

**PERSONNEL COMMITTEE MEETING  
HELD IN ROOM #318  
PUTNAM COUNTY OFFICE BUILDING  
CARMEL, NEW YORK 10512**

**Members: Chairman Jonke, Legislators Addonizio & Nacerino**

**Tuesday**

**6:30PM**

**December 13, 2022**

The meeting was called to order at 6:30PM by Chairman Jonke. He requested Legislator Nacerino lead in the Pledge of Allegiance. Upon roll call Legislators Addonizio, Nacerino and Chairman Jonke were present.

**Item #3 - Approval/Personnel Committee Meeting Minutes/ November 9, 2022**

Chairman Jonke stated the minutes were accepted as submitted.

**Item #4 - Approval/ Standard Work Day and Reporting Resolution**

Chairman Jonke stated anytime this report is updated, it must be amended, approved, and submitted to the New York State and Local Employees' Retirement office.

Chairman Jonke made a motion to approve Standard Work Day and Reporting Resolution; Seconded by Legislator Nacerino. All in favor.

**Item #5 - FYI/ 2022/ Accident Report – Duly Noted**

**Item #6 - FYI/2022/ Incident Report – Duly Noted**

**Item #7 - Other Business**

**Item #8 - Adjournment**

There being no further business at 6:32 PM Chairman Jonke made a motion to adjourn; Seconded by Legislator Addonizio. All in favor.

Respectfully submitted by Deputy Clerk Diane Trabulsy.