

THE PUTNAM COUNTY LEGISLATURE

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Neal L. Sullivan *Deputy Chair*
Diane Schonfeld *Clerk*
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Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

AGENDA

AUDIT & ADMINISTRATION COMMITTEE MEETING

To Be Held via Audio Webinar Pursuant to Temporary Emergency Orders

Members: Chairman Castellano, Legislators Gouldman & Sayegh

Monday April 27, 2020
(Immediately following Economic Development Meeting beginning at 6:00pm)

1. Pledge of Allegiance
2. Roll Call
3. Approval of Minutes – February 24, 2020
March 30, 2020
4. Correspondence/County Auditor (Attached for Information Only)
 - a. Sales Tax Report
 - b. Board In Revenue Report
 - c. Transfer/Revenue Report
 - d. 2020 Contingency/Sub-Contingency Report
5. Correspondence/Commissioner of Finance
 - a. Overtime/Temporary Report (Attached for Information Only)
 - b. Approval/ Budgetary Amendment 20A018/ Sheriff's Dept./ Repair Sheriff's Vehicle Involved in January 2020 Accident
 - c. Approval/ Budgetary Amendment 20A019/ Veterans Service Agency/ Veterans Peer to Peer Program
 - d. Approval/ Budgetary Amendment 20A020/ Finance/ Vacancy Control Factor/ January-March 2020
6. Approval/ Fund Transfer 20T077/ Finance/ Provide Funding for 2020 Salary & Benefit Costs Pursuant to Ratified Contract Settlement Between Putnam County & CSEA Regarding Dispatchers Positions Formerly Part of the PCSEA Bargaining Unit (Also Reviewed in Personnel)

- 7. Approval/ Sale of County Property Pursuant to Chapter 31 of the Putnam County Code/
Town of Carmel, 30 Shore Drive - Tax Map # 86.47-1-20**
- 8. Approval/ Revise Resolution #96 of 2019 to Expand Use of Capital Facility Reserve
19CP05 – To Include Necessary Safety Repairs to Putnam County Golf Course
Retaining Wall & Steps**
- 9. Other Business**
- 10. Adjournment**

Commissioner Carlin stated that is correct. He stated if a department needs additional revenue for overtime, they are required to come before the Legislature to submit the request and explain why it is needed. He stated the request could be approved, or if it is not approved the department will need to adjust the way they operate.

Chairman Castellano stated the table also shows the Department of Social Services – Family First Transit has used 52% of their overtime budget.

Commissioner Carlin stated that is part of a grant and their budget, which was originally \$0, will be modified by that grant.

Legislator Addonizio questioned what the total amount of the grant was.

Commissioner Carlin stated it was \$3,800 and he believes they have another grant that will adjust it further.

Legislator Sullivan requested further clarification on the “Org Description” column.

Commissioner Carlin stated that column shows the department from the uniform chart of accounts through MUNIS.

Legislator Sullivan questioned what the Sheriff-Youth line is used for.

Commissioner Carlin stated that line covers Youth Officers and SROs (School Resource Officers). He stated SPOs (Special Patrol Officers) are included in this budget line as well, however they do not get overtime.

Legislator Nacerino clarified that the distributed budget is the amount that has been spent thus far.

Commissioner Carlin stated that is correct, it is based on payroll periods rather than by month.

Legislator Sullivan questioned why this table does not include road patrol.

Commissioner Carlin stated the road patrol overtime has not met the percentage of overtime used to be included on the report.

Legislator Addonizio questioned what percentage needs to be used to be included on the report.

Commissioner Carlin stated once 1/12, or a month’s worth, has been used, it goes on the report.

Legislator Sayegh stated the new format of this report is very helpful.

b. Approval/ Budgetary Amendment 19A097/ Finance/ Year End Journal Entry #2

Commissioner Carlin stated they are in the process of closing the books right now. He stated these year end journal entries adjust the books to reflect actuals. He stated he anticipates having year end journal entry #3 next month, which should reflect the CSEA ratification as long as it is approved.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. All in favor.

Item #6 - Discussion/ Putnam County Code Section 5.1(A)(3)/ Memorandum from Legislator Nacerino/ Fund Transfers 19T480 & 20T005A (Items #7 & #8)/ "Authorized for Legislative Consideration"

Chairman Castellano made a motion to waive the rules and accept the additional; Seconded by Legislator Sayegh. All in favor.

Legislator Nacerino stated she was taken aback when seeing the wording "Authorized for Legislative Consideration" on Fund Transfers 19T480 and 20T005A. She stated this wording has never been on these forms before, nor was it discussed beforehand. She stated it seems redundant in its intent because the County Executive would authorize a fund transfer and then the Legislature would ultimately approve or disapprove the fund transfer. She read the following portion of the memorandum she sent to County Executive Odell: "The procedure requires that the fund transfer be initiated by the Commissioner of Finance, authorized by the County Executive, and approved by the Audit & Administration Committee. There is no provision in the Code for a conditional approval by the County Executive 'for Legislative Consideration'." She stated a memorandum was received from the County Attorney as well with her interpretation, but it still begs the question as to why this change was made. She stated the change seems meaningless because it does not change the dynamics of the process. She stated the County Executive's signature stands as approval, therefore she is unaware what the intent of this change was.

Commissioner Carlin stated Legislator Nacerino is correct in that it does not change the function of the process, but it came to their attention that when the County Executive authorizes the fund transfers, it may appear that she is approving or endorsing the fund transfer, which may not ultimately be the case. He stated the addition of the wording "Authorized for Legislative Consideration" was done so in an attempt to make it more clear that the signature does not represent the County Executive's approval.

Legislator Nacerino stated she would argue that it is the County Executive's decision to approve or disapprove a fund transfer, and if she did not approve of it she does not need to sign it.

Commissioner Carlin stated if she has not yet made her final decision, she may sign it and hear what the Legislature thinks and see what further information may come out at a Legislative Committee meeting. He stated the County Executive then has an opportunity to make a final decision when the Legislative resolution is presented to her.

County Attorney Jennifer Bumgarner stated in this case, the question arose from a fund transfer that will require a resolution by the Legislature. She stated in many instances a resolution is not required for a fund transfer, and therefore would not require signing or vetoing by the County Executive. She stated the Code states that the County Executive can authorize the fund transfer and it is then sent to the Audit & Administration Committee for consideration and if approved without requiring a resolution, it is signed by the Chairman.

Legislator Nacerino stated that has always been the process.

Commissioner Carlin stated this wording makes the County Executive's job in the process more transparent. He stated he does not want her signature to be misinterpreted as approval.

Legislator Nacerino stated she tends to disagree with that logic. She stated the Legislature only approves a fund transfer once it has been approved by the County Executive to be sent to the Legislature. She believes this process is less transparent because it does not lend the County Executive's position to anyone.

County Attorney Bumgarner stated under the section of the Code that is being referenced, the County Executive authorizes the fund transfer to be approved by the Legislature.

Legislator Nacerino stated a fund transfer cannot get to the Legislature without the County Executive's authorization.

Chairman Castellano stated after the Legislature acts on a fund transfer, it could possibly be vetoed by the County Executive, therefore the original authorization does not represent approval.

Legislator Nacerino stated the wording on the form seems meaningless because it really has not changed anything.

Commissioner Carlin stated the wording was meant to change the intent of the County Executive. He stated the same intention could have been sent in a form letter with each fund transfer that states that although the fund transfer is authorized, it is not necessarily approved. He stated they thought adding "Authorized for Legislative Consideration" directly to the fund transfer would take care of it.

Legislator Sullivan stated he was always under the impression that the County Executive's signature was an approval.

Commissioner Carlin stated that is what they intended to clear up by adding this wording.

Legislator Nacerino stated this conversation should have been had before this change was executed. She stated she was taken aback by how the change occurred without any Legislative input. She stated at the end of the day it does not mean much as the County Executive has the power to veto any resolution.

Commissioner Carlin stated he would take his share of the blame for not coming to the Legislature before the change was made. He stated none of the powers have changed, the wording was added to make the process more transparent.

Legislator Sullivan questioned if the form said "approve" before it was changed.

Commissioner Carlin stated the form said "authorize" but people took that as approval. He questioned what the best way to clearly indicate that this is a ministerial step by the County Executive.

County Attorney Bumgarner stated it is important to point out the distinction between "authorize" and "approve." She stated if the County Executive had to approve the fund transfers before they are sent to the Legislature, she would have unilateral authority to decide what gets transferred and what does not.

Legislator Montgomery stated as she understands it, the County Executive's authorization is not for the monetary transfer itself, but for the Commissioner of Finance to initiate the transfer.

Commissioner Carlin stated as the Chief Fiscal Officer, he answers to both the County Executive and the Legislature. He stated for example, in terms of borrowing, he answers to the Legislature. He stated he can authorize transfers between \$0-\$5,000 and they do not need to go to the County Executive, but they need to be signed by the Chairman of the Audit & Administration Committee.

Legislator Nacerino stated this conversation should have been had before the change occurred and she believes it created more confusion rather than alleviating confusion. She stated she does not believe this verbiage lends more clarity.

Chairman Castellano stated he is glad this conversation was held as it cleared up some confusion. He stated he believes the language on the fund transfer is appropriate and does not believe the Committee needs to do anything to change the form.

Legislator Nacerino stated the language has not changed the process.

Chairman Castellano questioned if the Legislature needs to approve this change.

Legislative Counsel Robert Firriolo if a distinction is going to be made between “approval” and “authorization” then all four (4) lines on the form should be made consistent. He stated currently, the form has “authorize” for the Audit & Administration Committee, although it was just discussed that the Committee approves, not authorizes.

Legislator Sullivan suggested having both “authorization” and “approve” on each line and upon signing, the individual can clarify which one the signature represents.

Legislative Counsel Firriolo stated he believes the last two (2) lines should say “approval”.

County Attorney Bumgarner suggested having a different fund transfer request form for each monetary category. She gave the example of Commissioner Carlin approving an amount between \$0-\$5,000, however if it is over that amount he is not approving it therefore neither “approve” or “authorize” would not be appropriate on that line. She stated it would depend on the specific transfer amount.

County Auditor Michele Alfano-Sharkey stated the authorization amounts are cumulative, not per fund transfer.

Commissioner Carlin stated from an administrative viewpoint, having four (4) different forms would not be ideal.

Chairman Castellano stated it seems the form as it stands is correct.

Commissioner Carlin stated he would change the last two (2) lines to “approval”.

Chairman Castellano reviewed the changes to be made to the form.

Legislator Sayegh questioned if the wording used on the form comes directly from the Code and if so, if the Code needs to be amended to reflect these changes.

Legislative Counsel Firriolo stated the terms “authorize” and “approve” are both in the Code.

Legislator Montgomery questioned if the proper word would be “appropriate”.

Legislative Counsel Firriolo stated this whole process is “appropriations”, but the mechanism is a fund transfer and the Code speaks to the approval of a fund transfer. He stated it is correct the way it is in its current form.

Legislator Nacerino stated this conversation was necessary to have, although she would have preferred to have it before these changes were implemented.

Chairman Castellano requested that the amended form be emailed to the Legislature before being implemented.

Legislator Montgomery stated suppose a fund transfer was authorized by the County Executive, initiated by Commissioner Carlin, then approved by the Legislature. She questioned if it could expire if the County Executive sits on it, as it may in Congress.

Commissioner Carlin stated if a resolution was unsigned by the County Executive, it would become law. He stated however most fund transfers do not require resolution, and those would not expire unless they lapse at the end of the year.

Chairman Castellano stated if the County Executive did not move an item forward, a department could approach the Legislature directly during the budget process to have funds for the specific purpose included in the following year's budget.

Commissioner Carlin stated that is correct.

Item #7 - Approval/ Fund Transfer 19T480/ Dept. of Social Services/ Reallocate Funds to Cover 2019 CSE & OCFs Placements (Also reviewed in Health)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Addonizio. All in favor.

Item #8 - Approval/ Fund Transfer 20T005A/ Sheriff's Dept./ Deputy Sheriff Upgrade to Sergeant Position in Youth Aid Bureau (Also reviewed in Personnel)

a. Update/ Sheriff's Department Notification Schedule of School Districts Participating in SRO/SPO Program/ Memorandum from Legislator Castellano to Sheriff Langley

Chairman Castellano stated the SRO/SPO program is great. He stated his kids were in elementary school when the district placed an officer in their school, which was a shock at first but as his kids got older he realized what a great program it really is. He stated the presence of an officer provides safety to the school and the students have a chance to connect with the officer and build respect for law enforcement. He stated his concern has always been if the school districts are aware what their share of the costs are. He stated school districts are currently working on their budgets and he questioned if any responses have been received from the school districts regarding this upgrade.

Captain Harry Tompkins stated he contacted the superintendents of the five (5) school districts that SROs and SPOs are currently provided to via email, which he provided the Committee a copy of.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Addonizio. All in favor.

Captain Tompkins stated the Sheriff's Department has a great relationship with the superintendents and they are very supportive of the program. He stated he explained what the Sheriff's Department was looking to do with this upgrade and what the position would be and all superintendents universally supported it. He stated as far as cost, the

school districts need to speak to the Board of Education, and the Board of Education would negotiate with the County Law Department to reach a contract. He stated at this time, he has not provided numbers to the school districts because he did not want to provide any inaccurate information. He stated he spoke with Commissioner Carlin and the Sheriff's Department Fiscal Manager to identify a realistic number for upcoming budget discussions.

Chairman Castellano questioned the second sergeant position. He stated it is his understanding that each school, based on the SRO, pays a \$4,700 administrative cost. He questioned if this cost goes towards the sergeant's salary.

Captain Tompkins stated the administrative costs have been a procedure that has been followed for years, prior to this Sheriff's Department administration coming into office. He stated the administrative costs currently go toward uniforms, training, and equipment. He stated with another supervisor for the program, he believes it would be best to have a separate line item for it rather than add on to the administrative costs. He stated this is something that would need to be addressed at the time of contract with the schools. He stated the best way to distribute the cost would be to base it on the number of SPOs and SROs deployed at each district. He stated for example, the cost may be higher for the Mahopac School District because they have more officers deployed to their schools and the cost would be lower for Putnam Valley School District or Haldane Central School District because they have a lower number of officers.

Chairman Castellano stated as he understands it, currently the administrative cost is \$4,700 per SRO.

Captain Tompkins stated the SPOs are billed separately and have their own contract with their own administrative costs. He stated this would be for the sergeant assigned to the schools. He explained how they arrived at \$17,962. He stated a 4th Step Deputy could become Sergeant, therefore they took the difference of the two salaries, which is \$17,962.

Chairman Castellano requested clarification on the amount of \$4,700 and \$17,962

Captain Tompkins stated \$17,962 is the difference of the reclassification to sergeant. He stated the Deputy position is being eliminated, therefore the cost of the upgrade is the difference of the salaries, which is \$17,962.

Chairman Castellano stated year to year, the salary of the SRO can increase. He questioned if this is reflected in the school district's 50% portion of the bill.

Captain Tompkins stated yes, it should be included in the contract.

Legislator Sayegh questioned if the salaries of the SROs are currently being split 50% by the school districts.

Captain Tompkins stated no, it is not currently being split 50% by the school districts.

Legislator Sayegh questioned if this position is dedicated to the schools, should the salary be split 50% with the schools, including this reclassification resulting in an additional \$17,962.

Captain Tompkins stated the SRO position is not just for the schools, they cover community events as well.

Legislator Sayegh questioned if the sergeant upgrade resulting in the \$17,962 is for just the schools.

Captain Tompkins stated yes, the sergeant would be just for the schools.

Legislator Sayegh stated she spoke with Mahopac School District Superintendent Anthony DiCarlo today and he was unaware of any additional cost. She stated Superintendent DiCarlo stated he is happy to split the cost as this is a great program, however he did not know how much that might be. She stated as Chairman Castellano stated earlier, the schools districts are currently preparing their budgets and they are unaware of what they are going to be faced with.

Captain Tompkins stated that is a fair statement. He stated he did have multiple conversations with Superintendent DiCarlo about the intention of this, however no costs were discussed because they were unknown as it needs to be negotiated in the contract.

Legislator Sullivan questioned if the position left vacant by this sergeant upgrade would be filled.

Undersheriff Cheverko stated the vacant position would not be filled, the duties of that position would be assumed by the current and new sergeant.

Legislator Nacerino questioned how to provide school districts with an estimate so they can include it in their budgets. She stated by this time of year, the budgets are mostly completed and they will be preparing to unveil them to be voted on in May. She stated in all fairness to the districts, they need some ballpark figure to be able to realistically budget.

Captain Tompkins agreed. He stated they are coming up with the best way to provide the school districts with a number because all parties involved will have a say. He stated the County is looking to have the schools burden some of this cost. He stated the number, right now, is based on the \$17,962, and would be split among all school districts based on the number of SROs they have.

Legislator Nacerino questioned when the Sheriff's Department intends to have concrete numbers to present to the school districts.

Undersheriff Cheverko stated the Sheriff's Department is working with the Finance Department to develop a schedule.

Legislator Nacerino questioned who the new sergeant will be.

Captain Tompkins stated they do not know who will be filling the position yet. He stated they are still conducting interviews.

Undersheriff Cheverko stated they need to utilize the list from Personnel, but they are unable to get the list until the budgetary is approved.

County Attorney Bumgarner stated working with the Commissioner of Finance, a spreadsheet will be created for each school district and will be sent to them, then the school district and Law Department will negotiate terms of a new contract based on the deputies assigned to their schools. She stated it is important to understand that there are executed contracts for this school year, therefore if the upgraded position goes through and begins now, the County will be paying the full cost for the remainder of the term of the contract. She stated otherwise, the County could wait to implement this upgrade until July 1st when the new contracts become effective. She stated the County could request that the schools contribute toward the cost of the upgrade before the new contracts are in effect, however the school districts are under no obligation to do so. She stated if this position is to be added without additional cost to the County, it could not be added until July 1st.

Chairman Castellano stated that makes sense.

Legislator Sullivan stated it is already the end of February and there are about three (3) more months left in the school year.

Legislator Nacerino stated there is not a candidate yet, which will take time.

Captain Tompkins stated there are plenty of candidates.

Legislator Sullivan stated he does not see any issue with waiting until July 1st.

Chairman Castellano stated the County offers the school districts two (2) SROs at 50% cost to the schools. He stated four (4) school districts have taken that offer and Brewster has requested an additional two (2) officers, one (1) that they cover for 10 months and one (1) they cover for 12 months. He questioned if it is County policy to cover 50% for the first two (2) officers.

County Attorney Bumgarner stated yes, when school shootings were becoming a big issue it was determined that the most at risk schools were the middle and high schools, therefore she believes that is how it was decided to split the cost of two (2) officers, one for each school. She stated she is not quite sure how the 50% split was determined.

Commissioner Carlin stated the SRO program began under a COPS FAST Grant where the Federal Government covered the cost with a three (3) year phase out. He stated once it was phased out, the County and school districts split the cost 50%-50%. He stated at that time there were three (3) or four (4) officers.

Undersheriff Cheverko stated he would like to follow up on Legislator Sullivan's comment regarding waiting to implement this upgrade. He stated waiting until July 1st would prolong this another four (4) months. He stated this issue has been ongoing and there is only one (1) Sergeant supervising 30 staff members in the schools. He stated the cost to the County to implement this upgrade now rather than in July would not be the full \$17,000; it would be about \$5,000-\$6,000.

Legislator Montgomery stated the point of this program all along has been public safety. She stated there is a great need for this and she believes it is incumbent on the Legislators to speak to the school districts in each area because the Legislature is the body allocating funds. She stated the Legislature does need this information, however this has been ongoing since she has been on the Legislature. She stated the main point is public safety. She stated she would vote to move this along if it goes before the Full Legislature because there is a need for it.

County Attorney Bumgarner stated another important point to make, and something the school districts will need to consider in terms of increased costs of the contract, is that she is very cautiously hopeful that before the end of this SRO contract, we may have a PBA agreement. She stated if that happens, the contracts with the school districts provide that those costs will be adjusted based upon the increased salaries as negotiated by the collective bargaining agreement. She stated therefore, once the agreement is in place the school districts will be receiving a bill from the County.

Chairman Castellano questioned if that includes retro payment.

County Attorney Bumgarner stated not necessarily for years back, but it would definitely be included for this years' adjustment.

Legislator Sayegh stated if the County renegotiates and sends the increased bill to the school districts, they could decide that the program is too costly and make the decision to cut some of their officers, which would bring down the total number being supervised.

Undersheriff Cheverko stated they have to go under the assumption that the program is going to continue. He stated the school districts have not indicated that they are interested in cutting back.

Legislator Montgomery questioned if there is a way to make the schools districts aware of what County Attorney Bumgarner has communicated.

County Attorney Bumgarner stated there is a provision in the contract with the school districts.

Commissioner Carlin stated the effect of the PBA will not be as great because the County provides an estimate so the school districts can be prepared. He stated the County would then pay the difference of what was budgeted and what the final agreement might be.

Legislator Montgomery stated she would like to understand that better so she can speak with the schools in her Legislative district. She stated when the program began there was State grant funding available, which she believes Haldane Central School District received. She questioned if this State aid is still available.

Commissioner Carlin stated he does not believe the funding is still available. He stated although he is unaware of what Haldane Central School District procured at that time, it may have been a one-time grant.

Legislator Sullivan stated in reference to Legislator Sayegh's comment, one of the things that is happening in the schools is that enrollment is decreasing and the graduating classes compared to the incoming classes are sometimes half. He questioned what happens to the officers if there is less of a need for SROs or SPOs.

Captain Tompkins stated there quite a few members that may be seeking retirement if the contract goes through. He stated it is something that would need to be accounted for.

Legislator Sullivan questioned what happens to an officer if a school district decides to reduce the number of SROs or SPOs.

Captain Tompkins stated the officer would be re-deployed within the Sheriff's Department, which has not been at full staff in quite some time. He stated just last year, Carmel added three (3) SPOs, Mahopac added two (2) SPOs, Haldane added one (1) SPO, and Brewster added one (1) SPO and one (1) SRO. He stated he is not seeing a decrease in this program.

Chairman Castellano clarified that an SRO could transition into road patrol, but an officer on road patrol cannot transition into an SRO due to the additional training required.

Undersheriff Cheverko stated that is correct.

Chairman Castellano stated so an SRO could easily go back to road patrol if necessary. He stated also, the SPO program is a great option as it is more cost effective than having an SRO.

Undersheriff Cheverko stated the SPOs not civil service protected and are part time employees.

Legislator Nacerino stated this is a great program and she does not anticipate the school districts scaling back. She questioned the timeline of this process moving forward; when the Sheriff's Department will receive the list of eligible candidates, when interviews will be conducted, and ultimately, when an individual will be named for the position.

Undersheriff Cheverko stated after the position is funded, they can request the certified list from the Personnel Department.

Legislator Nacerino questioned if this were to be approved at the March Full Legislative Meeting, if they would receive the list in March and proceed with that process.

Captain Tompkins stated yes, it would take just a few days.

Legislator Sullivan stated in terms of potentially placing an SRO back on road patrol, the County would then be paying their full salary and losing the 50% that the school district was paying.

Undersheriff Cheverko stated the Sheriff's Department currently has two (2) funded deputy positions that are vacant. He stated if a school district decided to cut back on their SROs, those officers could fill these vacant positions.

Chairman Castellano stated that may actually result in a savings because the County would no longer be paying 50% of the SRO salary.

Legislator Sayegh requested further clarification on the additional cost this upgrade would create; she questioned if it would be in addition to the \$17,962 mentioned earlier.

Captain Tompkins stated \$17,962 was the number they arrived at after calculating the difference in the salaries. He stated factoring in an additional 2% because they have been without an increase since 2016 brings it to about \$20,000.

Commissioner Carlin stated the increased cost would come out to about \$2,000 per officer.

Captain Tompkins stated the if total amount was shared among the SPOs and SROs, it would come out to about \$843 per officer.

Undersheriff Cheverko stated these are estimates only.

Chairman Castellano questioned if these amounts would be added to the administrative cost.

Captain Tompkins stated the administrative cost is a separate number. He stated the administrative cost has not increased since 2013 and will increase a few hundred dollars. He stated he believes keeping the administrative cost and the cost for this upgrade separate would be best.

Undersheriff Cheverko stated the cost could also be folded into the administrative costs, that would need to be decided.

Captain Tompkins stated he would like the costs to be kept separate.

Chairman Castellano agreed.

Legislator Sayegh clarified that these costs would be included in next year's contract. She stated the school districts could potentially decline these increases.

Captain Tompkins stated that would be done through the negotiation process.

Legislator Sullivan stated it would make sense to have the approval of the school districts before asking them to pay increased costs.

Legislator Sayegh questioned if it is feasible for the County to provide a number to the school districts in time for them to make their budget public on April 1st.

Captain Tompkins stated he does not believe it will be difficult to arrive at an actual number.

Legislator Sullivan stated if it will not be difficult to have a number, that number should be given to the school districts so the County knows if they are willing or able to pay the increased cost.

County Attorney Bumgarner stated between the Finance Department, Law Department, and Sheriff's Department, spreadsheets are developed each year when the contracts are up for renewal. She stated the Sheriff's Department would need to provide verification of specific assignments per school district to ensure the correct salaries are documented and the cost of this increase. She stated they can then take the new cost and allocate it based on the number of SROs or SPOs per district and provide those numbers to the school districts. She stated the only thing she would want to wait on until the middle or end of March is the salary because of contract negotiations.

Chairman Castellano stated the schools will be done with their budgets by then, but there must be a contingency.

Legislator Sayegh stated she is in favor of this program and the supervision is needed. She stated it is important to have full disclosure from the schools so the County knows what they are willing or unwilling to pay for.

Legislator Addonizio questioned if there is a way to find this out quickly.

Undersheriff Cheverko stated the funding for this position is budgeted in sub-contingency. He stated this has been discussed for almost a year and he would like to see this moved forward.

Chairman Castellano stated it is important to review all the information and take into consideration both the County and school district budgets. He stated he reached out to the Superintendent of Brewster Central School District and he recommended that all Legislators do the same for their local school district to make sure everyone is on the same page. He stated this is a great program that should continue. He stated this increased cost should be partially paid for the schools, and the County is doing their due diligence.

Legislator Sayegh questioned if it is possible to move this out of Committee and have a solid number by the March 5, 2020 Full Legislative Meeting so the Legislators can make an informed decision.

Legislator Nacerino stated apprising the school districts is certainly an important factor, but it should not prevent the Legislature from making a decision. She stated this has been discussed many times and all questions have been exhausted. She stated this is being belabored for the fear that the schools will decrease their number of SROs, which she believes is a far-fetched scenario. She stated school safety is paramount for everyone. She stated to not move forward with this would be foolhardy of the part of the Legislature.

Legislator Sullivan stated this has been delayed because there have been continual questions. He questioned a clear answer has not been received about a vehicle.

Legislator Nacerino stated the vehicle will be from the existing fleet, therefore there would be no fiscal impact for the vehicle.

Legislator Sullivan stated looking at the auto use policy in the Code, the position does not meet the criteria to have a vehicle. He stated it is not an emergency position and does not require a 24/7 vehicle. He stated he does not believe the actual need of the vehicle has been specifically addressed. He stated he does not have a problem with the employee utilizing a Sheriff's Department vehicle during their shift. He questioned if this position would have a 24/7 vehicle. He stated he believes this has not been fully vetted.

Captain Tompkins thanked Legislator Nacerino for her comments. He stated the Sheriff's Department has come before the Legislature many times and have answered numerous questions about this upgrade. He stated the same questions that have already been answered are being asked again. He stated to answer the question; yes, the Sergeant would be entitled to a 24/7 vehicle. He reminded the Committee that the individual who gets this position could very well be a Putnam County resident. He stated he feels as though we are back to square one and he would like to see this move forward.

Legislator Nacerino stated at the Personnel Committee Meeting Personnel Director Paul Eldridge spoke to what dictates the need for a vehicle. She stated Director Eldridge sought a second opinion and found that if the sergeants are entitled to a vehicle, this would be no different. She stated if the Legislature chooses to not have a vehicle with this position, it is something the Sheriff's Department could grieve, and they would win.

Chairman Castellano stated the matter of the vehicle is not up for discussion tonight.

Legislator Montgomery thanked the Sheriff's Department for all the information they have provided over this whole process. She stated although some questions cannot be fully answered until approvals are in place, she does not believe it is the responsibility of the Sheriff's Department to have all the answers. She stated the Legislators can collect information from their local school districts; the job of the Sheriff's Department is public safety. She stated she will be happy to move this forward.

Legislator Addonizio made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. All in favor.

Item #9 - Approval/ Fund Transfer 20T036/ Finance/ Allocate Cost of Vehicle Leasing to Approved Departments/ Enterprise Fleet Management (Also reviewed in Physical)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Addonizio. All in favor.

Item #10 - Approval/ Putnam County's Request to Extend the 1% Increased County Sales Tax for an Additional 3 Years

Legislator Montgomery questioned how many times the County has submitted this request.

Commissioner Carlin stated he would guess this began about 20 years ago. He stated it used to be an extension for two (2) years, it was just the last time in 2017 that it was changed to three (3) years.

Legislator Montgomery questioned if the 1% is being used for anything specific.

Commissioner Carlin stated it is used for the State mandates and to balance the budget. He stated the 1% comes out to over \$16 million and is vital to the operation of the County.

Legislator Montgomery stated the County keeps doing better with sales tax and she would like to see the towns benefit from this as well.

Commissioner Carlin stated the towns benefit from this through things such as rising election costs that the County pays, in taxes guaranteed by the County, and community college costs the are paid by the County.

Chairman Castellano stated now with extended voting the costs increase even more and this year there will be multiple elections. He stated hopefully the State will grant this 1%. He stated anyone spending money within Putnam County, residents and visitors, contribute to the sales tax.

Commissioner Carlin stated without the extra sales tax, property taxes would be increased to cover the costs.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. All in favor.

Item #11 - FYI/ County's Deposit & Investment Policies/ 4th Quarter Ended December 31, 2019 – Duly Noted

Item #12 - Other Business – None

Item #13 - Adjournment

There being no further business, at 7:52pm Chairman Castellano made a motion to adjourn; Seconded by Legislator Sayegh. All in favor.

Respectfully submitted by Administrative Assistant, Beth Green.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Toni E. Addonizio *Chairwoman*
Neal L. Sullivan *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

AGENDA
AUDIT & ADMINISTRATION COMMITTEE MEETING
TO BE HELD IN
ROOM #318 OF THE COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512

Members: Chairman Castellano, Legislators Gouldman & Sayegh

Monday **6:30pm** **February 24, 2020**

1. Pledge of Allegiance
2. Roll Call
3. Approval of Minutes – January 23, 2020
4. Correspondence/County Auditor
 - a. Sales Tax Report
 - b. Board In Revenue Report
 - c. Transfer/Revenue Report
 - d. 2019 Contingency/Sub-Contingency Report
 - e. 2020 Contingency/Sub-Contingency Report
5. Correspondence/Commissioner of Finance
 - a. Overtime/Temporary Report
 - b. Approval/ Budgetary Amendment 19A097/ Finance/ Year End Journal Entry #2
6. Discussion/ Putnam County Code Section 5.1(A)(3)/ Memorandum from Legislator Nacerino/ Fund Transfers 19T480 & 20T005A (Items #7 & #8)/ “Authorized for Legislative Consideration”
7. Approval/ Fund Transfer 19T480/ Dept. of Social Services/ Reallocate Funds to Cover 2019 CSE & OCFS Placements (Also reviewed in Health)

8. Approval/ Fund Transfer 20T005A/ Sheriff's Dept./ Deputy Sheriff Upgrade to Sergeant Position in Youth Aid Bureau (Also reviewed in Personnel)
 - a. Update/ Sheriff's Department Notification Schedule of School Districts Participating in SRO/SPO Program/ Memorandum from Legislator Castellano to Sheriff Langley
9. Approval/ Fund Transfer 20T036/ Finance/ Allocate Cost of Vehicle Leasing to Approved Departments/ Enterprise Fleet Management (Also reviewed in Physical)
10. Approval/ Putnam County's Request to Extend the 1% Increased County Sales Tax for an Additional 3 Years
11. FYI/ County's Deposit & Investment Policies/ 4th Quarter Ended December 31, 2019
12. Other Business
13. Adjournment

#3(2)

AUDIT & ADMINISTRATION COMMITTEE MEETING
Held via Audio Webinar Pursuant to Temporary Emergency Orders

Members: Chairman Castellano, Legislators Gouldman & Sayegh

Monday

March 30, 2020

The meeting was called to order via audio webinar at 7:42pm by Chairman Castellano who lead in the Pledge of Allegiance. Upon roll call Committee Members Gouldman, Sayegh & Chairman Castellano were present. Also present via audio webinar were Legislators Montgomery, Addonizio, Nacerino, Albano, Jonke, and Sullivan as well as Legislative Counsel Robert Firriolo.

Item #3 - Correspondence/County Auditor (Attached for Information Only)

- a. **Sales Tax Report** – Duly Noted
- b. **Board In Revenue Report** – Duly Noted
- c. **Transfer/Revenue Report** – Duly Noted
- d. **2020 Contingency/Sub-Contingency Report** – Duly Noted

Item #4 - Correspondence/Commissioner of Finance

- a. **Overtime/Temporary Report (Attached for Information Only)** – Duly Noted
- b. **Approval/ Budgetary Amendment 20A008/ District Attorney/ Use of Forfeited Asset Reserve Funds to Enter into a Partnership Initiative (Also reviewed in Protective)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman.

Legislator Gouldman stated Automated License Plate Readers (ALPRs) are a great tool for law enforcement to use and he is very supportive of this. He stated these are vital in today's world and Cold Spring deserves this equipment.

Legislator Sayegh agreed that ALPRs are a great law enforcement tool. She stated she understands some other towns are already utilizing these ALPRs. She stated it is the responsibility of the County to have sound legislation in regards to a policy and she is glad that is being considered. She stated at this point, she is in favor of this transfer.

Chairman Castellano stated he is in favor of this as well. He thanked the District Attorney's Office for providing the funds for this purpose.

Legislator Nacerino stated comprehensive discussions have ensued over the last several months in the Protective Services Committee. She stated it is certainly advantageous for Law Enforcement to have this valuable tool.

Legislator Jonke stated the Village of Cold Spring has been patient and this is a great initiative by the District Attorney's Office.

Legislator Sullivan stated after the March 10, 2020 Protective Services Committee Meeting a memorandum was sent to the Sheriff's Department detailing certain things to be included in the ALPR policy. He clarified that this fund transfer is subject to that policy being in place and enforced.

Chairman Castellano stated yes, that is his understanding. He stated purchasing and installing the equipment may take some time, therefore hopefully the policy will be ready once the equipment is ready.

Legislator Sullivan stated ALPRs are good tools that are necessary for law enforcement. He stated it is important to have the policy in place.

By Roll Call Vote of the Committee: All Ayes. Motion Carries.

**c. Approval/ Budgetary Amendment 20A011/ Dept. of Social Services/
Funds Awarded to Child Advocacy Center in Accordance with a
Cooperative Agreement with National Children's Alliance for Period
January 1, 2020-December 31, 2020 (Forwarded due to Health
Committee Mtg. Cancellation)**

Commissioner of the Department of Social Services Michael Piazza stated this is a grant that was applied for to restore some of the personnel hours that were reduced in the Safe Harbour Program as a result of a previous State grant expiring in October. He stated the personnel hours will be used for outreach.

Legislator Sayegh stated this grant requires no County match.

Legislator Montgomery stated the Health, Social, Educational, & Environmental Committee (Health Committee) Meeting was cancelled this month, therefore this budgetary amendment is being addressed under the Audit & Administration Committee Meeting. She stated during this time while the County is operating under the emergency order, the Legislature is addressing time sensitive and essential items, however she requested items pertaining to the COVID-19 outbreak be addressed by the Health Committee. She stated she is in favor of supporting this item and the Department of Social Services does amazing work. She stated the Health Committee needs to meet and this item should have been addressed there.

Legislator Addonizio clarified that this grant is to restore Safe Harbour outreach in relation to human trafficking.

Commissioner Piazza stated yes, this is for outreach and adds to the hours at Safe Harbour that were reduced when the previous grant expired. He stated as discussed in

the budget process, when the State grants expire the personnel hours expire as well. He stated this will add back a lot of the work that was being done.

Legislator Addonizio stated the Safe Harbour Program is very important for the community.

Legislator Nacerino stated this is an essential program.

Legislator Jonke thanked Commissioner Piazza for his hard work in moving this forward. He stated as far as this item being addressed in the Health Committee, he does not see the relevance. He stated a detailed memorandum addressing why and how items should be entertained was sent.

Legislator Sayegh stated she would like to respond to Legislator Montgomery's comments. She stated as Chairwoman of the Health Committee she sent a detailed memorandum about why the Health Committee Meeting was cancelled. She stated at that time there was no way to meet unless the mandatory emergency order was disregarded. She stated now that the Legislature has approved a way to meet, these items can be considered. She stated also, the agenda did not have any necessary items at that time.

Chairman Castellano stated the Audit & Administration Committee can address items that may have been missed by their regular Committee earlier in the month. He stated he is thankful that Putnam County put this system together that allows the Legislature to operate remotely. He stated the sooner we can get back to our normal way of business the better.

Legislator Addonizio stated due to the New York State Executive Order, the County needed a policy in place per the Open Meetings Law, which is why the Health Committee was cancelled.

Legislator Nacerino stated even at best, if this item was first addressed by the Health Committee, it would still be included on the Audit & Administration Committee Meeting agenda tonight.

Legislator Montgomery stated the Health Committee Meeting could have been rescheduled to have been held tonight.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. By Roll Call Vote of the Committee: All Ayes. Motion Carries.

Item #5 - Approval/ Fund Transfer 20T057/ Sheriff's Dept./ Replace 13 Expiring Body Armor

Legislator Goldman stated it is important to supply law enforcement with the proper equipment.

Legislator Sayegh agreed.

Chairman Castellano made a motion to approve Fund Transfer 20T057 resolution; Seconded by Legislator Sayegh. By Roll Call Vote of the Committee: All Ayes. Motion Carries.

Item #6 - Approval/ Fund Transfer 20T060/ Sheriff's Dept./ Emergency Purchase of 24 Full Face Respirator Kits & 12 Filter Protection Systems for Masks due to COVID-19 Pandemic

Chairman Castellano made a motion to approve Fund Transfer 20T060; Seconded by Legislator Gouldman.

Legislator Gouldman questioned how long it will take to receive this equipment. He also questioned if this equipment is transferrable between deputies or if it is for individual deputies.

Chairman Castellano stated he does not know and questioned if anyone on the audio conference had an answer.

Legislator Gouldman stated that information can be collected later.

Legislator Sayegh questioned if this equipment was for the Correctional Facility. She stated correctional facilities could be COVID-19 hotspots and she hopes that the Corrections Officers in Putnam County are being protected.

Chairman Castellano stated where the equipment will be distributed is up to the Sheriff.

Legislator Montgomery stated she would like to point out that this is the only COVID-19 related item on any of the meetings that have been held since the emergency order has been in place. She stated she would like to see resolutions included on the agendas to send to the State demanding more test kits and resources for Putnam County. She stated this is what she hoped to see on the Health Committee Meeting agenda if it could have been rescheduled after being cancelled.

Legislator Addonizio stated all of New York State is experiencing a shortage of necessary equipment. She stated the Putnam County Bureau of Emergency Services is aware of this and has sent an order in to the State so they know that Putnam is in desperate need.

Legislator Nacerino agreed with Legislator Addonizio. She stated this approval is for 24 full face respirator kits and 12 filter protection systems for masks, which is obviously not enough to fulfill the need of every officer. She stated she is optimistic that this order will be received in a short period of time.

By Roll Call Vote of the Committee: All Ayes. Motion Carries.

Item #7 - Approval/ Fund Transfer 20T062/ Personnel/ Provide for Funding for the 2020 Salary and Benefit Costs Pursuant to the Ratified Contract Settlement between Putnam County and Putnam County Sheriff's Dept. PBA (Also reviewed in Personnel)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh.

Legislator Sayegh stated she is happy that this contract has been settled and thanked everyone involved for their hard work.

Legislator Gouldman stated he believes this is a good contract for both the members of the Sheriff's Department PBA as well as the taxpayers of Putnam County.

Legislator Montgomery stated she is relieved this is moving forward and she thanked everyone involved for their work to bring everyone together on this.

Legislator Addonizio stated she is happy that an agreement has been reached.

Legislator Nacerino stated thanked Commissioner of Finance William Carlin for his foresight and planning this expenditure by including it in the 2020 budget, so the funds were already there.

Legislator Albano stated he is glad to be finalizing this; it is beneficial to all.

Legislator Jonke stated this is a win for the taxpayers of Putnam County and he is glad to be finishing this.

By Roll Call Vote of the Committee: All Ayes. Motion Carries.

Item #8 - Approval/ Bureau of Emergency Services/ FY2020 State Homeland Security Program (SHSP) Grant

Legislator Nacerino stated it is always prudent to seize the opportunity for grant money.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. By Roll Call Vote of the Committee: All Ayes. Motion Carries.

Item #9 - Approval/ Grant Application/ Office for Senior Resources/ Field Hall Grant Foundation/ Caregiver Respite Grant (Forwarded due to Health Committee Mtg. Cancellation)

Director of the Office for Senior Resources Michael Cunningham stated the Field Hall Foundation provides grants to not-for-profit organizations and governmental agencies in

the area of Westchester and Putnam counties. He stated they recently sent out a request for soft proposals on items that would benefit the population. He stated they are focusing on a \$15,000 grant for respite care. He stated one of their key services is support to caregivers. He stated Field Hall indicated that they would welcome a formal proposal on the concept and initially there was a due date of March 31st however that has been delayed into April as a result of the COVID-19 outbreak. He stated the idea of the grant is to provide respite to caregivers in the form of the support of an aid to 30 caregiver families, which comes out to about \$500 per family and enables the Office for Senior Resources to provide about 20 hours of caregiver support. He stated this allows family members time to take a break or run necessary errands while an aid would stay at the home with the family member in need. He stated through this grant, they have the opportunity to establish a solid program for the year. He stated the due date for this grant is now in April and it is part of their summer grant program. He stated they are hoping to have a successful award sometime this summer.

Chairman Castellano thanked Director Cunningham for his work on this and stated this is a great opportunity for Putnam County.

Legislator Sayegh stated the Field Hall Foundation is a great organization. She stated as a result of the COVID-19 outbreak she is sure the caregivers are taxed, and it will be great to be able to provide some respite care. She stated this grant has no County match.

Director Cunningham stated that is correct, this is 100% funded through the grant.

Legislator Montgomery stated she will be happy to support this. She stated she had a constituent who is a senior citizen approach her a few months ago about her concern for her family members as she ages and if there are resources for them. She stated she had the foresight to prepare for her future and it was great to see that she was concerned about those who will be caring for her.

Legislator Addonizio stated this is a wonderful program. She questioned if the caregiver would be able to be a family member.

Director Cunningham stated yes, they would contract with an aid service to provide respite for a family member who is caring for another.

Legislator Jonke thanked Director Cunningham.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. By Roll Call Vote of the Committee: All Ayes. Motion Carries.

Item #10 - Approval/ Resolution Calling on Members of the NYS Senate & Assembly to Reject Governor's SFY 2020-21 Executive Budget Proposal and Shift 100% of the Cost of 730.20 Competency Restoration Services to the County Mental Health Commissioners (Forwarded due to Health Committee Mtg. Cancellation)

Commissioner Piazza stated he is requesting that the Legislature pass this resolution urging our State Representatives to reject the Governor's budget. He stated the Governor changed the status of the payment of the 730.20 restorations. He stated 730.20 restorations are made when someone has committed a crime and the judge believes or the defense attorney requests, that an evaluation be done, which would be paid for by the County. He stated if in the course of the evaluation, it is determined that the individual cannot aid in their own defense, the judge can order that person into the custody of the State Commissioner of Mental Health. He stated when that happens the individual is sent to a State forensic hospital; one is in Oneida County and the other is in Orange County. He stated the patient/inmate is kept there at the cost of about \$1,000 per day until they are restored to competency. He stated this means their mental health issues are abated and they can aid in their defense. He stated the cost of this is split 50/50 between the State and the County. He stated Governor Cuomo has arbitrarily through the budget told the counties that they are responsible for 100% of this cost. He stated in 2018, 50% of cost of the restorations cost Putnam County just under \$300,000, meaning if the Governor's proposal has been in effect that year Putnam County would have paid \$600,000 out of local tax. He stated 2019 was much lower and the County paid \$62,000, however if this proposal was in effect the County would have had to pay \$124,000. He stated having to pay 100% of this cost would blow their budget. He stated therefore, they are asking that the Legislature pass this resolution to make clear that the arbitrary budget submitted by the Governor is not acceptable. He stated there is no reason the counties should be assuming 100% of this cost; it is a unified court system and the decision is being made by State judges in State supervised courts.

Chairman Castellano thanked Commissioner Piazza for his insight on this. He stated he believes the 50/50 split is fair and he hopes the State will agree and provide some relief on this.

Legislator Sayegh stated she is fully in support of moving this resolution forward. She stated this would blow our budget and goes back to the Medicaid process in New York State. She stated the State is passing along their budget woes down to the County. She stated it is only fair to split this cost 50/50.

Legislator Montgomery thanked Commissioner Piazza for the clear explanation of what this means. She stated we have to do everything we can to protect what the County has.

Legislator Addonizio agreed and stated it is important to move this resolution forward. She stated it is outrageous to shift the entire cost to the counties.

Legislator Nacerino stated she supports moving this forward. She stated this would become another unfunded mandate and put additional burden on the County's budget. She stated she hopes Governor Cuomo takes this seriously and it does not fall on deaf ears.

Legislator Jonke thanked Commissioner Piazza for working to save the taxpayers money.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. By Roll Call Vote of the Committee: All Ayes. Motion Carries.

Item #11 - Other Business

a. Approval/ Declaring Findings of the County with Respect to Proposals Received for Financing of the County's Energy Performance Contract with Ameresco, Inc., and Making Certain Other Determinations in Connection Therewith

Chairman Castellano made a motion to waive the rules and accept the additional; Seconded by Legislator Sayegh. All in favor.

Commissioner Carlin stated they got this out as soon as possible, the bids had to be back in by March 27th. He stated considering the credit market earlier in the week they were afraid no bids would be received but two (2) did come in. He stated the rates were 3.25% and the winning one was 2.799%. He stated they are hoping to close the deal on April 15th. He stated they would like to move forward with the Article 9 and the debt service will be paid by the energy savings.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman.

Legislator Sayegh requested additional backup on this. She stated the Article 9 is important and goes hand in hand with the County's Climate Smart Initiative. She stated it provides taxpayers with savings through energy efficiency. She stated the interest rate is great at this point in time. She stated she is supportive of moving this forward but would like to see some backup on it.

Commissioner Carlin questioned what material Legislator Sayegh is looking for. He stated he could send the information on the bids that came in.

Legislator Sullivan stated this is a big project where millions of dollars will be spent to upgrade County facilities and make them energy efficient. He stated this is a great thing.

By Roll Call Vote of the Committee: All Ayes. Motion Carries.

b. Approval/ Budgetary Amendment 20A017/ Bureau of Emergency Services/ Grant Award through FY 2019 Homeland Security Program Funding

Chairman Castellano made a motion to waive the rules and accept the additional; Seconded by Legislator Sayegh. All in favor.

Commissioner Carlin stated this is the 2019 grant that the County was just awarded and will be spent in accordance with the budget they have created.

Legislator Sayegh questioned how much the grant award is and what the purpose of the grant is.

Commissioner Carlin stated the grant award is \$274,920. He stated he will send the specific budget items to the Legislature.

Legislator Montgomery questioned if this is the Homeland Security Preparedness Grant.

Commissioner Carlin stated this is the annual SHSP (State Homeland Security Program) Grant.

Legislator Montgomery stated she is in favor of this. She stated especially with what we are currently experiencing, the County can use even more of these grants. She stated since 9/11 the Federal Government has invested millions in preparedness grants and anything we can do to be better prepared should be taken advantage of. She stated this is an added agenda item that does not pertain to the COVID-19 outbreak.

Legislator Nacerino stated she is in favor of securing funding for this purpose. She stated she would like more clarification and explanation.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. By Roll Call Vote of the Committee: All Ayes. Motion Carries.

Item #12 - Adjournment

There being no further business at 8:42pm, Chairman Castellano made a motion to adjourn; Seconded by Legislator Sayegh. All in favor.

Respectfully submitted by Administrative Assistant, Beth Green.

THE PUTNAM COUNTY LEGISLATURE

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AGENDA
AUDIT & ADMINISTRATION COMMITTEE MEETING
TO BE HELD IN
ROOM #318 OF THE COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512

Members: Chairman Castellano, Legislators Gouldman & Sayegh

Monday March 30, 2020
(Immediately following Personnel Meeting beginning at 6:30pm)

1. Pledge of Allegiance
2. Roll Call
3. Correspondence/County Auditor (Attached for Information Only)
 - a. Sales Tax Report
 - b. Board In Revenue Report
 - c. Transfer/Revenue Report
 - d. 2020 Contingency/Sub-Contingency Report
4. Correspondence/Commissioner of Finance
 - a. Overtime/Temporary Report (Attached for Information Only)
 - b. Approval/ Budgetary Amendment 20A008/ District Attorney/ Use of Forfeited Asset Reserve Funds to Enter into a Partnership Initiative (Also reviewed in Protective)
 - c. Approval/ Budgetary Amendment 20A011/ Dept. of Social Services/ Funds Awarded to Child Advocacy Center in Accordance with a Cooperative Agreement with National Children's Alliance for Period January 1, 2020-December 31, 2020 (Forwarded due to Health Committee Mtg. Cancellation)
5. Approval/ Fund Transfer 20T057/ Sheriff's Dept./ Replace 13 Expiring Body Armor
6. Approval/ Fund Transfer 20T060/ Sheriff's Dept./ Emergency Purchase of 24 Full Face Respirator Kits & 12 Filter Protection Systems for Masks due to COVID-19 Pandemic

7. **Approval/ Fund Transfer 20T062/ Personnel/ Provide for Funding for the 2020 Salary and Benefit Costs Pursuant to the Ratified Contract Settlement between Putnam County and Putnam County Sheriff's Dept. PBA (Also reviewed in Personnel)**
8. **Approval/ Bureau of Emergency Services/ FY2020 State Homeland Security Program (SHSP) Grant**
9. **Approval/ Grant Application/ Office for Senior Resources/ Field Hall Grant Foundation/ Caregiver Respite Grant (Forwarded due to Health Committee Mtg. Cancellation)**
10. **Approval/ Resolution Calling on Members of the NYS Senate & Assembly to Reject Governor's SFY 2020-21 Executive Budget Proposal and Shift 100% of the Cost of 730.20 Competency Restoration Services to the County Mental Health Commissioners (Forwarded due to Health Committee Mtg. Cancellation)**
11. **Other Business**
 - a. **Approval/ Declaring Findings of the County with Respect to Proposals Received for Financing of the County's Energy Performance Contract with Ameresco, Inc., and Making Certain Other Determinations in Connection Therewith**
 - b. **Approval/ Budgetary Amendment 20A017/ Bureau of Emergency Services/ Grant Award through FY 2019 Homeland Security Program Funding**
12. **Adjournment**

#4a

SALES TAX

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	+or(-) Same Period
January	\$ 3,611,493	\$ 3,344,403	\$ 3,525,302	\$ 3,779,880	\$ 4,030,892	\$ 3,910,113	\$ 4,117,955	\$ 4,235,351	\$ 4,472,651	\$ 4,699,597	\$ 4,966,930	\$ 5,536,978	570,048
February	3,141,543	2,833,208	2,875,819	3,237,991	3,391,572	3,270,383	3,234,919	3,828,416	3,797,974	4,062,844	4,228,841	4,573,894	345,054
March	3,987,197	4,461,554	4,860,546	5,196,932	5,283,121	5,708,091	4,670,041	5,932,547	5,174,049	5,383,664	5,792,011	5,949,514	157,503
April	3,280,564	3,620,671	3,633,847	3,592,228	3,678,439	4,077,701	4,248,878	4,354,716	4,344,286	4,696,971	4,674,670		
May	4,803,903	5,219,967	5,149,506	5,377,869	5,623,343	5,793,860	6,075,331	5,946,190	6,367,505	6,807,221	7,425,730		
June	3,286,730	3,015,311	3,550,014	3,866,919	3,943,959	4,053,988	3,621,035	4,666,527	3,983,941	4,182,456	4,557,885		
July	3,465,459	3,712,462	3,668,186	3,798,458	4,001,259	4,320,542	4,558,502	4,372,322	4,952,664	4,835,632	5,266,612		
August	3,574,768	3,642,579	3,661,147	3,507,857	3,946,087	4,179,098	4,312,904	4,286,170	4,754,633	4,815,929	5,368,556		
September	5,045,965	5,141,228	5,660,295	5,904,421	6,010,697	5,997,983	5,347,273	6,377,884	5,821,648	7,067,806	7,331,396		
October	3,386,902	3,376,691	3,644,412	3,700,853	3,879,547	4,179,344	4,311,976	4,555,008	4,449,271	4,840,611	5,244,815		
November	3,260,766	3,793,653	3,627,333	3,560,579	3,845,331	4,513,878	4,190,564	4,407,709	4,616,873	4,715,091	5,310,514		
December	5,057,255	5,320,920	5,731,878	5,853,693	5,735,093	5,881,014	5,264,022	6,092,242	6,056,492	7,037,269	6,186,904		
Actual	\$ 45,902,543	\$ 47,482,647	\$ 49,588,285	\$ 51,397,679	\$ 53,367,340	\$ 55,885,996	\$ 53,953,400	\$ 59,055,082	\$ 58,791,988	\$ 63,145,092	\$ 66,354,864	\$ 16,060,386	
Budget/(Rev)	\$ 51,677,872	\$ 47,504,322	\$ 47,454,322	\$ 49,827,038	\$ 51,984,112	\$ 52,495,824	\$ 53,953,400	\$ 54,739,000	\$ 57,366,282	\$ 58,513,608	\$ 60,484,333	\$ 64,408,000	
Over(Under)/Budget	(5,775,329)	(21,675)	2,133,963	1,570,641	1,383,228	3,390,172	(9)	4,316,082	1,425,706	4,631,484	5,870,531	(48,347,614)	1,072,604

BOARD IN REVENUE

#40

	2010	2011	2012	2013	2014*	2015*	2016*	2017*	2018*	2019*	2020	+or(-) Same Period
January	5,565.00	23,310.00	11,730.00	46,390.00	8,370.00	22,190.00	43,680.00	47,160.00	54,980.00	52,490.00	74,950.00	22,460.00
February	6,660.00	25,200.00	9,670.00	41,930.00	9,180.00	17,970.00	41,610.00	41,280.00	52,760.00	45,070.00	72,300.00	27,230.00
March	8,370.00	43,330.00	9,890.00	43,140.00	11,640.00	26,490.00	41,400.00	50,480.00	59,820.00	50,795.00	70,650.00	19,855.00
April	8,100.00	49,425.00	14,020.00	40,800.00	16,490.00	30,930.00	37,670.00	55,060.00	53,730.00	50,490.00		
May	8,100.00	46,220.00	27,090.00	23,800.00	17,100.00	35,580.00	39,120.00	61,070.00	49,860.00	52,975.00		
June	14,890.00	45,300.00	52,700.00	10,800.00	16,760.00	37,160.00	45,700.00	59,190.00	39,060.00	48,300.00		
July	51,165.00	44,350.00	53,380.00	11,960.00	17,140.00	43,010.00	52,480.00	64,540.00	37,260.00	47,840.00		
August	55,720.00	47,430.00	54,860.00	10,260.00	16,740.00	43,340.00	49,600.00	62,650.00	37,530.00	50,180.00		
September	29,825.00	16,670.00	43,240.00	7,560.00	16,830.00	48,370.00	46,290.00	61,050.00	36,180.00	43,600.00		
October	22,900.00	13,170.00	48,090.00	7,270.00	20,130.00	54,340.00	40,340.00	57,380.00	41,850.00	71,750.00		
November	20,430.00	12,900.00	46,360.00	9,090.00	18,600.00	45,700.00	34,120.00	56,580.00	43,080.00	71,400.00		
December	20,340.00	15,985.00	50,830.00	8,530.00	21,940.00	42,260.00	39,600.00	56,600.00	46,780.00	76,700.00		
Actual	252,065.00	383,290.00	421,860.00	261,530.00	190,920.00	447,340.00	511,610.00	673,040.00	552,890.00	661,590.00	217,900.00	
Budget	285,000.00	781,100.00	450,000.00	217,000.00	129,600.00	155,000.00	525,000.00	484,760.00	535,000.00	550,600.00	908,000.00	
Revised Budget	285,000.00	345,000.00	450,000.00	232,590.00								
Surplus/(Deficit)	(32,935.00)	38,290.00	(28,140.00)	28,940.00	61,320.00	292,340.00	(13,390.00)	188,280.00	17,890.00	110,990.00	(690,100.00)	69,545.00

- *2014 revenue includes US Marshalls
- *2015 revenue includes US Marshalls
- *2016 revenue includes US Marshalls
- *2017 revenue includes US Marshalls
- *2018 revenue includes US Marshalls
- *2019 revenue includes US Marshalls
- *2020 revenue includes US Marshalls

2020 Transfer/Revenue Report - March

#40

YEAR	PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2020	3 20A009	Sheriff - Police Traffic Services	17311002	443892	10023	CHILD PASS SFTV	1,500.00	D	REDUCTION TO CH PASNGR SAFETY
2020	3 20A009	Sheriff - Police Traffic Services	17311002	54989	10023	MISCELLANEOUS	1,500.00	C	REDUCTION TO CH PASNGR SAFETY
2020	3 20A010	Mental Health Legal	10431000	416892	10156	HEAL STUDY	185,011.25	C	COLUMBIA U GR HEAL STUDY PROJ
2020	3 20A010	Mental Health Legal	10431000	54646	10156	CONTRACTS	185,011.25	D	COLUMBIA U GR HEAL STUDY PROJ
2020	3 20A012	Sheriff - Patrol	17311000	426551		MINOR SALES OTHER	200.00	C	RECOGNZ REV INCR RANGE SUPPLY
2020	3 20A012	Sheriff - Patrol	17311000	54305		RANGE SUPPLIES	200.00	D	RECOGNZ REV INCR RANGE SUPPLY
2020	3 20A013	Sheriff - Patrol	17311000	426801		INSURANCE RECOVERIES	2,419.00	C	GIECO INS RECVRY - DOL 2.13.20
2020	3 20A013	Sheriff - Patrol	17311000	54370		AUTOMOTIVE	2,419.00	D	GIECO INS RECVRY - DOL 2.13.20
2020	3 20A014	Sheriff - Patrol	17311000	426801		INSURANCE RECOVERIES	3,575.72	C	NYCM INS RECOVERY CL2020601673
2020	3 20A014	Sheriff - Patrol	17311000	54370		AUTOMOTIVE	3,575.72	D	NYCM INS RECOVERY CL2020601673
2020	3 20A015	Health - Community Health Assessment Fed	26401001	58002	10066	SOCIAL SECURITY	920.00	D	ADDITL FUNDS FOR COVID-19 EXP
2020	3 20A015	Health - Community Health Assessment Fed	26401001	51093	10066	OVERTIME	12,005.00	D	ADDITL FUNDS FOR COVID-19 EXP
2020	3 20A015	Health - Community Health Assessment Fed	26401001	54330	10066	MEDICAL SUPPLIES	2,075.00	D	ADDITL FUNDS FOR COVID-19 EXP
2020	3 20A015	Health - Community Health Assessment Fed	26401001	444892	10066	BIO TERRORISM	15,000.00	C	ADDITL FUNDS FOR COVID-19 EXP
2020	3 20A016	Health - Community Health Assessment Fed	26401001	54330	10066	MEDICAL SUPPLIES	1,406.00	D	ADDITL PHEP FUNDS FOR COVID-19

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT DR/CR	COMMENT
2020 3 20A016	Health - Community Health Assessment Fed	26401001	444892	10066	BIO TERRORISM	29,739.00 C	ADDTL PHEP FUNDS FOR COVID-19
2020 3 20A016	Health - Community Health Assessment Fed	26401001	51093	10066	OVERTIME	13,500.00 D	ADDTL PHEP FUNDS FOR COVID-19
2020 3 20A016	Health - Community Health Assessment Fed	26401001	54320	10066	FOOD	300.00 D	ADDTL PHEP FUNDS FOR COVID-19
2020 3 20A016	Health - Community Health Assessment Fed	26401001	54182	10066	CONSULTANTS	5,000.00 D	ADDTL PHEP FUNDS FOR COVID-19
2020 3 20A016	Health - Community Health Assessment Fed	26401001	54664	10066	ADVERTISING	8,500.00 D	ADDTL PHEP FUNDS FOR COVID-19
2020 3 20A016	Health - Community Health Assessment Fed	26401001	58002	10066	SOCIAL SECURITY	1,033.00 D	ADDTL PHEP FUNDS FOR COVID-19
2020 3 20T052	BCI	32311000	52130		COMPUTER EQUIPMENT	1,250.00 D	2 32TB HARD DRIVES_CSU
2020 3 20T052	BCI	32311000	52180		OTHER EQUIPMENT	1,250.00 C	2 32TB HARD DRIVES_CSU
2020 3 20T052	BCI	32311000	52140		AUDIO VISUAL EQUIPMENT	1,500.00 D	3 CAMERA LENSES FOR CSU
2020 3 20T052	BCI	32311000	52180		OTHER EQUIPMENT	1,500.00 C	3 CAMERA LENSES FOR CSU
2020 3 20T053	Board of Elections	10145000	52180		OTHER EQUIPMENT	2,303.78 D	CHARGING CARTS FOR EPOLLBOOKS
2020 3 20T053	Board of Elections	10145000	54410		SUPPLIES AND MAT	2,303.78 C	CHARGING CARTS FOR EPOLLBOOKS
2020 3 20T054	DSS Admin	10102000	54646	10152	CONTRACTS	4,244.00 C	ADVERTISEMENTS MEDIA OUTREACH
2020 3 20T054	DSS Admin	10102000	54682	10152	SPECIAL SERVICES	2,100.00 C	ADVERTISEMENTS MEDIA OUTREACH
2020 3 20T054	DSS Admin	10102000	54410	10152	SUPPLIES AND MAT	357.00 C	ADVERTISEMENTS MEDIA OUTREACH
2020 3 20T054	DSS Admin	10102000	54664	10152	ADVERTISING	357.00 D	ADVERTISEMENTS MEDIA OUTREACH

YEAR	PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2020	3	20T054	DSS Admin	10102000	54664	10152	ADVERTISING	2,100.00	D	ADVERTISEMENTS MEDIA OUTREACH
2020	3	20T054	DSS Admin	10102000	54664	10152	ADVERTISING	500.00	D	ADVERTISEMENTS MEDIA OUTREACH
2020	3	20T054	DSS Admin	10102000	54664	10152	ADVERTISING	4,244.00	D	ADVERTISEMENTS MEDIA OUTREACH
2020	3	20T054	DSS Admin	10102000	54670	10152	TRAVEL NON EMPLOYEES	500.00	C	ADVERTISEMENTS MEDIA OUTREACH
2020	3	20T055	Sheriff - Patrol	17311000	52180	10144	OTHER EQUIPMENT	164.87	C	PURCHASE NOTEBOOK
2020	3	20T055	Sheriff - Patrol	17311000	52130	10144	COMPUTER EQUIPMENT	164.87	D	PURCHASE NOTEBOOK
2020	3	20T056	District Attorney	10116500	54682		SPECIAL SERVICES	2,000.00	C	OFFICE SUPPLIES
2020	3	20T056	District Attorney	10116500	54310		OFFICE SUPPLIES	2,000.00	D	OFFICE SUPPLIES
2020	3	20T057	Sheriff - Patrol	17311000	54385		UNIFORMS	10,881.00	C	BODY ARMOUR; RECLASS CODE
2020	3	20T057	Sheriff - Patrol	17311000	52180		OTHER EQUIPMENT	10,881.00	D	BODY ARMOUR; RECLASS CODE
2020	3	20T058	OEOP Crime Victims	22071000	52130		COMPUTER EQUIPMENT	66.00	C	PURCHASE OF SOFTWARE
2020	3	20T058	OEOP Crime Victims	22071000	54782		SOFTWARE ACCESSORIES	66.00	D	PURCHASE OF SOFTWARE
2020	3	20T059	DSS Overhead	10120000	52130		COMPUTER EQUIPMENT	192.00	C	PURCHASE OF DVD-W
2020	3	20T059	DSS Overhead	10120000	54782		SOFTWARE ACCESSORIES	192.00	D	PURCHASE OF DVD-W
2020	3	20T060	Corrections	10315000	54300		MISC SUPPLIES	5,763.24	C	COVID19_RESP.KITS AND FILTERS
2020	3	20T060	Corrections	10315000	52190		MEDICAL EQUIPMENT	5,763.24	D	COVID19_RESP.KITS AND FILTERS

YEAR	PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2020	3 20T060	Sheriff - Patrol	17311000	52190		MEDICAL EQUIPMENT	5,762.00	D	COVID19_RESP.KITS AND FILTERS
2020	3 20T060	Corrections	10315000	54300		MISC SUPPLIES	5,762.00	C	COVID19_RESP.KITS AND FILTERS
2020	3 20T061	EMS Indian Point	10014000	54783		LICENSING SOFTWARE	995.00	D	LICENSE RENEWAL
2020	3 20T061	EMS Indian Point	10014000	54782		SOFTWARE ACCESSORIES	995.00	C	LICENSE RENEWAL
2020	3 20T063	Veterans Services	10651000	54455		BURIALS	8,000.00	D	20T063
2020	3 20T063	Railroad Maintenance	10564000	54950		COUNTY CONTRIBUTION	8,000.00	C	20T063
2020	3 20T065	DSS Overhead	10120000	54646	10130	CONTRACTS	6,000.00	C	CLIENT RELATED COSTS CODE BLUE
2020	3 20T065	DSS Overhead	10120000	54989	10130	MISCELLANEOUS	6,000.00	D	CLIENT RELATED COSTS CODE BLUE
2020	3 20T066	Legislature	10101001	54182		CONSULTANTS	2,000.00	C	TRANSCRIBING MINUTES--COVID 19
2020	3 20T066	Legislature	10101001	54612	10158	STENOGRAPHIC SERVICES	2,000.00	D	TRANSCRIBING MINUTES--COVID 19
2020	3 20T067	Health - Community Health Assessment Fed	26401001	54640	10066	EDUCATION AND TRAINING	300.00	C	SHIPPING TEST KITS
2020	3 20T067	Health - Community Health Assessment Fed	26401001	54640	10066	EDUCATION AND TRAINING	150.00	C	COVID 19 SUPPLIES
2020	3 20T067	Health - Community Health Assessment Fed	26401001	54989	10066	MISCELLANEOUS	150.00	D	COVID 19 SUPPLIES
2020	3 20T067	Health - Community Health Assessment Fed	26401001	54314	10066	POSTAGE	300.00	D	SHIPPING TEST KITS
2020	3 20T068	Highway Facilities	10511100	54637		SECURITY MONITORING AND RNTL	1,102.00	C	FOR NEW ALARMS, MONTHLY AMTS
2020	3 20T068	Tilly Foster	10084000	54637		SECURITY MONITORING AND RNTL	1,102.00	D	FOR NEW ALARMS, MONTHLY AMTS

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2020 3 20T069	Emergency Services	10398900	54410		SUPPLIES AND MAT	121.44	C	PURCHASE HAND SANITIZER
2020 3 20T069	Emergency Services	10398900	54410	10158	SUPPLIES AND MAT	121.44	D	PURCHASE HAND SANITIZER
2020 3 20T070	Health - Community Health Assessment Fed	26401001	54640	10066	EDUCATION AND TRAINING	2,000.00	C	SHIP COVID TESTS TO LAB
2020 3 20T070	Health - Community Health Assessment Fed	26401001	54314	10066	POSTAGE	2,000.00	D	SHIP COVID TESTS TO LAB
2020 3 20T072	Contingency	10199000	54980		GENERAL CONTINGENCIES	221,144.00	C	COVID 19
2020 3 20T072	Emergency Services	10398900	54410	10158	SUPPLIES AND MAT	31,144.00	D	COVID 19 FROM CONTINGENCY
2020 3 20T072	Emergency Services	10398900	54755	10158	JANITORIAL SERVICES	40,000.00	D	COVID 19 FROM CONTINGENCY
2020 3 20T072	Emergency Services	10398900	54330	10158	MEDICAL SUPPLIES	150,000.00	D	COVID 19 FROM CONTINGENCY
2020 3 R#73/20	Sheriff - Civil	15311000	58002		SOCIAL SECURITY	2,195.00	D	PBA CONTRACT SETTLEMENT
2020 3 R#73/20	Sheriff - Domestic Violence	20311000	51000		PERSONNEL SERVICES	10,160.00	D	PBA CONTRACT SETTLEMENT
2020 3 R#73/20	Contingency	10199000	54980		GENERAL CONTINGENCIES	865,090.00	C	PBA CONTRACT SETTLEMENT
2020 3 R#73/20	BCI	32311000	58002		SOCIAL SECURITY	9,451.00	D	PBA CONTRACT SETTLEMENT
2020 3 R#73/20	Sheriff - Domestic Violence	20311000	58002		SOCIAL SECURITY	777.00	D	PBA CONTRACT SETTLEMENT
2020 3 R#73/20	Sheriff - Security	19311000	58002		SOCIAL SECURITY	709.00	D	PBA CONTRACT SETTLEMENT
2020 3 R#73/20	Sheriff - DSS Security	19005060	58002		SOCIAL SECURITY	709.00	D	PBA CONTRACT SETTLEMENT
2020 3 R#73/20	Sheriff - Patrol	17311000	58002		SOCIAL SECURITY	27,374.00	D	PBA CONTRACT SETTLEMENT

YEAR	PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2020	3 R#73/20	Sheriff - Youth	16311000	58002		SOCIAL SECURITY	9,826.00	D	PBA CONTRACT SETTLEMENT
2020	3 R#73/20	Sheriff - Youth	16311000	51000		PERSONNEL SERVICES	128,442.00	D	PBA CONTRACT SETTLEMENT
2020	3 R#73/20	Sheriff	10311000	58002		SOCIAL SECURITY	839.00	D	PBA CONTRACT SETTLEMENT
2020	3 R#73/20	Sheriff - Narcotics	14311000	58002		SOCIAL SECURITY	6,670.00	D	PBA CONTRACT SETTLEMENT
2020	3 R#73/20	Sheriff - Patrol	17311000	51000		PERSONNEL SERVICES	357,826.00	D	PBA CONTRACT SETTLEMENT
2020	3 R#73/20	Sheriff - Civil	15311000	51000		PERSONNEL SERVICES	28,696.00	D	PBA CONTRACT SETTLEMENT
2020	3 R#73/20	Sheriff	10311000	51000		PERSONNEL SERVICES	10,972.00	D	PBA CONTRACT SETTLEMENT
2020	3 R#73/20	Sheriff - Communications	13311000	51000		PERSONNEL SERVICES	38,251.00	D	PBA CONTRACT SETTLEMENT
2020	3 R#73/20	Sheriff - Security	19311000	51000		PERSONNEL SERVICES	9,268.00	D	PBA CONTRACT SETTLEMENT
2020	3 R#73/20	Sheriff - Narcotics	14311000	51000		PERSONNEL SERVICES	87,187.00	D	PBA CONTRACT SETTLEMENT
2020	3 R#73/20	BCI	32311000	51000		PERSONNEL SERVICES	123,544.00	D	PBA CONTRACT SETTLEMENT
2020	3 R#73/20	Sheriff - Communications	13311000	58002		SOCIAL SECURITY	2,926.00	D	PBA CONTRACT SETTLEMENT
2020	3 R#73/20	Sheriff - DSS Security	19005060	51000		PERSONNEL SERVICES	9,268.00	D	PBA CONTRACT SETTLEMENT
2020	3 R#84/20	OEOP - National Childrens All.	22073000	58007		LIFE INSURANCE	88.00	D	NAT'L CHILDREN ALLIANCE 16.834
2020	3 R#84/20	OEOP - National Childrens All.	22073000	58001		STATE RETIREMENT	1,816.00	D	NAT'L CHILDREN ALLIANCE 16.834
2020	3 R#84/20	OEOP - National Childrens All.	22073000	446132		NATL CHILDRN ALLIANCE 16.543	48,932.00	C	NAT'L CHILDREN ALLIANCE 16.834

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2020	3 R#84/20	OEOP - National Childrens All.	22073000	54640	EDUCATION AND TRAINING	29,023.00	D	NAT'L CHILDREN ALLIANCE 16.834
2020	3 R#84/20	OEOP - National Childrens All.	22073000	54782	SOFTWARE ACCESSORIES	3,825.00	D	NAT'L CHILDREN ALLIANCE 16.834
2020	3 R#84/20	OEOP - National Childrens All.	22073000	51000	PERSONNEL SERVICES	12,341.00	D	NAT'L CHILDREN ALLIANCE 16.834
2020	3 R#84/20	OEOP - National Childrens All.	22073000	58002	SOCIAL SECURITY	944.00	D	NAT'L CHILDREN ALLIANCE 16.834
2020	3 R#84/20	OEOP - National Childrens All.	22073000	58004	WORKMENS COMPENSATION	33.00	D	NAT'L CHILDREN ALLIANCE 16.834
2020	3 R#84/20	OEOP - National Childrens All.	22073000	58011	FLEX PLAN	841.00	D	NAT'L CHILDREN ALLIANCE 16.834
2020	3 R#84/20	OEOP - National Childrens All.	22073000	58003	DISABILITY INSURANCE	21.00	D	NAT'L CHILDREN ALLIANCE 16.834
2020	3 R#85/20	EMS Fed	10398901	440891	FY06 HOMELAND SECURITY SHSP	274,920.00	C	FY19 HOMELAND SECURITY
2020	3 R#85/20	EMS Fed	10398901	54379	TRAINING SUPPLIES	28,650.00	D	FY19 HOMELAND SECURITY
2020	3 R#85/20	EMS Fed	10398901	52680	OTHER EQUIPMENT	146,270.00	D	FY19 HOMELAND SECURITY
2020	3 R#85/20	Inmate T Commission	10364501	52680	OTHER EQUIPMENT	35,000.00	D	FY19 HOMELAND SECURITY
2020	3 R#85/20	Inmate T Commission	10364501	54646	CONTRACTS	65,000.00	D	FY19 HOMELAND SECURITY
2020	3 R55 CP200	Capital Projects	55197000	53000	CAPITAL EXPENDITURES	75,000.00	C	RESOLUTION 55 - 3.5.2020
2020	3 R55 CP200	Capital Projects	55197000	532001	ACCESS CONTROL	75,000.00	D	RESOLUTION 55 - 3.5.2020
2020	3 R56 CP200	Capital Projects	55197000	53000	CAPITAL EXPENDITURES	44,000.00	C	RESOLUTION 56 - 3.5.2020
2020	3 R56 CP200	Capital Projects	55197000	532002	EQUIPMENT PURCHASE	44,000.00	D	RESOLUTION 56 - 3.5.2020

YEAR PER REF4

Org Description

ORG

OBJECT

PROJECT

Description

AMOUNT DR/CR

COMMENT

Debits

1,824,283.30

Credits

1,824,283.30

#4d

2020 Contingency Report

<u>Beginning Balance 1/1/20</u>		\$	1,685,000.00
Res42 Tourism- decrease in State Aid			7,708.00
20A020 Vacancy Control			300,000.00
Subtotal General Contingency			\$ 1,992,708.00
 Deductions:			
Res30 Computer Equipment- DMV			(9,500.00)
Res31 Veteran's Radio Communications			(2,000.00)
Res73 Sheriff's Department PBA contract settlement			(865,090.00)
Res90 COVID-19			(221,144.00)
			(1,097,734.00)
Total		\$	894,974.00
 <u>Proposed Deductions:</u>			
20T077 CSEA contract settlement- Dispatchers			(78,696.00)
			(78,696.00)
Pending Balance 4/30/20			\$816,278.00

Note:
R= resolution
A= proposed budgetary amendment

2020 Subcontingency Report

4982- Salaries

Beginning Balance 1/1/20 \$ 75,000.00

Subtotal Subcontingency \$ 75,000.00

Deductions:

Total 0.00
\$ 75,000.00

Proposed Deductions:

Pending Balance 4/27/20 0.00
\$75,000.00

Note:
R= resolution
A= proposed budgetary amendment

2020 Subcontingency Report

4983- Special Services (District Attorney)

Beginning Balance 1/1/20 \$ 30,000.00

Subtotal Subcontingency \$ 30,000.00

Deductions:

Total 0.00
\$ 30,000.00

Proposed Deductions:

Pending Balance 4/27/20 \$30,000.00

Note:

R= resolution

A= proposed budgetary amendment

2020 Subcontingency Report

4985- Maintenance & Repairs

Beginning Balance 1/1/20 \$ 15,000.00

Subtotal Subcontingency \$ 15,000.00

Deductions:

Total 0.00
\$ 15,000.00

Proposed Deductions:

Pending Balance 4/27/20 \$15,000.00

Note:

R= resolution

A= proposed budgetary amendment

2020 Subcontingency Report

4986- Sheriff

Beginning Balance 1/1/20 \$ 32,962.00

Subtotal Subcontingency \$ 32,962.00

Deductions:

Res46 Sheriff Deputy - Upgrade to Sergeant (17,962.00)

Total (17,962.00)
\$ 15,000.00

Proposed Deductions:

Pending Balance 4/27/20 \$15,000.00

Note:

R= resolution

A= proposed budgetary amendment

KEY

LICENSE PLATE READERS	15,000.00
UPGRADE - SHERIFF DEPUTY	17,962.00
TOTAL SUBCONTINGENCY	32,962.00

2020 Subcontingency Report

4988-Vehicle Lease

Beginning Balance 1/1/20 \$ 25,000.00

Subtotal Subcontingency \$ 25,000.00

Deductions:

Total 0.00
\$ 25,000.00

Proposed Deductions:

Pending Balance 4/27/20 \$25,000.00

Note:

R= resolution

A= proposed budgetary amendment

cc: all
A+A

#5a



WILLIAM J. CARLIN, Jr. CPA, CPFO
Commissioner Of Finance

ANITA Z. GILBERT
Chief Deputy Commissioner Of Finance

SHEILA M. BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

DATE: April 14, 2020

FROM: William J. Carlin, Jr., Commissioner of Finance *WJC*

SUBJECT: **Overtime/Temporary Help Recap for Audit and Administrative Committee Meeting**

2020 APR 14 PM 2:16
 LEGISLATURE
 PUTNAM COUNTY
 CARMEL, NY

Please include the attached report in the Audit and Administrative Committee Agenda for its next meeting.

Enclosure

Overtime Temporary - RECAP - 2020

As of Date:

April 14, 2020

Org Description	Org	Object	Project	Acct. Description	2019 Actual	2020 Original Budget	2020 Revised Budget	2020 Actual	2020 Distributed Budget	2020 Available	2020 Percent
DSS - Administration/Services	10102000	51093		OVERTIME	11,095.90	15,000.00	15,000.00	6,455.88	4,444.44	8,544.12	43.04%
DSS - Family First Transit	10102000	51093	10152	OVERTIME	1,234.64	0.00	5,117.36	3,374.70	1,516.25	1,742.66	65.95%
DSS - JD and PINS	10612300	51093		OVERTIME	21,013.70	0.00	9,196.00	5,627.37	2,724.74	3,568.63	61.19%
Finance	10131000	51093		OVERTIME	21,992.67	22,500.00	22,500.00	8,452.44	6,666.67	14,047.56	37.57%
Health - Early Intervention	10405900	51094		TEMPORARY	4,280.38	14,296.00	14,296.00	6,328.66	4,235.85	7,967.34	44.27%
Health - Nursing	11401000	51094		TEMPORARY	43,254.74	11,500.00	11,500.00	5,877.20	3,407.41	5,622.80	51.11%
Health - PH Emergency Preparedness	26401001	51093	10066	OVERTIME	-13.68	0.00	25,505.00	52,835.55	7,557.04	-27,330.55	207.16%
Highway - Administration	10149000	51093		OVERTIME	1,036.06	5,000.00	5,000.00	2,204.76	1,481.48	2,795.24	44.10%
Sheriff - Communications	13311000	51094		TEMPORARY	45,999.84	34,000.00	34,000.00	13,691.00	10,074.07	20,309.00	40.27%

* New departments in bold.

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



cc: all
A+A
Per Paul J.

#5b sign

ANITA Z. GILBERT
Chief Deputy Commissioner Of Finance

SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

March 27, 2020

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, New York 10512

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the 2020 Putnam County Sheriff Department budget:

2020 MAR 31 PM 11:35
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Increase Revenues:

17311000 426801 Sheriff Patrol – Insurance Recoveries \$5,365.74

Increase Expenses:

17311000 54370 Sheriff Patrol – Automotive \$5,365.74

2020 Fiscal Impact -0-
2021 Fiscal Impact -0-

This amendment is required to repair one of the Sheriff's vehicles involved in an accident January 28, 2020. A check was received March 23, 2020 from the Geico General Insurance Company.

AUTHORIZATION:

Date _____ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date _____ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date _____ Chairperson Audit/Designee: \$0 - \$10,000.00

20A018

Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

Geico General Insurance Co. ~ Check # 213719366 ~ \$5,365.74



ROBERT L. LANGLEY, JR.
SHERIFF

PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300



KEVIN M. CHEVERK
UNDERSHERIFF

INSURANCE CHECK : GEICO INDEMNITY CO

DATE: 3/23/2020

Mr. William J. Carlin Jr.
Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, N.Y. 10512

Dear Commissioner Carlin:

Check #213719366 in the amount of \$5,365.74

From: GEICO GENERAL INSURANCE CO.

Enclosed please find a check from above referenced insurance company, representing payment for a claim.

Please apply to the corresponding revenue account# 17311000.426801

Also increase expenditure line# 17311000.54370 (Automotive)

Very truly yours,

Robert L. Langley, Jr.
Sheriff

POLICE ACCIDENT REPORT

MV-104A (6/04)

Local Codes
20-0452
1LPC01BJ0DRN

AMENDED REPORT

19
7

1	Accident Date Month: 1, Day: 28, Year: 2020	Day of Week TUESDAY	Military Time 22:45	No. of Vehicles 2	No. Injured 0	No. Killed 0	Not Investigated at Scene <input type="checkbox"/>	Left Scene <input type="checkbox"/>	Police Photos <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	20 18
---	--	------------------------	------------------------	----------------------	------------------	-----------------	---	--	--	----------

VEHICLE 1 VEHICLE 2 BICYCLIST PEDESTRIAN OTHER PEDESTRIAN

2	VEHICLE 1- Driver License ID Number: 778888615 Driver Name: LORENZO GUERRA, JOSE ADOLFO Address: 59 OAK ST	State of Lic.: NY	VEHICLE 2- Driver License ID Number: Driver Name: SANGALLI, ELIZABETH ANN Address: 3 COUNTY CENTER	State of Lic.: NY	21
---	--	-------------------	--	-------------------	----

3	City or Town: BREWSTER, State: NY, Zip Code: 105090000	City or Town: CARMEL, State: NY, Zip Code: 105120000	22
---	--	--	----

4	Name: LORENZO-GONZALEZ, ADOLFO M, Sex: M, Date of Birth: 3/4/1972	Name: SHERIFFS DEPARTMENT, PUTNA, Sex: F, Date of Birth: 4/14/1994	23 5
---	---	--	---------

5	City or Town: STAMFORD, State: CT, Zip Code: 06902	City or Town: CARMEL, State: NY, Zip Code: 10512	1
---	--	--	---

6	Plate Number: AR04941, State of Reg: CT, Vehicle Year & Make: 2010 HOND, Vehicle Type: 4DSD, Ins. Code: 989	Plate Number: AR04941, State of Reg: NY, Vehicle Year & Make: 2018 DODG, Vehicle Type: POLI, Ins. Code: 238	25
---	---	---	----

7	Violation Section(s): 1120A	Violation Section(s):	3
---	-----------------------------	-----------------------	---

7	Check if involved vehicle is: <input type="checkbox"/> more than 95 inches wide; <input type="checkbox"/> more than 34 feet long; <input type="checkbox"/> operated with an overweight permit; <input type="checkbox"/> operated with an overdimension permit.	Check if involved vehicle is: <input type="checkbox"/> more than 95 inches wide; <input type="checkbox"/> more than 34 feet long; <input type="checkbox"/> operated with an overweight permit; <input type="checkbox"/> operated with an overdimension permit.	Circle the diagram below that describes the accident, or draw your own diagram in space #9. Number the vehicles.	26 1
---	--	--	--	---------

8	VEHICLE 1 DAMAGE CODES Box 1 - Point of Impact: 1, 2 Box 2 - Most Damage: 1, 1 Enter up to three more damage codes: 1, 2, 5	VEHICLE 2 DAMAGE CODES Box 1 - Point of Impact: 12, 12 Box 2 - Most Damage: 12, 12 Enter up to three more damage codes: 12, 11, 5	ACCIDENT DIAGRAM See the last page of the MV-104A for the accident diagram.	27 1
---	--	--	--	---------

9	Vehicle By: PREFERRED AUTO Towed To: PREFERRED AUTO	Vehicle By: BOB'S GARAGE Towed To: BOB'S GARAGE	Cost of repairs to any one vehicle will be more than \$1000. <input type="checkbox"/> Unknown/Unable to determine <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	28 1
---	--	--	--	---------

10	Reference Marker: 6	Coordinates (if available): Latitude/Northing: 8 4 0 4, Longitude/Easting: 1 1 2 1	Place Where Accident Occurred: County: PUTNAM, City/Village/Town: BREWSTER Road on which accident occurred: NORTH MAIN ST at 1) intersecting street: OAK ST or 2) _____ of _____	29
----	---------------------	--	--	----

Accident Description/Officer's notes
Operator of V1 states he saw an uninvolved police car go by with its emergency lights on, he didn't see V2. Operator of V2 states she was responding to a call with the Village of Brewster Police when V1 made a left turn. V1 hit V2 in the front driver's side fender. V1 insurance information: Geico, Policy #4512-79-38-13 exp 04-30-2020

ALL INVOLVED	8	9	10	11	12	13	14	15	16	17 BY	
A	1	1	4	1	19	M	-	-	-		LORENZO GUERRA, JOS
B	2	1	4	1	25	F	-	-	-		SANGALLI, ELIZABETH
C											
D											
E											
F											
Officer's Rank and Signature	DEPUTY <i>Michael Neuner</i>					Badge/ID No.	NCIC No.	Precint/Post Troop/Zone	Station/Beat Sector	Reviewing Officer	Date/Time Reviewed
Print Name in Full	M NEUNER					PC86	03900	--1	G	LOMBARDO, SCOTT	2/13/2020 08:35

Detailed Payment Summary

GEICO GENERAL INSURANCE CO
Field Claim Center: 04 Woodbury

NO. N 213719366

Date: 03/17/2020

750 WOODBURY RD
WOODBURY, NY 11797-2519

Claim #: 0610265990000001
Date of Loss: 01/28/2020

Claimant Name: Lori Glassman
Insured Name: Adolfo Lorenzo-Gonzalez
Tax ID / SS# /
Atty ADJ Code:
Adjuster Code: ABE7

Pay To:
Putnam Sheriff Dept/Lori Glassman



Putnam Sheriff Dept/Lori Glassman
48 Gleneida Ave
Carmel Ny 10512-1702

Total Amount:
\$****5,365.74

Payment Type:
LOSS

IP AND FEATURE AND AMOUNT
02 APD \$***5365.74

*Rec'd
BP 3/23/20
PATROL
AUTOMOTIVE*

In Payment Of
Property Damage Coverage
ABE7

Visit geico.com

Now, parties involved in a GEICO claim can track the progress of the claim, view damage photos and more at geico.com! *GEICO policyholders can make a payment, change drivers or vehicles and request additional coverages.* Not insured with GEICO? 15 minutes could save you 15% or more on car insurance. Of course, we're also available for policy or claim service 24/7 at 1-800-841-3000.

* These online services are unavailable to Assigned Risk policyholders and Commercial policyholders.

clmschck

PLEASE DETACH AND KEEP FOR YOUR RECORDS

GEICO GENERAL INSURANCE CO
750 WOODBURY RD
WOODBURY, NY 11797-2519

Bank of America
South Portland, ME 04106
52-153
112 ME
Claim Number: 0610265990000001
In Payment of: Property Damage Coverage
ABE7

NO. N 213719366
VOID AFTER 180 DAYS
Date: 03/17/2020

Claimant: Lori Glassman
Insured Name: Adolfo Lorenzo-Gonzalez
Feature Symbol & Amount
APD \$***5365.74

Amount:
\$****5,365.74

FIVE-THOUSAND-THREE-HUNDRED-SIXTY-FIVE*AND*74/100*DOLLARS***

Pay to the Order of:
PUTNAM SHERIFF DEPT/LORI GLASSMAN

Mail To:
Putnam Sheriff Dept/Lori Glassman
48 Gleneida Ave
Carmel Ny 10512-1702

Neal M. Craig

20002161026599000001007456

cc: ~~Re: Rates~~ Per Neal
A+9

Reso
#50



WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

ANITA Z. GILBERT
Chief Deputy Commissioner Of Finance
SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

April 1, 2020

Mrs. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Mrs. Schonfeld,

Pursuant to Resolution 46 Section 5.1-B, dated February 14, 2010, the following request to amend the Putnam County Veterans Affairs 2020 budget has been submitted for approval.

2020 APR - 8 PM 3:55
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Increase Revenues:

10651000 437895 10105 Veterans Peer to Peer Program \$92,500

Increase Appropriations:

10651000 54646 10105 Veterans Peer to Peer Program -- Contracts \$92,500

2020 Fiscal Impact -0-
2021 Fiscal Impact -0-

Per 2019-20 NYS Legislative Add (001), Year 2020 Amendment 1 dated December 27, 2019, funding for the Veterans Peer to Peer Support Pilot Program has been awarded to the Putnam County Office of Veterans Affairs for CY2020. These funds are to be used to assist veterans suffering from post-traumatic stress syndrome or other related combat stress disorders through individual and small group peer-to-peer counseling methods. The program is to be administered by the Putnam County Office of Veterans Affairs and the NYS Office of Mental Health. The funds are available from July 1, 2019 through June 30, 2021.

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0 - \$10,000.00 **20A019**

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

Sheila Barrett

From: Balcer, Grace (DFA) <Grace.Balcer@dfa.state.ny.us>
Sent: Tuesday, January 14, 2020 11:16 AM
To: Sheila Barrett; Karl Rohde
Subject: 2020 Peer to Peer allocation FW: Send data from MFP11506725 01/14/2020 11:52
Attachments: DOC011420-01142020115222.pdf

PUTNAM COUNTY NOTICE

THIS EMAIL IS FROM AN EXTERNAL SENDER! DO NOT click links, DO NOT open attachments, DO NOT forward if you were not expecting this email or if it seems suspicious in any way! REMEMBER: NEVER provide your user ID or password to anyone for any reason!

Sheila and Karl,

Attached is a copy of the 2020 state aid authorization from the State Office of Mental Health(SOMH) which includes additional funding in the amount of \$92,500 for CY 2020 with a close out date of 6/30/21.

Grace M. Balcer
Fiscal Manager
Putnam County Depts. Of
Social Service, Mental Health & Youth Bureau
110 Old Route Six, Bldg. 2
Carmel, NY 10512
845 808-1500 x 45210

-----Original Message-----

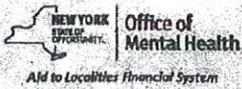
From: grace.balcer <grace.balcer@putnamcountyny.gov>
Sent: Tuesday, January 14, 2020 2:52 PM
To: grace.balcer@putnamcountyny.gov
Subject: Send data from MFP11506725 01/14/2020 11:52

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Scanned from MFP11506725
User Name: grace.balcer
Date:01/14/2020 11:52
Pages:1
Resolution:200x200 DPI



Attachment A
Funding Source Allocation Table
 County Code: 40 County Name: Putnam
 Year: 2020 Amendment: 1 - 12/27/2019 1:18:36 PM

Print Date : 12/27/2019 01:54 PM
 Printed By : CBALCER
 Page : 1 of 3

Funding Source	Code	Type	Final Annualized Value	Allocation Changes Since Prior Letter	Revised Current Fiscal Year Allocation	Annualized Value	Annualized Value Changes	Fiscal Year Revised Annualized Value	Beds
Local Assistance	001A	GS	\$54,632	\$0	\$54,632	\$0	\$0	\$0	
Community Support Services	014	GS	\$105,972	\$0	\$105,972	\$0	\$0	\$0	
Adult Case Management & ACT	034J	GS	\$442,364	\$0	\$442,364	\$0	\$0	\$0	
C&F Case Management	034K	GS	\$0	\$0	\$0	\$0	\$0	\$0	
Integrated Supp Emp	037	GS	\$46,000	\$0	\$46,000	\$0	\$0	\$0	
PROS State Aid	037P	GS	\$82,428	\$806	\$83,324	\$0	\$0	\$0	
Remarks									
Effective 1/1/2020, PROS Residual State Aid and PROS Vocational Initiative funding recalculated based upon monthly census data reported in CAIRS. CY 20 funding amounts are :PFCB PROSper/CoveCare Center PROSper State Aid \$42,772 and Vocational Funding \$40,552.									
* Legislative Add: Veteran P2P Pilot Prog	038F	GS	\$92,500	\$0	\$92,500	\$0	\$0	\$0	
Remarks									
2019-20 Legislative Add (001): This funding will be used for the Veteran Peer to Peer Support Pilot Program for veterans suffering from post-traumatic stress syndrome, other related combat stress disorders, or having counseling needs, using individual and small group peer to peer counseling methods. This funding will be closed out after June 30, 2021. The provider should use the program code 1190 (Special Legislative Grant) on all OMH financial reporting documents.									
Clinical Infrastructure-Adult	089P	GS	\$56,508	\$0	\$56,508	\$0	\$0	\$0	
Clinical Infrastructure-C&F	046A	GS	\$70,376	\$0	\$70,376	\$0	\$0	\$0	
Community Support Programs-C&F	046L	GS	\$131,784	\$0	\$131,784	\$0	\$0	\$0	
Supported Housing	078	GS	\$1,239,636	\$0	\$1,239,636	\$0	\$0	\$0	76

PEER TO PEER PROGRAM

Funding

2015084 (Contract) \$ 715,437.97
 new - 6/2021 92,500.00
 20140092 (Contract) 29,312.29
 Paid outside of contracts 22,748.10
 \$ 859,998.36

	<u>CUM BAL</u>
TOTAL STATE AID -2013 (6/30/17)	185,000.00
2016 (6/30/18)	60,000.00
	245,000.00
2017 (6/30/18)	60,000.00
(6/30/19)	92,500.00
	397,500.00
2018 (6/30/19)	92,500.00
(6/30/20)	92,500.00
	582,500.00
2019 (6/30/20)	92,500.00
(6/30/21)	92,500.00
	767,500.00
2020 (6/30/21)	92,500.00
	860,000.00

Closeout dates:

6/30/17	6/30/18	6/30/19	6/30/20	6/30/21	
185,000.00	120,000.00	185,000.00	185,000.00	185,000.00	860,000.00 ✓

2013 Year End Expenditures Claimed	141.00	767,359.00	141.00	184,859.00					
2014 Year End Expenditures Claimed	19,700.00	747,659.00	19,700.00	165,159.00					
2015 Year End Expenditures Claimed	75,780.00	671,879.00	75,780.00	89,379.00					
2016 Year End Expenditures Claimed	116,412.00	555,467.00	89,379.00	0.00	27,033.00	92,967.00			
2017 Year End Expenditures Claimed	130,090.00	425,377.00			92,967.00	0.00	37,123.00	147,877.00	
2018 Year End Expenditures Claimed	144,117.00	281,260.00					144,117.00	3,760.00	
2019 Year End Expenditures to be claimed	184,763.00	96,497.00					3760.00	0.00	181,003.00 3,997.00
Totals	671,003.00		185,000.00	120,000.00	185,000.00		181,003.00		671,003.00 ✓
									188,997.00

2/26/20

Claimed

Contract 20140092 \$ 29,312.29
 Contract 2015084 618,941.09
 Outside of Contracts 22,748.10
 \$ 671,001.48



cc: all
A & A

Reso
#5d

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance
Re: Budgetary Amendment - 20A020
Date: April 20, 2020

WJC

2020 APR 20 PM 2:56
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Finance, the following transfer is required.

GENERAL FUND

Decrease estimated appropriations:

SEE ATTACHED SHEET	Personal Services	328,769
SEE ATTACHED SHEET	FICA	25,151
SEE ATTACHED SHEET	Dental	4,713
SEE ATTACHED SHEET	Life Insurance	1,276
SEE ATTACHED SHEET	Health Insurance	69,358
SEE ATTACHED SHEET	Vision	303
SEE ATTACHED SHEET	Flex Plan	4,706
		<hr/>
		434,276

Increase estimated appropriations:

10199000 54980	Contingency	130,893
----------------	-------------	---------

Decrease estimated revenues:

10131000 427705	Vacancy Control Factor	300,000
-----------------	------------------------	---------

Decrease estimated revenues:

12401000 434011	State Aid - Public Health	10,008
-----------------	---------------------------	--------

Increase estimated revenues:

10131000 428551	Transfer from Road Fund	6,625
-----------------	-------------------------	-------

COUNTY ROAD FUND

Decrease estimated appropriations:

SEE ATTACHED SHEET	Personal Services	6,154
SEE ATTACHED SHEET	FICA	<u>471</u>
		6,625

Increase estimated appropriations:

02990100 59030	Transfer to General Fund	6,625
----------------	--------------------------	-------

This Resolution is required to provide for the vacancy control factor for Jan-Mar 2020.
Please forward to the appropriate committee.

Approved:

MaryEllen Odell
County Executive

2020 VACANCY CONTROL FACTOR

Org Code	Object Code	TOTAL	Object							
			51000	58002	58006	58007	58008	58009	58011	
10131000	51000	2,487	2,310	177						
10142000	51000	29,067	21,088	1,613	298	153		5,372		543
10143000	51000	27,722	19,847	1,518	298	144		5,372		543
10143000	51000	19,657	12,405	949	298	90		5,372		543
10145000	51000	12,552	10,778	825	298	108				543
10149000	51000	37,001	28,409	2,173	298	206		5,372		543
10149000	51000	33,100	24,809	1,898	298	180		5,372		543
10168000	51000	16,630	11,534	882	199	72		3,581		362
13311000	51000	16,961	10,646	814	426		61	5,014		
17311000	51000	30,555	23,647	1,809	284		40	4,775		
17311000	51000	18,732	13,773	1,054	284		40	3,581		
32311000	51000	5,347	4,967	380						
10315000	51000	29,796	22,942	1,755				4,775	40	
10315000	51000	20,546	19,086	1,460	284					
10398900	51000	6,615	6,145	470						
10014000	51000	23,690	16,126	1,234	298	117		5,372		543
12401000	51000	35,428	27,800	2,127	426		61	5,014		
10405900	51000	10,526	9,778	748						
10511100	51000	25,102	18,208	1,393	426		61	5,014		
10711000	51000	15,254	14,170	1,084						
10751000	51000	17,508	10,301	788	298	206		5,372		543
10511000	51000	6,625	6,154	471						
		440,901	334,923	25,622	4,713	1,276		69,358	303	4,706



Cc: Alan
Pers
A+R

Resc
#6

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance
Re: Budgetary Amendment - **20T077**
Date: April 14, 2020

At the request of the Commissioner of Finance, the following budgetary transfer is required.

Increase estimated appropriations:

13398900 51000	Personnel Services	73,104
13398900 58002	Social Security	5,592
		<u>78,696</u>

Decrease Estimated Appropriations:

10199000 54980	Contingency	78,696
----------------	-------------	--------

Fiscal Impact - 2020 - \$ 78,696
Fiscal Impact - 2021 - \$ 80,468

This Resolution is required to provide for the funding for the 2020 salary and benefit costs pursuant to the ratified contract settlement between Putnam County and the CSEA regarding dispatchers positions formerly a part of the PCSEA bargaining unit.

Please forward to the appropriate committee.

Approved:

MaryEllen Odell
County Executive

**April 27, 2020
Audit Meeting**

#7

**Approval/ Sales of County Property
Pursuant to Chapter 31 of the
Putnam County Code**

**Town of Carmel
30 Shore Drive
Tax Map #86.47-1-20**

Fred Pena
Commissioner



cc: all
A+A
per Carl

#8

John Tully
Deputy Commissioner

DEPARTMENT OF
HIGHWAYS & FACILITIES
842 Fair Street
Carmel, New York 10512
Phone: 845-878-6331 Fax: 845-808-1908

MEMORANDUM

TO: Carl Albano, Chairman
Physical Services Committee

FROM: John Tully
Deputy Commissioner

DATE: April 22, 2020

RE: Expand Use of 19CP05

2020 APR 22 PM 1:45
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Per our recent conversation, we have recently identified a safety issue dealing with retaining walls and steps at the Putnam County Golf Course that are in need of immediate repair. We would like to prioritize the use of Capital Project Number 19CP05 to fund the repairs estimated at approximately \$25,000.

19CP05 was approved per Resolution 96 of 2019 for the sole purpose of procuring golf course equipment in the amount of \$111,000. Mike McCall, General Manager is working with the Purchasing Department to purchase good quality used equipment and he anticipates that we will have a balance remaining in 19CP05.

Therefore, we are not seeking any additional funding at this time and instead are asking that Resolution 96 of 2019 be revised to include necessary safety repairs to the retaining walls and steps. If approved, the funding will be used for the previously authorized equipment and to achieve the scope of work summarized below.

Thank you for agreeing to present this issue to the Audit and Administration Committee as it will provide us with an opportunity, during the COVID-19 downtime, to coordinate the necessary repairs before operations return to normal.

Project Scope:

- Remove and set aside retaining wall blocks and caps for reuse from 3 areas in the rear patio of the golf course. Remove and set aside surrounding pavers adjacent to the walls.

Fred Pena
Commissioner



John Tully
Deputy Commissioner

To: Carl Albano
April 22, 2020
Page 2

- Remove stairway treads and blocks leading to lower patio area and reset with a new mortar base over existing blocks.
- Prepare base for retaining walls with gravel and compact.
- Install new drainage pipe, fabric and gravel.
- Reinstall wall blocks and caps and surrounding pavers in all areas.
- Other related work as directed by Commissioner to remove trip hazards and repair failing retaining walls.

JT

cc: MaryEllen Odell, County Executive
Fred Pena, Commissioner of Highways & Facilities
Alex Mazzotta, Purchasing Director
Alexis Hawley, Assistant Supervisor of Planning & Design
William J. Carlin, Commissioner of Finance
Mike McCall, P.C. Golf Course General Manager

PUTNAM COUNTY LEGISLATURE

Resolution #96

Introduced by Legislator: Carl L. Albano on behalf of the Physical Services Committee at a Regular Meeting held on May 7, 2019.

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APPROVAL/ HIGHWAYS & FACILITIES/ USE OF CAPITAL FACILITY RESERVE (Golf Course Equipment)

WHEREAS, by Resolution #59 of 2019 Putnam County designated \$1.5 million in a Capital Facility Reserve fund to be utilized for County Facility Renovations; and **WHEREAS**, by Resolutions #60 of 2019, #68 of 2019 and 82 of 2019 the Putnam County Legislature approved the use of this Capital Project fund for projects; 19CP01 through 19CP03; for a total expenditure not to exceed \$180,000; and

WHEREAS, the Commissioner of Highways & Facilities has proposed the use of \$111,000 of this Capital Facility Reserve to fund, Project #19CP05 – Golf Course Equipment, for which project scope is attached to this Resolution; and

WHEREAS, the Physical Services Committee has reviewed and approved this project; and

WHEREAS, the Legislature through the Physical Services Committee has received a scope of this project and a preliminary cost estimate of this project; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the expenditure of \$111,000 from the County Capital Reserve fund budget line 55197000 53000 51509 as follows:

19CP05 - Golf Course Equipment

Project cost not to exceed \$111,000

BY POLL VOTE: SEVEN AYES. ONE NAY – LEGISLATOR MONTGOMERY. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.



Vote:
State Of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on May 7, 2019.

Dated: May 10, 2019

Signed: Diane Schonfeld

Diane Schonfeld
Clerk Of The Legislature Of Putnam County

cc: all
Phys. Reso

Fred Pena
Commissioner



John Tully
Deputy Commissioner

DEPARTMENT OF
HIGHWAYS & FACILITIES
842 Fair Street
Carmel, New York 10512
Phone: 845-878-6331 Fax: 845-808-1908

MEMORANDUM

TO: Diane Schonfeld
County Legislature Clerk

FROM: John Tully *[Signature]*
Deputy Commissioner of Highways and Facilities

CC: MaryEllen Odell
Putnam County Executive

William Carlin
Commissioner of Finance

Alex Mazzotta
Director of Purchasing

DATE: April 10, 2019

RE: Golf Course Equipment 19CP05

2019 APR 11 PM 3:42
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Please approve the necessary resolution to authorize 19CP05 in an amount not to exceed \$111,000.

The Putnam County Golf Course is in need of a fairway mower and a sprayer (quote attached) to replace the existing ones that have a minimal remaining useful life. The equipment has been deemed essential by Applied Golf and the General Manager, Mike McCall. The equipment was briefly considered for replacement during the budget process last year and we thought we could get another full year. Unfortunately it does not look like our existing equipment will survive much longer. Mike McCall has evaluated a lease option that did not make sense unless it becomes an emergency. We are also looking at the used equipment market and will work closely with the Purchasing Department to purchase a used replacement should one become available for the right price, condition and time frame. Any remaining useful life on the equipment will be used up by

Fred Pena
Commissioner



John Tully
Deputy Commissioner

the Parks Division as part of the grounds maintenance program. Therefore, the committee recommends your approval of the estimated purchase price of new equipment with the understanding that any unexpended amount will be returned to the fund.

Thank you.

JT/ap



Putnam County Golf Course



Turf Products Corp
157 Moody Road P.O. Box 1200
Enfield CT 06083

Prepared for:
Putnam County Golf Course
187 Hill Street
Mahopac, NY 10541
John Garge Jr.
609-602-2949

Proposal Date: 05/15/2018
Expiration Date: 05/31/2018
Quote ID: 2226810

Prepared by:
Pat Cragin
pcragin@turfproductscorp.com

NY Contract

Qty	Model Number	Description	Ext. MSRP	% Off MSRP	Unit Price	Extension
1	41394	Multi Pro 5800-G with ExcelaRatez	\$57,429.00	22.0%	\$44,794.62	\$44,794.62
1	41249	Foam Marker Kit - Multi Pro Sprayer	\$2,239.00	22.0%	\$1,746.42	\$1,746.42
1	136-0458	FINISH KIT - FOAM MARKER, MP5800	\$426.50	22.0%	\$332.67	\$332.67
1	130-8230	KIT-STEP, RH	\$201.45	22.0%	\$157.13	\$157.13
1	130-8231	KIT-STEP, LH	\$201.45	22.0%	\$157.13	\$157.13
12	120-0712	NOZZLE-AI TURBO 1.0 GPM,BLUE	\$150.84	22.0%	\$9.80	\$117.60
12	121-5062	CAP-NOZZLE, TEEJET AI TURBO TWINJET	\$39.36	22.0%	\$2.56	\$30.72
1	30881	GM 4500-D (Tier 4 Final Compliant) (30881	\$80,609.00	22.0%	\$62,875.02	\$62,875.02
5	30836	Leaf Mulching Kit (order 1 per deck)	\$295.00	22.0%	\$46.02	\$230.10
1	108-1463	BLADE SERVICE PACK, 27 IN	\$121.63	22.0%	\$94.87	\$94.87

TOTALS	
Equipment Total	\$110,536.28
Total	\$110,536.28

New York State Contract TCPN (Expires 10-29-19)

BY SIGNING BELOW, BUYER ACKNOWLEDGES HAVING RECEIVED AND READ A COPY OF THE TERMS AND CONDITIONS OF THIS AGREEMENT AND HEREBY AGREES TO BE BOUND BY THOSE TERMS AND CONDITIONS.

BUYER'S SIGNATURE _____ (duly authorized)

BUYER'S NAME: _____

DATE ACCEPTED: _____

CUSTOMER PO: _____

REQUESTED DELIVERY DATE: _____

BILLING/LEASE INFORMATION: _____

SET UP INSTRUCTIONS: _____

THIS AGREEMENT SHALL NOT BE BINDING WITHOUT SALESPERSON'S AND APPROVAL SIGNATURES

SALESPERSON'S SIGNATURE: _____

SALES PERSON'S NAME: _____

DATE: _____

WE ARE PLEASED TO QUOTE THIS EQUIPMENT AS REQUESTED, TAX IS NOT INCLUDED IN THIS PRICING. THANK YOU FOR YOUR BUSINESS.