

**AUDIT & ADMINISTRATION COMMITTEE MEETING
HELD IN
ROOM #318 OF THE COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairman Castellano, Legislators Albano & Jonke

**Thursday April 19, 2018
(Immediately following Protective Mtg. beginning at 6:30)**

The meeting was called to order at 7:26pm by Chairman Castellano who requested that Legislator Jonke lead in the Pledge of Allegiance. Upon roll call Legislator Albano, Legislator Jonke, and Chairman Castellano were present.

Item #3 - Correspondence/County Auditor

- a. **Sales Tax Report** – Duly Noted
- b. **Transfer/Revenue Report** – Duly Noted
- c. **Contingency/Sub-Contingency Report** – Duly Noted

Item #4 - Correspondence/Commissioner of Finance

- a. **Overtime/Temporary Report**

Chairman Castellano stated there have been many snow storms, which contributed to the amount of overtime.

Commissioner of Finance William Carlin stated he is waiting to hear if the County will receive a severe winter index payment from the State. He stated under the State Snow and Ice Agreement, the County plows State roads. He stated once it is known if this payment will be received the adjustments can be made.

- b. **Approval/ Budgetary Amendment 18A019/ Dept. of Social Services/ Conform to Putnam's State Approved Safe Harbor Budget for Calendar Year 2018 (Also reviewed in Health)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Jonke. All in favor.

- c. **Approval/ Budgetary Amendment 18A024/ Sheriff's Dept./ Use Inmate T-Commission Funds to Purchase Furniture (Also reviewed in Protective)**

Legislator Sayegh questioned if the T-Commission funds were those collected by the inmate's use of the telephone.

Commissioner Carlin stated it is the commissary funds from any purchases made by the inmates, including the use of the telephone.

Legislator Sayegh questioned if this is an account under the Sheriff's Department. She questioned what the funds are typically used for.

Commissioner Carlin stated yes, every Sheriff's Department has a T-Commission fund. He stated the funds are typically used to offset the costs of running the jail. He stated many times it is used for equipment or furniture.

Legislator Sayegh questioned if the balance of the account is typically steady.

Commissioner Carlin stated he is unaware of what the current balance is.

Legislator Sullivan questioned how much usually goes into the account each year.

Commissioner Carlin stated he is unaware, it could vary.

Legislator Albano made a motion to approve Budgetary Amendment 18A024; Seconded by Legislator Jonke. All in favor.

**d. Approval/ Budgetary Amendment 18A025/ Highways & Facilities/
Additional Funding for Renovation of Lahey Pavilion (Also reviewed in
Physical)**

Legislator Sullivan questioned the status of the budget for the renovation of the Lahey Pavilion.

Commissioner Carlin stated this budgetary amendment should take care of the whole project, according to their latest estimates.

Legislator Albano stated the cost of furniture and the kitchen was included as well so this should take care of the project. He stated additional grants are being looked into as well.

Legislator Scuccimarra stated she had a meeting with representatives from Congressman Sean Patrick Maloney's office to discuss this project and hopefully some funding will come from it.

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Legislator Jonke. All in favor.

**e. Approval/ Budgetary Amendment 18A026/ County Attorney/ Law
Department Reorganization (Also reviewed in Personnel)**

Chairman Castellano made a motion to waive the rules and accept the additional; Seconded by Legislator Jonke. All in favor.

Legislator Jonke stated he is supportive of this reorganization.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Jonke. All in favor.

f. Approval/ Budgetary Amendment 18A027/ Sheriff's Dept./ Replace Vehicle Totaled December 2017 (Also reviewed in Protective)

Legislator Jonke made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #5 - Approval/ Fund Transfer 18T045/ District Attorney/ Purchase Two Tough Books & Docking Stations for 4 Police Cars (2 for Cold Spring PD & 2 for Brewster PD) (Also reviewed in Protective)

Legislator Albano made a motion to approve Fund Transfer 18T045; Seconded by Legislator Jonke. All in favor.

Item #6 - Approval/ Fund Transfer 18T047/ Sheriff's Dept./ Cover Overtime (Also reviewed in Personnel & Protective)

Legislator Jonke made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #7 - Approval/ Budgetary Transfer 18T062/ Finance/ Increase District Attorney Salary to \$200,000 as per NYS Mandate – Effective 4/1/18 (Also reviewed in Personnel)

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Legislator Jonke. All in favor.

Discussion on this item took place after item #10 – Other Business.

Item #8 - Approval/ Fund Transfer 18T068/ Health Dept./ Fund Health Education Temp Line for Part Time Nurse (Also reviewed in Personnel)

Legislator Jonke made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #9 - Approval/ Real Property/ Refund of Taxes/ Patrick & Susan Cummings/ Town of Putnam Valley/ Tax Map #52.-3-40

Chairman Castellano stated this refund is due to the Basic STAR benefit being removed by the State in error.

Legislator Jonke requested clarification regarding the Basic STAR benefit being removed.

Commissioner Carlin stated Director of Real Property Lisa Johnson is more knowledgeable on this topic than he is.

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Chairman Castellano. All in favor.

Item #10 - Other Business

a. Correspondence/ County Auditor/ OTB Report

Chairman Castellano made a motion to waive the rules and accept the other business; Seconded by Legislator Jonke. All in favor.

This item was duly noted.

b. Correspondence/ County Auditor/ Board In Revenue Report

Chairman Castellano made a motion to waive the rules and accept the other business; Seconded by Legislator Jonke. All in favor.

This item was duly noted.

c. Approval/ Real Property/ Refund of Taxes/ Paul & Maria Cofini/ Town of Philipstown/ Tax Map #27.12-1-48

Chairman Castellano made a motion to waive the rules and accept the other business; Seconded by Legislator Jonke. All in favor.

Legislator Jonke stated this refund is due to an improvement that was never completed and assessed in error.

Chairman Castellano questioned how that can happen.

Legislator Jonke stated an inspection could have been done while the project was in progress with the expectation that by March 1st, which is taxable status date, the improvement would be completed. He stated if the improvement is not completed, the assessed value could be off.

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Chairman Castellano. All in favor.

d. Approval/ Appointments/ Home Improvement Board/ Morrison & Lyons

Chairman Castellano made a motion to waive the rules and accept the other business; Seconded by Legislator Jonke. All in favor.

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Legislator Jonke. All in favor.

Item #7 - Approval/ Budgetary Transfer 18T062/ Finance/ Increase District Attorney Salary to \$200,000 as per NYS Mandate – Effective 4/1/18 (Also reviewed in Personnel) – Continued

Legislator Gouldman questioned why a vote is required on items that are mandated by the State. He stated if a vote was not taken, the item would go through anyway.

Commissioner Carlin stated if it was not voted on, the County could face a lawsuit.

Legislator Gouldman requested that Legislative Counsel Firriolo address this inquiry.

Legislative Counsel Firriolo stated it is a matter of book keeping. He stated it is a budgetary transfer and the books need to show that it was done properly. He stated as Commissioner Carlin mentioned, if it was not voted on the County would face a lawsuit because it is mandated by State law.

Legislator Gouldman questioned why the vote is necessary.

Chairman Castellano stated the vote is to fund the budget line.

Commissioner Carlin stated the vote is for the funding, not the mandate itself.

Legislator Jonke stated a memorialization was passed by resolution #105 of 2018 and sent to the State requesting that the State fund this mandate.

Legislator Nacerino stated this is the second increase in the District Attorney's salary in a short period of time.

Legislator Scuccimarra stated it is because the judges went over a decade without an increase.

Item #11 - Adjournment

There being no further business, at 7:44pm Chairman Castellano made a motion to adjourn; Seconded by Legislator Jonke. All in favor.

Respectfully submitted by Administrative Assistant Beth Green.