

CERTIFIED LAB INSTRUCTOR

DISTINGUISHING FEATURES OF THE CLASS: Work involves responsibility for providing psychomotor skills instruction, in accordance with any appropriate New York State and local guidelines and protocols, during practical lab sessions offered in conjunction with training courses in conducted at the Putnam County Bureau of Emergency Services Training and Operations Center. Work is performed under direct supervision of the Senior Certified Instructor Coordinator and the Director of Emergency Medical Services Supervision is not a responsibility of this position. Performs related work as required.

TYPICAL WORK ACTIVITIES: (illustrative only)

Provides psychomotor skills instruction during practical lab sessions in accordance with current New York State guidelines and protocols, to support training course curricula where appropriate, as assigned;

Monitors trainees' progress and maintaining records of trainee enrollment, attendance and performance;

Submits trainee enrollment, attendance and performance records and provides overview of student skill progress to Senior Certified Lab Instructor (SCLI) once lab courses are completed, or at any time such records are requested by the SCLI;

Maintains preparedness and familiarity with New York State requirements, guidelines and protocols, course content for general or specialized training courses, and local concerns and issues;

Supports established instructional goals;

Tests and evaluates trainees' psychomotor skills as necessary, in accordance with New York State requirements and guidelines;

Provides trainees with feedback on their performance and requirements;

May provide trainees with remedial help as needed;

Performs a variety of related duties as required.

Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS: Good knowledge of theory, techniques and applicable laws, rules and regulations relative to specific emergency services areas of training; good knowledge of operation of specialized equipment utilized in emergency

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services; good knowledge of the effectiveness of training methodologies and motivational techniques; ability to meet specific instructional needs as directed; ability to communicate ideas clearly and effectively, both orally and in writing; ability to establish and maintain effective working relationships.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a comparable diploma, one (1) year of experience as a Lab Instructor with Putnam County Bureau of Emergency Services, and meet special requirements as stated below.

SPECIAL REQUIREMENTS:

1. Possession and maintenance of a valid Emergency Medical Technician (EMT-Defib) Certification issued by New York State Department of Health, Bureau of Emergency Medical Services.
2. Possession and maintenance of a valid Certified Lab Instructor (CLI) certification issued by New York State Department of Health, Bureau of Emergency Medical Services.

NOTE: The Certified Lab Instructor (CLI) cannot be assigned to instruct in any course offering a higher certification level than the CLI's EMT certification level.