

EMERGENCY MEDICAL TECHNICIAN

DISTINGUISHING FEATURES OF THE CLASS: Work involves provision of initial first-aid treatment or emergency medical care, through an ambulance service, at the site of the occurrence. Responsibilities include patient assessment, diagnosis of immediate medical condition(s) caused by either disease or injury, and appropriately rendering emergency treatment. Treatment is performed in accordance with established medical protocols. Work is performed under general supervision of the EMS Administrator. Supervision is not a requirement of the position. Performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Receives and transmits communications from the public and agencies requesting emergency medical services;

Responds to emergency medical calls, gains access to the patient and assesses the extent of their injuries or illness;

Provides life support services to stabilize persons in life threatening situations resulting from trauma and other medical conditions;

Uses prescribed techniques and equipment to provide patient care and provide additional emergency care following established protocols;

Assesses and monitors vital signs and general appearance of patient for change;

Determines appropriate medical facility to which patient will be transported and transports patient;

Provides transport to and from hospitals, nursing homes or other requested locations;

Provides ongoing medical care on route, as required;

Operates a two-way radio for a voice medical emergency medical radio link with a hospital emergency room to enable trauma victim's condition to be diagnosed and life maintaining instructions to be relayed to the ambulance and appropriate action taken;

Reports verbally and in writing, the nature of patient's emergency/injury/illness and observations of patient's emergency care provided, to emergency department staff, in accordance with established procedures;

Complies with regulations in handling deceased;

Prepares a variety of records and reports related to emergency medical care given, in accordance with ambulance service procedures;

EMERGENCY MEDICAL TECHNICIAN (cont'd)

Replaces supplies, properly disposes of medical waste, decontaminates interior of ambulance and related equipment according to established guidelines;
Ensures cleanliness and organization of ambulance, equipment and supplies and checks all equipment for future readiness;
Performs minor administrative functions/tasks as assigned by supervisor;
Maintains ambulance in operable condition, ensures vehicle readiness by checking fluids, fuel and air pressure levels;
Uses computer applications such as spreadsheets, word processing, calendar, email and database software in performing work assignments;
May drive an ambulance/emergency vehicle, as needed;
Performs a variety of related activities as required.

Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of the principals, practices and techniques of emergency treatment procedures; good knowledge of equipment and supplies used in administering emergency medical treatment; good knowledge of operation and maintenance of biomedical telemetry and other specialized medical equipment and technology used in administering emergency medical treatment; good knowledge of recent developments in the field of emergency medical treatment; working knowledge of the geography of the area; strength, stamina and endurance to perform rescues; ability to perform calmly and efficiently in crisis situations; ability to evaluate the extent of illness or injury; ability to prepare and maintain accurate records; dependability; integrity; good judgment; resourcefulness; tact and courtesy.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a comparable diploma and possession of a valid New York State Department of Health Certification as Emergency Medical Technician-Basic (EMT-Basic) or higher certification, at time of appointment.

SPECIAL REQUIREMENT:

Possession of a valid motor vehicle operator's license at the time of appointment.