

HOME HELPER

DISTINGUISHING FEATURES OF THE CLASS: This is routine work involving the assistance and care of the elderly in conjunction with the Office for Senior Resources's Home Helper program. Work is designed to allow the elderly to remain in their own home environment rather than residing in an institution. Performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Acts as a friendly visitor to homebound senior citizens;
Performs errands and marketing for homebound;
Provides information and referral services to homebound;
Promotes mental alertness through conversation and participation in occupational activities with clients;
Provides respite care to homebound;
May provide transportation of homebound on limited basis;
Performs a variety of related activities as required.

Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES & PERSONAL

CHARACTERISTICS: Good knowledge of geographic area served by the Office for Senior Resources and its social conditions; working knowledge of the characteristics, needs and interests of the elderly; ability to understand and carry out non-technical oral and written directions; ability to communicate with elderly people who may have physical or language difficulties; ability to relate to and motivate elderly people; empathy in handling sensitive human problems; dependability; neat appearance.

MINIMUM QUALIFICATIONS: None is required.

SPECIAL REQUIREMENT:

Access to transportation is required to perform field work responsibilities in a timely and efficient manner.