



Child Protective Services (CPS Caseworker) Intern

Role and Responsibilities

- Assist in every day responsibilities with a Child Protective Services Caseworker
- Taking reports from Connections
- Logging in reports
- Observing interviews
- Taking progress notes
- Filing
- Paperwork
- Making phone calls and documenting conversations

Qualifications and Education Requirements

Must be enrolled in High School or College at the time of application.

Specific majors, coursework or backgrounds that would be helpful to this work
Social Work, Criminal Justice or Public Relations

Preferred Skills

- Computer and typing skills
- Good handwriting
- Phone skills
- Works well with public
- Works well with children

Department: Child Protective Services – Social Services Dept Department

Location: 121 Main Street, Brewster

Salary: High School Student \$8/hr.
College Student \$9/hr.
Graduate Student \$10/hr.

Schedule: 28 hours/week for 8 weeks

Supervisor: Alison Lusardi/ Nicolle McGuire

