

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Water-Bottled Drinking & Rental of Dispensers**

Contract Period: January 27, 2014 through January 26, 2015 w/4-1 yr. options,
Extend through January 26, 2016 w/3-1 yr. options,
Extend through January 26, 2017 w/2-1 yr. options,
Extend through January 26, 2018 w/1-1 yr. option

Original Date of Issue: January 15, 2014

Date of Revision: **January 18, 2017**

BID No: RFB-RC-2014-004

Catalog: Food & Water

Authorized Users: County Agencies, All Political Subdivisions

Address Inquires To:

Name: Richard Ryan
Title: Purchaser I
Phone: (845) 364-3817
Fax: (845) 364-3809
E-mail: ryanri@co.rockland.ny.us

Description

This contract is to provide bottled drinking water and the rental of dispensers.

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 14-004	00000879	Crystal Rock LLC 1050 Buckingham Street Watertown, CT 06795 Contact: Tom Tracy ttracy@crystalrock.com	203-910-2895 FAX: 860-274-0397

**WATER-BOTTLED DRINKING
AND RENTAL OF DISPENSERS**

REVISED/ADDENDUM # 1 COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 FAX NO.: 845-364-3809							
							VENDOR: CRYSTAL ROCK LLC
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE	BRAND NAME AND PRODUCT CODE
1	Dispensers, No spill system, Hot and Cold unit, Manufacturer - Oasis / EBCO / Cordley / Temprite, or approved equal.	98528000001	40 PER MONTH	EACH	\$0.98	\$470.40	Crystal Mountain Clover
2	Dispensers, No spill system, Cook and Cold unit, Manufacturer - Oasis / EBCO / Cordley / Temprite, or approved equal.	98528000002	15 PER MONTH	EACH	\$0.98	\$176.40	Crystal Mountain Clover
3	Dispensers, No spill system, Cold unit, Manufacturer – Oasis / EBCO / Cordley / Temprite, or approved equal.	98528000003	10 PER MONTH	EACH	\$0.98	\$117.60	Crystal Mountain Clover
4	Drinking water supplied in 5-gallon plastic containers, Manufacturer – Leisure Time, Crystal Rock Premium or approved equal.	96294000001	3800 PER YEAR	EACH	\$2.48	\$9,424.00	Crystal Mountain Premium
5	Drinking water/16 oz. Bottles 24 bottles per case	96294000004	5 PER YEAR	CASES	\$6.99	\$34.95	Crystal Rock
6	TOTAL OF ITEMS 1 AND 4			TOTAL		\$9,894.40	

COUNTY OF ROCKLAND - DGS-PURCHASING
BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE:
**WATER-BOTTLED DRINKING
AND RENTAL OF DISPENSERS**

BID NUMBER:
RFB-RC-2014-004

SPECIFICATIONS

1. SCOPE OF WORK

1.1. The County of Rockland is seeking to establish an annual contract to furnish and deliver bottled drinking water for various government locations. Contractor is to provide water dispensing units on a rental basis.

2. GENERAL REQUIREMENTS

2.1. Bidder to supply all water dispensers with no spill systems as specified in Bid.

2.2. All bottles shall be five or three gallon size with plastic handles and valve caps for no spill systems.

2.3. Dispensers to be of three types:

2.3.1. Hot and Cold

2.3.2. Cook & Cold

2.3.3. Cold Only

2.4. There is to be no bottle deposit.

2.5. Bidder to provide a current, valid permit to supply bottled drinking water in NYS.

2.6. Price to include delivery and set up.

2.7. Response time to reported problems not to exceed 24 hours.

2.8. Bidder to submit references to verify he has at least three (3) years experience supplying this service.

2.9. Water Standards

2.9.1. Water to meet FDA standards and be NFS certified.

2.9.2. Bidder shall submit with the Bid, its most recent sanitary inspection, microbiological, chemical, organic and radiological analysis.

2.9.3. Bidder is to state source of drinking water (geographic location).

2.9.4. Bidder to submit NYS Health Department bottled water certification.

2.9.5. If bidding an approved equal water, a complete description and ingredients of the water must be listed.

3. DELIVERY

3.1. Contractor must be capable of installing all units required under the Bid within 30 days of award of Contract.

3.2. All unit set ups shall be within 48 hours of receipt of Blanket Purchase Order.

3.3. All water deliveries will be on a call in basis after initial set up and delivery.

3.4. All deliveries shall be inside delivery and set up to shipping address as listed on Purchase Order.

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- 3.5. Delivery locations include but not limited to Pomona, New City, Nyack, Spring Valley and Haverstraw.
- 3.6. Vendor will be given Purchase Orders with specific delivery locations after award of contract.
4. **EQUAL OR EQUIVALENT PRODUCT**
- 4.1. All equipment shall be as specified or approved equal.
- 4.2. If bidding approved equal equipment, bidder shall submit specifications, cut sheets etc. with their Bid.
- 4.3. Bidder shall list three (3) locations where the items offered are currently being used (see page 19 of these specifications).
5. **AWARD**
- 5.1. Contract will be awarded based on the combined total for items 1 and 4 to the lowest responsible bidder meeting the stated requirements.
6. **INVOICING**
- 6.1. Invoices shall reflect the purchase order number.
- 6.2. Invoices shall be addressed to the ordering agency and invoiced to the bill to address on the purchase order.
7. **PRICE INCREASES**
- 7.1. In the second, third and fourth year of this agreement, at the County of Rockland's option, the Contractor may receive a Unit Daily Cost increase not to exceed the prevailing CPI. The decision of the County of Rockland is Final and Binding.
- 7.2. CPI-U means the Consumer Price Index for the U.S. City Average-Consumer Price Index for All Urban Consumers as published by the Bureau of Labor Statistics of the United States Department of Labor or a successor or substitute index, appropriately adjusted.