

Michael Budzinski, PE  
Director/Consumer Affairs

Extension 46111

Ellen Sorrento, Secretary  
Consumer Affairs

Extension 46026



**PUTNAM COUNTY CONSUMER AFFAIRS**  
Weights & Measures/Trades Licensing & Registration  
(845) 808-1617

July 19, 2023

To whom it may concern:

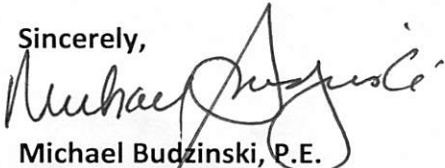
The purpose of this letter is to remind you that there is a new requirement for Putnam County licensed Fire Sprinkler Installers and Inspectors beginning January 1, 2024. You will be required to submit proof of NICET certification as follows:

- Fire Sprinkler Installer – a minimum of NICET III Certification in Water Based Systems Layout
- Fire Sprinkler Installer Journeymen – a minimum of NICET II Certification in Water Based Systems Layout
- Fire Sprinkler Inspector – a minimum of NICET II Certification in Water Based Systems Inspection and Testing
- There are no Journeymen for Fire Sprinkler Inspectors

No Fire Sprinkler Installer/Inspector renewals will be administered without the proper NICET Certifications. If you do not have the requirement met by the renewal date of December 31, 2023, you are encouraged to shelve your license until the time when you have acquired the certification.

If you have any questions, do not hesitate to contact this office.

Sincerely,



Michael Budzinski, P.E.  
Director, Putnam County Department of Consumer Affairs

MB/els

Alex Mancone  
Chairman

Henry Boyd  
Vice Chairman

Michael Budzinski, PE  
Director - Office of  
Consumer Affairs



Robert Sleight  
Homer Losee  
Stephen Alonge  
Russell Bleakley  
Kevin Raab  
Thomas Capalbo

Ellen Sorrento, Secretary  
Plumbing/Mechanical Board  
Ext. 46026

**PUTNAM COUNTY PLUMBING BOARD  
OFFICE OF CONSUMER AFFAIRS  
110 OLD ROUTE 6, BUILDING 3  
CARMEL, NY 10512  
Trades Licensing & Registration**

**MEMORANDUM**

**DATE:** August 13, 2018

**TO:** ALL PUTNAM COUNTY LICENSED FIRE SPRINKLER  
TRADESMEN

**FROM:** ALEX MANCONE, CHAIRMAN, and MICHAEL BUDZINSKI,  
DIRECTOR OF CONSUMER AFFAIRS

**RE:** AMENDMENT TO THE PUTNAM COUNTY CODE

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Attached please find Resolution #164 approving amendments to the Putnam County Code Section 190 "Plumbing and Mechanical Trades".

This amendment supersedes all other sections of the code currently in circulation pertaining to Fire Sprinklers.

The requirements of this change to the code become effective January 1, 2024. Since NICET certification takes some time, if you are not already NICET certified, it is in your best interest to start the process immediately.

Beginning January 1, 2024, no Fire Protection System Installer Licenses or Fire Protection System Inspection Licenses will be issued without this certification, whether you are currently licensed or not.

Journeymen have been reestablished and can be registered immediately.

All questions should be addressed in writing to the Plumbing and Mechanical Trades Secretary at the Putnam County Office of Consumer Affairs.

LL#8

PUTNAM COUNTY LEGISLATURE

Resolution #164

Introduced by Legislator: Neal Sullivan on behalf of the Rules, Enactments & Intergovernmental Relations Committee at a Regular Meeting held on July 3, 2018.

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**APPROVAL/LOCAL LAW TO AMEND CHAPTER 190 OF THE CODE OF PUTNAM COUNTY ENTITLED "PLUMBING AND MECHANICAL TRADES"**

Be it enacted by the County Legislature of the County of Putnam as follows:

**Section 1.**

Section 190-4 of the Putnam County Code is hereby amended by adding the definition of "NICET" as follows:

**NICET**

National Institute for Certification in Engineering Technologies (NICET) is a non-profit division of the National Society of Professional Engineers whose mission is to promote excellence in engineering technologies through certification and related services.

**Section 2.**

Section 190-4 of the Putnam County Code is hereby amended by adding subsection E under JOURNEYMAN as follows:

E. has satisfied the requirements found in Section 190-8-a, Mechanical trades; special regulations and requirements in regard to Journeyman Fire Protection System Installer.

**Section 3.**

Sections 190-8-a(A) and 190-8-a(B) of the Putnam County Code are hereby amended to read as follows:

**A. Fire Protection System Installer**

Vote:

State Of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on July 3, 2018.

Dated: July 6, 2018

Signed: \_\_\_\_\_

Diane Schonfeld  
Clerk Of The Legislature Of Putnam County

PUTNAM COUNTY LEGISLATURE

Resolution #164

Introduced by Legislator: Neal Sullivan on behalf of the Rules, Enactments & Intergovernmental Relations Committee at a Regular Meeting held on July 3, 2018.

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**I. Applicants for Master Fire Protection System Installer license must:**

- (1) Be at least 23 years of age; and
- (2) Submit proof of a minimum of five (5) years' experience working with the design, installation and repair of fire sprinkler systems; and
- (3) Effective January 1, 2024, submit proof that he/she holds a minimum of NICET III Certification in Water-Based Systems Layout.

**II. Applicants for Journeyman Fire Protection System Installer license must:**

- (1) Be at least 21 years of age; and
- (2) Submit proof of a minimum of two (2) years' experience working under the supervision of a licensed Master Fire Protection System Installer; and
- (3) Effective January 1, 2024, submit proof that he/she holds a minimum of NICET II Certification in Water-Based Systems Layout.

**B. Fire Protection System Inspection, Testing and Service**

**I. Applicants for Master Fire Protection System Inspection, Testing and Service license must:**

- (1) Be at least 23 years of age; and
- (2) Submit proof of a minimum of five (5) years' experience working with the inspection, testing and maintenance/service of fire sprinkler systems; and
- (3) Effective January 1, 2024, submit proof that he/she holds a minimum of NICET II Certification in Water-Based Systems Inspection and Testing.

**Vote:**

**State Of New York**

ss:

**County of Putnam**

**I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on July 3, 2018.**

Dated: July 6, 2018

Signed: \_\_\_\_\_

**Diane Schonfeld**  
Clerk Of The Legislature Of Putnam County

PUTNAM COUNTY LEGISLATURE

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II. There is no Journeyman Fire Protection System Inspection, Testing and Service license at this time.

Section 4.

This Local Law shall take effect immediately upon filing with the New York Secretary of State.

BY POLL VOTE: ALL AYES. LEGISLATORS ALBANO & NACERINO WERE ABSENT. MOTION CARRIES.



Vote:  
State Of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on July 3, 2018.

Dated: July 6, 2018

Signed: Diane Schonfeld

Diane Schonfeld  
Clerk Of The Legislature Of Putnam County