

THE PUTNAM COUNTY LEGISLATURE

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Ginny Nacerino *Chairwoman*  
Joseph Castellano *Deputy Chairman*  
Diane Schonfeld *Clerk*  
Clement Van Ross *Counsel*



Barbara Scuccimarra	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Roger S. Gross	Dist. 6
Joseph Castellano	Dist. 7
Dini LoBue	Dist. 8
Kevin Wright	Dist. 9

October 24, 2016

Ms. Diane Schonfeld  
Clerk of the Legislature  
40 Gleneida Avenue  
Carmel, New York 10512

RE: Report of the Budget & Finance Committee of the 2017 Tentative Budget

Dear Madam Clerk:

The Putnam County Budget & Finance Committee has completed its review of the 2017 Putnam County Budget. Pursuant to Section 7.04 B (3) of the Putnam County Charter, I hereby submit this report to you from the Budget & Finance Committee. The Committee has completed its review of the 2017 Tentative Budget as submitted by the County Executive to the Legislature on October 3, 2016. The County Executive presented the Tentative Budget to the Budget & Finance Committee on Thursday, October 6, 2016 at Putnam Golf, Inc. As explained in the County Executive's presentation, the New York State Tax Cap Law provides that the tax levy increase be capped at 2% or the rate of inflation, whichever is less. Immediately following the County Executive's presentation, the Budget & Finance Committee held a Public Hearing.

Commencing on October 7, 2016, the Tentative Budget was reviewed by the appropriate Legislative Committees. Input was received from the Administration, Department Heads, employees, representatives of outside agencies and the public. Each Committee then submitted its revisions and adjustments to the Budget & Finance Committee on October 20, 2016 for additional review and approval. The modifications that were approved by the Budget & Finance Committee are outlined in the attached "Schedule A".

The following is a synopsis of any significant changes proposed to the Tentative Budget:

- Reduction of \$600 in the Coroner's Postage line.
- Increase County Contribution in Legal Aid line putting \$75,000 in subcontingency due to loss of grant funding and anticipated increased workload as a result of New York State guideline changes.
- Increase County Contribution of \$3,220 for Cornell Cooperative Extension.
- Allocate \$2,000 for National Association of Counties (NACo) membership.

- Remove Legislative Committee Chairperson's Stipends of \$7,000 and increase Legislator's salary by 2% to coincide with Administration's proposed 2% salary increase.
- Allocate \$380 to adjust salary of two Legislative Administrative Assistants.

During the review of the Tentative Budget by the Personnel Committee, the Office for Senior Resources requested a salary increase for her Confidential Secretary. Prior to the meeting of the Budget & Finance Committee on Thursday, October 20, 2016, Personnel Director Eldridge provided a schedule of salaries for all Confidential Secretaries in the County. Based on the salary comparison, Director Eldridge recommended a \$2,500 salary increase for both the Confidential Secretary in the County Executive's Office and the Office for Senior Resources. The Budget & Finance Committee approved this increase but required that it not be in conjunction with the Administration's 2% salary increases.

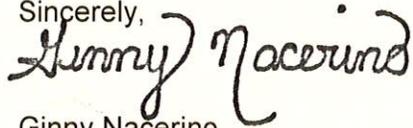
Also during the Personnel Committee budget meeting, Commissioner of Finance Carlin provided two proposed changes to the 2017 Tentative Budget. One pertained to the Sheriff's Department. The recommended changes were based on personnel changes occurring after the submission of the budget and it reflected the most current allocation of Deputy Sheriff Positions in 2017. The second recommended change reduced a Personnel line in the Office of Senior Resources to reflect an impending retirement in December.

During the Physical Services Committee budget meeting, Commissioner of Highways & Facilities Pena asked for the Committee's consideration to reclassify the Maintenance Carpenter position to a Maintenance Plumber. Personnel Director Eldridge concurred with Commissioner Pena's request and advised the Budget & Finance Committee that Deputy Commissioner of Highways & Facilities Tully indicated that the increase of \$2,721 for this reclassification would come from one of the Highways & Facilities' temporary accounts.

Also, prior to the Tentative Budget submission to the Legislature, the Administration was in the process of preparing an RFP for Electrical Inspections which included an annual contract fee in the amount of \$81,360 payable by the vendor to Putnam County. The intent of the "contract fee" was to cover the administrative expenses incurred by the County to issue and process electrical inspection permits. Since the Electrical Inspection RFP was still in "draft" form while the 2017 budget was being prepared, the Administration booked \$40,000 in revenue in anticipation of additional revenue being collected in 2017 as a result of the "contract fee" received from the Electrical Inspection vendor awarded the RFP. The Rules, Enactments & Intergovernmental Relations Committee and the Budget & Finance Committee had several questions and concerns pertaining to the RFP and many Legislators voiced their lack of knowledge of such proposal. Before any written correspondence was submitted to the Administration addressing the Legislature's concerns, on October 21, 2016, Deputy County Executive Walker forwarded a memorandum to the Legislature pertaining to the RFP. He stated that based upon a meeting held by the RFP Review Committee on Thursday, October 20, 2016 to review the submitted bids; the Administration had decided not to award the RFP. He stated that the Administration would continue to operate under the current process and requested that the Legislature remove the \$40,000 revenue from the budget that was anticipated by virtue of the RFP.

The Budget & Finance Committee made modifications to the 2017 Tentative Budget while still keeping the real property tax increase within the New York State Tax Cap as proposed by the County Executive. Through the collaborative efforts of the Administration and the Legislature, a fiscally sound budget has been compiled which will meet the health, safety and welfare needs of the Putnam County residents.

Sincerely,

A handwritten signature in black ink that reads "Ginny Nacerino". The signature is written in a cursive style with a large, decorative flourish at the end of the name.

Ginny Nacerino

Chairwoman

Putnam County Budget & Finance Committee

SCHEDULE "A"

Coroners

	FROM:	TO:
Postage		
10118500 54314	750	150

A DIFFERENCE OF: (600)

Adjust Fringes And Revenue Accordingly.

Sheriff's Department

Reflect Current Allocation of Deputy Sheriff Positions

	FROM:	TO:
Sheriff		
10311000 51000	2,196,564	2,194,854
A DIFFERENCE OF: (1,710)		

Sheriff – Narcotics

14311000 51000	872,198	873,908
A DIFFERENCE OF: 1,710		

Sheriff – Road Patrol

17311000 51000	3,389,409	3,344,106
A DIFFERENCE OF: (45,303)		

Sheriff – Security Services DSS

19005060 51000	91,677	90,377
A DIFFERENCE OF: (1,300)		

Sheriff – Building Security

19311000 51000	50,079	91,677
A DIFFERENCE OF: 41,598		

Adjust Fringes & Revenue Accordingly.

Office for Senior Resources

	FROM:	TO:
OSR – RSVP Reflect Retirement 10677300 51000 (677310104)	283,455	270,198

A DIFFERENCE OF: (13,257)

Adjust Fringes & Revenue Accordingly.

Legal Aid

	FROM:	TO:
Increase County Contribution  Subcontingency 10199000 54982	0	75,000

A DIFFERENCE OF: 75,000

Adjust Fringes & Revenue Accordingly.

Cornell Cooperative Extension

	FROM:	TO:
Increase County Contribution 25875000 54950	311,965	315,185

A DIFFERENCE OF: 3,220

Adjust Fringes & Revenue Accordingly.

NACo - Dues

	FROM:	TO:
Books & Supplements 10192000 54313	15,000	17,000

A DIFFERENCE OF: 2,000

Parks & Recreation

	FROM:	TO:
Maintenance & Repairs 10711000 54710	15,000	0
Subcontingency 10199000 54985	0	15,000

A DIFFERENCE OF: 0

Office for Senior Resources

	FROM:	TO:
Confidential Secretary 10677200 51000 (677210103)	42,656	44,320

A DIFFERENCE OF: 1,664

Adjust Fringes & Revenue Accordingly.

**County Executive**

	<b>FROM:</b>	<b>TO:</b>
<b>Confidential Secretary</b>		
<b>10123000 51000</b>		
<b>(123010106)</b>	<b>40,055</b>	<b>41,770</b>

**A DIFFERENCE OF: 1,715**

**Adjust Fringes & Revenue Accordingly.**

**Highways & Facilities**

	<b>FROM:</b>	<b>TO:</b>
<b>Maintenance Carpenter</b>		
<b>10511100 51000</b>		
<b>(511110113)</b>	<b>56,881</b>	<b>0</b>
<b>Maintenance Plumber</b>		
<b>10511100 51000</b>		
<b>(511110113)</b>	<b>0</b>	<b>59,602</b>
<b>Temporary</b>		
<b>10511100 51094</b>	<b>18,000</b>	<b>15,279</b>

**A DIFFERENCE OF: 0**

**Adjust Fringes & Revenue Accordingly.**

**Legislature**

	<b>FROM:</b>	<b>TO:</b>
<b>2% Salary Increase</b>		
<b>For Legislators</b>		
<b>10101001 51000</b>		
<b>(101010101)</b>	<b>35,136</b>	<b>35,839</b>
<b>(101010102)</b>	<b>35,136</b>	<b>35,839</b>
<b>(101010103)</b>	<b>35,136</b>	<b>35,839</b>
<b>(101010104)</b>	<b>35,136</b>	<b>35,839</b>
<b>(101010105)</b>	<b>35,136</b>	<b>35,839</b>
<b>(101010106)</b>	<b>35,136</b>	<b>35,839</b>

(101010107)	35,136	35,839
(101010108)	35,136	35,839
(101010109)	35,136	35,839
Chair Stipend		
(101010990)	8,783	8,959
Stipends Proposed		
(101010999)	7,000	0

A DIFFERENCE OF: (497)

Adjust Fringes & Revenue Accordingly.

Legislature

	FROM:	TO:
Administrative Assistant		
10101001 51000		
(101010113)	37,740	38,000
Administrative Assistant		
10101001 51000		
(101010114)	44,880	45,000

A DIFFERENCE OF: 380

Adjust Fringes & Revenue Accordingly.