CLEANER/GROUNDSKEEPER

DISTINGUISHING FEATURES OF THE CLASS: This is routine work involving responsibility for both the efficient and economical performance of cleaning and minor maintenance tasks for school buildings and grounds, but also requires physical endurance and a willingness to perform manual tasks. Work is performed under general supervision of higher level groundskeeping or maintenance staff. Performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)
Cleans interior section(s) of buildings;
Dusts chairs, tables, and other furniture;
Washes windows, walls, woodwork, blackboards, sinks and other fixtures;
Replaces light bulbs, and assists with minor repairs;
Sweeps, mops, and waxes floors;
Gathers and disposes of refuse, replaces paper towels, and toilet tissue;
Mows lawns and cares for flowerbeds, walks, and driveways;
Marks and maintains athletic fields, tracks, courts, etc.;
Rakes leaves, and trims shrubs, cleans catch basins;
Shovels snow and blows snow;
Maintains athletic fields and tracks, sets up and removes bleachers;
Performs minor maintenance on mechanical equipment such as mowers, sanders, etc.;
May be required to operate a school bus on occasion;
Performs a variety of related activities as required.

Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Working knowledge of building cleaning principles and practices, materials and equipment; knowledge of the accepted procedures and practices of ground maintenance work; ability to follow simple verbal and written instructions; ability to make minor mechanical repairs; willingness to perform manual work; dependability.

MINIMUM QUALIFICATIONS:
Six (6) months of paid work experience.

SPECIAL REQUIREMENT:
Depending upon assignment, candidates may be required at the time of appointment to be between the ages of 21 and 65 and meet the requirements of the New York State Commissioners of Education and Motor Vehicles for operating a school bus, including Article 19A (V&T) certification.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS:
In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.