

**PUTNAM COUNTY BOARD OF ETHICS
OFFICIAL MINUTES**

Meeting of May 30, 2014

Members Present: Bob Bickford, Al Lotrecchiano, Paul Eldridge and Kathleen Delamere
Staff: Jan Miller

The meeting began at 10:04am in the conference room of the County Personnel Department. Roll call was taken. The Pledge of Allegiance was recited.

Meeting

The Board reviewed the minutes of the April 25, 2014 meeting and approved them as presented.

Old Business:

- The Chair reported that there has not yet been a response from the Law Department to the draft rule of procedure relating to violations of §55-7D, failure to file true and accurate annual financial disclosure forms. The Chair proposed that the Board should do a comprehensive review of its existing Rules and prepare updated revisions of all Rules, rather than continue to wait for this specific response.
- There has been no appointment made yet to fill the vacancy of Ms. Santamorena's seat. Paul Eldridge reported that he has submitted to the County Executive's office the two names under consideration to ensure there is no concern with either one before Mr. Eldridge contacts the considered individuals.
- The Chair will contact the Law Department requesting a draft Local Law proposal relative to Executive Law Section 94 and the financial disclosure review.

New Business:

- The Chair reviewed the conflict of interest opinion from the Law Department, and the Board agreed with the opinion. The Chair will communicate to the employee the Board's concurrence with the opinion.

Staff reminded the Board that all members need to redo the Workplace Violence Prevention training.

The Board moved to executive session at 10:12 to review 2014 financial disclosure forms. Thirty-six forms were reviewed; 32 were accepted and four will be returned for additions or corrections. At 10:45am the Board resumed the public session, set the next meeting for July 11, 2014, and adjourned at 10:50.

Respectfully submitted,
Paul Eldridge, Secretary