

**PUTNAM COUNTY BOARD OF ETHICS
OFFICIAL MINUTES**

Meeting of October 17, 2014

Members Present: Bob Bickford, Al Lotrecchiano, Paul Eldridge

Absent: Kathleen Delamere

Staff: Jan Miller

Also present: Nancy Dill (new appointee)

The meeting began at 10:02am in the conference room of the County Personnel Department. Roll call was taken. The Pledge of Allegiance was recited.

Meeting

The Board reviewed the minutes of the July 11, 2014 meeting and approved them as presented.

Old Business:

- Mrs. Dill's appointment confirmation has been delayed due to a cancellation of the Legislative committee's meeting in September. Formal Legislative approval is expected at the November 4th full meeting. In confident anticipation, the Board members welcomed Mrs. Dill and gave her an overview of the role and responsibilities of the Board, and answered her questions. Mrs. Dill was given a packet of background materials including the current Code and Rules of the Board, as well as a copy of the Financial Disclosure form for her submission. Staff will forward to her the electronic link necessary to complete the online training in Workplace Violence Prevention.
- The Chair has contacted the Law Department requesting a draft Local Law proposal relative to Executive Law Section 94 and the financial disclosure review. A response is anticipated for the November meeting.
- Mr. Eldridge reported that an opinion from the Law Department regarding a required public notice of Board meetings came back indicating that, yes, the Board is required as a "Public Body" to publish notice of each meeting – in press and on website. Staff is working with the IT Department to acquire a unique webpage on the County's website for this purpose.

New Business: None

The Board moved to executive session at 10:22am to review 2014 financial disclosure forms. Forty three forms were reviewed; 34 were accepted and nine will be returned for additions or corrections. At 11:07am the Board resumed the public session, set the next meeting for November 21, 2014, and adjourned at 11:10 am.

Respectfully submitted,
Paul Eldridge, Secretary