

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
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Toni E. Addonizio *Chairwoman*
Neal L. Sullivan *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

AGENDA

AUDIT & ADMINISTRATION COMMITTEE MEETING

To Be Held via Audio Webinar Pursuant to Temporary Emergency Orders

Members: Chairman Castellano, Legislators Gouldman & Sayegh

Thursday 6:00pm May 21, 2020

1. Pledge of Allegiance
2. Roll Call
3. Approval of Minutes – April 27, 2020
4. Correspondence/County Auditor (Attached for Information Only)
 - a. Sales Tax Report
 - b. Board In Revenue Report
 - c. Transfer/Revenue Report
 - d. 2020 Contingency/Sub-Contingency Report
5. Correspondence/Commissioner of Finance
 - a. Overtime/Temporary Report (Attached for Information Only)
 - b. Approval/ Budgetary Amendment 20A022/ Sheriff's Department/ NYSDCJS National Criminal History Improvement Program Grant Award (Also reviewed in Protective)
 - c. Approval/ Budgetary Amendment 20A023/ Planning Dept./ Allocate MEP & Transit 5307 Funds to Transit Facility Rehabilitation Project per Resolution #150 of 2019
 - d. Approval/ Budgetary Amendment 20A024/ District Attorney/ Use Forfeited Asset Reserve Funds for Minor Renovations to Front Office (Also reviewed in Protective)
6. Approval/ Fund Transfer 20T074/ 2020 Salary & Benefit Costs Pursuant to the Ratified Contract Settlement Between Putnam County and the Putnam County Sheriff's Employees Association (Also Reviewed in Personnel)

7. **Approval/ Fund Transfer 20T081/ Sheriff's Department/ Cover Overtime Expenses due to 3 Vacancies, 1 Extended Sick Leave and 1 Officer on 207C in April 2020 (Also reviewed in Protective & Personnel)**
8. **Approval/ Fund Transfer 20T088/ Sheriff's Department/ Reallocate 2018 State Homeland Security Program Grant to Purchase Communications Equipment/ Headsets (Also reviewed in Protective)**
9. **Approval/ Budgetary Transfer 20T091/ Probation/ Projected Monitoring Costs**
10. **Approval/ Budgetary Transfer 20T092/ County Executive/ Deputy County Executive Position (to be reviewed in Personnel Committee)**
11. **Approval/ Semi-Annual Mortgage Tax Payments/ October 1, 2019 – March 31, 2020**
12. **Approval/ Sales Tax Adjustment**
13. **FYI/ County's Deposits & Investment Policies (Attached for Information Only)**
14. **Other Business**
15. **Adjournment**

#3

AUDIT & ADMINISTRATION COMMITTEE MEETING
To Be Held via Audio Webinar Pursuant to Temporary Emergency Orders

Members: Chairman Castellano, Legislators Gouldman & Sayegh

Monday April 27, 2020
(Immediately following Economic Development Meeting beginning at 6:00pm)

The meeting was called to order via audio webinar at 6:37pm by Chairman Castellano who lead in the Pledge of Allegiance. Upon roll call Committee Members Gouldman, Sayegh & Chairman Castellano were present.

Item #3 - Approval of Minutes – February 24, 2020 & March 30, 2020

The minutes were approved as submitted.

Item #4 - Correspondence/County Auditor (Attached for Information Only)

- a. Sales Tax Report – Duly Noted**
- b. Board In Revenue Report – Duly Noted**
- c. Transfer/Revenue Report – Duly Noted**
- d. 2020 Contingency/Sub-Contingency Report – Duly Noted**

Legislator Montgomery questioned how spending related to the COVID-19 pandemic is being tracked. She stated there are many resources available for creating platforms for tracking the spending.

Commissioner of Finance William Carlin stated a series of accounts have been set up within the general ledger where costs related to COVID-19 are being tracked. He stated the Health Department also has a separate project within their budget.

Legislator Montgomery stated hopefully the plan is to analyze this after so the next crisis can be prepared for. She stated this can be a good lesson for how to prepare in the future.

Commissioner Carlin stated it will be analyzed, which will allow the County to maximize reimbursements. He stated they intend to go for FEMA (Federal Emergency Management Agency) reimbursement for costs not reimbursed through the State PHEP (Public Health Emergency Preparedness) Grant.

Legislator Montgomery stated both NYSAC (New York State Association of Counties) and FEMA have a tool kit available on their website for municipalities to use to compile all the information. She stated she could provide this information. She stated it is comprehensive and allows the County to really examine the information to prepare for the future. She stated there is a lot to learn.

Chairman Castellano stated this pandemic will certainly be studied for years to come.

Item #5 - Correspondence/Commissioner of Finance

a. Overtime/Temporary Report (Attached for Information Only)

Legislator Sullivan questioned if “Attached for Information Only” means the item will not be discussed.

Chairman Castellano stated questions can be asked pertaining to the item.

Legislator Sullivan requested that Commissioner Carlin expand on any points he would like to raise. He stated some percentages seem to be high. He stated of course, Emergency Services has required overtime throughout this pandemic, but he is curious about other departments with high percentages.

Commissioner Carlin stated he is not in his office right now, therefore he is unable to go through each one. He stated there are none that are way out of line at this point.

Legislator Montgomery thanked Chairwoman Addonizio for the request she sent asking that all departments send overtime requests to the Legislature. She questioned if the overtime policy passed in February (resolution #34 of 2020) has been shared with all departments. She stated the resolution states that it shall be distributed to each elected official and appointed department head. She stated discussions at previous meetings indicated that some department heads were unaware of the policy. She questioned who is responsible for distributing it to the department heads. She stated she also sought input from department heads via a memorandum sent to County Executive MaryEllen Odell prior to voting on the policy.

Legislative Clerk Schonfeld stated she does not have the resolution in front of her, however if the resolution stated that it shall be sent to all department heads then the Legislative Office would have sent it to them once signed by the County Executive.

b. Approval/ Budgetary Amendment 20A018/ Sheriff’s Dept./ Repair Sheriff’s Vehicle Involved in January 2020 Accident

Chairman Castellano made a motion to approve Budgetary Amendment 20A018; Seconded by Legislator Gouldman. All in favor.

c. Approval/ Budgetary Amendment 20A019/ Veterans Service Agency/ Veterans Peer to Peer Program

Chairman Castellano stated he is proud to have the Veterans Peer to Peer Program in Putnam County.

Legislator Albano stated this is a great program and he fully supports this funding.

Legislator Addonizio stated she is glad to see this funding reinstated by the State. She stated any Veteran can utilize this program and be helped by their peers for any issue they are facing.

Legislator Jonke stated the Peer to Peer program is so important to the Veterans in Putnam County. He thanked Director of the Veterans Service Agency Karl Rohde, Deputy Director of the Veterans Service Agency Art Hanley, and Program Coordinator John Bourges for their hard work and he is glad to see this funding restored.

Legislator Nacerino concurred with her colleagues. She stated this is a great program and service to our Veterans. She stated it is a shame to have to wait for this funding each year, but she is thankful that it has been reinstated. She stated she hopes that moving forward, Albany sees this program as the essential need that it is.

Legislator Gouldman also agreed with his colleagues. He stated this is a wonderful program for the Veterans.

Legislator Sayegh stated she attended the National Association of Counties Legislative Conference where she sat in on a Veterans meeting with Veteran Service Agencies from counties across the United States. She stated the New York State Joseph P. Dwyer Vet to Vet Program was used as an example for all other counties to model their programs after because it is one of the best and has had the best outcomes. She stated she is proud to be a leader in Veterans mental health. She stated this is a vital program and she hopes this funding continues to be included in the future.

Legislator Sullivan stated this program in Putnam County has been recognized as a model program in New York State. He thanked Director Rohde, Deputy Director Hanley, and Program Coordinator Bourges for their hard work.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

d. Approval/ Budgetary Amendment 20A020/ Finance/ Vacancy Control Factor/ January-March 2020

Legislator Montgomery requested clarification on the vacancy control. She questioned when funds are moved into the vacancy control line, if they remain there until the Legislature decides how it should be allocated thereafter. She stated for example, if a position is open from January through March, the funding for those three months would be placed in contingency until the Legislature determines it should be released. She questioned if this is correct.

Commissioner Carlin stated that is almost correct. He stated each year the Legislature adopts a Vacancy Control Factor, which is a revenue, knowing that there will be vacancies throughout the year. He stated at that time it is unknown where those vacancies will be, therefore the revenue is adopted and as the vacancies occur the

appropriation is decreased and the vacancy control is decreased until it comes down to zero. He stated in the first three (3) quarters, the vacancy control has been exceeded, therefore the balance that exceeds it is transferred into contingency, which cannot be spent unless the Legislature approves a resolution taking the funds from contingency.

Legislator Montgomery thanked Commissioner Carlin.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. All in favor.

Item #6 - Approval/ Fund Transfer 20T077/ Finance/ Provide Funding for 2020 Salary & Benefit Costs Pursuant to Ratified Contract Settlement Between Putnam County & CSEA Regarding Dispatchers Positions Formerly Part of the PCSEA Bargaining Unit (Also Reviewed in Personnel)

Legislator Sayegh stated the fiscal impact for 2020 is \$78,696 and for 2021 it is \$80,468. She questioned if that is the difference in the increased personnel services for the next year.

Chairman Castellano stated yes, the raise for 2021 is included which will be in the budget next year and not coming from contingency. He stated it is coming out of contingency this year.

Legislator Sayegh questioned if it is coming from contingency because it was not budgeted for this year.

Commissioner Carlin stated it was budgeted for 2020, but was budgeted in contingency because when the 2020 budget was being formed, the negotiations had not progressed far enough. He stated now that negotiations are done, the money is being transferred into the appropriate lines.

Legislator Nacerino thanked Commissioner Carlin for being able to forecast this expenditure by including the funds in the 2020 budget in anticipation of the agreement being ratified.

Legislator Montgomery stated she would like to echo Legislator Nacerino. She thanked Commissioner Carlin and stated it was very easy to follow this. She stated it is very informative to have him at the meetings to answer questions. She stated she is pleased that the unions finally have contracts to feel good about and she thanks them for their service to Putnam County.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

Item #7 - Approval/ Sale of County Property Pursuant to Chapter 31 of the Putnam County Code/ Town of Carmel, 30 Shore Drive - Tax Map # 86.47-1-20

Chairman Castellano stated this was not done last month due to some discrepancies, but an agreement has since been reached. He stated this is a great process where properties acquired by the County can be sold. He stated it is a benefit to the taxpayers of Putnam County to get these properties back on the tax rolls.

Legislator Albano thanked Chairman Castellano for including this on the Audit & Administration Committee agenda. He stated it is great to see these properties be revitalized and put back on the tax rolls.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

Item #8 - Approval/ Revise Resolution #96 of 2019 to Expand Use of Capital Facility Reserve 19CP05 – To Include Necessary Safety Repairs to Putnam County Golf Course Retaining Wall & Steps

Chairman Castellano stated this item is being addressed in the Audit & Administration Committee because a Physical Services Committee Meeting was not held this month and it is a safety issue. He stated an email was sent this afternoon with photos of the retaining wall and steps that are in need of repair, which was helpful. He stated this revision will take about \$25,000 of the original allocation of \$111,000 for the repairs of the structural damage.

Legislator Albano stated Commissioner of Highways & Facilities Fred Pena and Deputy Commission of Highways & Facilities John Tully brought this to his attention. He stated minor safety issues can turn into costly litigation if they are not addressed. He stated this is a good time to address these issues because the Putnam County Golf Course (Golf Course) has very little activity right now. He stated he is glad that the Golf Course was able to make their equipment last a little longer, which allowed them to prioritize this.

Legislator Gouldman questioned if Legislator Albano is aware how long the repair will take.

Legislator Albano stated he is not sure how long it will take but would guess a couple weeks.

Legislator Nacerino stated Deputy Commissioner Tully sent a comprehensive memorandum with photos and based on the information provided she is comfortable moving forward with this.

Legislator Montgomery thanked Deputy Commissioner Tully for sending some of the information she requested. She also thanked those who met with her to provide a site visit. She stated she hopes going forward to have a similar level of information provided

and included in the agenda. She stated she is noticing that the terms “urgent” and “emergency” are being applied frequently to requests, especially for projects at the Golf Course or Tilly Foster Farm. She stated the discussions around these requests consist of a lack of questions on the part of the Legislature. She stated she agrees that the condition of the retaining wall and steps at the Golf Course is dangerous and should be corrected, however it is definitely a condition that has evolved over time. She stated the ground has shifted and the walls have heaved as a result of the freeze/thaw cycle over a number of years. She stated this is not a new issue and she does not believe it is appropriate to categorize the repair as urgent. She stated this issue existed at budget time and should have been included in a Capital Projects plan for the Golf Course. She questioned why this was not included in a line item or a Capital Repair project in the budget. She stated she keeps asking for longer term, better planning so smarter choices can be made when taxpayer dollars are being spent and not spend reactively. She stated planning is a key component to good government and good management. She stated when planning for projects it is important to examine why it may have failed and how to prevent it in the future. She stated the fund being drawn from for this repair was originally characterized as an urgent need for new equipment. She stated she reviewed the audio minutes from when the original funding was approved and it was stated that the fairway mower and spreader were on their last legs and needed to be replaced, and yet the Golf Course got another season out of them. She questioned how urgent that need could have been if they made it through another year. She stated when so many needs are presented as urgent, it begs the question of why the Golf Course is sitting on this funding. She stated she would like to see better short term and long term planning, one (1) year, five (5) years, and 10 years, particularly for Tilly Foster Farm and the Golf Course. She stated if these plans do not exist, she would like them to be developed. She stated it is very important right now in the post COVID-19 budgetary environment that we are heading into, to understand that income is going to be greatly restricted, State funding will be reduced, spending related to COVID-19 will be astronomical, and taxpayers will be stressed on all levels. She stated this means each penny spent needs to be planned very carefully for. She stated these emergency expenditures that frequently come at the end of the month need to be met with tough questions asked before any funding is released.

Legislator Jonke stated he is taken aback by Legislator Montgomery’s comments. He stated last year when over \$100,000 was pulled from over 40 budget lines to fund overtime in the Sheriff’s Department, Legislator Montgomery was in favor. He stated however, now comments are being made about looking into the future to predict similar retaining wall or step repair projects at the Golf Course. He stated there is no way to forecast these kinds of expenditures. He stated these issues happen and they need to be addressed as they occur.

Legislator Sullivan stated the Golf Course is in his Legislative District and is an important asset for the County. He stated the Capital Projects Committee does extensive planning for all of the projects that will be worked on throughout the year. He stated after a winter, heaving of walls and shifting of walkways cannot be predicted. He stated safety is first priority ahead of cost. He stated nothing is set in stone and this is one of those cases where it was determined after the winter that the walkway at the Golf Course caused a

hazard to people and a liability to the County. He stated as far as short term or long term planning, he wishes he would be able to know how to plan for 10 years from now. He stated the Golf Course is a revenue generator for the County and it is a source of recreational activity that many residents enjoy. He stated when something like this happens there, it has to be fixed. He stated this is not an overly expensive project. He stated it is important to get the Golf Course up and running now so it is safe by the time the busy season begins.

Legislator Albano stated he believes the County plans adequately. He stated it is important to be able to use common sense to shift gears when issues arise. He stated he is thankful that the equipment was able to run longer than expected and funds were able to be pulled to address an issue that was on the radar and has now gotten worse. He stated the fact that it will be repaired while activity at the Golf Course is low makes sense. He stated he believes this is being overcomplicated.

Legislator Addonizio thanked Deputy Commissioner Tully for the comprehensive memorandum he sent. She questioned how an urgent project is determined. She stated as much as planning is important, things do come up. She stated she believes it is important to prioritize safety repairs before an incident occurs.

Deputy Commissioner Tully stated he would like to respond to the question of urgency as it relates to the pieces of equipment originally being funded through account 19CP05. He stated the urgent nature of the fairway mower and spreader was not something they took lightly. He stated when it was brought to the Capital Projects Committee, the Highway Department advised the members of the importance of maintaining the fairway and greens; in the golf industry, that is your reputation. He stated when the Highways & Facilities Department learned that this equipment was beginning to fail, the alternative was a lease payment that would have been a significant hit on the operating budget. He stated that is when the Capital Projects Committee thought it would be best to seek funding from the Legislature. He stated on a parallel track, General Manager Mike McCall, Applied Golf, and the grounds crew did their best to make the equipment last, but having the funding in place was very important to the maintenance of the fairways. He stated with respect to the safety issue brought on by the winter, many comments have been made that are right on point. He stated this issue did not happen overnight, but what did happen quickly was the settling of the steps, which then brought everything else to light. He stated when the contractor walked through to provide an estimate, their reaction was that the repair is necessary. He stated if not addressed, the problem would grow and be much more significant. He stated in dealing with a \$75 million Capital Project budget, there are urgent issues that span the dollar values. He stated they try their best to do what they can in-house. He stated things that may not appear to be urgent in the grand scheme of things, from a facilities management and roads management prospective, these are the top priorities.

Legislator Montgomery agreed that the condition of the retaining wall and steps is dangerous and should be corrected. She stated just as the parking lot between the County Office Building and the Sheriff's Department needs to be fixed where an employee

broke their nose. She stated this is about planning and prioritizing. She thanked Deputy Commissioner Tully for recognizing that this did not just happen as was indicated earlier in the meeting. She stated this did not just happen, especially with the warm winter we had. She stated \$10,000 - \$25,000 is a lot to the taxpayers that she represents and many of them do not frequent the Golf Course. She stated she is an aggressive advocate for her constituents. She stated she is sorry that Legislator Albano believes these questions are a waste of time, she does not agree and these are the questions she needs to ask in order to answer to her constituents and she will continue to do so. She stated she appreciates the time spent today and the information provided, that she requested, for this agenda item. She stated at these are the hard questions that need to be asked, especially during these tough economic times.

Legislator Jonke questioned what evidence Legislator Montgomery has that her constituents do not use the Golf Course.

Legislator Montgomery stated she would like to compare the revenue collected to what has been put into the Golf Course. She stated she did not say none of her constituents use the Golf Course, and does not have evidence that they do not.

Legislator Sullivan stated he would like to mention Butterfield, which was an expensive project that residents of the east side of the County do not frequent.

Chairman Castellano stated he would like to go back to what the Committee has in front of them. He stated this is a repair at a County property that needs to be done.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. All in favor.

Item #9 - Other Business

Legislator Sullivan stated since Audit & Administration is the "catch-all" Committee for items that have not come up in other committees, he would like to bring an item up. He stated he has a small business and the "Whack-A-Mole" approach Albany has taken to help small businesses has been an unfair process. He stated the picking of "winners" and "losers" is done by one (1) person, Governor Andrew Cuomo, in a non-transparent manner. He stated he is doing everything he can such as social distancing and not allowing customers to come into the office. He stated he cares about his employees and customers because without either of them he does not have a business. He stated the guidelines in place are to keep everyone safe, but it is an embarrassment to the integrity of government. He stated the Governor does not understand the impact on small businesses, as he is not directly experiencing it.

Chairman Castellano stated he appreciates the comments but this is not the appropriate time.

Item #10 - Adjournment

There being no further business at 7:27pm, Chairman Castellano made a motion to adjourn; Seconded by Legislator Gouldman. All in favor.

Respectfully submitted by Administrative Assistant, Beth Green.

THE PUTNAM COUNTY LEGISLATURE

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- 7. Approval/ Sale of County Property Pursuant to Chapter 31 of the Putnam County Code/
Town of Carmel, 30 Shore Drive - Tax Map # 86.47-1-20**
- 8. Approval/ Revise Resolution #96 of 2019 to Expand Use of Capital Facility Reserve
19CP05 – To Include Necessary Safety Repairs to Putnam County Golf Course
Retaining Wall & Steps**
- 9. Other Business**
- 10. Adjournment**

#40

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020		
SALES TAX														
January	\$ 3,611,493	\$ 3,344,403	\$ 3,525,302	\$ 3,779,880	\$ 4,030,892	\$ 3,910,113	\$ 4,117,955	\$ 4,235,351	\$ 4,472,651	\$ 4,699,597	\$ 4,966,930	\$ 5,536,978	570,048	
February	3,141,543	2,893,208	2,875,819	3,237,991	3,391,572	3,270,383	3,234,919	3,828,416	3,797,974	4,062,844	4,228,841	4,573,894	345,054	
March	3,987,197	4,461,554	4,860,546	5,196,932	5,283,121	5,708,091	4,670,041	5,932,547	5,174,049	5,383,664	5,792,011	5,949,514	157,503	
April	3,280,564	3,620,671	3,633,847	3,592,228	3,676,439	4,077,701	4,248,878	4,354,716	4,344,286	4,696,971	4,674,670	3,569,666	(1,105,004)	
May	4,803,903	5,219,967	5,149,506	5,377,869	5,623,343	5,793,860	6,075,331	5,946,190	6,367,505	6,807,221	7,425,730			
June	3,286,730	3,015,311	3,550,014	3,866,919	3,943,959	4,053,988	3,621,035	4,666,527	3,983,941	4,182,456	4,557,885			
July	3,465,459	3,712,462	3,668,186	3,798,458	4,001,259	4,320,542	4,558,502	4,372,322	4,952,664	4,835,632	5,266,612			
August	3,574,768	3,642,579	3,661,147	3,507,857	3,946,087	4,179,098	4,312,904	4,286,170	4,754,633	4,815,929	5,368,556			
September	5,045,965	5,141,228	5,660,295	5,904,421	6,010,697	5,997,983	5,347,273	6,377,884	5,821,648	7,067,806	7,331,396			
October	3,386,902	3,376,691	3,644,412	3,700,853	3,879,547	4,179,344	4,311,976	4,555,008	4,449,271	4,840,611	5,244,815			
November	3,260,766	3,793,653	3,627,333	3,580,579	3,845,331	4,513,878	4,190,564	4,407,709	4,616,873	4,715,091	5,310,514			
December	5,057,255	5,320,920	5,731,878	5,853,693	5,735,093	5,881,014	5,264,022	6,092,242	6,056,492	7,037,269	6,186,904			
Actual	\$ 45,902,543	\$ 47,482,647	\$ 49,588,285	\$ 51,397,679	\$ 53,367,340	\$ 55,885,966	\$ 53,953,400	\$ 59,055,082	\$ 58,791,988	\$ 63,145,092	\$ 66,354,864	\$ 19,630,052		
Budget/(Rev)	\$ 51,677,872	\$ 47,504,322	\$ 47,454,322	\$ 49,827,038	\$ 51,984,112	\$ 52,495,824	\$ 53,953,400	\$ 54,739,000	\$ 57,366,282	\$ 58,513,608	\$ 60,484,333	\$ 64,408,000		
Over/(Under)Budget	(5,775,329)	(21,675)	2,133,963	1,570,641	1,383,228	3,390,172	(0)	4,316,082	1,425,706	4,631,484	5,870,531	(44,777,948)	(32,400)	

+or(-)
Same Period

BOARD IN REVENUE

#4b

	2010	2011	2012	2013	2014*	2015*	2016*	2017*	2018*	2019*	2020	+or(-) Same Period
January	5,565.00	23,310.00	11,730.00	46,390.00	8,370.00	22,190.00	43,680.00	47,160.00	54,980.00	52,490.00	74,950.00	22,460.00
February	6,660.00	25,200.00	9,670.00	41,930.00	9,180.00	17,970.00	41,610.00	41,280.00	52,760.00	45,070.00	72,300.00	27,230.00
March	8,370.00	43,330.00	9,890.00	43,140.00	11,640.00	26,490.00	41,400.00	50,480.00	59,820.00	50,795.00	70,650.00	19,855.00
April	8,100.00	49,425.00	14,020.00	40,800.00	16,490.00	30,930.00	37,670.00	55,060.00	53,730.00	50,490.00	68,400.00	17,910.00
May	8,100.00	46,220.00	27,090.00	23,800.00	17,100.00	35,580.00	39,120.00	61,070.00	49,860.00	52,975.00		
June	14,890.00	45,300.00	52,700.00	10,800.00	16,760.00	37,160.00	45,700.00	59,190.00	39,060.00	48,300.00		
July	51,165.00	44,350.00	53,380.00	11,960.00	17,140.00	43,010.00	52,480.00	64,540.00	37,260.00	47,840.00		
August	55,720.00	47,430.00	54,860.00	10,260.00	16,740.00	43,340.00	49,600.00	62,650.00	37,530.00	50,180.00		
September	29,825.00	16,670.00	43,240.00	7,560.00	16,830.00	48,370.00	46,290.00	61,050.00	36,180.00	43,600.00		
October	22,900.00	13,170.00	48,090.00	7,270.00	20,130.00	54,340.00	40,340.00	57,380.00	41,850.00	71,750.00		
November	20,430.00	12,900.00	46,360.00	9,090.00	18,600.00	45,700.00	34,120.00	56,580.00	43,080.00	71,400.00		
December	20,340.00	15,985.00	50,830.00	8,530.00	21,940.00	42,260.00	39,600.00	56,600.00	46,780.00	76,700.00		
Actual	252,065.00	383,290.00	421,860.00	261,530.00	190,920.00	447,340.00	511,610.00	673,040.00	552,890.00	661,590.00	286,300.00	
Budget	285,000.00	781,100.00	450,000.00	217,000.00	129,600.00	155,000.00	525,000.00	484,760.00	535,000.00	550,600.00	908,000.00	
Revised Budget	285,000.00	345,000.00	450,000.00	232,590.00								
Surplus/(Deficit)	(32,935.00)	38,290.00	(28,140.00)	28,940.00	61,320.00	292,340.00	(13,390.00)	188,280.00	17,890.00	110,990.00	(621,700.00)	87,455.00

*2014 revenue includes US Marshalls

*2015 revenue includes US Marshalls

*2016 revenue includes US Marshalls

*2017 revenue includes US Marshalls

*2018 revenue includes US Marshalls

*2019 revenue includes US Marshalls

*2020 revenue includes US Marshalls

2020 Transfer/Revenue Report - April

YEAR	PER REF#	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2020	4 20A021	Health - Community Health Assessment Fed	26401001	58002	10066	SOCIAL SECURITY	5,355.00	D	COVID-19 FUNDING BAL OF AWARD1
2020	4 20A021	Health - Community Health Assessment Fed	26401001	54664	10066	ADVERTISING	5,000.00	D	COVID-19 FUNDING BAL OF AWARD1
2020	4 20A021	Health - Community Health Assessment Fed	26401001	51093	10066	OVERTIME	70,000.00	D	COVID-19 FUNDING BAL OF AWARD1
2020	4 20A021	Health - Community Health Assessment Fed	26401001	444892	10066	BIO TERRORISM	82,609.00	C	COVID-19 FUNDING BAL OF AWARD1
2020	4 20A021	Health - Community Health Assessment Fed	26401001	54330	10066	MEDICAL SUPPLIES	2,254.00	D	COVID-19 FUNDING BAL OF AWARD1
2020	4 20A025	Mental Health OASIS Alcohol	10030000	434884		PRIVATEOASAS ST LOCAL ASST	10,628.00	C	ADDITL ST AID - COLA
2020	4 20A025	Mental Health OASIS Alcohol	10030000	54647		SUB CONTRACTORS	10,628.00	D	ADDITL ST AID - COLA
2020	4 20A025	Mental Health	10028000	54647		SUB CONTRACTORS	729.00	D	ADDITL ST AID - COLA
2020	4 20A025	Mental Health	10028000	434887		COUNCIL STATE AID COLA	729.00	C	ADDITL ST AID - COLA
2020	4 20T071	Consumer Affairs	10661000	54682		SPECIAL SERVICES	182.00	C	PURCHASE PRE FOR FIELD STAFF
2020	4 20T071	Consumer Affairs	10661000	54330	10158	MEDICAL SUPPLIES	182.00	D	PURCHASE PRE FOR FIELD STAFF
2020	4 20T073	District Attorney	10116500	54682		SPECIAL SERVICES	300.00	C	PRINTING
2020	4 20T073	District Attorney	10116500	54311		PRINTING AND FORMS	300.00	D	PRINTING

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2020 4 20T075	Emergency Services	10398900	54640		EDUCATION AND TRAINING	349.00	C	ONLINE TRAINING
2020 4 20T075	Emergency Services	10398900	54640	10158	EDUCATION AND TRAINING	349.00	D	ONLINE TRAINING
2020 4 20T078	Health - Community Health Assessment Fed	26401001	54675	10066	TRAVEL	1,000.00	D	COVID-19 TRAVEL
2020 4 20T078	Health - Community Health Assessment Fed	26401001	54640	10066	EDUCATION AND TRAINING	1,000.00	C	COVID-19 TRAVEL
2020 4 20T078	Health - Community Health Assessment Fed	26401001	54311	10066	PRINTING AND FORMS	200.00	C	COOLER TO TRANSPORT VACCINE
2020 4 20T078	Health - Community Health Assessment Fed	26401001	54330	10066	MEDICAL SUPPLIES	200.00	D	COOLER TO TRANSPORT VACCINE
2020 4 20T079	Emergency Services	10398900	54370		AUTOMOTIVE	750.00	C	DISINFECT 3 VEHICLES
2020 4 20T079	Emergency Services	10398900	54370	10158	AUTOMOTIVE	750.00	D	DISINFECT 3 VEHICLES
2020 4 20T080	Legislature	10101001	54640		EDUCATION AND TRAINING	2,000.00	C	ADD FUNDS TRANSCRIBING MINUTES
2020 4 20T080	Legislature	10101001	54612	10158	STENOGRAPHIC SERVICES	2,000.00	D	ADD FUNDS TRANSCRIBING MINUTES
2020 4 20T082	Health - Community Health Assessment Fed	26401001	54311	10066	PRINTING AND FORMS	250.00	C	COVID-19
2020 4 20T082	Health - Community Health Assessment Fed	26401001	54313	10066	BOOKS AND SUPPLEMENTS	250.00	D	COVID-19
2020 4 20T082	Health - Community Health Assessment Fed	26401001	54640	10066	EDUCATION AND TRAINING	600.00	C	COVID-19
2020 4 20T082	Health - Community Health Assessment Fed	26401001	54313	10066	BOOKS AND SUPPLEMENTS	600.00	D	COVID-19

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2020 4 20T083	Highway County Snow	10514200	54634		TELEPHONE	300.00	D	FOR WINTER MONTHS TELEPHONE
2020 4 20T083	Highway County Snow	10514200	54631		ELECTRIC	525.00	C	FOR WINTER MONTHS INTERNET
2020 4 20T083	Highway County Snow	10514200	54631		ELECTRIC	300.00	C	FOR WINTER MONTHS TELEPHONE
2020 4 20T083	Highway County Snow	10514200	54636		INTERNET COSTS	525.00	D	FOR WINTER MONTHS INTERNET
2020 4 20T085	Health - Community Health Assessment Fed	26401001	54640	10066	EDUCATION AND TRAINING	100.00	C	COVID-19
2020 4 20T085	Health - Community Health Assessment Fed	26401001	52110	10066	FURNITURE AND FURNISHINGS	100.00	D	COVID-19
2020 4 20T085	Health - Community Health Assessment Fed	26401001	52110	10066	FURNITURE AND FURNISHINGS	800.00	D	COVID-19
2020 4 20T085	Health - Community Health Assessment Fed	26401001	54636	10066	INTERNET COSTS	800.00	C	COVID-19
2020 4 20T085	Health - Community Health Assessment Fed	26401001	52190	10066	MEDICAL EQUIPMENT	300.00	D	COVID-19
2020 4 20T085	Health - Community Health Assessment Fed	26401001	54640	10066	EDUCATION AND TRAINING	300.00	C	COVID-19
2020 4 20T086	Emergency Services	10398900	54410		SUPPLIES AND MAT	4,170.00	C	PLEXIGUARD SCREENS FOR 911 CONSOLES
2020 4 20T086	Emergency Services	10398900	54989	10158	MISCELLANEOUS	4,170.00	D	PLEXIGUARD SCREENS FOR 911 CONSOLES
2020 4 20T087	Highway Facilities	10511100	54410		SUPPLIES AND MAT	2,000.00	C	FOR COVID RELATED PURCHASES
2020 4 20T087	Highway Facilities	10511100	54410	10158	SUPPLIES AND MAT	2,000.00	D	FOR COVID RELATED PURCHASES

YEAR	PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2020	4 20T089	Highway Facilities	10511100	54633		PROPANE	400.00	C	FOR TILLY AGRICULT PROPANE
2020	4 20T089	Tilly Foster	10084000	54633	10143	PROPANE	400.00	D	FOR TILLY AGRICULT PROPANE
2020	4 WATER SVST	Capital Projects	55197000	53203	51509	WATER SYSTEM	135,000.00	D	Rxx CP2003
2020	4 WATER SVST	Capital Projects	55197000	53000	51509	CAPITAL EXPENDITURES	135,000.00	C	Rxx CP2003
							243,192.00		Debits
							243,192.00		Credits

#4d

2020 Contingency Report

<u>Beginning Balance 1/1/20</u>		\$ 1,685,000.00
Res42	Tourism- decrease in State Aid	7,708.00
20A020	Vacancy Control	130,893.00
 Subtotal General Contingency		<hr/> \$ 1,823,601.00
 Deductions:		
Res30	Computer Equipment- DMV	(9,500.00)
Res31	Veteran's Radio Commuications	(2,000.00)
Res73	Sheriff's Department PBA contract settlement	(865,090.00)
Res90	COVID-19	(221,144.00)
20T077	CSEA contract settlement- Dispatchers	(78,696.00)
		<hr/> (1,176,430.00)
Total		\$ 647,171.00
 <u>Proposed Deductions:</u>		
20T074	PCSEA Contract settlement	(490,374.00)
20T091	Electronic Monitoring costs	(5,000.00)
		<hr/> (495,374.00)
Pending Balance 5/21/20		<hr/> \$151,797.00 <hr/>

Note:
R= resolution
A= proposed budgetary amendment

2020 Subcontingency Report

4986- Sheriff

Beginning Balance 1/1/20 \$ 32,962.00

Subtotal Subcontingency \$ 32,962.00

Deductions:

Res46 Sheriff Deputy - Upgrade to Sergeant (17,962.00)

Total (17,962.00)
\$ 15,000.00

Proposed Deductions:

Pending Balance 5/21/20 \$15,000.00

Note:

R= resolution

A= proposed budgetary amendment

KEY

LICENSE PLATE READERS	15,000.00
UPGRADE - SHERIFF DEPUTY	17,962.00
TOTAL SUBCONTINGENCY	32,962.00

2020 Subcontingency Report

4982- Salaries

Beginning Balance 1/1/20 \$ 75,000.00

Subtotal Subcontingency \$ 75,000.00

Deductions:

Total 0.00
\$ 75,000.00

Proposed Deductions:

Pending Balance 5/21/20 0.00
\$75,000.00

Note:

R= resolution

A= proposed budgetary amendment

2020 Subcontingency Report

4983- Special Services (District Attorney)

Beginning Balance 1/1/20 \$ 30,000.00

Subtotal Subcontingency \$ 30,000.00

Deductions:

Total 0.00
\$ 30,000.00

Proposed Deductions:

Pending Balance 5/21/20 \$30,000.00

Note:

R= resolution

A= proposed budgetary amendment

2020 Subcontingency Report

4985- Maintenance & Repairs

Beginning Balance 1/1/20 \$ 15,000.00

Subtotal Subcontingency \$ 15,000.00

Deductions:

Total 0.00
\$ 15,000.00

Proposed Deductions:

Pending Balance 5/21/20 \$15,000.00

Note:

R= resolution

A= proposed budgetary amendment

2020 Subcontingency Report

4988-Vehicle Lease

Beginning Balance 1/1/20 \$ 25,000.00

Subtotal Subcontingency \$ 25,000.00

Deductions:

Total 0.00
\$ 25,000.00

Proposed Deductions:

Pending Balance 5/21/20 \$25,000.00

Note:

R= resolution

A= proposed budgetary amendment

#50



WILLIAM J. CARLIN, Jr. CPA, CPFO
Commissioner Of Finance

ANITA Z. GILBERT
Chief Deputy Commissioner Of Finance

SHEILA M. BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

DATE: May 13, 2020

FROM: William J. Carlin, Jr., Commissioner of Finance *WJC*

SUBJECT: **Overtime/Temporary Help Recap for Audit and Administrative Committee Meeting**

Please include the attached report in the Audit and Administrative Committee and the Personnel Committee Agendas for its next meeting.

Enclosure

2020 MAY 13 AM 11:52
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Overtime Temporary - RECAP - 2020

As of Date: May 13, 2020

Org Description	Org	Object	Project	Acct. Description	2019 Actual	2020 Original Budget	2020 Revised Budget	2020 Actual	2020 Distributed Budget	2020 Available	2020 Percent
DSS - Family First Transit	10102000	51093	10152	OVERTIME	1,234.64	0.00	5,117.36	3,374.70	1,895.32	1,742.66	65.95%
DSS - JD and PINS	10612300	51093		OVERTIME	21,013.70	0.00	9,196.00	5,627.37	3,405.93	3,568.63	61.19%
Health - Early Intervention	10405900	51094		TEMPORARY	4,280.38	14,296.00	14,296.00	11,475.62	5,294.81	2,820.38	80.27%
Health - PH Emergency Preparedness	26401001	51093	10066	OVERTIME	-13.68	0.00	95,505.00	100,393.87	35,372.22	-4,888.87	105.12%
Highway - Administration	10149000	51093		OVERTIME	1,036.06	5,000.00	5,000.00	2,204.76	1,851.85	2,795.24	44.10%
Sheriff - Communications	13311000	51094		TEMPORARY	45,999.84	34,000.00	34,000.00	17,430.00	12,592.59	16,570.00	51.26%

* New departments in bold.

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



Council
Prot.
A+A

#5b Res D

ANITA Z. GILBERT
Chief Deputy Commissioner Of
Finance

SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

April 23, 2020

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, New York 10512

2020 APR 27 PM 3:23
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Pursuant to Resolution 312 dated 12/23/19, the following amendment to the Putnam County Sheriff Department's 2020 budget is required.

Increase Revenue:

32311000	Sheriff BCI	
443890	Public Safety Other	<u>\$28,901</u>

Increase Appropriation:

32311000	Sheriff BCI	
54782	Software & Accessories	<u>\$28,901</u>

2020 Fiscal Impact -0-
2021 Fiscal Impact -0-

The Putnam County Sheriff's Department has been awarded a grant (LS19-1034-E00) for expenses associated with the purchase and installation of Livescan equipment to replace outdated/end of life equipment (including software) intended to be used to transmit prints to the Division of Criminal Justice Services (DCJS). This grant is administered by NYS DCJS with funds from the Federal Fiscal Year (FFY) 2019 NYS National Criminal History Improvement Program. The term for this grant is April 1, 2020 through June 30, 2021.

AUTHORIZATION:

20A022

Date _____ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date _____ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000

Date _____ Chairperson Audit/Designee: \$0 - \$10,000.00

Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00 T662186 CFDA#: 16.554



ROBERT L. LANGLEY, JR.
SHERIFF

PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300



KEVIN M. CHEVERKO
UNDERSHERIFF

LIVESCAN GRANT PROGRAM

April 16, 2020

Mr. William J. Carlin Jr.
Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, NY 10512

Dear Commissioner Carlin:

I am requesting an amendment to the 2020 Putnam County Sheriff's Department budget to fund the 20-21 LiveScan Grant Program.

Increase Revenues:

32311000.43389B (LiveScan Grant State Aid) \$28,901.00
443890 PUBLIC SAFETY OTHER

Increase Expenditures:

32311000.54782 (Software and Accessories) \$28,901.00

Attached please find the Grant Award Notice, Quote and Resolution #312, passed on December 18, 2019.

Very truly yours,

Robert L. Langley, Jr.
Sheriff

P-1

PUTNAM COUNTY SHERIFF'S DEPARTMENT
INTER-OFFICE MEMORANDUM

DATE: April 15, 2019

TO: Sheriff Robert L. Langley Jr.
Attn. Kevin Cheverko

FROM: First Sergeant W. Meyer *W. Meyer*

SUBJECT: **Budgetary Amendment**

This member requests the following Budgetary Amendment to fund the 20-21 LiveScan Grant Program. See attached Award letter, Quote, and Resolution.

Increase Revenue Line ⁴⁴³⁸⁹⁰ ~~43389B~~ (LiveScan State Aid) ^{FED. FUNDS} \$28,901.

Increase Expense Line 01 32311000 54782 (Software and Accessories) \$28,901.

Attached:
Quote.
Resolution.
Award Letter.

RECEIVED AND FORWARDED
FOR ACTION

SGT _____
LT _____
CAPT _____
US _____
SHERIFF *W. Meyer* *Approved*

PUTNAM COUNTY LEGISLATURE

Resolution #312

Introduced by Legislator: Joseph Castellano on behalf of the Protective Services Committee at the Year End Meeting held on December 18, 2019.

page 1

APPROVAL/ GRANT APPLICATION/ SHERIFF'S DEPARTMENT/ NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES (DCJS) GRANT / SFY 2020-2021 LIVESCAN EQUIPMENT PROGRAM

WHEREAS, Section 5-1(D)(1) of the Putnam County Code requires Legislative approval of all grant applications and renewals that require County matching funds; and
WHEREAS, the Putnam County Sheriff's Department requested permission to apply for the SFY2020-2021 LIVESCAN Equipment Program in the amount of \$60,000; and
WHEREAS, the funding is provided by the New York State Division of Criminal Justice Services (DCJS); and

WHEREAS, the grant application deadline is January 13, 2020; and
WHEREAS, the grant requires a 50% match by the County; and
WHEREAS, the contract period for this grant opportunity will be 15 months starting April 1, 2020; and

WHEREAS, the Protective Services Committee has reviewed and approved of this request; now therefore be it

RESOLVED, that the Putnam County Sheriff's Department is authorized to apply for the SFY2020-2021 LIVESCAN Equipment Program, through the New York State Division of Criminal Justice Services (DCJS), in the amount of \$60,000.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.



State of New York
ss:
County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on December 18, 2019.

Dated: December 20, 2019

Signed: *Diane Schonfeld*

Diane Schonfeld
Clerk of the Legislature of Putnam County



Division of Criminal Justice Services

ANDREW M. CUOMO
Governor

MICHAEL C. GREEN
Executive Deputy Commissioner

JEFFREY P. BENDER
Deputy Commissioner

Grant Award Notice

Grantee/Contractor (Subrecipient): Putnam County Sheriff's Department	Date: February 26, 2020
DUNS #:	Period of Performance: 04/01/2020 to 06/30/2021
Program Name: Livescan Equipment Program	Award Amount ¹ : \$28,901
Contact Name: Maryellen Odell	Application/Information Return Date: Within 30 days of receipt of this award notice
Email: terry.oliver@putnamcountyny.gov	Contract #: T662186
GMS Project ID #: LS19-1034-E00	DCJS #: CH19662186

Project Description/Funding Purpose:

DCJS is pleased to notify you of this Livescan equipment grant award for expenses associated with the purchase and installation of Livescan equipment to replace outdated/end of life Livescan or Cardscan equipment (including software) intended to be used to transmit prints to DCJS. This grant is provided by DCJS with funds from the Federal Fiscal Year (FFY) 2019 New York State National Criminal History Improvement Program. **Please be advised that due to funding constraints all equipment must be ordered, purchased, received and installed by the contract end date of June 30, 2021 to qualify for reimbursement.** A DCJS Grant Representative will be in contact to assist you with the contract development process. Please review the current applicable grant requirements on the attached and also located on the DCJS website at: <http://www.criminaljustice.ny.gov/ofpa/applcngtrntfrms.html>. In the interim, if you have any questions, please contact Jodi Clark at (518) 485-0913 or Jodi.Clark@dcjs.ny.gov. Congratulations on your award. DCJS looks forward to working with you on this important project.

Additional Information:

Federal Award Identification Information

Award Name: National Criminal History Improvement Program (NCHIP)

Federal Award Number: 2019-RU-BX-K028

Name of the Federal Award Agency: U.S. Department of Justice, Bureau of Justice Statistics

Federal Award Date: September 19, 2019

Total Amount of Federal Award: \$4,064,604

Federal Fiscal Year of Funds: 2019

Catalog of Federal Domestic Assistance (CFDA) Title: National Criminal History Improvement Program (NCHIP)

CFDA Number: 16.554 **Research and Development:** No

Indirect Cost Rate: Federally approved rate or submit rate for DCJS review and approval

Grant Questions:

Kathleen Stack, Public Safety Grants Representative, DCJS Office of Program Development and Funding
(518) 485-1095 or kathleen.stack@dcjs.ny.gov.

Attachment (1)

¹ Contingent upon availability of funding and approval by the Attorney General and the Office of the State Comptroller.



Solution Pricing

Solution Description and Pricing

RICI Regional site: Dutchess County

IDEMIA proposes the equipment and services described in Table 1.

OGS Part Number	Description	Qty	Unit Price	Total
RICI-NY-FIX-LS500PPI	New York RICI LiveScan System Cabinet Tenprint/Palmprint, including:	3	\$23,100.00	\$69,300.00
	LiveScan System Software with New York RICI/CAPS TPE Customization			
	Client Workstation – Processing Station (Computer, Monitor, Keyboard)			
	Ruggedized Cabinet -No lights			
	FBI Appendix F Certified Tenprint/Palmprint 500ppi Scanner with Moisture Discriminating Optics Scanner™ (MDO)			
	Digital Imaging System - Mugshot Capture (Camera, Software, Ruggedized Enclosure)			
	Signature Capture Pad			
	UPS (uninterruptable power supply)			
	On-site Installation and Training			
	Warranty: 1 Year On-site Advantage Solution warranty, 9X5, Next day on-site response and parts replacement			
	Freight			
	Subtotal	3	\$23,100.00	\$69,300.00
	<i>Less special one-time discount for receipt of purchase order by no later than April 30, 2020</i>	3	(\$3,500.00)	(\$10,500.00)
	LiveScan - Subtotal	3	\$19,600.00	\$58,800.00
	<i>Less "buy back" credit for 2016 System purchase (applicable toward purchase of 2 LiveScan Systems)</i>	2	(\$8,000.00)	(\$16,000.00)
				\$42,800.00
	New York RICI/CAPS Data Migration (<i>one-time fee</i>)	3	\$2,500.00	\$7,500.00
ISGRICI-NY-ID-GATEWAYSUB	Identity Services Platform Subscription – Tier 1 (7 concurrent investigator/admin Licenses)	3	\$2,500.00	\$7,500.00
	Grand Total			\$57,800.00

* Note: Second instance of installation and training is prepaid to cover future LiveScan Software Upgrade to New York RICI CAPS Next Generation Touch Print Enterprise when available at a future date.

This information is confidential and proprietary and shall not be voluntarily or involuntarily disclosed or otherwise shared. This information is the intellectual property of IDEMIA.

Shipment and Installation are typically within 45 days after IDEMIA receipt of the Putnam County completed Pre-Installation Site Survey documentation .



cc: all
WJ Carlin
A+A
per Carl

#56
HCSO

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance *WJC*
Re: Budgetary Amendment - 20A023
Date: April 24, 2020

2020 APR 27 PM 3:23
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Planning & Development, the following budgetary amendment is required.

CAPITAL FUND:

Increase Estimated Appropriations:

55997000 53000 52009 Transit Facility Rehabilitation 2,232,000

Increase Estimated Revenues:

55997000 445970 52009 Fed Aid - Section 5307 1,181,332
55997000 435970 52009 State Aid - Section 5307 147,666
55997000 428601 52009 Transfer from general fund 147,666
55997000 435971 52009 State Aid - MEP Program 755,336

2,232,000

Decrease Estimated Appropriations:

55997000 53000 51806 Transit - Section 5307 FFY 2018 922,564
55997000 53000 51906 Transit - Section 5307 FFY 2019 258,768

1,181,332

Decrease Estimated Revenues:

55997000 445970 51806 Fed Aid - Section 5307 FFY 2018 738,051
55997000 435970 51806 State Aid - Section 5307 FFY 2018 92,257
57997000 428601 51806 Transfer from general fund 92,256
55997000 445970 51906 Fed Aid - Section 5307 FFY 2019 207,014
55997000 435970 51906 State Aid - Section 5307 FFY 2019 25,877
57997000 428601 51906 Transfer from general fund 25,877

1,181,332

MEP - Modernization & Enhancement Program

Fiscal Impact - 2020 - \$ 0
Fiscal Impact - 2021 - \$ 0

This Resolution is required to allocate MEP and transit 5307 funds to the Transit Facility Rehabilitation project as per Resolution # 150 of 2019.

Please forward to the appropriate committee.

Approved : : _____
MaryEllen Odell, County Executive

PUTNAM COUNTY LEGISLATURE

Resolution #150

Introduced by Legislator: Ginny Nacerino on behalf of the Physical Services Committee at a Regular Meeting held on July 2, 2019.

page 1

APPROVAL 1 2019 U.S. DEPARTMENT OF TRANSPORTATION FEDERAL TRANSIT ADMINISTRATION (FTA) GRANTS FOR BUSES AND BUS FACILITIES PROGRAM (CFDA #20.526) PROPOSAL FOR PROJECT FUNDING

WHEREAS, Title 49 U.S.C. Sec. 5339(b), as amended by the Fixing America's Surface Transportation (FAST) Act, authorizes the FTA to award funds up to \$423,350,240 for Projects selected as part of a competitive solicitation for the Grants for Buses and Bus Facilities Program (the "Program"); and

WHEREAS, applications to the FTA for grant funding under the Program may be submitted for capital projects to replace, rehabilitate, purchase or lease buses and related equipment and to rehabilitate, purchase, construct or lease bus-related facilities; and

WHEREAS, the Putnam County Transit Facility (the "Facility") was constructed inabout 1989 and capital improvements thereon are currently necessary, i.e., rehabilitation of certain fixed components at the Facility have exhausted their respective useful life; and

WHEREAS, Project Proposals are sought by the FTA for capital projects for grant funding offered through the Program, and Putnam County (the "County") is desirous to submit a proposed Project Proposal to the FTA in the amount of \$2,232,500 for its review and consideration therefor; and

WHEREAS, if grant funding is awarded to the County for its Project Proposal in connection with the aforesaid Program funding by the FTA, the maximum Federal contribution therefor will be eighty (80%) percent match, to wit:

<u>Proposed Project</u>	<u>Location/Description</u>	<u>Federal Amount</u>	<u>County Match*</u>
Transit Facility Rehabilitation Project	841 Fair Street Carmel, NY	\$1,7	\$446,500

* Exclusive of NYSDOT ten (10%) percent matchlother grant funds previously approved therefor

and

WHEREAS, the County Executive and the Putnam County Legislature agree that the County's submission of its Project Proposal, together with supporting

Vote:

State Of New York

ss:

State Of New York

County of Pilinam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on July 2, 2019. Dated: July 5, 2019

Signed:

JULY 5, 2019


Diane Schonfeld

Clerk Of The Legislature Of Putnam County

Project Budget

	Description	Qty.	5339(b)	5339(b) Match	Other Federal	Other	Total Cost
8Tm064	Asphalt repaving Drainage & Catch basins		\$200,000	\$50,000			\$250,000 met #1
	Signage		\$2,000	\$500			\$2,500
Add to 8Tm064	Fencing, Sidewalks, curbs Frontgate		\$80,000	\$20,000			\$100,000 met #1
Add to 8Tm111	HVAC - RTU		\$86,400	\$21,600			\$108,000
	Coils		\$216,000	\$54,000			\$270,000
	Boilers		\$172,800	\$43,200			\$216,000
	Plumbing - Storage Tank/wash Basin/Filtration/water Treatment		\$120,000	\$30,000			\$150,000
	3 bathrooms		\$60,000	\$15,000			\$75,000
	Valves/Piping		\$48,000	\$12,000			\$60,000
	Oil Separator		\$20,000	\$5,000			\$25,000
Add to 8Tm064	Electrical - - Ext. LED lighting		\$24,000	\$6,000			\$30,000 -
	Int. LED lighting		\$32,000	\$8,000			\$40,000
	System Upgrades		\$16,000	\$4,000			\$20,000
	Security		\$16,000	\$4,000			\$20,000
8Tm064	Building Envelope - Exterior Skin		\$160,000	\$40,000			\$200,000
	12 garage doors		\$192,000	\$48,000			\$240,000 met #1
	Windows		\$60,000	\$15,000			\$75,000
	Front door set		\$20,000	\$5,000			\$25,000
8Tm111	Roof		\$120,000	\$30,000			\$150,000 met #2
	Ceilings/Paint Carpet		\$40,000	\$10,000			\$50,000
	2 new lifts		\$68,000	\$17,200			\$86,000
	TOTALS		\$1,786,000	\$446,500			\$2,232,500

cc: will
Prof
A+A

#5d Recd



WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

ANITA Z. GILBERT
Chief Deputy Commissioner Of
Finance

SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

April 30, 2020

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

2020 MAY -5 AM 11:57
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the District Attorney's **2020 Budget** which was submitted for approval:

Increase Revenue:

10001000	District Attorney	
427152	Asset Forfeiture Program	<u>\$20,000</u>

Increase Appropriation:

10001000	District Attorney Asset Forfeiture Program	
521.10	Furniture and Furnishings	<u>\$20,000</u>

2020 Fiscal Impact -0-
2021 Fiscal Impact -0-

The District Attorney respectfully requests the use of forfeited asset reserve funds to make some minor renovations to their front office. Please refer to memo attached.

AUTHORIZATION:

20A024

Date _____ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date _____ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000

Date _____ Chairperson Audit/Designee: \$0 - \$10,000.00

Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

CHIEF ASSISTANT DISTRICT ATTORNEY
Chana Krauss

FIRST ASSISTANT DISTRICT ATTORNEY
Larry Glasser



ASSISTANT DISTRICT ATTORNEYS
Joseph Charbonneau
Mackenzie Ferguson
Nicholas LaStella
Melissa Lynch
Patricia Rau
Jessica Segal
Breanne Smith

ROBERT V. TENDY
District Attorney

TO: William Carlin
Commissioner of Finance

FROM: Robert V. Tendy

DATE: April 28, 2020

RE: Asset Forfeiture Budget Line Increase

Please increase the revenue and expenditure lines for the asset forfeiture budget lines.

Increase revenue line #	10001000427152	in the amount of	\$20,000.00
Increase expenditure line#	1000100052110	Furniture and Furnishings	\$ 20,000.00

We will be ordering a cubicle system for the 3 employees in our front office. We will use part of these funds to replace the carpet, paint and acquire window treatments for the front office as well.

Thank you

Furniture Pro Corporation
 355 Spook Rock Road
 Box 2, Building i, Suite i-503
 Suffern, NY 10901



Quotation

Phone
8453622061

Fax
845-503-2301

Date	Quote #
3/13/2020	Q175103

D.Ginsberg@FurnitureProCorp....

www.FurnitureProCorp.com

Bill To:
 Putnam County
 Accounts Payable
 40 Gleneida Avenue, Room 105
 Carmel, New York 10512

Ship To
 Putnam County District Attorney
 Christina Rizzo 845-808-1055
 40 Gleneida Avenue
 Carmel, NY 10512

Series	Model	Description	Qty	List	Cost	Total
HON-NY...		PRICING PER NY STATE CONTRACT PC68432 FOR THE HON COMPANY. LIST LESS: Vertical & Lateral Files/Storage (Contain) 62.95%; Tables, Desks, Seating, Education 60.95%; Systems & Peds 73.55% -- FOR ORDER UNDER \$125,000 FROM 6/2019 PRICE LIST. PLEASE MAKE YOUR PURCHASE ORDER TO THE HON CO AS PER BELOW AND FAX TO 845-503-2301 OR EMAIL TO Sales@FurnitureProCorp.com THE HON CO (contract PC68432) C/O FURNITURE PRO CORP 200 OAK ST MUSCATINE, IA 52761-1109 IMPORTANT: PLEASE WRITE NY STATE CONTRACT PC68432 ON YOUR ORDER. Compass Quote Number:SQDA000469-1 *As per attached paris list FREIGHT INCLUDED INSIDE DELIVERY, SET UP, PUT IN PLACE, CLEAN UP			0.00	0.00
HON-PR... FRINC INSTAL...			1	27,387.00	8,617.41 0.00 2,154.35	8,617.41T 0.00T 2,154.35T

We take pride in doing a thorough job of detailing your order. Please check we have included all the correct items, part numbers, quantities, sizes, colors, and prices. If all is correct, please sign below and return to us. If there are inaccuracies, let us know, and we will correct them before expediting your order.
 I understand this is a custom order and no changes can be made once the order is placed. I have read and understand the terms and conditions above.

Signature _____ Print Name _____
 Title _____ Date _____
 Work Phone _____ Cell Phone _____

Thank you for your business.

Subtotal	\$10,771.76
Sales Tax (0.0%)	\$0.00
Total	\$10,771.76



FURNITURE PRO CORP
355 SPOOK ROCK RD STE I-503
AIRMONT, NY 10901-5314

Location: FURNITURE PRO CORP	Quote Name: Q175080 Putnam County DA
Account: FURNITURE PRO CORP-AIRMONT: 5136-164696	Quote Number: SQDA000469-1
Contract: A601: HON ST OF NY INVOICE END USER	Created By: Sales FPC
Comments:	Created Date: 3/13/2020
	Last Modified Date: 3/13/2020
	Total Units: 96
	Est. Weeks to Ship All: 3-4 Weeks

Line:	001	Item:	H684.LT1	List Price	Discount	Net Price	Total
Cust Line:		Model:	BRIGADE 600 SERIES LATERAL FILE 36W 4-DRAWER	\$1,425.00	62.95%	\$527.96	\$1,055.92
Quantity:	2	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					
		LOCK:	Standard Random Key Lock				
		PAINT:	PAINT: Select Choice Paint				
		PAINT_Selection:	Platinum Metallic				

Line:	002	Item:	HEC65PLT1	List Price	Discount	Net Price	Total
Cust Line:		Model:	L CONNECTOR 65H	\$164.00	73.55%	\$43.38	\$216.90
Quantity:	5	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					
		PAINT:	PAINT: Select Choice Paint				
		PAINT_Selection:	Platinum				

Line:	003	Item:	HEC65PT.T1	List Price	Discount	Net Price	Total
Cust Line:		Model:	T CONNECTOR 65H	\$164.00	73.55%	\$43.38	\$86.76
Quantity:	2	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					
		PAINT:	PAINT: Select Choice Paint				
		PAINT_Selection:	Platinum				

Line:	004	Item:	HECVH30P.T1	List Price	Discount	Net Price	Total
Cust Line:		Model:	VARIABLE HEIGHT CONNECTOR KIT 30H	\$85.00	73.55%	\$22.48	\$44.96
Quantity:	2	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					
		PAINT:	PAINT: Select Choice Paint				
		PAINT_Selection:	Platinum				

Line:	005	Item:	HEFEC65P.T1	List Price	Discount	Net Price	Total
Cust Line:		Model:	PANEL FINISHED END COVERS 65H	\$72.00	73.56%	\$19.04	\$114.24
Quantity:	6	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					
		PAINT:	PAINT: Select Choice Paint				
		PAINT_Selection:	Platinum				

Line:	006	Item:	HES3024G.T1.Q	List Price	Discount	Net Price	Total
Cust Line:		Model:	CLEAR GLASS STACKER 30H X 24W	\$648.00	73.55%	\$171.40	\$1,028.40
Quantity:	6	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					



FURNITURE PRO CORP
355 SPOOK ROCK RD STE I-503
AIRMONT, NY 10901-5314

PAINT: PAINT: Select Choice Paint
PAINT_Selection: PAINT: Platinum Metallic
GLASS: Glass: Clear

Line:	007	Item:	HES3036G.T1.Q	List Price	Discount	Net Price	Total
Cust Line:		Model:	CLEAR GLASS STACKER 30H X 36W	\$754.00	73.55%	\$199.43	\$598.29
Quantity:	3	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					
		PAINT:	PAINT: Select Choice Paint				
		PAINT_Selection:	PAINT: Platinum Metallic				
		GLASS:	Glass: Clear				

Line:	008	Item:	HESHRTA24.T1	List Price	Discount	Net Price	Total
Cust Line:		Model:	5 5/8H X 13D X 24W SHELF	\$216.00	73.55%	\$57.13	\$114.26
Quantity:	2	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					
		PAINT:	PAINT: Select Choice Paint				
		PAINT_Selection:	Platinum				

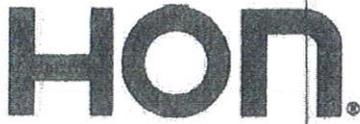
Line:	009	Item:	HESHRTA36.T1	List Price	Discount	Net Price	Total
Cust Line:		Model:	5 5/8H X 13D X 36W SHELF	\$246.00	73.55%	\$65.07	\$65.07
Quantity:	1	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					
		PAINT:	PAINT: Select Choice Paint				
		PAINT_Selection:	Platinum				

Line:	010	Item:	HETC24.T1	List Price	Discount	Net Price	Total
Cust Line:		Model:	PANEL TOP CAP 24W	\$36.00	73.56%	\$9.52	\$95.20
Quantity:	10	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					
		PAINT:	PAINT: Select Choice Paint				
		PAINT_Selection:	Platinum				

Line:	011	Item:	HETC36.T1	List Price	Discount	Net Price	Total
Cust Line:		Model:	PANEL TOP CAP 36W	\$56.00	73.55%	\$14.81	\$59.24
Quantity:	4	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					
		PAINT:	PAINT: Select Choice Paint				
		PAINT_Selection:	Platinum				

Line:	012	Item:	HETC60.T1	List Price	Discount	Net Price	Total
Cust Line:		Model:	PANEL TOP CAP 60W	\$81.00	73.56%	\$21.42	\$21.42
Quantity:	1	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					
		PAINT:	PAINT: Select Choice Paint				
		PAINT_Selection:	Platinum				

Line:	013	Item:	HETP3524FP.LC32.T1	List Price	Discount	Net Price	Total
Cust Line:		Model:	TACKABLE PANEL W/O TC 35H X 24W	\$314.00	73.55%	\$83.05	\$498.30



FURNITURE PRO CORP
355 SPOOK ROCK RD STE I-503
AIRMONT, NY 10901-5314

Quantity: 6	Est Weeks to Ship: 3-4 Weeks
Bid:	Tags:
	FABRIC: Gr A Fabric
	FABRIC_Selection: FABRIC: Lucy--COLOR: Aspen
	PAINT: PAINT: Select Choice Paint
	PAINT_Selection: Platinum

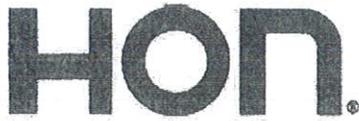
Line: 014	Item: HETP3536FP.LC32.T1	List Price	Discount	Net Price	Total
Cust Line:	Model: TACKABLE PANEL W/O TC 35H X 36W	\$350.00	73.55%	\$92.58	\$277.74
Quantity: 3	Est Weeks to Ship: 3-4 Weeks				
Bid:	Tags:				
	FABRIC: Gr A Fabric				
	FABRIC_Selection: FABRIC: Lucy--COLOR: Aspen				
	PAINT: PAINT: Select Choice Paint				
	PAINT_Selection: Platinum				

Line: 015	Item: HETP3560FP.LC32.T1	List Price	Discount	Net Price	Total
Cust Line:	Model: TACKABLE PANEL W/O TC 35H X 60W	\$404.00	73.55%	\$106.86	\$106.86
Quantity: 1	Est Weeks to Ship: 3-4 Weeks				
Bid:	Tags:				
	FABRIC: Gr A Fabric				
	FABRIC_Selection: FABRIC: Lucy--COLOR: Aspen				
	PAINT: PAINT: Select Choice Paint				
	PAINT_Selection: Platinum				

Line: 016	Item: HETP6524FP.LC32.T1	List Price	Discount	Net Price	Total
Cust Line:	Model: TACKABLE PANEL W/O TC 65H X 24W	\$396.00	73.55%	\$104.74	\$418.96
Quantity: 4	Est Weeks to Ship: 3-4 Weeks				
Bid:	Tags:				
	FABRIC: Gr A Fabric				
	FABRIC_Selection: FABRIC: Lucy--COLOR: Aspen				
	PAINT: PAINT: Select Choice Paint				
	PAINT_Selection: Platinum				

Line: 017	Item: HETP6536FP.LC32.T1	List Price	Discount	Net Price	Total
Cust Line:	Model: TACKABLE PANEL W/O TC 65H X 36W	\$444.00	73.55%	\$117.44	\$117.44
Quantity: 1	Est Weeks to Ship: 3-4 Weeks				
Bid:	Tags:				
	FABRIC: Gr A Fabric				
	FABRIC_Selection: FABRIC: Lucy--COLOR: Aspen				
	PAINT: PAINT: Select Choice Paint				
	PAINT_Selection: Platinum				

Line: 018	Item: HH871124	List Price	Discount	Net Price	Total
Cust Line:	Model: ELECTRICAL PASS-THRU CABLE 25-1/2W	\$128.00	73.55%	\$33.86	\$135.44
Quantity: 4	Est Weeks to Ship: 3-4 Weeks				
Bid:	Tags:				
	3-1 & 2-2 SYSTEMS				



FURNITURE PRO CORP
355 SPOOK ROCK RD STE I-503
AIRMONT, NY 10901-5314

Line:	019	Item:	HH871236	List Price	Discount	Net Price	Total
Cust Line:		Model:	ELECTRICAL POWER HARNESS 36W 3-1 & 2-2 SYSTEMS	\$204.00	73.55%	\$53.96	\$53.96
Quantity:	1	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					

Line:	020	Item:	HH879072	List Price	Discount	Net Price	Total
Cust Line:		Model:	BASE IN-FEED CABLE BASE 3-1 & 2-2 SYSTEMS	\$227.00	73.55%	\$60.04	\$60.04
Quantity:	1	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					

Line:	021	Item:	HH871501.TI	List Price	Discount	Net Price	Total
Cust Line:		Model:	DUPLEX RECEPTACLE CIRCUIT 1 3-1 & 2-2 SYSTEMS	\$43.00	73.56%	\$11.37	\$22.74
Quantity:	2	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					
		PAINT:	Titanium				

Line:	022	Item:	HH871502.TI	List Price	Discount	Net Price	Total
Cust Line:		Model:	DUPLEX RECEPTACLE CIRCUIT 2 3-1 & 2-2 SYSTEMS	\$43.00	73.56%	\$11.37	\$22.74
Quantity:	2	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					
		PAINT:	Titanium				

Line:	023	Item:	HH871504.TI	List Price	Discount	Net Price	Total
Cust Line:		Model:	DUPLEX RECEPTACLE CIRCUIT 4 3-1 & 2-2 SYSTEMS	\$43.00	73.56%	\$11.37	\$22.74
Quantity:	2	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					
		PAINT:	Titanium				

Line:	024	Item:	HLSL2428F.C.C.T1	List Price	Discount	Net Price	Total
Cust Line:		Model:	24D X 28IN FILE/FILE PEDESTAL SUPPORT	\$747.00	60.95%	\$291.70	\$875.10
Quantity:	3	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					
		LAMINATE:	Grd L1 Standard Laminates				
		LAMINATE_Selection:	LAM: Harvest				
		LAMINATE2:	Grd L1 Standard Laminates				
		LAMINATE2_Selection:	LAM: Harvest				
		PULL:	Clr: Platinum				

Line:	025	Item:	HLSL2428S.C.C.T1	List Price	Discount	Net Price	Total
Cust Line:		Model:	24D X 28IN SLIM PROFILE PEDESTAL (BOX/BOX/FILE)	\$741.00	60.95%	\$289.36	\$868.08
Quantity:	3	Est Weeks to Ship:	3-4 Weeks				
Bid:		Tags:					



FURNITURE PRO CORP
355 SPOOK ROCK RD STE I-503
AIRMONT, NY 10901-5314

LAMINATE: Grd L1 Standard Laminates
LAMINATE_Selection: LAM: Harvest
LAMINATE2: Grd L1 Standard Laminates
LAMINATE2_Selection: LAM: Harvest
PULL: Clr: Platinum

Line:	026	Item:	HLSL2441O.T1	List Price		Discount		Net Price		Total
Cust Line:		Model:	VOI 24D X 41H O-LEG SUPPORT FOR WORKSURFACES	\$422.00		60.95%		\$164.79		\$659.16
Quantity:	4	Est Weeks to Ship:	3-4 Weeks							
Bid:		Tags:								
		PAINT:	PAINT: Select Choice Paint							
		PAINT_Selection:	Platinum Metallic							

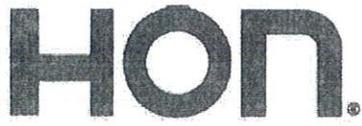
Line:	027	Item:	HLSLR2436.CC.GT1	List Price		Discount		Net Price		Total
Cust Line:		Model:	VOI 24D X 36IN W RECTANGLE WORKSURFACE	\$243.00		60.95%		\$94.89		\$284.67
Quantity:	3	Est Weeks to Ship:	3-4 Weeks							
Bid:		Tags:								
		LAMINATE:	Grd L1 Standard Laminates							
		LAMINATE_Selection:	LAM: Harvest--EDGE: Harvest							
		GROMMET:	Grommets--Clr: Platinum Flat							

Line:	028	Item:	HLSLR2448.CC.GT1	List Price		Discount		Net Price		Total
Cust Line:		Model:	VOI 24D X 48IN W RECTANGLE WORKSURFACE	\$294.00		60.95%		\$114.81		\$229.62
Quantity:	2	Est Weeks to Ship:	3-4 Weeks							
Bid:		Tags:								
		LAMINATE:	Grd L1 Standard Laminates							
		LAMINATE_Selection:	LAM: Harvest--EDGE: Harvest							
		GROMMET:	Grommets--Clr: Platinum Flat							

Line:	029	Item:	HLSLR2460.CC.GT1	List Price		Discount		Net Price		Total
Cust Line:		Model:	VOI 24D X 60IN W RECTANGLE WORKSURFACE	\$345.00		60.95%		\$134.72		\$404.16
Quantity:	3	Est Weeks to Ship:	3-4 Weeks							
Bid:		Tags:								
		LAMINATE:	Grd L1 Standard Laminates							
		LAMINATE_Selection:	LAM: Harvest--EDGE: Harvest							
		GROMMET:	Grommets--Clr: Platinum Flat							

Line:	030	Item:	HSCKTPS.X	List Price		Discount		Net Price		Total
Cust Line:		Model:	STRAIGHT CONNECTOR KIT	\$19.00		73.53%		\$5.03		\$20.12
Quantity:	4	Est Weeks to Ship:	3-4 Weeks							
Bid:		Tags:								
		PAINT:	No Option							

Line:	031	Item:	HWSB2.T1	List Price		Discount		Net Price		Total
Cust Line:		Model:	WORKSURFACE BRACKET KIT	\$49.00		73.55%		\$12.96		\$38.88



FURNITURE PRO CORP
355 SPOOK ROCK RD STE I-503
AIRMONT, NY 10901-5314

Quantity: 3 Est Weeks to Ship: 3-4 Weeks
Bid: Tags:
PAINT: PAINT: Select Choice Paint
PAINT_Selection: Platinum

Mfg List: \$27,387.00

Mfg Net: \$8,617.41

Please refer to your Dealer Terms and Conditions.



cc: [unclear]
Pers.
A+A

#6 Reso

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance *WJC*
Re: Budgetary Amendment - 20T074
Date: April 14, 2020

2020 MAY 11 AM 11:55
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary transfer is required.

Increase estimated appropriations:

10311000 51000	Personnel Services	4,258
10311000 58002	Social Security	326
13311000 51000	Personnel Services	51,193
13311000 58002	Social Security	3,916
15311000 51000	Personnel Services	8,251
15311000 58002	Social Security	631
17311000 51000	Personnel Services	4,683
17311000 58002	Social Security	358
32311000 51000	Personnel Services	14,649
32311000 51000	Social Security	1,121
10315000 51000	Personnel Services	357,366
10315000 58002	Social Security	27,339
10010000 51000	Personnel Services	15,126
10010000 58002	Social Security	1,157

490,374

Decrease Estimated Appropriations:

10199000 54980	Contingency	490,374
----------------	-------------	---------

Fiscal Impact - 2020 - \$ 490,374

Fiscal Impact - 2021 - \$ 500,181

This Resolution is required to provide for the funding for the 2020 salary and benefit costs pursuant to the ratified contract settlement between Putnam County and the Putnam County Sheriff's Employees Association, Inc.

Please forward to the appropriate committee.

Approved:

MaryEllen Odell
County Executive

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

*cc: all
Prot
Pers.
AVA* *#7
Reso*

TO: Commissioner of Finance
FROM: Sheriff Robert Langley Jr.
DEPT: Sheriff's Dept.
DATE: May 6, 2020

Revised

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10315000.51000.10103 (Jail Personnel)	10315000.51093 (Jail General Overtime)	\$4,206.00	To cover OT expenses due to 3 vacancies, one Extended sick leave, one officer on 207C During April 2020
10315000.51000.10116 (Jail Personnel)	10315000.51093 (Jail General Overtime)	\$6,460.00	
10315000.51000.10160 (Jail Personnel)	10315000.51093 (Jail General Overtime)	\$4,206.00	
Total		\$14,872.00	

2020 MAY - 7 AM 9:58
 LEGISLATURE
 PUTNAM COUNTY
 CARMEL, NY

2020 Fiscal Impact \$ 0
2021 Fiscal Impact \$ 0

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit /Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

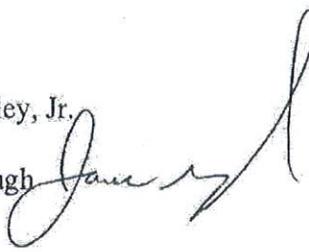
202081

Putnam County Sheriff's Department

Inter - Office Memorandum

Date: May 5, 2020

To: Sheriff Robert L. Langley, Jr.

From: Captain James Greenough 

Subject: **FUNDS TRANSFER
OVERTIME JAIL**

Request the below funds transfers be approved to cover overtime costs that were incurred due to running the month of April 2020 with three Correction Officer vacancies, one extended sick leave and one Officer on 207C. Approving the below listed lines will cover projected overtime costs.

- Reduce 10315000.10103 Open Personnel Line Funds by \$4,206.00.
- Reduce 10315000.10116 Open Personnel Line Funds by \$6,460.00.
- Reduce 10315000.10160 Open Personnel Line Funds by \$4,206.00.
- and
- Increase 10315000.51093 Jail General Overtime by \$14,872.00.

RECEIVED AND FORWARDED FOR ACTION

SGT _____
LT _____
LT _____
CAPT _____
US _____
SHERIFF _____ 

30124
Put
P&A

#8

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

TO: Commissioner of Finance

FROM: Sheriff Robert Langley Jr.

DEPT: Sheriff's Dept.

DATE: April 30, 2020

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10364501.52680.10148 (Homeland Sec.: Other Equipt. Over \$5K)	10364501.52180.10148 (Homeland Sec.: Other Equipt under \$5K)	\$17,500.00	Trf. Funds to appropriate budget line For headset
Total		\$17,500.00	

2020 Fiscal Impact \$ 0
2021 Fiscal Impact \$ 0


 Department Head Signature/Designee

04/30/2020
 Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit /Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

2020 MAY - 6 PM 12: 07
 LEGISLATURE
 PUTNAM COUNTY
 CARMEL, NY

202088

P-1

PUTNAM COUNTY SHERIFF'S DEPARTMENT

INTER-OFFICE MEMORANDUM

DATE: April 28, 2019

TO: Sheriff Robert L. Langley Jr.
Attn. Kevin Cheverko

FROM: First Sergeant W. Meyer *W. Meyer*

SUBJECT: Fund Transfer

This member requests the following fund transfer to move funding from the 2018 SHSP to the appropriate expense line per the Deputy Commissioner of Finance.

Increase expense line 01 10364501 52180 10148 (Other Equipment less than \$5,000) by \$17,500.

Decrease expense line 01 10364501 52680 10148 (Other Equipment greater than \$5,000) by \$17,500.

RECEIVED AND FORWARDED
FOR ACTION

SGT _____
LT _____
CAPT _____
US *K. Cheverko*
SHERIFF _____



TEAHEADSETS.COM

Television Equipment Associates, Inc.
 16 Mount Ebo Road South
 Brewster, New York 10509

FORMAL PRICE QUOTATION

4/16/2020

PUTNAM COUNTY SHERIFF

Attn: Kevin McManus
 THREE COUNTY CENTER
 CARMEL, NY 10512
 US

QUOTE # 15128

TEA Part Number	Item Description	Quantity	Unit Cost	Unit Ship	Cost Totals	Ship Totals	Country of Origin
CLA-QD2-BK-T8	CLARUS XPR. CLARUS CONTROL BOX, REMOVABLE(QDC) DUAL IN-EAR HEADSET WITH IN-EAR MIC, QDC RADIO LEAD, INCLUDES KENWOOD NX300 RADIO CABLE, BLACK	25	700.00		17,500.00		USA
/NOTE	FOR USE WITH KENWOOD NX300 RADIO	1	0.00		0.00		USA
Cost and Shipping Totals:					17,500.00	0.00	
Tax Totals:						0.00	
Grand Total:						\$17,500.00	

***PLEASE ENSURE YOU REFERENCE OUR QUOTE # 15128 WHEN ORDERING**

Estimated Delivery Date: Approximately 65 Days. Quote is valid for 90 Days

Cancellation Policy: Due to the custom nature of our products, orders may not be cancelled after 48 hours from receipt of order.

Payment Terms: NET 30 DAYS or VISA/MC C Cards. FOB: BREWSTER, NY

Product Warranty: All TEA products have a 12 month warranty from the date of delivery.

Thanks for considering our equipment!

Erika Campbell
 TEA Headsets | Television Equipment Associates, Inc.
 Office: 845-278-0960
 Email: erika@TEAHeadsets.com
 www.TEAheadsets.com

P-1

PUTNAM COUNT SHERIFF'S DEPARTMENT
INTER-OFFICE MEMORANDUM

DATE: May 6, 2020

TO: Sheriff Robert L. Langley Jr.
Attn. Undersheriff Kevin Cheverko

FROM: 1st Sgt. W. Meyer *W. Meyer*

SUBJECT: FY18 SHP Grant Amendment

It has come to my attention that an amendment to the FY18 SHP Grant will need legislative approval in order to move forward with the purchase of budgeted items.

In the original FY18 SHP Grant, I requested \$35,000 toward the replacement of a new generator for the Putnam County Sheriff's Office. (See attached original SHP Grant Contract) At the same time, I submitted a proposal to the Capital Projects Committee for funding and approval of a new generator including the \$35,000 grant funding. Total cost was estimated at \$130,000. (See attached Capital Project Proposal) After review by the Capital Projects Committee, they decided not to fund the project at this time.

As a result, I met with members of the Sheriff's Office Command Staff to discuss re-allocating the \$35,000. It was decided that the funding would be used for new communications equipment for the ERT team and a stationary LPR. I completed the new justification for the amendment and submitted the request to NYS Department of Homeland Security Grants Division. The request was approved, and an amended contract was sent out for signature. (See attached amended SHP Grant Contract) The amended contract was fully executed, and a request was made to fund the appropriate revenue and expense lines.

At this time, I would like to request legislative approval for the contract amendment to the FY18 SHP grant.

APPROVED BY
SHERIFF

Robert L. Langley Jr. RCL

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2020 MAY - 6 AM 10: 29

PUTNAM COUNTY LEGISLATURE

Resolution #36

Introduced by Legislator: William Gouldman on behalf of the Audit & Administration Committee at a Regular Meeting held on February 5, 2019.

page 1

APPROVAL/ BUDGETARY AMENDMENT /BUREAU OF EMERGENCY SERVICES & PUTNAM COUNTY SHERIFF/ FY2018 STATE HOMELAND SECURITY PROGRAM GRANT (SHSP)

WHEREAS, the Bureau of Emergency Services has been awarded grant funding through the FY2018 State Homeland Security Program (SHSP) through the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA); and

WHEREAS, the New York State Division of Homeland Security and Emergency Services (DHSES) will administer this funding on behalf of FEMA; and

WHEREAS, this grant requires no matching funds on the part of the County but requires at least 25% (\$68,730) be directed towards law enforcement terrorism prevention activities; and

WHEREAS, the performance period for this grant is from September 1, 2018 through August 31, 2021; and

WHEREAS, the Bureau of Emergency Services has requested a budgetary amendment (19A003) to account for the 2018 Homeland Security Grant in the amount of \$274,920; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approve said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Appropriations:

10398901 52640 10148	FY18 Homeland Security-Audio Visual Equip	13,000
10398901 52195 10148	FY18 Homeland Security-Rescue Equip	15,000
10398901 52695 10148	FY18 Homeland Security-Rescue Equip	146,920
10364501 52680 10148	FY18 Homeland Security-Other Equip	35,000
10364501 54646 10148	FY18 Homeland Security-Contracts	<u>65,000</u>
		274,920

Increase Revenues:

10398901 440891 10148	FY18 Homeland Security	274,920
-----------------------	------------------------	---------

2019 Fiscal Impact – 0 –

2020 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.

Vote:

State Of New York

ss:

County of Putnam



I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on February 5, 2019.

Dated: February 7, 2019

Signed: *Diane Schonfeld*

Diane Schonfeld
Clerk Of The Legislature Of Putnam County

APPENDIX X
AMENDMENT OF GRANT CONTRACT TERMS

Agency Code: 01077

Contract Number: C972780

This is an Appendix (Appendix X) to the AGREEMENT between THE STATE OF NEW YORK, acting by and through the New York State Division of Homeland Security and Emergency Services (DHSES), and represents an amendment to the grant contract executed between DHSES and Putnam County

It is understood that the terms and conditions of the original grant contract have been modified by mutual agreement between DHSES and the Grantee Agency. Those terms and conditions which have been modified herein supersede prior executed versions of this contract, and are annotated below. All other provisions of the contract shall remain in full force and effect for the duration of the contract, unless further amended by mutual agreement of the Parties, and by the electronic certification of a subsequent Appendix X by both DHSES and the Grantee Agency.

Amendment detail C972780:

Amendment Type - Reallocation/Workplan
Contract Start Date - 09/01/2018
Contract End Date - 08/31/2021
Contract Amount - \$274,920.00

Amendment created on - 07/18/2019
Prior Contract Terms
Contract Start Date - 09/01/2018
Contract End Date - 08/31/2021
Contract Amount - \$274,920.00

Amended documents attached:

Program Budget
Program Workplan
Contract Special Conditions

IN WITNESS THEREOF, the parties hereto have electronically executed or approved this AGREEMENT on the dates of their signatures.

GRANTEE: BY: MaryEllen ODell , County Executive Date: 08/09/2019	NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES BY: Michele Wahrlich , Director of Grants Program Administration Date: 08/09/2019
ATTORNEY GENERAL'S SIGNATURE _____ Title: _____ Date: _____	COMPTROLLER'S SIGNATURES _____ Title: _____ Date: _____

Award Contract

Project No. Grantee Name
 SH18-1005-D01 Putnam County

08/09/2019

Appendix B - Project Budget

Budget Summary by Participant

Putnam County - Version 1

#	Personnel	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds
1	P1 - OT/Backfill for ERT Team Trainings	1	\$65,000.00	\$65,000.00	\$65,000.00	\$0.00
Total				\$65,000.00	\$65,000.00	\$0.00

#	Equipment	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds
1	E7 - Technical Rescue Team Equipment (ATV/Portable Radios) (All Terrain Vehicle Requires Prior Approval)	1	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00
2	E9 - Dive Team Equipment (Tanks, PFD, Sonar, Under Water Recovery Bags)	1	\$15,950.00	\$15,950.00	\$15,950.00	\$0.00
3	E5 - Training Equipment (Door Breaching Prop and Training Human Body Replica)	1	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00
4	E4 - Self-Contained Breathing Apparatus (Bottles/Cylinders)	1	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00
5	E11 - Communications Equipment for Emergency Response Team	1	\$17,500.00	\$17,500.00	\$17,500.00	\$0.00
6	E3 - HazMat Equipment (Decon Shower, Measure/Sampling Equipment)	1	\$23,000.00	\$23,000.00	\$23,000.00	\$0.00
7	E10 - Stationary LPR (Requires EHP Approval)	1	\$17,500.00	\$17,500.00	\$17,500.00	\$0.00
8	E6 - Portable Radios	1	\$11,000.00	\$11,000.00	\$11,000.00	\$0.00
9	E2 - Training Projector Screen Replacement (Requires Prior EHP Approval)	1	\$13,770.00	\$13,770.00	\$13,770.00	\$0.00
10	E8 - Inflatable Boat and Ancillary Items (Outboard Engine) (Boat Requires Prior DHS Approval)	1	\$11,200.00	\$11,200.00	\$11,200.00	\$0.00
Total				\$209,920.00	\$209,920.00	\$0.00

Putnam County Total Project Costs	Total Cost	Grant Funds	Matching Funds
	\$274,920.00	\$274,920.00	\$0.00

Putnam County- Bureau of Emergency Services Putnam County Sheriffs Office

Total Project Costs	Total Cost	Grant Funds	Matching Funds
	\$274,920.00	\$274,920.00	\$0.00

Award Contract

Project No. Grantee Name
SH18-1005-D01 Putnam County

08/09/2019

Appendix D - Program Workplan and Special Conditions

Work Plan

Goal

Prevent terrorist attacks and mitigate against man-made and natural hazards; protect the people of New York, our critical infrastructure and key resources; prepare to respond to and recover from both man-made and natural disasters.

Objective #1

G & T Workplan Code - 05. Establish/enhance regional response teams.

Investment Justification - Enhance Emergency Management and Response Capabilities

NYS Critical Capabilities

Primary - CBRNE Response and Decontamination

Secondary - Search and Rescue Operations

The development, sustainment and/or enhancement of regional response team assets.

Task #1 for Objective #1

Purchase allowable regional response team equipment including dive team equipment (inflatable boat, tanks, personal flotation devices) and technical rescue team equipment (ATV and radio) as well as hazmat CBRNE detection and interdiction equipment and training equipment (door training prop, human body replica). Train appropriate personnel in the proper use of the equipment and place the equipment into service.

Performance Measure

- 1 Identify equipment ordered and received. Provide a brief narrative on the training of personnel and the deployment of equipment. Describe how the project enhanced regional response team capabilities in the jurisdiction. Equipment accountability records are properly maintained. Provide explanation if equipment is received but not deployed, and include deployment plans as appropriate.

Task #2 for Objective #1

Purchase allowable response team interoperable communications equipment (communications headsets). Train appropriate personnel in the proper use of the equipment and place the equipment into service.

Performance Measure

- 1 Identify equipment ordered and received. Provide a brief narrative on the training of personnel and the deployment of equipment. Describe how the project enhanced regional response team capabilities in the jurisdiction. Equipment accountability records are properly maintained. Provide explanation if equipment is received but not deployed, and include deployment plans as appropriate.

Objective #2

G & T Workplan Code - 06. Establish/enhance sustainable homeland security training program.

Investment Justification - Strengthen CBRNE Preparedness and Response Capabilities

NYS Critical Capabilities

Primary - CBRNE Response and Decontamination

The development and implementation of a training program, in order to test capabilities and evaluate gaps.

Task #1 for Objective #2

Replace allowable audio visual equipment in emergency response building auditorium. Train appropriate personnel in the proper use of the equipment and place the equipment into service.

Performance Measure

- 1 Identify equipment ordered and received. Provide a brief narrative on the training of personnel and the deployment of equipment. Describe how the project enhanced emergency response training capabilities in the jurisdiction. Equipment accountability records are properly maintained. Provide explanation if equipment is received but not deployed, and include deployment plans as appropriate.

Objective #3

G & T Workplan Code - 30. Enhance capabilities to respond to all-hazards events.

Investment Justification - Strengthen Counter-Terrorism and Law Enforcement Capabilities

NYS Critical Capabilities

Primary - Law Enforcement Counter-Terrorism Operations

Enhance multi-disciplinary preparedness and response capabilities to address Active Shooter Events, etc.

Task #1 for Objective #3

Conduct assessment to identify training needs related to homeland security initiatives. Provide authorized training to first responders.

Performance Measure

- 1 Training conducted. Provide brief narrative on type of training conducted to include at a minimum the number of personnel trained, the disciplines being trained and the jurisdictions included in the training; roster of attendees maintained on file. Describe how the project enhanced the emergency response team capabilities in the jurisdiction.

Objective #4

G & T Workplan Code - 12. Assess vulnerability of and/or harden/protect critical infrastructure and key assets.

Investment Justification - Protect Critical Infrastructure and Key Resources

NYS Critical Capabilities

Primary - Critical Infrastructure/Key Resources Protection

Utilizing risk assessments, conduct target hardening measures and/or enhance security at CI/KR.

Task #1 for Objective #4

Purchase allowable surveillance equipment (license plate reader). Train appropriate personnel in the proper use of the equipment and place the equipment into service.

Performance Measure

- 1 Identify equipment ordered and received. Provide a brief narrative on the training of personnel and the deployment of equipment. Describe how the project enhanced law enforcement response capabilities in the jurisdiction. Equipment accountability records are properly maintained. Provide explanation if equipment is received but not deployed, and include deployment plans as appropriate.

Award Contract

Project No. Grantee Name
SH18-1005-D01 Putnam County
Special Conditions

08/09/2019

I. ALL GRANT FUNDS:

Federal grant funds provided are a subaward of Homeland Security Grant Program (HSGP) funds awarded to the New York State Division of Homeland Security and Emergency Services (DHSES) from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA).

A. Permissible Use of Funding

1. HSGP funds must be used in accordance with the guidelines set forth in the HSGP Notice of Funding Opportunity, which can be located at <http://www.fema.gov/grants>

2. All expenditures under this grant must support the Goals and Objectives outlined in the 2017 2020 NYS Homeland Security Strategy and approved investment justifications. New York State's Homeland Security Strategy can be located on the DHSES website at <http://www.dhSES.ny.gov/planning/#strat>.

3. Designated Urban Areas under the Urban Areas Security Initiative (UASI) must have a charter document on file with the Federal Emergency Management Agency (FEMA) prior to drawing down UASI funding. The charter must address critical issues such as membership, governance structure, voting rights, grant management and administration responsibilities, and funding allocation methodologies.

B. Record Requirements

1. Subrecipients shall keep an agenda and meeting minutes on file for all meetings conducted regarding HSGP funded activities.

2. Any documents produced as a result of these meetings such as plans, schedules, or procedures, will also be kept on file and be made available to DHSES, upon request.

C. Equipment Purchases

1. Equipment purchased with grant funds must fall within the allowable equipment categories for HSGP as listed on the Authorized Equipment List (AEL) ([https://www.fema.gov/authorized equipment list](https://www.fema.gov/authorized-equipment-list)).

2. Subrecipients are responsible to request a determination of eligibility from the U.S. Department of Homeland Security (DHS), through DHSES, for any equipment item in question. Unless otherwise stated in the program guidance, equipment must meet all mandatory regulatory and/or DHS adopted standards to be eligible for purchase using HSGP funds.

3. The New York State Communication Interoperability Plan (SCIP), as well as DHS Grant Guidance for grant funding, requires that all interoperable communications equipment must be on the Authorized Equipment List (AEL) and must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

D. Training & Exercise Related Activities

1. Any non DHS training course to be supported by this award must be submitted in advance to DHSES for written approval.

2. All exercises conducted must be managed and executed in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP). Report scheduled exercises to the DHSES Office of Emergency Management (OEM) Training and Exercise Section 60 days prior to the start of the exercise. An After Action Report/Improvement Plan (AAR/IP) must be prepared and submitted to DHSES following every exercise, regardless of type or scope. AAR/IPs must conform to the HSEEP format and must be submitted within 60 days of completion of the exercise.

3. Subrecipients are required to be NIMS compliant. DHSES requires that subrecipients contact their county point of contact to determine how the particular county requires reporting. Subrecipients are expected to provide DHSES upon request any data required for annual NIMS certification purposes.

E. Law Enforcement Requirements

1. Subrecipients that are law enforcement agencies agree that such funding shall be utilized for prevention, preparedness, and response initiatives consistent with the New York State Homeland Security Strategy, and with Counter Terrorism Zone (CTZ) efforts at the State and local level. This will ensure that fiscal resources are used for seamless and effective counter terrorism planning, training, information sharing, investigation, equipment acquisition, and response functions.
2. Particular attention must be paid to equipment and technology acquisitions, and, where similar technology already exists in the State's law enforcement communities, subrecipients will ensure that interoperability between and among existing law enforcement systems, and the New York State Intelligence Center (NYSIC), is accomplished.
3. Subrecipients further agree to consult with the NYSIC to ensure agency participation and inclusion in New York State's Field Intelligence Officer (FIO) Program.

F. EHP Requirements

1. Subrecipients shall comply with all applicable federal, State, and local environmental and historic preservation (EHP) requirements and shall provide any information requested by FEMA to ensure compliance with applicable laws including: National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898).
2. Failure of subrecipients to meet federal, State, and local EHP requirements and obtain applicable permits may jeopardize federal funding. Subrecipients shall not undertake any project having the potential to impact EHP resources without the prior approval of FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings. Subrecipients must comply with all conditions placed on the project as the result of the EHP review.
3. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements.
4. If ground disturbing activities occur during project implementation, subrecipients must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, such subrecipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office.
5. Any activities requiring environmental and historic preservation review that have been initiated prior to FEMA approval could result in non-compliance finding. For your convenience, the screening form is available at: <http://www.dhses.ny.gov/grants/eph.cfm>.

G. Equipment Maintenance Requirements

1. Subrecipients must track grant funds used for maintenance contracts, warranties, repair or replacement costs and upgrades, and report such expenditures in fiscal and program reports.

H. New York State Emergency Management Certification and Training Program

1. Participation in and successful completion of the New York State Emergency Management Certification and Training Program (EMC Training Program) is a mandatory requirement under this Contract and a condition of funding. The EMC Training Program will be made available to, and required for, DHSES specified county and city government officials in order to ensure a consistent emergency management preparedness and response strategy across the State. Attendee substitutions, except as expressly approved by DHSES, shall not be permitted or deemed to be in compliance with this requirement.

2. To fulfill the EMC Training Program requirement of the Contract and in order to be eligible for funding under this Contract, subrecipients must arrange for DHSES specified subrecipient employees to receive and acknowledge receipt of EMC Training no later than 180 days after execution of this Contract. Copies of the training certificates for each required participant must be submitted to DHSES upon execution of the Contract, or, in the event that training is scheduled, but not yet complete, the subrecipient will be required to submit a signed statement indicating the scheduled future dates of attendance, and no later than thirty (30) days after the training is complete, forward such training certificates to DHSES. Continued compliance with the EMC Training Program also requires an annual refresher training of one day per 365 day cycle from the date of initial training for previously trained individuals if such person remains employed by the subrecipient and fulfilling the same functions as he or she fulfilled during the initial training. Should a new employee be designated to serve in the DHSES specified positions, then he or she must come into compliance with the EMC Training Program requirements not later than 180 days after taking office.

3. Subrecipient must commit to active participation in a DHSES Annual Capabilities Assessment as a condition of funding. Active participation includes making reasonable staff, records, information, and time resources available to DHSES to perform the Annual Capabilities Assessment and meet the objectives and goals of the program. Subrecipients must be aware that the process of conducting a DHSES Annual Risk Assessment is an ongoing process and requires a continued commitment on the part of the subrecipient to ensure that it is effective.

4. All subrecipients funded through this program agree to provide DHSES, upon request at any time during the life of the grant contract, such cooperation and information deemed necessary by DHSES to ascertain: (1) the nature and extent of any threats or hazards that may pose a risk to the subrecipient ; and (2) the status of any corresponding subrecipient plans, capabilities, or other resources for preventing, protecting against, mitigating, responding to, and recovering from such threats or hazards.

5. Additionally, pursuant to Article 26 of the NYS Executive law, DHSES is authorized to undertake periodic drills and simulations designed to assess and prepare responses to terrorist acts or threats and other natural and man made disasters. Funded subrecipients agree to attend and participate in any DHSES sponsored conferences, training, workshops or meetings (excluding those identified by DHSES as voluntary) that may be conducted, by and at the request of DHSES, during the life of the grant contract.

6. Failure to comply with any of the requirements, as listed above, may result in sanctions up to and including the immediate suspension and/or revocation of the grant award.



cc: all
A+A
OK per Paul

#9 Reso

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance *WJC*
Re: Budgetary Amendment - 20T091
Date: May 8, 2020

At the request of the Probation Director, the following budgetary transfer is required.

Increase estimated appropriations:

10098000 54646 Contracts 9,000

Decrease Estimated Appropriations:

10314000 54445 Lab Analysis 4,000
10199000 54980 Contingency 5,000

Fiscal Impact - 2020 - \$ 5,000
Fiscal Impact - 2021 - \$ 0

This fund transfer is required to fund projected electronic monitoring costs as per the attached correspondence.

Please forward to the appropriate committee.

Approved:

MaryEllen Odell
County Executive

2020 MAY 14 AM 10:25
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

William Carlin

From: Gene Funicelli
Sent: Monday, April 20, 2020 3:33 PM
To: William Carlin
Subject: FW: Additional Funding for Electronic Monitoring/GPS

Bill,

Any news on this?

Thanks,

Gene

Gene J. Funicelli
Probation Director
Putnam County Probation Department
40 Gleneida Avenue
Carmel, NY 10512
Phone 845-808-1111 ext. 49103
Fax 845-808-1941
Email gene.funicelli@putnamcountyny.gov

From: Gene Funicelli
Sent: Wednesday, April 01, 2020 3:05 PM
To: William Carlin <William.Carlin@putnamcountyny.gov>
Subject: Additional Funding for Electronic Monitoring/GPS

Bill,

When the new bail reform legislation took effect in January, the burden of paying for court ordered electronic monitoring and GPS of pre-trial defendants fell to the county. Anticipating this when we worked on the 2020 budget, but not really knowing what the fiscal impact would be, we put \$5,000 in our contract line. However, as of 3/26/20, we have accrued expenses of just over \$3,000.00 for these services. If we project similar expenses for the remainder of the year, we will need an additional \$9,000.00. At the same time, as we have not been doing any drug testing since 3/16/20, we have not had to order a supply of re-agents, and can therefore anticipate a savings of \$4,000.00 in that area. So, I believe it would be okay to transfer \$4,000.00 from our drug testing line to our contract line. Of course, when we eventually begin drug testing again, we will have to monitor our spending in that area. For now, I think we're okay to transfer the \$4,000.00. Let me know if you need anything else from me. I should be able to be available by phone for the 4/15 Protective Services committee if necessary.

Thanks,

Gene

Gene J. Funicelli
Probation Director
Putnam County Probation Department



cc:all
Pers.
A+A

#10 Reso

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance *WJC*
Re: Budgetary Amendment - 20T092
Date: May 15, 2020

2020 MAY 15 PM 1:11
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary transfer is required.

Increase estimated appropriations:

10123000 51000 (10102) Personnel Services 20,558

Decrease Estimated Appropriations:

10123000 51094 Temporary 20,558

Fiscal Impact - 2020 - \$ 0

Fiscal Impact - 2021 - \$ 0

This Resolution is required to provide for the funding of the Deputy County Executive position as of June 1, 2020. This position has been vacant since October of 2017, and the County has saved approximately \$ 485,000 by leaving the position unfunded since that time. The Covid - 19 pandemic has created the need to fill the position at this time, as indicated per the attached letter of necessity. This position will be funded for the remainder of 2020 from County Executive budget, resulting in no fiscal impact for 2020. The Deputy County Salary will be \$ 116,217 annually.

Please forward to the appropriate committee.

Approved:

MaryEllen Odell
County Executive

PUTNAM COUNTY EXECUTIVE

MaryEllen Odell
County Executive

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1001 Fax (845) 808-1901
www.putnamcountyny.gov

Nicholas DePerno Jr.
*Director of Constituent
Services*

Patricia Simone
Chief of Staff

Theresa M. Oliver
Confidential Secretary



MEMORANDUM

TO: Toni Addonizio, Chairwoman
Putnam County Legislature

Cc: Ginny Nacerino, Chairwoman
Personnel Committee

FROM: MaryEllen Odell
County Executive

RE: Request for a budgetary transfer

DATE: May 15, 2020

2020 MAY 15 PM 1:11
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

MaryEllen Odell

I am writing to respectfully request that you place the matter of a budgetary transfer to be submitted by the Commissioner of Finance on the agenda of the May 18, 2020 Personnel Committee meeting for discussion and approval. Specifically, we are requesting a budgetary transfer moving funds from the County Executive's .1094 line into the Deputy County Executive position in order to allow me to utilize Thomas Feighery in that role on a part time basis. He will continue to perform his functions as Project Manager in the Highway Department as well.

I feel that this item is urgent and must be discussed given the nature of the health care crisis and economic downturn with which we are currently dealing. Mr. Feighery has been a local business owner in Carmel for the past 30 years and is uniquely qualified to interface with our EDC and local business community during these very uncertain times in order to provide information, assistance and assurances from the County's perspective.

For the past several years, this office has been operating without the benefit of an individual filling the Deputy County Executive role and we have performed more than satisfactorily. However, due to the current global pandemic and grave economic crisis facing all of New York State and the County of Putnam specifically, it is imperative that this issue be discussed and implanted by the Legislature as quickly as possible.

"THE GUARDIANS OF FAIRNESS"

cc: all
AVA
Reso

11

MARYELLEN ODELL
County Executive



LISA A. JOHNSON
County Director

Memorandum

To: Toni E. Addonizio, Chairwoman
Putnam County Legislature

From: Lisa A. Johnson, CCD - Real Property *LAJ*

Date: May 15, 2020

Subject: Mortgage Tax Apportionment of Payments – 10/1/2019 to 3/31/2020

2020 MAY 15 AM 10:51
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Town of Carmel	\$555,170.80
Town of Kent	\$190,775.75
Town of Patterson	\$153,645.11
Town of Philipstown	
Village of Cold Spring	\$16,421.89
Village of Nelsonville	\$4,685.16
Town Outside	\$200,843.44
Town of Putnam Valley	\$193,062.94
Town of Southeast	
Village of Brewster	\$8,984.12
Town Outside	\$270,746.84
Total	<hr/> \$1,594,336.05

Mortgage Tax Apportionment
 2020 County/Town Roll Figures Total A/V
 10/01/2019 to 3/31/2020

	Philipstown		\$ 2,381,829,744
	Village of Cold Spring	Village of Nelsonville	Town of Philipstown
Total A/V	\$ 176,228,148	\$ 50,278,203	\$ 964,408,521.00
Percentage	0.073989	0.02110906	0.904902
Total Mtg. Tax	\$ 221,950.49	\$ 221,950.49	\$ 221,950.49
Apportioned	\$ 16,421.89	\$ 4,685.16	\$ 200,843.44
	Southeast		\$ 6,592,063,268
	Village of Brewster	Town of Southeast	
Total A/V	\$ 211,715,558	\$ 3,084,316,076	
Percentage	0.032117	0.967883	
Total Mtg. Tax	\$ 279,730.96	\$ 279,730.96	
Apportioned	\$ 8,984.12	\$ 270,746.84	

PART II

Distribution Statement
 (Columns 1 through 5) The "taxes collected" shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and correct errors are recorded in column 3 and 4, respectively. Authority for these additions and deductions is given by the orders of the Taxation Department noted on the bottom of this part.

Credit Statement
 (Column 6) This column is the net amount due to each tax district for which the Board of Supervisors shall issue its warrant or warrants.

MUNICIPALITY	2 Taxes Collected	3 *Additions	4 *Deductions	5 Taxes Adj Corr	6 Amount Due Tax District
CARMEL	585,110.46	0.00	0.00	585,110.46	\$555,170.80
KENT	201,064.04	0.00	0.00	201,064.04	\$190,775.75
PATERSON	161,931.00	0.00	0.00	161,931.00	\$153,645.11
PHILIPSTOWN	233,920.00	0.00	0.00	233,920.00	\$221,950.49
PUTNAM VALLEY	203,474.58	0.00	0.00	203,474.58	\$193,062.94
SOUTHEAST	294,816.50	0.00	0.00	294,816.50	\$279,730.96
Total Tax Districts	1,680,316.58	0.00	0.00	1,680,316.58	1,594,336.05

*See refund, adjustment and special adjustment orders of Commissioner of Taxation and Finance, case numbers

SEMI ANNUAL MORTGAGE TAX BREAKDOWN

	4/1/17 - 9/30/17	10/1/17 - 3/31/18	4/1/18 - 9/30/18	10/01/18 - 3/31/19	04/01/19-09/30/19	10/1/19-3/31/20
CARMEL	483,338.79	482,231.13	467,708.99	442,757.24	490,262.00	555,170.80
KENT	145,481.60	151,199.93	155,551.49	152,086.64	141,733.66	190,775.75
PATTERSON	93,983.43	128,933.52	153,787.73	133,285.90	135,804.70	153,645.11
PHILIPSTOWN	201,583.95	193,414.99	188,528.52	178,501.34	192,244.96	200,843.44
COLD SPRING - VILLAGE	16,211.85	15,566.29	15,205.81	14,399.76	15,717.69	16,421.89
NELSONVILLE - VILLAGE	4,668.00	4,481.04	4,386.25	4,153.97	4,483.17	4,685.16
PUTNAM VALLEY	140,193.42	175,340.74	166,085.74	157,106.05	163,564.52	193,062.94
SOUTHEAST	232,449.94	272,297.20	188,891.27	210,804.82	263,348.46	270,746.84
BREWSTER - VILLAGE	7,792.23	9,133.12	6,310.21	7,050.51	8,749.58	8,984.12
TOTAL	1,325,703.21	1,432,597.96	1,346,456.01	1,300,146.23	1,415,908.74	1,594,336.05



PUTNAM COUNTY CLERK'S OFFICE

County Office Building
40 Gleneida Avenue
Carmel, New York 10512
Tel. (845) 808 ~1142
Fax (845) 225-3953

*cc: all
A+A
Reso*

MICHAEL C. BARTOLOTTI
County Clerk

JAMES J. MCCONNELL
First Deputy County Clerk

April 30, 2020

VIA HAND DELIVERY

Hon. Toni Addonizio, Chairwoman
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

2020 APR 30 PM 1:58
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Re: Semi-Annual Mortgage Tax Report, October 1, 2019 through March 31, 2020

Dear Chairman Castellano:

Enclosed you will find our Semi-Annual Mortgage Tax Report for the period from October 1, 2019 through March 31, 2020.

The report has been approved by the New York State Department of Taxation and Finance.

If you have any questions or concerns regarding this matter please do not hesitate to contact me. Thank you very much.

Sincerely,

A handwritten signature in black ink, appearing to be "M. Bartolotti".

Michael C. Bartolotti
Putnam County Clerk

MCB:jm

Enc. (2)



Department of
Taxation and Finance

April 30, 2020

Michael C. Bartolotti
Putnam County Clerk
3 South Main Street
Albion, NY 14411

2020 APR 30 PM 1:20

PUTNAM COUNTY
CLERK

Re: Semi-Annual Report for the period October 1, 2019 through March 31, 2020.

Dear Mr. Bartolotti,

Your joint Semi-Annual Report, NY Form AU-202, which we received on April 29, 2020 is approved. The net amount of \$1,594,336.05 due to the respective tax districts is recognized. The report may be submitted to your County Legislative Body for their action, pursuant to Section 261 of the Tax Law.

Sincerely yours,

Joseph Mayer

Joseph Mayer
Excise Tax Technician 2
Telephone: (518) 862-6074



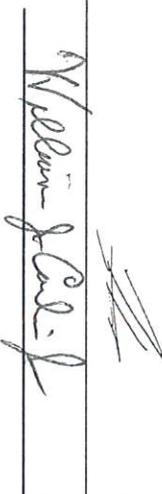
COUNTY OF Putnam
 CASH STATEMENT FOR TAXES COLLECTED PURSUANT TO ARTICLE 11

FOR THE PERIOD OF October 2019 THROUGH March 2020

NEW YORK STATE MORTGAGE TAX SEMIANNUAL REPORT

TAX RATE 0.9488307555

Months	BASIC TAX DISTRIBUTED					TREASURER			ALL OTHER TAXES DISTRIBUTED			
	1 Basic Tax Collected	2 Interest Received by Recording Officer	3 Recording Officer's Expense	4 Refunds or Adjustments	5 Amount Paid Treasurer (Col 1 + Col 2 - Col 3 - Col 4)	6 Interest Received by Treasurer	7 Treasurer's Expense	8 Tax Districts Share (Col 5 + Col 6 - Col 7)	9 Local Tax	10 Additional Tax CNY	11 Special Assistance Fund	12 Special Additional Tax SONYMA
Oct	324,194.64	15.04	14,312.30	0.00	\$309,897.38	0.00	0.00	\$309,897.38	0.00	179,038.15	138,852.58	7,387.33
Nov	298,286.44	0.00	14,315.53	0.00	\$283,970.91	0.00	0.00	\$283,970.91	0.00	163,906.54	124,359.65	9,667.51
Dec	229,889.50	0.00	14,362.82	0.00	\$215,526.68	0.00	0.00	\$215,526.68	0.00	124,653.90	92,909.70	7,105.96
Jan	273,023.00	8.61	14,391.78	0.00	\$258,639.83	0.00	0.00	\$258,639.83	0.00	149,295.09	112,807.48	6,446.32
Feb	269,350.50	0.00	14,349.88	0.00	\$255,000.62	0.00	0.00	\$255,000.62	0.00	147,738.97	95,074.08	23,475.22
Mar	285,572.50	0.00	14,271.87	0.00	\$271,300.63	0.00	0.00	\$271,300.63	0.00	156,385.11	117,306.36	11,900.71
Apr												
May												
Jun												
Jul												
Aug												
Sep												
Totals	1,680,316.58	\$23.65	86,004.18	0.00	\$1,594,336.05	0.00	0.00	\$1,594,336.05	0.00	921,017.76	681,309.85	65,983.05


 Recording Officer
 Treasurer

PART II

Distribution Statement
 (Columns 1 through 5) The "taxes collected" shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and correct errors are recorded in column 3 and 4, respectively. Authority for these additions and deductions is given by the orders of the Taxation Department noted on the bottom of this part.

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PHILLIPSTOWN	233,920.00	0.00	0.00	233,920.00	\$221,950.49
PUTNAM VALLEY	203,474.58	0.00	0.00	203,474.58	\$193,062.94
SOUTHEAST	294,816.50	0.00	0.00	294,816.50	\$279,730.96
Total Tax Districts	1,680,316.58	0.00	0.00	1,680,316.58	1,594,336.05

*See refund, adjustment and special adjustment orders of Commissioner of Taxation and Finance, case numbers

#12

APPROVAL/SALES TAX ADJUSTMENT

County Legislature of the County of Putnam imposing taxes on sales and uses of tangible personal property and of certain services, on occupancy of hotel rooms and on amusement charges, pursuant to Article 29 of the Tax Law of the State of New York.

Be it enacted by the County Legislature of the County of Putnam, as follows:

SECTION 1. Section 4-A of Resolution #85 of 1977, adopted by the County Legislature of the County of Putnam on February 10, 1977, imposing sales and compensating use taxes, as amended, is amended to read as follows:

SECTION 4-A. Imposition of additional rate of sales and compensating use taxes.

Pursuant to the authority of section 1210 of the Tax Law, in addition to the sales and compensating use taxes imposed by sections 2 and 4 of this resolution, there is hereby imposed and there shall be paid an additional one percent rate of such sales and compensating use taxes, for the period beginning September 1, 2007, and ending November 30, 2023. Such additional taxes shall be identical to the taxes imposed by such sections 2 and 4 and shall be administered and collected in the same manner as such taxes. All of the provisions of this resolution relating or applicable to the administration and collection of the taxes imposed by such section 2 and 4 shall apply to the additional taxes imposed by this section, including the applicable transitional provisions, limitations, special provisions, exemptions, exclusions, refunds and credits as are set forth in this resolution, with the same force and effect as if those provisions had been incorporated in full into this section and had expressly referred to the additional taxes imposed by this section.

SECTION 2. Paragraph (g) of subdivision (1) of section 11 of Resolution #85 of 1977, adopted by the County Legislature of the County of Putnam on February 10, 1977, imposing sales and compensating use taxes, as amended, is amended to read as follows:

(g) With respect to the additional one percent rate of taxes imposed for the period beginning September 1, 2007, and ending November 30, 2023, in respect to the use of property used by the purchaser in this county prior to September 1, 2007.

SECTION 3. This enactment shall take effect December 1, 2020.

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



*cc: all
A+A
FYI*

13

ANITA Z. GILBERT
Chief Deputy Commissioner Of Finance

SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

May 8, 2020

Ms. Diane Schonfeld, Legislative Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, New York 10512

2020 MAY 11 PM 2:15
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Dear Ms. Schonfeld:

Pursuant to Section 11 of the County's Deposit and Investment Policies, enclosed is the report on the County's deposits and investments for the first quarter ended March 31, 2020.

Very truly yours,

William J. Carlin, Jr.
Commissioner of Finance

Enclosures

FINANCIAL INSTITUTION	ACCOUNT TYPE	INTEREST RATE, %	AMOUNT
KEY BANK	GENERAL FUND	0.34	185,835.36
M&T BANK	GENERAL FUND	0.56	1,244,619.28
CHASE	GENERAL FUND	0.09	20,451,173.16
TOMPKINS MAHOPAC BANK	PUTNAM COUNTY WELFARE ACCT COMM FINANCE	0.15	236,668.93
WEBSTER	GENERAL FUND	0.60	9,777,643.91
PUTNAM COUNTY NATIONAL BANK	GENERAL FUND - CHECKING ACCT	0.10	2,380,531.97
PUTNAM COUNTY SAVINGS BANK	GENERAL FUND - MUNICIPAL MM	0.88	7,600,764.85
TOMPKINS MAHOPAC BANK	PC GOLF COURSE OPERATING ACCT	0.15	141,995.65
STERLING NATIONAL BANK	GENERAL FUND	0.59	1,056,481.02
TD BANK	GENERAL FUND	0.75	2,577,219.47
NEW YORK LIQUID ASSET FUND	GENERAL FUND	0.59	3,684,734.36
PUTNAM COUNTY NATIONAL BANK	PCSO STATE FORF. ASSETS	0.15	25,465.53
TOMPKINS MAHOPAC BANK	INMATE T COMMISSION - CHECKING	0.15	186,880.75
PUTNAM COUNTY NATIONAL BANK	DA FORF. ASSETS CHECKING ACCT	0.10	265,377.09
PUTNAM COUNTY NATIONAL BANK	PCSO FORF. ASSETS	0.15	61,094.83
NYCLASS	GENERAL FUND	1.14	9,583,504.47
TOMPKINS MAHOPAC BANK	PC GOLF COURSE FOOD & BEVERAGE	0.15	132,390.83
TOMPKINS MAHOPAC BANK	PC GOLF COURSE MERCHANT	0.15	342,225.29
TOMPKINS MAHOPAC BANK	PC GOLF COURSE FOOD & BEVERAGE MERCHANT	0.15	557,960.32
PUTNAM COUNTY NATIONAL BANK	GENERAL FUND - CREDIT CARD ACCT	0.00	65,786.21
KEY BANK	ADOPT SUB	0.00	0.50
TOMPKINS MAHOPAC BANK	GENERAL ACCOUNT	0.15	2,920,803.86
PEOPLE'S UNITED BANK	MUN INTEREST PLUS CKING	0.33	2,038,653.95
TOMPKINS MAHOPAC BANK	TILLY FOSTER FARM MERCHANT	0.15	302,146.09
TOMPKINS MAHOPAC BANK	TILLY FOSTER FARM OPERATING	0.15	6,757.46
SIGNATURE BANK	GENERAL FUND	0.73	1,520,482.57
M&T BANK	WATER QUALITY	0.56	1,138,965.45
KEY BANK	WATER QUALITY	0.34	975,699.10
TD BANK	BOND PROCEEDS - 2011	0.75	44,943.28
TD BANK	BOND PROCEEDS - 2012	0.75	626,497.94
TD BANK	BOND PROCEEDS - 2013	0.75	71,305.46
TD BANK	BOND PROCEEDS - 2014	0.75	63,261.45
TD BANK	2016 SERIES A BOND	0.75	384,695.96
TD BANK	2016 SERIES B BOND	0.75	276,956.91
STERLING NATIONAL BANK	2017 BOND ISSUE A - MUN MONEY MKT	0.31	551,329.03
STERLING NATIONAL BANK	2018 BOND - MUN MONEY MKT PLUS	0.15	406,387.96
CHASE	TRUST ACCT - WORKMAN'S COMP	0.09	22,268.22
PUTNAM COUNTY SAVINGS BANK	6N INSURANCE FUND - MUNICIPAL MM	0.95	1,453,668.15
CHASE	TRUST ACCT - WORKMAN'S COMP	0.09	79,574.36
TD BANK	WORKERS COMP RESERVE	0.75	3,550,806.79
PCNB	TRUST ACCT - CHECKING	0.10	908,912.08
CHASE	TRUST ACCT - COURT & TRUST	0.03	291,597.02
PCNB	TRUST ACCT - VETERANS SECURITY SAVINGS	0.10	15,070.02
TD BANK	TRUST ACCT - MTG TAX ACCT	0.49	1,341,730.10
CHASE	PAYROLL - CHECKING		149.61
GRAND TOTAL			79,551,016.60

RECAP BY BANK					MAXIMUM CAP
JPMorgan Chase	20,844,762.37				30,000,000
TD Bank	8,937,417.36				30,000,000
Key	1,161,534.96				30,000,000
M & T	2,383,584.73				30,000,000
Tompkins Mahopac Bank	4,827,829.18				10,000,000
Webster Bank	9,777,643.91				10,000,000
NYClass	9,583,504.47				10,000,000
NYLAF	3,684,734.36				10,000,000
Putnam County National	3,722,237.73				10,000,000
PCSB	9,054,433.00				10,000,000
Sterling National Bank	2,014,198.01				10,000,000
People's United Bank	2,038,653.95				30,000,000
Signature Bank	1,520,482.57				10,000,000
	<u>79,551,016.60</u>				