

e. Approval/ Budgetary Amendment 16A033/ Health Dept./ NYS DOH Women Infant Children (WIC) Funds/ Purchase Pronto Spot Check Pulse CO-Oximeter

Legislator Albano made a motion to approve Budgetary Amendment 16A033; Seconded by Chairman Castellano. All in favor.

f. Approval/ Budgetary Amendment 16A034/ Office for Senior Resources/ Elder Abuse Education and Outreach Program (EAEOP) Community Mini-Grant (Also Reviewed in Health)

Legislator LoBue stated Director of the Office for Senior Resources Patricia Sheehy stated that funds would be taken from an additional line to do mailings. She requested clarification on where the money is being taken from.

County Auditor Michele Alfano-Sharkey stated the budgetary amendment lists the \$5,000 as coming from Chargeback Postage to do the mailings.

Chairman Castellano stated \$6,500 is coming from the grant and \$5,000 is being pulled from another line to total \$11,500.

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Chairman Castellano. All in favor.

g. Approval/ Budgetary Transfer 16T150/ Director of Consumer Affairs/Weights & Measures/Trades Licensing & Registration Position/ Stipend

Chairman Castellano stated having this person take over the supervision of the Consumer Affairs Department will result in a cost savings as he is currently working in another Department which will save the County money in health care.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #6 - Approval/ Fund Transfer 16T112/ Board of Elections/ Purchase Barcoded Security Seals/ Duplicate Voting Machine Keys (Also Reviewed in Rules)

Legislator Albano made a motion to approve Fund Transfer 16T112; Seconded by Chairman Castellano. All in favor.

Item #7 - Approval/ Fund Transfer 16T114/ Office for Senior Resources/ Temporary to Cover Unplanned Staff Shortage (Also Reviewed in Health)

Legislator Albano stated some of the employees have been out for an extended period of time. He questioned when this shortage would be resolved.

Commissioner Carlin stated one (1) employee has been replaced and the other is out on worker's compensation.

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Chairman Castellano. All in favor.

Item #8 - Approval/ Fund Transfer 16T122/ Finance/Real Property/ Temporary (Also Reviewed in Personnel)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #9 - Approval/ Fund Transfer 16T129/ District Attorney/ Purchase Computer Towers

Legislator LoBue questioned if these computers are being purchased to replace existing computers.

District Attorney Robert Tandy stated yes; the 15 computers being replaced are all eight (8) years old and are constantly freezing. He stated one (1) computer in particular is sometimes down for an hour or longer. He stated there are two (2) intense trials coming up and research will need to be done. He stated the computers they currently have do not support all of the programs that need to be used.

Legislator LoBue stated she would like to know when the computers that are currently in the District Attorney's Office were purchased.

Legislator Albano stated it is important to streamline the work being done in the District Attorney's Office and he is supportive of the purchase of replacement computers.

Legislator Nacerino questioned if District Attorney Tandy conferred with Director of Information Technology/GIS Thomas Lannon on this purchase.

District Attorney Tandy stated he did confer with Director Lannon. He then handed out a price quote with a stamp of approval from the IT/GIS Department.

Legislator Albano made a motion to waive the rules and accept the additional; Seconded by Chairman Castellano. All in favor.

Chairman Castellano questioned how many computers were being purchased.

District Attorney Tandy stated 15 computer total were being purchased; 14 computers and one (1) laptop.

Legislator Nacerino questioned if the County has a routine assessment of IT equipment. She stated with a process, this equipment can be budgeted for at the appropriate time.

Commissioner of Finance William Carlin stated there is money in the IT/GIS Department's budget for the replacement of IT equipment.

Legislator Albano stated it is not always clear when a computer is going to break or need to be replaced. He stated in his own office, he has a ten (10) year old computer that works great, however another computer that is three (3) years old crashes.

Legislator Nacerino stated there should be a process in place to evaluate this equipment.

Chairman Castellano stated he would like Director Lannon to attend the July Audit meeting to address the inventory of IT equipment within the County.

Chairman Castellano made a motion to approve Fund Transfer 16T129; Seconded by Legislator Albano. All in favor.

Item #10 - Approval/ Fund Transfer 16T142/ Sheriff's Dept./ Repairs to Correctional Facility

Lieutenant James Greenough stated the State used to allow inmates to be comingled, however that is no longer the case. He stated the female part of the jail has solid doors and the officers cannot hear or see the inmates when they are shut. He stated the Sheriff's Department received a quote of \$9,528 to put openings with bars in the doors, allowing the doors can remain closed; therefore avoiding the issue of comingling while allowing the officer to see and hear the inmates. He stated rubber flooring in the new section of the jail also needs to be repaired and a price quote was received at \$11,695. He stated it is over 20 years old and sections are beginning to peel off and get holes. He stated this quote is to replace four (4) sections. He stated the Highway Department had glued down a section of flooring in a cell where it was peeling at the seam, however it now needs to be replaced. He stated for 12 years the State Commission allowed an overflow variance for female inmates, allowing Putnam County to have four (4) females on a cot plus the eight (8) females there are cells for. He stated because there has been no construction or additions the State has cancelled the variance, therefore if there were any more than eight (8) females they would need to be boarded out. He stated to avoid having to board out female inmates the State has allowed Putnam County to install gates into one (1) unit in the north housing unit to make it into six (6) subdivided units, at a cost of \$19,000. He stated the subdivided units would be two (2) cells that hold four (4) people and four (4) cells that hold two (2) people. He stated these smaller units could be utilized for females so they would not have to be boarded out.

Legislator Nacerino questioned if it would be more cost effective to install the gates rather than board out the female inmates.

Lieutenant Greenough stated the installation of the gates would be more cost effective. He stated the cost to board out an inmate is \$90 per day.

Chairman Castellano questioned how many female inmates are currently in Putnam County Jail.

Lieutenant Greenough stated there are currently seven (7) female inmates.

Chairman Castellano questioned how many of those seven (7) are from Putnam County.

Lieutenant Greenough stated five (5) are from Putnam and two (2) are board-ins. He stated if the number were to exceed eight (8) the County would lose board-in revenue.

Legislator LoBue requested clarification on the three (3) dollar amounts presented.

Lieutenant Greenough stated one (1) is for the female unit, one (1) is for the flooring, and the third is for the north housing male unit which would allow for an overflow of female inmates.

Legislator LoBue questioned if these amounts were bid out.

Lieutenant Greenough stated Director of Purchasing Alex Mazzotta was involved in the bidding process for each of these repairs. He stated the RVP flooring is on State contract and therefore did not go out to bid.

Legislator Addonizio questioned if three (3) bids were obtained for each repair.

Lieutenant Greenough stated they got three (3) bids for each repair except the flooring. He stated what was presented to the Legislature is the bid that the Sheriff's Department would like to go with.

Chairman Castellano questioned how many women could be housed at the Jail after completion of these projects.

Lieutenant Greenough stated the north housing unit has 16 cells. He stated if there were 9 females, all female inmates would go into those 16 cells so male and female inmates were not comingled. He stated the maximum amount of female inmates they could have with these corrections is 24.

Chairman Castellano made a motion pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**Item #11 - Approval/ Corrective Action Plan/ Department of Consumer Affairs/
Misappropriation of Cash Funds**

Legislator Albano stated eliminating the use of cash makes sense. He stated the use of a sequential receipt book will also help track payments by having documentation and multiple employees reviewing the payment.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**Item #12 - Approval/ Real Property/ Refund of Taxes/ Bernard & Dorothy Small/
Town of Carmel/ Tax Map #87.5-1-1**

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Chairman Castellano. All in favor.

Item #13 - Discussion/ Correspondence/ R.E.A.D./ Tax Cap Levy Formula

Commissioner Carlin stated the tax cap is difficult on both the School Districts and the County. He stated the School District can vote to override the tax cap or they can make the changes to stay under it.

Item #14 - Other Business – None

Item #15 - Adjournment

There being no further business, at 6:59 p.m., Chairman Castellano made a motion to adjourn; Seconded by Legislator Albano. All in favor.

Respectfully submitted by Administrative Assistant Beth Green.