

Putnam County Archives

Guide to Series by Subject

Please use this guide to locate the series number then proceed to the description guide on the following pages for the detailed information available. References to 'HC' series are to the Historian's Collection, which is also on this website. The series marked IN PROCESS may not be available to researchers their use may be limited.

Architects

SEE Registers

Bonds, Sureties

See also Taxation

- . 004 Sheriffs' Bond and Appointments, 1812-1916, 1925
- . 040 Miscellaneous Bonds issued within Putnam County, 1808-1913
- . 088 Orders Appointing Receivers
- . 092 Tax Collectors' Bonds, 1818-1951; Satisfactions, 1900-1935
See also series 013 vol. 1, back, 1823-1855
- . 093 Bonds and Undertakings, 1878-1886
- . 099 "Committees" 1882-1893 (13 bonds)
- . 113 Court Minutes, 1823-1855
- . 142 Administrators' Bonds, 1895-1925
- . 143 Bonds of executors and trustees, 1915-1939
- . 144 Corporation Sureties, 1908-1933
- . 145 Bonds filed by town officers, 1929-1947
See also 051 Oaths of Office, 1815-1918
- . 157 Undertakings and Bonds, 1849-1919
- . 172 County Treasurer, and other, Bonds, 1828-1936
See also 021 DB #1 U3: Bonds of loan commissioners, 1823-40

Censuses, New York State

- . 096 New York State Census, Putnam County, 1915, 1925
- . 097 New York State Agricultural Census, Putnam County, 1860

Coroner

- . 021 Coroner, records filed with County Clerk 1822-96, DB #1, I
- . 052 Coroner, Inquests, 1820-1913
- . 069 Coroner, Inquests Index, 1820-1973

County Clerk

See also Bonds, Sureties

- . 021 County Clerk , miscellaneous records filed, 1795-1941
- . 044 County Clerk, Promissory Notes and Receipts filed, 1799-1854
- . 095 County Clerk, Cash Book, 1912-1934
- . 107 County Clerk, Statement of Income from Mortgage Tax, 1906-1929
- . 135 Annual Reports of Corporations and Associations, 1853-1935
- . 139 Monthly Reports of Hunting and Fishing Licenses, 1908-1938

County Administration

See also Finance

- . 007 Board of Supervisors, Bills and Allowances Tendered 1812-1897
- . 010 Putnam County Charter Commission Papers 1977
- . 026 Board of Supervisors, Journal of Proceedings and Minutes 1846-1979
See also Series 021 DB #1 F for minutes 1829
- . 027 Putnam County Legislature, Book of Proceedings 1980 –
- . 032 Board of Supervisors Ordinances 1880-1882
- . 033 Board of Supervisors, Various records 1856-1979
- . 127 Code of Putnam County 1997-
- . 158 Insurance Certificates, 1886-1936
- . 159 Work on County Office Building, 1927, 1929
- . 169 Putnam County - Employee Union Contracts, 1988-1995
- . 170 Putnam County News Letters, 1974-2008
- . 171 New York City Watershed Memorandum of Agreement - Jan. 21, 1997
- . 172 County Treasurer Bonds, 1828-1936
- . 177 County Executive Reports 2009

County Planning Development & Promotion

- . 011 Putnam County Commission on the Bicentennial of the American Revolution 1974- 1977 (see also series HC208 Putnam County Bicentennial Sybil Ludington postage stamp)
- . 020 Putnam County Planning Board publications 1960-1988
See also 111
- . 028 Putnam County Planning & Development Commissions 1927-1931
- . 109 Putnam County Technical Report and summary 1963
- . 110 Putnam County Solid Waste Management 1988
- . 111 Putnam County Data Book 1965, 1977
See also 020
- . 125 NYS D.E.C. Sewerage Study 1972
- . 131 Route 22 Transportation Project Report 2000
- . 134 New York City vs. Putnam County Assessors 1904-1937
- . 147 Aerial Photos 1933, 1963, 1987
- . 166 Putnam County Plan for Children, Youth and Families Resource Guide, c2004
- . 167 Town Records – Plans, 1960-1990
- . 168 Putnam County Emergency Planning 1989-2006
- . 171 New York City Watershed Memorandum of Agreement - Jan. 21, 1997

County Services

- . 024 Putnam County Directory and Tax Levy 1948 – to present
- . 030 Overseers of Highways and Commissioners' records 1849-1917
- . 114 Putnam County inter-office telephone directory 1977- to present

Court House

- .160 Work on Court House, 1926, 1932
- .161 New Putnam County Courthouse project, 2001-2008
See HC203, HC404-5, HC509-7 C-H

Courts, Note on Organization

Court Records were filed inconsistently over the years. They can be difficult to find, and it is even more difficult to find all actions for a given case.

We have done our best to describe the records as civil, criminal, or surrogate, but documents were mixed when received, they were not fully identified, and sometimes only a cursory effort was made to separate records considering the extraordinary amount of time that could be invested.

Courts, Juries

- . 037 Jury lists 1813-1952
- . 061 Indictments 1839-1910
- . 062 Grand Jury Minutes 1855-1922
- . 154 County Court Records, other, 1844-1932
- .176 Jury, Other

Courts, Putnam County

It is suggested patrons consult Series 129 (possibly 058) first, which will point to other series for the actual record(s). Series 129 is the most general index, and includes examples for finding records in other series.

SEE ALSO: Law Enforcement

Civil

- . 013 Court of Common Pleas Records 1812-1848; SEE ALSO 079 box #1
- . 014 Supreme Court Records 1846-1910 (appear to be a few criminal papers)
- . 015 Justice Court Records 1813-1891
- . 045 Judgment Records, Court of Common Pleas, Supreme, Oyer & Terminer, Putnam County Court 1812-1913 (numbered cases)
- . 046 Order and Rules 1878-1937 (vol & pg no.)
- . 047 Putnam County Civil Actions and related documents 1819-1872 (vol & pg no.)
- . 054 Orders and Discontinuances 1878-1936
- . 057 Transcripts of Judgments 1812-1935
- . 058 Index to Judgments 1812-1954 (series 045)
- . 059 Assignments of Judgments 1854-1936
- . 060 Satisfactions of Judgments 1835-1937 (numbered files)
- . 063 Supreme Court Orders 1859-1939
- . 064 Lis Pendens 1824-1864
- . 065 Lis Pendens Index 1812-1961
- . 066 Bail Book 1812-1851
- . 067 Notes of Issue 1878-1939
- . 079 Insolvent Assignments 1814-1915
- . 088 Orders Appointing Receivers, Insolvency debtors 1874-1906
- . 089 Court directed Moneys to County Treasurer 1892-1923
- . 113 Putnam County Court Minutes, 1812-1935
- . 134 New York City vs. Putnam County Assessors 1904-1937
- . 149 Justices Returns, 1850-1916
- . 174 Attachments, 1835-1891
- . 175 Assignees, 1861-1903

Criminal

- . 005 Commitments to County Jail 1812-1850

- . 016 County Court, Court of Sessions records 1812-1895
- . 018 Court of Oyer and Terminer records 1814-1892
- . 068 Records of Convictions 1855-1916
- . 155 criminal court records, 1843 – 1934, gaps
- . 156 Recognizances and other criminal papers, 1837-1919
- . 173 Monthly Report of Convictions, 1913-1922

Civil and Criminal

- . 017 County Court records 1817-1949 (appears to be mostly civil) (book and pg ref)
- . 042 Circuit Court records 1823-1871
- . 098 Judge Southard, correspondence copies 1902-1904
(see series 34 for Surrogate Court)
- . 129 Index to Civil Actions and Special Proceedings, County and Supreme Court 1812-1932
- . 146 affidavits for witness fees
- . 154 County Court Records, other, 1844-1932
- . 157 Undertakings and Bonds, 1849-1919

Surrogate

- . 034 Probate, Surrogates' Court Records 1814-1915/18 (numbered cases)
- . 053 Guardianships, Infancy Proceedings 1857-1925
- . 071 Executors' Oaths 1868-1887
- . 076 Taxable Transfers 1892-1965
- . 077 Taxable Transfers Index 1920-1945
- . 078 Transfer Tax 1922-1943
- . 121 Surrogates' Minutes 1829-1955
- . 123 Surrogates' Court Correspondence 1919-1922
- . 141 Administrator's Oaths, 1868-1941
- . 142 Administrators' Bonds 1895-1925
- . 143 Bonds of executors and trustees 1915-1939
- . 144 Corporation Sureties 1908-1933
- . 150 Wills, 1812 - 1931
- . 151 Letters of Administration, 1812 – 1905
- . 152 Letters Testamentary, 1830 - 1905
- . 153 Record of Old Estates, 1812 - 1875
See also HC404 13

Deeds and Land Records

- . 009 Deeds and Indentures filed with the County Clerk 1791-1932
- . 012 Mortgages (including chattel) filed with the County Clerk 1791-1859, 1812-1859, 1859-1932
- . 019 Field Books and Land Surveys 1813-1832
- . 021 Misc. records filed with county clerk, Vol. 1, P, settlement between loan officer John Patterson and Board of Supervisors 1818
- . 056 Satisfactions of Mortgages 1817-1914
- . 072 Title Searches by Putnam County 1850-1936
- . 080 Town of Putnam Valley Assessment Roll 1932
- . 081 Grantee Index for Deeds 1870-1929
- . 082 Grantor Index for Deeds 1870-1929

- . 083 Grantor/Grantee Index for Deeds 1850(s)-1911
- . 084 Mortgage Index 1859-1917
- . 087 Assignment of Mortgages 1906-1908
- . 124 Commissioners of Forfeitures 1780-1786
- . 133 Town Assessment Maps 1995, 1998
- . 134 New York City vs. Putnam County Assessors 1904-1937
Box 13 assessment rolls Southeast, Box 15 assessment rolls Philipstown
- .153 Record of Old Estates, 1812 - 1875
- .164 Mortgage Tax Collection Letters, 1924-1935
See also HC: 514, 515, 517, 528; HC404: 1G, 24, 28, 30, 40, 41, 43D, 46, 48A, 49, 51A, 52, 53

Dentists

SEE Registers

Elections

- . 003 Election Returns 1813-1921
- . 035 Election Notices 1892-1910
- . 038 Enrolled Voters 1958-1978
- . 118 Election Poll Books, Kent 1872, Patterson 1917, 1919, 1924
- . 120 Register of Electors 1917
- . 162 Election Expenses, 1898-1919
See also HC404 25, HC517, HC529A, B, C, and records of town meetings; See also CD with scans from Election Board record book 1917

Farms

SEE Registers

Finance: County Treasurer, Loan Office & Mortgage Tax

See also County Administration

See also Taxation

- . 025 Putnam County Treasurer's Office records 1819-1952
- . 041 Putnam County/Dutchess County Loan Offices records 1817-1868
See also: .021 vol. 1 P, HC404 51B, E
See also 025
- . 050 Accounts relating to Mortgages and Collateral 1876-1948
- . 073 Mortgages; statements, affidavits, and appraisals 1905-1930
- . 074 Mortgage Tax Distribution Sheets 1930-1935
- . 075 Mortgage Tax, Certificate of Determination and Apportionment 1910-1929
- . 085 Loan Commissioners Mortgages 1786-1828
- . 086 Mortgage Tax List 1906-1921
- . 090 U.S. Deposit Fund 1837-1855
- . 091 U.S. Deposit Fund Minute Book 1837-1873
- . 094 Putnam County Ledgers and Cash Books, Treasurer's Office 1911-1945
- . 095 County Clerk, Cash Book 1912-1934
- . 107 County Clerk, Statement of Income from Mortgage Tax 1906-1929
- . 128 NYS Audit of Putnam County records for 1914
- . 130 Putnam County Budgets, various 1952-1990
- . 132 Putnam County Annual Report 1990
- . 172 County Treasurer Bonds, 19 IN PROCESS

- .177 County Executive Reports INPROCESS
- .180 Budget, County Historian, 2003-2006

Historian's Office

- .140 Activities, programs, etc. 1990-2005
- .180 Budget, County Historian, 2003-2006

Health

- See Welfare*
- See HC*
- See Series 171, NYC Watershed Agreement*

Horses

- SEE Registers*

Jail

- SEE Law Enforcement*

Jury

- SEE Courts, Juries*

Law Enforcement

- SEE ALSO: Courts*
- .004 Sheriffs' Bond and Appointments 1812-1916, 1925
- .005 Commitments to County Jail 1812-1850
 - SEE ALSO: HC524*
- .006 State Inspections of the County Jail 1905-1947
 - SEE ALSO: Series 062 DB #1*
- .066 Bail Book 1812-1851
- .068 Records of Convictions 1855-1916

Licenses

- .031 Petitions, Licenses, and recognizance to sell liquor (Tavern licenses) 1813-1878
- .139 Monthly Reports of Hunting and fishing licenses, 1908-1938
- .165 Certificates of Qualifications as Examiner in Lunacy, 1883-1947
 - See also 021 DB #1 F: Certificates to practice medicine 1797-1843*

Marriage

- .070 Marriage licenses & certificates 1908-1935
 - See also HC404 6; HC513 45A*
- .122 Marriage records 1918-1935 – index for series 070
 - (Note: Vital Records, i.e. birth, marriage and death records, are to be found in the office of the town or village clerk where the event occurred.)*

Medical

- .021 Misc. Records filed with county clerk, DB 1 Folder F, 1797-1843
 - SEE Registers*
 - SEE Coroner*

Military

See Official Rolls and Oaths

See Series 021 DB1, Q: papers relating to military pensions and bounty lands, 1854-66

*See also HC230, HC 231, HC404 2, 3, 17, 19, 21, 22, 42A, C, D, 47, 50
HC970A-011, 12*

See also 021 Vol. 1, M – Rev War service of William Rowland & Jeremiah Kelley

Naturalization

- . 021 DB 1, G, William Fee 1834
- . 055 Naturalization, Declaration of Intention 1842-1929
- . 115 Naturalization, Petition and Records 1905-1939
- . 116 Naturalization, Final Application 1840-1906
- . 117 Naturalization, Affidavits 1861-1895
- . 126 Naturalization, Register of Oaths 1861-1906

Official/Military Rolls and Oaths

- . 021 DB 1 Folder D, Oaths of Office 1813-1863
- . 021 DB 1 Folder Q, Military Pensions and bounty lands 1854-66
- . 051 Oaths of Office, civil and Military 1815-1918
- . 136 Military Draft Notices, Patterson, 1863
- . 137 Enrollment roll for NYS militia, 1917
- . 141 Administrators' Oaths, 1868-1941
- . 163 Military Exemptions WW1, 1917
SEE also Naturalization

Poorhouse, Almshouse, County Farm

SEE Welfare

Registers

- . 100 Stallion Records 1887-1906, 1909
- . 101 Veterinary Medical Registry 1894-1912
- . 102 Physicians and Surgeons Registry 1880-1970
- . 103 Dentists and Dental Hygienists Registry 1896-1969
- . 104 Assumed Names Registry (Business names) 1900-1938
- . 105 Architects Registry 1923-1954
- . 106 Farm Names 1913-1937
- . 108 Engineer or Land Surveyor Affidavits 1924-1951

Roads / Transportation

- . 021 V #1 H: Ferry rates filed by Samuel Gouverneur, 1826
- . 021 V #1 N: Sale of shares by Philipstown Turnpike Company, 1816-17
- . 021 DB #1 B, H, J, 1873 NYBMRR, 1845 postal route, 1802-08 roads
- . 030 Overseers of Highways, Road Commissioners Reports, 1815-1917
- . 033 Board of Supervisors, various
- . 131 Transportation project report, 2000
- . 135 Annual reports of Corporations and Associations, 1853-1935
- . 167 Town plans, 1960-1990
- . 178 Brewster-Patterson State Highway Rd No 5203, 1911-12
See also HC104 NY& Northern RR directory, 1889-90

Schools

- . 001 Commissioners of Common Schools Reports, 1813-1940
- . 002 Trustees of Common Schools Reports 1796, 1799, 1849-1941
- . 008 Apportionment of State Money for Common Schools, 1822-1860
See also HC501 Patterson School District 2
See also HC404 10, 33, HC521, HC525
See also Series 043 school taxes collected
See also Series 021 DB 1 K, common schools, 1813-28

Sheriff

SEE Law Enforcement

Surrogate

SEE Courts, Putnam County

Taxation

- . 022 Taxation and Assessment records 1859-1919
- . 024 Putnam County Directory and Tax Levy 1948 – to present
- . 031 Petitions, Licenses, and recognizance to sell liquor (Tavern licenses) 1813-1878
- . 035 Petition for submission of Local Option Questions under Section 13, Liquor Tax, DB 1, 1911-1917
- . 043 Tax Collector's Books 1857-1907, all towns, and 1831 Carmel
See also HC501 Patterson School District folder
- . 076 Taxable Transfers 1892-1965
- . 077 Taxable Transfers Index 1920-1945
- . 078 Transfer Tax 1922-1943
- . 080 Town of Putnam Valley Assessment Roll 1932
See also Series 134 Box 13 assessment rolls Southeast, Box 15 assessment rolls Philipstown
- . 092 Tax Collectors' Bonds 1820-1951
See also HC404 1G
- . 107 County Clerk's Statement of Income from Mortgage Tax, 1905-1929
- . 134 New York City vs. Putnam County Assessors 1904-1937
- . 164 Mortgage Tax Collection Letters, 1924-1935
SEE also Finance and Mortgages

Town Records

- . 043 Tax Collector's Books 1857-1907, all towns, and 1831 Carmel
- . 048 Town Supervisors' Account Book Putnam Valley 1855-1909
- . 080 Town of Putnam Valley Assessment Roll 1932
- . 119 Town Books of Fredericktown, Frederick (later Kent) 1788-1886
See also published facsimile 1788-1840 and published transcript and index, 1788-1841 in library
- . 136 Military Draft Notices, Patterson, 1863
- . 167 Town Records – Plans, 1960-1990
SEE also Series 021 DB 1 E Patterson Town Records 1795-1823

SEE also microfilm town minutes for Philipstown (1809-1864), Putnam Valley (1839-1906, 1928-29, 1942-45), Patterson (1795-1863), and published Carmel records 1795-1839 in library

Transportation

See Roads

Veterinarians

SEE Registers

Welfare

- . 023 Putnam County Almshouse Record of Inmates 1875-1914
- . 029 Overseers records and Indentures to Apprenticeship 1813-1902
- . 036 Putnam County Department of Public Welfare records 1936-1977
- . 039 Keeper of Poorhouse records 1865-1914
- . 049 Putnam County Board of Child Welfare records 1922-1938
- . 099 "Committees:" Lunatics, Incompetents, and Habitual Drunkards 1848-1923
- . 112 Superintendent of the Poor records 1830-1852
- . 166 Putnam County Plan for Children, Youth and Families Resource Guide, c2004
SEE ALSO Series 021 DB 1 M for asylums, Vol. 1 G for Southeast
- .179 Office for the Aging, 1983

Series Descriptions

Series 001 Commissioners of Common Schools Reports

Extent: 1-3 Oversized, 1813, 1848-1897
4-5 Oversized, 1879-1943

#1 Volume 1796,1799, 1817-1829 red Volumes
#2 Volume 1830-1843

Arrangement: chronological

Description: Statistical and financial reports of county school commissioners which compile statistics for the rural schools in each town. Information recorded is income, children taught, numbers of length of attendance, teachers salaries, fuel, repairs and parents exempt from taxation. The volumes have all districts for all towns 1817-1829 except some missing years for Kent. Prior to 1817 all records are of Patterson.

Series 002 Trustees of Common Schools Reports

Extent: 4 Volumes in red binders (1849-1862)

12 Document Boxes, 1863-1941

Arrangement: chronological, then by town

Description: Annual reports prepared by the trustees of common schools and to be submitted to the county commissioners (series 001). Data collected is that of names , wages and length of service of teachers, parents and guardians of children, income and expenditures, inventory of books and titles, and some descriptions of buildings and grounds. Statistics were compiled by county commissioners in Series .001.
See also Series 021 DB 1 K 1813-28

Series 003 Election Returns, 1812-1916

Extent: # 1 Volume 1838-1916 County Canvas Register

1 Shared Volume #3 1812-1837

Volumes in red Binders

1 Volume 1813-1837

2 Volume 1838-1844

3 Volume 1845-1851

1 Archive Box 1849-1869

2 Archive Box 1870-1912 gaps

Arrangement: chronological

Description: Reports to the County Clerk of election results for town, county, and state from the town inspectors and the Board of Canvassers. Some reports show votes on referenda and constitutional amendments. Included is a poll book for Putnam Valley (1863) listing all qualified voters and their "sympathies", Democrat, Abolition, or Doubtful. Also included are some certificates of oath of office, filings regarding nominations, copy of seal of Commissioners of Elections (1911), certificates of registration, declinations of nomination, party appointments, election district boundaries . Many of these documents were bound together by year, so they are being kept together in this series.)

Series 004 Sheriffs, Bonds and Appointments

Extent: # 1 Volume 1812-1851 red binder

1 Document Box 1850-1916,1925

Arrangement: chronological

Description: This is a record of cash bonds, as required by New York State law, to be posted by newly elected sheriffs to insure they will faithfully execute their offices. Bond amounts ranged from \$5000 in 1812 to \$10,000 in 1851. The sheriffs made

appointments of undersheriffs. Between 1841-1851 some documents record the office of the sheriff in locations other than the courthouse.

Series 005 Commitments to County Jail Records

Extent: # 1 Document Box 1817-1894

Arrangement: chronological

Description : A record of prisoners committed and discharged to the county jail as ordered by the Court of Special Sessions. Many offenses are minor, such as intoxication. Among these records are two booklets with lists of prisoners' names by date of their incarceration. Sheriff R.R Barrett submitted the lists to the Board of Supervisors.

Series 006 State Inspections of County Jail Reports

Extent: # 1 Document Box 1905-1947

Arrangement:

Description: This series includes reports by the inspector from the New York State Commission on Prisons regarding the Putnam County Jail. The reports describe the physical conditions of the jail and comparisons with accepted standards. In 1905 the inspector reported that the three cells are "practically dungeons - utterly unfit for human habitation" and the women's section was "objectionable, not to say intolerable." Other comments by the inspector pertain to uncorrected problems. These reports were submitted to the Board of Supervisors.

SEE ALSO: HC524

Series 007 Board of Supervisors, Bills and Allowances Tendered

Extent: # 1 Box 1866-1879
 # 2 Box 1880-1897
 # 3 Box before 1820, 1840, 1850-1917, 1930, 1933 (gaps)*

 # 1 Volume 1812-1828 red binder
 # 2 Volume 1829-1833 red binder

Arrangement: chronological

Description: Record of invoices submitted by towns and individuals for payment by the county government. The types of bills presented were for services of the assessor, road commissioners, election clerks and inspectors, constables for keeping and transporting prisoners, and justices of peace for examining prisoners and transporting them to jail.

Other reimbursements requested were planks for bridges, damages for laying of roads, court attendance, assessments, supplies and medical expenses including those from lunatic asylums, etc .

*Document Box #3 was received by the Archives at a later date than the other records in this series and so was processed separately.

Series 008 Apportionment of State Money for Common Schools

Extent: # 1 Document Box 1822-1860

Arrangement: chronological

Description: These records are the result of the notification by New York State of the money appropriated by the State Legislature for the support of schools. This allocation is reported to the County Treasurer for distribution based on the population for Putnam County according to the most recent census.

SEE ALSO Series 021 vol. 1 L, 1796

Series 009 Deeds and Indentures filed with the County Clerk

Extent: # 1 Document Box 1791-1908*
 # 2 Document Box *

 #A-Z Volumes 1812-1923
 #27-57 Volumes
 #62-67 Volumes vol. 64 (?)
 #75,78,81,99,124,125 Volumes

Arrangement: #1 & #2 Document Boxes are numbered, see index

Description: Deeds and indentures are land record transactions between individuals that were required to be filed with the County Clerk. Information recorded is dates, names, specifications, and sales. These are early records and may be difficult to read and examine. The condition of the volumes varies.

Note: a deed may have been recorded by the County Clerk long after the deed was written or the property was acquired by inheritance.

See database Deeds. DTF 1791-1809, printed copy in supplement book.

See supplement Series 009 1812-1923 volumes A-Z, 27-125 (gaps) approx. chronological by filing date – multiple books exist for some periods – one kept by county clerk, another by deputy clerk, etc.

. *Restrictive handling of documents.

See master index of grantor-grantee in MS Access database

SEE ALSO:

. 081 *Grantee Index for Deeds 1870-1929*

. 082 *Grantor Index for Deeds 1870-1929*

. 083 *Grantor/Grantee Index for Deeds 1812-1911*

Series 010 **Putnam County Charter Commission**

Extent: # 1 Archives Box 1977

Arrangement: topically, indexed

Description: Putnam County had been governed by a Board of Supervisors made up of the supervisors of each of the six towns. The Charter Commission was established to explore and recommend a new mode of government. The commission papers were collected and donated by Judy Aydelotte, Chair of County Charter Commission. The collection includes newspaper articles, management study, letter to the editor, transcripts of meetings, Board of Supervisors report, drafts of the charter, working papers, and correspondence. Copies as of 1974, 1977 and 1984; also county organization chart and map of legislative districts.

Series 011 **Commission for the Bicentennial of the American Revolution**

Extent: # 1 Box 1974-1977

Arrangement: topical

Description: The Commission for the Bicentennial of the American Revolution was appointed by the Board of Supervisors to oversee the county's celebration of the 200th anniversary of the American Revolution. It was chaired by Frederick Osborn of Garrison. This collection was gathered by the Commission and includes Information on the Bicentennial Wagon Train, newspaper clippings, correspondence, fund-raising activities, poster contest, quilt, plates, commission reports, calendar, local coordinators' reports, minutes, applications and grants to local groups, financial papers, receipts, account books, and publications of "the Correspondent." Special attention was paid to Sybil Ludington's role.

See also series HC208, Sybil Ludington bicentennial postage stamp

Series 012 **Mortgages filed with County Clerk**

Extent: # 1 Document Box 1817-1869
 . 001-250 1838-1858
 . 1 folder satisfactions and cancellations
 . 1 folder legal notices of mortgage sales
 . 1 folder unsorted

 # 1 Archives Box 1791-1856
 . 001-140 1820s-1869 real property
 . 001-100 1832-1859 chattel property

Arrangement: Grouped by type, then chronological

SEE database for series 012 MORTGAGE.DTF, CHATTEL.DTF, and CANCEL.DTF

Extent: Volumes A-Z 1812-1859
Volumes #27-111 1859-1932

Arrangement: chronological, indexed by name within each volume

Description: A mortgage is the pledging of property, real or chattel, to a creditor as security for the repayment of the debt. The mortgage deeds as registered with the County Clerk show financial information that includes liens, cancellations of liens against property, demographics of the parties involved, and property descriptions. This information is varied on some documents.

Restrictive handling

Series 013 Putnam County Court of Common Pleas, 1812-1848

Extent: # 1 DB 1812-Feb 1814
2 DB Jun 1814-Jun 1815
3 DB Oct 1815-Jun 1816
4 DB Oct 1816-Jun 1817
5 DB Oct 1817-Oct 1818
6 DB Feb 1819-Jun 1820
7 DB Oct 1820-Oct 1822
8 DB Feb 1823-Sep 1831
9 DB Feb 1832-Feb 1842
#10 DB Sep 1842-1848

Arrangement: chronological by term of court, then by plaintiff

Description: The Court of Common Pleas existed from earliest colonial days until the major court revision in 1947. Among the documents are venires, clerks' reports, pleas, appointments of commissioners, citation papers, Guardian Bonds, writs of inquiry and inquisition, affidavits, discharge papers, sheriffs' certificates, certificates of sale, dockets of cause, calendars, warrants, summonses, etc. No known index.

Entered into database.

SEE ALSO: Series 113

See database COURTS.DTF by series

Series 014 Putnam County Supreme Court Records

Extent: # 1 Volume 1846-1881

2 Volume 1882-1910

Arrangement: chronological by term (circuit, oyer and terminer, supreme)

Description: Court minutes (supreme court, circuit court, court of oyer and terminer)
No known index. Not entered into database.

Extent:

1 Document Box 1813-1843
2 Document Box 1844-1849
3 Document Box 1849-1854
4 Document Box 1855-1923

Arrangement: chronological

Description: Various court records from Supreme Court
No known index. Entered into database.

Extent:

1 archives Box 1815-1874
2 archives Box 1937-1943
3 archives Box 1875-1921
(supplement available)
4 archives box 1909-19

IN PROCESS

Fishing
Appointment
Calendar
Bond
Excise
Minutes
Undertaking on appeal
Notice / motion
5 archives box 1909-19

IN PROCESS

Conviction
County
Election
Grand jury
Cognition
Lunacy
Undertaking
Recognizance
Minutes calendar
County court
Supreme court – other actions
Surrogate
Supreme court = discontinuances
6 archives box 1909-19

IN PROCESS

Undertaking
Discharge
Bond
Undertaking
Justice
Oyer and terminer
Guardian bond
Judgement
Court house renovation
1873-4 bonds
Sessions
Tax receipts
Supreme court

Arrangement: chronological and/or by type of record

Description: Miscellaneous court records from various courts
No known index. Not entered into database.

Description: Contents: summonses and complaints, petitions, orders to show cause, judgments, enrollment decrees, affidavits, Venires, notices of trial notes of issue, satisfactions of cases, copy pleadings, depositions, calendars, jury lists, briefs, minutes and court costs as well as fines assessed against those men not reporting for jury duty. Archives box # 4 contains grand jury transcriptions. Various papers from various courts.
See database COURTS.DTF No known index. (partially entered into the DB)
See supplement Series 014 1-3 boxes and folders by date

Series 015 Putnam County Justices Court Records, 1813-1891

Extent: # 1 Volume 1841-1848
1 Volume #4 shared 1858-1878

1 Archives Box 1813-1891

Arrangement: chronological

Description: The transcripts of the town Justices Court record data as plaintiff and defendant's names, docket date, civil awards and court costs. The transcripts include judgments, affidavits, amended returns, and Bonds on appeal. Summonses, orders of removal, discharge papers, sheriffs' certificates, court calendars, jury lists warrants, subpoenas, orders for the execution of judgment. In Volume 1 executions and satisfactions are noted on the margin of the pages along with a notation of the County Clerk's payments for his services. Archives box 1 has some records from the Court of Common Pleas.
.See database COURTS.DTF

Series 016 **Putnam County Court of Sessions Records**

Extent: #1 Shared Volume #3 1812-1878
 #1 Archives Box 1812-1911

Arrangement: chronological

Description: The Sessions Court is a criminal court. Transcripts of the court session include dates, location, judges, sheriff, constables, statement of panel of the Grand Jury and Petit Jury. The cases transcript lists the names of the participants, indictment for violation, decision, damages, bonds posted for defendants, and jury roster.
.See computer database COURTS.DTF

Series 017 **Putnam County Court Records**

Extent: #1 Document Box 1830-1917

 #1 Archives Box 1817-1901
 #2 Archives Box 1902-1910
 #3 Archives Box 1911-1923
 #4 Archives Box 1924-1936

Arrangement: chronological

Description: The records of this series contain documents from the Courts of General and Special Sessions. The documents include recognizance bonds, recognizance for bastardy, indictments, affidavits, jury lists, minutes, subpoenas, venire, warrants, etc. Some of the records in the archives boxes in this series have file numbers; from about 1880 on most have book and page references.
 . See database COURTS.DTF
 . Restrictive handling

Series 018 **Putnam County Court of Oyer and Terminer Records**

Extent: # 1 Document Box 1813-1835
 # 2 Document Box 1836-1892

 # 1 Shared Volume #3 1823-1855, 1861

Arrangement: chronological

Description: This Court indicted and tried felonies such as assault, theft , and murder. The transcripts also include affidavits and orders. The documents note the name of the defendant, judge, jury, officials, indictment, and decision. An interesting trial to note is

that of George Denny, May 27, 1844 who was convicted of murder. He is the only person executed (by hanging) in Putnam County. The Court started this new volume in 1823.

Series 019 Field Books and Land Surveys

Extent: # 1 Oversized Document Drawer records 1813-1832

Arrangement: chronological

Description: This series includes the land survey of various properties. Documents record owners' names, location, measurements, diagrams, and various calculations. Some surveys show only lot lines, no names.

Series 020 Putnam County Planning Board & Department Publications

Extent: # 1 Document Box 1960-1990

Arrangement: topical

Description: The publications in this series are modern. They were compiled to assess Putnam County's current demographics and "plan" for the future. Information presented includes education, transportation, economic development, infrastructure, population, age & sex, land use, housing, employment, comprehensive plans and open space plans.

Series 021 Miscellaneous Records filed with the County Clerk

Extent: #1 Volume Significant Historical Documents, 1795-1895
#1 Document Box, 1797-1899

#1 Archives Box, 1900-1912
#2 Archives Box, 1912-14, 1915-19, 22, 23, 36, 41

Arrangement: by topic in Vol. #1 and DB #1, chronological in Archives Boxes

Description: The County Clerks filed and/or recorded virtually all important records, claims, proceedings, appointments, elections results, agreements, certifications, deeds, mortgages, oaths of office, court records, *etc.* The County Clerks also carried on extensive correspondence and kept their own account books. Most of the Clerks' records constitute archives series of their own (*e.g.* Series 009, Deeds; Series 013,

Court of Common Pleas, *et al.*) This series includes miscellaneous records that do not fit into the larger series.

Contents of Vol. #1:

- A – An Act to Divide the County of Dutchess, June 12, 1812
- B – Correspondence between boards of supervisors of Putnam and Dutchess concerning disputed claims after division. Oct. 1812
- C – An act to alter the times of holding court, Nov. 10, 1812
- D – Apportionment of taxes among the towns, 1813
- E – (1-7) Town meetings of the Town of Franklin. 1795- 1823. (See microfilm in library of original records book held by the New-York Historical Society, 1795-1863)
- F – Journal of Proceedings of Board of Supervisors, Oct. 1829 (All other records of proceedings between 1812 and 1845 no longer exist.)
- G – Record of expenditures of Southeast for care of poor, 1817-1822 (See also Series 029)
- H – Ferry rates filed by Samuel Gouverneur, 1826
- I – Valuations of real property in towns, 1815-16
- J – Manumission of “Toner”, age 17, by Aaron Haynes, 1805
- K – Application to drain a swamp, 1817
- L – Apportionment of school monies among Dutchess towns, 1796
- M – Records relating to Revolutionary War service of William Rowland & Jeremiah Kelley
- N – Record of sale of shares by Philipstown Turnpike Company, 1816-17
- O – Records relating to construction of courthouse and jail, 1814
- P – Settlement between Loan Officer John Patterson and Board of Supervisors, 1818
- Q – Complaint by Hamilton Fish that his assessment is unfairly high, 1895

Contents of DB #1:

- A –Receipt book maintained by Jonathan Morehouse, County Clerk, 1818-23 (in small box)
- B – there is no folder B
- C – Liens filed by West Point Foundry against steamship companies, 1858-59
- D – Oaths of office, 1813-63
- E – Construction contracts between private individuals, including specifications for buildings, 1844-57
- F – Certificates to practice medicine in Putnam County, 1797-1843
- G – Naturalization of William Free, 1834
- H – Contracts for postal route for Edwin Fowler & Fowler's sale of route to Isaac Merrick, 1845-47
- I – Coroner's Records filed with County Clerk, 1822-96
- J – Records relating to roads, 1802-08
- K – Records relating to common schools, 1813-28
- L – there is no folder L
- M – Records relating to asylums, 1845-95
- N – Agreements relating to the sale or lease of land, structures, shops, rooms, and livestock, 1813-39
- O – Agreements relating to the sale or lease of land, structures, shops, rooms, and livestock, 1840-60
- P – Listings of recording fees for deeds and mortgages filed by banks, 1856

- Q – Papers relating to military pensions and bounty lands, 1854-66
R – Miscellaneous routine correspondence of county clerks, 1812-99 (14 folders)
S – Returns relating to the liquor licensing ballot question, 1846

Contents of Archives Boxes 1 & 2:

Miscellaneous correspondence of county clerks,
No index.

Series 022 Records of Taxation and Assessment

Extent: # 1 Document Box 1859-1922
 # 1 Oversized , D#3 1910 A6-D3

Arrangement: chronological

Description: This series includes the records of the Board of Supervisors' management of taxes and assessment. The documents include tax rates, levies, assessments regarding road machines, petitions of assessors, papers from the State Board of Tax Commissioners, records of the Board of Assessors, resolutions passed, accounts of unpaid taxes and exemptions.

Series 023 Putnam County Almshouse: Record of Inmates

Extent: # 1 Volume 1875-1914
 # 2 Volume 1915-1930

Arrangement: chronological

Description: This volume contains has entries for 1379 persons who were inmates of the County Almshouse. The information includes names, admittance and discharge, age, sex, color, residency, education, occupation, cause of dependence, birthplace, parents, and relatives. Because the volumes are fragile, researchers may be required to use microfilm. Index of names of inmates may be found in "County Farm & Other Institutions" by Glendon E. Wheeler, a copy of which is in the library.
* Restrictive handling

Series 024 Putnam County Directory and Tax Levy

Extent: # 1 Document Box 1948-1981 (not 1950)
 # 2 Document Box 1982-

Arrangement: chronological

Description: The booklets are issued annually and offer equalization rates, census and geographical statistics, tax levy, and rates for county, towns, Villages, school districts and special districts. Copies of the booklets were distributed annually, however many early ones have disappeared.

Series 025 **Putnam County Treasurers' Office records**

Extent: # 1 Oversized D#3 1879-1887
 # 1 Document Box 1819-1952

Arrangement: chronological

Description: This series includes invoices and receipts from town collectors, accountings with individual towns, accounts of taxes collected and spent, expenditures to institutions, bond proceeds and interest payments. Also included is various correspondence with the State Treasurers Office, Western Union Telegraph Co. and New York State Lunatic Asylum.

Series 026 **Putnam County Board of Supervisors Minutes and Proceedings**

Extent: Volumes
 # 1A V 1879
 # 1 V 1846-1856
 # 2 V 1857-1872
 # 3 V 1872-1884
 # 4 V 1885-1893
 # 5 V 1894-1905
 # 6 V 1918-1926
 # 7 V 1926-1930
 # 8 V 1930-1934
 # 9 V 1932-1942
 #10 V 1943-1946
 #11 V 1947-1952

Arrangement: chronological

Description: Proceedings of the Board of Supervisors, the governing body of Putnam County until 1979 when it was replaced by a Legislature. The minutes include resolutions & laws, annual reports, statistics on taxes, detailed accounts of the Poorhouse, jail, resolutions, memorials, pension approvals, and salaries of officials and judges. The annual expenses by the Clerk, Inspector, Highway Overseer, Assessor, Inspector of Elections, and keeper of Poor Farm are recorded in the minutes. Proceedings from 1846 through 1875 are in the process of being transcribed and indexed by the County Historian's staff. Beginning in 1876, the proceedings were printed, and these books may be found in the library. All proceedings prior to 1846, except for the year 1829, are lost. For 1829 proceedings see Series 021, vol. 1 F.

Series 027 **Putnam County Legislature Proceedings**

Extent: 1980 – 2007

Arrangement: chronological, one volume for each year

Description: The minutes of meetings and public hearings of the County Legislature with reports attached that include equalization rates, summaries of budgets, summary of adopted County Budget and index. In Library.

Series 028 **Putnam County Planning and Development Commission Proceedings**

Extent: #1 Volume 1927-1931

Arrangement: chronological

Description: The minutes of the commission created by the authority of NYS Legislature to permit the Board of Supervisors to appoint such commission to advise the supervisors on constructions of roads within the County and to issue Bonds to construct such improvements. This volume includes a hand-drawn map of county roads and schedule and cost of roads. Willitt C. Jewell was secretary of the commission and drew the map.

Series 029 **Overseers of the Poor Reports and Indentures for Apprenticeship**

Extent: # 1 Document Box 1813-1902

Arrangement: chronological

Description: Reports from the Overseers from various towns in the County. The Overseer prepared these annual reports for the Secretary of State to show accounts of allowances owed by the County to the Overseers. The reports also contained the roster of persons residing at the Poorhouse. The indentures for apprenticeship placed children in private homes, where they would be taught a trade or skill. The "child" was to be educated, clothed, and provided with occupational training until they reach their majority, 18 for females and 21 for males in exchange for the child's labor. While most of children are 10 to 14 years old some indentures document that children as young as 3 years old were placed in this manner. Some children were indentured by the Overseers of the Poor and others by their parents. The indentures are in two folders arranged chronologically.

SEE index in indentur.dtf.

Series 030 Overseers of Highways and Commissioners of Roads Reports

Extent: #1 Document Box 1815-1917

Arrangement:

Description: The series contains the records of the overseers of highways and commissioners of roads. During the 19th century, roads were laid out by commissioners of roads in each town, and compensation was paid to those landowners whose property was taken for a public road. People who believed that they were inadequately compensated for their land might appeal to the Court of Common Pleas. At each annual town meeting, pathmasters were appointed to oversee the maintenance of the roads the road districts in their town, seeing to it that the farmers within their districts performed the labor that they owed (two or three days a year) to maintain the roads, using their draft animals if necessary. Those who did not perform their required work and non-resident owners and businesses were assessed an amount of money in lieu of labor. Between 1907 and 1909, each of Putnam's towns adopted the "money system" whereby taxes instead of labor were levied on property owners for the maintenance of roads.

Series 031 Petition, Licenses and Recognizances for Liquor and Tavern Permits

Extent: #1 Document Box 1812-1878 (Philipstown, Southeast, & Reports of Commissioners of Excise)
#2 Document box 1812-1878 (Carmel, Kent, Patterson, Putnam Valley)

Arrangement: by town, then by licensee, then chronological

Description: This series contains petitions to, licenses issued by, and bonds in favor of Commissioners of Boards of Excise to sell liquor in taverns and inns, where it would be consumed on the premises, in grocery stores, where the liquor was consumed off the premises, and in stores where liquor was sold for medicinal purposes. In the early licenses, licensees swear that they will not keep a disorderly tavern or inn or permit cockfighting, playing with cards or dice, keep any billiard, any other gaming table or shuffleboard. The certificates note name, location, and type of establishment and cost of permits. The cost varies according to nature of the selling of liquor such an 'ordinary' store (cash and carry) or a tavern or inn where the liquor would have been consumed on premises. There are some annual reports from the Commissioners of Excise and petitions to the commissioners to grant and not to grant licenses.

See database TAVERNS.DTF and TAVERNS2.DTF

Series 032 Board of Supervisors Ordinances

Extent: # 1 Volume 1880-1882

Arrangement: chronological

Description: Ordinances are laws enacted by the governing body of the County, the Board of Supervisors. Examples of typical ordinances are the regulation of the support of paupers (1880) when the Keeper of the Poorhouse was charged with maintaining a register of persons and not allowing admission without written permission. In that same year the Keeper was ordered not to allow any children between the ages 2-16 to reside in the Poorhouse.* A more service-orientated ordinance was in 1881 in which the Board approved the establishment of a fire district in the Village of Brewster to “procure a supply of water and apparatus.”

Series 033 Board of Supervisors Various records

Extent: # 1 Archives Box 1856-1927, 1954-55, 1979 (bulk 1927)

Arrangement: chronological, topical

Description: Included in this series are some minutes (1915,1919,1927). The main topics of discussion were the construction and improvement of county roads and highways, improvements and additions to the county office building, contractual agreements, and bids. Documents also include compensation for town officials, county land purchases and appropriations, mortgage tax apportionment, town abstracts, tax related matters.

Series 034 Surrogate’s Court Records

Extent: 147 Archive Boxes 1812-1913

Arrangement: numeric & chronological

Description: The records in this series originated in the Surrogates’ Court and include letters of administration, estate inventories, guardianship, and some wills.

Extent: #1-44 Boxes 1812-1862

Extent: #45-90 Boxes 1883-1901

Extent: #101-147 Boxes 1901-1913

Indexed in Word file. See also Surrogate’s Court Minutes (Series .121), HC530 Buys notebook for abstracts of early Putnam County wills.

Note : Wills to 1931 are to be found in 22 volumes (series .150)

Series 035 Election Notices

Extent: # 1 Shared Volume #4 1892-1910

Arrangement: chronological

Description: Election notices as required by law were posted as public notices for the election to State and County offices. In the case of a vacancy in office by death the posting of a death certificate was required in order to fill the office. The public notice as required stated election date the name of candidate and the office sought. Typical offices for election were for State; Governor, Secretary of State, Controller(Treasurer), Attorney General, State Engineer & Surveyor, Justices, and Senator for the 24th district - Putnam. Amendments to the Constitution, proposals such as the expansion of the Erie Canal (1895) and the improvement of the Palisades Interstate Parkway (1910) were published along with the election notice.

Series 036 Putnam County Department of Public Welfare Records

Extent: # 1 Box 1936-1977

Arrangement: chronological

Description: The records held by the Public Welfare system include the financial, annual and monthly reports, correspondence relating to the County Home, case listings of Department of Social Services, advisory committee minutes, new releases, safety codes and inspections of the County Home, and related records to the phasing out of the County Home.

Series 037 Jury listings

Extent: # 1 Document Box 1813-1840
 # 2 Document Box 1841-1877

 # 1 Archives Box 1818-1931
 # 2 Archives Box 1932-1955
 # 3 Archives Box 1937-1952 by towns 1938-1953

Arrangement: chronological

Description: Listing of prospective jurors. The Trial and Grand Jury listings are divided by towns within the County. The Grand Jury and Trial jury list for 1937-1952 for Supreme and County Court are listed as a county-wide drawing. The lists record names and occupations. In early entries occupations are often described as yeomen or gentlemen.

SEE supplement series 037 for boxes 1-3, folders listed by date to 1947, by town to 1952.

See database JURY.DTF for early jury lists.

Series 038 Putnam County Board of Elections: Enrolled Voters

Extent: # 1 Document Box
Putnam County 1911, 1912; Kent 1958-1959, 1959-1960, 1960-1961, 1961-1962, 1962-1963, 1964-1965, 1965-1966, 1966-1967, 1967-1968, 1968-1969, 1969-1970, 1971-1972, 1973-1974

2 Document Box
Kent 1974-1975, 1977, 1978 ; Patterson 1975-1976;
Putnam Valley 1975-1976; Philipstown 1975-1976;
Southeast 1975-1976; Carmel 1957-1958, 1977

Arrangement: alphabetical

Description: The enrollment listings show the voter's name, residence, political party, and district number.

SEE series .118 Election Poll Books for additional information.

Series 039 Putnam County Keeper of the County Poorhouse Reports

Extent: # 1 Folder – Document Box 1865-1914

Arrangement: chronological

Description: This series consists of the financial reports of revenues, expenses of the daily operation of the Poorhouse that were prepared by the Keeper for the Board of Supervisors.

SEE also Series 023, 029, 036, 049, 112 for other poorhouse documents.

See Also Proceedings of Board of Supervisors for annual report by Keeper.

Series 040 Various Bonds filed with Putnam County

Extent: # 3 folders - Document Box 1804-1913

F1	1804-1859, 1911	between 2 individuals
	1804 with a Van Rensselaer	
	1911 official	
F2	1814-1843	recognizance, guardian, etc.
F3	1848-1913	officials

Arrangement: chronological

Description: The documents are bonds issued for projects and officials under contract to Putnam County. The information on the Bond is names of obligor and obligee, monetary value, and conditions of the obligation. The bond would define the responsibilities and expectations of office or project. This type of bond was generally applied to public officials as an insurance policy against legal misconduct or mishap on their part while performing their public responsibilities.

SEE ALSO: Series 004 Sheriffs' Bonds, 092 Tax Collectors' Bonds

Series 041 Putnam/Dutchess County Loan Offices Records

Extent: # 1 vol., 1 folder - DB 1817-1868

Arrangement: chronological

Description: This series consists of financial records pertaining to loans issued by the county's loan officers to individuals. The records are statements of returns, receipts from clerks and Commissioner of Loans, abstracts, ledger of loans (mortgages) issued in the year 1823.

SEE ALSO: Series 021 vol. 1 P

SEE ALSO: Series 085 Loan Commissioners Mortgages

SEE ALSO: Series 090, 091

Series 042 Putnam County Circuit Court records: Oyer and Terminer

Extent: #2 Folders - DB 1823-1871
F1 1823-1856 (gaps), minutes etc.
F2 1825-1871 (gaps), court calendars

Arrangement: chronological; index UNKNOWN

Description: This series contains the minutes of the court, calendars, lists of jurors and witnesses statements, affidavits, and judgments or verdicts. Supreme Court riding circuit – acting as criminal trial court.

Series 043 Tax Collectors' Books

Document Boxes

Extent: # 1 DB Carmel 1831, 1857-66, 1870-72, 1874-79
2 DB Carmel 1880-96
3 DB Kent 1857-64, 1866-68, 1877-78, 1882
4 DB Kent 1883-88, 1892-96, 1904, 1907
5 DB Patterson 1860, 1866-68, 1873, 1876-77, 1880-88
6 DB Patterson 1889, 1893-1899

- # 7 DB Philipstown 1858-59, 1861-71, 1874-75, 1877, 1879-80
- # 8 DB Putnam Valley 1859-1872, 1874-75, 1877-79
- # 9 DB Putnam Valley 1880-1896
- # 10 DB Southeast 1859-71, 1873, 1876-77, 1879-80
- # 11 DB Southeast 1881-1896

Arrangement: chronological, by town

Description: The Tax Collector's Books include alphabetical listings of names of businesses and individuals, property values and acreage, personal holdings, property tax due, assessment of highway labor, uncollected taxes, state, school, county, dog taxes, recapitulation for the town, aggregate valuation of the county and a list of town allowances requested by the clerk.

Series 044 Promissory Notes and Receipts

Extent: # 1 Document Box 1799-1854

Arrangement: chronological

Description: This series includes documents that are various unsecured notes and receipts filed with the County Clerk. The names of the parties involved are recorded as well as date of issue, terms of agreement and payments. No index.

Series 045 Judgment Records/Roll from the Courts of Common Pleas, Supreme Court, Oyer & Terminer, and County Court

Extent: 70 Archives Boxes, 1813-1913

Arrangement: numeric/chronological

Description: The records from this series' courts are primarily civil suits and many relate to their corresponding cases found in the Court of Common Pleas, Supreme, Oyer & Terminer, and Putnam County courts.

SEE Series .058 Judgment Index for case # 001-6400

Note: Cases with numbers higher than 5655 may be requested through the County Clerk's Office.

Series 046 Putnam County Court Orders and Rules

Boxes

Extent: # 1 B 1878-1895 . . 1/22-1/254 (book/page)
 # 2 B 1885-1899 . .

- # 3 B 1900-1910 . . 2/3-2/114
- # 4 B 1907-1912 . .
- # 5 B 1912-1922 . . 2/210-2/448
- # 6 B 1922-1932 . .
- # 7 B 1933-1937, 1883-1937 . . 7/3-7/160

Arrangement: numeric

Description: These documents originated in the Supreme Court. "Orders" are granted motions and "Rules" are granted applications based on known standard procedure. Some orders may include those have an interlocutory nature that settle an intervening matter; for example, Sprague V. Putnam County Board of Elections (1912) for failure to file a certificate of nomination. Other orders are dispositions, appeals, and affidavits.

SEE supplement Series 046 (boxes and folders are chronological.)

SEE Series .129 for general index. (file ID will be book volume and page)

Series 047 Putnam County Supreme Court Civil Actions and related documents

Extent: 23 Archive Boxes, 1819-1937

Arrangement: numeric/chronological

Description: This series contains various court documents such as summonses, complaints, affidavits, orders, petitions, and causes. Examples of causes may be land disputes, discharge of mortgages, assault & battery, debt, etc.

SEE Series 058 Judgment Index for cases #947-2208

Series 048 Supervisors' Account Book, Putnam Valley, 1855-1909

Extent: # 1 Flat Document Box 1855-1909

Arrangement: chronological

Description: This account book kept by the Putnam Valley supervisors shows receipts from County, excise fund, dog fund, state school money and disbursements to overseers of the poor, persons suffering sheet damage, school district trustees, support of bastard children, and infrastructure maintenance . The auditors' annual report is included. This information shows the evolution of the board of auditors to a town board.

Series 049 Putnam County Board of Child Welfare Reports

Extent: # 1 Document Box 1922-1938

Arrangement: chronological

Description: This series includes the minutes, reports, financial statements, etc. relating to the aid to dependent families and the names of the Board and their families. The minutes show examination of cases for consideration, allowances granted, expenditures, and balance on hand. Reports of the State Board of Charities show information on general inspection of the Putnam County Board of Child Welfare (1922).

Series 050 **Records of accounts relating to mortgages and collateral, including court and trust funds, "Court Fund Ledger"**

Extent: # 1 Volume 1876-1948

Arrangement: chronological

Description: This series originally consisted of 2 volumes, only volume 1 is available at the present time. The information in v. 1 relates to mortgages and collateral, court trust funds, etc., and various courts – supreme, surrogate, county. No index available.

Series 51 **Oaths of Office, Civil and Military, 1815-1918**

Extent: #1 volume 1815-1850 Militia and civil oaths of office
 #2 volume 1865-1918 Civil oaths of office

Arrangement: chronological

Description: Volume #1 contains oaths of office taken by members of the New York State militia. Each member swore to uphold the constitutions of the US and NYS, to perform his duty to the best of his ability, and to refrain from dueling. The second half of volume #1 and all of volume #2 contain signatures of those taking oaths for notary, judge, sheriff, turnpike commissioner and other civil offices in the county.

SEE also Series .021 DB#1 (D) Oaths, 1813-63

Series 052 **Putnam County Coroners' Inquests**

Extent: # 1 Archives Box 001-204 1820-1883 1-204
 # 2 Archives Box 205-364 1883-1892 205-364
 # 3 Archives Box 365-474 1892-1898 365-474
 # 4 Archives Box 475-614 1899-1903 475-614
 # 5 Archives Box 615-794 1904-1909 615-794
 # 6 Archives Box 795-1014 1909-1913 795-1014

Arrangement: numeric

Access: Pursuant to §677(3)(B) of the County Law 1965 allows inspection by the District Attorney of the County, the next of kin and others. For purposes of access to the Archives "others" is interpreted as the public. Although coroners' records are closed as a rule, the coroner(s), district attorney, medical examiner, and the courts are not prohibited from disclosing records to "others" according to an opinion by Robert J. Freeman of the NYS Committee on Open Government (March 28, 2000).

Description: The documents are the recording of date by the Coroner's Office pertaining to deaths occurring under suspicious circumstances. The records show name of deceased, date, finding of the coroner.

SEE Series 069 for index.

Series 053 Guardianships, Infancy Proceedings Regarding Sale of Real Estate

Extent: # 1 Archives Box 1857-1893 (book and page no. listed)
 # 2 Archives Box 1901-1912
 # 3 Archives Box 1913-1925

Arrangement: chronological and numeric

Description: This series includes various legal documents; petitions, appointments, orders, bonds, reports of agreement, releases, etc. pertaining to the management of real property owned by minors, through the power of attorney of their legal guardian.

See Series 129 for general index. (file ID will be book volume and page)

Series 054 Orders of Discontinuances

Extent: 10 Archives Boxes, 1878-1936

Arrangement: Book, page and chronological

Description: This series include such documents as stipulations of discontinuance, affidavits, notices, etc., pertaining to the discontinuance of various civil actions.

SEE supplement Series .054 box listings and years.

SEE Series .129 for general index. (file ID will be book volume and page)

Series 055 Naturalization, Declarations of Intention

Extent: # 1 Archives Box 1842-1897
 # 2 Archives Box 1898-1904
 # 3 Archives Box 1904-1906

1 Volume 1910-1913
2 Volume 1921-1924

Arrangement: chronological

Description: The documents are declarations sworn in Supreme Court for the intention of becoming a U.S. citizen. The data noted are name of immigrant, renunciation of allegiance to another government or sovereign, physical Description; race, height, distinctive marks, also birth date and place, current residence, port of entry as immigrant and ship's name. In Volume 2 each immigrant was to swear to not being an anarchist or polygamist. The signature of the immigrant is placed on each affidavit however some are marked with an X. The affidavits contains a wealth of information for genealogy and immigrant population studies.

SEE Series .115, .116, .117, .126 related naturalization records.

SEE database IMMIGRAT.DTF search by name.

SEE Series .116 for index to boxes.

Series 056 Satisfactions of Mortgages filed with Putnam County

Extent: 10 Archives Boxes, 1848-1914

Arrangement: chronological

Description: This series is the recording of mortgage satisfactions filed with the Putnam County Clerk by a creditor advising that the debt has been paid and the mortgage satisfied.

SEE Series .058 to determine if a satisfaction has been filed, then look for the satisfaction number here.

SEE also: Series .012 where satisfactions are noted with recorded mortgage.

Series 057 Judgments (civil) by the Putnam County Courts

A: Transcript(s) of Judgments

Extent: 5 volumes, 1812-1938

Arrangement:

Vol. 1: Arranged alpha by 'against' (defendant), with - damages, date, attorney, notes/satisfaction

Vol. 2 -5: Arranged alpha by 'against,' with - in favor of, when, where, damages/cost, filed & docketed, attorneys, return on execution, satisfaction – some satisfaction file numbers listed.

The entire vol. is alpha with index tabs (vol. 1 - initial alpha index mostly blank)

Note: need to know date/period and defendant name to use these volumes.

Description: Just a listing of judgments, **no known link** with other series; satisfaction file # can be found in Series 060.

B: Judgments

B(1) - Extent: 1 volume, 1854-1885

Arrangement: chronological/various

Description: Stand-alone volume(?) ; pp. 1-26 Supreme Court misc; - chronological; pp. 28-40 judgments – chronological; pp. 44-77 assignment of judgments - various; pp. 275-278 instructions for Elliot book typewriter; all other pages unused. Index unknown.

B(2) - Extent: 7 volumes, 1876-1935

Arrangement: chronological with alpha index by defendant

Description: **Vol. 1:** pre-printed forms (3 per page) alternating with blank pages, each separately chronological, with index in front by defendant, later pre-printed pages only sporadically filled in – blank pages used for full text of judgment; **Vol. 2-7** no pre-printed forms; Supreme ct judgments; Recordings in Putnam County of various judgments/courts. No case numbers. No known link to other series. Need to know date/period and defendant name to use these volumes.

C: Transcripts of judgment

Extent: 3 Archives Boxes, 1844-1911

Arrangement: numeric and chronological

Description: One page filings listing amount, parties, date, attorney, and court. These are the official transcripts issued by the Supreme Court, and Court of Common Pleas on civil actions and special proceedings. The transcripts are informational in nature and do not describe the trial in detail. The data noted is names of defendant and plaintiff, papers filed, assignment number, when and where perfected, damages and costs, attorneys and results (satisfied or not satisfied.) **NOTE:** Index is volume 1 Series .058 for these boxes.

Series 058 Judgments (civil) Index(es)

A: Index to Judgments – Defendants – Transcript A-Z 1812-1954

Extent: # 1 Volume (A-Z) c. 1845-1954 (numbers approx. 1-6400)

Arrangement: alpha by defendant then chronological

Description: assortment of court cases within and outside Putnam County. Index for Series .057C, boxes 1-3. Gives file number, satisfaction date, and satisfaction file number.

B: Index to Judgments – Defendants A-L/M-Z 1812-1954

Extent: # 2 Volume (A-L) 1812-1954
3 Volume (M-Z) 1812-1954

Arrangement : by defendant alphabetical, chronologically within the alpha section
Note the case number to locate the individual case. Starting 1938 file numbers take the format – “file# - year” see case number guide (supplement?) for Vols 2-3.

Description: Index organized by defendant, year, plaintiff’s names, and judgment number. The three volumes give additional information pertaining to satisfactions and partial satisfactions under “Remarks”. The documents associated with the satisfaction numbers are located in Series 60 Satisfactions of Judgments 1854-1937. Single line entries

Series 059 Assignment of Unsatisfied Judgments by Putnam County Courts

Extent: # 1 Box 1854-1936

Arrangement: chronological

Description: The documents record the assignment of a third party by the Court to act as a referee either pending or in completion of a civil case. These actions are the result of cases originating from the Supreme Court. May be a reference to a recording in a deed book for example. Not linked to Series 079.

Series 060 Satisfactions of Judgments by Putnam County Courts

Extent: # 1 Box 1832-1905 # 1-1297
2 Box 1814-1938 #1298-2195; executions 1814-1861
3 Box 1861-1938 executions 1861-1938
4 Box 1838-1937 executions #122-1227/ PS #1-186

Arrangement: chronological

Description: This series consists of civil records from the Supreme and County Courts. The records include the satisfied and unsatisfied settlement of estates and damage cases brought by individuals against individuals and businesses. Use Judgment Index

York City recover of land for the Croton dam and reservoir, cancellation of the 1873 mortgage made in Dutchess and decided in the Putnam County Courts, and a bankruptcy estate sale.

Series 064 **Lis Pendens**

Extent: # 1 Volume A 1824-1864

Arrangement: chronological

Description: The documents are notices by the court pending a suit in which the court will acquire power over real property. The court acts as a holding agent until the trial is completed. The record includes filing date, complainant and defendant. A listing of 'equity notices.' (fragile vol.– all pages 'repaired' some time ago with 'new backing,' making some entries difficult to read)

SEE Series 065 for index.

Series 065 **Lis Pendens Index to Defendants**

Extent: #1 Volume (A-L) 1812-1961
 #2 Volume (M-Z) 1812-1961

Arrangement: alphabetical

Description: Index to court notices include date of action, defendant and plaintiff, liber and page, cancellation if applicable. Index for Series 064.

Series 066 **Bail Book**

Extent: # 1 Volume A 1812-1844

Arrangement: chronological

Description: This is the bail record from the Court of Common Pleas. Data includes date, name, residence, title (yeoman, gentleman). The affidavits of charges record the plaintiff and defendant, motions, decision by Judge, appointment of guardian of "infant" (child of less than 14 years). There are approximately 6 miscellaneous cases from 1847 from the Supreme Court at the end of the book and at the very end is an 1839 appointment of deputy sheriff for Putnam County. No known link to other series.

Series 067 **Notes of Issue**

Extent: # 1 Box 1878-1930
2 Box 1931-1939

Arrangement: chronological

Description: This a notification filed with the court indicating that defendant and plaintiff are ready for trial.

SEE supplement Series 067 lists by box, folder, year.

Series 068 Records of Convictions

Extent: # 1 Volume 1855-1956 recordings; Index for 2 boxes below.

1 Box 1855-1896 1-2399
2 Box 1896-1916 2400-4817

Arrangement: chronological

Description: These documents originated in the Supreme Court and the Court of Special Sessions. The crimes committed are primarily public behavior offenses such as disorderly conduct, intoxication, assault and battery, vagrancy, or persons without a visible means of support (not classified as incompetents or habitual drunkards). These certificates include, but are not limited to, defendant name, charge, judge, date of conviction, county, and docket number. Information in this series can be valuable for statistical and historical reporting.

Series 069 Coroners' Inquests Index

Extent: # 1 Volume 1820-1973

Arrangement: alphabetical

Description: The Index is listed by name, surname, given name, date filed, name of coroner, date of death, and file number.

SEE Series 052 for files listed in index, but only up to # 1014 (index goes at least to # 2905)

Series 070 Marriage Licenses and Certificates 1908-1935

Extent: 10 Archives Boxes, 1910-1912, 1926-1935

Arrangement: Boxes #1 by town, Box #2-10 numeric, in general chronological, records tend to group by town. Boxes are indexed in Series 122. Note: It is possible, however not always successfully, to cross-reference the volume index with boxed

documents. The information recorded is the same in both places, except for the title of the person performing the ceremony which is more likely to be included on the individual forms. Both certificates and volumes appear to be filled out by the clerk – except box #1.

Description: Since 1882, marriages have been recorded by town and village clerks. During this period only (1908-1936) they were also filed with the County Clerk. The documents in this series are affidavits for license to marry. The forms include demographic information pertaining to the bride and bridegroom, former marriages, ages, current residences, mothers' and fathers' names and country of origin for both. Box #1 largely filled out and signed by applicants.

SEE database MARRIAGE.DTF search by name.

Series 071 Executors' Oaths

Extent: # 1 Volume 1868-1887

Arrangement: chronological with alpha index

Description: This volume consists of the recording of oaths or affidavits assigning an executor to the estate of the deceased. The data includes name of the deceased, name of executor, residence, date of oath, signatures of the surrogate court clerk and executor. Pre-printed pages, 2 per page, book is full. An executor's name can be found if known from the alpha index; otherwise consult probate records Series 034 for date of death and check this volume chronologically.

Series 072 Title Searches

Extent: # 1 Archives Box 1850-1899
 # 2 Archives Box 1900-1915
 # 3 Archives Box 1916-1924
 # 4 Archives Box 1925-1936

Arrangement: chronological, date of search or transfer(s)

Description: This series shows the County Clerk's recording of the results of a search. Searches are conducted to determine the clear title to a land record (deed). The Clerk would search for any attachments such as a lien or attachment to the deed that would encumber the title.

SEE supplement Series 072, search by folder and year. Index UNKNOWN

Series 073 Mortgages; statements, affidavits, and appraisals

Extent: # 1 Document Box 1905-1930

Arrangement: chronological, numeric

Description: This series consists primarily of statements of the owners of mortgages that provide the terms and conditions of those transactions, as well as mortgagee, mortgagor, and owner of mortgage. The mortgages are numbered by date of filing. A variety of other documents also related to the administration of the New York State Tax Law are included in this series.

Series 074 Mortgage Tax Distribution Sheets

Extent: # 1 Document Box 1930-1935

Arrangement: chronological

Description: The documents in this series present determinations of the New York State Tax Commission in apportioning mortgage tax receipts among the counties and towns in which the subject property is located. They are statements of advances that describe advances made in accordance with the Tax Law under corporate trusts or prior advance mortgage.

SEE supplement Series 074, folder listing.

SEE also Series 075 and 086, mortgage tax apportionment and list

Series 075 Mortgage Tax, Certificates of Determination of Apportionment

Extent: # 1 Archives Box 1910-1929

Arrangement: chronological

Description: This series is the recording of certificates issued by the New York State Tax Commission apportioning mortgage taxes among political subdivisions.

SEE supplement Series 075, folder listing.

SEE also Series 074 and 086, mortgage tax apportionment and list

Series 076 Taxable Transfers

Extent: # 1 Volume 1892-1920
2 Volume 1920-1945
3 Volume 1945-1965

Arrangement: chronological

Description: Taxable transfers are the recordings of estate administrations. It is organized by date and place of death, name of decedent, date of letters of testamentary, testate or intestate, executor and address, estimated value of estate; real and personal, heir-in-law, residence, relationship, amount or value of estate, and person or shares.

SEE Series 077 for index to Vol. 2

Series 077 Taxable Transfers Index

Extent: # 1 Volume 1920-1945

Arrangement: alphabetical

Description: Index recording by name and page numbers. Index for Series 076 Vol. 2

Series 078 Transfer Tax

Extent: # 1 Volume 1922-1943

Arrangement: chronological

Description: This series consists of filings received from the Department of Taxation and Finance by the County Clerk to post a release of lien and statement of estate tax by an executor.

Series 079 Insolvent Assignments

Extent: # 1 Volume 1880-1908 (Alpha index – refers to recordings in deed
libers
6 Archives Boxes, 1814-1915)

Arrangement: chronological

Description: Statements are court certificates indicating the terms of bankruptcy and satisfaction. Information available is assignment of property of monetary payment, statement of services, value as evidence, Order of Bond assignee, accounting claims upon estates by executors for insolvent estates. Shows some creditors' submission of claims, notarized statements, and public notices.

Related documents include, but are not necessarily limited to, assignment and its recording, the latter may be in a deed book; inventory of assignor; order for publication of notice to creditors; petition for order for publication; bond; bond approval; petition for final accounting; order for creditors to appear (citation); citation and proof of service; account of proceedings; final decree and summary statement; receipt of creditors. (These related documents may be in the volume, the boxes, other series, or some as yet unidentified location.)

SEE supplement Series 079 folder listing (dates of folders in boxes). Index unknown.

Series 080 **Putnam Valley Assessment Roll 1932**

Extent: #1 Document Box

Arrangement: alphabetical

Description: Published by Arthur P. Collignon and printed by The Highland Democrat the 1932 assessment roll for Putnam Valley is organized by name and business name, location, description, assessed value. The summary at the end of the booklet notes taxation aggregate, totals, and rate.

SEE also Series 134 box #13 folders 3 & 4 1911 and 1913 Southeast assessment rolls, and box #15 1909-11 & 1914 Philipstown assessment rolls.

Series 081 **Grantee Index for Deeds**

Extent: # 1 Volume (A-D) 1870-1929
 # 2 Volume (E-K) 1870-1929
 # 3 Volume (L-R) 1870-1929
 # 4 Volume (S-Z) 1870-1929

Arrangement: alphabetical

Description: Index arranged by Grantee (purchaser) of property. Each entry records the names of both Grantee and Grantor, date, volume, and page of entry.

SEE Series 009, Deeds

Series 082 **Grantor Index for Deeds**

Extent: # 1 Volume (A-D) 1870-1829
 # 2 Volume (E-K) 1870-1929
 # 3 Volume (L-R) 1870-1929
 # 4 Volume (S-Z) 1870-1929

 # 1 Shared Volume #1 1912-1914
 # 2 Shared Volume #2 1918-1923

Arrangement: alphabetical

Description: Index arranged By Grantor (seller) of property. Each entry records the names of the Grantor and Grantee, date, volume, and page of entry.

SEE Series 009, Deeds

preprinted pages ('eighteen hundred...') or forms of the New Loan-Officers of the County of Dutchess established by a law passed by the New York State legislature entitled "An act for loaning monies belonging to this state." Those executed after 1812 are with Putnam County. The back part of the book consists of preprinted pages ('seventeen hundred...') or forms of the Loan-Officers of the said County established by a law entitled "an act for emitting the sum of two hundred thousand pounds in bills of credit, for the purposes therein mentioned." Principal is to be repaid one tenth each year from 1791 to 1800. These 'pages' have been glued to the original pages in the book – all of the original page except a small strip having been removed. The original bound pages are the same forms as in the front, but they are bound to be read from the back of the vol. Interest and principal payments are listed on the back of the documents.

Extent: # 2 Volume 1808-1828

Arrangement: chronological

Description: 49 pp., similar to vol. 1 bound pre-printed pages, most with bottom right corner cut out.

SEE also Series 041 Putnam/Dutchess Loan Officers' Records

SEE also Series 041, 090, 091

Series 086 Mortgage Tax List

Extent: # 1 Volume 1906-1921

Arrangement: chronological

Description: Entries are mortgagor, mortgagee, date, volume and page, location, principal, mortgage tax, and remarks. Information may include statement and case number filed.

SEE also Series 074, 075 mortgage tax apportionment

Series 087 Assignment of Mortgages

Extent: # 1 Volume 1906-1908

Arrangement: chronological

Description: The series records the assignment of a mortgage contract to a third-party other than the original mortgagee. The term "assumed" mortgage may be interchanged with "assignment". This activity was taken in the finalizing of estates.

Series 088 Orders Appointing Receivers

Extent: # 1 Volume 1874-1906

Arrangement: chronological

Description: This is a debtors' proceeding when through a court-ordered action a third party, the receiver, is appointed to prevent the debtor from circumventing his debt. The defendant is "enjoined and restrained" from making any transfers of the property before satisfying the debt. The court assigned the monetary costs and fees.

Series 089 Court Directed deposits with the County Treasurer

Extent: # 1 Volume 1892-1923

Arrangement: alphabetical, surname, chronological by letter

Description: This series contains the financial recordings of the filings of referees' reports, decrees, and orders in accordance with the law of 1895, 1AW Chapter 544. The information consists of date of filing, title of action, type of filing, court of issue, name(s) of attorney, book and page of the recording, amount of money, person whom the order is directed to be paid, currency of payment, due date, and awards.

Series 090 U.S. Deposit Fund

Extent: # 1 Volume 1837-1855
2 Volume 1837-1846

Arrangement: chronological

Description: This series contains the records of State of New York in conjunction with Putnam County loan program to individuals. Volume 1837-1846 features printed forms of indentures (31 pages) with date, name, town, witness, loan amount, property description, and termination date. Lower portion of page is cut away possibly as a receipt when loan was satisfied. Volume 1837-1855 (44 pages) lists name, date, purpose of loan, terms, interest, and principal. There is a loose receipt at page 44.

SEE also Series 041, 085, 091

Series 091 U.S. Deposit Fund Minute Book

Extent: # 1 Volume 1837-1873

Arrangement: chronological

Description: This series is related to series 090 however it is the minutes of the meeting of commissioners of the Fund for the purpose of receiving principal and interest on said loan. Commissioners met the first Tuesday in October as required by law. The

transcript includes an affidavit issued by the Board of Supervisors of examination and satisfaction.

SEE also Series 041, 085, 090

Series 092 Tax Collector Bonds

Extent: # 1 Volume 1820-1908
 # 2 Volume 1909-1951

Arrangement: alphabetical

Description: Tax collectors' registrations in compliance with the NYS Law. The records note the name of the collector, collector's residence, type of bond, date and amount of bond, and date satisfied. Most entries are for tax collectors filing performance guarantees either personal or with surety(ies) listed. A few appear to be other public officials' bonds and a few between individuals. There are no known connections with other 'bond' series (079, 093, 142-145), but there remains unprocessed material.

Series 093 Bonds and Undertakings

Extent: # 1 Volume 1878-1886

Arrangement: alphabetical

Description: The documents contain the recording of the bonds and financial actions. Entries include type of bond or loan, title of cause, court, acknowledged, date, approved, filed, conditions (guardian, appearance in court, estate), and remarks. The types of bonds are assignee, sheriff, and undertaking for appeal or attachment. Most entries are supreme court; a few are county court and court of sessions. Most entries appear to be individuals and sureties posting bond to a court for an action. Types of bonds are guardian, trustee, undertaking (various), assignee, bond on attachment, and a few by officials. There are no known connections with other 'bond' series (092, 142-145), but there remains unprocessed material.

Series 094 County Treasurer: Putnam County Ledger

Extent: 22 Volumes, 1911-1945

Arrangement: chronological

Description: This series consists of the recording of the accounts receivable and disbursements of the General Ledger from the Office of the County Treasurer. The records include such categories as returned real taxes, dog licenses, payments by the County for damage done by dogs, child welfare payments, Grand Juror payments, and salaries for officials, highway workers etc. An example of the data recorded is the 1933 ledger recording payments for the orders of Emergency Work Bureau Projects N-16, N-17, N-15 and the STAR Highway development. The volumes by alpha B-W have numerous accounts including those as Tax Sale Records and Tax Redemptions.

Series 095 **Putnam County Clerk's Cash Book**

Extent: # 1 Volume (1912-1922)
 # 2 Volume (1928-1931)
 # 3 Volume (1931-1934)

Arrangement: chronological

Description: The County Clerk's Cash Book records the daily fees for filing and recording documents and providing notary service. The data noted is date, time, name, cost, document or service, notary; for County, State, certified copy, and naturalization for County, State.

SEE also Series021 DB 1, A, for 1818-1823

Series 096 **New York State Census , Putnam County**

Extent: # 1 Volume (1915)
 # 2 Volume (1925)

Arrangement: geographical by town

Description: Between 1825 and 1925 (except 1885), the state conducted a census. These are the only two known to exist in entirety for Putnam County. The 1915 and 1925 censuses are demographic in format. Data collected and reported are organized by town, street, residence, family name, relationship to head of the family, color/race, sex, age, nativity (country of Birth), citizenship (number of years in U.S., citizen or alien, date and place naturalization), occupation, and place of institutionalization if applicable. There are several entries of African-Americans who have entered their nativity as former slaves. This collection of demographics is good source of for tracking family histories, immigration and naturalization, communities studies; business, residential grouping by nationality, etc.

SEE: library for copies of state census 1845 for Kent and Philipstown

SEE also statistical totals for Putnam County censuses 1835-75 in library.

Series 097 **New York State Agricultural Census, Social Statistics,
Putnam County, 1860**

Extent: # 1 Oversized Document

Arrangement: by town

Description: The census encompasses the six towns of Putnam County. The data reported is statistical in nature such as assessed value for real estate and personal estate, schools and number of pupils, libraries, religious institutions, seasonal crops, annual taxes, funds received y taxation, public funding, pauperism, and crime. This census is a concise “snapshot” for Putnam County in the prewar Civil War period. Researchers may find the census interesting for the study of urban and agricultural communities.

Series 098 **Judge Southard, correspondence copies**

Extent: # 1 Volume 1902-1904

Arrangement: chronological

Description: This workbook contains the legal correspondence of Judge James Bennett Southard. Judge Southard (1874-1928) was District Attorney (1897-1901), and County Judge and Surrogate (1902-1928). The correspondence consists primarily of brief letters of reply and has little in-depth information. Most of the correspondence is written in script; however, it has not been determined that it is in the Judge’s hand or his clerk’s. The contents are less remarkable than the type of paper, ink, and copy method employed.

Series 099 **“Committees:” Lunacy, Incompetents, and
Habitual Drunkards**

Extent: 7 Archives Boxes, 1848-1923

Arrangement: chronological, by name

Description: The “Committees” are those persons committed by private individuals or the public welfare system to asylums through Court Orders. This was a small population that because of old age, mental illness, retardation, alcohol abuse, and infirmity could not live in the poor house. The records include some persons for whom the court order was contested, examined and dismissed or the person released at a later date. Information in this series is valuable for statistical and historical reporting, and confidentiality is to be respected.

*SEE supplement Series 099 for box, folder, name and year listing.
No known link to Series 023; book and page reference unknown.*

Series 100 Stallion Records

Extent: # 1 Shared Volume #4 1890-1906
1 Oversized, Document Drawer #4 (1859 poster)

Arrangement: Various

Description: The County Clerk documents filings for the registry of Stallions by use of the public notice. The notice advertises the horse's pedigree, farm and former and present owners, physical description, and may include availability for stud and its record of notable ancestors and offspring. The volume features newspaper notices, handbills pasted onto the pages. The Clerk dated and signed the notice. The poster was found folded inside the volume. It is not signed nor dated but is nevertheless an interesting document.

Series 101 Veterinary Medical Register

Extent: # 1 Shared Volume#4 1894-1912

Arrangement: chronological

Description: Beginning at page 400 of shared Volume #1, the registration shows the name, date, College of Veterinary Medicine that is governed by the Board of Regents Medical Examiners, endorsement, and licensed.

Series 102 Physicians and Surgeons Register

Extent: # 1 Volume 1880-1970

Arrangement: alphabetical to 1949, chronological to 1954 then skip 1970.

Description: This volume is a registration of doctors practicing in Putnam County. The printed forms show name, residence, place of birth, date of graduation and institution, date of registry and signatures. All entries are male.

SEE also Series 021 DB1 (F) for certificates to practice medicine 1797-1843

Series 103 Dentists and Dental Hygienists Register

Extent: # 1 Volume 1896-1969

Arrangement: alphabetical

Description: This is a record of affidavits by dentists and dental hygienists registered and recorded by the County Clerk. Each entry includes name, address, institution of education, graduation date, dates and signatures. All the registrants are male except for one female dental hygienist.

Series 104 **Assumed Name Register**

Extent: # 1 Volume 1903-1938

Arrangement: alphabetical

Description: This is a record of persons conducting businesses under an 'assumed name.' The assumed name is the registered business name as the primary title and the owner's name as the secondary title. This data show that many businesses of the period were service and entertainment such as Bar & Grills, casinos, taverns, hardware stores, garden and landscaping services, garages, department stores and inns. Since this data spans the economic period of the turn-of-the-century prosperity, World War 1, and the Great Depression era it may offer compare/contrast evidence into the economic and social trends of an agricultural economy.

SEE Registers

Series 105 **Architects Register**

Extent: # 1 Volume 1923-1954

Arrangement: chronological

Description: This register contains six entries of certificates stating name, birthplace, birth date, current address, where certificate to practice obtained (i.e. college), date of graduation, signatures of applicant and Deputy Clerk, and date recorded.

Series 106 **Farm Names Register**

Extent: # 1 Volume 1913-1937

Arrangement: chronological

Description: This is a record of new farms registered in a 24-year period. The registration reads much like a deed, stating name of owner, property description, notation of deed's liber and page. The more notable farms are the politician Stuyvesant Fish's Continental Village Farm, Glenclyffe Farm, and Canopus Hollow Farm and entertainer Ray Bloch's Hollybrook Farm.

This volume is such a modest offering of registrations it seems suspect that so few farms were registered in this period. A possible explanation for this may be found if the researcher would examine Series 104, Assumed Name Register, for growth of non-farm businesses in the same time period.

Series 107 County Clerk's Statement of Income from Mortgage Tax

Extent: #1 Document Box 1906-1929

Arrangement: chronological, see supplement for folder 1-9 by year.

Description: The records are statements from the Clerk to the County Treasurer indicating the cash receipts or mortgage taxes received by the Clerk. The records also show the disbursements made by the Clerk from those revenues for items such as salaries, bond premiums, printing, stationary, postage, and sundries. The balance of the receipts minus the expenditures is recorded as a transfer entry to the County Treasurer. The State Board of Commissioners has audited these records.

Series 108 Professional Engineer or Land Surveyor: Affidavits

Extent: # 1 Volume 1924-1951

Arrangement: chronological

Description: In accordance with the New York State Laws of 1927, Chapter 85 the professional register recorded the affidavit by name of person, residence, birth place, birth date, date of license, number of license.

Series 109 Putnam County Technical Reports

Extent: # 1 Document Box 1963

Arrangement: topical

Description: Goodkind & O'Dea Planning Consultants prepared the reports. The study was funded in part by the Federal Urban Renewal Administration for the New York State Department of Commerce. Good summary and statistical data pertaining to Putnam County.

Series 110 **Putnam County Solid Waste Management**

Extent: # 1 Document Box 1988
 # 2 Document Box 1988

Arrangement: topical

Description: In 1988 Putnam County adopted a Solid Waste Management Plan in accordance with the New York State Solid Waste Management Act. This series consists of a collection of materials created by Putnam County for their Solid Waste studies. Included in this series are the Environmental Impact Statements filed by the county pursuant to the State Environmental Quality Review Act.

Series 111 **Putnam County Data Book 1965, 1977**

Extent: # 1 Document Box 1965, 1977

Arrangement: topical

Description: The “1965 Data Book” published by the Chamber of Commerce and the “1977 Data Book published by the County Planning Board was developed as public relations tool for Putnam County. Industrial, commercial and incoming residents are the target audience. The text contains a data on population growth, projected future, schools, government services and facilities, concise history of Putnam County, photographs, and maps.

Series 112 **Superintendent of the Poor records**

Extent: # 1 Document Box (shared) 1830-1852

Arrangement: mixed chronological

Description: The Superintendent of the Poor reported directly to the Board of Supervisors for Putnam County. The operation and direction of the welfare system in each town, Village, district was his responsibility. The records are mixed, deeds pertaining to acquiring land for the poorhouse, appointments, agreements, and bonds.

Series 113 **Putnam County Court Minutes**

Extent: # 1 Volume 1812-1860 court minutes
 # 2 Volume 1879-1935 court minutes

Arrangement: chronological by term of court, then by plaintiff

Description: The volumes are entitled *County Court Minutes* and record the actions between private parties from 1812 to 1861. The minutes are those of the Court of Common Pleas up to the February 1847 session; starting with the September 1847 session the minutes are those of the Putnam County Court. The February 1857 session is identified as the County Court and Court of Sessions which endures through the September 1895 session after which it is termed simply County Court, starting with the February 1896 session. At the end of vol. 1 are entered numerous bonds by town tax collectors from 1823-1855 and several pages of appointments.

*No known index. Not entered into database.
SEE also Series 013*

Series 114 **Putnam County Inter-Office Telephone Directory**

Extent: #1 DB (1977- 2006)
Arrangement: chronological

Description: The directories contain the names, titles, departments and telephone numbers of Putnam County offices and employees. The County stopped printing the directory in 2006.

Series 115 **Naturalization, Petition and Records**

Extent: #1 Volume 001-151 1905-1919
 #2 Volume 152-250 1919-1922
 #3 Volume 251-350 1922-1927
 #4 Volume 351-390 1927-1939

Arrangement: chronological, numeric

Description: A naturalization petition is a written application given by an immigrant stating a number of demographic facts pertaining to his or her personal history. The petition contains several parts. The demographic portion of the petition include: name, residence, occupation, date and place of birth, date and place of emigration, port of arrival, name of vessel, date and place of declaration, marital status, spouse's name, children names and birth dates, and date of last entry into the United States, signature of petitioner and date.

The "affidavit" portion of the petition contains names, occupations, and residences of witnesses supporting the petitioner.

The "order of the court" record shows the date admitted to citizenship or the reasons for petitioner's denial. The certificate is numbered and dated.

In a number of records additional documents relating to the original application are appended to the petition. This collection of volumes contains approximately 90% male petitioners and 10% female petitioners.

*See Series 021 (DB1 G), 055, 116, 117, 126 for additional information
Entered into database: immigrat.dtf*

Series 116 Naturalization, Final Application

Extent: #1 Volume 1840-1906

Arrangement: alphabetical

Description: The records within their alpha sections show name, date, residence, nationality, type application, witnesses, residences of witnesses and remarks. Entries for years 1840-1894 contain only year of application, name and record number. It appears that this information was transferred from an unidentified source. Entries for the years 1895-1906 contain more demographic data.

SEE Series 055, 115, 117, 126 for additional information.

This register provides an alpha index of names found in boxes in Series 055.

Entered into database: immigrat.dtf

Series 117 Naturalization, Affidavits

Extent: #1 Volume 1861-1895

Arrangement: chronological

Description: Naturalization affidavits are printed statements of declaration of facts given voluntarily by the immigrant. The requirements of the affidavit were that the person seeking naturalization have resided in the United States or territories for a minimum of five years and renounce allegiance to their former country of origin.

SEE Series 055, 115, 116, 126 for additional information

Entered into database: immigrat.dtf

Series 118 Election Poll Books, Patterson and Kent *

Extent:	#1 record volume	November 6, 1917 First district, Patterson
	#2 record volume	October 11 and October 18, 1919 Second district Patterson
	#3 record volume	October 11 and October 18, 1924 Second district Patterson
	#4 Poll list	Kent 1872

Arrangement: alphabetical #1-3, #4 random 1-273

Description: Pursuant to the election laws of New York State §355 Poll Clerks are required to document an election by recording the number and name of the voter, residence, number of ballot given and number of ballot returned. The book is a printed record book. The November 1917 volume has the "General Duties of Poll Clerks", a concise explanation of duties.

. *restricted handling –Poll Books in poor condition.

Series 119 Town Books of Frederickstown and Fredrick (now Kent) 1841-1886

Extent: #1 Volume 1788-1840
(facsimile and published transcript with index in library)
#2 Volume 1841-1886
(published transcript with index in library)
both volumes are available on microfilm

Arrangement: chronological

Description: The town books are the records kept by the town clerks recording the actions taken at the annual town meetings, persons elected to office, supervisors' accounts, pathmasters' accounts, reports of the overseers of the poor, and reports of the school superintendents. The Town Clerk recorded the pathmasters' districts in which each pathmaster was responsible to see that the property owners in his district performed their work on the roads and to see that those who failed to do the work or who were non residents paid a sum in lieu of labor. The Town Clerk recorded the granting of licenses to sell alcohol to hotel owners, taverns, and groceries, affidavits involving personal property, and the declaration of the unfit status of a man to serve in the army.

Series 120 Register of Electors 1917*

Extent: #1 record volume

Arrangement: Alphabetical

Description: The Register of Electors for 1917 contains similar information as the Poll Books of series 118. The November 1917 Poll Book can be cross referenced in part to the Register. The Register records more demographic information .

* restricted handling – register is paper and in poor condition.

Series 121 Surrogates' Court Minutes 1829-1955

Extent: 36 Volumes, 1830-1955

Arrangement: Each vol. has an alphabetical index, see supplement for volume by date. One needs to know the approximate date to look up a name.

Description: The Surrogates' Court is the place of probating wills and settling estates. The record shows demographic information, simple inventory or complex inventories through a series of schedules. Each volume contains an index, but it is easier to use the index in MSWord for the original documents in Series 034, Wills, and the Surrogates' Court Records. Surrogate's Court minutes record the process of probating a will e.g. granting letters of administration, appointing guardians, examination of witnesses, etc.

Series 122 Marriage Records 1908-1935

Extent: 10 Volumes 1908-1935

Arrangement: Indexed alphabetical by names of bride and bridegroom

Description: Since 1882, marriages have been recorded by town and village clerks. During this period only (1908-1936) they were also filed with the County Clerk. The Record of Marriage volumes contain printed forms in three parts per registration with the exception of #0 volume 1908-1918 where the format is simple bride and bridegroom form. The remaining volumes have multiple part forms. The first form is the Marriage License, stating basic demographic information such as name, address, age, occupation, parents name and county of origin, color "race", number of marriages, widow or divorced, and a statement referring to a testimony for "not" having a venereal disease. The second is the Marriage Certificate stating the person who performed the ceremony, date, place, and witnesses. The third is the Affidavit for the license to Marry, a brief form repeating the same demographics. The fourth is a Certificate of Consent and is only required if one of the parties is under the age of 21.

SEE database MARRIAGE.DTF search by name.

SEE also Series 070

NOTE: It is possible, however not always successfully, to cross-reference the volume index with boxed documents. The information recorded is the same in both places, except for the title of the person performing the ceremony which is more likely to be included on the individual forms. Both certificates and volumes appear to be filled out by the clerk – except box #1.

Series 123 Surrogates' Court correspondence 1919-1922

Extent: 1 Volume

Arrangement: chronological

Description: *This volume contains hand written copies of correspondence to officials and persons inquiring to the settlement of estates. Restricted handling, paper is fragile, ink light.*

Series 124 **Commissioners of Forfeiture, Middle District,
Philipse Patent, 1780-1786**

Extent: 1 volume (photostat)

Arrangement: chronological, indexed by name of purchaser

Description: The information contained in this volume is directly related to the impact of the American Revolution on the ownership of land. The deeds as recorded are the documentation of forfeiture sales by New York State to various purchasers. The loyalist Philipsees were attainted for treason by the New York Legislature and their lands were forfeited and sold. This original of this volume is in the Dutchess County Historical Society collection. The Henry S. Conklin forfeiture maps (1887) located in the archive Map Collection were drawn from surveys of the forfeiture deeds.

Series 125 **New York State Department of Environmental Conservation
Sewerage Study-Putnam County, 1972**

Extent: Spiral bound book

Arrangement: by subject

Description: This study contracted by NYS for Putnam County was developed by Howard A. Kelly and Associates. It provides a variety of environmental data, comparison study, population growth predictions, and a long range plan for water pollution control facilities for a fifty year period.

SEE also series 110 for additional information on sewerage.

Series 126 **Naturalization, Register of Oaths 1861-1906**

Extent: 1 volume 1861-1906

Arrangement: chronological, indexed

Description: This Register of Oaths differs from the declaration of intention as the outside binding indicates. The Intentions of Declaration, Series 055 are sworn applications containing demographic information. The Register of Oaths are records of the action performed in court pertaining to the "intention" of become a citizen of the United States and renouncement of former sovereignty. The oaths are printed forms with space provided for the renouncement and signature.

SEE Series 055, 115, 116, 117 Naturalization for additional information.

SEE database immigrat.dtf

Series 127 **Code of Putnam County 1997-**

Extent: Document Box, 1 volume with supplements

Arrangement: numeric, by section, updates separate and not inserted

Description: Three ring binder, 1997 Code with updates as of (6/22/98 supplement 2), 4/10/01, 6/10/02 (supplement 6), 8/6/02 (supplement 7), 1/25/03 (supplement 8). Putnam County laws as passed by the Putnam County Legislature. It is not known which supplement number is the 4/10/01 update (which has already been inserted). It is assumed no other updates have been made to the book, and it is the intent to keep all supplements intact as received and not to replace or discard any pages that have been updated, but to retain all changes.

Series 128 **NYS Audit of Putnam County, 1914**

Extent: 1 Volume

Arrangement: by subject

Description: Typed report to State Comptroller, the Honorable William Sohmer, of the Examination of the Fiscal Affairs of Putnam County, pursuant to Article III of the General Municipal Law. Nov. 1, 1913 to Oct. 31, 1914. Isidor Sack, Examiner. 1-2746.

Series 129 **Civil Actions and Special Proceedings, County and Supreme Court, 1812-1932**

Extent: 4 Volumes 1812-1932

Arrangement: Each vol. indexed alpha by defendant. Entries made chronologically as cases filed, progress dates noted, case numbers assigned (but not sequentially, *i.e.*, not same as chronological order and not all cases have numbers). Similar to Series 058, but is just a recording of cases as they are brought (file numbers assigned later).

Description: Index for series 045 - index lists plaintiff and defendant; record lists court-title, nature of paper, dated, filed. An index of indexes; Approx. 3 entries per page listing – record of filing an action – multiple types of action – for example, lunacy file, summons and complaint, foreclosure, judgment roll, order of reference, petition and affidavit, order appointing guardian, notice of trial, affidavit, order of commitment, just return on appeal, order, etc.

Series 130 Putnam County Budgets, 1952-90, gaps

Extent: 7 Volumes 1952-1990

Arrangement: chronological

Description: County budgets from 1952, 1954-56, 1984, 1988-90

Series 131 Transportation Project Report, 2000

Extent: 2 vols, Document Box

Arrangement: 2 spiral bound reports, one oversize (Appendix C)

Description: Route 22 design report, Sept 2000, July 2000 (Appendix C). Draft Environmental Impact Statement for the widening of Route 22 from the end of 684 north to Doansburg Road (Putnam Lake Road)

Series 132 Putnam County annual report, 1990

Extent: 1 Volume

Arrangement: chronological

Description: For the year ended 31 December 1990
Prepared by Department of Finance
Independent Auditor – Bennet Kielson Storch & Kremen
Including unaudited statistical section.

Series 133 Town Assessment Maps, 1995-98, gaps

Extent: 6 volumes

Arrangement: by town and village

Description: Prepared by James W. Sewall Company, Old Town, ME.
Vol. # 1 1995 Town of Kent (only)
Vol. # 2 1995, 20th ed., vol. 3, Putnam Valley, Brewster, Southeast
Vol. # 3 1997, 22nd ed., vol 1, Carmel
Vol. # 4 1998 vol. 1, Carmel

Vol. # 5 1998 vol. 2, Kent, Patterson, Cold Spring, Nelsonville, Philipstown
Vol. # 6 1998 vol. 3, Putnam Valley, Brewster, Southeast

Series 134 New York City vs. Putnam County Assessors, 1904-1939

- Extent:**
- # 1 Archive Box Carmel -
 Testimony: Books vol. 1 through 8 ; Filed 2/8/1926
 - # 2 Archive Box Carmel -
 Testimony: Books vol 9 through 11; Filed 2/8/1926
 5 folders: tax protests, certiorari, appeals filed 1904-
 - # 3 Archive Box -
 2 folders – Carmel: tax protests, certiorari, appeals filed 1912-1921
 5 folders - Tax Protest-Certiorari-Appeal: Filed 1922-1939;
 1917-1938 settlements
 - # 4 Archive Box - Carmel -
 4 folders – stenographer’s minutes (books 1-4) - 1916
 - # 5 Archive Box Carmel -
 4 folders - Stenographer’s Minutes (books 5-8) - 1916
 - # 6 Archive Box Carmel -
 3 folders - Stenographer’s Minutes (books 9-11) - 1916
 - # 7 Archive Box mostly Kent -
 5 folders – Testimony Book – Vol. I - V: Filed 1925
 5 folders - Tax Protest-Certiorari-Appeal, Filed 1903 – 1912
 1 folder – tax protests, certiorari, appeals filed 1913 - all towns
 - # 8 Archive Box – mostly Kent -
 10 folders - Tax Protest-Certiorari-Appeal: Filed 1913 – 1937
 1 folder – tax protests- certiorari – appeals, filed 1912 – all towns
 - # 9 Archive Box Kent -
 4 folders – Stenographer’s Minutes –Vol. I - IV: 1917-1919
 - #10 Archive Box Southeast -
 4 folders - Testimony Books – Vol. I & II (2 Copies) Papers on
 Appeal, filed 1911 for 1905, notice of appeal, assessed
 valuations are suggested
 5 folders - Tax Protest-Certiorari-Appeal: Filed 1897 – 1910
 - #11 Archive Box Southeast -
 10 folders - Tax Protest-Certiorari-Appeal: Filed 1911 – 1936
 - #12 Archive Box Southeast -
 4 folders – Stenographer’s Minutes –Vol. I - IV: 1917-21
 - #13 Archive Box Southeast -
 2 folders – Stenographer’s Minutes –Vol. V - VI: 1917
 2 folders – Assessment Rolls – 1911 & 1913
 2 folders – Assessment rolls, 1911 alpha by resident, non-
 resident, and incorporated companies; 1913 alpha, some
 personal property, some companies
 - #14 Archive Box Philipstown -
 14 folders - Tax Protest-Certiorari-Appeal: Filed 1909 – 1936
 - #15 Archive Box Philipstown -
 2 folders - Assessment Rolls – 1911 & 1914

2 folders - Tax Protest-Certiorari-Appeal: filed 1909 & 1910
4 folders – Assessment rolls , alpha by resident, non-resident,
and incorporated companies, 1909-1911. 1914

Description: Certiorari: appellate proceeding for re-examination of action of inferior tribunal, or as auxiliary process to enable appellate court to obtain further information in pending cause. Originally, and in English practice, an original writ commanding judges or officers of inferior courts to certify or to return records or proceedings in a cause for judicial review of their action. (Black)

New York City protested the assessed valuation of its property in Putnam County – water works improvements related to the reservoirs were included in the valuations and New York City argued that they should not. The valuations were upheld by the courts, the City appealed, compromise was finally reached in 1939. Starting in 1897 in Southeast, protests seemed to have been filed against each town respectively every year until settlement.

Testimony may be found from engineers, commissioners, officials of the Aqueduct Commission, Board of Water Supply, and other offices as well as people involved in real estate, accounting, etc. and local individuals such as D. H. Knapp, A. E. Nichols, D. F. Valentine, A. S. Burgess, E. Wegmann, E. F. Joyce, A. E. Budd, O. and W. F. Bailey, E. G. and G. W. Horton, G. W. Birdsall, J. E. Tower, and others.

Much interesting insight is contained in the various testimony about the construction of the dams and aqueduct of the New Croton water system and the magnitude of the entire project.

Jurisdictions include: New York Supreme Court, Appellate Division, 2 nd Judicial Department, Brooklyn; Supreme Court, 9 th Judicial District; 2 nd Judicial District, and possible others.

Types of documents found in this collection include: Bill of Costs, Order of Allowing Writ, Petition, Motion to Quash, Writ of Certiorari, Return, Protest to Assessors, Order and Stipulation, Stipulation and Order of Discontinuance, Stipulation of Discontinuance, etc.

SEE also 043 Tax Collector's Books
SEE also 080 for 1932 Putnam Valley assessment roll.
SEE also map collection for many reservoir maps

Series 135 Annual Reports of Corporations and Associations

Extent: #1 Archives Box (1853-1935)

Arrangement: Folder, alphabetical by name of corporation, then chronological.

Description: Corporations and some associations doing business in Putnam County filed their annual reports and reports of elections of officers and directors with the County Clerk. There are records of companies mining and smelting iron, making ice, running ferryboats, developing land, quarrying, etc. For some companies, these are the only corporate records known to exist. Some companies have their own folder, others are grouped in miscellaneous folders for iron mining, associations, corporations, etc.

Ainsworth Boiler Covering Co., 1885-87
Beech Island Marble Co., 1891-1905
Brewster Iron Mining Co., 1873 and 1879 (see Iron mining, miscellaneous)
Burton Company, 1899-1902
Carmel Club, 1893 (see Associations, miscellaneous)
Clinton Stephens Co., 1896 (see Corporations, miscellaneous)
Cold Spring and Nelsonville Water Works Co., (see Corporations, miscellaneous)
Cold Spring Light Heat and Power Co. 1899-1925 (gaps)
Croton Falls Construction Co., 1907-10
Croton Magnetic Iron Mines, 1882 and 1896 (see Iron mining, miscellaneous)
Dean-Westbrook Bridge Co., 1899 (see Corporations, miscellaneous)
Dutchess-Putnam Medical Society, 1916 (see Associations, miscellaneous)
Erie Railway Steamboat Co., 1862 (see Railroads and steamboats, miscellaneous)
Garrison and West Point Ferry Co., 1854-1900 (gaps)
Garrison's Mining Co., 1864-65 (see Iron mining, miscellaneous)
General Chemical Co., 1899-1900 (see Chemical companies, miscellaneous)
Hartwell Lumber Co., 1935 (see Corporations, miscellaneous)
Highlands Chemical and Mining Co., 1873-82
Highlands Chemical Co., 1888-98
Highlands on Hudson Land Co., 1894-1910 (gaps)
Hudson River Broken Stone and Supply Co, 1889-90 (see Quarrying, miscellaneous)
J.B. & J.M Cornell Co., 1903-08
Kentwold Company, 1912-23
King Granite Co., 1890-1900
Klawqua Company, 1900 (see Corporations, miscellaneous)
Lake Mahopac Improvement Co., 1872-80
Literary Union of Carmel, New York, 1882-96
Mahopac Elgin Creamery Co., 1906-20
Mahopac Iron Ore Co, 1880-90
Mahopac Land Co., 1878-89
Moreton Iron Ore Co., 1880-90 (see Iron mining, miscellaneous)
National Ice Co., 1895 (see Ice companies, miscellaneous)
New York and Fishkill Iron Co., 1865-66 (see Iron mining, miscellaneous)
New York, New Haven and Hartford Railroad Co., 1898 (see Railroads, miscellaneous)
North River Mining and Quarrying Co., 1852-53 (see Quarrying, miscellaneous)
Northern Ice Co., 1888 (see Ice companies, miscellaneous)
Our Lady of Loretto Roman Catholic Church (see Churches, miscellaneous)
Philipstown Crushing Co., 1896 (see Quarrying, miscellaneous)
Putnam County Agricultural Association (see Associations, miscellaneous)
Putnam County Chemical Works, 1885-87 (see Chemical companies, miscellaneous)
Putnam County Ice Co., 1882-86
Putnam County Trust Co., 1916-18
Ryder Farm, Inc. 1915-16

Sackett and Wilhelms Lithography and Printing Co., 1902-08
Smalley Inn, Inc. 1913 (see Corporations, miscellaneous)
Smith's Rail Road Air Light Co., 1864-65 (see Railroads, miscellaneous)
St. Andrew's Church, 1921 (see Churches, miscellaneous)
St. Mary's in the Highlands, 1919 (see Churches, miscellaneous)
St. Philips in the Highlands, 1909 (see Churches, miscellaneous)
Tilly Foster Iron Mines, 1883-98
Union Society of Southeast, 1912 (see Associations, miscellaneous)
United Ice Lines, 1890-92 (see Ice companies, miscellaneous)
West Point Foundry Association 1884-95
West Point Furnace Co., 1881-89
Westchester and Putnam Patrons Fire Relief Association, 1900-08

Series 136 Military Draft Notices, Patterson, 1863

Extent: 1 small notebook

Arrangement: none

Description: Pursuant to the Enrollment Act, men whose name had been drawn in the military draft during the Civil War were to be personally served with a draft notice. This notebook records the attempt to serve notices to each drafted man in Patterson and whether service was successful. The notebook was found among the tax collectors' books and was bound like them.

Series 137 Militia Enrollment Book, 1917

Extent: 1 volume

Arrangement: alpha (roughly)

Description: In 1917, all men in Putnam County between 18 and 45 were required to be listed in the enrollment book for the NYS Militia, whether or not they were exempt from military service. Enrollees are listed with their town, mailing address, date of birth, occupation, and exempt status.

Series 138 Health Department Cash Book, 1969-1996

Extent: 1 document box

Arrangement: Chronological

Description: Petty cash book, 1964-1997

Series 139 **Hunting, Trapping, Fishing licenses, 1908-1938**

Extent: 3 archives boxes 1908-1938

Arrangement: chronological, by town

Description: Monthly report filed with the County Clerk, resident and non-resident, boxed as received from the Clerk, some tied in packets; some annual reports 1921-1932, gaps unknown; special deer license 1928, 1929, 1932, 1933, possibly others; 1936 duplicate reports from county clerk Percy L. Barker, misc communications from NYS Conservation Dept.

Series 140 **County Historian's Office, 1990-2004**

Extent: 1 document box 1990-2004

- # 1 folder annual reports, 1990-2002
- # 2 folder annual reports, 2003-2004
- # 3 folder Handbook 1991, 2000, 2002, 2004-05
- # 4 folder grant application LGRMIF 1996-97 for archives room
- # 5 folder archives bids and quotes
- # 6 folder archives – placement and shelving
- # 7 folder misc old letterhead
- # 8 folder history day 2003-04
- # 9 folder misc folders/ publications/ lists from historian's office

Arrangement: Subject

Description: Various reports and documentation of activities of the county historian, the archives, and publications from the office.

Series 141 **Administrators' Oaths, 1868-1941**

Extent: 4 volumes, 1868-1941

Arrangement: chronological

Description: Oaths of administrators appointed by the court to settle the estate of a deceased

Series 146 **Affidavits for witness fees, 1890-1943**

Extent: 1 archives box, 1890-1943

Arrangement: chronological

Description: Bonds, appointments, undertaking filed in county, supreme, and sessions courts

Series 147 **Aerial Photos**

Extent: 1 volume , 1933
 # 1 Document Box, 1963
 # 2 Document Box, 1987

Arrangement: grid

Description: **IN PROCESS**

Series 148 **Appeals 1849-1911**

Extent: 1 document box, 1849-1911

Arrangement: chronological

Description: Notice of Appeal from various courts, order to stay proceeding, return on appeal, notice of exceptions and perhaps others.

Series 149 **Justices Returns, 1850-1916**

Extent: # 1 archives box 1850-1869
 # 2 archives box 1870-1882
 # 3 archives box 1883-1916

Arrangement: chronological

Description: (IN PROCESS) These records were received by the archives listed as 'justices returns.' Also included were Court of Sessions records which have been separately filed in other series. Most are civil, but there are a few criminal. These Justice Court records do not appear to be related to those in series 015. Most are from Justice(s) Court or County Court. These records are mostly appeals. Most are identified

as 'Justices Returns' or '(Justices) Return on appeal'. It is not known if records for appealed cases were segregated from those that were not appealed, thus leading to the difference in this series from series 015.

Series 150 **Wills, 1812 - 1931**

Extent: 22 vols. Libers B-Z, (A, T, U, and V missing).

Arrangement: Chronological

Description: Complete text of recorded wills probated by Putnam County Surrogate Judge

Series 151 **Letters of Administration, 1812 – 1905**

Extent: 6 vols. (Libers 2 & 3 missing)

Arrangement: Chronological

Description: Complete text of Surrogate Judge's authorizations to administer estates of persons who died intestate.

Series 152 **Letters Testamentary, 1830 - 1905**

Extent: 7 vols.

Arrangement: Chronological

Description: Surrogate Judge's record of authorizations to executors after a will was proved to enter into their duties. Volumes include orders appointing special guardians for minors, authorizing the sale of testator's property to pay creditors; enjoining executors to do their duty (sometimes because legatees not receiving their inheritances).

Series 153 **Record of Old Estates, 1812 - 1875**

Extent: 3 vols.

Arrangement: Chronological

Description: Surrogate Court records that include administrators' bonds and undertakings; wills; declinations of executors; petitions and orders to have deceased's property sold; guardians bonds; claims of dower rights.

Series 154 County Court Records, other, 1826-1935

Extent: # 1 archives box 1826-1882
 # 2 archives box 1882-Estate Daniel D. Chamberlain
 # 3 archives box 1883-1914
 # 4 archives box 1921-1935

Arrangement: chronological

Description: These records would appear to be the same type of actions as series 017; however, no commonality could be discovered. Unlike series 017, these records have no volume and page reference. They may be criminal records. They were received by the archives totally independently of the records in series 017, and have therefore been designated as a separate series. It is suggested that both series be consulted.

Type of records include various minutes (from 1844 through 1917 most of the documents are minutes; thereafter grand jury records predominate), decisions, opinion, list of decisions, printed Newburgh decisions 1862, printed decisions rendered 2nd district Brooklyn 1864, findings, evidence, calendar, jury list, excused from jury service, affidavit (of merit), verdict, instructions to grand jury, petition of Highway Commissioners to assess damages, receiver's bond, appointment of trustee, petition, affidavit, notice of pendency, mechanic's lien,

Courts include Supreme Court in Equity, Common Pleas, County Court, General Sessions, Supreme Court, different terms and/or circuits, Oyer and Terminer

NOTE:

- (a) Numerous foreclosures were found mixed in; they have been put in series: 012, folders 1-4
- (b) Numerous Grand Jury testimony transcripts were mixed in (mostly 1917-1923) and they were inter-filed with series 062 Grand Jury Minutes.
- (c) Several large format and very brittle documents, mostly printed court decisions, have been filed separately.

SEE also series 017.

No known index. Not in database.

IN PROCESS

Series 155 Criminal court records, 1845 – 1934, gaps

Extent: # 1 archives box 1845-1894
 # 2 archives box 1895-1906
 # 3 archives box IN PROCESS
 # 4 archives box IN PROCESS

Arrangement: chronological

Description: Type of record and actions includes: Order of Filiation, (bench) warrants (1853-1885), bail, proceedings, examination, notation sent to Sing Sing for 2 years Feb 15, 1888, complaint, seizure of property, information, charge of rape, deposition, burglary, larceny, robbery, first, second, and third degree, murder, stenographer's transcript, assault, forgery, slot machines, violation of liquor tax law, murder threat, misdemeanor, felony, selling liquor on Sunday, perjury, carrying and using metal knuckells (knuckles), violation of election law, arson, minutes, (not) a true bill (criminal law – if grand jury decides a trial is necessary – “a true bill,” otherwise, “not a true bill”), conviction, undertaking, refund of bail, notation sentence suspended, gambling, obstructing view of billiard room, arraignment, bigamy, abstract, seduction under promise of marriage, order, malicious mischief, receipt for delivery of prisoner to Albany Penitentiary 1879 and discharge in spite of inability to pay fine,

Creators include: Justices Court (return), Court of (Special) Sessions, County Court of Putnam County, Police Court,

SEE also series 016

IN PROCESS

Series 156 Recognizances and other criminal papers, 1837-1919

Extent: 1 archives box 1837-1919, gaps

Arrangement: none, in process

Description: These would appear to belong together with records in Series 155, but since they were bundled separately, they are being cataloged separately.

Mostly recognizances and undertakings – an obligation of record or a promise (to do something). Type of record and actions includes: bail bond, bail before indictment, recognizance, undertaking for bail, undertaking to keep the peace, recognizance to keep the peace, surety, dismissed, undertaking after indictment, bond for appearance, shooting, recognizance on peace warrant, discharged, recognizance to answer, indictment, recognizance of prisoner (to grand jury), recognizance taken out of court to answer indictment, noll pross entered, assault & battery, some noted as discharged,

Creators include: Justices Court, Court of Special Sessions, Court of Sessions, County Court, Court of Oyer and Terminer,

IN PROCESS

Series 157 Undertakings and Bonds, 1849-1919

Extent: 1 document box 1849-1919 with gaps

Arrangement: chronological

Description: Undertakings: to obtain injunction; justification, acknowledgement, etc.; to obtain order of arrest; on appeal; substitution; on arrest; on processing order of arrest; on attachment; of bail; on appeal from judgment, from order; notice of appeal and undertaking; after indictment; on injunction; on removal;
Bonds; injunction bond; of guardian; receiver's bond. Mostly Supreme Court, also county court.

SEE also Series 093; no attempt has been made to check if any of the above are listed in this vol.

IN PROCESS

Series 158 Insurance Certificates, 1886-1936

Extent: 1 archives box 1852-1936 with gaps

Arrangement: chronological

Description: Certificates of authority to act as agent in New York State, issued by the State of New York Insurance Department. Also corporate certificates authorizing companies do transact business in New York State, renewal certificates for out of state and foreign insurance companies, and affidavits of inability to procure sufficient insurance coverage in New York State. Through about 1889 most are foreign and out of state companies, and after about 1911 they are just certificates of authority for agents.

IN PROCESS

Series 159 Work on County Office Building, 1927, 1929

Extent: 1 archives box 1927-1929

Arrangement: chronological

Description: 1927 agreement for additions, 2 blueprints of floor plan; 1929 retaining wall

SEE also series 033

Series 160 Work on Court House, 1926, 1932

Extent: 2 folders 1926-1932

Arrangement: none

Description: Following the disastrous fire in downtown Carmel that severely damaged the historic 1814 courthouse, the Supervisors debated whether to repair the old courthouse or build a new modern courthouse nearer to the center of the county. The supervisors narrowly voted to repair the old courthouse. The following records concern the repair and restoration of the old courthouse. Folder (1) Contract for remodeling and repair of courthouse to George D. Campbell for \$33,260.00 (Standard Documents of the American Institute of Architects). (2) Indemnity Bond for George D. Campbell, London & Lancashire Indemnity Co. (3) 1932 Contract for replacement of ceiling in courthouse to Kenneth T. Newcomb \$690.00. (4) Specifications for labor & materials for metal ceiling and blueprint for metal ceiling

SEE also: HC524, HC404-5, HC509-7 C-H, Series 006, 033 1906 and unprocessed architects blueprints

Series 161 New Putnam County Courthouse Project, 2001-2008

Extent: 2 folders

Arrangement: chronological

Description:

- A- State Environmental Quality Review Act (SEQRA)
 - Notification: Lead Agency Declaration
 - Lead Agency Selection Reply Form
 - Full environmental Assessment Form Sh 1 – 5
 - Project Information
- B- Negative Declaration (Cover) (Sh 1 – 8)
- C- Putnam County Courthouse
 - Floor Plan Sh A-101 – A-107 (Sh A-102 missing)
 - Building Section Sh A-301 – A-303
- D- County Administrative Campus
 - Vol. 1 Environmental Assessment Form
 - Vol. 2 Traffic Capacity Analysis Worksheets
- E- Ribbon Cutting Ceremony April 2, 2008
- F- Brochure – Putnam County Courthouse Preiss/Breismeister Architects

SEE also HC 203, HC404-5, HC509-7C, D-I

Series 162 Election Expenses, 1898-1919, gaps

Extent: 4 folders, shared document box, 1898-1919

Arrangement: Chronological
Folder 1, 1898-1899
Folder 2, 1902-1906
Folder 3, 1911-1912
Folder 4, 1913-1919

Description: Candidates' statements of expenses incurred while running for office; also statements by political party of receipts and disbursements.

Series 163 **Military Exemptions World War I, 1917**

Extent: 1 folder, shared document box 1917

Arrangement: F1 groups
 F2 A-M individuals
 F3 N-Z individuals

Description: Claims of exemption from military service filed with County Clerk. 2 fire departments included, and several members of religious orders. Most were filed in June 1917 as a result of certificates received notifying liability to service in the Militia.

SEE also Series 137

IN PROCESS [to be flattened]

Series 164 **Mortgage Tax Collection Letters, 1924-1935**

Extent: 2 folders, shared document box; 1924-1935, gaps

Arrangement: Chronological
 Folder 1, 1924-1929
 Folder 2, 1931-1935

Description: Letters sent out from the County Clerk for collection of mortgages tax as a result of a review by the State.

SEE also Series 107

Series 165 **Certificates of Qualifications as Examiner in Lunacy, 1883-1953**

Extent: 1 shared document box 1883-1953

Arrangement: Folder 1 1937-1953, NYS circulars of names of certified examiners
 Folder 2 1885-1940, gaps, 1952, petitions to the State Commission in Lunacy for certificate as examiner in lunacy; later State Commission for Mental Defects, still later Department of Mental Hygiene.

Description:

IN PROCESS

Series 166 **Putnam County Integrated County Plan for Children, Youth and Families Resource Guide**

Extent: 70+ page report, 1 document box, c. 2004

Arrangement: none

Description: see title

Series 167 **Town Records - Plans**

Extent: 2 folders, document box 1960-1990

Arrangement:

Description: Folder # 1: Town of Putnam Valley, NY General Development Plan, 1965, and Town of Putnam Valley, NY Master Plan, 1990.

Folder # 2: Town of Southeast, NY Comprehensive Plan – 1960

Series 168 **Putnam County Emergency Planning**

Extent: 1 folder, document box, 1989-2006

Arrangement: chronological

Description: After the accident at the Three Mile Island Nuclear Power Plant in Pennsylvania, greater attention was paid to the possibility of a nuclear accident at Indian Point in Buchanan, Westchester County. Partly funded by Indian Point, Putnam County developed plans for dealing with nuclear or other emergencies with special attention to those parts of Putnam County that were within ten miles of Indian Point. Plans were developed to evacuate persons within that zone, evacuation routes were planned, reception centers were designated, and arrangements were made for those needing transportation. Booklets describing what the public should do in an emergency have been mailed throughout the 10-mile zone each year. The booklets included here are: Planning for Emergencies - Radiation, Hazardous Materials, Weather - 1989, 1991-95, 1998; and Community Emergency Planning for Indian Point, 2004-05, 2006, 2008-09.

Series **169 Putnam County - Employee Union Contracts**

Extent: 1 folder, document box, 1988-1995

Arrangement: chronological

Description: Agreements between Putnam County and Civil Service Employees Association.
Jan. 1, 1986 through Dec. 31, 1988
Jan. 1, 1989 through Dec. 31, 1991
Jan. 1, 1992 through Dec. 31, 1995

Series 170 **Putnam County News Letters, 1974-2008**

Extent: 2 folders, shared document box, 1974-2008, gaps

Arrangement: Chronological

Description: Various newsletters published by Putnam County.
Folder #1: *South Precinct Review*, a newsletter published by the Putnam County Historian Frederic Shaw, 1973, Feb. 1974, and Feb. 1975
The Putnam County News, Vol. 1, No. 1. June 2001
Sybil's Call, A Quarterly Newsletter by the County Employees for the County employees. Vol. I, No. 2 (Sept. 2001) to Vol. IV, No. 4. (Dec. 2004)

Folder #2 *Sybil's Call*, Vol. V, No. 1 (Mar. 2005) – Vol. VII No. 2 (Apr. 2008)

Series 171 **New York City Watershed Memorandum of Agreement, Jan. 21, 1997**

Extent: # 1 shared document box 1997

Arrangement: Per table of contents

Description: From the office of Jim Gordon, Watershed Administrator. Agreement with 7 watershed counties that “would allow existing development to continue and future growth to occur in a manner that is consistent with the existing community character and planning goals of each of the Watershed communities.”

Series 172 **County Treasurer Bonds**

Extent: 1 shared document box 1828-1936
Folder 1, 1828-1899
Folder 2, 1900-1936

Arrangement: chronological

Description: Bonds provided by county officials - treasurer, clerk, poor commissioner, consisting in general of the following, which have not been separated:

1860-1915, gaps	Poor House
<i>SEE also 029</i>	
1884-1918, gaps	District Attorney
1867-1913, gaps, 1933	Judges, Fiduciary Ct
1823-1876, 1897-1915, gaps	County Treasurer
<i>SEE also 025</i>	
1894-1915, gaps	County Clerk
1932-1938, gaps	Nursing Assn
1913-1915, gaps	Supt Highways
<i>SEE also 030</i>	

These records were received in the archives at a later date than those in Series 040. They have been processed separately and have not been not interfiled.

Series 173 **Monthly Report of Convictions, 1913-1922**

Extent: 1 document box 1913-1922

Arrangement: Chronological by town

Description: Monthly report by justices of the peace listing name, offense, date, conviction, and sentence.

Series 174 **Attachments, 1835-1891**

Extent: **3 folders (shared document box) 1835-1891**

Arrangement: numeric

F1	#1-#25
F2	#26-#40
F3	#41-#50

Description: #1-#25: 1835, 1837, 1844, 1855, 1860, 1865 Oyer and Terminer, Circuit Court, Supreme Court, some with inventory listed; #26-50: 1873-1882, 1887-1891 gaps; #30 William Warren vs. Louis Gregory; [Dutchess Co. seal]; #44 Putnam County seal; #50 Philip Diehl vs Hanorah Sullivan 1891. Attachment, warrant of attachment, undertaking on obtaining attachment, aft for attachment, undertaking, inventory, affidavit of warrant of attachment, Bond on attachment, inventory on attachment,

Series 175 **Assignees, 1861-1903**

Extent: 1 folder (shared document box) 1861-1903

Arrangement: 1-33, chronological

Description: These records were received in the archives tied in a bundle marked "Assignees. 1 to 33." They are bonds given by those to whom an individual's property is assigned for the benefit of his (the individual) creditors. They appear to be part of the court files in series 045. Example: Assignee No. 1, 1861, Jacob K. Nelson, found series 129 vol 1 page 118, listed as file No. 1467. Series 045 box 7 contains file No. 1467.

Series 176 **Jury, Other**

Extent: 1 folder (shared document box) 1843-1875

Arrangement: chronological

Description: Records include affidavits from juror, payment for indigent jurors, and fines for non-attendance 1853

Series 177 **County Executive Reports**

Extent: 2 folders 2009 (shared document box)

Arrangement: # 1 folder Executive Budget Report 2009
2 folder State of the County Address 2009

Description: Reports and addresses by the County Executive delivered to the legislature.

Series 178 **Brewster-Patterson State Highway Rd No 5203**

Extent: 4 folders (shared document box) 1911-1912

Arrangement: chronological

Description: Patterson section, what is now Rte. 22, Application of Board of Supervisors to acquire property required for highway improvement. Typed testimony – 1911, 82 pgs; 2 vols. 515 pgs, 1912, extra copy vol. 1,

Series 179 Office for the Aging, 1983

Extent: 1 folder (shared document box) 1983

Arrangement: none

Description: 1983 information booklet "Services and Opportunities for Older People"

Series 180 Budget, County Historian, 2003-2006

Extent: 1 Document Box - 2003-2006

Arrangement: chronological

Description: Yearly departmental budgets

Series 181 Land Parcels and Value, 2003

Extent: # 2 folders 2003

Arrangement: listed by town, exemption code, and last name
Also listing of parcel numbers by last name

Description: Lists from Real Property System include parcel ID, owner's name, address, account number, school district, land value.

Series 182 Survey of Historical Records in Putnam County, WPA project, 1936

Extent: Folders 1-4 County Clerk records; 230 surveys
Folders 5-6 Surrogate's Court; 53 surveys

Arrangement: numeric

Description: Unbound records and volume forms filled out by several individuals for record title, size and quantity, dates, location, condition, and a description of the records. This was a Works Progress Administration project in 1936. Folders contain either original documents or copies. The numbers within a folder are not consecutive, but between the folders, it appears all consecutive numbers are present. They have been foldered as received.

END OF SERIES