

**PUTNAM COUNTY INDUSTRIAL DEVELOPMENT AGENCY**  
**34 Gleneida Avenue**  
**Carmel, New York 10512**  
**(845) 225-0311**

**AGENDA FOR MEETING**  
**OF THE BOARD OF DIRECTORS**  
**Monday, March 2, 2015**  
**5:00 P.M.**

1. Call To Order
2. Approval of Minutes: December 11, 2014
3. Annual Review & Adoption of ABO Requirements:
  - a) Mission Statement & Performance
  - b) Annual Report of Activities
  - c) Code of Ethics
  - d) Investment Policy
  - e) Whistle Blower Policy
  - f) Procurement Policy
  - g) Assessment of Internal Controls
  - h) Acknowledgement of Fiduciary Duty – (Vincent Murphy & Bill Nulk only)
  - i) Director Evaluation
  - j) Audit Committee Charter
  - k) Governance Committee Charter
4. ABO - Board Meetings: Best Practices Guide for Public Authorities
5. Approval of By-Laws
6. Fox Ridge Approval & Straight-Lease Payment
7. Website Update
8. Corrective Action Plan - Completed
9. Board Appointment - Carmel
10. Discuss current opportunities
10. Old Business/New Business
12. Adjournment

**Meeting will be held at: 34 Gleneida Avenue, Carmel, NY**