

**REGULAR MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
HELD IN THE  
HISTORIC COURTHOUSE  
CARMEL, NEW YORK 10512**

Tuesday

February 6, 2018

7:00 P.M.

The meeting was called to order at 7:00 P.M. by Chairman Castellano who requested that Legislator Jonke lead in the Pledge of Allegiance and Legislator Albano lead in the Legislative Prayer. Upon roll call, Legislators Scuccimarra, Gouldman, Addonizio, Nacerino, Albano, Jonke, Sayegh, Sullivan and Chairman Castellano were present. Also present was Legislative Counsel Firriolo.

Item #4 – Approval of Minutes – Regular Meeting – December 5, 2017  
Year End Meeting – December 20, 2017  
Organizational Meeting – January 2, 2018

The minutes were approved as submitted.

Item #5 – Correspondence  
a) County Auditor

Chairman Castellano stated that Auditor Sharkey approved a refund of taxes in the amount of \$1,155.96 in the Carmel School District.

Item #6 – Pre-filed resolutions:

**PERSONNEL COMMITTEE  
(Chairwoman Nacerino, Legislators Jonke & Sullivan)**

Item #6a – Approval/Budgetary Transfer (18T003)/Highways & Facilities/Staff Reorganization was next. Chairman Castellano recognized Legislator Nacerino, Chairwoman of the Personnel Committee. On behalf of the members of the Committee, Legislators Jonke and Sullivan, Legislator Nacerino moved the following:

**RESOLUTION #31**

**APPROVAL/BUDGETARY TRANSFER /HIGHWAYS & FACILITIES/ STAFF  
REORGANIZATION**

**WHEREAS, the Supervising Crew Chief in the Department of Highways & Facilities has taken on major capital projects leaving a gap in the administrative area; and**

**WHEREAS, it has been recommended that the position of Safety Officer take on these administrative responsibilities; and**

**WHEREAS, the Commissioner of Highways & Facilities has requested a budgetary transfer (18T003) to provide for a \$20,000 per year stipend for the newly revised position of Project Coordinator/Safety Officer effective retroactively to January 1, 2018; and**

**WHEREAS, the proposal has been reviewed by the Personnel Committee and the Audit & Administration Committee; now therefore be it**

RESOLVED, that the following budgetary transfer be made:

Decrease Estimated Appropriations:

10149000 51000		
(149010110)	Personnel Services	3,334
(149010117)	Personnel Services	16,666
10149000 58002	FICA	<u>1,530</u>
		21,530

Increase Estimated Appropriations:

10149000 51000		
(149010122)	Stipend	20,000
10149000 58002	FICA	<u>1,530</u>
		21,530

2018 Fiscal Impact – 0 –  
2019 Fiscal Impact \$20,000

And be it further

RESOLVED, that Resolution #260 of 2017 setting the Salaries for Officers and Employees paid from County Funds is hereby amended to reflect a Title Change and Stipend effective 1/01/18.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6b – Approval/Budgetary Transfer (18T006)/County Executive/Personnel was next. On behalf of the members of the Personnel Committee, Legislators Jonke and Sullivan, Legislator Nacerino moved the following:

RESOLUTION #32

APPROVAL/BUDGETARY TRANSFER /COUNTY EXECUTIVE/PERSONNEL

WHEREAS, the Commissioner of Finance has requested a budgetary transfer (18T006) to restore the Director of Constituent Services salary line reduced in the 2018 adopted budget because the County had not received a Section 211 waiver from the State Civil Service Commission; and

WHEREAS, the waiver was just received by the County and the salary is being adjusted accordingly; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approve said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Estimated Appropriations:

10123000 51000 (104)	Personnel Services	8,500
10123000 58002	FICA	<u>650</u>
		9,150

Decrease:

10199000 54980	Contingency	9,150
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2018 Fiscal Impact - \$9,150  
2019 Fiscal Impact - \$9,150

And be it further

RESOLVED, that Resolution #260 of 2017, setting the Salaries of Officers and Employees Paid from County Funds, is hereby amended to reflect revised salary of the Director of Constituent Services salary to \$44,500.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6c – Approval/Budgetary Amendment (18A011) /Sheriff’s Department/ Staff Reorganization and Title Change was next. On behalf of the members of the Personnel Committee, Legislators Jonke and Sullivan, Legislator Nacerino moved the following:

Legislator Jonke stated that he supported the Sheriff’s reorganization of his staff and appreciated the savings of almost \$13,000 for the taxpayers.

Chairman Castellano stated that there was an open discussion in committee and he believed this was a fair compromise. He believed this was good for Putnam County and the Sheriff’s Department.

**RESOLUTION #33**

**APPROVAL/BUDGETARY AMENDMENT /SHERIFF’S DEPARTMENT/ STAFF REORGANIZATION AND TITLE CHANGE**

WHEREAS, it has been the past practice of the Putnam County Legislature to reduce a salary by 10% for a new hire to a position; and  
WHEREAS, the Sheriff has requested a budgetary amendment (18A011) to change the salary of the two (2) Confidential Secretary positions in his department; and  
WHEREAS, the position of Confidential Secretary to the Sheriff will be reduced from \$71,100 to \$63,990 and the title changed to Chief of Staff; and  
WHEREAS, the position of Confidential Secretary to the Undersheriff will be reduced from \$58,526 to \$52,673; and  
WHEREAS, these changes will generate a cost savings of \$12,963; and  
WHEREAS, the proposal has been reviewed by the Personnel Committee and the Audit & Administration Committee; now therefore be it  
RESOLVED, that Resolution #260 of 2017, setting the Salaries of Officers and Employees Paid from County Funds, is hereby amended for the following positions effective January 1, 2018.

Budget Line:	Position:	Salary:
311010107	Confidential Secretary	0
311010125	Chief of Staff	63,990
311010110	Confidential Secretary	52,673

And be it further

RESOLVED, that the following budgetary transfer be made:

**GENERAL FUND:**

**Increase Estimated Appropriations:**

10311000 51000 (125)	Personnel (Chief of Staff)	63,990
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**Decrease Estimated Appropriations:**

10311000 51000 (107)	Personnel (Confidential Sec)	71,100
10311000 51000 (110)	Personnel (Confidential Sec)	5,853
10311000 58002	FICA	992

**Decrease Estimated Revenues:**

10131000 427705	Vacancy Control Factor	13,955
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2018 Fiscal Impact (\$13,955)

2019 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.**

**PHYSICAL SERVICES COMMITTEE  
(Chairman Albano, Legislators Castellano & Scuccimarra)**

**Item #6d – Approval/Budgetary Amendment (18A005)/Highways & Facilities/Tilly’s Table Contract was next. Chairman Castellano recognized Legislator Albano, Chairman of the Physical Services Committee. On behalf of the members of the Committee, Legislators Castellano and Scuccimarra, Legislator Albano moved the following:**

**Legislator Gouldman stated that it was a wonderful facility and he encouraged people to stop by.**

**Legislator Sullivan concurred. He stated that the food is terrific and they have some wonderful events planned for the next couple of months.**

**Legislator Addonizio concurred and she encouraged residents to visit the jewel of Putnam County.**

**Chairman Castellano stated that it is something we all should be proud of. He informed everyone that it is open on Thursday, Friday and Saturday nights for dinner and on Sunday there is a brunch available as well as an early dinner.**

**Legislator Jonke explained that there is a zero fiscal impact on the resolution because of the anticipated revenue increase.**

**RESOLUTION #34**

**APPROVAL/BUDGETARY AMENDMENT /HIGHWAYS & FACILITIES/TILLY’S TABLE CONTRACT**

WHEREAS, the Commissioner of Highways & Facilities has requested a budgetary amendment (18A005) to reflect the results of the recent Request for Proposal awarded for Tilly Foster Farm; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approve said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

**Increase Estimated Appropriations:**

10084000 54646 10137	Contracts	30,000
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**Increase Estimated Revenues:**

10084000 420892 10137	Revenue – Tilly’s Table	30,000
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2018 Fiscal Impact – 0 –

2019 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.**

Item #6e – Approval/Budgetary Amendment (18A007)/Deputy Commissioner of Planning/Temporary was next. On behalf of the members of the Physical Services Committee, Legislators Nacerino and Scuccimarra, Legislator Albano moved the following:

**RESOLUTION #35**

**APPROVAL/BUDGETARY AMENDMENT /DEPUTY COMMISSIONER OF PLANNING/ TEMPORARY**

WHEREAS, the Deputy Commissioner of Planning requested a budgetary amendment (18A007) to charge temporary employee to the proper account; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approve said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

**GENERAL FUND:**

**Increase Estimated Appropriations:**

10990100 59070	Transfer to Transportation Fund	10,765
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**Decrease Estimated Appropriations:**

10149000 51094	Temporary	10,000
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10149000 58002	FICA	765
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**TRANSPORTATION FUND:**

**Increase Estimated Appropriations:**

95630000 51094	Temporary	10,000
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95630000 58002	FICA	765
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**Increase Estimated Revenues:**

09021310 428601	Transfer from General Fund	10,765
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2018 Fiscal Impact – 0 –  
2019 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

**AUDIT & ADMINISTRATION COMMITTEE**  
(Chairman Castellano, Legislators Albano & Jonke)

Item #6f – Approval/Budgetary Amendment (17A078)/Health Department/ Transportation Preschool and Early Intervention Programs was next. On behalf of the Audit & Administration Committee, Legislator Albano and Jonke, Chairman Castellano moved the following:

Legislator Scuccimarra explained that this was the result of an increase in children in the program that are being transported.

**RESOLUTION #36**

**APPROVAL/BUDGETARY AMENDMENT /HEALTH DEPARTMENT/ TRANSPORTATION PRESCHOOL AND EARLY INTERVENTION PROGRAMS**

WHEREAS, the Commissioner of Health has requested a budgetary amendment (17A078) to cover the rising cost of transporting children enrolled in the Preschool and Early Intervention Programs to a number of different schools at various times; and

WHEREAS, the Audit & Administration Committee have reviewed and approve said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**Increase Revenues:**

10405900 434491	State Aid EI Education & Transportation	2,524
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**Increase Expenses:**

10405900 54678	Early Intervention Leased Transportation	5,150
10206900 54678	Preschool – Leased Transportation	<u>38,800</u>
		43,950

**Decrease Contingency:**

10199000 54980	General Contingencies	41,426
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2017 Fiscal Impact \$41,426  
2018 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6g – Approval/Budgetary Amendment (18A004)/ Social Services/Multi-Disciplinary Team (MDT)/Child Advocacy Grant (CAC) C-028056 was next. On behalf of the Audit & Administration Committee, Legislator Albano and Jonke, Chairman Castellano moved the following:

**RESOLUTION #37**

**APPROVAL/BUDGETARY AMENDMENT / SOCIAL SERVICES/MULTI-DISCIPLINARY TEAM (MDT)/CHILD ADVOCACY GRANT (CAC) C-028056**

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (18A004) to account for the additional funds awarded through the Multi-Disciplinary Team (MDT)/CAC grant by the NYS Office of Children & Family Services to the Child Advocacy Center; and

WHEREAS, the grant term is effective 10/01/17 through 9/30/18; and

WHEREAS, the Audit & Administration Committee has reviewed and approves said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**Increase Appropriations:**

<b>22070000</b>	<b>OEOP Child Advocacy Center</b>	
52110	Furniture	4,735
52130	Computer Equipment	1,250
54410	Supplies & Materials	706
54560	Equipment Rental	2,083
54640	Education & Training	11,509
54646	Contracts	6,729
54782	Software/Accessories	<u>337</u>
		<b>27,349</b>

**Increase Estimated Revenues:**

<b>22070000</b>	<b>OEOP Child Advocacy Center</b>	
436233	Child Advocacy Center	27,349

2018 Fiscal Impact – 0 –

2019 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.**

Item #6h – Approval/Budgetary Amendment (18A006)/Social Services/Office of Victim Services (OVS) Forensic Grant/ Child Advocacy Center was next. On behalf of the Audit & Administration Committee, Legislator Albano and Jonke, Chairman Castellano moved the following:

**RESOLUTION #38**

**APPROVAL/BUDGETARY AMENDMENT /SOCIAL SERVICES/OFFICE OF VICTIM SERVICES (OVS) FORENSIC GRANT/ CHILD ADVOCACY CENTER**

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (18A006) for grant funds awarded by the NYS Office of Victim Services to the Child Advocacy Center in the amount of \$80,223.96; and

WHEREAS, this is a multi-year agreement and the term of the contract is September 1, 2017 through August 31, 2019; and

WHEREAS, this grant was reviewed by the Health, Social, Educational & Environmental Committee of the Putnam County Legislature at its August 8, 2017 meeting; and

WHEREAS, there are no matching County funds required and therefore no approval was needed to apply for said grant; and

WHEREAS, the grant will be used to purchase equipment and contract with Putnam/Northern Westchester Women's Resource Center (WRC) to co-locate a forensic interviewer; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

**Increase Appropriations:**

22071000 10138	OEOP Crime Victim – OVS Forensic Grant	
52110	Furniture	1,800
52130	Computer Equipment	1,000
52140	AV Equipment	1,300
52640	AV Equipment over \$5,000	16,188
54635	Cell Phone	436
54640	Education/Training	3,000
54646	Contracts	54,000
54675	Travel	2,000
54782	Software/Accessories	500
		<u>80,224</u>

**Increase Estimated Revenues:**

22071000 10138	OEOP Crime Victim – OVS Forensic Grant	
446131	Crime Victims Board 16.575	80,224

2018 Fiscal Impact – 0 –

2019 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.**

**Item #7 – Other Business**

There was no other business submitted to the meeting.

**Item #8 – Recognition of Public on Agenda Items**

There was no member of the public that wished to be recognized.

**Item #9 – Recognition of Legislators**

Legislator Scuccimarra reminded everyone about the Putnam Heart Walk on Sunday, April 22<sup>nd</sup> at the Brewster High School. She encouraged participation and support.

Legislator Sullivan stated that yesterday the County Executive kicked off the Shared Services Panel meeting. He stated that there were almost 100 people in attendance, from the Supervisors, Mayors, Police Captains, Fire Department Captains, EMS and School Superintendents. He stated that the point of the Shared Services Panel initiative is to look for innovative ways to try and save taxpayer dollars through consolidation and



sharing of services. He stated that he and Legislator Nacerino are the Co-Chairs of the Fiscal Vision Commission. The Commission will have a meeting on February 22, 2018 where again the Town Supervisors and Village Mayors will attend to discuss thoughts and plans on what they will work on over the next six (6) months.

Legislator Addonizio stated that we are always seeking ways to save money in Putnam County. She stated that we will be looking into the possibility of extending the life of our vehicles through a shared truck and bus washing facility.

Legislator Nacerino explained that Fiscal Vision is an Advisory Board and we are excited about seeking ways to save taxpayer dollars and improve efficiencies.

Legislator Jonke stated that last Friday the task force involved in the sewer line running from the City of Danbury to the Village of Brewster met. He stated that we have had substantial conversation with the City of Danbury and he believed it was moving forward. He believed that the County Executive would disclose some details during the State of the County Address.

Legislator Sayegh stated that February is Teen Dating Violence Month. She stated that one (1) of the great resources we have in Putnam County is the Westchester/Putnam Women's Resource Center. She stated that it is a national effort to raise awareness about abuse in teens and young adult relationships. She stated that dating violence is more common than people think. She stated that one (1) in three (3) teens in the United States will experience physical, sexual or emotional abuse by someone they are in a relationship with before they become adults. She asked for help to spread awareness to stop dating violence before it starts. She stated that the theme for this year's Teen Dating Violence Month is "Love and Respect".

There being no further business, at 7:19 P.M., Chairman Castellano made a motion to adjourn; seconded by Legislator Nacerino. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.