

## HOME HEALTH AIDE

DISTINGUISHING FEATURES OF THE CLASS: This is routine work involving the personal care of clients in the normal activities of daily living at their place of residence. Due to the work of home health aides, incapacitated clients are able to remain at home rather than be institutionalized. A basic training program in home health care is required. Work is performed under direction of Coordinator of Services, who will provide extensive guidance and direction. Performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Bathes client and gives personal hygienic care;  
Helps client to the bathroom and in use of bed pan;  
Assists client in performing exercises prescribed by appropriate professional personnel;  
May assist client in taking self-administered medication, prescribed by a physician;  
Makes beds and performs other tasks to provide a suitable environment for client;  
Plans and prepares meals for client and may do marketing;  
Cleans, dusts, washes dishes and performs a variety of other light housekeeping tasks essential to client health care;  
Cares for client's clothing, including light washing, ironing and mending;  
Performs a variety of related activities as required.

*Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Ability to understand and carry out non-technical oral and written directions; demonstrated ability to read and write; mental alertness; emotional and mental maturity; sympathetic attitude in caring for sick, disabled and elderly; ability to get along well with others and gain the cooperation of the client; dependability; tact and courtesy; neat appearance.

MINIMUM QUALIFICATIONS:

Certification issued by the New York State Department of Health as a Home Health Aide at the time of appointment, and completion of a New York State Department of Health approved training course for Home Health Aides within a reasonable time after appointment.

SPECIAL REQUIREMENT:

Access to transportation is required to perform field work responsibilities in a timely and efficient manner.