AUDIT & ADMINISTRATION COMMITTEE MEETING HELD IN ROOM #318 OF THE COUNTY OFFICE BUILDING CARMEL, NEW YORK 10512

Members: Chairman Castellano, Legislators Albano & Jonke

Monday 6:30pm March 26, 2018

The meeting was called to order at 6:38pm by Chairman Castellano who requested that Legislator Jonke lead in the Pledge of Allegiance. Upon roll call Legislator Albano, Legislator Jonke, and Chairman Castellano were present.

Item #3 - Approval of Minutes - February 26, 2018

The minutes were approved as submitted.

Item #4 - Discussion/ Office of the State Comptroller/ Southern Hudson Valley Regional Director Katelyn Israelski

Southern Hudson Valley Regional Director of Intergovernmental and Community Affairs Katelyn Israelski stated she wanted to make sure the Legislature had a contact at the New York State Comptroller's Office. She stated she is NYS Comptroller Thomas DiNapoli's representative for the Southern Hudson Valley region; therefore she is the person to contact if Legislators have any questions or concerns, or if they want a representative at an event. She described the work done by the Office of the State Comptroller (the Office). She stated the Office watches Federal and State budgets, comes up with policy solutions, and conducts audits. She stated they conduct audits of State agencies as well as local municipalities including counties, fire departments, police departments, or any organization that receives State funding. She stated last year, 353 audits were conducted. She stated they also provide technical assistance to elected officials through Local Government Leadership Institute trainings and they also have an academy for New York State local officials. She stated last year 8,400 local elected officials across the State attended these training sessions.

Legislator Addonizio questioned where the training sessions are held.

Regional Director Israelski stated the training sessions are held across the State. She stated she does not believe there are any sessions coming up in Putnam, but the closest training session recently held was in Monroe. She stated they also have webinars on their website for those who are unable to make the training session in person. She stated the Office also has a Fiscal Stress Monitoring System, which was recognized by Harvard. She stated this provides a score card for municipalities that are used by bond rating agencies such as Moody's. She stated the Office also publishes various reports based on trends; for example they have a report on the opioid epidemic, reports on water, and reports on farm to school programs, etc. She stated a report is

created for anything that may be a State-wide issue. She stated there is also a Mid-Hudson Regional Economic Snapshot Report which was done at the end of 2016. She stated the Office is open to all suggestions for other reports. She stated the Office values transparency and is willing to share and collect information. She stated the Office also manages the pension fund, which is currently at \$201.9 billion. She stated the way the fund grows is that it is invested into a diverse portfolio area. She stated they are currently trying to incrementally cut the pension contribution rates for municipalities and employers. She stated there is also an in-State investment program which is a private equity lending program for businesses across the State. She stated the Office will invest in business in the hopes that they will grow and therefore create a positive return for the pension fund. She stated the Office also handles unclaimed funds, of which there are about \$15 billion. She stated she is available to attend forums or community events to assist residents searching for any unclaimed funds they may have.

Legislator Gouldman questioned if their pension fund investments are published anywhere.

Regional Director Israelski stated quarterly reports are published.

Legislator Gouldman questioned if there is a list of what is not invested in.

Regional Director Israelski stated there is no comprehensive list of what is not invested in, however she could gather information regarding a specific inquiry. She stated the Office is constantly analyzing their current investments to collect information. She stated they also utilize their voice as the trustee of the pension fund to encourage companies to go in the right direction. She stated for instance, they passed a shareholder resolution with Facebook and Twitter to get the companies to report issues of false information or harassment of their users. She stated the Office has also tried to diversify their energy portfolio to ensure they are investing in greener solutions. She stated studies have shown than companies perform better when they are diverse; therefore the Office is trying to push more diversity.

Chairman Castellano stated the Office has a great website to check the unclaimed funds. He requested that Regional Director Israelski discuss how money is deposited into unclaimed funds.

Regional Director Israelski stated unclaimed funds are essentially New Yorker's "lost money." She stated the money comes from many different places. She listed a few: rebates, gift cards, overpayment on a policy, life insurance policies, stock dividends, rent deposit, etc. She stated after at least five (5) years the companies or entities should be returning the money back to the Office. She stated once the money comes to the Office, it goes on the website and is able to be claimed. She stated most claims can be filed right online, however some more complicated claims such as a death claim would have to be mailed in, which could take anywhere from three (3) weeks to 90 days. She stated the online claims take about three (3) weeks or less.

Legislator Gouldman questioned once money is sent to the Office, if it generates interest for the individual it belongs to.

Regional Director Israelski stated yes, it collects interest for the individual.

Chairman Castellano questioned what the time period would be for a bank to transfer funds to the State if someone had a checking account they forgot about.

Regional Director Israelski stated at least five (5) years.

Chairman Castellano questioned if the bank is required to make an attempt to contact the account holder.

Regional Director Israelski stated they will try to contact the individual and if after a certain amount of time the person is unresponsive, the money will be given to the Office.

Legislator Nacerino questioned if the unclaimed funds list expires or if names remain indefinitely.

Regional Director Israelski stated the money does not go away. She stated the Office cannot do anything with that money because it does not belong to them. She stated sometimes names may drop off the website after 10 years or so, but the funds can be claimed by contacting the Office.

Chairman Castellano questioned how often the website should be checked.

Regional Director Israelski recommended checking the website every two (2) – three (3) months.

Legislator Addonizio questioned what the largest amount of unclaimed funds has been.

Regional Director Israelski she believes there is an account with \$4 million in it. She stated she has seen several thousands of dollars claimed.

Commissioner of Finance William Carlin stated he would like to see the amounts listed on the website.

Regional Director Israelski stated the amounts are not listed due to privacy issues. She stated if your name comes up when you search, you have at least \$20.00.

Chairman Castellano questioned what the website is.

Regional Director Israelski stated it is: http://www.osc.state.ny.us/ouf/. She stated there are some businesses that offer to find unclaimed funds for residents for a fee and they

often target the senior community. She stated this is not illegal, but she warns against it because no one should have to pay for their money. She stated she is willing to come to the community to assist residents search for their funds.

Lynne Eckardt, Town of Southeast, stated the weekly newsletter published by the Office of the State Comptroller is fantastic. She stated it includes recent audits and tips for residents and she finds it very helpful.

Regional Director Israelski stated Elected Officials receive the newsletter and anyone can be added to the distribution list.

Chairman Castellano requested clarification on the employer contributions for pension decreasing.

Regional Director Israelski stated it will decrease ever so slightly. She stated this is due to the growth of the pension fund. She stated she believes New York is the third largest in the Country and because of the growth, the contributions have been lowered incrementally.

Chairman Castellano thanked Regional Director Israelski.

Item #5 - Correspondence/County Auditor

- a. Sales Tax Report Duly Noted
- b. Board In Revenue Report Duly Noted
- c. OTB Report Duly Noted
- d. Transfer/Revenue Report Duly Noted
- e. Contingency/Sub-Contingency Report

Chairman Castellano stated a revised contingency report was submitted.

Chairman Castellano made a motion to waive the rules and accept the additional; Seconded by Legislator Jonke. All in favor.

Item #6 - Correspondence/Commissioner of Finance

- a. Overtime/Temporary Report Duly Noted
- b. Approval/ Budgetary Amendment 18A021/ Finance/ Receipt of 2017 SICG Formula Grant Award (Also reviewed in Protective)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

c. Approval/ Budgetary Amendment 18A022/ Purchasing/ Highways & Facilities/ Reorganization (Also reviewed in Personnel)

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Legislator Jonke. All in favor.

Item #7 - Approval/ Fund Transfer 18T025/ Sheriff's Dept./ Open Personnel Line to Cover Patrol and BCI Overtime (Also reviewed in Personnel & Protective)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Jonke. All in favor.

Item #8 - Approval/ Fund Transfer 18T036/ Finance/ Putnam County Visitor's Bureau/ Increased Matching Funds Award (Also reviewed in Economic Development)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #9 - Approval/ Fund Transfer 18T041/ Sheriff's Dept./ Cover Overtime for Officers out on Family Leave and 207C (Also reviewed in Personnel & Protective)

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Legislator Jonke. All in favor.

Item #10 - Approval/ Fund Transfer 18T043/ Office for Senior Resources/ Cover Overtime for Staff at Warming Centers during March Nor'easter Storms (Also reviewed in Personnel)

Legislator Gouldman stated the staff at the warming centers were very supportive.

Legislator Sayegh questioned if this fund transfer includes funding for overtime incurred at all the warming centers during the storms.

Commissioner of Finance William Carlin stated yes, it includes all warming centers that were staffed.

Legislator Jonke made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #11 - Approval/ Proposed Resolution/ Opposing Governor Cuomo's Proposal Contained in the 2018 Budget Review Bill to Change the Law Regarding Taxation of State Lands from the Current Locally Assessed System to a Payment in Lieu of Taxes ("PILOT") System Administered and Controlled Solely by the State of New York

Chairman Castellano made a motion to waive the rules and accept the additional; Seconded by Legislator Jonke. All in favor.

Director of Real Property Lisa Johnson stated the State currently pays taxes on the State-owned land in Putnam County. She stated in 2007 Putnam County and Rockland County were added to the pool of funds given out for State-owned lands. She stated Putnam County would be losing money if the State goes forward with this PILOT (Payment in Lieu of Taxes) system versus a taxable value. She referenced a map that can be found at http://www.dec.ny.gov/outdoor/48261.html showing the property within Putnam County that is owned by the New York State Department of Environmental Conversation (NYS DEC). She stated the NYS DEC owns property including all of Clarence Fahnstock State Park, Hudson Highlands, and others. She stated the Governor has proposed to provide the same amount of funding as last year, plus 2%. She stated the issue with that is that there is still money in the budget to add more land, which Putnam may or may not receive additional funding for.

Legislator Jonke questioned if the State is currently paying as a PILOT or as ad valorem tax.

Director Johnson stated they are paying ad valorem tax.

Legislator Jonke stated years ago, they were exempt and then under the Pataki Administration they came up with a \$600,000 "gift" that was apportioned.

Director Johnson stated the land is now fully taxable.

Legislator Jonke clarified that the Governor now wants to tax the increase at 2%.

Director Johnson stated that is correct. She stated currently, the State is #3 on the list of top 10 tax payers to the County. She stated the State paid about \$1.4 million to County & Town taxes and paid about \$3.2 million to the schools. She stated it would not be a smart practice to move any of the State-owned lands from where they are currently.

Legislator Jonke clarified that the \$3.2 million is what is collected by municipalities within Putnam County.

Director Johnson stated yes, for the schools.

Commissioner Carlin stated this would adversely affect every taxing jurisdiction such as the County, towns, and schools.

Legislator Albano requested clarification on the 2% tax cap.

Director Johnson stated the 2% tax cap is for the State-owned lands. She stated Putnam County would be getting more funding; however the concern is if the full funding will be available in the future. She stated in the past, they have also pro-rated the funding. She stated the only reasoning the State has provided for this is that it will be a time saver for the Office of Real Property Tax Services.

Chairman Castellano questioned what the cost difference would be.

Director Johnson stated it would all depend on what the State buys. She stated if the State bought land with an assessed value of \$1 million, it would be shifted to the taxpayers versus having the State pay it.

Commissioner Carlin stated there is no way to predict what the costs may be because it would depend on what their future acquisitions are. He stated what he has seen done in the past is that the State will purchase a valuable piece of property and someone will sell it and carve out their house so they have a State private acreage around them that they do not have to pay taxes on. He stated the full ad valorem taxes are then not collected on this land. He stated it would essentially be assessed at \$0.

Chairman Castellano stated he does not understand what kind of savings will be passed along to anybody.

Legislator Jonke stated if the State takes a small piece from every County across the State, it relieves their burden.

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Legislator Jonke. All in favor.

Item #12 - Approval/ Proposed Resolution/ Opposing Governor Cuomo's Proposal Contained in the 2018 Budget Review Bill to Amend Laws Regarding the Current 480 & 480-A Forest Exemption and to Add a New 480-B Taxation of Forest Land Under a Forest Practice Program or Forest Certification Program Known as the Empire Forests for the Future Initiative

Director Johnson stated this proposal would create two (2) new exemptions.

Legislator Jonke questioned how many properties within Putnam County could potentially qualify.

Director Johnson stated there are over 400 properties that could qualify. She stated there are currently 38 parcels in the 480-A program. She sated of those, she is aware of two (2) that have never forested their land and are using it as a tax avoidance mechanism.

Legislator Addonizio questioned how many acres the property needs to be eligible.

Director Johnson stated 50 acres are required for the 480-A program. She stated the proposed 480-B would require 25 acres, only half of which would need to be forested. She stated the County would also lose the stumpage value which is currently around 5%-6%. She stated the potential to have 400 more exemptions is concerning.

Legislator Jonke made a motion to pre-file the necessary resolution; Seconded by Chairman Castellano. All in favor.

Item #13 - Approval/ Memorialization/ NYSAC Resolution Urging the Governor to Sign Senate Bill 2122A (O'Mara)/ Assembly Bill 1841A (Morelle), which Requires Property Subject to a PILOT to be Included in the Tax Base Growth Factor

Legislator Jonke questioned how many PILOTS the County has.

Commissioner Carlin stated there are very few PILOTS; two (2) or three (3). He stated the PILOTS are part of the tax cap calculation.

Legislator Jonke stated it is very complex.

Commissioner Carlin stated the growth factor correlates to the amount received under the tax cap formula. He stated in Putnam County, this does not have a big effect but in other counties with a high industrial basis it would make a big difference.

Legislator Jonke made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #14 - Approval/ Memorialization/ NYSAC Resolution Urging the Governor and Legislature to Renew their Commitment to Fully Fund the State Share of Community College Costs and to Fully Fund the Costs of FIT Chargebacks for Students Working Toward Bachelors and Masters Degrees

Commissioner Carlin stated FIT (Fashion Institute of Technology) is not a two (2) year community college; it is a four (4) year degree program and was thrown in with community colleges. He stated the law says that the State has to pay back subject to appropriation and there is never an appropriation. He stated Putnam County pays one of the highest amounts in the State because of its location. He stated he believes we paid \$128,000 last semester.

Chairman Castellano questioned if the costs are affected by two (2) year community college programs.

Commissioner Carlin stated not in terms of the FIT chargeback. He stated the whole community college program costs the County about \$3.5 million.

Chairman Castellano questioned what portion of the tuition is paid by Putnam County for Putnam students who attend community college.

Commissioner Carlin stated ideally it should be about a third of the tuition, but it does not always work out that way. He stated the tuition should be cut into thirds paid by the County, the State, and the student. He stated he is unaware what the exact proportion is currently, but he does not believe it is split into thirds.

Legislator Nacerino stated it also indicates that the State education law requires the State to reimburse the counties and they have not provided the necessary appropriation.

Commissioner Carlin stated correct. He stated the law states that FIT is different and is subject to the appropriation, however if there is no appropriation to pay for it, the State does not have to reimburse and they have not in decades.

Legislator Sayegh questioned if the \$128,000 paid by the County for the FIT chargeback was for last semester or year.

Commissioner Carlin stated it is a semester charge for the school year, September through May.

Legislator Sayegh questioned if the \$128,000 is doubled to cover the whole year.

Commissioner Carlin stated most students register in the Fall, therefore it would not be doubled. He stated he would need to calculate what the annual amount would be.

Chairman Castellano questioned if other counties pay FIT chargebacks.

Commissioner Carlin stated other counties pay the chargebacks, but Putnam pays a higher amount because it is closer in proximity to FIT. He stated the chargebacks hit the closer counties more adversely than the others because there are more students attending FIT from the closer counties.

Chairman Castellano questioned if the responsibility of paying this bill is actually on the towns.

Commissioner Carlin stated the County assumed the chargebacks.

Chairman Castellano clarified that most counties assume this charge.

Commissioner Carlin stated that is correct.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Jonke. All in favor.

Item #15 - Approval/ Memorialization/ NYSAC Resolution Calling on the State to use Existing Gaming Facilities if Sports Wagering Becomes Legal in the New York State

Commissioner Carlin stated if sports wagering becomes legal, as it is in New Jersey, this memorialization would support the use of existing facilities such as OTB locations rather than constructing new facilities.

Legislator Gouldman stated it may make OTB more profitable.

Commissioner Carlin stated yes, it could make OTB more profitable and the facilities are set up for gambling already. He stated it would also avoid local opposition.

Legislator Jonke stated it could help OTB survive.

Chairman Castellano questioned what the possibility is of sports wagering becoming legal in New York.

Commissioner Carlin stated he does not know. He stated some people tend to believe there is a good chance, while others believe it will not go through.

Legislative Counsel Robert Firriolo stated it would also depend on the outcome of court cases that are currently ongoing. He stated the Supreme Court could throw out State regulation of sports gambling and if they do that, it would open the flood gates.

Commissioner Carlin stated correct, this will be decided by the Supreme Court.

Legislator Jonke questioned if this is the case that began in New Jersey.

Commissioner Carlin stated yes. He stated if the Supreme Court takes away the Federal Government's ability to stop sports gambling, he believes all states would legalize it.

Chairman Castellano stated this began because New Jersey wanted to legalize sports gambling. He questioned if other states have it.

Chairman Castellano stated there are four (4) states that have legalized sports gambling: Nevada, Oregon, Delaware, and Montana.

Legislator Albano questioned how the money would be allocated.

Commissioner Carlin stated if and when sports gambling is legalized, the decision of how to allocate the money would be made at that point.

Chairman Castellano stated he is unaware of how to keep sports gambling only at existing betting locations.

Commissioner Carlin stated it would help the County because Putnam is one of the counties that cannot even be considered for a casino. He stated we will have to see how it plays out because New York State could also restrict this to certain areas or counties.

Legislator Jonke stated when the OTB locations were built in Mahopac and Southeast there was a lot of opposition. He stated opening new betting parlors would also face a lot of opposition, therefore this memorialization makes sense.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Jonke. All in favor.

Item #16 - Approval/ Memorialization/ NYSAC Resolution Urging State Legislative Leaders to Focus Their Property Tax Relief Efforts on Fiscal Reforms that will Lead to Permanent and Historic Property Tax Reduction by Assuming the cost of State Programs that Counties are Currently Required to Pay for Under State Law

Commissioner Carlin stated this is another way of saying the County needs mandate relief. He stated the mandates take up \$0.70 of every \$1.00.

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Legislator Jonke. All in favor.

Item #17 - Internet Sales Tax

a. Approval/ Memorialization/ NYSAC Resolution Urging the State to Enact Legislation to Ensure a Fair and Level Playing Field for all Retailers by Addressing Shortfalls in Internet Sales Tax Collection Practices

Chairman Castellano stated this memorialization in regarding purchases made on the Internet and the sales tax being collected by the appropriate agencies.

Legislator Sayegh stated she understands that by making the online tax collection fair, the brick and mortar stores are being protected, however she believes the consumer is being punished by having to pay more taxes. She stated this should go a step further and decrease sales tax for the brick and mortar stores.

Chairman Castellano stated this is to ensure that customers are paying the proper sales tax when they purchase items online. He stated it would be the same tax that would be paid at a brick and mortar store.

Legislative Counsel Firriolo stated this goes even beyond that. He stated currently, Internet sellers, such as Amazon, are required to collect sales tax from New York buyers who patronize a business with a physical location in New York. He stated if the seller has a New York operation, they must collect sales tax. He stated there are Internet sellers such as Amazon Marketplace and eBay which are sites where third parties sell merchandise. He stated for instance, if a camera store in New Jersey sells an item through their shop on Amazon Marketplace, they are not currently required to collect sales tax on that transaction because it is an out of State transaction. He stated this proposal would charge sales tax to a New York buyer form a transaction out of State to a business that has no physical presence in New York.

Commissioner Carlin stated the consumer is supposed to be reporting that sales tax when they file their taxes.

Legislative Counsel Firriolo stated correct, the consumer is required to report and pay the tax on those types of purchases. He stated also under New York State law there is a cap; an individual can declare a flat amount. He stated this would in effect itemize every transaction and be a much more efficient way of collecting tax from out of state transactions. He stated the consumers would be paying the same amount of sales tax they would be paying if they were to purchase something in State at a brick and mortar store.

Legislator Nacerino stated she would support this memorialization. She stated it is not the consumer being hurt; it is the municipalities being hurt by the lack of sales tax revenue. She stated it also hurts the small business because the brick and mortar stores are not being frequented. She stated this proposal is a fair and equitable practice.

Legislator Albano stated sales tax is a very fair method of taxation as opposed to property tax. He stated when consumers spend money they pay tax, which helps the County balance the budget. He stated if the day comes when property taxes can be lowered, he believes it will be from sales tax. He stated with sales tax, the more the consumer spends, the more tax is collected.

Commissioner Carlin stated this is not proposing a new tax; it is trying to ensure that proper taxes are received by the appropriate entities.

Chairman Castellano stated in reference to the example given earlier by Legislative Counsel Firriolo, the consumer is not breaking the law by not paying the tax; it is just not being collected.

Legislative Counsel Firriolo stated currently Amazon is not required to collect tax from the purchaser in an out of state transaction. He stated the purchaser is required to account for that tax in their State tax filing.

Chairman Castellano stated it seems that many people are missing the step where they are supposed to report the sales tax on their State taxes. He stated it seems like an easy solution to collect the sales tax and at the same time, our brick and mortar stores would benefit.

Legislator Nacerino stated when items are purchased online from big box stores such as Macy's, the tax that is charged based on the delivery zip code.

Commissioner Carlin stated tax is charged from companies like Macy's because they have a physical location in New York State.

Chairman Castellano stated although the individual is obligated to pay the tax, a seller like Amazon is not obligated to collect the tax. He stated as long as the consumer reports the appropriate amount on their taxes, it can be collected however there appears to be a shortfall.

Legislator Sayegh questioned if the amount of uncollected taxes is known.

Commissioner Carlin stated that amount is not known. He stated there are State estimates, but he is unaware how accurate they are.

Legislator Albano stated another downfall is that when a consumer is purchasing an item that could be purchased either in State or out of State, the fact that they will not be charged sales tax at the time of the transaction is almost encouraging them to make the purchase online from an out of State retailer.

Legislator Addonizio stated that is why so many small businesses are struggling.

Legislator Gouldman stated this issue has been brought up in the past few years during the busy holiday shopping season because more consumers are ordering online rather than going to local stores to make their purchases. He stated this is not changing within the foreseeable future. He stated the municipalities are losing revenue by not collecting this sales tax.

Chairman Castellano stated charging the sales tax at the time of the transaction would actually make it easier for the consumer as opposed to waiting to report it at the end of the year on their taxes.

Legislator Sayegh stated perhaps it would allow the sales tax to be lowered as well.

Chairman Castellano agreed.

Legislator Albano stated that would be interesting to look into.

Legislator Gouldman stated a similar formula to the one used when a vehicle is purchased could be used. He stated State tax is always paid on a vehicle no matter where it is purchased.

Chairman Castellano stated the items purchased online are being delivered to an address. He stated wherever the items are being delivered is where the tax should collected.

Lynne Eckardt, Town of Southeast Councilwoman stated it makes sense that the consumer should be reporting the sales tax when filing their taxes; however consumer may feel otherwise and view it as a punishment. She questioned if anyone had spoken to our State representatives about their view on this.

Chairman Castellano stated they have not been contacted, however this memorialization will be sent to them urging them to pass this proposal. He stated the consumer may not be intentionally trying to beat the system, but having this system in place would make the collection of sales tax easier while simultaneously helping small business.

Ms. Eckardt stated she believes the Internet is being utilized to purchase items because of the convenience, rather than the sales tax.

Legislator Jonke made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

b. Approval/ NYSAC Request/ Letter to State Representatives/ Internet Fairness Conformity Act

Legislator Jonke made a motion to approve sending the letter to State Representatives; Seconded by Legislator Albano. All in favor.

b. Approval/ NYSAC Request/ Letter to State Representatives/ Internet Fairness Conformity Act (Continued)

Legislative Counsel Firriolo stated this template letter was created and sent to us by NYSAC (New York State Association of Counties). He questioned who the letter would be sent by.

The Legislators present at the meeting agreed that the letter would be signed by Legislator Joseph Castellano as Chairman of the Legislature.

Item #18 - FYI/ Unaudited Annual Update for the Fiscal Year Ended 12/31/2017

Legislator Jonke questioned if this is the same report the outside auditors came to discuss last year.

Commissioner Carlin stated this is the basis of it. He stated they will come in again to audit the County on April 9, 2018 and then the report will be presented to the Legislature around June.

Item #19 - Other Business

a. Approval/ Budgetary Transfer 18T046/ Sheriff's Dept./ Staff Reorganization

Chairman Castellano made a motion to waive the rules and accept the other business; Seconded by Legislator Jonke. All in favor.

Legislator Jonke stated this is the promotion of a Sergeant to a Lieutenant, and will ultimately save taxpayer money by saving overtime costs.

Commissioner Carlin stated there will also be a contribution made to health insurance costs.

Legislator Nacerino stated this was discussed with Sheriff Langley and he indicated that the individual receiving this promotion was fully aware of the benefits and that they would not be receiving overtime.

Legislator Jonke made a motion to pre-file the necessary resolution; Seconded by Chairman Castellano. All in favor.

Item #20 - Adjournment

There being no further business, at 7:35pm Chairman Castellano made a motion to adjourn; Seconded by Legislator Jonke. All in favor.

Respectfully submitted by Administrative Assistant Beth Green.