.nulk@putnamida.com>; McDonough,

Steve <smcdonough@ameresco.com>; Kane, Sam <skane@ameresco.com>

Subject: RE: PILOT at Brewster CSD

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Good Morning Michael,

It was nice catching up with you yesterday. As requested, you will find the award notification letter from the Town of Southeast. Please let us know if you have any questions.

Best Regards,

Matt

Matthew Furdyna
Senior Account Executive

Ameresco Inc
50 Front Street, Suite 201
Newburgh, NY 12550

T: +1 (508) 598-3045

F: +1 508 598 3345

M: +1 518 598 7379



From: Michael Lewis <Michael.Lewis@putnamcountyny.gov>

Sent: Wednesday, September 21, 2022 4:16 PM

To: Furdyna, Matthew <mfurdyna@ameresco.com>

Cc: William Carlin <William.Carlin@putnamcountyny.gov>; William Nulk <william.nulk@putnamida.com>; Teri Waivada <tgw1@optonline.net>

Subject: RE: PILOT at Brewster CSD

Caution - External Email

Hi Matt – I've forwarded the information from the email below to Bill Nulk, IDA Director, on this project. If you'd like, can you send us an invite so we can have a quick call with Bill, Teri, and myself?

TY Mike

Michael Lewis
Chief Deputy Commissioner of Finance
Putnam County Finance Department
40 Gleneida Avenue

Carmel, New York 10512
Phone : 845-808-1075 X49325
Michael.Lewis@putnamcountyny.gov

From: William Carlin <William.Carlin@putnamcountyny.gov>
Sent: Wednesday, September 21, 2022 4:10 PM
To: Furdyna, Matthew <mfurdyna@ameresco.com>; Michael Lewis <Michael.Lewis@putnamcountyny.gov>
Subject: Re: PILOT at Brewster CSD

Hi Matt

If you are still looking at ida, please contact Michael Lewis as he is with the IDA

Bill

Get [Outlook for iOS](#)

From: Furdyna, Matthew <mfurdyna@ameresco.com>
Sent: Wednesday, September 21, 2022 12:17:19 PM
To: William Carlin <William.Carlin@putnamcountyny.gov>
Cc: Kane, Sam <skane@ameresco.com>; McDonough, Steve <smcdonough@ameresco.com>
Subject: RE: PILOT at Brewster CSD

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Good Afternoon Bill!

I am CC'ing two of our landfill PV team members Steve McDonough & Same Kane. They are also working on the Town of Southeast Landfill PV project. As a follow up to my email last week - Per New York Real Property Tax Law 487, specifically section 9a, we are submitting formal notice to you regarding our intent to construct a solar project located at 85 Lower Mine Road in Brewster. The project is still in the planning stages with both NYSEG and the Town of Southeast Planning Board.

If you would like to hop on a quick call to discuss this project, let me know and I will send out a calendar invite.

Hope you're doing well!

Matt

Matthew Furdyna
Senior Account Executive

Ameresco Inc
50 Front Street, Suite 201
Newburgh, NY 12550

T: +1 (508) 598-3045
F: +1 508 598 3345
M: +1 518 598 7379



From: Furdyna, Matthew
Sent: Tuesday, September 13, 2022 10:57 AM
To: William Carlin <William.Carlin@putnamcountyny.gov>
Subject: PILOT at Brewster CSD

Hey Bill,

We've been working with the Town of Southeast on a solar PV array on the Lower Mine Road landfill in Brewster. A part of this project includes a PILOT. I reached out to Victor Karlsson from the Brewster CSD, and he said that we need to go through the Putnam County IDA. According to the county website – you're on that team!

What's the process of the IDA to get this approved and signed?

Best Regards,

Matt

Matthew Furdyna
Senior Account Executive

Ameresco Inc
50 Front Street, Suite 201
Newburgh, NY 12550

T: [+1 \(508\) 598-3045](tel:+15085983045)
F: [+1 508 598 3345](tel:+15085983345)
M: [+1 518 598 7379](tel:+15185987379)



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#65

Committee Mtg _____	Resolution # _____
Introduced By _____	Regular Mtg _____
Seconded By _____	Special Mtg _____

APPROVAL/ LOCAL LAW TO AMEND ARTICLE V OF CHAPTER 220 OF THE CODE OF PUTNAM COUNTY BY INCREASING THE INCOME THRESHOLD OF THE SENIOR CITIZEN PROPERTY TAX EXEMPTION

Be it enacted by the Legislature of the County of Putnam as follows:

Section 1.

§ 220-29 Exemption granted.

Pursuant to the provisions of the Real Property Tax Law, the real property owned by one or more persons, each of whom is 65 years of age or over, or real property owned by a husband and wife, one of whom is 65 years of age or over, shall be exempt from taxation up to a maximum of 50% of the assessed valuation thereof, as hereinafter provided.

§ 220-30 Schedule of exemptions.

A. All the provisions, conditions and requirements of § 467 of the Real Property Tax Law and amendments thereto shall apply to the application for and the granting of such exemption on the assessment rolls of the towns as they apply to the County of Putnam except that no exemption shall be granted if the income of the owner or the combined income of the owners of the property for the income tax year immediately preceding the date of making application for exemption is: for the year 2023, the sum of \$48,400 or more; for the year 2024, the sum of \$53,400 or more; for the year 2025, the sum of \$58,400 or more.

B. Real property owned by persons 65 years of age or over shall be exempt from certain County taxes up to a maximum of 50%.

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

(1) For the year 2023:

Annual Income	Percentage of Assessed Value Exempt From Taxation
\$40,000 and less	50%
More than \$40,000 but less than \$41,000	45%
More than \$41,000 but less than \$42,000	40%
More than \$42,000 but less than \$43,000	35%
More than \$43,000 but less than \$43,900	30%
More than \$43,900 but less than \$44,800	25%
More than \$44,800 but less than \$45,700	20%
More than \$45,700 but less than \$46,600	15%
More than \$46,600 but less than \$47,500	10%
More than \$47,500 but less than \$48,400	5%

(2) For the year 2024:

Annual Income	Percentage of Assessed Value Exempt From Taxation
\$45,000 and less	50%
More than \$45,000 but less than \$46,000	45%
More than \$46,000 but less than \$47,000	40%
More than \$47,000 but less than \$48,000	35%
More than \$48,000 but less than \$48,900	30%
More than \$48,900 but less than \$49,800	25%
More than \$49,800 but less than \$50,700	20%
More than \$50,700 but less than \$51,600	15%
More than \$51,600 but less than \$52,500	10%

Annual Income	Percentage of Assessed Value Exempt From Taxation
More than \$52,500 but less than \$53,400	5%

(3) For the year 2025:

Annual Income	Percentage of Assessed Value Exempt From Taxation
\$50,000 and less	50%
More than \$50,000 but less than \$51,000	45%
More than \$51,000 but less than \$52,000	40%
More than \$52,000 but less than \$53,000	35%
More than \$53,000 but less than \$53,900	30%
More than \$53,900 but less than \$54,800	25%
More than \$54,800 but less than \$55,700	20%
More than \$55,700 but less than \$56,600	15%
More than \$56,600 but less than \$57,500	10%
More than \$57,500 but less than \$58,400	5%

§ 220-31 Qualified period of ownership.

The income of the owner or the combined income of the owners of the property for income tax year immediately preceding the date of the application for exemption from all sources, as set forth in § 467 must be less than \$48,400 for the year 2023; \$53,400 for the year 2024; and \$58,400 for the year 2025. "Income tax year" shall mean the twelve-month period from which the owner or owners file a federal personal income tax return or, if no such return is filed, in the calendar year. When title is vested in either the husband or wife, the combined income of both may not exceed such sum.

§ 220-32 Applicability.

This article shall apply to the assessment roll as follows: for § [220-30B\(1\)](#) commencing for the year 2023 and for the taxable year 2023/2024; for § [220-30B\(2\)](#) commencing for the year 2024 and for the taxable year 2024/2025; and for § [220-30B\(3\)](#) commencing for the year 2025 and for the taxable year 2025/2026.

§ 220-33 Penalties for offenses.

Any person or persons who willfully make a false statement in the application of this exemption shall be punishable by a fine of not more than \$100 and shall disqualify the applicant or applicants from further exemption for a period of five years.

§ 220-34 When effective.

This article shall take effect immediately.

Section 2.

This local law shall take effect immediately upon its filing with the NYS Secretary of State.

cc: all
Rules 2 Resos

WILLIAM J. CARLIN, JR.
Commissioner of Finance



LISA A. JOHNSON
County Director Real Property

Memorandum

TO: Putnam County Legislature
Diane Schonfeld- Clerk of the Legislature

FROM: Lisa Johnson, Director – Real Property *[Signature]*

DATE: November 2, 2022

RE: Local Legislation update for RPTL§467 and §459-c
Rules, Enactments & Intergovernmental Relations Committee meeting

2022 NOV -4 PM 1:32
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

The State has passed legislation on 8/8/22, allowing increases to the low-income threshold for the seniors and disabled persons exemptions.

We currently have the annual income limit at \$29,000 with a sliding scale to \$37,399.99 since 2009. We have 898 owners of parcels that qualify for the current exemptions. Increasing the income limit should reach more Seniors and Disabled residents and reduce the tax burden for them.

I propose a three-year phase in period for the exemptions due to the tax shift to the non-eligible.

For the taxable status date of 3/1/2023 - Increase the income limit to \$40,000
with the sliding scale to \$48,399.99.

For the taxable status date of 3/1/2024 - Increase the income limit to \$45,000
with the sliding scale to \$53,399.99.

For the taxable status date of 3/1/2025 - Increase the income limit to \$50,000
with the sliding scale to \$58,399.99.

William Carlin and I agree that this should be adopted by Putnam County. Our County Attorney's office has drafted the Local Law updating the new limits, which are attached.

Att

**APPROVAL/LOCAL LAW TO AMEND ARTICLE V OF CHAPTER 220 OF THE CODE OF PUTNAM COUNTY BY
INCREASING THE INCOME THRESHOLD OF THE SENIOR CITIZEN PROPERTY TAX EXEMPTION**

Be it enacted by the Legislature of the County of Putnam as follows:

Section 1.

§ 220-29 Exemption granted.

Pursuant to the provisions of the Real Property Tax Law, the real property owned by one or more persons, each of whom is 65 years of age or over, or real property owned by a husband and wife, one of whom is 65 years of age or over, shall be exempt from taxation up to a maximum of 50% of the assessed valuation thereof, as hereinafter provided.

§ 220-30 Schedule of exemptions.

A. All the provisions, conditions and requirements of § 467 of the Real Property Tax Law and amendments thereto shall apply to the application for and the granting of such exemption on the assessment rolls of the towns as they apply to the County of Putnam except that no exemption shall be granted if the income of the owner or the combined income of the owners of the property for the income tax year immediately preceding the date of making application for exemption is: for the year 2023, the sum of \$48,400 or more; for the year 2024, the sum of \$53,400 or more; for the year 2025, the sum of \$58,400 or more.

B. Real property owned by persons 65 years of age or over shall be exempt from certain County taxes up to a maximum of 50%.

(1) For the year 2023:

Annual Income	Percentage of Assessed Value Exempt From Taxation
\$40,000 and less	50%
More than \$40,000 but less than \$41,000	45%
More than \$41,000 but less than \$42,000	40%
More than \$42,000 but less than \$43,000	35%
More than \$43,000 but less than \$43,900	30%
More than \$43,900 but less than \$44,800	25%
More than \$44,800 but less than \$45,700	20%
More than \$45,700 but less than \$46,600	15%
More than \$46,600 but less than \$47,500	10%

Annual Income	Percentage of Assessed Value Exempt From Taxation
More than \$47,500 but less than \$48,400	5%

(2) For the year 2024:

Annual Income	Percentage of Assessed Value Exempt From Taxation
\$45,000 and less	50%
More than \$45,000 but less than \$46,000	45%
More than \$46,000 but less than \$47,000	40%
More than \$47,000 but less than \$48,000	35%
More than \$48,000 but less than \$48,900	30%
More than \$48,900 but less than \$49,800	25%
More than \$49,800 but less than \$50,700	20%
More than \$50,700 but less than \$51,600	15%
More than \$51,600 but less than \$52,500	10%
More than \$52,500 but less than \$53,400	5%

(3) For the year 2025:

Annual Income	Percentage of Assessed Value Exempt From Taxation
\$50,000 and less	50%
More than \$50,000 but less than \$51,000	45%
More than \$51,000 but less than \$52,000	40%
More than \$52,000 but less than \$53,000	35%
More than \$53,000 but less than \$53,900	30%
More than \$53,900 but less than \$54,800	25%
More than \$54,800 but less than \$55,700	20%
More than \$55,700 but less than \$56,600	15%

Annual Income	Percentage of Assessed Value Exempt From Taxation
More than \$56,600 but less than \$57,500	10%
More than \$57,500 but less than \$58,400	5%

§ 220-31 Qualified period of ownership.

The income of the owner or the combined income of the owners of the property for income tax year immediately preceding the date of the application for exemption from all sources, as set forth in § 467 must be less than \$48,400 for the year 2023; \$53,400 for the year 2024; and \$58,400 for the year 2025. "Income tax year" shall mean the twelve-month period from which the owner or owners file a federal personal income tax return or, if no such return is filed, in the calendar year. When title is vested in either the husband or wife, the combined income of both may not exceed such sum.

§ 220-32 Applicability.

This article shall apply to the assessment roll as follows: for § 220-30B(1) commencing for the year 2023 and for the taxable year 2023/2024; for § 220-30B(2) commencing for the year 2024 and for the taxable year 2024/2025; and for § 220-30B(3) commencing for the year 2025 and for the taxable year 2025/2026.

§ 220-33 Penalties for offenses.

Any person or persons who willfully make a false statement in the application of this exemption shall be punishable by a fine of not more than \$100 and shall disqualify the applicant or applicants from further exemption for a period of five years.

§ 220-34 When effective.

This article shall take effect immediately.

Section 2.

This local law shall take effect immediately upon its filing with the NYS Secretary of State.

#65

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ LOCAL LAW TO AMEND ARTICLE IX OF CHAPTER 220 OF THE CODE OF PUTNAM COUNTY BY INCREASING THE INCOME THRESHOLD OF THE DISABLED PERSONS PROPERTY TAX EXEMPTION

Be it enacted by the Legislature of the County of Putnam as follows:

Section 1.

§ 220-56 Statutory authority; exemption granted.

Pursuant to the provisions of § 459-c of the Real Property Tax Law (RPTL), real property owned by one or more persons with disabilities, as defined by RPTL § 459-c, Subdivision 2(b), or real property owned by a husband, wife or both or by siblings, at least one of whom has such a disability, and whose income, as defined herein, is limited by reason of such disability, shall be exempt from County real property taxation to the extent of 50% of the assessed valuation thereof as hereinafter provided.

§ 220-57 Maximum income.

All terms, conditions and requirements of RPTL, § 459-c, shall apply to the application for and the granting of such exemption on the assessment rolls of the towns as they apply to the County of Putnam, except that no exemption shall be granted if the combined income of the owner or owners of the property for the income tax year immediately preceding the date of making application for exemption is: for the year 2023, the sum of \$48,400 or more; for the year 2024, the sum of \$53,400 or more; and for the year 2025, the sum of \$58,400 or more.

§ 220-58 Exemption schedule.

Pursuant to RPTL, § 459-c, real property owned by persons with disabilities shall be exempt from certain County real property taxes up to a maximum of 50% of the assessed valuation pursuant to the following schedules:

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

A. For the year 2023:

Annual Income	Percentage of Assessed Value Exempt From Taxation
\$40,000 and less	50%
More than \$40,000 but less than \$41,000	45%
More than \$41,000 but less than \$42,000	40%
More than \$42,000 but less than \$43,000	35%
More than \$43,000 but less than \$43,900	30%
More than \$43,900 but less than \$44,800	25%
More than \$44,800 but less than \$45,700	20%
More than \$45,700 but less than \$46,600	15%
More than \$46,600 but less than \$47,500	10%
More than \$47,500 but less than \$48,400	5%

B. For the year 2024:

Annual Income	Percentage of Assessed Value Exempt From Taxation
\$45,000 and less	50%
More than \$45,000 but less than \$46,000	45%
More than \$46,000 but less than \$47,000	40%
More than \$47,000 but less than \$48,000	35%
More than \$48,000 but less than \$48,900	30%
More than \$48,900 but less than \$49,800	25%
More than \$49,800 but less than \$50,700	20%
More than \$50,700 but less than \$51,600	15%
More than \$51,600 but less than \$52,500	10%
More than \$52,500 but less than \$53,400	5%

C. For the year 2025:

Annual Income	Percentage of Assessed Value Exempt From Taxation
\$50,000 and less	50%
More than \$50,000 but less than \$51,000	45%
More than \$51,000 but less than \$52,000	40%
More than \$52,000 but less than \$53,000	35%
More than \$53,000 but less than \$53,900	30%
More than \$53,900 but less than \$54,800	25%
More than \$54,800 but less than \$55,700	20%
More than \$55,700 but less than \$56,600	15%
More than \$56,600 but less than \$57,500	10%
\$57,500 but less than \$58,400	5%

§ 220-59 Eligibility.

In order to qualify for an exemption pursuant to this article, the combined income of the owner or owners of the property for income tax year immediately preceding the date of the application for exemption from all sources, as set forth in § 459-c(5)(a) of Real Property Tax Law must be less than \$48,400 for the year 2023; \$53,400 for the year 2024; and \$58,400 for the year 2025. "Income tax year" shall mean the twelve-month period from which the owner or owners file a federal personal income tax return, or if no such return is filed, in the calendar year. When title is vested in either the husband or wife, or ex-husband or ex-wife is absent from the property due to divorce, legal separation or abandonment, then only the income of both may not exceed such sum, except where the husband or wife, or ex-husband or ex-wife is absent from the property due to divorce, legal separation or abandonment, then only the income of the spouse or ex-spouse residing on the property shall be considered and may not exceed such sum.

§ 220-60 Proof of disability.

In conjunction with the provisions of RPTL § 459-c, Subdivision 2(b) an award letter from the Social Security Administration evidencing receipt of Social Security Disability Insurance (SSDI) or supplemental security income (SSI) benefits; or the Railroad Retirement Board evidencing receipt of railroad retirement disability benefits; or a certificate from the State Commission for the Blind and Visually Handicapped stating that such person is legally blind shall be submitted as proof of disability.

§ 220-61 Application for exemption.

Application for an exemption pursuant to this article must be made annually by the owner or all the owners of the property, on forms prescribed by the State Board, and shall be filed in the Assessor's office on or before the applicable taxable status date; provided, however, that proof of permanent disability need be submitted only in the year exemption is first sought or the disability is first determined to be permanent.

§ 220-62 Applicability.

This article shall apply to the assessment roll for § [220-58A](#) commencing for the year 2023 and for the taxable year 2023/2024; for § [220-58B](#) commencing for the year 2024 and for the taxable year 2024/2025; for § [220-58C](#) commencing for the year 2025 and for the taxable year 2025/2026, and the provisions of § 459-c of the Real Property Tax Law shall govern the granting of such exception notwithstanding any contrary provisions of such section.

§ 220-63 (Reserved)

§ 220-64 (Reserved)

Section 2.

This local law shall take effect immediately upon its filing with the NYS Secretary of State.

cc: all
Rules 2/22/22

WILLIAM J. CARLIN, JR.
Commissioner of Finance



LISA A. JOHNSON
County Director Real Property

Memorandum

TO: Putnam County Legislature
Diane Schonfeld- Clerk of the Legislature

FROM: Lisa Johnson, Director – Real Property *LJ*

DATE: November 2, 2022

RE: Local Legislation update for RPTL §467 and §459-c
Rules, Enactments & Intergovernmental Relations Committee meeting

2022 NOV -4 PM 1:32
LEGISLATURE
PUTNAM COUNTY
CLERK OF LEGISLATURE

The State has passed legislation on 8/8/22, allowing increases to the low-income threshold for the seniors and disabled persons exemptions.

We currently have the annual income limit at \$29,000 with a sliding scale to \$37,399.99 since 2009. We have 898 owners of parcels that qualify for the current exemptions. Increasing the income limit should reach more Seniors and Disabled residents and reduce the tax burden for them.

I propose a three-year phase in period for the exemptions due to the tax shift to the non-eligible.

For the taxable status date of 3/1/2023 - Increase the income limit to \$40,000
with the sliding scale to \$48,399.99.

For the taxable status date of 3/1/2024 - Increase the income limit to \$45,000
with the sliding scale to \$53,399.99.

For the taxable status date of 3/1/2025 - Increase the income limit to \$50,000
with the sliding scale to \$58,399.99.

William Carlin and I agree that this should be adopted by Putnam County. Our County Attorney's office has drafted the Local Law updating the new limits, which are attached.

Att

**APPROVAL/LOCAL LAW TO AMEND ARTICLE IX OF CHAPTER 220 OF THE CODE OF PUTNAM COUNTY
BY INCREASING THE INCOME THRESHOLD OF THE DISABLED PERSONS PROPERTY TAX EXEMPTION**

Be it enacted by the Legislature of the County of Putnam as follows:

Section 1.

§ 220-56 Statutory authority; exemption granted.

Pursuant to the provisions of § 459-c of the Real Property Tax Law (RPTL), real property owned by one or more persons with disabilities, as defined by RPTL § 459-c, Subdivision 2(b), or real property owned by a husband, wife or both or by siblings, at least one of whom has such a disability, and whose income, as defined herein, is limited by reason of such disability, shall be exempt from County real property taxation to the extent of 50% of the assessed valuation thereof as hereinafter provided.

§ 220-57 Maximum income.

All terms, conditions and requirements of RPTL, § 459-c, shall apply to the application for and the granting of such exemption on the assessment rolls of the towns as they apply to the County of Putnam, except that no exemption shall be granted if the combined income of the owner or owners of the property for the income tax year immediately preceding the date of making application for exemption is: for the year 2023, the sum of \$48,400 or more; for the year 2024, the sum of \$53,400 or more; and for the year 2025, the sum of \$58,400 or more.

§ 220-58 Exemption schedule.

Pursuant to RPTL, § 459-c, real property owned by persons with disabilities shall be exempt from certain County real property taxes up to a maximum of 50% of the assessed valuation pursuant to the following schedules:

A. For the year 2023:

Annual Income	Percentage of Assessed Value Exempt From Taxation
\$40,000 and less	50%
More than \$40,000 but less than \$41,000	45%
More than \$41,000 but less than \$42,000	40%
More than \$42,000 but less than \$43,000	35%
More than \$43,000 but less than \$43,900	30%
More than \$43,900 but less than \$44,800	25%
More than \$44,800 but less than \$45,700	20%

Annual Income	Percentage of Assessed Value Exempt From Taxation
More than \$45,700 but less than \$46,600	15%
More than \$46,600 but less than \$47,500	10%
More than \$47,500 but less than \$48,400	5%

B. For the year 2024:

Annual Income	Percentage of Assessed Value Exempt From Taxation
\$45,000 and less	50%
More than \$45,000 but less than \$46,000	45%
More than \$46,000 but less than \$47,000	40%
More than \$47,000 but less than \$48,000	35%
More than \$48,000 but less than \$48,900	30%
More than \$48,900 but less than \$49,800	25%
More than \$49,800 but less than \$50,700	20%
More than \$50,700 but less than \$51,600	15%
More than \$51,600 but less than \$52,500	10%
More than \$52,500 but less than \$53,400	5%

C. For the year 2025:

Annual Income	Percentage of Assessed Value Exempt From Taxation
\$50,000 and less	50%
More than \$50,000 but less than \$51,000	45%
More than \$51,000 but less than \$52,000	40%
More than \$52,000 but less than \$53,000	35%
More than \$53,000 but less than \$53,900	30%
More than \$53,900 but less than \$54,800	25%

Annual Income	Percentage of Assessed Value Exempt From Taxation
More than \$54,800 but less than \$55,700	20%
More than \$55,700 but less than \$56,600	15%
More than \$56,600 but less than \$57,500	10%
\$57,500 but less than \$58,400	5%

§ 220-59 Eligibility.

In order to qualify for an exemption pursuant to this article, the combined income of the owner or owners of the property for income tax year immediately preceding the date of the application for exemption from all sources, as set forth in § 459-c(5)(a) of Real Property Tax Law must be less than \$48,400 for the year 2023; \$53,400 for the year 2024; and \$58,400 for the year 2025. "Income tax year" shall mean the twelve-month period from which the owner or owners file a federal personal income tax return, or if no such return is filed, in the calendar year. When title is vested in either the husband or wife, or ex-husband or ex-wife is absent from the property due to divorce, legal separation or abandonment, then only the income of both may not exceed such sum, except where the husband or wife, or ex-husband or ex-wife is absent from the property due to divorce, legal separation or abandonment, then only the income of the spouse or ex-spouse residing on the property shall be considered and may not exceed such sum.

§ 220-60 Proof of disability.

In conjunction with the provisions of RPTL § 459-c, Subdivision 2(b) an award letter from the Social Security Administration evidencing receipt of Social Security Disability Insurance (SSDI) or supplemental security income (SSI) benefits; or the Railroad Retirement Board evidencing receipt of railroad retirement disability benefits; or a certificate from the State Commission for the Blind and Visually Handicapped stating that such person is legally blind shall be submitted as proof of disability.

§ 220-61 Application for exemption.

Application for an exemption pursuant to this article must be made annually by the owner or all the owners of the property, on forms prescribed by the State Board, and shall be filed in the Assessor's office on or before the applicable taxable status date; provided, however, that proof of permanent disability need be submitted only in the year exemption is first sought or the disability is first determined to be permanent.

§ 220-62 Applicability.

This article shall apply to the assessment roll for § 220-58A commencing for the year 2023 and for the taxable year 2023/2024; for § 220-58B commencing for the year 2024 and for the taxable year 2024/2025; for § 220-58C commencing for the year 2025 and for the taxable year 2025/2026, and the provisions of § 459-c of the Real Property Tax Law shall govern the granting of such exception notwithstanding any contrary provisions of such section.

§ 220-63 (Reserved)

§ 220-64 (**Reserved**)

Section 2.

This local law shall take effect immediately upon its filing with the NYS Secretary of State.

#62

Committee Mtg _____	Resolution # _____
Introduced By _____	Regular Mtg _____
Seconded By _____	Special Mtg _____

APPROVAL/APPOINTMENT/ ELECTION COMMISSIONER/ REPUBLICAN PARTY

RESOLVED, pursuant to Section 3.204 of the New York State Election Law and upon the recommendation of the Putnam County Republican Committee, KELLY K. PRIMAVERA, is hereby appointed for a four (4) year term as Commissioner of Elections for Putnam County, commencing January 1, 2023 and expiring December 31, 2026.

And be it further

RESOLVED, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

cc: all
Rules

APPROVAL/APPOINTMENT/ ELECTION COMMISSIONER/ REPUBLICAN PARTY

RESOLVED, pursuant to Section 3.204 of the New York State Election Law and upon the recommendation of the Putnam County Republican Committee, KELLY K. PRIMAVERA, is hereby appointed for a four (4) year term as Commissioner of Elections for Putnam County, commencing January 1, 2023 and expiring December 31, 2026.

And be it further

RESOLVED, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

STATE OF NEW YORK
STATE BOARD OF ELECTIONS

ELECTION COMMISSIONER CERTIFICATION

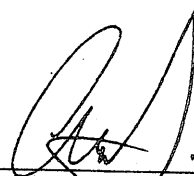
To the Clerk of the County (Board) (Legislature), County of Putnam

I certify that:

At a meeting of the Republican County Committee of the County
of Putnam, held on the 29th day of September, 20 22, at
Carmel, New York, under the provisions of the Election Law and rules
of the County Committee, a quorum being present, Kelly K. Primavera
residing at _____, New York
(Name)
10541, was recommended by majority of said committee as a suitable and
(zip code)
qualified person for the appointment to the office of Commissioner of Elections,
X for the term beginning January 1, 2023
_____ to fill an existing vacancy in said office for the remainder of the current term
and that said designee is a registered voter of the County of Putnam
and a duly enrolled member of the member of the Republican Party.

Dated at Carmel, New York

9/29/22



(Chairman or Secretary)

2022 SEP 29 PM 12:31
CLERK OF THE COUNTY BOARD
PUTNAM COUNTY

#64

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/APPOINTMENT/ ELECTION COMMISSIONER/ DEMOCRATIC PARTY

RESOLVED, pursuant to Section 3.204 of the New York State Election Law and upon the recommendation of the Putnam County Democratic Committee, CATHERINE P. CROFT, is hereby appointed for a four (4) year term as Commissioner of Elections for Putnam County, commencing January 1, 2023 and expiring December 31, 2026.

And be it further

RESOLVED, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

cc: all
Rules

APPROVAL/APPOINTMENT/ ELECTION COMMISSIONER/ DEMOCRATIC PARTY

RESOLVED, pursuant to Section 3.204 of the New York State Election Law and upon the recommendation of the Putnam County Democratic Committee, CATHERINE P. CROFT, is hereby appointed for a four (4) year term as Commissioner of Elections for Putnam County, commencing January 1, 2023 and expiring December 31, 2026.

And be it further

RESOLVED, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

STATE OF NEW YORK
STATE BOARD OF ELECTIONS

ELECTION COMMISSIONER CERTIFICATION

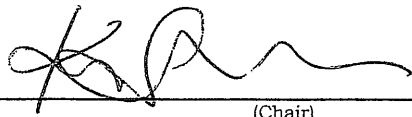
To the Clerk of the County (~~Board of Supervisors~~ or Legislature), County of PUTNAM.

I certify that:

At a meeting of the DEMOCRATIC County Committee of the County
of PUTNAM, held on the 3rd day of OCTOBER, 20 22, at
2490 Rte 301, Kent Cliffs, New York, under the provisions of the Election Law and rules
of the County Committee, a quorum being present, CATHERINE P. CROFT
(Name)
residing at _____, New York
10509, was recommended by majority of said committee as a suitable and
(zip code)
qualified person for the appointment to the office of Commissioner of Elections,
X for the term beginning January 1, 23
_____ to fill an existing vacancy in said office for the remainder of the current term
and that said designee is a registered voter of the County of PUTNAM
and a duly enrolled member of the member of the DEMOCRATIC Party.

Dated at KENT CLIFFS, New York

3-Oct, 20 22
(Date)


(Chair)

#6v

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ RE-APPOINTMENTS/ PUTNAM COUNTY HOME IMPROVEMENT BOARD

RESOLVED, that the following be re-appointed to the Putnam County Home Improvement Board:

Peter Joseph Domin, Town of Southeast, as a Citizen Representative, for a two (2) year term, said term to expire December 31, 2024.

Maria Catherine Donovan, Town of Carmel, as a Citizen Representative, for a two (2) year term, said term to expire December 31, 2024.

Michael Porcelli, Town of Carmel, as a Contractor, for a two (2) year term, said term to expire December 31, 2024.

John Morrison, Town of Carmel, as a Tradesman, for a two (2) year term, said term to expire December 31, 2024.

And be it further

RESOLVED, that these re-appointments comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

Michael Budzinski, P.E.
Director, Consumer
Affairs

Charles Hull
Chairman

Christopher Lyons
Vice Chairman



*cc: all
Rules*

Reso

Christopher Cusanelli
Peter Domin
Maria Donovan
Paul Harnish
John Morrison
Michael Porcelli

Linda DiBella, Secretary
Home Improvement Board

PUTNAM COUNTY HOME IMPROVEMENT BOARD
Department of Consumer Affairs
Weights & Measures
Trades Licensing & Registration

MEMORANDUM

DATE: November 10, 2022

TO: Toni Addonizio, Chair
Rules Committee

FROM: Linda DiBella
Secretary, Home Improvement Board

RE: Recommendation to Re-Appoint Peter Domin, Michael Porcelli, John
Morrison, Maria Donovan

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2022 NOV 10 AM 9:52

The Putnam County Home Improvement Board makes a recommendation to the Legislature requesting the re-appointment of Peter Domin, Michael Porcelli, John Morrison, and Maria Donovan pursuant to Section 135-6 of the Putnam County Code.

The Board met on Wednesday, November 9, 2022. The five members present voted unanimously to recommend these board members to fill the two -year term beginning January 1, 2023, to December 31, 2024.

Thank you for your consideration.

CC: Michael Budzinski, P.E.
Director, Consumer Affairs

Diane Schonfeld
Legislative Clerk

Peter Domin

Objective

Home Improvement Board member

Skills

- **4 years Mail Services Supervisor – Amalgamated Life**
- **17 years University Manager Mail Services - Pace University**
- **9 years Seasonal Manager – Town of Southeast / Blackberry Hill Village**

Education

Mount Vernon High School – graduated / academic diploma 1973

- 2 years Creative writing courses – Pace University
- PU Managerial training – for Operations, Performance evaluation, Budget courses
- CPO – Certified Pool Operations training (for Town of Southeast)

Experience

Mail Room Supervisor – Amalgamated Life

Supervise Routine daily operations, budget and payroll submissions

Vice Co-chairman USPS –for Greater Hudson Valley PCC of New York

Attend varied USPS operational update meetings, job enhancements techniques

Committee Member – Putnam County Home Improvements

Monthly review of Licensed contractual service vendors throughout Putnam County

Republican Committee Member – for the Town of Southeast

Monthly review of candidates and their activities / supported

BHV Community Pool – supervise staff/ 7 Lifeguards

References	Upon request
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#6w

Committee Mtg _____	Resolution # _____
Introduced By _____	Regular Mtg _____
Seconded By _____	Special Mtg _____

**APPROVAL/ RE-APPOINTMENTS/ PUTNAM COUNTY PLUMBING & MECHANICAL
TRADES BOARD**

RESOLVED, that the following be re-appointed to the Putnam County Plumbing
& Mechanical Trades Board pursuant to Section 190-6(D):

**Stephen Alonge, Town of Southeast, as (D1) Master Plumber, for a three (3)
year term, said term to expire December 31, 2025.**

**Thomas Capalbo, Town of Patterson, as (D3) Citizen Representative, for a three
(3) year term, said term to expire December 31, 2025.**

**Alexander Mancone, Town of Carmel, as (D6) HVAC Representative, for a three
(3) year term, said term to expire December 31, 2025.**

And be it further

RESOLVED, that these re-appointees comply with any requirements to file an
Oath of Office pursuant to the New York State Public Officers Law.

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

Michael Budzinski, PE
Director/Consumer Affairs



Ellen Sorrento, Secretary
Plumbing Board
Extension 46026

Joseph Baldanza

PUTNAM COUNTY CONSUMER AFFAIRS
Weights & Measures/Trades Licensing & Registration
(845) 808-1617

MEMORANDUM

TO: Diane Schonfeld
Legislature

FROM: Ellen Sorrento, Secretary
Plumbing and Mechanical Trades Board

Date: October 14, 2022

RE: Re-appointment of Board Members

The following recommendations have been made by the Plumbing/Mechanical Trades Board at the October 13, 2022 meeting:

Stephen Alonge - Plumber – Three (3) year term – expiring 12/31/2025
Alex Mancone – HVAC Contractor - Three (3) year term – expiring 12/31/2025
Thomas Capalbo – Resident Representative – Three (3) year term – expiring 12/31/2025

The Board further recommends that Stephen Alonge serve as Chairman for a one (1) year term beginning 1/1/2023 to 12/31/2023 and Thomas Capalbo serve as Vice Chairman for a one (1) year term beginning 1/1/23 to 12/31/23.

BY POLL VOTE: ALL AYES – CARRIED UNANIMOUSLY

Cc: Michael Budzinski, Director – Office of Consumer Affairs

2022 OCT 14 PM 1:00
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY



S & L PLUMBING AND HEATING CORP.

Serving the New York Metropolitan Area Since 1986

Putnam Licensed Plumber

Westchester Licensed Plumber

Rockland Licensed Plumber

Connecticut License Plumber

November 18th, 2022

Putnam County Legislature
40 Glencida Avenue
Carmel, NY 10512

Regarding: Plumbing Board Member

To Whom It May Concern,

As per your request I list the following qualifications:

- Member in good standing Putnam County Plumbing Board since 2002
- Owner of S & L Plumbing and Heating Corp, established in 1982
- License holder of Westchester County, Putnam County, Rockland County, and all of Connecticut
- Putnam County homeowner since 1984

It has been an honor and a privilege to serve on the Plumbing Board for the past twenty years. I feel we have accomplished our goals and continue to uphold our laws. I would like to continue being part of the Board and look forward to serving Putnam County.

Thank you,


Stephen Alonge

2022 NOV 23 PM 1:30
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

☐ 145 Bedford Road, Suite 201 • Armonk NY, 10504
T: 914-908-6990 • F: 914-206-3640

☐ 296 City Island Ave. • Bronx, New York 10464
T: 718-484-2391

www.slplumbing.net

Putnam County Legislature

November 20, 2022

Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Plumbing Board Member:

To whom it may concern,

I, Thomas Capalbo have been a homeowner of Putnam County since 1984. I have been serving as a resident board member since May 1, 2013. I was a steamfitter for 40 years and supervisor at Indian Point Buchanan NY.

It has been a privilege to serve on the Putnam County Plumbing Board. We have achieved safety, quality and productivity during the period I served.

Thank you,

Thomas Capalbo

Alex Mancone

November 21, 2022

Putnam County Legislature

40 Gleneida Avenue
Carmel NY, 10512
(845) 808-1020

Dear Putnam County Legislature,

I am writing to request my re-appointment as a board member on the Putnam County Plumbing and Mechanical Board. I have been a participating member of the board for many years now.

I believe that I am qualified for re-appointment due to my experience in the field as a mechanical contractor and a current HVAC master license holder.

My term will be concluding this upcoming January of 2023; and I would like to continue to serve this board to the best of my abilities.

If any other information is needed please contact me at your earliest convenience.
Thank you for your time and consideration.

Sincerely,



Alex Mancone

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Neal L. Sullivan *Chairman*
Paul E. Jonke *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

MEMORANDUM

DATE: November 14, 2022

TO: All County Boards

CC: MaryEllen Odell
Putnam County Executive

FROM: Toni Addonizio *Toni Addonizio*
Chairwoman, Rules, Enactments & Intergovernmental Relations Committee

RE: Board Appointments

Please be advised that, with respect to Board memberships requiring Legislative appointment or confirmation, the Legislature will now require all Boards to submit a résumé, statement of qualifications, and/or a letter of interest when proposing any member for appointment, re-appointment, or confirmation. I believe this will provide the most transparency to the Legislature and the public.

Further, it is the responsibility of each Board to keep track of the terms of office of its members. Requests for appointment, re-appointment, or confirmation should be sent to the Legislature prior to the expiration of a term to avoid the creation of vacancies or having former members continuing to serve in a "holdover" capacity after their terms have expired.

Finally, each Board should confirm that it has provided the Clerk of the Legislature with a copy of its current bylaws, and provide an updated copy when amendments are made.

Thank you in advance for your cooperation on this matter.

#6x

Settlement of Litigation

Cameron Bridge Works, LLC.

v.

County of Putnam

#69

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ BUDGETARY TRANSFER (22T282)/ COUNTY ATTORNEY/ LITIGATION SETTLEMENT

WHEREAS, the County Attorney has requested a budgetary transfer (22T282) to fund the cost of the recently settled litigation; and

WHEREAS, the Rules, Enactment & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Estimated Appropriations:

10193000 54933	Judgements & Claims	250,000
-----------------------	--------------------------------	----------------

Decrease Estimated Appropriations:

10199000 54980	Contingency	250,000
-----------------------	--------------------	----------------

2022 Fiscal Impact – 250,000

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____



cc: all
Rules
ARA

Reso #5

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance
Re: Budgetary Amendment - 22T282
Date: October 25, 2022

WJC

2022 OCT 25 PM 3:39
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the County Attorney, the following budgetary amendment is required.

Increase estimated appropriations:

10193000 54933	Judgements & Claims	250,000
----------------	---------------------	---------

Decrease estimated appropriations:

10199000 54980	Contingency	250,000
----------------	-------------	---------

Fiscal Impact - 2022 - \$ 250,000

Fiscal Impact - 2023 - \$ 0

This Resolution is necessary to fund the cost of recently settled Litigation, as per the correspondence from the County Attorney sent under separate cover. Please forward to the appropriate committee.

Approved:

Mary Ellen Odell
County Executive

#62

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ BUDGETARY AMENDMENT (22A078)/ HEALTH DEPARTMENT/ NATIONAL ASSOCIATION OF CITY AND COUNTY HEALTH OFFICIALS (NACCHO) GRANT AWARD

WHEREAS, the Putnam County Health Department has been awarded \$25,000 from the National Association of City and County Health Officials (NACCHO) to be used for further investment in our Medical Reserve Corp. (MRC); and

WHEREAS, the award title is MRC RISE (Respond, Innovate, Sustain and Equip); and

WHEREAS, the award is intended to provide resources to the MRC network to support COVID-19 response efforts; and

WHEREAS, there are no matching funds by the County; and

WHEREAS, the funding period is December 1, 2022 through September 15, 2023; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Appropriations:

26401001 52140 10196	Temporary	3,640
26401001 58002 10196	FICA	278
26401001 52130 10196	Computer Equipment	9,761
26401001 52140 10196	Audio Visual Equipment	4,364
26401001 54310 10196	Office Supplies	950
26401001 54330 10196	Medical Supplies	3,527
26401001 54410 10196	Supplies & Material	1,864
26401001 54782 10196	Software Accessories	616
		<u>25,000</u>

Increase Estimated Revenues:

26401001 444892 10196	PHEP – MRC RISE	25,000
-----------------------	-----------------	--------

2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



cc: all Health A+A
MICHAEL J. LEWIS
Chief Deputy Commissioner Of Finance

SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Chief Deputy Commissioner of Finance
RE: **Budgetary Amendment – 22A078**
DATE: November 2, 2022

A handwritten signature in blue ink, appearing to be "M", located next to the "FROM" field.

2022 NOV - 7 PM 1:30
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Putnam County Department of Health, the following budgetary amendment is required.

Increase Appropriations:

26401001 52140 10196	Temporary	\$ 3,640
26401001 58002 10196	FICA	278
26401001 52130 10196	Computer Equipment	9,761
26401001 52140 10196	Audio Visual Equipment	4,364
26401001 54310 10196	Office Supplies	950
26401001 54330 10196	Medical Supplies	3,527
26401001 54410 10196	Supplies and Material	1,864
26401001 54782 10196	Software Accessories	616

Increase Estimated Revenues:

26401001 444892 10196	PHEP - MRC RISE	\$ 25,000
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Fiscal Impact - 2022 - \$ 0
Fiscal Impact - 2023 - \$ 0

The Putnam County Department of Health has been awarded \$25,000 from the National Association of City and County Health Officials, (NACCHO), to be used for further investment in our Medical Reserve Corp, (MRC). The award is intended to provide resources to the MRC network to support COVID -19 Response efforts. Please see attached documentation for further information.

Please forward to the appropriate committee.

Approved:

MaryEllen Odell
County Executive



PUTNAM COUNTY DEPARTMENT OF HEALTH

1 Geneva Road, Brewster, NY 10509 ■ 845-808-1390
www.putnamcountyny.gov/health

A PHAB-ACCREDITED HEALTH DEPARTMENT

MaryEllen Odell
COUNTY EXECUTIVE

Michael J. Nesheiwat, MD
COMMISSIONER OF HEALTH

2022

MEMORANDUM

TO: William J. Carlin, Jr., Commissioner of Finance

FROM: William A. Orr, Jr., Senior Fiscal Manager **WAO**

DATE October 28th 2022

RE: Budgetary Amendment

Please process a Budgetary Amendment for the following Health Department accounts FOR FISCAL YEAR 2022.

Increase Revenue Line: 26401001-444892-10196	\$25000.00
MRC RISE	

Total Revenue Increase:	\$25000.00
--------------------------------	-------------------

Increase Expense Line: 26401001-51094-10196	\$3640.00
MRC RISE- Temporary	

Increase Expense Line: 26401001-58002-10196	\$278.46
MRC RISE - FICA	

Increase Expense Line: 26401001-52130-10196	\$9760.81
MRC RISE -Computer Equipment	

Increase Expense Line: 26401001-52140-10196	\$4363.98
MRC RISE -Audio Visual	

Increase Expense Line: 26401001-54310-10196	\$949.96
MRC RISE- Office Supplies	

Increase Expense Line: 26401001-54330-10196 MRC RISE – Medical Supplies	\$3527.40
Increase Expense Line: 26401001-54410-10196 MRC RISE – Non Office Supplies	\$1863.85
Increase Expense Line: 26401001-54782-10196 MRC RISE- Software/Accessories	\$615.54
Total Expense Increase:	\$ 25000.00

Putnam County Department of Health has been awarded \$25,000.00 from the National Association of City and County Health Officials, (NACCHO), to be used for further investment in our Medical Reserve Corp. The Award title is MRC RISE. (Respond, Innovate, Sustain and Equip). The award is intended to provide resources to the MRC network to support COVID -19 Response efforts. Funding priorities include building capacity for the MRC to respond, innovate to evolving requirements, sustain staffing requirements and equip MRC Units and state coordinators with resources to support their mission. Please see "Overview" on attached page from award documents. The funding period is December 1st, 2022 through September 15th, 2023.

SUMMARY INFORMATION

Award Title: Medical Reserve Corps COVID-19 Respond, Innovate, Sustain, and Equip (RISE) Awards – Round 2

Proposal Due Date and Time: September 16, 2022, at 11:59 PM PT (Pacific Time)

Selection Announcement Date: October 7, 2022

Source of Funding: Assistant Secretary of Preparedness and Response

Award Number: 6H1TEP200045-02-06, Medical Reserve Corps Small Grant Program

CFDA: 93.008

Funding Amounts: Tier 1 (\$25,000), Tier 2 (\$50,000), or Tier 3 (\$75,000).

Eligible Organizations: MRC units or MRC state coordinators

Estimated Period of Performance: Upon execution of the contract through September 15, 2023.

Contact for Questions Regarding this Application: mrc@naccho.org

OVERVIEW

With support from the Assistant Secretary of Preparedness and Response (ASPR), the National Association of County and City Health Officials (NACCHO) is pleased to offer a funding opportunity for Medical Reserve Corps (MRC) units and state coordinators. The MRC COVID-19 Respond, Innovate, Sustain, and Equip (RISE) funding opportunity is intended to provide resources to the MRC network to support COVID-19 response efforts. This funding will prioritize building capacity for the MRC to respond, innovate to evolving requirements, sustain staffing requirements, and equip MRC units and state coordinators with resources needed to support their mission.

Approximately 100-125 awards are available. Applications must be submitted no later than September 16, 2022. Selections will be made by October 7, 2022. The award period will run from the date of contract execution to September 15, 2023. For planning purposes, the timeline for budgets and workplans should include a start date of December 1, 2022, through September 15, 2023. Contract processing is expected to begin around December 1, 2022 but is contingent on a final approved budget and workplan. Final workplans and budgets are due no later than January 31, 2023.

All necessary information regarding the program and application process may be found in this Request for Application (RFA). Applicants may pose individual questions to NACCHO at any point during the application process by e-mailing mrc@naccho.org.

RFA Informational Webinar

NACCHO will host an optional informational webinar on Monday, August 15, 2022 at 2:00 PM Eastern Time to review the RFA and respond to questions. Participants must register in advance [here](#). Questions may be submitted in advance to mrc@naccho.org. Please note that no new information will be shared during the call. Applicants may begin the application process prior to the webinar. The webinar will be recorded and posted to the [NACCHO website](#).

ELIGIBILITY & CONTRACT TERMS

Eligibility

This funding opportunity is intended for **MRC units and state coordinators** with a clearly identified need and capacity to meet the intent of this funding. Minimum eligibility requirements include:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- Prospective MRC units* applying must follow the MRC Program Office's unit registration process, have submitted their prospective unit's application for registration, and have been confirmed by their Regional

Program Workplan and Timeline

Applicants are to upload a draft of this document with their applications.

If awarded, the final approved workplan is by January 31, 2023.

MRC COVID-19 RISE Awards – Round 2

Respond, Innovate, Sustain, and Equip

MRC Unit Name & Number:*	Putnam County MRC, Unit #222
Point of Contact Name:	Connie Bueti
Point of Contact Email:	Connie.bueti@putnamcountyny.gov

*State coordinators, please enter your state here.

Goal(s): Address at least one category and describe the goal of the program and the measurable outcomes expected.

- **Respond:** Build the capacity of a trained and ready corps of volunteers to respond to the COVID-19 pandemic.
- **Innovate:** Adopt technology and processes to support evolving volunteer management requirements.
- **Sustain:** Maintain staffing and infrastructure needed to meet the operational requirements of the unit.
- **Equip:** Attain supplies to support volunteer deployments and meet mission requirements.

Innovate: By February of 2023, purchase new technologies to increase MRC volunteer deployment support and expand response capabilities by building two satellite (East and West) Emergency Operation Centers		<ul style="list-style-type: none"> • The number of trainings completed by new and active volunteers (Projected 5 new trainings per volunteer including deployment training) • Improve response time and capabilities of MRC volunteers to emergent and non-emergent situations based on location. • Increase the number of laptops (4), webcams (2) and microphones (2), radios, tablets, and other technologies needed to expand response capabilities
Equip: By August of 2023, purchase materials to support the MRC volunteers during response efforts.		<ul style="list-style-type: none"> • Number of deployment kits for each deployment category with tools and materials specific to the type of event for use during deployment by MRC volunteers. 4 kits for the unit. • All volunteers (new and existing) signed off on deployment activities training.
Sustain: Increase staffing hours		<ul style="list-style-type: none"> • The number of hours for the part-time MRC Assistant will be increased.
Expand East Emergency Operation Center and outfit a West Satellite Emergency Operation Center/Emergency Preparedness Training Center	December 2022-August 2023	<ul style="list-style-type: none"> • Purchase laptops, tablets, webcams, microphones, and other technologies. • Discuss with Bureau of Emergency Services the necessary items for a satellite EOC to assist in improving the capability of MRC volunteers to respond in emergent and non-emergent public health situations.
Improve technical capabilities of the Putnam County Medical Reserve Corp.	December 2022-September 2023	<ul style="list-style-type: none"> • Identify trainings for Volunteers and increase number of MRC volunteers for level 1 and level 2 responses to public health situations.
Increase staff time	December 2022-September 2023	<ul style="list-style-type: none"> • Part-time staff will assist full-time staff in meeting project goals.

Application: 2848

0222

Started at: 8/23/2022 08:56 AM - Finalized at: N/A

Page: Administrative Information

Thank you for your interest in the Medical Reserve Corps (MRC) COVID-19 Respond, Innovate, Sustain, and Equip (RISE) Awards. For additional information on this award and application process, please visit NACCHO's MRC webpage (<https://www.naccho.org/programs/public-health-preparedness/medical-reserve-corps>) for the Request for Applications (RFA), an overview of application components, and live and recorded opportunities for assistance.

If you have additional questions or experience issues with this application, please email mrc@naccho.org (<mailto:mrc@naccho.org?subject=2022%20ORA>). Good luck!

First Name

Connie

Last Name

Bueti

Email address

connie.bueti@putnamcountyny.gov

Phone number

(845)808-1390

Note: The information above is stored in our membership database. If you need to edit your name, email, or phone number, please visit your MyNACCHO profile (<https://eweb.naccho.org/eweb/StartPage.aspx?Site=NACCHO>) to make updates. Then, log out and back into the application website for the information to refresh. If you need additional assistance with your MyNACCHO account, please reach out to membership@naccho.org ([mailto: membership@naccho.org](mailto:membership@naccho.org)).

Are you the main point of contact for this application?

Yes

MRC unit name

Putnam County MRC

MRC unit number (4-digit format, e.g., 0123)

0222

If you are unsure about your MRC unit number, you may consult this list (<https://geohealth.hhs.gov/arcgis/apps/opsdashboard/index.html#/7570dde7406d4c4abb65ea9be132d5ae>). State coordinators may enter 0000.

MRC unit email

mrc@putnamcounytny.gov

MRC unit phone number

+1 845-808-1390

City

Brewster

State

New York

Select the award level requested and HHS region of unit

Tier 1 - \$25,000 > Region 2 (NJ, NY PR, VI)

This section is **required**. U.S. Census Bureau QuickFacts (<https://www.census.gov/quickfacts/fact/table/US/PST045219>) is available as a resource. Please include all jurisdictions your unit serves.

Jurisdiction size (include all jurisdictions supported)

50,000 – 100,000

What are the primary racial/ethnic groups that the MRC unit serves? (Select only the most represented groups)

White, not Hispanic or Latino

What is the median household income of the jurisdiction that the unit serves?

107246

What is the percentage of persons in poverty in the jurisdiction that the unit serves?

6

What is the percentage of persons with a disability, under age 65 that the unit serves?

17

Please complete the Vendor Information Form (<https://www.naccho.org/uploads/downloadable-resources/Vendor-Form.pdf>) and upload it in the next section to inform the contract NACCHO will send awardees.

Are you the main point of contact for coordinating the contract?

Yes

Mailing address for MRC award check

1 Geneva Road
Brewster New York 10509 US

Does your sponsoring agency have prior experience in federal contracting?

Yes

Has your sponsoring agency completed a single audit?

Yes

Vendor Information Form

Download File (<https://vo-general.s3.amazonaws.com/7358e5af-0d05-4da6-817f-9410217183b3/ab6124f2-c1da-4636-ab35-8544ac8de2f0?AWSAccessKeyId=AKIAJ4PRWO26HAX3IOCA&Expires=1749416128&response-content-disposition=inline%3B%20filename%3D%22Vendor-Form-PCDOH.pdf%22&response-content-type=application%2Fpdf&Signature=vE326ygRb%2BghIIRShj%2BaGSdy6NA%3D>)

Certification of Non-Debarment or Suspension

Download File (<https://vo-general.s3.amazonaws.com/7358e5af-0d05-4da6-817f-9410217183b3/bab9d77e-dbc3-4ccb-9ed5-c284315b89ad?AWSAccessKeyId=AKIAJ4PRWO26HAX3IOCA&Expires=1749416128&response-content-disposition=inline%3B%20filename%3D%22Certification-of-Non-Debarment%20-%20PCDOH.pdf%22&response-content-type=application%2Fpdf&Signature=PqN1tb4JEbZjK8C02qRMNdAqJzk%3D>)

Form W-9

Download File (<https://vo-general.s3.amazonaws.com/7358e5af-0d05-4da6-817f-9410217183b3/f3262412-4ca7-406c-ab62-84f8027e1e17?AWSAccessKeyId=AKIAJ4PRWO26HAX3IOCA&Expires=1749416128&response-content-disposition=inline%3B%20filename%3D%22W-9-PCDOH.pdf%22&response-content-type=application%2Fpdf&Signature=aLM7%2By%2F36c6Mhhjk6XyXQTaTjuA%3D>)

FFATA Data Collection Form

Download File (<https://vo-general.s3.amazonaws.com/7358e5af-0d05-4da6-817f-9410217183b3/674f1b9c-a5f8-47fc-be43-9919ebc9dc50?AWSAccessKeyId=AKIAJ4PRWO26HAX3IOCA&Expires=1749416128&response-content-disposition=inline%3B%20filename%3D%22MRC-RISE-Awards-FFATA-Data-Collection-Form.PCDOH.pdf%22&response-content-type=application%2Fpdf&Signature=sdwZjoqAwIIvhyjTyq3waL8yzQ%3D>)

Indirect Cost Documentation

No File Uploaded

Fringe Benefits Documentation

No File Uploaded

virtualCommunityMembers1

If you've received an error message in submitting this form, please review the formatting of the fields that should be submitted as numbers only, such as:

- MRC unit number
- Median household income
- Percentage of persons in poverty in your jurisdiction
- Percentage of persons with disabilities in your jurisdiction

Page: Eligibility Verification

SAM.gov verification

Download File (<https://vo-general.s3.amazonaws.com/7358e5af-0d05-4da6-817f-9410217183b3/ab165920-e503-43a8-a18b-4f514d783557?AWSAccessKeyId=AKIAJ4PRWO26HAX3IOCA&Expires=1749416128&response-content-disposition=inline%3B%20filename%3D%22Business%20Information%20SAM.gov.pdf%22&response-content-type=application%2Fpdf&Signature=0AEKUWvs5skJ9%2B68bMpnEDo9DHE%3D>)

Owner of SAM.gov profile

Putnam County

SAM Unique Entity ID

GLN9KUJQKBB8

Date of SAM.gov registration expiration

1/18/2023

Date of last activity entered on the unit's MRC Program Office profile

7/29/2022

Page: Proposal Content

Current number of MRC volunteers within the unit

145

RISE Categories

Innovate, Equip

Applicants will only be scored on the four components below, with each component worth 25 points. Applicants should ensure they thoroughly address each component and clearly outline their resource needs and their capacity to execute the proposal and adhere to the budget guidelines. Applications will be scored competitively with a maximum score of 100 points per application. At least two NACCHO staff will review each application. Selection of awards will be done competitively based on the average score of reviewers with awards distributed based on total funding available.

Organization Background

The Putnam County Medical Reserve Corps (MRC) is overseen by Putnam County Department of Health (PCDOH) staff. Located in New York's Hudson Valley, Putnam County covers 230 sq. miles of rural and suburban communities that are divided into six towns and three villages with a population size of approximately 97,936. The mission of the Putnam County MRC is to support response activities during a public health emergency and to aid in improving the health and safety of the county's population. In collaboration with local partners, the MRC aims to improve readiness and respond to non-emergent and emergent public health impacts that may include natural disasters, biological events, bioterrorism and chemical or radiation emergencies. Approximately 60 Putnam County MRC volunteers supported the PCDOH COVID-19 response by taking contact training courses, staffing COVID-19 vaccine PODs, providing educational information, etc. Moving forward the Putnam County MRC will expand their response capabilities through training and technological advancements to continue contribute to the PCDOH goal to Prevent, Promote and Protect.

Qualifications and Experience

Lead by an experienced team including the Public Health Emergency Preparedness/MRC Coordinator, Supervising Public Health Educator and Graduate Fellows, staff will be working toward achieving the goals and objectives outlined in the of the RISE Award workplan in alignment with the proposed timeline.

Project Workplan and Timeline

No File Uploaded

Budget Proposal

No File Uploaded

Budget Proposal Checklist

SUMMARY INFORMATION

Award Title: Medical Reserve Corps COVID-19 Respond, Innovate, Sustain, and Equip (RISE) Awards – Round 2

Proposal Due Date and Time: September 16, 2022, at 11:59 PM PT (Pacific Time)

Selection Announcement Date: October 7, 2022

Source of Funding: Assistant Secretary of Preparedness and Response

Award Number: 6H1TEP200045-02-06, Medical Reserve Corps Small Grant Program

CFDA: 93.008

Funding Amounts: Tier 1 (\$25,000), Tier 2 (\$50,000), or Tier 3 (\$75,000).

Eligible Organizations: MRC units or MRC state coordinators

Estimated Period of Performance: Upon execution of the contract through September 15, 2023.

Contact for Questions Regarding this Application: mrc@naccho.org

OVERVIEW

With support from the Assistant Secretary of Preparedness and Response (ASPR), the National Association of County and City Health Officials (NACCHO) is pleased to offer a funding opportunity for Medical Reserve Corps (MRC) units and state coordinators. The MRC COVID-19 Respond, Innovate, Sustain, and Equip (RISE) funding opportunity is intended to provide resources to the MRC network to support COVID-19 response efforts. This funding will prioritize building capacity for the MRC to respond, innovate to evolving requirements, sustain staffing requirements, and equip MRC units and state coordinators with resources needed to support their mission.

Approximately 100-125 awards are available. Applications must be submitted no later than September 16, 2022. Selections will be made by October 7, 2022. The award period will run from the date of contract execution to September 15, 2023. For planning purposes, the timeline for budgets and workplans should include a start date of December 1, 2022, through September 15, 2023. Contract processing is expected to begin around December 1, 2022 but is contingent on a final approved budget and workplan. Final workplans and budgets are due no later than January 31, 2023.

All necessary information regarding the program and application process may be found in this Request for Application (RFA). Applicants may pose individual questions to NACCHO at any point during the application process by e-mailing mrc@naccho.org.

RFA Informational Webinar

NACCHO will host an optional informational webinar on Monday, **August 15, 2022** at 2:00 PM Eastern Time to review the RFA and respond to questions. Participants must register in advance [here](#). Questions may be submitted in advance to mrc@naccho.org. Please note that no new information will be shared during the call. Applicants may begin the application process prior to the webinar. The webinar will be recorded and posted to the [NACCHO website](#).

ELIGIBILITY & CONTRACT TERMS**Eligibility**

This funding opportunity is intended for **MRC units and state coordinators** with a clearly identified need and capacity to meet the intent of this funding. Minimum eligibility requirements include:

- Applicants must have a MyNACCHO account to apply: <https://nacchoapplication.secure-platform.com/a/organizations/main/home>
- MRC units must update their profiles on the MRC Program Office website ([MRC Unit Profile & Activity Reporting System](#)) between **June 1 and September 16, 2022**. MRC units must also include an activity or event that occurred during that time. State coordinators should verify their contact information is correct on the MRC website and submit any corrections to the MRC Program Office.
- Prospective MRC units* applying must follow the MRC Program Office's unit registration process, have submitted their prospective unit's application for registration, and have been confirmed by their Regional

Liaison no later than **September 16, 2022**, to be eligible. **A prospective MRC unit that has applied for an MRC COVID-19 RISE award will not be awarded funding until it is approved and registered.*

Contract Terms

NACCHO expects applicants to review and agree to the NACCHO standard contract terms and conditions ([Appendix G](#)) as a requirement to receive award payment. **No modifications to the terms or contract language will be made. Contractors that cannot agree to NACCHO's contract language should not apply for this initiative.**

It is the responsibility of the selected awardee/sponsoring agency to return a signed copy of the contract within approximately 30 days of receipt. Recipients are encouraged to be proactive in coordinating their agency's grant approval process to avoid delays. Applicants should review all terms and conditions to determine whether they are appropriate for submitting a proposal.

Selected awardees/sponsoring agencies will enter into a contract with NACCHO to complete the required activities outlined below. NACCHO will pay each awardee in payments in exchange for completion of the assigned scope of work and accepted deliverables. Deliverables will be priced as a portion of the total award amount. The scope of work will outline an invoicing schedule to include at least three invoices. Please note NACCHO reserves the right to make changes to the program timeline and payment schedule if necessary.

Because the awards are federal funds, sponsoring agencies/awardees will need to register with the [System for Award Management \(SAM\)](#). There is no fee for registering. If the organization has previously registered, they should update their information to ensure current active registration. Applicants must have an active registration status in SAM.gov with their sponsoring agency's EIN and Unique Entity ID prior to final execution of the contract. Applicants will be asked to submit proof of SAM.gov active registration or that their registration is in process as a part of their application. ASPR grant recipients must comply with all applicable terms and conditions of award, federal laws, regulations, and policies. See the [U.S. Department of Health and Human Services \(HHS\) Grants Policy Statement](#).

SCHEDULE OF EVENTS

Please note the following deadlines and events for this application and award requirements.

Event	Date
RFA released	August 8, 2022
Application period open	August 8, 2022
RFA Informational Webinar	August 15, 2022
Application period closed	September 16, 2022
Technical assistance office hours	Application Process: August 22, and September 8 Deliverable 1: Three times from October to November 2022. Dates to be determined.
Notices of Award emailed	October 7, 2022
Anticipated contract start date	December 1, 2022 (Contracts cannot start without an approved budget and workplan)
Deliverable 1 due	January 31, 2023
Deliverable 2 due	May 31, 2023
Deliverable 3 due	August 31, 2023
Anticipated contract end date	September 15, 2023

AWARD GOALS & REQUIREMENTS

NACCHO's MRC COVID-19 RISE awards seek to provide MRC units and state coordinators funding to support the immediate needs of the MRC network, increase capacity to address the ongoing COVID-19 response efforts, and ensure units are resourced for future mission requirements. MRC units with the support of MRC state coordinators have contributed an unprecedented record of over 3 million volunteer hours since the start of the pandemic. This award is intended to provide resources to support volunteer training to meet mission requirements, technology to support volunteer management and administrative requirements, and replenish or purchase needed response materials and supplies.

Award applicants should select at least one category below as a priority for their award application goals and resource requirement justification for the budget narrative:

- **Respond: Build the capacity of a trained and ready corps of volunteers to respond to the COVID-19 pandemic.**
 - Examples include volunteer training or exercises, recruitment efforts to expand volunteer capacity, volunteer onboarding expenses such as background checks/liability coverage, deployment related expenses such as supplies.
- **Innovate: Adopt technology and processes to support evolving volunteer management requirements.**
 - Examples include purchasing or expanding technology platforms to manage and track volunteer databases, deployment activities, communications with volunteers/partners during emergency/non-emergency operations, technology requirements during deployments, etc.
- **Sustain: Maintain staffing or infrastructure needed to meet the operational and readiness requirements.**
 - Examples include staffing needs to support ongoing readiness and operational requirements, recruitment of volunteers, management of volunteers, developing training curriculum for volunteer deployments, developing plans and processes for volunteer management, etc. Staffing needs may include supplementing full or part-time equivalents.
- **Equip: Attain supplies or materials to support volunteer deployments and meet mission requirements.**
 - Examples include supplies to support MRC deployment requirements, such as supplies to support mass testing/vaccination/distribution operations, volunteer Personal Protective Equipment (PPE) or deployment gear, supplies for volunteer training, etc. (see budget template and guidance for allowable and unallowable costs)

MRC units or state coordinators may apply to the funding tier level that best aligns with their needs or demonstrated capacity to respond to the COVID-19 response. Selection of the appropriate tier level will include consideration for the size of the geographic area served, population size served, and the number of volunteers. MRC units or state coordinators considering a Tier 3 Award must have demonstrated response capacity and technical experience to support the additional requirement associated with that award.

Description of Funding Tiers

Intended for MRC units or state coordinators that demonstrate the capacity to effectively develop and implement a program plan at the \$25,000 level that addresses their needs to support COVID-19 response efforts at the local, regional, or state level. The Tier 1 plan should include a workplan with stated goals, objectives, program timeline, detailed budget of planned expenses, and staff identified to manage the program.

Intended for MRC units or state coordinators that demonstrate the additional resource need and capacity to effectively develop and implement a program plan at the \$50,000 level that addresses their response activities to support COVID-19 efforts at the local, regional, or state level. The Tier 2 plan should include a workplan with stated

goals, objectives, program timeline, detailed budget of planned expenses, and staff identified to manage the program.

Intended for MRC units or state coordinators that demonstrate a strong background in MRC operations, response/resource needs at the \$75,000 level, staff capacity to effectively and implement a program plan at this level and participate in up to six-monthly collaborative meetings with NACCHO staff. The monthly collaborative meetings will provide a forum for peer-to-peer learning, examine deployment and response issues facing the MRC, identify resources or best practices, and share solutions with other sub-recipients. Awardees will also be expected to contribute to a report that outlines the findings of this cohort. The Tier 3 plan should include a workplan with stated goals, objectives, program timeline, detailed budget of planned expenses, and staff identified to manage the program.

Scope of Work

The scope of work required to be performed by awardees is outlined below. Applicants must ensure they can fulfil the following deliverables prior to applying.

All awardees:

- Final program workplan and timeline – All applicants are required to submit a draft program workplan with their application. NACCHO will review work plans and either approve as submitted or provide guidelines for corrective actions at the time of notice of award.
- Final budget – All applicants are required to submit a draft budget with their application. NACCHO will review budgets and either approve as submitted or provide guidelines for corrective actions at the time of notice of award.
- Templates and examples of the program workplan, timeline, and budget are available in [Appendix A](#) and [Appendix B](#).

All awardees:

- In-progress report – All awardees are required to submit an in-progress report outlining progress towards their program workplan and describing successes and/or challenges towards meeting their goals.
- The in-progress report template is available in [Appendix C](#) and [here](#).

Tier 3 awardees only:

- Awardees are to participate in collaborative sessions facilitated by NACCHO staff. Sessions will be conducted between February 2023 and May 2023.
- Awardees are expected to contribute to the identification of key issues impacting the MRC network and development of strategies to address resource requirements.

All awardees:

- Final program report – All awardees are required to submit a final program report describing the outcomes of the program and impact of the funding to support COVID-19 response capacity.
- The final program report template is available in [Appendix D](#) and [here](#).

Tier 3 awardees only:

- Awardees are to participate in collaborative sessions facilitated by NACCHO staff with a possible in-person workshop. Monthly online collaborative sessions will be conducted between June 2023 and August 2023.
- Awardees are expected to contribute to the identification of key issues impacting the MRC network and development of strategies to address resource requirements.

Payment Schedule & Method

The following table outlines the tasks and payment schedule for the MRC COVID-19 RISE Awards.

Deliverable	Subtasks	Estimated Timeline	Payment Schedule
Deliverable 1	<i>All Awardees - Submission of:</i> <ul style="list-style-type: none"> Final Program Workplan* (appx. A) Final Budget* (appx. B) Invoice #1 (appx. E) *Note workplan and budget period is 12/1/2022 and 9/15/2023 	October 7, 2022 to January 31, 2023	Subtasks due by: January 31, 2023 Amount: 35% of award
Deliverable 2	<i>All Awardees - Submission of:</i> <ul style="list-style-type: none"> In-Progress Report (appx. C) Invoice #2 (appx. E) <i>Additional for Tier 3 Awardees</i> <ul style="list-style-type: none"> Participation in up to three collaborative calls 	April 1, 2023 to May 31, 2023	Subtasks due: May 31, 2023 Amount: 35% of award
Deliverable 3	<i>All Awardees - Submission of:</i> <ul style="list-style-type: none"> Final Program Report (appx. D) Invoice #3 (appx. E) <i>Additional for Tier 3 Awardees</i> <ul style="list-style-type: none"> Participation in up to three collaborative calls Submission of recommendations for collaborative final report 	July 1, 2023 to August 31, 2023	Subtasks due: August 31, 2023 Amount: 30% of award

NACCHO will disburse payment to awardees in three installments of 35%, 35%, and 30% of the total award based upon receipt of deliverables per the payment schedule identified in the scope of work above. Please note that NACCHO reserves the right to make changes to the award timeline and payment schedule if necessary.

NACCHO Support

NACCHO staff will provide technical assistance through office hours for application processing from August 15 to September 8, 2022, and final budget and workplan development from October to November, 2022 to provide support for specific application questions and review sample budgets and program workplans to meet the requirements of Deliverable 1. Office hours will be conducted via virtual meetings to provide an interactive learning environment. All resources and templates associated with this award will be available on NACCHO's MRC awards webpage.

NACCHO staff will conduct an informational webinar prior to the in-progress and final report to review reporting requirements, answer technical questions related to the award, and provide an opportunity for peer sharing of successes or challenges.

NACCHO will establish a Virtual Community for all MRC COVID-19 RISE awardees. The Virtual Community will be a closed community to allow bi-directional communications between NACCHO and awardees, as well as provide a space for peer-to-peer networking. Those involved in the award should create a MyNACCHO account to be added to the community.

Technical assistance is available throughout this award via email, phone, and/or virtual meetings. For assistance, please contact mrc@naccho.org.

#6aa

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ BUDGETARY AMENDMENT (22A079)/ DEPARTMENT OF SOCIAL SERVICES/
NYS OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE/ NYS RENTAL
SUPPLEMENT PROGRAM**

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (22A079) to amend the 2022 DSS budget to include funds in the amount of \$100,000 allocated to Putnam County by the NYS Office of Temporary and Disability Assistance for the administration of the NYS Rental Supplement Program; and

WHEREAS, these funds will be sub-contracted to the Putnam/Northern Westchester Women's Resource Center to provide rental assistance to eligible individuals and families, regardless of immigration status, who are experiencing homelessness or are facing an imminent loss of housing; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Estimated Revenues:

10120000 10198	NYS Rental Supplement Program	
436101	Adm Social Services	100,000

Increase Appropriations:

10120000 10198	NYS Rental Supplement Program	
54647	Sub-Contractors	100,000

2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

cc: all
Health
A & A

Reso



WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

MICHAEL LEWIS
Chief Deputy Commissioner of
Finance

SHEILA BARRETT
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

November 3, 2022

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, D dated February 14, 2010, I am advising you of the following
2022 budgetary amendment which has been submitted for approval.

2022 NOV - 7 PM 4:01
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Increase Estimated Revenues:

10120000	10198	NYS Rental Supplement Program	
	436101	Adm Social Services	<u>\$100,000</u>

Increase Appropriations:

10120000	10198	NYS Rental Supplement Program	
	54647	Sub-Contractors	<u>\$100,000</u>

2022 Fiscal Impact -0-
2023 Fiscal Impact -0-

This amendment to the 2022 DSS budget will include funds in the amount of \$100,000 allocated to Putnam County by the NYS Office of Temporary and Disability Assistance for the administration of the NYS Rental Supplement Program. These funds will be sub-contracted to the Putnam/Northern Westchester Women's Resource Center to provide rental assistance to eligible individuals and families, regardless of immigration status, who are experiencing homelessness or are facing an imminent loss of housing.

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000

Date Chairperson Audit/Designee: \$0 - \$10,000.00

22A079

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

MARYELLEN ODELL
County Executive

MICHAEL J. PIAZZA, Jr.
Commissioner
37A298@dfa.state.NY.US

SARA SERVADIO
Deputy Commissioner
Sara.Servadio@dfa.state.NY.US

GRACE M. BALCER
Fiscal Manager
37A279@dfa.state.NY.US



DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU

ELIZABETH BARCAVAGE
Director of Eligibility
Elizabeth.Barcavage@dfa.state.NY.US

FRANK MAROCCO, ESQ.
Director of Children and
Family Services
Frank.Marocco@dfa.state.NY.US

FAYE THORPE, ESQ.
Counsel for DSS
Faye.Thorpe@dfa.state.NY.US

MEMORANDUM

TO: William Carlin
Commissioner of Finance

FROM: Grace Balcer
Fiscal Manager

DATE: 11/1/22

RE: DSS Budgetary Amendment – 2022

Your approval is requested to amend the 2022 DSS budget to include funds in the amount of \$100,000 allocated to Putnam County by the NYS Office of Temporary and Disability Assistance (OTDA) for the administration of the NYS Rental Supplement Program. These funds will be sub-contracted to the Putnam/Northern Westchester Women's Resource Center to provide rental assistance to individuals and families, regardless of immigration status, who are experiencing homelessness or are facing an imminent loss of housing in accordance with their state approved Rental Supplement Program Plan. (Supporting document attached – 21-LCM-24)

Increase Appropriations:

10120000 10198	Rental Supplement Program	
54647	Sub-Contractors	\$100,000

Increase Estimated Revenues:

10120000 10198	Rental Supplement Program	
436101	ADM Soc. Services	100,000
	2022 Fiscal Impact	-0-
	2023 Fiscal Impact	-0-

Should you have any questions or require additional information, please contact me.

cc: Andy Bowen, Celly Shields, Sara Servadio



KATHY HOCHUL
Governor

Office of Temporary and Disability Assistance

BARBARA C. GUINN
Executive Deputy Commissioner

Local Commissioners Memorandum

Section 1

Transmittal:	21-LCM-24
To:	Social Services District Commissioners
Issuing Division/Office:	Employment and Income Support Programs
Date:	December 13, 2021
Subject:	New York State Rental Supplement Program
Contact Person(s):	Temporary Assistance Bureau (518) 474-9344 otda.sm.cees.tabureau@otda.ny.gov
Attachments:	<u>Attachment A – 2021-2022 Rental Supplement Program Allocation</u> <u>Attachment B – 2021-2022 Rental Supplement Program Plan</u>

Section 2

I. Purpose

The New York State Fiscal Year 2021-2022 Budget appropriates \$100 million to provide rental supplements to individuals and families, both with and without children, who are experiencing homelessness or are facing an imminent loss of housing, regardless of immigration status. The purpose of this Local Commissioners Memorandum (LCM) is to notify social services districts (districts) of the option to participate in the New York State Rental Supplement Program (RSP) and to provide 2021-2022 RSP allocations and general program guidance. Districts choosing to participate in the RSP must submit a 2021-2022 Rental Supplement Program Plan (Attachment B) for approval which details the intended use of their allocation as well as their anticipated RSP start date.

II. Background

The RSP is a program established to provide vital rental assistance to individuals and families, regardless of immigration status, who are experiencing homelessness or are facing an imminent loss of housing. The RSP is available to individuals and families both with and without children. Districts may choose to retain their allocation and use district mechanisms (e.g., direct administration or transfer of funds to county agencies) to operate this program or may delegate the administration of this program, in full or in part, to another public agency, contractor or non-profit organization. The RSP will give districts the flexibility to develop a program that meets the needs of their underserved populations while working within the framework of certain minimum eligibility requirements established by the governing statute.

III. Program Implications

A. Program Activities and Services

Districts choosing to participate in the RSP must submit a Rental Supplement Program Plan (Attachment B) to OTDA for approval that provides details regarding the administration of their local program and the intended use of their allocation. Districts are encouraged to complete and return Attachment B to OTDA **as soon as possible, but no later than February 15, 2022**. Supplements shall be made available in accordance with district plans, provided however that certain minimum eligibility requirements are established as outlined in this LCM.

Supplements provided through the RSP will not be part of the standard of need pursuant to Social Services Law §131-a, and therefore would not be considered by ABEL when computing financial eligibility for Temporary Assistance (TA) (e.g., the supplement is not used for TA eligibility when computing the needs or gross income tests). When computing a budget for a TA recipient who is receiving a supplement, the shelter cost must be removed from the budget provided that the supplement covers the entire shelter cost. In addition, RSP supplements shall not be subject to recoupment or repayment unless there is a determination that the application submitted was fraudulent, or otherwise identified as ineligible, and the application should not have been approved.

B. Program Eligibility and Program Requirements

While districts have flexibility regarding the development of a Rental Supplement Program Plan, the governing statute outlines some minimum requirements for participant eligibility as follows:

- Eligible participants are individuals and/or families, both with and without children, who are experiencing homelessness or facing an imminent loss of housing, regardless of immigration status;
- Households must earn no more than 50% of area median income (AMI) at the time of application based on location and household size, with initial priority given to households who earn no more than 30% of AMI;
- Rental supplement amounts shall be set at 85% of local Fair Market Rent (FMR) values with a district option to pay up to 100% of FMR using local funds;
- At least 50% of the supplements shall be allocated for households who are currently in a shelter or experiencing homelessness, unless sufficient demand does not exist for such households within the district;
- A household's financial contribution will be limited to 30% of their household's total earned and/or unearned income;
- Supplements are to be provided until the household's income reaches 30% or more of their monthly rent, at which point the housing will be considered affordable for the individual/family and the supplement will end; and,
- Receipt of TA is not a requirement for determining eligibility for the RSP.

Rental Supplement Program Plans must provide a comprehensive outline of each district's proposed program and must address, at minimum, the following:

1. Specific details regarding how eligibility for a rental supplement will be determined, including the aforementioned eligibility requirements, as well as any target populations identified;
2. Information regarding how contributions towards rental costs from individuals outside the household will be verified and what standards will be applied in determining whether such contributions can be sustained in the future;
3. An assessment of how the district will ensure that the rental costs are legitimate and are the responsibility of the recipient (e.g., lease or letter from landlord);
4. The process for which clients will be expected to advise the district/contracted agency of household changes and how resulting modifications will be handled (rent increases, changes in household composition, etc.);
5. A description of the forms and/or notices that will be used to facilitate the application and determination process. When households requesting a supplement do not meet the criteria

- set forth in the district's plan, the denial/closing letter must support the decision by explaining the criteria and the district's decision that the household does not meet such criteria. An award letter must be provided to both the tenant and landlord and must detail the amount approved to be paid on a monthly basis, months/term included and any applicable tenant protections resulting from receipt of the RSP;
6. An explanation of whether there will be any health and safety standards that must be adhered to prior to paying rental supplements at a specific location; and,
 7. A plan for ensuring that households do not receive duplicate benefits from other sources that may assist with paying future rent/ongoing rental supplements.

Eligibility is determined based on a household's current monthly income at the time of application. Applications are to be accepted on a first come, first-served basis according to the eligibility parameters set forth at the local level. While districts have flexibility in determining the overall design of their local RSP, they are encouraged to make extra efforts to ensure prioritization of certain households, such as those with children under the age of six, single individuals with a history of housing instability, veterans, individuals and families experiencing domestic violence (DV), and other victims of violence. Though TA eligibility is not a factor in determining eligibility for the RSP, operators are encouraged to refer RSP applicants for assistance applying for applicable benefit programs, such as TA, Home Energy Assistance Program (HEAP), Supplemental Nutrition Assistance Program (SNAP), Supplemental Security Income (SSI) and Social Security Disability Insurance (SSDI).

Notifications regarding eligibility determinations (e.g., approvals, denials, and closings) must be maintained in the case record for a minimum of six years following submission of the final expenditure report.

C. Allocations

A total of \$100 million is available annually to support the RSP. While all funding is subject to legislative enactment each year, continuing funding support for the RSP is expected. The 2021-2022 RSP district allocations are listed in Attachment A and have been determined based on each district's relative share of TA households as of March 31, 2021, as well as the distribution of renter households under 30% of the local AMI, based on the US Census Bureau 2015-19 Public Use Microdata Sample. RSP allocations may be adjusted in future award years based on factors including statewide utilization and ongoing local rental supplement needs.

D. Reporting Requirements

Reports that describe the progress of RSP activities and households served will be required on at least a quarterly basis. A reporting format is under development and will be distributed to participating districts.

Minimally, reports must include information related to payments made through the RSP (e.g., dates issued, periods covered, households on behalf of which payments are made, payees, supplement amounts, local contribution to the subsidy (where applicable), etc.), the number of households served, and certain demographic information including receipt of TA, household size and composition, number of contributing household members, household income levels, shelter or homelessness status at the time of application, priority group identification (if applicable) and TA case number (if applicable). Districts must also establish identifiers for the heads of household (RSP applicants) as well as a unique household tracking number.

Coordination with the local HUD-funded Continuum of Care (CoC) is encouraged, in order to support each district's ability to track services and outcomes related to participation in the RSP. Additionally, coordination with the CoC will assist districts in avoiding a duplication of benefits with other supplement programs that may exist in each local area.

Districts and/or program operators, as applicable, are required to provide OTDA or its designees access to the program records during the course of the project. RSP projects will be monitored by OTDA on a regular basis and may include onsite visits as well as regular telephone contact and/or case reviews. The goal of monitoring is to ensure the terms of the RSP are being met in accordance with State legislation. In addition, monitoring enables OTDA to provide technical assistance, where necessary, to assist the district and/or program operator to meet the overall intent of the RSP. It is the responsibility of the district to monitor any and all subcontracts. Districts must ensure the confidentiality of records concerning project participants.

IV. Reimbursement Structure and Allowable Costs

RSP payments for the initial 12-month period will consist of an advance of 25 percent of the district's allocation. The remaining 75 percent of the allocation will be paid as claims are submitted to substantiate payment. Allocation and reimbursement for the second year, beginning 12 months following the district's approved initial commencement date but no sooner than December 1, 2022, will be contingent on continued availability of funds and local district need.

RSP funding is made available for districts to provide vital rental assistance to eligible households and as such, it is expected that a minimum of 85% of the funds will be used toward rental supplements in accordance with the guidelines outlined herein. OTDA has set a 15% spending limitation on administrative costs.

Agencies should limit the amount of administrative costs necessary to operate the RSP to maximize both the amount of funds available to pay rental supplements and the number of households enrolled. The use of RSP funds for administrative purposes must be directly related to the provision of rental supplements to eligible individuals and families.

For districts opting to assign all or a portion of their RSP allocation to another public agency, contractor or local nonprofit organization, districts will be held liable for assigned funds not used in a manner consistent with the purpose of the RSP allocation.

Districts are required to submit all claims for reimbursement through the Automated Claiming System (ACS) regardless of whether they elect to operate the program in-house or transfer the administration to another entity. RSP claims must be for services provided during the district's approved initial 12-month period and must be claimed in a timely manner after provided. Additional claiming information will be provided to districts who choose to operate an RSP.

V. Necessary Action

Districts who elect to receive this funding must also complete and submit the Rental Supplement Program Plan (Attachment B). Districts are encouraged to complete and return Attachment B to OTDA as soon as possible, but no later than February 15, 2022. Advances will be remitted following the approval of each district's Attachment B, and in accordance with their anticipated RSP commencement date.

Issued By:

Name: Barbara C. Guinn

Title: Executive Deputy Commissioner

Division/Office: Office of Temporary and Disability Assistance

District	2021-2022 Rental Supplement Program Allocation
New York City	\$67,922,380
Albany	\$1,125,750
Allegany	\$120,210
Broome	\$899,827
Cattaraugus	\$282,026
Cayuga	\$268,767
Chautauqua	\$645,332
Chemung	\$290,178
Chenango	\$139,789
Clinton	\$240,580
Columbia	\$129,741
Cortland	\$141,026
Delaware	\$121,902
Dutchess	\$727,515
Erie	\$3,874,658
Essex	\$100,000
Franklin	\$164,265
Fulton	\$116,749
Genesee	\$143,394
Greene	\$116,986
Hamilton	\$100,000
Herkimer	\$154,406
Jefferson	\$402,505
Lewis	\$100,000
Livingston	\$190,065
Madison	\$120,038
Monroe	\$3,035,181
Montgomery	\$154,608
Nassau	\$2,028,294
Niagara	\$742,819
Oneida	\$857,846
Onondaga	\$1,916,038
Ontario	\$256,173
Orange	\$920,321
Orleans	\$144,298
Oswego	\$432,808
Otsego	\$125,940
Putnam	\$100,000
Rensselaer	\$497,493
Rockland	\$713,032
St.Lawrence	\$309,135
Saratoga	\$322,466
Schenectady	\$536,305
Schoharie	\$100,000
Schuyler	\$100,000
Seneca	\$100,000
Steuben	\$325,926
Suffolk	\$2,640,308
Sullivan	\$240,957
Tioga	\$124,850
Tompkins	\$461,767
Ulster	\$494,918
Warren	\$126,379
Washington	\$131,444
Wayne	\$193,050
Westchester	\$3,029,553
Wyoming	\$100,000
Yates	\$100,000

2021-2022 New York State Rental Supplement Program Plan

District:

Contact Person:

Telephone:

Email:

RSP Implementation Date:

Indicate whether the program will be administered using district mechanisms (e.g., direct administration or transfer of funds to county agencies) or by another public agency, contractor or non-profit organization. Administration of the RSP may be delegated in full or in part. Also indicate whether districts will coordinate with the local HUD-funded Continuum of Care, if applicable.

Indicate the anticipated RSP supplement amount and the number of households expected to be served in the initial 12-month period. RSP supplement amounts are set at 85% of the local Fair Market Rent (FMR) values with a district option to pay up to 100% of FMR using local funds.

RSP Supplement Amount:

Anticipated Number of Households to be Served:

Describe the outreach mechanisms that will be used. Receipt of TA is not a requirement for determining eligibility for the RSP, but at least 50% of the supplements shall be allocated for households who are currently in shelter or experiencing homelessness (unless sufficient demand does not exist for such households within a district).

Describe the application and determination process, including the length of time within which applications will be approved or denied. OTDA encourages districts/contractors to make decisions regarding applications within 30 days of the application date.

Describe the forms and/or notices that will be used to facilitate the application and determination process. When households requesting a supplement do not meet the criteria established by the district, the denial/discontinuance letter must support the decision by explaining the criteria and the district's decision that the household does not meet such criteria. When a supplement is approved, an award letter must be provided to both the tenant and landlord and must detail the amount approved to be paid on a monthly basis and the months/term included.

Indicate the anticipated target population, including prioritization of certain households (e.g., those with children under the age of six, single individuals, veterans, individuals and families experiencing domestic violence (DV) and non-DV victims of violence). Eligible participants include individuals and/or families, regardless of immigration status, who are experiencing homelessness or facing an imminent loss of housing, including individuals and families with or without children.

Indicate how the following eligibility standards will be met:

- Households must earn no more than 50% of area median income (AMI) at the time of application (using current monthly income for the household and excluding earned income of a minor child; adoption/foster care payments; one-time loans, gifts, lump sum payments or other non-recurring income; and childcare subsidy payments) based on location and household size, with initial priority given to households who earn no more than 30% of AMI;
- A household's financial contribution will be limited to 30% of their households' total earned and/or unearned income; and
- Supplements are to be provided until the household's income reaches 30% or more of their monthly rent, at which point the housing will be considered affordable for the individual/family and the supplement will end.

List any other established eligibility criteria and indicate how each criterion will be determined and documented. Include the following:

- Will leases be required of all tenants?
- How will the district/contractor ensure that the rental costs are legitimate and the responsibility of the recipient if a lease is not required?
- Will there be any health and safety standards regarding the housing that must be met prior to paying the supplement at a specific location?
- How will the district handle modifications (e.g., moves, rent increases, changes in household composition, etc.)?
- What standards will be followed in determining whether supplementation will continue following a move?
- Will the district/contractor require the recipient household to report changes related to the supplement within a set timeframe as a condition of continued eligibility for the supplement?
- How will contributions towards rental costs from individuals outside the household be verified and what standards will be applied in determining whether such contributions can be sustained in the future?

Indicate the length of time the supplement will be offered to households (e.g., three months, six months, indefinitely, etc.) and whether there is a recertification process for the supplement.

Indicate the payment mechanism (e.g., check, transfer of funds, etc.) and whether the supplement will be paid to the tenant or the landlord.

Indicate how fraudulent and/or cases determined to otherwise be ineligible will be handled, including the procedure for recouping funds, if necessary.

Describe how the district/contractor will ensure that households do not receive duplicate benefits from other sources that may assist with paying future rent/ongoing rental supplements.

Indicate how client records will be maintained (e.g., paper file cabinets, electronic records, or a combination of both) and whether any specific software or system will be used. Notifications regarding eligibility determinations (e.g., approvals, denials and discontinuances) must be maintained in the case record for a minimum of six years following submission of the final expenditure report.

Indicate how the progress of those served in the RSP will be monitored. Reports that describe the progress of RSP activities and those served will be required on at least a quarterly basis. A report template will be provided. Minimally, reports must include the amount of rental supplement payments provided, the number of households served and certain demographic information including receipt of TA and household composition.

To the fullest extent possible, RSP funding should not be used to supplement existing Shelter Supplement Programs. Districts who currently have an approved Shelter Supplement Plan must indicate the following:

- How the RSP will be different from their current approved Shelter Supplement Plan
- The process established to ensure funds are not duplicated
- How participating households will be distinguished

666

Committee Mtg _____ Resolution # _____
 Introduced By _____ Regular Mtg _____
 Seconded By _____ Special Mtg _____

APPROVAL/ FUND TRANSFER (22T315)/ HEALTH DEPARTMENT/ PRESCHOOL PARENT TRAVEL/ EARLY INTERVENTION (EI) PARENT TRAVEL / EI CARE AT PRIVATE FACILITIES

WHEREAS, the Commissioner of Health has requested a fund transfer (22T315) to cover costs related to an increase of Children being driven to Preschools from 14 to 23; and

WHEREAS, to cover costs related to an increase in the number of Children attending Early Intervention schools from 12 to 20; and

WHEREAS, to cover costs related to an increase in the number of Children being driven to Early Intervention schools from 4 to 7; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10296000 54441	Preschool Itinerant Services	110,000
10405900 54441	EI Itinerant Services	<u>8,000</u>
		118,000

Increase:

10296000 54670	Preschool Parent Travel	10,000
10405900 54414	EI Care at Private Facilities	100,000
10405900 54670	EI Parent Travel	<u>8,000</u>
		118,000

2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
 Legislator Albano _____
 Legislator Castellano _____
 Legislator Gouldman _____
 Legislator Jonke _____
 Legislator Montgomery _____
 Legislator Nacerino _____
 Legislator Sayegh _____
 Chairman Sullivan _____

cc: all
Health
A+A

Reso

COUNTY OF PUTNAM
FUND TRANSFER REQUEST # 229

TO: Commissioner of Finance
FROM: William A. Orr, Jr., Senior Fiscal Manager
DEPT: Health
DATE: November 4, 2022

2022 NOV - 8 PM 3:57
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

I hereby request approval for the following transfer of funds:

FROM ACCOUNT # / NAME	TO ACCOUNT # / NAME	AMOUNT	PURPOSE
10296000-54441 Preschool-Itinerant Svce	10296000-54670 Preschool-Parent Travel	\$ 10,000.00	See (1) below.
10296000-54441 Preschool-Itinerant Svce	10405900-54414 E. I. - Care at Private Facilities	\$100,000.00	See (2) below.
10405900-54441 E. I. - Itinerant Svce	10405900-54670 E. I. - Parent Travel	\$ 8,000.00	See (3) below.
	Total	\$118,000.00	

1. During the year, parent's who drove their child to preschools increased from 14 to 23. A first transfer was completed during the year. This transfer will properly fund this account for the remainder of the year.
2. Children attending school increased from 12 to 20 currently. This is the greatest number of children attending Early Intervention school ever. The increase in Preschool children attending schools decreases Preschool Itinerant Services (Home Services), which allows us to transfer funds from the Preschool Itinerant Services.
3. During the year, parents driving their child to schools increased from 4 to 7.

2022 Fiscal Impact \$ 0.00

2023 Fiscal Impact \$ 0.00

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance / Designee: Initiated by: \$0 - \$5,000.00

Date County Executive / Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit / Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

22T315

#602

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ BUDGETARY AMENDMENT (22A073)/ SHERIFF'S DEPARTMENT/
OVERTIME/ OUTSIDE SERVICES**

WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (22A073) to amend the Putnam County Sheriff's 2022 Overtime budget to include anticipated revenue for services rendered and invoiced to County School Districts and the Putnam County Board of Elections; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

Increase Revenue:

16311000 422601 Sheriff Youth & Comm. Svcs – Deputy Outside Svcs 25,249.32

Increase Appropriations:

16311000 51093 Sheriff Youth & Comm. Svcs – Overtime 23,455.02

16311000 58002 Sheriff Youth & Comm. Svcs – FICA 1,794.30

25,249.32

2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



cc:all
Plot A+A

MICHAEL LEWIS
Chief Deputy Commissioner of Finance

Reso

SHEILA BARRETT
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

October 25, 2022

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

2022 OCT 28 AM 11:18
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the Putnam County Sheriff's 2022 overtime budget to include anticipated revenue for services rendered and invoiced to County School Districts and the PC Board of Elections.

Increase Revenue:

16311000 422601 Sheriff Youth & Community Svcs – Deputy Outside Svcs \$25,249.32

Increase Appropriation:

16311000 51093 Sheriff Youth & Community Svcs – Overtime \$23,455.02

16311000 58002 Sheriff Youth & Community Svcs – FICA 1,794.30

\$25,249.32

2022 Fiscal Impact -0-
2023 Fiscal Impact -0-

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

22A073

Date Billed	Invoice #	Month Services		Billed to:	Payment received	Increase		
		were provided				Rev	OT	SS
						16311000 422601	16311000 51093	16311000 58002
8/11/2022	2428	June-22	CACSD	9/14/22 Ck# 300991	\$ 1,848.84	\$ 1,717.45	\$ 131.39	
8/11/2022	2426	June-22	CACSD	9/14/22 Ck# 300895	792.58	736.26	56.32	
4/7/2022	2359	March-22	BRCSD	9/15/22 CK# 99550	1,832.59	1,702.36	130.23	
8/25/2022	2431	August-22	PC BOE	9/23/22 Ck# 526856	884.86	821.98	62.88	
8/11/2022	2422	June-22	BRCSD	10/7/22 Ck# 99759	889.05	825.87	63.18	
9/30/2022	2453	22-Sep	PVCSD	10/24/22 CK# 45415	1,728.47	1,605.64	122.83	
9/30/2022	2441	22-Sep	HALSD		1,687.80	1,567.86	119.94	
9/30/2022	2442	22-Sep	BRCSD		1,290.08	1,198.40	91.68	
9/30/2022	2443	22-Sep	BRCSD		1,188.22	1,103.78	84.44	
9/30/2022	2444	22-Sep	BRCSD		743.11	690.30	52.81	
9/30/2022	2445	22-Sep	BRCSD		1,332.79	1,238.08	94.71	
9/30/2022	2446	22-Sep	BRCSD		2,482.26	2,305.86	176.40	
9/30/2022	2447	22-Sep	BRCSD		241.89	224.70	17.19	
9/30/2022	2448	22-Sep	MACSD		687.55	638.69	48.86	
9/30/2022	2449	22-Sep	MACSD		3,013.41	2,799.27	214.14	
9/30/2022	2450	22-Sep	MACSD		696.33	646.85	49.48	
9/30/2022	2451	22-Sep	CACSD		250.29	232.50	17.79	
9/30/2022	2452	22-Sep	PVCSD		844.78	784.75	60.03	
9/30/2022	2454	22-Sep	CACSD		697.24	647.69	49.55	
9/30/2022	2455	22-Sep	CACSD		292.00	271.25	20.75	
9/30/2022	2456	22-Sep	CACSD		1,578.64	1,466.46	112.18	
9/30/2022	2457	22-Sep	CACSD		246.54	229.02	17.52	
22A073						25,249.32	23,455.02	1,794.30

Susanne Galya

From: Kristin VanTassel
Sent: Tuesday, October 25, 2022 2:50 PM
To: Susanne Galya
Subject: September 2022_Deputy Outside Services Receivables
Attachments: September 2022_Deputy Outside Services Receivables.pdf

Importance: High

Sue,

Attached please find the billings to the schools that remain unpaid for September 2022, however will increase the 16311000.51093 line

Thank you,

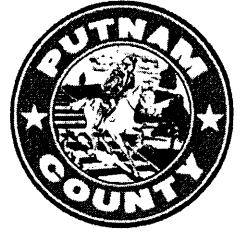
Kristin Van Tassel

Fiscal Manager
Putnam County Sheriff's Department and Correctional Facility
3 County Center
Carmel, NY 10512
Kristin.vantassel@putnamcountyny.gov
(845)225-4300 ext. 42272



KEVIN J. MCCONVILLE
SHERIFF

PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300



THOMAS H. LINDERT
UNDERSHERIFF

Deputy Outside Services

DATE: 9/20/2022

Mr. William J. Carlin Jr.
Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, N.Y. 10512

Dear Commissioner Carlin:

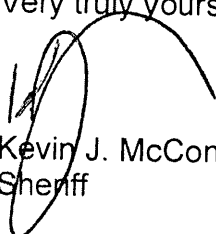
Check #300991 in the amount of \$3,481.37

From: Carmel Central School District

Is reimbursement for services rendered by deputies for invoice #2428

Please apply to corresponding revenue account # 16311000.422601 \$3,481.37

Very truly yours,


Kevin J. McConville
Sheriff

\$ 1848.84 in excess
of budget

OT 1717.45
SS 131.39

PD 9/14/22 CK 300991

Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
8/11/2022	2428

BILL TO
MS. LAUREN SANTABARBARA, PRINCIPAL Carmel High School 30 Fair Street Carmel, New York 10512

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
VARLEY	6.5	CARMEL HS SENIOR BALL (18:00-21:00)	76.05	6/6/2022	494.33
JOHNSON	4.5	CARMEL HS SENIOR FUN DAY (15:30-20:00)	77.50	6/9/2022	348.75
BRADLEY	4	CHS GRADUATION (17:00-21:00)	76.63	6/23/2022	306.52
JOHNSON	5	CHS GRADUATION (16:00-21:00)	77.50	6/23/2022	387.50
KRAISKY	5.5	CHS GRADUATION (15:30-21:00)	84.68	6/23/2022	465.74
MCDONOUGH	5.5	CHS GRADUATION (15:30-21:00)	77.19	6/23/2022	424.55
SUPPA	5	CHS GRADUATION (16:00-21:00)	77.66	6/23/2022	388.30
VARLEY	5.5	CHS GRADUATION (15:30-21:00)	76.05	6/23/2022	418.28
Fica		Sub-total for fica			3,233.97
		Fica Percentage	7.65%		247.40
JOHNSON	3.25	CARMEL BOE MEETING (18:-21:15)	77.50	6/7/2022	251.88
JOHNSON	4.5	CARMEL BOE MEETING (18:-22:30)	77.50	6/21/2022	348.75
		Sub-total for fica			600.63
Fica		Fica Percentage	7.65%		45.95
JOHNSON	-3.25	CARMEL BOE MEETING (18:-21:15)	77.50	6/7/2022	-251.88
JOHNSON	-4.5	CARMEL BOE MEETING (18:-22:30)	77.50	6/21/2022	-348.75
		Sub-total for fica			-600.63
Fica		Fica Percentage	7.65%		-45.95
			Total		
			\$3,481.37		



KEVIN J. MCCONVILLE
SHERIFF

**PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300**



THOMAS H. LINDERT
UNDERSHERIFF

Deputy Outside Services

DATE: 9/20/2022

Mr. William J. Carlin Jr.
Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, N.Y. 10512

Dear Commissioner Carlin:

Check #300895 in the amount of \$792.58

From: Carmel Central School District

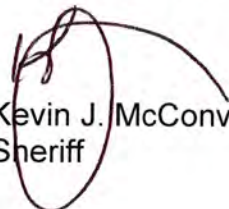
Is reimbursement for services rendered by deputies for invoice #2426

Please apply to corresponding revenue account # 16311000.422601 \$792.58

Also, please increase the following expenditure accounts:

16311000.51093	\$736.26
16311000.58002	\$ 56.32

Very truly yours,


Kevin J. McConville
Sheriff

PD 9/14/22 CK # 300895

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
8/11/2022	2426

BILL TO
GEORGE FISHER MIDDLE SCHOOL 281 FAIR STREET CARMEL, N.Y. 10512 ATT: JOHN PISCATELLA,PRINCIPAL

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
JOHNSON	0.5	TRAFFIC DETAIL : HONOR ROLL BREAKFAST (06:45-07:15)	77.50	6/8/2022	38.75
JOHNSON	0.5	TRAFFIC DETAIL : HONOR ROLL BREAKFAST (06:45-07:15)	77.50	6/9/2022	38.75
JOHNSON	3.25	4TH GRADE MIXER (18:30-21:45)	77.50	6/10/2022	251.88
JOHNSON	3.5	8TH GRADE DANCE (18:15-21:45)	77.50	6/17/2022	271.25
JOHNSON	1.75	8TH GRADE GRADUATION (15:30-17:15)	77.50	6/24/2022	135.63
Fica		Sub-total for fica			736.26
		Fica Percentage	7.65%		56.32
			Total		
			\$792.58		



KEVIN J. MCCONVILLE
SHERIFF

PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300



THOMAS H. LINDERT
UNDERSHERIFF

Deputy Outside Services & SPO Revenue

DATE: 9/23/2022

Mr. William J. Carlin Jr.
Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, N.Y. 10512

Dear Commissioner Carlin:

Check #099550 in the amount of \$5,273.13

From: Brewster Central School District

Is reimbursement for services rendered by deputies for invoice #: 2359 well as invoice #:2415 for June 2022 SPO services.

Please apply to corresponding revenue account # 16099000.422609 \$3,440.54

Please apply to corresponding revenue account # 16311000. 422601 \$1,832.59

Also increase expenditure lines:

16311000.51093	\$1,702.36
16311000.58002	\$ 130.23

Very truly yours,

A handwritten signature in black ink, appearing to read "T. Lindert".
Thomas H. Lindert
Undersheriff

PD 9/15/22 CK# 99550

Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
4/7/2022	2359

BILL TO
Nichole Horler, Principal Brewster High School 50 Foggintown Road Brewster, NY 10509

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
SADOWSKI	22	RFS: AFTERSCHOOL (3/1,2,3,4,7,8,10,11,14,15,16,17,18,21,22,23,24,25,28,29,30,31)	77.38		1,702.36
SUPPA	3	BCSD BOE MEETING (18:00-21:00)	77.66	3/8/2022	232.98
SUPPA	-3	BCSD BOE MEETING (18:00-21:00) : N/C	77.66	3/8/2022	-232.98
SANGALLI	3	BCSD BOE MEETING (18:00-21:00)	68.87	3/22/2022	206.61
SANGALLI	-3	BCSD BOE MEETING (18:00-21:00) : N/C	68.87	3/22/2022	-206.61
		Sub-total for fica			1,702.36
Fica		Fica Percentage	7.65%		130.23
				Total	\$1,832.59



KEVIN J. MCCONVILLE
SHERIFF

PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300



THOMAS H. LINDERT
UNDERSHERIFF

OUTSIDE ROAD PATROL SERVICES REVENUE

DATE: 9/26/2022

Mr. William J. Carlin Jr.
Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, N.Y. 10512

Dear Commissioner Carlin:

Check #526856 in the amount of \$1,833.53

From: COUNTY OF PUTNAM

Is reimbursement for services rendered to the Board of Elections as per invoice #2431.
Please apply to the corresponding revenue account#

16099000.422609	\$ 948.67
16311000.422601	\$ 884.86

Also increase expenditure lines:

# 16311000.51093	\$ 821.98
<i>Sheriff Youth Overtime</i>	
# 16311000.58002	\$ 62.88
<i>Sheriff Youth Social Security</i>	

Very truly yours,

A handwritten signature in black ink, appearing to read "T. Lindert".

Thomas H. Lindert
Undersheriff

PJ 9/23/22 CK#526856

Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
8/25/2022	2431

BILL TO
PUTNAM COUNTY BOARD OF ELECTIONS' 25 OLD ROUTE 6 CARMEL, N.Y. 10512

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
SPO OFFICERS	8.5	SPO GOGOLA : SECURITY AT CTY OFFICE BLDG. FOR VOTING	25.00	8/13/2022	212.50
SPO OFFICERS	9	SPO CLIFFORD: SECURITY AT CTY OFFICE BLDG. FOR VOTING	25.00	8/14/2022	225.00
SPO OFFICERS	8.5	SPO RUSSO : SECURITY AT CTY OFFICE BLDG. FOR VOTING	25.00	8/20/2022	212.50
SPO OFFICERS	9.25	SPO CLIFFORD: SECURITY AT CTY OFFICE BLDG. FOR VOTING	25.00	8/21/2022	231.25
SADOWSKI	8	SECURITY AT BREWSTER H.S. (7:30-3:30)	51.5841	8/23/2022	412.67
SADOWSKI	2	SECURITY AT BREWSTER H.S. (3:30-5:30)	77.38	8/23/2022	154.76
CIHANEK	3	SECURITY AT PUTNAM VALLEY H.S. (19:00-22:00)	84.85	8/23/2022	254.55
		Sub-total for fica			1,703.23
Fica		Fica Percentage	7.65%		130.30
				Total	\$1,833.53



KEVIN J. MCCONVILLE
SHERIFF

PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300



THOMAS H. LINDERT
UNDERSHERIFF

Deputy Outside Services

DATE: 10/13/2022

Mr. William J. Carlin Jr.
Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, N.Y. 10512

Dear Commissioner Carlin:

Check #099759 in the amount of **\$889.05**

From: Brewster Central School District

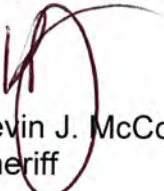
Is reimbursement for services rendered by deputies for invoice #: 2422

Please apply to corresponding revenue account # 16311000.422601 \$889.05

Also, please increase expenditure lines:

16311000.51093	\$825.87
16311000.58002	63.18

Very truly yours,


Kevin J. McConville
Sheriff

PD 10/17/22 ck # 99759



KEVIN J. MCCONVILLE
SHERIFF

**PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300**



THOMAS H. LINDERT
UNDERSHERIFF

SPO Revenue and Deputy Outside Services

DATE: 10/24/2022

Mr. William J. Carlin Jr.
Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, N.Y. 10512

Dear Commissioner Carlin:

Check #45415 in the amount of \$5,613.06

From: Putnam Valley Central School District

The enclosed check is reimbursement for services rendered by SPO's for invoice #: 2458 and Deputy Outside Services for invoice #: 2453


Please apply to corresponding revenue account:

# 16099000. 422609	\$3,884.59
# 16311000. 422601	\$1,728.47

Also increase expenditure lines:

#16311000.51093	\$1,605.64
#16311000.58002	\$ 122.83

Very truly yours,


Thomas H. Lindert
Undersheriff

*PD 10/24/22
ck 45415*

Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
9/30/2022	2453

BILL TO
KAREN WEISE Putnam Valley School District Business Office 171 Oscawana Lake Road Putnam Valley, NY 10579

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
MEURY	13.5	PVCSD TRAFFIC DETAIL (SEPT. 1,2,19,20,21,22,23,28,29 @ 1.5HR EACH)	77.38		1,044.63
BOREAN	14.5	PVCSD TRAFFIC DETAIL (SEPT. 8,12,13,14,15)	38.69		561.01
TOLVE	3	PVHS BOE 22-66223; DISTRICT ALARM - 22-66222; AIDED: 22-66248	74.66		223.98
TOLVE	-3	PVHS BOE 22-66223; DISTRICT ALARM - 22-66222; AIDED: 22-66248 (N/C)	74.66		-223.98
MEURY	3	PVCSD BOE MEETING SECURITY (19:00-22:00)	77.38		232.14
MEURY	-3	PVCSD BOE MEETING SECURITY (19:00-22:00) (N/C)	77.38		-232.14
		Sub-total for fica			1,605.64
Fica		Fica Percentage	7.65%		122.83
			Total		
			\$1,728.47		



Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
9/30/2022	2441

BILL TO
Haldane Central School District Dr. Philip Benante, Superintendent 15 Craigside Drive Cold Spring, NY 10516

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
TOLVE	20	TRAFFIC DETAIL (SEPT. 1,2,6,7,8,9,12,13,14,15,16,19,20,21,22,23,27,28, 29,30)	74.66		1,493.20
TOLVE	0.5	CASE #22-2432	74.66	9/7/2022	37.33
TOLVE	0.5	CASE #22-2432 (N/C)	74.66	9/7/2022	37.33
TOLVE	3	BOE MEETING	74.66	9/6/2022	223.98
TOLVE	3	BOE MEETING	74.66	9/20/2022	223.98
TOLVE	-3	BOE MEETING (N/C)	74.66	9/6/2022	-223.98
TOLVE	-3	BOE MEETING (N/C)	74.66	9/20/2022	-223.98
		Sub-total for fica			1,567.86
Fica		Fica Percentage	7.65%		119.94
				Total	\$1,687.80



Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
9/30/2022	2442

BILL TO
Mr. Christian Hernandez, Principal Henry Wells Middle School 570 Route 312 Brewster, NY 10509.

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
DIVEGLIO	16	TRAFFIC DETAIL/AFTERSCHOOL PROGRAM (SEPT. 7,8,9,12,13,14,15,16,19,20,21,22,23,28,29,30)	74.90		1,198.40
DIVEGLIO	0.5	HOLDOVER AT HH WELLS (16:00-16:30)	74.90	9/20/2022	37.45
DIVEGLIO	-0.5	HOLDOVER AT HH WELLS (16:00-16:30) (N/C)	74.90	9/20/2022	-37.45
Fica		Sub-total for fica			1,198.40
		Fica Percentage	7.65%		91.68
			Total		\$1,290.08

Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
9/30/2022	2443

BILL TO
MR. JOHN CONROY, ASSISTANT PRINCIPAL JFK ELEMENTARY SCHOOL 31 FOGGINTOWN RD. BREWSTER, NY 10509

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
SUPPA	7	JFK OPEN HOUSE EL & 2ND GR (9/12 AND 9/14)	77.66		543.62
SANGALLI	3	JFK KINDERGARTEN OPEN HOUSE	76.70	9/28/2022	230.10
SUPPA	4.25	JFK MOVIE NIGHT	77.66	9/23/2022	330.06
SUPPA	0.5	LATE PARENT PICK UP	77.66	9/8/2022	38.83
SUPPA	0.75	SAFETY MEETING	77.66	9/22/2022	58.25
SUPPA	-0.5	LATE PARENT PICK UP (N/C)	77.66	9/8/2022	-38.83
SUPPA	-0.75	SAFETY MEETING (N/C)	77.66	9/22/2022	-58.25
		Sub-total for fica			1,103.78
Fica		Fica Percentage	7.65%		84.44
				Total	\$1,188.22



Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
9/30/2022	2444

BILL TO
C.V.STARR MAGGIE ANDRIELLO, PRINCIPAL 20 FARM TO MARKET RD. BREWSTER, NY 10509

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
SANGALLI	9	OPEN HOUSE 3RD, 4TH ND 5TH GR (SEPT. 20,21,22)	76.70		690.30
Fica		Fica Percentage	7.65%		52.81
Total					\$743.11

Putnam County Sheriff's Office

County Center
 Carmel, NY 10512

Invoice

DATE	INVOICE #
9/30/2022	2445

BILL TO:
School Order, Principal Brewster High School 50 Hugginsown Road Brewster, NY 10509

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
SADOWSKI	16	BREWSTER H.S. - AFTERSCHOOL (SEPT.6,7,8,9,12,13,14,15,16,19,20,22,23,28,29,30)	77.38		1,238.08
SADOWSKI	2	HOLDOVER FOR ASSAULT INVEST	77.38	9/23/2022	154.76
SADOWSKI	1	EVENT # 22-71883	77.38	9/28/2022	77.38
DIVOLLO	3	BOE MEETING	74.90	9/13/2022	224.70
Fica		Sub-total for fica			1,694.92
Fica		Fica Percentage	7.65%		129.66
SADOWSKI	-2	HOLDOVER FOR ASSAULT INVEST (N/C)	77.38	9/23/2022	-154.76
SADOWSKI	-1	EVENT # 22-71883 (N/C)	77.38	9/28/2022	-77.38
DIVOLLO	-3	BOE MEETING (N/C)	74.90	9/13/2022	-224.70
Fica		Sub-total for fica			-456.84
Fica		Fica Percentage	7.65%		-34.95
** CORRECTED TO PROPERLY REFLECT CREDIT ON 9/28/22**					
			Total		
			\$1,332.79		



Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
9/30/2022	2446

BILL TO
MR. DEAN BERNARDO ATHLETIC DIRECTOR BREWSTER CENTRAL SCHOOL DISTRICT 50 FOGGINTOWN ROAD BREWSTER, N.Y. 10509

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
SUPPA	3	BREWSTER FOOTBALL (09:45-12:45)	77.66	9/6/2022	232.98
SADOWSKI	4.75	BREWSTER HS FOOTBALL (18:00-22:45)	77.38	9/9/2022	367.56
SANGALLI	4.75	BREWSTER HS FOOTBALL (18:00-22:45)	76.70	9/9/2022	364.33
DIVEGLIO	4.75	BREWSTER HS FOOTBALL (18:00-22:45)	74.90	9/9/2022	355.78
SUPPA	4.75	BREWSTER HS FOOTBALL (18:00-22:45)	77.66	9/9/2022	368.89
SADOWSKI	4	BREWSTER HS FOOTBALL (12:30-16:30)	77.38	9/24/2022	309.52
SANGALLI	4	BREWSTER HS FOOTBALL (12:30-16:30)	76.70	9/24/2022	306.80
		Sub-total for fica			2,305.86
Fica		Fica Percentage	7.65%		176.40
				Total	\$2,482.26



Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
9/30/2022	2447

BILL TO
Carlos Rodriquez Brewster High School 50 Foggintown Road Brewster, NY 10509

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
DIVEGLIO	3	BCSD : SAFETY PRESENTATION (19:00-22:00)	74.90	9/14/2022	224.70
Fica		Fica Percentage	7.65%		17.19
Total					\$241.89



Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
9/30/2022	2448

BILL TO
Ms. Peggy Cawley Assistant Superintendent for Business Mahopac Central School District 179 East Lake Boulevard Mahopac, NY 10541

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
MAGLIETTA	8.5	MAHOPAC H.S: TRAFFIC DETAIL. (SEPT. 6,7,8,9,12,13,14,15,16,19,20,21,22,23,28,29,30)	75.14		638.69
MAGLIETTA	3.75	HOLDOVER FROM :9/7: CSE 22-2481, 9/12: CASE 22-2451,9/28: EVENT 22-071901)	75.14		281.78
MAGLIETTA	-3.75	HOLDOVER FROM :9/7: CSE 22-2481, 9/12: CASE 22-2451,9/28: EVENT 22-071901) (N/C)	75.14		-281.78
MAGLIETTA	3	BOE MEETING	75.14	9/22/2022	225.42
MAGLIETTA	-3	BOE MEETING (N/C)	75.14	9/22/2022	-225.42
		Sub-total for fica			638.69
Fica		Fica Percentage	7.65%		48.86
				Total	\$687.55

Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
9/30/2022	2449

BILL TO
Mr. Stephen Luciana Athletic Director Mahopac High School 421 Baldwin Place Rd. Mahopac, New York 10549

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
MAGLIETTA	4.5	MAHOPAC H.S. VARSITY FOOTBALL (18:00-22:30)	75.14	9/2/2022	338.13
PIERSON	4.5	MAHOPAC H.S. VARSITY FOOTBALL (18:00-22:30)	76.10	9/2/2022	342.45
VARLEY	4.5	MAHOPAC H.S. VARSITY FOOTBALL (18:30-22:00)	76.34	9/23/2022	343.53
MAGLIETTA	4.5	MAHOPAC H.S. VARSITY FOOTBALL (18:30-22:00)	75.14	9/23/2022	338.13
MAGLIETTA	4.75	MAHOPAC H.S. HOMECOMING VARSITY FOOTBALL (17:30-22:15)	75.14	9/30/2022	356.92
TOLVE	4.75	MAHOPAC H.S. HOMECOMING VARSITY FOOTBALL (17:30-22:15)	74.66	9/30/2022	354.64
PIERSON	4.75	MAHOPAC H.S. HOMECOMING VARSITY FOOTBALL (17:30-22:15)	76.10	9/30/2022	361.48
BRADLEY	4.75	MAHOPAC H.S. HOMECOMING VARSITY FOOTBALL (17:30-22:15)	76.63	9/30/2022	363.99
Fica		Sub-total for fica			2,799.27
		Fica Percentage	7.65%		214.14
				Total	\$3,013.41



Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
9/30/2022	2450

BILL TO
Mahopac Middle School Ms. Annette Simmonds, A/P 425 Baldwin Place Road Mahopac, NY 10541-4630

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
PIERSON	8.5	MAHOPAC M.S. TRAFFIC DETAIL (SEPT. 6,7,8,9,12,13,14,15,16,19,20,21,22,23,28,29,30)	76.10		646.85
PIERSON	1	ASSIST SCHOOL ADMIN WITH FIRE ALARM; ASSIST WITH PARENT PICK UP AND DISMISSAL AFTER FD CLEARED (15:30-16:30)	76.10	9/8/2022	76.10
PIERSON	-1	ASSIST SCHOOL ADMIN WITH FIRE ALARM; ASSIST WITH PARENT PICK UP AND DISMISSAL AFTER FD CLEARED (15:30-16:30) (N/C)	76.10	9/8/2022	-76.10
PIERSON	1	MMS SAFETY MEETING (15:30-16:30)	76.10	9/29/2022	76.10
PIERSON	-1	MMS SAFETY MEETING (15:30-16:30) (N/C)	76.10	9/29/2022	-76.10
		Sub-total for fica			646.85
Fica		Fica Percentage	7.65%		49.48
				Total	\$696.33



Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
9/30/2022	2451

BILL TO
GEORGE FISHER MIDDLE SCHOOL 281 FAIR STREET CARMEL, N.Y. 10512 ATT: JOHN PISCATELLA, PRINCIPAL

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
JOHNSON	3	GFMS BACK TO SCHOOL NIGHT (17:45-20:45)	77.50	9/7/2022	232.50
JOHNSON	2	CASE 22-2626 (15:30-17:30)	77.50	9/23/2022	155.00
JOHNSON	-2	CASE 22-2626 (15:30-17:30) (N/C)	77.50	9/23/2022	-155.00
Fica		Sub-total for fica			232.50
		Fica Percentage	7.65%		17.79
			Total		\$250.29

Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
9/30/2022	2452

BILL TO
Mr. David Kantrowitz Putnam Valley Central School District 146 Peekskill Hollow Road Putnam Valley, NY 10579

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
MAGLIETTA	3.75	PVHS VARSITY FOOTBALL (17:30-21:15)	75.14	9/16/2022	281.78
MEURY	3	PVHS BOYS VARSITY SOCCER GAME (16:30-19:30)	77.38	9/28/2022	232.14
MEURY	3.5	PVHS FOOTBALL (17:30-21:00)	77.38	9/30/2022	270.83
Fica		Sub-total for fica			784.75
		Fica Percentage	7.65%		60.03
				Total	\$844.78

Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
9/30/2022	2454

BILL TO
Ms. Mary-Margaret Zehr Superintendent Carmel Central School District P.O. Box 296 South Street Patterson, NY 12563

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
VARLEY	3.5	CARMEL CSD BOE MEETING (18:00-21:30)	76.34	9/6/2022	267.19
PIERSON	5	CARMEL CSD BOE MEETING (18:00-23:00)	76.10	9/20/2022	380.50
VARLEY	1.25	THREAT ASSESSMENT WITH PC25 AND ASSIST. SUPERINTENDENT FINK @ KENT SCHOOL	76.34	9/7/2022	95.43
VARLEY	0.5	CASE #22-2490	76.34	9/8/2022	38.17
VARLEY	1	EVENT # 22-69605	76.34	9/20/2022	76.34
VARLEY	1	CHS SAFETY TEAM MEETING	76.34	9/21/2022	76.34
VARLEY	1	9.41 MHL ARREST REPORT	76.34	9/23/2022	76.34
JOHNSON	3.5	CARMEL BOE MEETING	77.50	9/6/2022	271.25
JOHNSON	5	CARMEL BOE MEETING	77.50	9/20/2022	387.50
Fica		Sub-total for fica			1,669.06
VARLEY	-1.25	Fica Percentage	7.65%		127.68
		THREAT ASSESSMENT WITH PC25 AND ASSIST. SUPERINTENDENT FINK @ KENT SCHOOL (N/C)	76.34	9/7/2022	-95.43
VARLEY	-0.5	CASE #22-2490 (N/C)	76.34	9/8/2022	-38.17
VARLEY	-1	EVENT # 22-69605 (N/C)	76.34	9/20/2022	-76.34
VARLEY	-1	CHS SAFETY TEAM MEETING (N/C)	76.34	9/21/2022	-76.34
VARLEY	-1	9.41 MHL ARREST REPORT (N/C)	76.34	9/23/2022	-76.34
JOHNSON	-3.5	CARMEL BOE MEETING (N/C)	77.50	9/6/2022	-271.25
JOHNSON	-5	CARMEL BOE MEETING (N/C)	77.50	9/20/2022	-387.50
Fica		Sub-total for fica			-1,021.37
		Fica Percentage	7.65%		-78.13
			Total		\$697.24



Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
9/30/2022	2455

BILL TO
MS. DEBORAH WEISEL, PRINCIPAL Carmel High School 30 Fair Street Carmel, New York 10512

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
JOHNSON Fica	3.5	CHS BACK TO SCHOOL NIGHT (17:45-21:15) Fica Percentage	77.50 7.65%	9/15/2022	271.25 20.75
Total				\$292.00	

Putnam County Sheriff's Office

County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
9/30/2022	2456

BILL TO
Chris Salumn Athletic Director Carmel High School Fair Street Carmel, New York 10512

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
MEURY	4.5	CHS FOOTBALL GAME SECURITY (18:00-22:30)	77.38	9/23/2022	348.21
PIERSON	4.5	CHS FOOTBALL GAME SECURITY (18:00-22:30)	76.10	9/23/2022	342.45
SUPPA	5	CHS FOOTBALL GAME SECURITY (17:15-22:15)	77.66	9/30/2022	388.30
JOHNSON	5	CHS FOOTBALL GAME SECURITY (17:15-22:15)	77.50	9/30/2022	387.50
Fica		Sub-total for fica			1,466.46
		Fica Percentage	7.65%		112.18
				Total	\$1,578.64



Putnam County Sheriff's Office

3 County Center
Carmel, NY 10512

Invoice

DATE	INVOICE #
9/30/2022	2457

BILL TO
Mr. John Fink Assist. Principal Carmel High School Fair Street Carmel, New York 10512

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
VARLEY	3	MATTHEW PATTERSON E.S.CURRICULUM NIGHT (18:00-21:00)	76.34	9/22/2022	229.02
Fica		Fica Percentage	7.65%		17.52
				Total	\$246.54

#600

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ BUDGETARY AMENDMENT (22A076)/ SHERIFF'S DEPARTMENT/ POLICE TRAFFIC SAFETY GRANT

WHEREAS, the NYS Governor's Traffic Safety Committee awarded the Putnam County Sheriff's Department \$15,300 to participate in the statewide Police Traffic Services Program; and

WHEREAS, the goal is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injuries and fatalities; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Appropriations:

17311002 51093 10021	Overtime (PTS Enforcement)	3,400
17311002 58001 10021	Retirement (PTS Enforcement)	850
17311002 58002 10021	Social Security (PTS Enforcement)	260
17311002 58004 10021	Workers Comp (PTS Enforcement)	68
17311002 51093 10024	Overtime (Seat Belt Enforcement)	3,400
17311002 58001 10024	Retirement Seat Belt Enforcement)	850
17311002 58002 10024	Social Security (Seat Belt Enforcement)	260
17311002 58004 10024	Workers Comp (Seat Belt Enforcement)	68
		<u>9,156</u>

Decrease Appropriations:

10199000 54980	General Contingency	2,356
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Increase Estimated Revenues:

17311002 443893 10021	Police Traffic Safety Grant CFDA #20.600	3,400
17311002 443899 10024	Police Traffic Safety Grant CFDA #20.600	3,400

2022 Fiscal Impact – 2,356

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



cc: all
Prot
A+A
MICHAEL J. LEWIS
Chief Deputy Commissioner Of Finance

SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Chief Deputy Commissioner of Finance
RE: **Budgetary Amendment – 22A076**
DATE: November 8, 2022

LEGISLATURE
PUTNAM COUNTY
CLERK
NOV 9 2022

2022 NOV - 9 PM 3:48

At the request of the Putnam County Sheriff's Office (PCSO), the following budgetary amendment is required to adjust to the actual grant award.

Increase Appropriations:			
17311002 51093 10021	Overtime (PTS Enforcement)		\$ 3,400
17311002 58001 10021	Retirement (PTS Enforcement)		850
17311002 58002 10021	Social Security (PTS Enforcement)		260
17311002 58004 10021	Workers Comp (PTS Enforcement)		68
17311002 51093 10024	Overtime (Seat Belt Enforcement)		3,400
17311002 58001 10024	Retirement (Seat Belt Enforcement)		850
17311002 58002 10024	Social Security (Seat Belt Enforcement)		260
17311002 58004 10021	Workers Comp (Seat Belt Enforcement)		68
10199000 54980	General - Contingency <i>Decrease</i>		(2,356)
Increase Estimated Revenues:			
17311002 443893 10021	Police Traffic Safety Grant CFDA #20.600	\$	3,400
17311002 443899 10024	Police Traffic Safety Grant CFDA #20.600		3,400

Fiscal Impact - 2022 - \$ 2,356
Fiscal Impact - 2023 - \$ 0

The New York Governor's Traffic Safety Committee granted Putnam County a total of \$15,300 to participate in the state Police Traffic Services Program which is designed to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injuries and fatalities.

Please forward to the appropriate committee.

Approved:

MaryEllen Odell
County Executive



Governor's Traffic Safety Committee

6 EMPIRE STATE PLAZA • ALBANY, NY 12228 • SafeNY.ny.gov

CHUCK DEWEESE
Assistant Commissioner

Ph: (518) 474-5111
Ph: (518) 474-5777
Fx: (518) 473-6946

July 21, 2021

Kevin McManus
Lieutenant - Patrol
Putnam County Sheriff's Office
3 County Center
Carmel, NY 10512-1323

Re: PTS-2022-Putnam Co SO-00105-(040)
Police Traffic Services
T006758
CFDA #: 20.600
EFFECTIVE DATE: October 1, 2021

Dear Lieutenant - Patrol Kevin McManus:

On behalf of the Governor's Traffic Safety Committee, I am pleased to notify you that the Putnam County Sheriff's Office has been awarded a total of \$15,300 to participate in the statewide Police Traffic Services Program. Our goal is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic crashes. A breakdown of your grant award amount is as follows:

Category	Award Amount
Seat Belt Mobilization Enforcement	\$3,400
Regular PTS Enforcement	\$11,900
Other Than Personal Services	\$0
Grand Total	\$15,300

Before incurring any project related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested. Crucial documents regarding your grant, the claims process, equipment, and other grant related topics can be found by visiting <https://trafficsafety.ny.gov/highway-safety-grant-program#grant-award>.

All applicants must be registered in the System for Award Management (SAM) and remain in an active status.

Attached to this email are the contract and a signatory page with instructions. Please follow the instructions to facilitate the prompt processing of your contract. The contract will only be effective after the Signature page has been signed by the County, City, Town, or Village, and notarized, then returned to, and signed by, the New York State Governor's Traffic Safety Committee.

Thank you for participating in this very important statewide enforcement program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,

Charles R. DeWeese
Assistant Commissioner

CRD:bp
Enclosure
cc: William Meyer



Department of
Motor Vehicles

#6ee

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ BUDGETARY AMENDMENT (22A083)/ SHERIFF'S DEPARTMENT/ T-COMMISSION RESERVE/ BLACK CREEK JAIL MANAGEMENT SYSTEM

WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (22A083) to utilize T-Commission Reserve Funds to purchase a server for Black Creek Jail Management System; and

WHEREAS, the server is needed to handle the new Jail Management program which was recently purchased; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenue:

10168000 426605 IT GIS – Inmate T-Commission Use of Reserve 37,917.51

Increase Appropriations:

10168000 52630 IT GIS – Computer Equipment 37,917.51

2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



cc: all
Prot
A+A

MICHAEL LEWIS
Chief Deputy Commissioner Of Finance

SHEILA BARRETT
Deputy Commissioner Of Finance

Reso

DEPARTMENT OF FINANCE

November 15, 2022

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

2022 NOV 16 AM 10:36
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following budgetary amendment **22A083** which was submitted for approval:

Increase Revenue:

10168000 426605	IT GIS – Inmate T-Com Use of Reserve	<u>\$ 37,917.51</u>
------------------------	---	----------------------------

Increase Appropriations:

10168000 52630	IT GIS – Computer Equipment	<u>\$ 37,917.51</u>
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2022 Fiscal Impact -0-
2023 Fiscal Impact -0-

Sheriff McConville respectfully requests the use of T-Commission reserve funds to purchase a server for Black Creek Jail Management System. The server is needed to handle the new Jail Management program which was recently purchased.

AUTHORIZATION:

Date _____ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

11.16.22 *Patricia S. [Signature]*
Date _____ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000

Date _____ Chairperson Audit/Designee: \$0 - \$10,000.00

Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

Putnam County Correctional Facility T-Commission Acct check # 1010 ~ \$37,917.51

40 GLENEIDA AVENUE ~ CARMEL NEW YORK 10512 ~ Tel (845) 808-1075 ~ Fax (845) 808-1910

November 14, 2022

TO: Diane Schonfeld, Legislative Clerk

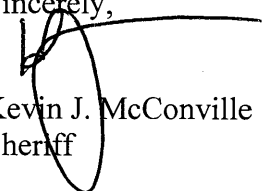
FROM: Sheriff Kevin J. McConville

SUBJECT: Letter of Necessity, Corrections Budget Transfers

This letter is being sent as a request, to place on the Protective meeting agenda for Thursday, November 17th, 2022, for a budget transfer requests submitted for Corrections pertaining to a Server needed for the new Jail Management System. These funds will be used to purchase a new server.

We look forward to a favorable response.

Sincerely,



Kevin J. McConville
Sheriff



KEVIN J. MCCONVILLE
SHERIFF

**PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300**



THOMAS H. LINDERT
UNDERSHERIFF

November 14, 2022

Mr. William Carlin
Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, NY 10512

Dear Commissioner Carlin:

I have authorized the expenditure of Inmate T-Commission Funds to purchase, a Server for Black Creek Jail Management System. The new Server is needed to handle the new Jail Management program which was recently purchased.

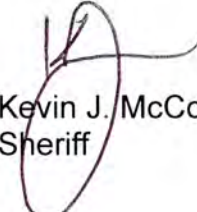
Accordingly, enclosed find check #1010 in the amount of thirty-seven thousand nine hundred seventeen and 51/100 dollars (\$37,917.51). It is respectfully requested that \$37,917.51 of said funds be placed into Munis budget line #10168000, account code #52630, so that the purchase can be completed.

This will have no fiscal impact on the County or Sheriff's Department Budget.

Please ensure that the necessary information is provided to the legislature to meet the five (5) day notice for committee action.

Thank you for your attention to this matter.

Very truly yours,


Kevin J. McConville
Sheriff

KJM/jg
Enclosure

QUOTE



11 Federal Street
Saratoga Springs, NY 12866

To Thomas Lannon
Putnam County
110 Old Route 6 Building 3
Carmel, NY 10512
United States
thomas.lannon@putnamcountyny.go
Phone 845-808-1801

QUOTE #	CB2Q2140
DATE	Nov 9, 2022

Tom Marcotte
tmarcotte@cb20.com
914-474-4101

Hunter Felt
hfelt@cb20.com
518-322-7706

Project

Additional HPE Server

Quote Valid Until

Nov 28, 2022

MFG Part No.	DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
P19766-B21	HPE DL360 GEN10 8SFF NC CTO SVR	1	\$896.31	\$896.31
P24480-L21	INTEL XEON-G 5218R FIO KIT FOR DL360 G10	1	\$1,520.76	\$1,520.76
P24480-B21	INTEL XEON-G 5218R KIT FOR DL360 GEN10	1	\$1,520.76	\$1,520.76
P00924-B21	HPE 32GB 2RX4 PC4-2933Y-R SMART KIT	32	\$992.22	\$31,751.04
867982-B21	HPE DL360 GEN10 LP RISER KIT	1	\$52.44	\$52.44
727054-B21	HPE 10GBE 2P FLR-SFP+ X710 ADPTR	1	\$0.00	\$0.00
865414-B21	HPE 800W FS PLAT HT PLG LH PWR SPLY KIT	2	\$191.00	\$382.00
AF556A	HPE 1.83M 10A C13-UL DOM PWR CORD	2	\$8.36	\$16.72
BD505A	HPE ILO ADV 1-SVR LIC 3YR SUPPORT	1	\$323.61	\$323.61
P12965-B21	HPE NS204I-P GEN10+ BOOT CTRLR	1	\$641.01	\$641.01
874543-B21	HPE 1U GEN10 SFF EASY INSTALL RAIL KIT	1	\$57.32	\$57.32
HU4B2A3#WAG	HPE DL360 GEN10 SUPPORT	1	\$755.54	\$755.54
	NYS Contract PM20850			
			SUBTOTAL	\$37,917.51
			TOTAL	\$37,917.51

Notes

Please contact me if I can be of further assistance.

IT/GIS Dept. Reviewed
☒ Approved ☐ Not Approved

To accept this quotation, sign here and return: _____

Thank You For Your Business!

6 ff

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ BUDGETARY TRANSFER (22T247)/ CORONERS/ PARTNERSHIP INITIATIVE
WITH PUTNAM HOSPITAL/ MORGUE IMPROVEMENTS**

WHEREAS, the Putnam County morgue is in dire need of renovations which are in excess of \$80,000; and

WHEREAS, Putnam Hospital has agreed to split the renovation costs per a proposal obtained from Storm King; and

WHEREAS, the Coordinator of Coroners has requested a budgetary transfer (22T247) to fund renovations of the morgue, including but not limited to, new cabinets, shelves, tables, lighting, ceiling and negative pressure room; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Estimated Appropriations:

10118500 54936	Partnership Initiative	40,000
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Decrease Estimated Appropriations:

10199000 54980	Contingency	40,000
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2022 Fiscal Impact - \$40,000

2023 Fiscal Impact - 0 -

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____



cc:all
Prot - Nov
Per Bill Carlin

Reso

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance *WJC*
Re: Budgetary Transfer - 22T247
Date: October 5, 2022

At the request of the Coordinator of Coroners, the following budgetary transfer is required.

Increase estimated appropriations:

10118500 5436 *54936* Partnership Initiative 40,000

Decrease Estimated Appropriations:

10199000 54980 Contingency 40,000

Fiscal Impact - 2022 - \$ 40,000

Fiscal Impact - 2023 - \$ 0

This Resolution is required to fund one half of morgue improvements, as per the attached documentation. Please forward to the appropriate committee.

Approved:

MaryEllen Odell
County Executive

2022 OCT 11 PM 1:03
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY



OFFICE OF THE CORONER
Michael J. Nesheiwat, MD
COORDINATOR OF CORONERS

DATE: October 4, 2022
TO: William Carlin
Director of Finance
FROM: Michael J. Nesheiwat, MD
Putnam County Coroner
RE: Morgue Renovations

As a follow up to previous meetings and discussions, as you know the morgue needs dire renovations. We have had multiple meetings with Putnam Hospital leadership regarding renovations of the morgue. The proposal obtained from Storm King and the renovations needed are in excess of \$80,000 dollars. At this time our health partner, Putnam Hospital, and the coroner's office has agreed to split the fees. Therefore, we respectfully request the amount of \$40,000 to renovate the morgue, including and not limited to new cabinets, shelves, tables, lighting, ceiling, and negative pressure room.

Respectfully yours,

A handwritten signature in black ink, appearing to read "Michael J. Nesheiwat, MD", is written over a horizontal line.

Michael J. Nesheiwat, MD.

#699

Committee Mtg _____ Resolution # _____
 Introduced By _____ Regular Mtg _____
 Seconded By _____ Special Mtg _____

APPROVAL/ FUND TRANSFER (22T298)/ DISTRICT ATTORNEY/ FURNITURE

WHEREAS, the District Attorney has requested a fund transfer (22T298) to purchase furniture for three (3) Assistant District Attorney (ADA) Offices; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10001000 54311	Printing	1,307
10001000 52130	Computers	3,000
10001000 54313	Books & Supplements	2,000
10001000 54640	Education & Training	1,000
10001000 54675	Travel	1,000
10001000 54782	Software	1,464
10001000 54682	Special Services	<u>1,029</u>
		10,800

Increase:

10001000 52110	Furniture & Furnishings	10,800
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2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
 Legislator Albano _____
 Legislator Castellano _____
 Legislator Gouldman _____
 Legislator Jonke _____
 Legislator Montgomery _____
 Legislator Nacerino _____
 Legislator Sayegh _____
 Chairman Sullivan _____

cc: all
Prot.
A+A

Reso

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

TO: Commissioner of Finance

FROM: Robert Tendy, DA

DEPT: District Attorney

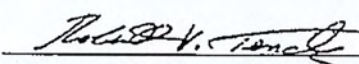
DATE: November 1, 2022

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10001000 54311 Printing	10001000 52110 Furniture and Furnishings	\$ 1,307	FURNITURE FOR 3 ADA OFFICES
10001000 52130 Computers	10001000 52110 Furniture and Furnishings	\$ 3,000	
10001000 54313 Books and Supplements	10001000 52110 Furniture and Furnishings	\$ 2,000	
10001000 54640 Education and Training	10001000 52110 Furniture and Furnishings	\$ 1,000	
10001000 54675 Travel	10001000 52110 Furniture and Furnishings	\$ 1,000	
10001000 54782 Software	10001000 52110 Furniture and Furnishings	\$ 1,464	
10001000 54682 Special Services	10001000 52110 Furniture and Furnishings	\$ 1,029	
Total		\$10,800	

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2022 Fiscal Impact \$ 0
2023 Fiscal Impact \$ 0


Department Head Signature/Designee
11/1/22
Date

AUTHORIZATION:

Date _____ Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date _____ County Executive/Designee: \$5,000.01 - \$10,000.00

Date _____ Chairperson Audit/Designee: \$0-\$10,000.00

Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

2022 NOV -4 AM 11:59
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

22T298

↓ 6hh

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ BUDGETARY AMENDMENT (22A077)/ SOIL & WATER BOARD/ CORNELL
COOPERATIVE EXTENSION/ POLLINATOR GARDEN**

WHEREAS, Putnam County has obtained \$6,000 in funding through the New York State Department of Agriculture and Markets to support Soil and Water Conservation projects; and

WHEREAS, the funding must be used in 2022 for reimbursement through NYS Soil & Water Conservation District's State Committee; and

WHEREAS, Putnam County will use the funding for a Pollinator Garden, which will be a resource to promote healthy gardens and act as an interpretative educational space, located at the Desmond-Fish Public Library in Garrison, New York; and

WHEREAS, Putnam County has entered into a Memorandum of Understanding (MOU) with Cornell Cooperative Extension of Putnam County to coordinate and create the Pollinator Garden; and

WHEREAS, Cornell Cooperative Extension will purchase a selection of plants that have been approved by the Putnam County Soil & Water Conservation District; and

WHEREAS, Cornell Cooperative Extension shall install interpretative educational signs, the design, and locations of which have been approved by the Putnam County Soil & Water Conservation District, and the Desmond Fish Library Board, throughout the Pollinator Garden; and

WHEREAS, the Soil & Water Conservation District Board has requested a budgetary amendment (22A077) to fund the project; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Appropriations:

10874500 54182	Consultants	6,000
-----------------------	--------------------	--------------

Increase Estimated Revenues:

10874500 439106	Conservation Project	6,000
------------------------	-----------------------------	--------------

2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



cc:all
Phys
A+A

Reso

MICHAEL J. LEWIS
Chief Deputy Commissioner Of Finance

SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Chief Deputy Commissioner of Finance
RE: **Budgetary Amendment – 22A077**
DATE: October 28, 2022

At the request of the Soil & Water Board, the following budgetary amendment is required.

Increase Appropriations:

10874500 54182	Consultants	\$ 6,000
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Increase Estimated Revenues:

10874500 439106	Conservation Project	\$ 6,000
-----------------	----------------------	----------

Fiscal Impact - 2022 - \$ 0
Fiscal Impact - 2023 - \$ 0

This Resolution is required to fund the project approved by the Soil & Water Board as per the attached correspondence.

Please forward to the appropriate committee.

Approved:

MaryEllen Odell
County Executive

2022 NOV -4 AM 11:59
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Jennifer Nygard

From: Jennifer Nygard
Sent: Wednesday, July 6, 2022 2:22 PM
To: Carrie DeMarchi
Subject: Cornell Cooperative Ext. Pollinator Garden
Attachments: ----2022170.pdf

MEMORANDUM:

TO: Carrie DeMarchi
Planning

FROM: Jennifer A. Nygard
Law Department

DATE: July 6, 2022

RE: Cornell Cooperative Ext. Pollinator Garden

Enclosed please find a copy of the fully executed Agreement with the above referenced Contractor. This agreement has been signed by all requisite Putnam County officials and uploaded into the Munis system.

Please make a copy for your files and send a copy to the contractor. If you have any further questions regarding the above, please do not hesitate to contact me.

/jan
Enc.

May your troubles be less, and your blessings be more, and nothing but happiness come through your door ●

Jennifer A. Nygard, Paralegal
Putnam County Department of Law
48 Gleneida Avenue
Carmel, New York 10512
(845) 808-1150 Ext. 49400
Fax (845) 808-1903

NOTICE: The information in this e-mail message and any attachments thereto have been sent by an attorney or his/her agent, and is or are intended to be confidential and for the use of only the individual or entity named above. The information may be protected by attorney/client privilege, work product immunity or other legal rules. If the reader of this message and any attachments thereto is not the intended recipient, you are notified that retention, dissemination, distribution or copying of this e-mail message or any attachments is strictly prohibited. Although this e-mail message (and any attachments) is believed to be free of any virus or other defect that might affect any computer system into which it is received and opened, the intended recipient is responsible to ensure that it is virus free.

2022170

Attachment – A

Memorandum of Understanding between

THE COUNTY OF PUTNAM AND CORNELL COOPERATIVE EXTENSION OF PUTNAM COUNTY

THIS AGREEMENT, made by and between THE COUNTY OF PUTNAM, a municipal corporation of the State of New York, having an office and place of business at 40 Gleneida Avenue, Carmel, New York 10512, by and through its Planning, Development and Public Transportation Department (hereinafter referred to as the "COUNTY") and CORNELL COOPERATIVE EXTENSION OF PUTNAM COUNTY, located at 1 Geneva Road, Brewster, New York 10509 (hereinafter referred to as "CORNELL") and

WHEREAS, the COUNTY has received funding through the New York State Department of Agriculture and Markets to support Soil and Water Conservation projects; and

WHEREAS, the COUNTY has decided to create a Pollinator Garden, which will be used as a resource to promote healthy landscape practices and act as an interpretative educational space; and

WHEREAS, the COUNTY has reached out to Desmond-Fish Public Library to request the use of a meadow at their location at 472 Route 403, Garrison, New York for the Pollinator Garden; and

WHEREAS, The Desmond-Fish Public Library Board has agreed to allow the COUNTY to create a Pollinator Garden at the location listed above; and

WHEREAS, the COUNTY desires to contract with CORNELL to coordinate and create the Pollinator Garden; and

WHEREAS, CORNELL has the personnel with the necessary qualifications, experience and education, and the resources and/or facilities to provide the services desired by the COUNTY, as more fully described herein, and

WHEREAS, the parties intend to enter into a formal agreement as to the provision of the services herein; and

NOW, THEREFORE, in consideration of the terms and conditions herein contained, the parties agree as follows:

1. The COUNTY has obtained funding through the New York State Department of Agriculture and Markets to support Soil and Water Conservation projects, in the amount of \$6,000.00 (hereinafter the "Funding"). The funding must be used in 2022 for

reimbursement through NYS SWCD's State Committee. The COUNTY will use the Funding for a Pollinator Garden, which will be a resource to promote healthy gardens and act as an interpretative educational space, located at the Desmond-Fish Public Library, 472 NY-403, Garrison, New York 10524 ("DESMOND- FISH PUBLIC LIBRARY").

2. The COUNTY shall provide CORNELL with the funding to purchase supplies and/or materials needed to create and maintain the Pollinator Garden.
3. CORNELL will purchase a selection of plants, that have been approved by the Putnam County Soil & Water Conservation District, to be used in the Pollinator Garden.
4. CORNELL will obtain and manage all volunteers to assist in the creation of the Pollinator Garden and will coordinate with the Desmond-Fish Public Library to access the location. CORNELL shall direct and supervise all volunteers working on the Pollinator Garden.
5. CORNELL shall install interpretative educational signs, the design, and locations of which have been approved by the Putnam County Soil & Water Conservation District, and the Desmond Fish Library Board, throughout the Pollinator Garden.
6. CORNELL covenants and agrees to defend, indemnify, and save harmless the COUNTY and the DESMOND-FISH PUBLIC LIBRARY and any and all of their officers, agents, servants, representatives, or employees from all claims, demands, rights of action, or causes of action, present or future, whether same be known or unknown, anticipated, or unanticipated, resulting from any cause whatsoever arising out of the activities under this Agreement.

CORNELL hereby concurs with the provisions of this agreement and agrees to abide by the terms and conditions contained herein.

Debra Heston
Library Director
Desmond Fish Library Date: 5-4-22

CORNELL COOPERATIVE EXTENSION OF PUTNAM COUNTY

1 Geneva Road

Brewster, New York 10509 By:

Stefano Hubert

(Please Print Name & Title)

Stefano Hubert, Executive Director

PUTNAM COUNTY

MaryEllen Odell MaryEllen Odell, County Executive Date 6-14-22

Vincent Tamagna Vincent Tamagna, SWCD District Date 6/3/2022

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



cc:all
Phys
A+P

MICHAEL J. LEWIS
Chief Deputy Commissioner Of Finance

SHEILA BARRETT
Deputy Commissioner Of Finance

Reso

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Chief Deputy Commissioner of Finance
RE: Budgetary Amendment – 22A082
DATE: November 14, 2022

A handwritten signature in blue ink, likely belonging to Michael J. Lewis, Chief Deputy Commissioner of Finance.

At the request of the Commissioner of Finance, the following budgetary amendment is required.

Increase Appropriations:

10085000 54646	Contracts	\$300,000
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Increase Estimated Revenues:

10085000 420031	Putnam Golf Course – Income	\$300,000
-----------------	-----------------------------	-----------

Fiscal Impact - 2022 - \$ 0
Fiscal Impact - 2023 - \$ 0

This Resolution is required to provide for operational funding through the end of the year based on the increased activity at the golf course in 2022.

Please forward to the appropriate committee.

Approved:

A handwritten signature in blue ink, likely belonging to MaryEllen Odell, County Executive.

MaryEllen Odell
County Executive

2022 NOV 14 PM 1:23
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

6 j j

Committee Mtg _____	Resolution # _____
Introduced By _____	Regular Mtg _____
Seconded By _____	Special Mtg _____

APPROVAL/ OPERATING ASSISTANCE PURSUANT TO TITLE 49 UNITED STATES CODE, SECTION 5311/ CONSOLIDATED GRANT APPLICATION FOR FEDERAL FISCAL YEARS (FFYs) 2022 and 2023

WHEREAS, Putnam County is submitting a request for a grant of funds to the NYS Department of Transportation (NYSDOT), pursuant to Section 5311, Title 49 United States Code, for a project(s) to provide public mass transportation service for rural areas of Putnam County's fixed-route bus service covering parts of the towns of Patterson, Southeast, Carmel, and Kent with MV Contract Transportation, Inc. for the 2022 and 2023 calendar years and has committed the local share; and

WHEREAS, Putnam County and the State of New York have entered into continuing agreements, or will enter into successor continuing agreements, which authorizes the undertaking of the project(s) and reimbursement of the Federal and applicable State Shares; and

WHEREAS, Putnam County is contracting with a third-party subcontractor for the project(s) described above; now therefore be it

RESOLVED, that the Commissioner of Planning is authorized to act on behalf of Putnam County to sign the application and progress and complete the above-named project(s); and be it further

RESOLVED, that the County Executive is authorized to sign any contracts or agreements between Putnam County and any third-party contractor necessary to complete the public transportation project(s), subject to approval of the Putnam County Attorney.

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

cc All
Nov-Phys



**Putnam County
Department of Planning, Development,
and Public Transportation**

www.putnamcountyny.com

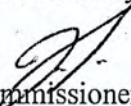
841 Fair Street
Carmel, NY 10512

Phone: (845) 878-3480

Fax: (845) 808-1948

TO: Carl Albano
Chair, Physical Services Committee

CC: Neal Sullivan
Chair, Putnam County Legislature

FROM: John Tully 
Interim Commissioner of Planning, Development and Public Transportation

DATE: October 18, 2022

RE: Grant Funding Pursuant to 49 United States Code, Section 5311
Federal Fiscal Years (FFYs) 2022 and 2023

2022 OCT 19 AM 10:46
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

The County historically makes application covering a two-year period for grant funding pursuant to 49 United States Code, Section 5311, which funding is used to assist with, among other things, operating costs of the County's transportation services provided in rural area(s) serviced by a fixed bus route.

Submission of such grant application must be performed on-line, and, in this regard, time is of the essence. Preliminarily, the County's formula funding for 5311 grant funds for FFYs 2022 and 2023 is anticipated not to exceed \$126,390 each year.

It is respectfully requested this matter/attached Resolution be placed on the agenda for the Physical Services Committee meeting scheduled in November 2022.

Thanking you in advance for your time and consideration.

JT:cad
Attachment

DRAFT RESOLUTION

WHEREAS, Putnam County is submitting a request for a grant of funds to the NYS Department of Transportation (NYSDOT), pursuant to Section 5311, Title 49 United States Code, for a project(s) to provide public mass transportation service for rural areas of Putnam County's fixed-route bus service covering parts of the towns of Patterson, Southeast, Carmel, and Kent with MV Contract Transportation, Inc. for the 2022 and 2023 calendar years and has committed the local share;

WHEREAS, Putnam County and the State of New York have entered into continuing agreements, or will enter into successor continuing agreements, which authorizes the undertaking of the project(s) and reimbursement of the Federal and applicable State Shares;

RESOLVED, that the Commissioner of Planning is authorized to act on behalf of Putnam County to sign the application and progress and complete the above-named project(s).

WHEREAS, Putnam County is contracting with a third-party subcontractor for the project(s) described above;

RESOLVED, that the County Executive is authorized to sign any contracts or agreements between Putnam County and any third-party contractor necessary to complete the public transportation project(s), subject to approval of the Putnam County Attorney.

Appendix C: Local Resolution Example**RURAL PROGRAM FOR SPONSORS WITH CONTINUING AGREEMENTS**Heading and Opening

The Municipality or Transportation Authority should use its standard heading and standard opening for a resolution.

Body of the Resolution

Whereas, the (Municipality or authority name) is submitting a request for a grant of funds to the NYSDOT, pursuant to Section 5311, Title 49 United States Code, for a project(s) to provide public mass transportation service for (project description specifying general area and operator) for the (project years) fiscal years and has committed the local share;

Whereas, the (Municipality or authority) and the State of New York have entered into continuing agreements, or will enter into successor continuing agreements, which authorizes the undertaking of the project(s) and reimbursement of the Federal and applicable State Shares;

Resolved, that the (Title of designated official) is authorized to act on behalf of the (Municipality or authority) to sign the application and progress and complete the above named project(s).

If Appropriate

Whereas, the (Municipality or authority) is contracting with a third-party subcontractor for the project(s) described above;

Resolved, that the (Title of designated official) is authorized to sign any contracts or agreements between (Municipality or authority) and any third-party subcontractor necessary to complete the public transportation project(s), subject to the approval of the municipality Attorney.

Signatures

The municipality should insert standard resolution signature information and signatures here and attach a Notarization Form.

SAMPLE

**APPROVAL/OPERATING ASSISTANCE PURSUANT TO TITLE 49 UNITED STATES
CODE, SECTION 5311/ CONSOLIDATED GRANT APPLICATION FOR FEDERAL
FISCAL YEARS (FFYs) 2019 AND 2020**

WHEREAS, the County of Putnam (the "County") is submitting an application to the New York State Department of Transportation ("NYSDOT") in connection with its request for consolidated grant funding pursuant to Title 49 of the United States Code, Section 5311, to provide public mass transportation services by a third party subcontractor in designated rural area(s) of Putnam County for the 2019 and 2020 federal fiscal years (the "Project"); and

WHEREAS, the County and the State of New York have hereinbefore entered into a continuing agreement which authorizes the undertaking of the Project and payment of the Federal share therefor to the County pursuant to the aforesaid consolidated grant funding; and

WHEREAS, the County is contracting with a third party subcontractor for the implementation and execution of the Project; now therefore be it

RESOLVED, that the Commissioner of Planning, Development & Public Transportation, or designee, is authorized to act on behalf of the County and submit the application for the Project and progress to completion said Project; and be it further

RESOLVED, that the County Executive, with the assistance of the County Attorney, is authorized to enter into and sign any contracts and/or agreements between the County and any third party subcontractor necessary to complete the public transportation Project as aforesaid.

PUTNAM COUNTY LEGISLATURE

Resolution #60

Introduced by Legislator: Ginny Nacerino on behalf of the Physical Services Committee at a Regular Meeting held on March 5, 2020.

page 1

APPROVAL/OPERATING ASSISTANCE PURSUANT TO TITLE 49 UNITED STATES CODE, SECTION 5311/ CONSOLIDATED GRANT APPLICATION FOR FEDERAL FISCAL YEARS (FFYs) 2019 AND 2020

WHEREAS, the County of Putnam (the "County") is submitting an application to the New York State Department of Transportation ("NYSDOT") in connection with its request for consolidated grant funding pursuant to Title 49 of the United States Code, Section 5311, to provide public mass transportation services by a third party subcontractor in designated rural area(s) of Putnam County for the 2019 and 2020 federal fiscal years (the "Project"); and

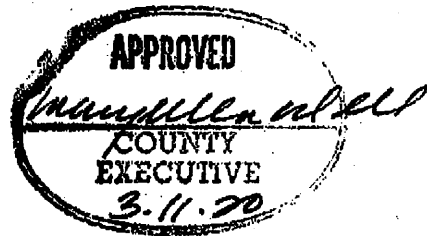
WHEREAS, the County and the State of New York have hereinbefore entered into a continuing agreement which authorizes the undertaking of the Project and payment of the Federal share therefor to the County pursuant to the aforesaid consolidated grant funding; and

WHEREAS, the County is contracting with a third-party subcontractor for the implementation and execution of the Project; now therefore be it

RESOLVED, that the Commissioner of Planning, Development & Public Transportation, or designee, is authorized to act on behalf of the County and submit the application for the Project and progress to completion said Project; and be it further

RESOLVED, that the County Executive, with the assistance of the County Attorney, is authorized to enter into and sign any contracts and/or agreements between the County and any third-party subcontractor necessary to complete the public transportation Project as aforesaid.

BY POLL VOTE: ALL AYES. LEGISLATOR ALBANO WAS ABSENT. MOTION CARRIES.



State of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on March 5, 2020.

Dated: March 9, 2020

Signed: Diane Schonfeld

Diane Schonfeld
Clerk of the Legislature of Putnam County

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

16KK

**APPROVAL/ AMENDED TOWER AGREEMENT WITH EIP COMMUNICATIONS I, LLC/
TOWN OF KENT TAX MAP NO.: 9.1-1**

WHEREAS, by Resolution #220 of 2020, the Putnam County Legislature approved the execution of a certain Tower Use Agreement with EIP Communications I, LLC (hereinafter, "EIP"), such agreement being attached hereto as Schedule "A" (hereinafter, the "Agreement"); and

WHEREAS, the Agreement permits Putnam County (hereinafter, the "County") to occupy space on a communications tower, located on a certain property designated and described as Town of Kent Tax Map Number 9.-1-1, referred to as "Long Hill Mountain Tower Site" (hereinafter, the "Tower Facilities"); and

WHEREAS, the County's occupancy on the tower is for the utilization of the Putnam County Sheriff's Department, Bureau of Emergency Services, and numerous other County Departments; and

WHEREAS, the County is desirous of upgrading certain radio equipment at the Tower Facility, as more fully described in Schedule "B", which would provide the County with improved communications-service; and

WHEREAS, the director of Putnam County IT & GIS has negotiated with EIP to amend the Agreement, such proposed amendment being attached hereto as Schedule "C" (hereinafter, the "Amendment"), which Amendment would provide the county with the desired radio equipment upgrades at the Tower Facility; and

WHEREAS, the terms of the Amendment would increase the County's rent by Two Hundred (\$200.00) Dollars per month, in addition the cost of a one-time inspection fee of Two Thousand Two Hundred Fifty (\$2,250.00) Dollars; and

WHEREAS, the Putnam County Legislature has reviewed the Amendment, and has determined that the Amendment, providing equipment upgrades at the Tower Facility, is in the best interests of the community; now therefore be it

RESOLVED, the Putnam County Legislature approves the Amendment and authorizes the County Executive to immediately execute same; and be it further

RESOLVED, that the Putnam County Attorney is authorized to take whatever legal action is necessary to effectuate the execution of the Amendment between the County of Putnam and EIP in the manner approved herein; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

#622

Committee Mtg _____	Resolution # _____
Introduced By _____	Regular Mtg _____
Seconded By _____	Special Mtg _____

**APPROVAL/ CONVEYANCE OF TAX MAP NO. 91.8-1-25/TOWN OF PUTNAM VALLEY
(Peekskill Hollow Road)**

WHEREAS, a parcel of real property identified as Town of Putnam Valley Tax Map No. 91.8-1-25 and more particularly described in the attached Schedule "A" was purchased by the County by Bargain and Sale Deed with Covenants Against Grantor's Acts, which was recorded in the Office of the Putnam County Clerk Office on December 22, 1998, in Liber 1453 at Page 227 (hereinafter the "Property"); and

WHEREAS, the Property consists of approximately .2 acres and currently has a two-story commercial building located thereon; and

WHEREAS, the Putnam County Sheriff's Department previously utilized the building as a sub-station for presence in the area, but has since suspended such use; and

WHEREAS, the County is currently a party to a revocable License Agreement with Arben Group LLC ("Arben"), a copy of which is attached hereto as Schedule "B, in which Arben has a revocable license over, across and within the Property for the purpose of setting up a construction office and staging area in connection with the Peekskill Hollow Road reconstruction project; and

WHEREAS, said License Agreement will terminate upon completion of the Peekskill Hollow Road reconstruction project, which is estimated to be approximately August, 2023 unless terminated earlier by the County of Putnam; and

WHEREAS, the Physical Services Committee has considered the use of said Property and has determined that upon expiration of the License Agreement the Property will no longer be needed for public use; and

WHEREAS, the Town of Putnam Valley has requested by way of correspondence from the Town Supervisor, Jacqueline Annabi, a copy of which is attached hereto as Schedule "C", that the County convey the Property to the Town; and

WHEREAS, the Town of Putnam Valley intends to raze the building located on the Property so that the site may be developed as a municipal parking lot for use of the public; and

WHEREAS, the Physical Services Committee of the Putnam County Legislature has considered and approved the transfer of the Property to the Town of Putnam Valley for lawful municipal purposes; now therefore be it

RESOLVED, that upon expiration of the attached License Agreement the parcel of property located at 22 Peekskill Hollow Road and identified as Town of Putnam Valley Tax Map No. 91.8-1-25 will no longer be needed for public use; and be it further

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

RESOLVED, that upon expiration of the attached License Agreement and pursuant to Section 31-4(A) of the Putnam County Code, the Putnam County Legislature approves the transfer of the Property to the Town of Putnam Valley for the cost of any recording fees associated with the conveyance; and be it further

RESOLVED, that the Property shall be conveyed to the Town of Putnam Valley in an "as is" condition by Bargain and Sale Deed with Covenants Against Grantor's Acts deed; and be it further

RESOLVED, that such conveyance shall be subject to a reversionary interest requiring that the Property continue to be used for a lawful public purpose and wherein title to the Property shall automatically revert back to the County in the event that the Town of Putnam Valley fails to use it as such or attempts to subsequently transfer title thereto, or any portion thereof, to a third party(s); and be it further

RESOLVED, that the Putnam County Attorney is authorized to prepare said Bargain and Sale with Covenants Against Grantor's Acts deed for the Property, which shall contain the reverter clause required herein, and the Putnam County Executive shall be authorized to execute said deed on behalf of the County.

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

11/15/22 Emailed From County Attorney

cc: all
Phys

APPROVAL/CONVEYANCE OF TAX MAP NO. 91.8-1-25/TOWN OF PUTNAM VALLEY

WHEREAS, a parcel of real property identified as Town of Putnam Valley Tax Map No. 91.8-1-25 and more particularly described in the attached Schedule "A" was purchased by the County by Bargain and Sale Deed with Covenants Against Grantor's Acts, which was recorded in the Office of the Putnam County Clerk Office on December 22, 1998, in Liber 1453 at Page 227 (hereinafter the "Property"); and

WHEREAS, the Property consists of approximately .2 acres and currently has a two-story commercial building located thereon; and

WHEREAS, the Putnam County Sheriff's Department previously utilized the building as a sub-station for presence in the area, but has since suspended such use; and

WHEREAS, the County is currently a party to a revocable License Agreement with Arben Group LLC ("Arben"), a copy of which is attached hereto as Schedule "B", in which Arben has a revocable license over, across and within the Property for the purpose of setting up a construction office and staging area in connection with the Peekskill Hollow Road reconstruction project; and

WHEREAS, said License Agreement will terminate upon completion of the Peekskill Hollow Road reconstruction project, which is estimated to be approximately August, 2023 unless terminated earlier by the County of Putnam; and

WHEREAS, the Physical Services Committee has considered the use of said Property and has determined that upon expiration of the License Agreement the Property will no longer be needed for public use; and

WHEREAS, the Town of Putnam Valley has requested by way of correspondence from the Town Supervisor, Jacqueline Annabi, a copy of which is attached hereto as Schedule "C", that the County convey the Property to the Town; and

WHEREAS, the Town of Putnam Valley intends to raze the building located on the Property so that the site may be developed as a municipal parking lot for use of the public; and

WHEREAS, the Physical Services Committee of the Putnam County Legislature has considered and approved the transfer of the Property to the Town of Putnam Valley for lawful municipal purposes; now therefore be it

RESOLVED, that upon expiration of the attached License Agreement the parcel of property located at 22 Peekskill Hollow Road and identified as Town of Putnam Valley Tax Map No. 91.8-1-25 will no longer be needed for public use; and be it further

2022 NOV 15 PM 4:22
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

RESOLVED, that upon expiration of the attached License Agreement and pursuant to Section 31-4(A) of the Putnam County Code, the Putnam County Legislature approves the transfer of the Property to the Town of Putnam Valley for the cost of any recording fees associated with the conveyance; and be it further

RESOLVED, that the Property shall be conveyed to the Town of Putnam Valley in an "as is" condition by Bargain and Sale Deed with Covenants Against Grantor's Acts deed; and be it further

RESOLVED, that such conveyance shall be subject to a reversionary interest requiring that the Property continue to be used for a lawful public purpose and wherein title to the Property shall automatically revert back to the County in the event that the Town of Putnam Valley fails to use it as such or attempts to subsequently transfer title thereto, or any portion thereof, to a third party(s); and be it further

RESOLVED, that the Putnam County Attorney is authorized to prepare said Bargain and Sale with Covenants Against Grantor's Acts deed for the Property, which shall contain the reverter clause required herein, and the Putnam County Executive shall be authorized to execute said deed on behalf of the County.

SCHEDULE A

**New York Title
Research Corporation**

BK 1453PG0229

Title No: NYT3246

Schedule A Description

ALL that certain plot, piece, or parcel of land, situate, lying, and being in the Town of Putnam Valley, Putnam County, New York, bounded and described as follows:

BEGINNING at a spike set in the ground on the Southerly side of the Peekskill Hollow Road where the same is intersected by the line which divides the premises herein described on the West from lands now or formerly of Farley on the East; and

RUNNING THENCE along said line South 18 degrees 23 minutes East 94.00 feet to a 1/2" pipe set in the ground at the end of a chain link fence;

RUNNING THENCE through the lands of Kappel along said chain link fence South 70 degrees 32 minutes 30 seconds West 93.36 feet to a spike set in the ground on the Easterly side of a right of way described in an agreement made by Jacob Kappel, et. al; with Thomas Edge, et. al; dated July 10, 1964, and recorded August 20, 1964, in the Putnam County Clerk's Office in Liber 597 of deeds at page 478;

RUNNING THENCE along said Easterly side of said right of way North 11 degrees 19 minutes West 103.44 feet to a spike set in the ground on the Southerly side of said Peekskill Hollow Road;

RUNNING THENCE along the Southerly side of said Peekskill Hollow Road North 76 degrees 31 minutes East 80.91 feet to the point and place of BEGINNING.

SCHEDULE B

2021220

LICENSE AGREEMENT

THIS AGREEMENT, is made and entered into the 18 day of October 2021, by and between the COUNTY OF PUTNAM, a NYS municipal corporation, having its principal office at 40 Gleneida Avenue, Carmel, New York, 10512 (hereinafter the "County"), and ARBEN GROUP LLC., having offices at 175 Marble Avenue, Pleasantville, New York 10570 (hereinafter "Arben").

WHEREAS, the County is the fee owner of a certain parcel of real property in the Town of Putnam Valley, County of Putnam, and State of New York, designated as Town of Putnam Valley Tax Map Number 91.8-1-25 (hereinafter the "Property"); and

WHEREAS, Arben is under contract with County for the reconstruction of Peekskill Hollow Road, pursuant to RFB #40.20, PIN 8757.48 (hereinafter the "Project"); and

WHEREAS, it has been proposed that the Property will be utilized by Arben as a construction office and staging area for various Project related supplies and materials; and

WHEREAS, the County desires to grant permission to Arben to access the Property for such purpose;

NOW, THEREFORE, in consideration of the premises and the respective representations and agreements hereinafter contained, the parties agree as follows:

Section 1. The County hereby grants unto Arben a revocable license over, across and within the Property for the purpose of setting up a construction office and staging area for various Project related supplies and materials.

Section 2. Arben shall pay the County the sum of ONE THOUSAND ONE HUNDRED (\$1,100.00) DOLLARS per month plus the cost of electricity, payable upon completion of the Project, for the permission herein granted. County will provide Arben with a full oil tank and upon the expiration of this Agreement, Arben will return the Property with a full oil tank.

Section 3. This revocable license will begin on October 1, 2021, and will terminate upon completion of the Project, unless terminated earlier by the County.

Section 4. The COUNTY makes no representations as to the condition of the Property, and Arben accepts the right to use the Property in its "as is" condition.

Section 5. Arben shall procure, at its sole cost and expense, all necessary approvals and permits in connection with its Project.

Section 6. Arben shall not at any time permit or suffer any lien to be attached to the Property, and, if attached, shall within thirty (30) days cause the same to be discharged and released. Arben shall obtain, at its sole cost and expense, such forms of insurance as are set forth in Exhibit "A". Additionally, Arben shall require all contractors retained to do work to carry the forms of insurance as are set forth in Exhibit "A".

Section 7. Arben covenants and agrees to fully and forever release and discharge the County and any and all its officers, agents, servants, representatives or employees from any and all claims, demands, rights of action or causes of action, present or future, whether same be known or unknown, anticipated or unanticipated, resulting from any cause whatsoever arising out of the rights conveyed under this Agreement.

Section 8. Arben covenants and agrees to forever refrain from instituting, prosecuting or maintaining any action, suit or proceeding, at law or otherwise, and from pressing, collecting or otherwise proceeding against the County or any officer, agent, servant, representative or employee of the County upon any claims, controversies, actions, causes of action, obligations or liabilities of any nature whatsoever, whether or not presently known, which the undersigned ever had, now has or hereafter can, shall or may have, or allege, based upon any negligence of whatsoever nature, ordinary or gross, whether or not presently known with respect to or arising out of or in connection with any personal injury, including death, or property damage arising out of the rights conveyed under this Agreement.

Section 9. Arben covenants and agrees to defend, indemnify and save harmless the County and any and all its officers, agents, servants, representatives or employees from any and all claims, demands, rights of action or causes of action, present or future, whether same be known or unknown, anticipated or unanticipated, resulting from any cause whatsoever arising out of the rights conveyed under this Agreement.

Section 10. Arben and its agents and contractors shall conduct all work activities on the Property in a workmanlike manner and in accordance with all applicable laws; rules; regulations; and prevailing industry practices, standards and procedures. Arben, at its sole cost and expense, shall take all necessary, preventative and cautionary measures to safeguard and protect all persons utilizing and/or otherwise upon the Property when it conducts any/all work activities on the Property.

Section 11. Arben, at its sole cost and expense, shall relinquish the Property upon the expiration of this Agreement in the same condition and state of repair as it is received.

Section 12. The County hereby covenants that the County is seized of the Property in fee simple and has good right to execute this Agreement.

Section 13. If any provision of this Agreement or its application shall be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of all other provisions and applications hereof shall not be affected or impaired in any way.

Section 14. This Agreement shall be construed in accordance with the laws of the State of New York and constitutes the complete understanding and agreement of the parties. Any and all disputes and/or legal actions or proceedings arising out of this Agreement shall be venued in Putnam County, New York. No modification or amendment of any of the provisions hereof shall be valid unless in writing and signed by all parties hereto.

Section 15. This Agreement is executed in two (2) counterpart originals, each of which shall constitute an original and both of which, when taken together, shall constitute on Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement in Carmel, New York on the date hereinabove set forth.

THE COUNTY OF PUTNAM:

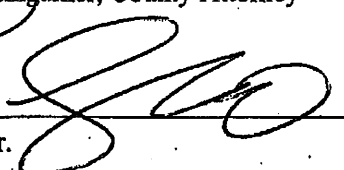

MaryEllen Odell, County Executive

11.8.21
Date

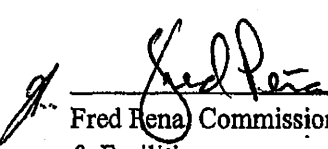
Read & Approved:


Jennifer S. Bumgarner, County Attorney

11.4.21
Date

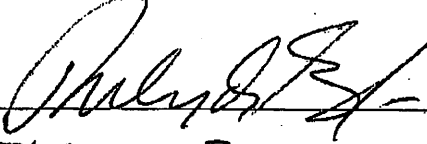

Mat Bruno, Sr.
Risk Manager

11/4/21
Date


Fred Rena, Commissioner of Highways
& Facilities

10/19/21
Date

ARBEN GROUP LLC.:



10/18/21
Date

By: Philip R Benza,
Print Name & Title Managing Member

ACKNOWLEDGMENT OF THE COUNTY:

STATE OF NEW YORK)
) ss.:
COUNTY OF PUTNAM)

On the 8th day of November, 2021, before me the undersigned personally appeared MARYELLEN ODELL personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.


Notary Public

JENNIFER A. NYGARD
Notary Public, State of New York
No. 01NY5068668
Qualified in Putnam County
Commission Expires September 30, 2022

ACKNOWLEDGMENT OF ARBEN GROUP LLC.:

STATE OF NEW YORK)
) ss.:
COUNTY OF PUTNAM)

On the _____ day of _____, 2021, before me the undersigned personally appeared _____ personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

SCHEDULE A

PUTNAM COUNTY INSURANCE REQUIREMENTS

THE FOLLOWING MUST APPEAR ON EACH INSURANCE CERTIFICATE:

UNDER THE CERTIFICATE HOLDER SECTION:

**COUNTY OF PUTNAM
48 GLENEIDA AVENUE
CARMEL, NEW YORK 10512
ATTN.: LAW DEPT./RISK MANAGER**

**ADDITIONALLY, IN THE SPACE (DESCRIPTION OF OPERATIONS/LOCATIONS)
ON THE INSURANCE CERTIFICATE, IT MUST BE NOTED AS FOLLOWS:**

***"PUTNAM COUNTY IS INCLUDED AS AN ADDITIONAL INSURED except for
Professional Liability and Workers' Comp."***

It is the requirement of the County of Putnam and/or Putnam County Highway Department that for work performed under contract and/or permit authorized by the County and/or Highway Department and/or any event or performance conducted on County property that the contractor or permittee procure and maintain at their own expense and without expense to the County, until final acceptance of the work by the County, the insurances listed below.

Before commencement of any work, event or performance a certificate or certificates of insurance must be furnished to the County and/or Highway Department in forms satisfactory to the County and/or Highway Department.

All insurance coverages must be from an A.M. Best Rated "secured" (B++-A++), New York State admitted insurer.

All certificates of insurance must provide that the policy or policies shall not be changed or canceled until at least thirty (30) days prior written notice has been given to the County and/or Highway Department.

When required by the Highway Department the "XCU" exclusion of the policy or policies shall be eliminated or show proof that "XCU" is covered.

**The Contractor shall provide and maintain at its own expense the following
minimum insurance coverage:**

- A. **Workers' Compensation Insurance** - This is statutorily required and is required for all contracts. Each policy must cover all operations and all locations involved in the contract. If applicable, the policy should also include New York State Disability Benefits. Proof of Workers' Compensation Insurance is required and should be received by Putnam County on a C105.2 form, SI 12 form, form or U-26.3 - all of these forms are available through your carrier.
- B. **Commercial General Liability** - covering all operations and all locations involved in the contract, including the following coverages:
 - \$2,000,000 General Aggregate
 - 5,000 Medical Expense Limit
 - \$1,000,000 Personal & Advertising Injury Limit
 - \$1,000,000 Each Occurrence
 - \$2,000,000 Products/Completed Operations Aggregate
 - \$50,000 Fire Damage Legal Liability Limit

- C. **Commercial Automobile Liability** - Covering all operations and locations involved in the contract, including the following coverages:
(1) Owned Automobiles (2) Hired Automobiles (3) Non-Owned Automobiles
Unless specifically required, each policy shall provide limits of not less than \$1,000,000 Combined Single Limits for Bodily Injury and Property Damage.
- D. If applicable, Professional Liability (errors and omissions) in the amount of at least \$1,000,000 per claim.
- E. **Excess Liability or Umbrella Policy**
Limits depending on the following contract size
\$100,000 - \$250,000 - 1 million
\$250,001 - \$500,000 - 5 million
\$500,000+ 10 million
- F. **Bid, Performance/Payment, Labor & Material Bonds**
Required for any contract in excess of \$250,000. These bonds shall be provided by a New York State admitted surety company in good standing. Only the (AIA) - The American Institute of Architects- A312 form- will be accepted. In addition, pursuant to NYS Insurance Law Section 1111 all bonds must include a certificate of solvency for the surety which shall be updated annually. In addition, the Surety must be on the U.S. Treasury List (Circular 570) of acceptable sureties.

STANDARD INSURANCE REQUIREMENTS AND INDEMNIFICATION REQUIREMENT:

All policies and certificates of insurance of the contractor shall contain the following clauses:

1. Putnam County is named as an additional insured and as Certificate Holder. Insurers shall have no right of recovery or subrogation against the County of Putnam (including its agents and agencies), it being the intention of the parties that the insurance policies so effected shall protect both parties and be primary coverage for any and all losses covered by the above described insurance.
2. The Clause "other insurance provisions" in a policy in which the County of Putnam is named as an additional insured, shall not apply to the County of Putnam.
3. The insurance companies issuing the policy or policies shall have no recourse against the County of Putnam (including its agents or agencies) for payment of any premiums or for assessments under any form of policy.
4. Any and all deductibles in the above described insurance policies shall be assumed by and be for the account of, and at the risk of the contractor.

Client#: 100302

ARBENGRO1

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/04/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services 333 Westchester Ave, Suite 102 White Plains, NY 10604 914 459-6200	CONTACT NAME: PHONE (A/C, No, Ext): 914 459-6200 FAX (A/C, No): 610 537-4220 E-MAIL ADDRESS:														
INSURED Arben Group, LLC 175 Marble Avenue Pleasantville, NY 10570	<table border="1"> <thead> <tr> <th data-bbox="834 539 1377 560">INSURER(S) AFFORDING COVERAGE</th> <th data-bbox="1377 539 1487 560">NAIC #</th> </tr> </thead> <tbody> <tr> <td data-bbox="834 560 1377 581">INSURER A: American Family Home Insurance Company</td> <td data-bbox="1377 560 1487 581">23450</td> </tr> <tr> <td data-bbox="834 581 1377 602">INSURER B: Berkley Insurance Company</td> <td data-bbox="1377 581 1487 602">32603</td> </tr> <tr> <td data-bbox="834 602 1377 623">INSURER C: Scottsdale Indemnity Company</td> <td data-bbox="1377 602 1487 623">15580</td> </tr> <tr> <td data-bbox="834 623 1377 644">INSURER D:</td> <td data-bbox="1377 623 1487 644"></td> </tr> <tr> <td data-bbox="834 644 1377 665">INSURER E:</td> <td data-bbox="1377 644 1487 665"></td> </tr> <tr> <td data-bbox="834 665 1377 686">INSURER F:</td> <td data-bbox="1377 665 1487 686"></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: American Family Home Insurance Company	23450	INSURER B: Berkley Insurance Company	32603	INSURER C: Scottsdale Indemnity Company	15580	INSURER D:		INSURER E:		INSURER F:	
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INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		88A5GL0001102	04/05/2021	04/05/2022	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/>		88A5CA0000783	04/05/2021	04/05/2022	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		MKC11100088	04/05/2021	04/05/2022	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	Leased and Rented Equipment		RBI0003345	04/05/2021	04/05/2022	\$1,000,000 Limit \$1,000 Ded

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: 22 Peekskill Hollow Road, Putnam Valley, NY 10579

Putnam County is included as an additional insured.

CERTIFICATE HOLDER

CANCELLATION

County of Putnam
 Attn: Law Dept./Risk Manager;
 48 Glenelda Avenue
 Carmel, NY 10512

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Will Scott

SCHEDULE C



JACQUELINE ANNABI
Supervisor

Town Board Members

LOUIE LUONGO, *Councilman*
RALPH SMITH, *Councilman*
STACEY TOMPKINS, *Councilwoman*
CHRISTIAN RUSSO, *Councilman*

Supervisor's Office

MARIA ANGELICO, *Finance Director*
SUSAN MANNO, *Facilities Manager*
ELAINE MCGINTY, *Secretary to the Supervisor*

November 3, 2022

Via E-mail

Putnam County Legislators
Putnam County Office Building
40 Glenelda Avenue, 3rd Floor
Carmel, NY 10512
Phone: (845) 808-1001

Re: 22 Peekskill Hollow Road - Substation

Dear Legislators,

I am writing to you to convey the Town of Putnam Valley's interest in acquiring a parcel of county-owned property located at 22 Peekskill Hollow Road within the Town of Putnam Valley. The parcel currently contains a Putnam County Sheriff's Department substation which is no longer active.

It is the Town's intent to utilize this parcel to establish a municipal parking lot for our residents and visitors in order to facilitate and encourage easy access to our local businesses in that area.

We are very much interested in acquiring this parcel as a donation to the Town of Putnam Valley. Thank you for your consideration and I look forward to speaking with you in the future.

Sincerely,


Jacqueline Annabi
Supervisor, Town of Putnam Valley

6mm

Committee Mtg _____	Resolution # _____
Introduced By _____	Regular Mtg _____
Seconded By _____	Special Mtg _____

APPROVAL/ PERMANENT EASEMENT/ SOUTHEAST TAX MAP # 69.-1-11.2

WHEREAS, Farrington Properties, LLC (hereinafter "Farrington") is the fee owner of a certain parcel of real property in the Town of Southeast, County of Putnam, and State of New York, which is designated as Town of Southeast Tax Map Number 69.-1-11.2; and

WHEREAS, by way of a temporary Access & Use Agreement, dated April 22, 2021 (a copy of which is attached hereto as Schedule "A"), Farrington granted the County of Putnam (hereinafter "County") a temporary access easement over portions of the above referenced parcel of real property which contained an existing access driveway consisting of a strip of land approximately 25 feet wide and 200 feet long in order to access the Maybrook Bikeway II, Phase B project area during construction of said project; and

WHEREAS, said temporary Access & Use Agreement required the County to reasonably reconstruct the existing access driveway using Item 4, and to replace the existing farm gate, in kind and including locks or locking mechanisms that will allow access only to Farrington and to those others with rights to enter the property, at the Route 6 entrance to said access driveway; and

WHEREAS, in consideration of the improvements made to the property by the County, and at no additional cost, Farrington agreed to convey to the County the grant of a permanent easement (said proposed Permanent Easement is attached hereto as Schedule "B") over such portion(s) of the property as are necessary to permanently maintain, repair and/or replace the access driveway and the Bikeway project; and

WHEREAS, the Putnam County Attorney has prepared and approved said proposed access easement as to form; now therefore be it

RESOLVED, that the Putnam County Legislature hereby approves and authorizes the subject easement in the form and content attached hereto and made a part hereof as Schedule "B"; and be it further

RESOLVED, that the Putnam County Executive is authorized to execute said easement on behalf of the County, which shall thereafter be recorded in the Putnam County Clerk's Office, Division of Land Records; and be it further

RESOLVED, that the County Attorney is authorized to take whatever legal action is necessary to effectuate said easement in the manner approved herein and as written; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

11/15/22 Emailed from
County Attorney

cc: all
Phys

RESOLUTION

APPROVAL/PERMANENT EASEMENT/SOUTHEAST TAX MAP # 69.-1-11.2

WHEREAS, Farrington Properties, LLC (hereinafter "Farrington") is the fee owner of a certain parcel of real property in the Town of Southeast, County of Putnam, and State of New York, which is designated as Town of Southeast Tax Map Number 69.-1-11.2; and

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WHEREAS, said temporary Access & Use Agreement required the County to reasonably reconstruct the existing access driveway using Item 4, and to replace the existing farm gate, in kind and including locks or locking mechanisms that will allow access only to Farrington and to those others with rights to enter the property, at the Route 6 entrance to said access driveway; and

WHEREAS, in consideration of the improvements made to the property by the County, and at no additional cost, Farrington agreed to convey to the County the grant of a permanent easement (said proposed Permanent Easement is attached hereto as Schedule "B") over such portion(s) of the property as are necessary to permanently maintain, repair and/or replace the access driveway and the Bikeway project; and

WHEREAS, the Putnam County Attorney has prepared and approved said proposed access easement as to form; now therefore be it

RESOLVED, that the Putnam County Legislature hereby approves and authorizes the subject easement in the form and content attached hereto and made a part hereof as Schedule "B"; and be it further

RESOLVED, that the Putnam County Executive is authorized to execute said easement on behalf of the County, which shall thereafter be recorded in the Putnam County Clerk's Office, Division of Land Records; and be it further

RESOLVED, that the County Attorney is authorized to take whatever legal action is necessary to effectuate said easement in the manner approved herein and as written; and be it further

RESOLVED, that this Resolution shall take effect immediately.

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2022 NOV 15 PM 4:28

SCHEDULE "A"

ACCESS & USE AGREEMENT

THIS AGREEMENT is made and entered into this 22nd day of April, 2021, by and between the COUNTY OF PUTNAM, a municipal corporation of the State of New York, having offices at 40 Gleneida Avenue, Carmel, New York 10512 (hereinafter referred to as the "COUNTY"), and FARRINGTON PROPERTIES LLC, a Limited Liability Company of the State of Delaware, having offices at 3951 Danbury Road, Brewster, New York 10509 (hereinafter referred to as the "OWNER").

WHEREAS, the OWNER is the fee owner of a certain parcel of real property in the Town of Southeast, County of Putnam, and State of New York, designated as Town of Southeast Tax Map Number 69.-1-11.2 (hereinafter the "Property"); and

WHEREAS, the COUNTY is undertaking and constructing the Maybrook Bikeway II, Phase B Project (hereinafter the "Project") in the vicinity of the Property; and

WHEREAS, the COUNTY will need to access and utilize certain portions of the Property in connection with the Project, as further described hereinafter; and

WHEREAS, the OWNER desires to grant permission to the COUNTY to access and utilize said portions of the Property, subject to the terms and conditions contained herein;

NOW THEREFORE, in consideration of the mutual promises hereinafter set forth, the parties agree as follows:

1. The OWNER hereby grants temporary permission to the COUNTY, its representatives, agents, contractors, officers, employees and servants to enter upon the certain portion of the Property within the existing access driveway consisting of a strip of land approximately 25 feet wide and 200 feet long, running from the southerly boundary of said Property on Danbury Road (Route 6) to the northerly boundary of said property, and as substantially depicted and described in Exhibits "A1" and "A2" attached hereto, for the purpose of providing temporary access to the Project area during construction via said existing access driveway, and in order to construct, replace, rebuild, and repair a culvert and related drainage improvements, as substantially depicted and described in the Exhibit "A2" attached hereto, for the purposes of addressing and mitigating standing water and flooding issues associated with Haines Pond and affecting the Project. The COUNTY shall have the right to remove vegetation within said portion of the Property, as shall be necessary and required to carry out the activities and uses permitted hereunder, except, however, no mature trees shall be removed from the Property except for that depicted for removal on Exhibit "A2".

2. The term of this Agreement shall commence on the date hereof at 12:01 AM and shall expire on the COUNTY's completion of the work as set forth in paragraphs 1 and 3 herein, but in any event shall not extend beyond one year from the date of execution of this Agreement. The COUNTY's work set forth herein shall commence immediately and shall proceed full time and uninterrupted until completion, except for delays due to weather and force majeure events. The COUNTY hereby acknowledges that the portion of the Property which is the subject of this Agreement is also subject to the rights and uses of others, including Back O' Beyond, Inc., the

Brewster-Southeast Joint Fire District, owners of the adjoining railroad property and others, and the COUNTY hereby represents that its work will not interfere with any such rights.

3. The COUNTY covenants and agrees to repair and replace, in good and workmanlike manner, any property of the OWNER which is damaged by the COUNTY during the exercise of the rights contained in this Agreement within a reasonable time after completion of the COUNTY's work hereunder, weather permitting, but in any event within six months of the completion of the work. The COUNTY shall also reasonably reconstruct the existing access driveway utilizing Item 4, and shall replace the existing farm gate, in kind, at the Route 6 entrance to said access driveway. Said farm gate shall be replaced with one of similar style and shall include, as with the existing gate, locks or locking mechanisms that will allow access only by the OWNER and those others with rights to enter the Property. However, it is understood and agreed that the COUNTY shall not replace any vegetation which may be removed during its exercise of said rights. Rather, any/all disturbed areas will only be graded, seeded, and mulched. The COUNTY shall at all times keep the Property free and clear of all rubbish and debris during the term of this Agreement.

4. The COUNTY agrees to indemnify and hold the OWNER and its members, harmless from and against any and all claims, damages, fines, liabilities, losses and expenses, including reasonable attorney's fees, arising out of the acts and/or omissions of the COUNTY, its employees, agents, and/or contractors during the exercise of the rights contained in this Agreement. The OWNER agrees to not interfere physically, directly or indirectly, with the COUNTY, its employees and contractors or others acting on behalf of the COUNTY during the exercise of the rights contained in this Agreement. Further the OWNER agrees not to pursue claims for inadvertent or unavoidable minor encroachments on other properties of the OWNER.

5. The COUNTY shall obtain and maintain throughout the duration of this Agreement, at its own expense, one or more policies for Commercial General Liability and Product Liability Insurance, which policy(ies) shall name Farrington Properties LLC and its owner, the Isabelle T. Farrington Living Trust and its Trustees, as additional insureds and have a minimum single combined limit of liability of not less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate coverage.

6. The COUNTY shall not at any time permit or suffer any lien to be attached to the Property, and, if attached, shall within thirty (30) days cause the same to be discharged and released.

7. The COUNTY, at its sole cost and expense, will comply with all applicable laws, ordinances, rules and regulations governing the COUNTY's use and activities on the Property and any work undertaken thereon by the COUNTY or its employees, agents or contractors.

8. The COUNTY and its agents and contractors shall conduct all work activities on the Property in a workmanlike manner, and shall be completed in a way to accommodate all water flows from east to west under the existing access driveway.

9. The OWNER hereby covenants that the OWNER is seized of the Property in fee simple and has good right to execute this Agreement.

10. The OWNER makes no representations as to the condition of the Property, and the COUNTY accepts the right to use the Property in its "as is" condition.

11. All notices of any nature referred to in this Agreement shall be in writing and either sent by registered or certified mail postage pre-paid, or sent by hand or overnight courier, to the respective addresses set forth below or to such other addresses as the respective Parties may designate in writing. Notice shall be effective on the date of receipt.

To the COUNTY:

Commissioner of Highways & Facilities
County of Putnam
842 Fair Street
Carmel, New York 10512

With copies to:

- 1) County Attorney
Putnam County Department of Law
48 Gleneida Avenue
Carmel, New York 10512
- 2) Commissioner of Planning, Development & Public Transportation
County of Putnam
841 Fair Street
Carmel, New York 10512

To the OWNER:

Farrington Properties LLC
3951 Danbury Road
Brewster, New York 10509
Attn.: Mr. James P. Lundy II

12. This Agreement shall be construed in accordance with the laws of the State of New York, and constitutes the complete understanding and agreement of the parties. No modification or amendment of any of the provisions hereof shall be valid unless in writing and signed by all parties hereto. Invalidations of any of the provisions of this Agreement by judgment or court order shall in no way affect any of the remaining provisions hereof, and the same shall continue in full force and effect.

13. The failure of either Party to insist upon strict performance of any of the terms, covenants or conditions hereof shall not be deemed a waiver of any rights or remedies that such Party may have or a waiver of any subsequent breach or default by the other Party of the terms, covenants or conditions hereof.

14. Each of the Parties irrevocably (a) agrees that any suit, action or other legal proceeding arising out of or relating to this Agreement, the Parties must be brought in a state

court sitting in Putnam County, State of New York, which courts shall have the exclusive jurisdiction over any such suit, action or proceeding commenced by any of the Parties, and (b) consents to the jurisdiction of each such court in any such suit, action or proceeding.

15. No member, officer, employee or representative of the Parties shall be personally liable by reason of any of the provisions of this Permit nor shall any member, officer, employee or representative of the Parties be sued individually for damages or other relief on account of any breach of this Permit

16. In consideration of the improvements made to the Property by the COUNTY, as described herein, and at no additional cost, the OWNER agrees to subsequently convey to the COUNTY, by way of separate recordable instrument, in form satisfactory to OWNER, the grant of a permanent easement over such portion(s) of the Property, as shall be necessary to permanently maintain, repair, and/or replace said improvements.

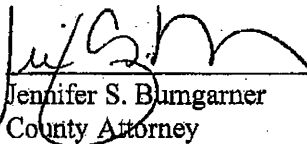
17. This Agreement is executed in two (2) counterpart originals, each of which shall constitute an original and both of which, when taken together, shall constitute an Agreement.

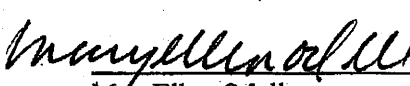
IN WITNESS WHEREOF, the parties have executed this Agreement on the date hereinabove set forth.

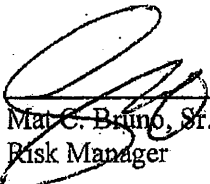
READ & APPROVED:

AGREED:

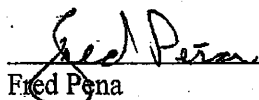
THE COUNTY OF PUTNAM:


Date 4-21-21
Jennifer S. Blumgarner
County Attorney


Date 4-22-21
MaryEllen Odell
County Executive


Date 4-21-21
Mat C. Bruno, Sr.
Risk Manager

OWNER:


Date 4/21/21
Fred Pena
Commissioner of Highways & Facilities

Date
Farrington Properties LLC

By: Isabelle T. Farrington, President
Print Name & Title

court sitting in Putnam County, State of New York, which courts shall have the exclusive jurisdiction over any such suit, action or proceeding commenced by any of the Parties, and (b) consents to the jurisdiction of each such court in any such suit, action or proceeding.

15. No member, officer, employee or representative of the Parties shall be personally liable by reason of any of the provisions of this Permit nor shall any member, officer, employee or representative of the Parties be sued individually for damages or other relief on account of any breach of this Permit

16. In consideration of the improvements made to the Property by the COUNTY, as described herein, and at no additional cost, the OWNER agrees to subsequently convey to the COUNTY, by way of separate recordable instrument, in form satisfactory to OWNER, the grant of a permanent easement over such portion(s) of the Property, as shall be necessary to permanently maintain, repair, and/or replace said improvements.

17. This Agreement is executed in two (2) counterpart originals, each of which shall constitute an original and both of which, when taken together, shall constitute an Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date hereinabove set forth.

READ & APPROVED:

AGREED:

THE COUNTY OF PUTNAM:

Date
Jennifer S. Bumgarner
County Attorney

Date
MaryEllen Odell
County Executive

Date
Mat C. Bruno, Sr.
Risk Manager

OWNER:

Date
Fred Pena
Commissioner of Highways & Facilities


Isabelle T. Farrington 04/21/2021
Farrington Properties LLC

By: Isabelle T. Farrington, President
Print Name & Title

ACKNOWLEDGMENT OF PUTNAM COUNTY:

STATE OF NEW YORK)
) ss.:
COUNTY OF PUTNAM)

On the 22nd day of April, 2021, before me the undersigned personally appeared MARYELLEN ODELL personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.


Notary Public

JENNIFER A. NYGARD
Notary Public, State of New York
No. 01NY5066668
Qualified in Putnam County
Commission Expires September 30, 2022

ACKNOWLEDGMENT OF OWNER:

STATE OF _____)
) ss.:
COUNTY OF _____)

On the _____ day of _____, 2021, before me the undersigned personally appeared _____ personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

ACKNOWLEDGMENT OF PUTNAM COUNTY:

STATE OF NEW YORK)
) ss.:
COUNTY OF PUTNAM)

On the _____ day of _____, 2021, before me the undersigned personally appeared MARYELLEN ODELL personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

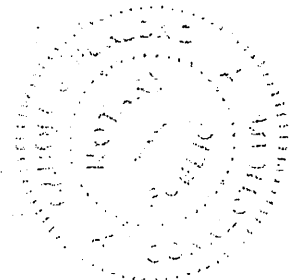
Notary Public

ACKNOWLEDGMENT OF OWNER:

STATE OF CT)
) ss.:
COUNTY OF Fairfield)

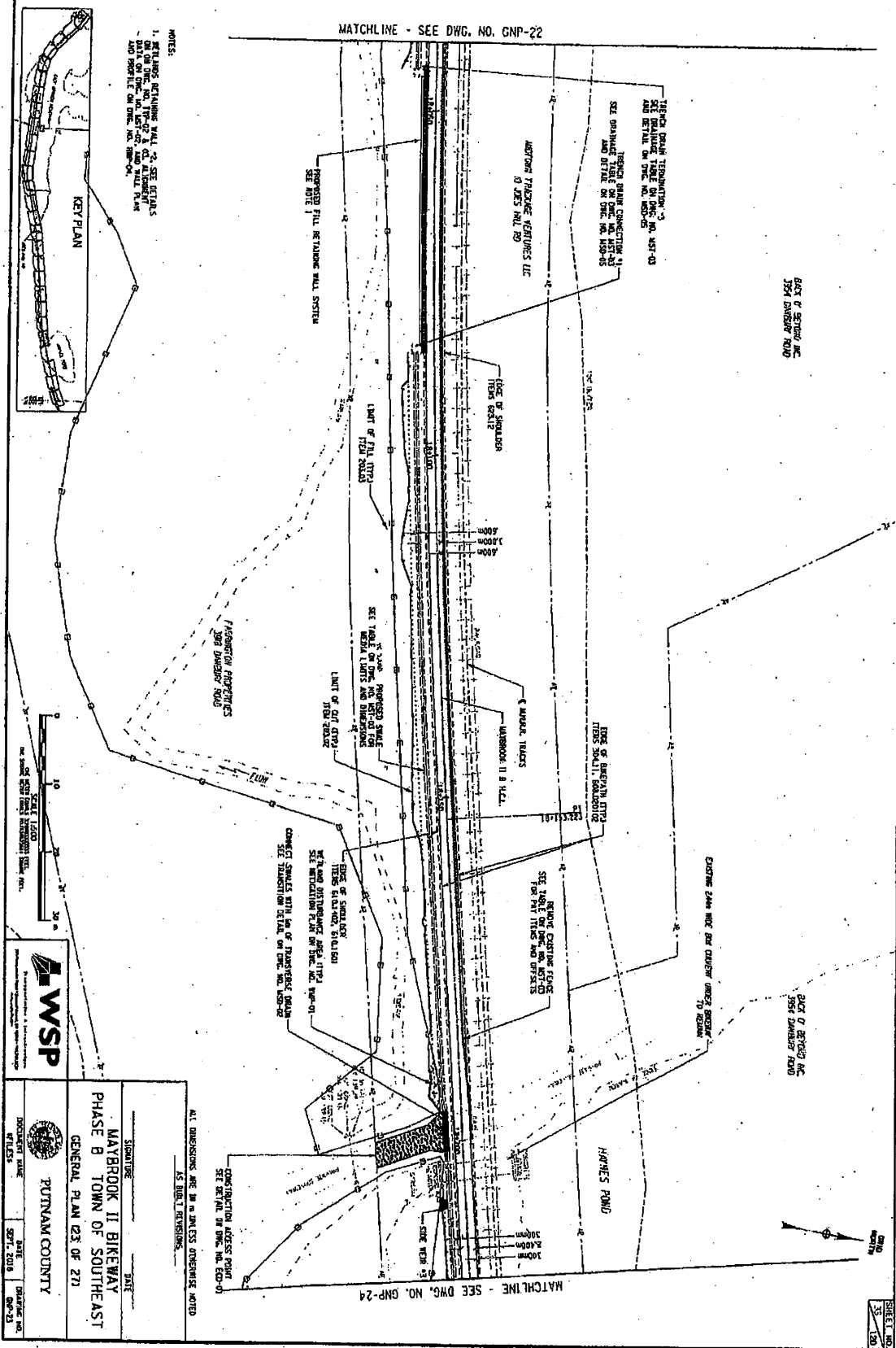
On the 21st day of April, 2021, before me the undersigned personally appeared Isabelle Farrington personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Carol T. Mulroy
Notary Public
Commission expires 6/30/22



FILE NAME : FILE0
DATE/TIME : 0DATE# 0TIME#

DESIGN SUPERVISOR _____ JOB MANAGER _____ DESIGNED BY _____ CHECKED BY _____ ESTIMATED BY _____ QUANTIFIED BY _____ CHECKED BY _____





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/21/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown of New York Inc. dba Spain Agency 625 Route 6 Mahopac NY 10541		CONTACT NAME: Catherine Sullivan PHONE (A/C, No, Ext): (845) 628-4500 FAX (A/C, No): (845) 628-1804 E-MAIL ADDRESS: csullivan@bbhvins.com	
INSURED Putnam County 48 Gleneida Avenue Carmel NY 10512		INSURER(S) AFFORDING COVERAGE INSURER A: NY Municipal Ins Reciprocal INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 20690	

COVERAGES

CERTIFICATE NUMBER: 20-21 MASTER

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VOYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO: JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X		MPLPUTN001 DEDUCTIBLE: \$250,000	8/1/2020	8/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 1,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			MCAPUTN001 DEDUCTIBLE: \$250,000	8/1/2020	8/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ <input checked="" type="checkbox"/> CLAIMS-MADE			MECPUTN001	8/1/2020	8/1/2021	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 20,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Health Care General Liab.			HGLPUTN001	8/1/2020	8/1/2021	Occ/Agg. \$1M/\$2M
A	Health Professional Liab.			HCPPUTN001	8/1/2020	8/1/2021	Occ/Agg. \$1M/\$3M

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Farrington Properties LLC and it's owner the Isabelle T Farrington Living Trusts and its Trustees are included as Additional Insured as required by written contract or written agreement.

CERTIFICATE HOLDER

CANCELLATION

Farrington Properties LLC
3951 Danbury Road
Brewster, NY 10509

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brian Miles/023418

Brian Miles

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SCHEDULE "B"

EASEMENT AGREEMENT

THIS INDENTURE, made this ____ day of _____, 2022, between FARRINGTON PROPERTIES, LLC, a limited liability company of the State of Delaware, having its offices at 3951 Danbury Road, Brewster, New York 10509 (hereinafter referred to as the "OWNER"), and the COUNTY OF PUTNAM, a municipal corporation having offices at 40 Gleneida Avenue, Carmel, New York 10512 (hereinafter referred to as the "COUNTY").

WITNESSETH:

WHEREAS, the OWNER is the fee owner of a certain parcel of real property in the Town of Southeast, County of Putnam, and State of New York, designated as Town of Southeast Tax Map Number 69.-1-11.2; and

WHEREAS, the OWNER is desirous of conveying a perpetual easement, upon, over, under and across a certain portion of the OWNER's parcel of property described in the Schedule "A" attached hereto, for the purpose of servicing, repairing, reconstructing, replacing and accessing a portion of Maybrook Bikeway II, Phase B consisting of a culvert and related drainage improvements, as substantially depicted and described in the attached Schedule "B";

NOW THEREFORE, in consideration of the terms and conditions contained herein, and other good and valuable consideration, the OWNER for itself, its heirs, successors, legal representatives and assigns declares and imposes the following easement as follows:

1. The OWNER hereby gives, grants, conveys and confirms onto the COUNTY, and its successors and assigns a perpetual easement, upon, over, under and across a certain portion of the OWNER's parcel of property described in the Schedule "A" attached hereto, for the purpose of servicing, repairing, reconstructing, replacing and accessing a portion of Maybrook Bikeway II, Phase B consisting of a culvert and related drainage improvements, as substantially depicted and described in the attached Schedule "B", together with the right of the COUNTY, its officers, employees, agents, servants and/or contractors, of ingress and egress to enter upon and along the above described parcel of land for the full and complete use, occupation and enjoyment of the easement granted, and all rights and privileges incident thereto.

2. All structures and other equipment constructed upon or installed by the COUNTY within the certain portion of the OWNER's parcel of property described in the Schedule "A" attached hereto, shall be and remain the property of the COUNTY, and its successors and assigns.

3. The COUNTY covenants and agrees to reasonably repair and replace, in good and workmanlike manner, any property of the OWNER which is damaged by the COUNTY during the exercise of the rights contained in this instrument within a reasonable time after completion of the COUNTY's work or repairs, weather permitting.

4. The COUNTY agrees to indemnify and hold the OWNER harmless from and against any third-party action, suit or proceeding arising out of the negligent acts and/or omissions of the COUNTY, its employees, agents, and/or contractors during the exercise of the rights contained in this instrument. The OWNER agrees to not interfere physically, directly or indirectly, with the COUNTY, its employees and contractors or

others acting on behalf of the COUNTY during the exercise of the rights contained in this instrument. Further the OWNER agrees not to pursue claims for inadvertent or unavoidable minor encroachments on other properties of the OWNER.

5. The OWNER covenants with the COUNTY that it is lawfully seized and possessed of the real property described above, that it has good and lawful right to convey it, and any part thereof, including the rights conveyed by this instrument, and that it will forever warrant and defend the title thereto against the claims of any persons.

6. Invalidations of any of the provisions of this instrument by judgment or court order shall in no way affect any of the remaining provisions hereof, and the same shall continue in full force and effect. Any and all provisions in this instrument shall be construed and governed in accordance with the laws of the State of New York.

7. The OWNER agrees that this instrument shall be recorded against the above captioned property in the Office of the Putnam County Clerk, Division of Land Records. This instrument shall run with the land and be binding upon and inure to the benefit of the Parties hereto, their heirs, legal representatives, and assigns, and shall not be modified except by written agreement, in proper form for recording, executed by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement in Carmel,
New York, on the date hereinabove set forth.

READ & APPROVED:

Date
Jennifer S. Bumgarner
County Attorney

Date
Mat L. Bruno
Risk Manager

Date
William J. Carlin, Jr.
Commissioner of Finance

Date
Fred Pena
Commissioner of Highways & Facilities

THE COUNTY OF PUTNAM:

Date
MaryEllen Odell
County Executive

OWNER:

Date
FARRINGTON PROPERTIES LLC
By: _____

STATE OF NEW YORK)
) ss.:
COUNTY OF PUTNAM)

Notary Public

[illegible]

Notary Public

SCHEDULE "A"

MAP NO. PE1
PARCEL NO. PE1
SHEET 1 OF 2 SHEETS

BL 517
02+35.48

Railroad Tracks

NOW OR FORMERLY METROPOLITAN
TRANSPORTATION AUTHORITY
(Reputed Owner)

2+00

Metal Plate

12" CPP

Silt Fence

1+63±
-15'±

31'±

Concrete Headwall

1+51±
14'±

Concrete Headwall

Steps

Gravel Drive

00+85.32'
16.56'

00+87.49
-11.56'

00+34±
-22'±

POB

Edge of Stream

Metal Post

Concrete Headwall

HB Pole

Wood Fence

Gate

Asphalt

Metal Guide Rail

White Line

U.S. ROUTE 6 & 202

BREWSTER-CONNECTICUT STATE LINE HIGHWAY

S.H. 1455

True North at 74°30' West Longitude

SCALE: 1 in. = 20'

STA 00+00

STA 02+35

NYSGS EAST ZONE (NAD-1983)

N 932,288.730 E 753,106.853

N 932,480.031 E 753,106.853

Center Line of White Line 3.29'

Center Line of North Rail 7.51'

RAIL ROAD

White Line

U.S. ROUTE 6 & 202

Area = 3,577± SQ. FT.
OR 0.082± ACRE

PE 1

00+28±
4'±

00+34±
-22'±

00+87.49
-11.56'

00+85.32'
16.56'

1+63±
-15'±

1+51±
14'±

2+00

31'±

12" CPP

Silt Fence

Metal Plate

2+00

Concrete Headwall

Steps

Gravel Drive

00+85.32'
16.56'

00+87.49
-11.56'

00+34±
-22'±

POB

Edge of Stream

Metal Post

Concrete Headwall

HB Pole

Wood Fence

Gate

Asphalt

Metal Guide Rail

White Line

U.S. ROUTE 6 & 202

BREWSTER-CONNECTICUT STATE LINE HIGHWAY

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True North at 74°30' West Longitude

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Center Line of White Line 3.29'

Center Line of North Rail 7.51'

RAIL ROAD

White Line

U.S. ROUTE 6 & 202

Area = 3,577± SQ. FT.
OR 0.082± ACRE

PE 1

00+28±
4'±

00+34±
-22'±

00+87.49
-11.56'

00+85.32'
16.56'

1+63±
-15'±

1+51±
14'±

2+00

31'±

12" CPP

Silt Fence

Metal Plate

2+00

Concrete Headwall

Steps

Gravel Drive

00+85.32'
16.56'

00+87.49
-11.56'

00+34±
-22'±

POB

Edge of Stream

Metal Post

Concrete Headwall

HB Pole

Wood Fence

Gate

Asphalt

Metal Guide Rail

White Line

U.S. ROUTE 6 & 202

BREWSTER-CONNECTICUT STATE LINE HIGHWAY

S.H. 1455

True North at 74°30' West Longitude

SCALE: 1 in. = 20'

STA 00+00

STA 02+35

NYSGS EAST ZONE (NAD-1983)

N 932,288.730 E 753,106.853

N 932,480.031 E 753,106.853

Center Line of White Line 3.29'

Center Line of North Rail 7.51'

RAIL ROAD

White Line

U.S. ROUTE 6 & 202

All that piece or parcel of property hereinafter designated as Parcel PE1, situate in the Town of Southeast, County of Putnam, State of New York, as shown on the accompanying map and described as follows:

Beginning at a point on the northwesterly boundary of the existing U.S. Route 6 & 202, Brewster-Connecticut State Line Highway, S. H. 1455, said point being 22± feet distant westerly, measured at right angles, from station 00+34± of the herein after described survey baseline for the construction of the Maybrook II Bikeway Phase B - Town of Southeast; thence through the property of Farrington Properties, LLC (reputed owner) the following two (2) courses and distances: (1) North 24°-15'-00" West, 55± feet to a point being 11.56 feet distant westerly, measured at right angles, from station 00+87.49 of said baseline; and (2) North 38°-15'-00" West, 76± feet, to its intersection with the point in the lands now formerly of the Metropolitan Transportation Authority (reputed owner), the last mentioned point being 15± feet westerly, measured at right angles, from station 1+63± of said baseline; thence northeasterly along the last mentioned boundary of the Metropolitan Transportation Authority, 31± feet, to a point being 14± feet easterly, measured at right angles, from station 1+51± of said baseline; thence back through the property of Farrington Properties, LLC (reputed owner) the following two (2) courses and distances: (1) South 38°-15'-00" East, 66± feet to a point being 16.56 feet distant easterly, measured at right angles, from station 00+85.32 of the said baseline; and (2) South 24°-15'-00"-E, 59± feet to its intersection with the northwesterly line of U.S. Route 6 & 202, S. H. 1455, said point being 4± feet, distant easterly, measured at right angles, from station 00+28± of the said baseline; thence along the last mentioned boundary of said U.S. Route 6 & 202, Brewster-Connecticut State Line Highway, S.H. 1455, 28± feet, to the point of beginning, being 3,577 square feet or 0.082 acre more or less.

The above-mentioned survey baseline is a portion of the survey baseline for the construction of the Maybrook II Bikeway Phase B - Town of Southeast and described as follows:

Beginning at station 00+00; thence North 35°-40'-15" West to station 2+35.48.

All bearings refer to NAD 83(2011).

I hereby certify that the property described and mapped above is necessary for this project and the acquisition thereof is recommended.

Date: _____, 2021

Fred Pena, P.E., Esq., Commissioner
Putnam County Department
of Highways and Facilities



Unauthorized alteration or addition to a survey map bearing a licensed surveyor's seal is a violation of Section 7209, Subdivision 2 of the New York Education Law.

I hereby certify that this map was prepared in accordance with all current NYSDOT policies, standards, and procedures.

Date: November 5, 2021

Stephen R. Miller, L.S.
L.S. License No. 49789
BADEY & WATSON Surveying & Engineering, P.C.

Total Area = 3,577± Sq.Ft. or 0.082± Acre

FARRINGTON PROPERTIES, LLC
(REPUTED OWNER)

Description and Map of property showing Parcel No. PE1 to be acquired in and to which an easement as hereinabove defined is to be acquired; each of which the Commissioner of Highways and Facilities deems necessary to be acquired by appropriation in the name of the County of Putnam.

There is excepted from this appropriation all the right, title and interest, if any, of the United States of America in or to said property.

SCHEDULE "B"

#6nn

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ HIGHWAYS & FACILITIES/ USE OF CAPITAL FACILITY RESERVE/ AMEND
(22CP01) (Flooring Repair & Replacement at Various County Facilities)**

WHEREAS, by Resolution #109 of 2022, the Putnam County Legislature approved the use of the Capital Facility Reserve fund for Project #22CP01 – Flooring Repair & Replacement at Various County Facilities, to fund specific and programmatic replacements of aging, worn and damaged flooring in County facilities; and

WHEREAS, per recent quotes to replace flooring for the Department of Social Services, the Koehler Senior Center and the Bureau of Emergency Services, additional funding is needed to complete these projects, and to continue the program to keep County facilities in a state of good repair; and

WHEREAS, the Commissioner of Highways & Facilities has requested an additional amount of \$75,000 from the Capital Facility Reserve fund for this project; and

WHEREAS, the Physical Services Committee has reviewed and approved this request; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the expenditure of \$75,000 from the County Facility Reserve fund budget line 55197000 53000 51509 as follows:

22CP01 – Flooring Repair & Replacement at Various County Facilities

\$ 120,000 – Approved by Resolution #109 of 2022

75,000 – Additional Funding

\$ 195,000 – Project cost not to be exceeded

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

Fred Pena
Commissioner



cc: all
Phys Reso

John Tully
Deputy Commissioner

DEPARTMENT OF
HIGHWAYS & FACILITIES

842 Fair Street
Carmel, New York 10512
Phone: 845-878-6331 Fax: 845-808-1908

MEMORANDUM

TO: Diane Schonfeld
Clerk, County Legislature

FROM: Alexis Hawley
Assistant Supervisor of Planning & Design *AMH*

CC: Fred Pena, PE
Commissioner

John Tully
Deputy Commissioner

William Carlin
Commissioner of Finance

DATE: November 15, 2022

RE: Amendment to 22CP01 – Flooring Repair and Replacement at Various County Facilities

Please approve the necessary resolution to authorize adding \$75,000 to 22CP01.

22CP01 was authorized by the Full Legislature in June 2022 to fund specific and programmatic replacements of aging, worn and damaged flooring in County facilities.

Per recent quotes to replace flooring for the Department of Social Services, the Koehler Senior Center and the Bureau of Emergency Services, we are respectfully requesting additional funding to complete these projects and to continue the program to keep County facilities in a state of good repair.

We respectfully request your authorization of the funds necessary to continue this flooring program.

Thank you.

2022 NOV 15 PM 2:56
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

#600

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ BUDGETARY AMENDMENT (22A074)/ FINANCE/ VACANCY CONTROL
FACTOR 2022**

**WHEREAS, the Commissioner of Finance has requested a budgetary amendment
(22A074) to provide for the Vacancy Control Factor for 2022; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved
said budgetary amendment; now therefore be it**

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Decrease Estimated Appropriations:

10123000 51000	Personnel Services (SEE ATTACHED)	27,526
10123000 58002	FICA	2,106
10141100 51000	Personnel Services (SEE ATTACHED)	49,113
10141100 58002	FICA	3,757
10142000 51000	Personnel Services (SEE ATTACHED)	105,597
10142000 58002	FICA	8,078
10802000 51000	Personnel Services (SEE ATTACHED)	42,631
10802000 58002	FICA	3,261
10874500 51000	Personnel Services (SEE ATTACHED)	54,945
10874500 58002	FICA	2,986
		<u>300,000</u>

Decrease Estimated Revenues:

10131000 427705	Vacancy Control Factor	300,000
-----------------	------------------------	---------

2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____



cc:all
A+A

Reso

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance
Re: Budgetary Amendment - 22A074
Date: October 25, 2022

KJC

2022 OCT 26 AM 11:45
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Finance, the following transfer is required.

GENERAL FUND

Decrease estimated appropriations:

10123000 51000	Personal Services	27,526
10123000 58002	FICA	2,106
10141100 51000	Personal Services	49,113
10141100 58002	FICA	3,757
10142000 51000	Personal Services	105,597
10142000 58002	FICA	8,078
10802000 51000	Personal Services	42,631
10802000 58002	FICA	3,261
10874500 51000	Personal Services	54,945
10874500 58002	FICA	2,986
		<u>300,000</u> ✓

Decrease estimated revenues:

10131000 427705	Vacancy Control Factor	300,000
-----------------	------------------------	---------

Fiscal Impact - 2022 - \$ 0

Fiscal Impact - 2023 - \$ 0

This Resolution is required to provide for the vacancy control factor for 2022.
Please forward to the appropriate committee.

Approved:

MaryEllen Odell

County Executive

Org Code	Object Code	Title	51000	58002	Total
10123000	51000	Director of Constituent Services	27,526.00	2,106.00	29,632.00
10141100	51000	MV Cashier - Examiner	49,113.00	3,757.00	52,870.00
10142000	51000	First Deputy County Attorney	105,597.00	8,078.00	113,675.00
10802000	51000	Commissioner of Planning Dev & Pub Trans	42,631.00	3,261.00	45,892.00
10874500	51000	Environmental Planner	54,945.00	2,986.00	57,931.00
			279,812.00	20,188.00	300,000.00

#6 PP

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/SEMI-ANNUAL MORTGAGE TAX REPORT/ APRIL 1, 2022 THROUGH
SEPTEMBER 30, 2022**

WHEREAS, upon receipt of approval of the Semi-Annual Report showing the amounts to be credited to each district of the County of the money collected during the period April 1, 2022 through September 30, 2022 from the New York State Department of Taxation and Finance, the Putnam County Audit and Administration Committee reviewed and hereby forwards same to the Putnam County Legislature; now therefore be it

RESOLVED, that pursuant to Section 261 of the Tax Law, the Putnam County Legislature issues tax warrants for the payment to the respective districts of the amounts so credited and authorizes and directs the Commissioner of Finance to make a payment of said amounts to the respective district in accordance with the report as follows:

Town of Carmel	\$ 729,087.12
Town of Kent	237,019.45
Town of Patterson	245,465.63
Town of Philipstown	
Village of Cold Spring	20,599.08
Village of Nelsonville	5,806.79
Town Outside	247,752.66
Town of Putnam Valley	253,178.54
Town of Southeast	
Village of Brewster	14,933.26
Town Outside	<u>459,140.39</u>
Total	<u>\$2,212,982.92</u>

Legislator Addonizio _____
Legislator Albano _____
Legislator Castellano _____
Legislator Gouldman _____
Legislator Jonke _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Sullivan _____

MARYELLEN ODELL
County Executive



LISA A. JOHNSON
County Director

Memorandum

Memorandum

To: Neal L. Sullivan, Chairman
Putnam County Legislature
From: Lisa A. Johnson, CCD - Real Property
Date: October 25, 2022
Subject: Mortgage Tax Apportionment of Payments – 04/01/2022 to 09/30/2022

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2022 OCT 26 AM 10:30

Town of Carmel	729,087.12
Town of Kent	237,019.45
Town of Patterson	245,465.63
Town of Philipstown	
Village of Cold Spring	20,599.08
Village of Nelsonville	5,806.79
Town Outside	247,752.66
Town of Putnam Valley	253,178.54
Town of Southeast	
Village of Brewster	14,933.26
Town Outside	459,140.39
Total	2,212,982.92

Mortgage Tax Apportionment
2022 Final Roll Figures
Total A/V
04/01/2022 to 09/30/2022

Philipstown 2022			\$ 2,422,164,474
	Village of Cold Spring	Village of Nelsonville	Town of Philipstown
Total A/V	\$ 181,990,900	\$ 51,302,416	\$ 977,788,921.00
Percentage	0.075135649	0.021180401	0.903683949
Total Mtg. Tax	\$ 274,158.53	\$ 274,158.53	\$ 274,158.53
Apportioned	\$ 20,599.08	\$ 5,806.79	\$ 247,752.66
Southeast 2022			\$ 7,606,216,086
	Village of Brewster	Town of Southeast	
Total A/V	\$ 239,594,917	\$ 3,563,513,126	
Percentage	0.031499883	0.968500117	
Total Mtg. Tax	\$ 474,073.65	\$ 474,073.65	
Apportioned	\$ 14,933.26	\$ 459,140.39	

NEW YORK STATE MORTGAGE TAX SEMI-ANNUAL REPORT



COUNTY OF **Putnam**
CASH STATEMENT FOR TAXES COLLECTED PURSUANT TO ARTICLE 11

FOR THE PERIOD OF April 2022

THROUGH September 2022

TAX RATE: 0.9625763268

	BASIC TAX DISTRIBUTED					TREASURER			ALL OTHER TAXES DISTRIBUTED			
	1 Basic Tax Collected	2 Interest Received by Recording Officer	3 Recording Officer's Expense	4 Refunds or Adjustments	5 Amount Paid Treasurer (Col 1 + Col 2 - Col 3 - Col 4)	6 Interest Received by Treasurer	7 Treasurers Expense	8 Tax Districts Share (Col 5 + Col 6 - Col 7)	9 Local Tax	10 Additional Tax CNY	11 Special Assistance Fund	12 Special Additional Tax SONYMA
Months												
Oct												
Nov												
Dec												
Jan												
Feb												
Mar												
Apr	383,039.50	18.61	14,357.72	0.00	368,700.39	0.00	0.00	368,700.39	0.00	214,229.84	133,576.10	36,802.61
May	332,927.44	0.00	14,320.74	0.00	318,606.70	0.00	0.00	318,606.70	0.00	185,231.20	124,988.05	23,815.76
Jun	377,556.77	0.00	14,455.76	0.00	363,101.01	0.00	0.00	363,101.01	0.00	210,540.67	155,427.77	7,768.24
Jul	333,333.56	7.97	14,365.42	0.00	318,976.11	0.00	0.00	318,976.11	0.00	185,885.86	137,756.67	8,747.08
Aug	445,160.50	0.00	14,248.62	0.00	430,911.88	0.00	0.00	430,911.88	0.00	252,709.19	146,096.89	57,409.93
Sep	427,002.95	0.00	14,316.12	0.00	412,686.83	0.00	0.00	412,686.83	0.00	241,158.42	151,733.11	40,052.10
Totals	2,299,020.72	26.58	86,064.38	0.00	2,212,982.92	0.00	0.00	2,212,982.92	0.00	1,289,755.18	849,578.59	174,595.72

Recording Officer

Treasurer

PART II

Distribution Statement
(Columns 1 through 5) The "Taxes collected" shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and correct errors are recorded in column 3 and 4, respectively. Authority for these additions and deductions is given by the orders of the Taxation Department noted on the bottom of this part.

Credit Statement
(Column 6) This column is the net amount due to each tax district for which the Board of Supervisors shall issue its warrant or warrants.

MUNICIPALITY	2 Taxes Collected	3 *Additions	4 *Deductions	5 Taxes Adj. Corr	6 Amount Due Tax District
CARMEL	757,433.05	0.00	0.00	757,433.05	729,087.12
KENT	246,234.45	0.00	0.00	246,234.45	237,019.45
PATTERSON	255,009.00	0.00	0.00	255,009.00	245,465.63
PHILIPSTOWN	284,817.44	0.00	0.00	284,817.44	274,158.53
PUTNAM VALLEY	263,021.78	0.00	0.00	263,021.78	253,178.54
SOUTHEAST	492,505.00	0.00	0.00	492,505.00	474,073.65
Total Tax Districts: 6	2,299,020.72	0.00	0.00	2,299,020.72	2,212,982.92

*See refund, adjustment and special adjustment orders of Commissioner of Taxation and Finance, case numbers



PUTNAM COUNTY CLERK'S OFFICE

County Office Building
40 Gleneida Avenue
Carmel, New York 10512
Tel. (845) 808 ~1142
Fax (845) 225-3953

cc All
Audit

Reso

MICHAEL C. BARTOLOTTI
County Clerk

JAMES J. MCCONNELL
First Deputy County Clerk

October 25, 2022

VIA HAND DELIVERY

Hon. Neal Sullivan, Chairman
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

2022 OCT 25 PM 2:20
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Re: Semi-Annual Mortgage Tax Report, April 1, 2022 through September 30, 2022

Dear Chairman Sullivan:

Enclosed you will find our Semi-Annual Mortgage Tax Report for the period from April 1, 2022 through September 30, 2022.

The report has been approved by the New York State Department of Taxation and Finance.

If you have any questions or concerns regarding this matter please do not hesitate to contact me. Thank you very much.

Sincerely,

Michael C. Bartolotti
Putnam County Clerk

MCB:jm

Enc. (2)



Department of Taxation and Finance

October 25, 2022

Michael C. Bartolotti
Putnam County Clerk
40 Gleneida Avenue
Carmel, NY 10512

2022 OCT 25 AM 11:08
PUTNAM COUNTY
CLERK

Re: Semi-Annual Report for the period April 1, 2022 through September 30, 2022.

Dear Mr. Bartolotti,

Your joint Semi-Annual Report, NY Form AU-202, which we received on October 19, 2022, is approved. The net amount of \$2,212,982.92 due to the respective tax districts is recognized. The report may be submitted to your County Legislative Body for their action, pursuant to Section 261 of the Tax Law.

Sincerely yours,

Joseph Mayer

Joseph Mayer
Excise Tax Technician 2
Telephone: (518) 862-6074



COUNTY OF Putnam
CASH STATEMENT FOR TAXES COLLECTED PURSUANT TO ARTICLE 11

NEW YORK STATE MORTGAGE TAX SEMI-ANNUAL REPORT
FOR THE PERIOD OF April 2022 THROUGH September 2022

TAX RATE: 0.9625763268

	BASIC TAX DISTRIBUTED					TREASURER			ALL OTHER TAXES DISTRIBUTED			
	1 Basic Tax Collected	2 Interest Received by Recording Officer	3 Recording Officer's Expense	4 Refunds or Adjustments	5 Amount Paid Treasurer (Col 1 + Col 2 - Col 3 - Col 4)	6 Interest Received by Treasurer	7 Treasurers Expense	8 Tax Districts Share (Col 5 + Col 6 - Col 7)	9 Local Tax	10 Additional Tax CNY	11 Special Assistance Fund	12 Special Additional Tax SONYMA
Months												
Oct												
Nov												
Dec												
Jan												
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Mar												
Apr	383,039.50	18.61	14,357.72	0.00	368,700.39	0.00	0.00	368,700.39	0.00	214,229.84	133,576.10	36,802.61
May	332,927.44	0.00	14,320.74	0.00	318,606.70	0.00	0.00	318,606.70	0.00	185,231.20	124,988.05	23,815.76
Jun	377,556.77	0.00	14,455.76	0.00	363,101.01	0.00	0.00	363,101.01	0.00	210,540.67	155,427.77	7,768.22
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Sep	427,002.95	0.00	14,316.12	0.00	412,686.83	0.00	0.00	412,686.83	0.00	241,158.42	151,733.11	40,052.10
Totals	2,299,020.72	26.58	86,064.38	0.00	2,212,982.92	0.00	0.00	2,212,982.92	0.00	1,289,755.18	849,578.59	174,595.72

Recording Officer

Treasurer

Distribution Statement

PART II

Credit Statement

(Columns 1 through 5) The "Taxes collected" shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and correct errors are recorded in column 3 and 4, respectively. Authority for these additions and deductions is given by the orders of the Taxation Department noted on the bottom of this part.

(Column 6) This column is the net amount due to each tax district for which the Board of Supervisors shall issue its warrant or warrants.

MUNICIPALITY	2 Taxes Collected	3 *Additions	4 *Deductions	5 Taxes Adj. Corr	6 Amount Due Tax District
CARMEL	757,433.05	0.00	0.00	757,433.05	729,087.12
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PATTERSON	255,009.00	0.00	0.00	255,009.00	245,465.63
PHILIPSTOWN	284,817.44	0.00	0.00	284,817.44	274,158.53
PUTNAM VALLEY	263,021.78	0.00	0.00	263,021.78	253,178.54
SOUTHEAST	492,505.00	0.00	0.00	492,505.00	474,073.65
Total Tax Districts: 6	2,299,020.72	0.00	0.00	2,299,020.72	2,212,982.92

*See refund, adjustment and special adjustment orders of Commissioner of Taxation and Finance, case numbers

SEMI ANNUAL MORTGAGE TAX BREAKDOWN						
	10/1/2019-3/31/2020	04/01/2020-09/30/2020	10/1/2020-3/31/2021	4/1/2021-9/30/2021	10/1/2021-3/31/2022	04/01/2022-09/30/2022
CARMEL	555,170.80	705,589.05	1,177,622.60	988,585.62	1,007,307.15	729,087.12
KENT	190,775.75	176,981.83	350,439.84	307,275.62	355,494.50	237,019.45
PATTERSON	153,645.11	174,497.21	420,341.98	337,610.24	296,338.35	245,465.63
PHILIPSTOWN	200,843.44	185,409.80	391,527.16	362,493.08	293,147.35	247,752.66
COLD SPRING - VILLAGE	16,421.89	15,460.50	32,474.14	30,168.04	24,386.89	20,599.08
NELSONVILLE - VILLAGE	4,685.16	4,349.98	9,197.54	8,480.62	6,854.73	5,806.79
PUTNAM VALLEY	193,062.94	225,114.12	334,525.72	340,296.27	301,681.72	253,178.54
SOUTHEAST	270,746.84	318,375.12	499,142.13	485,039.12	1,461,233.22	459,140.39
BREWSTER - VILLAGE	8,984.12	10,551.43	16,552.83	16,016.92	48,278.54	14,933.26
TOTAL	1,594,336.05	1,816,329.04	3,231,823.94	2,875,965.53	3,794,722.45	2,212,982.92