

# THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*  
Amy E. Sayegh *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

## **AGENDA** **AUDIT & ADMINISTRATION COMMITTEE MEETING** **TO BE HELD IN ROOM #318** **PUTNAM COUNTY OFFICE BUILDING** **CARMEL, NEW YORK 10512**

**Members: Chairman Castellano and Legislators Ellner & Gouldman**

**Thursday** 6:30pm **August 24, 2023**

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Acceptance of Minutes – July 24, 2023**
- 4. Update/ Putnam County Golf Course & Tilly Foster Farm/ General Manager Katherine Hanrahand**
- 5. Correspondence/County Auditor**
  - a. Sales Tax Report**
  - b. OTB Report**
  - c. 2023 Contingency Report**
  - d. Transfer/Revenue Report**
  - e. Board In Revenue Report**
- 6. Correspondence/ Commissioner of Finance**
  - a. Overtime/Temporary Report**
  - b. Approval/ Budgetary Amendment 23A039/ Emergency Services/ New Fire Training Center Project (Also reviewed in Protective)**
  - c. Approval/ Budgetary Amendment 23A043/ Emergency Services/ Repurpose APRA Funds for New Fire Training Center (Also reviewed in Protective)**

- d. Approval/ Budgetary Amendment 23A048/ DPW/ Insurance Reimbursement for Damaged DSS Vehicle (Also reviewed in Physical)**
  - e. Approval/ Budgetary Amendment 23A050/ Finance/ Repurpose Portion of ARPA Funding to go toward Fair Street Reconstruction Project (Also reviewed in Physical)**
  - f. Approval/ Budgetary Amendment 23A051/ Finance/ Repurpose Portion of ARPA Funding to go toward Sprout Brook Road Bridge Project (Also reviewed in Physical)**
  - g. Approval/ Budgetary Amendment 23A052/ Sheriff's Dept./ Corrections/ Use of T-Commission Funds to Purchase Internet Equipment (Also reviewed in Protective)**
  - h. Approval/ Budgetary Amendment 23A053/ DPW/ Utilize Capital Reserve Funds to Cover Excess Cost to Complete Roof Replacement at Emergency Operations Center (Also reviewed in Physical)**
- 7. Approval/ Fund Transfer 23T201/ Board of Elections/ Updated Election Management Server and Hardware (Also reviewed in Rules)**
  - 8. Approval/ Fund Transfer 23T208/ Correct Vacancy Control Factor/ Resolution #135 of 2023**
  - 9. Approval/ Fund Transfer 23T211/ Purchasing Dept./ Reclass from Account Clerk to Senior Account Clerk (Also reviewed in Personnel)**
  - 10. Approval/ Fund Transfer 23T217/ Sheriff's Dept./ Corrections/ Replace 2 Cameras in Parking Lot behind Sheriff's Office (also reviewed in Protective)**
  - 11. Approval/ Fund Transfer 23T228/ Dept. of Social Services/ Funding for Additional Fiscal Manager from 11/6/2023-12/31/2023 (Also reviewed in Personnel)**
  - 12. Approval /Fund Transfer 23T244/ IT/GIS/ Cover Temporary Position**
  - 13. Other Business**
  - 14. Adjournment**

#3

**AUDIT & ADMINISTRATION COMMITTEE MEETING  
HELD IN ROOM #318  
PUTNAM COUNTY OFFICE BUILDING  
CARMEL, NEW YORK 10512**

**Members: Chairman Castellano and Legislators Ellner & Gouldman**

**Monday July 24, 2023  
(Immediately following Economic Development Mtg. beginning at 6:15pm)**

The meeting was called to order at 7:28pm by Chairman Castellano who requested Legislator Ellner lead in the Pledge of Allegiance. Upon roll call Legislator Ellner and Chairman Castellano were present. Legislator Gouldman was absent. Legislator Nacerino sat on the Committee in Legislator Gouldman's absence.

**Item #3 – Acceptance of Minutes – June 26, 2023**

The minutes were accepted as submitted.

**Item #4 – 2022 Audit Report/ PFK O'Connor Davies, LLP**

Nicholas DeSantis, Partner at PFK O'Connor Davies, LLP stated the Committee was provided two (2) documents: an abbreviated report and the Comprehensive Annual Financial Report (CAFR), both of which will be referred to. He stated the CAFR is in draft form as they are waiting for a few documents from the Finance Department. He stated those documents should not change the result of the audit and both County Executive Kevin Byrne and Commissioner of Finance Michael Lewis were eager to share the result of the audit with the Legislature as soon as possible. He stated the CAFR includes their opinion letter, which he read the first paragraph of. He stated when they sign and date the letter, it will be known as a "clean opinion" which is one of the highest opinions possible.

Alan Kassay, Partner at PFK O'Connor Davies, LLP drew the Committee's attention to page 4 of the smaller report, attached here for reference. He stated this page shows the general fund balance from 2019 to 2022. He explained the addition of two (2) new categories under "Assigned Fund Balance", Post Employment and State Aid.

Mr. DeSantis stated there are five (5) categories for fund balance: nonspendable, restricted, committed, assigned, and unassigned. He explained that \$2 million of the 2022 nonspendable fund balance was used toward the prepayment of the County's retirement bill. He stated the bill is due in February, but by prepaying in December the County received a discount.

Mr. Kassay stated in 2022 the County had to institute a GASB (Governmental Accounting Standards Board) pronouncement, GASB 87 which required leases to be recorded.

Mr. DeSantis explained items in the restricted category are for funds that have to be used for specific things. He stated for example, law enforcement covers funds collected by the District Attorney or Sheriff and can only be used in a specific way. He stated grants and obligations are another example of funds with rules attached. He stated the committed category is not currently being used by the County, but would include funds to be used under the discretion of the Legislature. He stated the assigned category targets certain money for certain items that may become necessary. He stated these funds can be modified. He stated for example, funds were targeted for future capital projects. He stated in a situation such as the July 9, 2023 storm that caused damage throughout the county, these funds can be used toward repairs. He spoke to the new Post Employment category under assigned fund balance. He stated New York State has not established a trust where the County can annually contribute to Post Employment benefits. He stated currently, the County pays retiree health insurance as it occurs each year. He stated insurance policies are increasing about 7% or 8% annually, therefore this targeted category might help mitigate those increases. He stated the State Aid category was added as a buffer in case state aid is reduced in the future. He stated the unassigned fund balance includes monies that have not yet been allocated, some of which came from the surplus of sales tax.

Commissioner Lewis stated in reference to the Future Capital Projects category, that money can be used to defray potential bonds because the rates are still high.

Mr. Kassay referenced the chart on page 5 of the attached report, General Fund – Budget to Actual Summary and explained the revenues and expenditures the County had for the year 2022. He stated overall, expenditures did not increase much over the previous year. He states pages 74-75 of the CAFR provide further detail.

Mr. DeSantis provided clarification on the “Total Other Financing Sources”. He stated when the budget was adopted, the \$3.9 million shown in “Net Change in Fund Balance” was partially due to purchase orders already in progress from 2021 that automatically used the 2021 budget funds to roll over into 2022. He stated the budget was then amended during the year to take certain capital projects into consideration and the appropriation for the fund balance was increased by almost \$8 million. He stated with that change, a contribution was made to the capital fund for capital projects, as mentioned by Mr. Kassay. He stated page 6 of the attached report shows the variance of revenue categories, the highest of which is \$17.4 million from the excess of sales tax over the budgeted amount. He explained the footnotes on the bottom of page 6 of the attached report, which provide more detail on the figures in the chart.

Mr. Kassay referenced the chart on page 7 of the attached report, General Fund – Budget to Actual Expenditures and explained the positive variances the County had for the year 2022. He stated the net change in fund balance was a positive \$21.8 million and the fund balance at the end of the year was \$112.4 million. He stated page 8 of the attached report provides a synopsis of all other funds, all of which had positive variances and positive balances at the end of the year.



Mr. DeSantis stated each of the funds are in good financial condition. He stated page 52 of the CAFR shows the bond schedule. He stated the amount outstanding at the end of 2022 was \$45 million, which represents less than 5% of the constitutional debt limit that the County can incur.

Mr. Kassay stated page 61 of the CAFR details the cost of post employment benefits, which cost the County \$5.5 million in 2022.

Commissioner Lewis stated that was the basis for the \$5 million in the reserve.

Mr. DeSantis referred to page 73 of the CAFR which shows the balance sheet for the General Fund. He stated on the balance sheet under the "Liabilities, Deferred Inflows of Resources and Fund Balance" section there is a category labeled "unearned revenues" with \$22.2 million which represents the ARPA (American Rescue Plan Act) funds. He stated the ARPA funding has been received but is classified as "unearned" because it has not yet been spent. He stated it is important to keep in mind that the ARPA funds have to be committed by 2024 and spent by 2026.

Commissioner Lewis stated of the \$19 million allocation \$14 million was from ARPA funds and \$5 million was sales tax sharing.

Mr. DeSantis stated on the same balance sheet there is \$2 million under the category "opioid related". He stated the State Comptroller came out with a directive at the end of June 2023 advising municipalities how to account for the opioid settlement. He stated the County is entitled to receive \$2 million of opioid settlement funds, of which the County has already received about \$700,000. He stated there is an amortization schedule for these funds and the number will reduce each year until all the funding has been received.

Commissioner Lewis stated the County will receive scheduled payments through 2035.

Mr. DeSantis stated page 88 of the CAFR shows the Capital Projects Fund. He stated having a report detailing each project and how much has been spent and how much is left to be spent on each would be beneficial to include in the CAFR.

Commissioner Lewis stated the County has an internal report showing that information.

Mr. DeSantis stated in 2022 \$18.6 million was spent on capital projects and at the end of the year there was a fund balance of \$15 million with no outstanding debt against it.

Legislator Ellner questioned what the liability for comp time is.

Mr. Kassay stated at the end of 2021 the liability was \$5.8 million and at the end of 2022 it decreased to \$4.9 million.

Chairman Castellano questioned how the fund balance is.

Mr. DeSantis stated the fund balance is in excellent shape. He stated the County did well through the pandemic. He stated the Federal Government made the counties whole and the Administration and Commissioner of Finance set that money aside in the fund balance, which is why some things were earmarked for future use. He stated there is still a healthy amount of uncommitted money. He stated the rating agencies look at the fund balance as a whole.

Chairman Castellano thanked Mr. DeSantis and Mr. Kassay for their presentation this evening.

**Item #5 – Correspondence/County Auditor**

- a. **Sales Tax Report – Duly Noted**
- b. **Board In Revenue Report – Duly Noted**
- c. **OTB Report – Duly Noted**
- d. **2023 Contingency Report – Duly Noted**
- e. **Transfer/Revenue Report – Duly Noted**

**Item #6 – Correspondence/ Commissioner of Finance**

- a. **Approval/ Budgetary Amendment 23A040/ Sheriff's Dept./ Cyber Fraud Task Force Grant (Also reviewed in Protective)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Nacerino. All in favor.

- b. **Approval/ Budgetary Amendment 23A041/ District Attorney/ Use Asset Forfeiture Funds to Purchase Video & Recording Equipment for Kent Police Dept. (Also reviewed in Protective)**

Legislator Nacerino applauded District Attorney Tandy for partnering with local police departments to share this funding.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

- c. **Approval/ Budgetary Amendment 23A042/ Health Dept./ NYS DOH Public Health Infrastructure, Workforce, & Data Systems Grant Award (Also reviewed in Personnel)**

Commissioner Lewis stated these figures are prorated with an effective date of October 1, 2023 through December 31, 2023.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

**d. Approval/ Budgetary Amendment 23A044/ Emergency Services/ Advanced Life Support (ALS) Ambulance Service Contract/ Empress Ambulance (Also reviewed in Protective)**

Commissioner Lewis stated this goes along with item #14 on the agenda. He stated the County has good interest rates and his suggestion is to fund the incremental difference for this new contract now.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Nacerino. All in favor.

**e. Approval/ Budgetary Amendment 23A045/ Dept. of Public Works/ Storm Damage Repair (Also reviewed in Physical)**

Commissioner Lewis stated the damage cause by the July 9, 2023 storm necessitated this funding. He stated an application has been made for FEMA reimbursement for these repairs.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

**f. Approval/ Budgetary Amendment 23A046/ Sheriff's Dept./ Payment Received from Prevention Council of Putnam for Compliance Checks at Alcohol Establishments (Also reviewed in Protective)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Nacerino. All in favor.

**Item #7 – Approval/ Fund Transfer 23T153/ Dept. of Public Works/ Close out Capital Projects and Transfer to Capital Projects Reserve for Future Projects (Also reviewed in Physical)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

**Item #8 – Approval/ Fund Transfer 23T158/ Dept. of Social Services/ Health Insurance Coverage due to Change in Hours (Also reviewed in Personnel)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Nacerino. All in favor.

**Item #9 – Approval/ Fund Transfer 23T162/ Youth Bureau/ Cover Maternity Leave (Also reviewed in Personnel)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

**Item #10 – Approval/ Fund Transfer 23T189/ Planning Dept./ Education & Training  
(Also reviewed in Personnel)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

**Item #11 – Approval/ Fund Transfer 23T192/ Emergency Services/ Additional Funding  
for 2 Message Boards (Also reviewed in Protective)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Nacerino. All in favor.

**Item #12 – Approval/ Fund Transfer 23T193/ Finance/ Correct Vacancy Control Entry**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Nacerino. All in favor.

**Item #13 – Approval/ Fund Transfer 23T195/ Emergency Services/ Additional Funds  
to Upfit 2023 Tahoe (Also reviewed in Protective)**

Chairman Castellano made a motion to approve Fund Transfer 23T195; Seconded by Legislator Ellner. All in favor.

**Item #14 – FYI/ County's Deposit & Investment Policies for the 2<sup>nd</sup> Quarter Ending  
June 30, 2023**

Commissioner Lewis stated the County hired an investment strategist company and under their recommendation, the County was able to take the surplus sales tax revenue from the past few years and ladder its investments. He stated more money was put into investment tools sponsored by NYSAC (New York State Association of Counties), NACo (National Association of Counties), and GFOA (Government Finance Officers Association). He stated the sales tax revenue has saved the County from having the utilize the fund balance.

**Item #15 – Other Business – None**

**Item #16 – Adjournment**

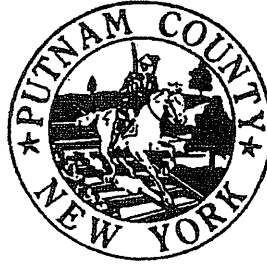
There being no further business at 8:19pm, Chairman Castellano made a motion to adjourn; Seconded by Legislator Ellner. All in favor.

Respectfully submitted by Administrative Assistant Beth Robinson.

THE PUTNAM COUNTY LEGISLATURE

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12. **Approval/ Fund Transfer 23T193/ Finance/ Correct Vacancy Control Entry**
13. **Approval/ Fund Transfer 23T195/ Emergency Services/ Additional Funds to Upfit 2023 Tahoe (Also reviewed in Protective)**
14. **FYI/ County's Deposit & Investment Policies for the 2<sup>nd</sup> Quarter Ending June 30, 2023**
15. **Other Business**
16. **Adjournment**

THE PUTNAM COUNTY LEGISLATURE

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#21

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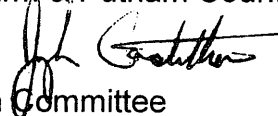
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**MEMORANDUM**

**DATE:** August 2, 2023

**TO:** Kevin Byrne  
Putnam County Executive

**CC:** Kate Hanrahand  
General Manager, Tilly Foster Farm & Putnam County Golf Course

**FROM:** Joseph Castellano  
Chairman, Audit & Administration Committee 

**RE:** Update on Tilly Foster Farm & Putnam County Golf Course

Respectfully, I request General Manager of both the Putnam County Golf Course and Tilly Foster Farm Kate Hanrahand attend the Thursday, August 24, 2023 Audit & Administration Committee Meeting to provide a financial update on both County properties.

The meeting will be held in room #318 of the County Office Building at 6:30pm. General Manager Hanrahand may confirm her ability to attend with the Legislative Office via email at [putcoleg@putnamcountyny.gov](mailto:putcoleg@putnamcountyny.gov) or by calling 845-808-1020. Thank you, I look forward to this update.

Sales Tax	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	+or(-) Same Period
	January**	\$ 3,910,113	\$ 4,117,955	\$ 4,235,351	\$ 4,472,651	\$ 4,699,597	\$ 4,966,930	5,536,978	4,810,372	6,071,784	6,673,020
February	3,270,383	3,234,919	3,828,416	3,797,974	4,062,844	4,228,841	4,573,894	4,483,277	5,047,591	5,979,925	932,334
March	5,708,091	4,670,041	5,932,547	5,174,049	5,383,664	5,792,011	5,949,514	8,065,989	8,250,002	7,952,761	(297,241)
April**	4,077,701	4,248,878	4,354,716	4,344,286	4,696,971	4,674,670	3,538,226	5,264,056	6,424,074	6,652,126	228,052
May	5,793,860	6,075,331	5,946,190	6,367,505	6,807,221	7,425,730	5,011,290	7,975,256	9,113,026	10,361,506	1,248,479
June	4,053,988	3,621,035	4,666,527	3,983,941	4,182,456	4,557,885	5,146,439	6,789,670	4,685,857	5,311,513	625,655
July**	4,320,542	4,558,502	4,372,322	4,952,664	4,835,632	5,266,612	4,871,906	6,094,635	6,393,098	6,737,854	344,755
August	4,179,098	4,312,904	4,286,170	4,754,633	4,815,929	5,368,556	4,918,555	6,017,886	6,254,546		
September	5,997,983	5,347,273	6,377,884	5,821,648	7,067,806	7,331,396	9,125,106	8,508,962	8,459,469		
October	4,179,344	4,311,976	4,555,008	4,449,271	4,840,611	5,244,815	4,917,403	5,730,039	6,397,048		
November*	4,513,878	4,190,564	4,407,709	4,616,873	4,715,091	4,959,534	4,492,906	5,514,058	6,265,506		
December	5,881,014	5,264,022	6,092,242	6,056,492	7,037,269	6,186,904	8,678,973	8,798,537	8,601,579		
Actual	\$ 55,885,996	\$ 53,953,400	\$ 59,055,082	\$ 58,791,988	\$ 63,145,092	\$ 66,003,884	66,761,192	78,052,738	81,963,580	49,668,704	
Budget/(Rev)	\$ 52,495,824	\$ 53,953,400	\$ 54,739,000	\$ 57,366,282	\$ 58,513,608	\$ 60,484,333	65,705,798	60,404,887	65,000,000	74,750,000	
Over(Under)Budget	3,390,172	(0)	4,316,082	1,425,706	4,631,484	5,519,551	1,055,394	17,647,851	16,963,580	(25,081,296)	3,683,271

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## 2023 Contingency Report

<b><u>Beginning Balance 1/1/23</u></b>		\$	<b>1,382,685.00</b>
Res30	County Executive changes		104,724.00
Res80	Highway reclassification		14,428.00
Res87	Criminal Justice Discovery Reform Grant FY22-23		101,157.00
Res152	Youth Bureau		6,945.00
<b>Subtotal General Contingency</b>		\$	<b>1,609,939.00</b>

**Deductions:**

Res69	OSR- reclass to Fiscal Technician	(2,700.00)
Res72	To cover Insurance bill	(15,877.00)
Res90	To repair Health Department vehicle	(6,724.35)
Res79	OPWDD Coordinator	(20,951.00)
Res133	Sheriff - funding for Axon	(32,315.00)
		(78,567.35)
<b>Total</b>		\$ <b>1,531,371.65</b>

**Proposed Deductions:**

Pending Balance 8/24/23

\$1,531,371.65

Note:

R= resolution

A= proposed budgetary amendment

YEAR	PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023	7 23T190	Veterans Services	10651000	54640		EDUCATION AND TRAINING	1,500.00	D	EDUCATION
2023	7 23T190	Veterans Services	10651000	54512		LOYALTY DAY	1,500.00	C	EDUCATION
2023	7 23T191	Personnel	10143000	54640		EDUCATION AND TRAINING	50.00	C	PURCHASE PRINTED VOUCHERS
2023	7 23T191	Personnel	10143000	54311		PRINTING AND FORMS	50.00	D	PURCHASE PRINTED VOUCHERS
2023	7 23T194	Health - Community Health Assessment Fed	26401001	54410	10196	SUPPLIES AND MAT	91.00	C	DEPLOYMENT KITS PER RISE GRANT
2023	7 23T194	Health - Community Health Assessment Fed	26401001	54989	10196	MISCELLANEOUS	91.00	D	DEPLOYMENT KITS PER RISE GRANT
2023	7 23T194	Health - Community Health Assessment Fed	26401001	54385	10196	UNIFORMS	240.00	D	DEPLOYMENT KITS PER RISE GRANT
2023	7 23T194	Health - Community Health Assessment Fed	26401001	52130	10196	COMPUTER EQUIPMENT	240.00	C	DEPLOYMENT KITS PER RISE GRANT
2023	7 23T194	Health - Community Health Assessment Fed	26401001	54330	10196	MEDICAL SUPPLIES	316.00	D	DEPLOYMENT KITS PER RISE GRANT
2023	7 23T194	Health - Community Health Assessment Fed	26401001	52130	10196	COMPUTER EQUIPMENT	316.00	C	DEPLOYMENT KITS PER RISE GRANT
2023	7 23T194	Health - Community Health Assessment Fed	26401001	54782	10196	SOFTWARE ACCESSORIES	196.00	D	DEPLOYMENT KITS PER RISE GRANT
2023	7 23T194	Health - Community Health Assessment Fed	26401001	52130	10196	COMPUTER EQUIPMENT	196.00	C	DEPLOYMENT KITS PER RISE GRANT
2023	7 23T194	Health - Community Health Assessment Fed	26401001	54310	10196	OFFICE SUPPLIES	781.00	D	DEPLOYMENT KITS PER RISE GRANT

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YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT DR/CR	COMMENT
2023 7 23T194	Health - Community Health Assessment Fed	26401001	52130	10196	COMPUTER EQUIPMENT	781.00 C	DEPLOYMENT KITS PER RISE GRANT
2023 7 23T195	EMS Fed	10398901	52650	10200	MOTOR VEHICLES	19,650.00 C	UPFIT 2023 BES TAHOE
2023 7 23T195	EMS Fed	10398901	54370	10200	AUTOMOTIVE	19,650.00 D	UPFIT 2023 BES TAHOE
2023 7 23T196	EMS Dispatch	13398900	54782		SOFTWARE ACCESSORIES	2,600.00 D	NEEDED FOR DISPATCH CONSOLES
2023 7 23T196	EMS Dispatch	13398900	54989		MISCELLANEOUS	2,600.00 C	NEEDED FOR DISPATCH CONSOLES
2023 7 23T197	EMS Fed	10398901	54370	10179	AUTOMOTIVE	8,472.00 D	UPFIT BES 2023 TAHOE
2023 7 23T197	EMS Fed	10398901	52650	10179	MOTOR VEHICLES	8,472.00 C	UPFIT BES 2023 TAHOE
2023 7 23T198	OSR	10677900	54314	10191	POSTAGE	215.00 D	SENIOR GUIDE POSTAGE
2023 7 23T198	OSR	10677900	52130		COMPUTER EQUIPMENT	333.00 C	SENIOR GUIDE POSTAGE
2023 7 23T198	OSR	10677200	54314		POSTAGE	1,000.00 D	SENIOR GUIDE POSTAGE
2023 7 23T198	OSR	10677900	52130		COMPUTER EQUIPMENT	1,000.00 C	SENIOR GUIDE POSTAGE
2023 7 23T198	OSR TITLE IIIE	10677201	54314		POSTAGE	167.00 D	SENIOR GUIDE POSTAGE
2023 7 23T198	OSR	10677900	54314	10192	POSTAGE	285.00 D	SENIOR GUIDE POSTAGE
2023 7 23T198	OSR	10677900	54314		POSTAGE	333.00 D	SENIOR GUIDE POSTAGE

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT DR/CR	COMMENT
2023 7 23T198	OSR	10677900	52130		COMPUTER EQUIPMENT	215.00 C	SENIOR GUIDE POSTAGE
2023 7 23T198	OSR	10677900	52130		COMPUTER EQUIPMENT	285.00 C	SENIOR GUIDE POSTAGE
2023 7 23T198	OSR	10677900	52130		COMPUTER EQUIPMENT	167.00 C	SENIOR GUIDE POSTAGE
2023 7 23T199	DSS Overhead	10120000	54310		OFFICE SUPPLIES	270.00 C	PURCHASE SHREDDER
2023 7 23T199	DSS Overhead	10120000	52120		OFFICE EQUIPMENT	270.00 D	PURCHASE SHREDDER
2023 7 23T200	OEOP CAC	22070000	55314		CHRGBK POSTAGE	10.00 D	PURCHASE SHREDDER
2023 7 23T200	OEOP CAC	22070000	54314		POSTAGE	10.00 C	PURCHASE SHREDDER
2023 7 23T202	Health - EHS	12401000	54410		SUPPLIES AND MAT	10.00 D	REPLENISH SUP/MAT ACCOUNT
2023 7 23T202	Health - EHS	12401000	54310		OFFICE SUPPLIES	10.00 C	REPLENISH SUP/MAT ACCOUNT
2023 7 23T203	Board of Elections	10145000	52110		FURNITURE AND FURNISHINGS	468.00 D	2 DESK CHAIRS 1 TBL
2023 7 23T203	Board of Elections	10145000	54410		SUPPLIES AND MAT	468.00 C	2 DESK CHAIRS 1 TBL
2023 7 23T204	DSS Overhead	10120000	54314		POSTAGE	600.00 D	SHIPPING COSTS
2023 7 23T204	DSS Overhead	10120000	54989		MISCELLANEOUS	600.00 C	SHIPPING COSTS
2023 7 23T205	OEOP CAC	22070000	54675		TRAVEL	225.00 D	TRAVEL

YEAR	PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023	7 23T205	OEOP CAC	22070000	54640		EDUCATION AND TRAINING	225.00	C	TRAVEL
2023	7 23T206	Health - Community Health Assessment Fed	26401001	54782	10160	SOFTWARE ACCESSORIES	160.00	D	LAPTOPS/CASES FOR IMMY CLINICS
2023	7 23T206	Health - Community Health Assessment Fed	26401001	54989	10160	MISCELLANEOUS	160.00	C	LAPTOPS/CASES FOR IMMY CLINICS
2023	7 23T206	Health - Community Health Assessment Fed	26401001	52130	10160	COMPUTER EQUIPMENT	450.00	D	LAPTOPS/CASES FOR IMMY CLINICS
2023	7 23T206	Health - Community Health Assessment Fed	26401001	52130	10160	COMPUTER EQUIPMENT	540.00	D	LAPTOPS/CASES FOR IMMY CLINICS
2023	7 23T206	Health - Community Health Assessment Fed	26401001	54313	10160	BOOKS AND SUPPLEMENTS	540.00	C	LAPTOPS/CASES FOR IMMY CLINICS
2023	7 23T206	Health - Community Health Assessment Fed	26401001	52130	10160	COMPUTER EQUIPMENT	2,500.00	D	LAPTOPS/CASES FOR IMMY CLINICS
2023	7 23T206	Health - Community Health Assessment Fed	26401001	54664	10160	ADVERTISING	2,500.00	C	LAPTOPS/CASES FOR IMMY CLINICS
2023	7 23T206	Health - Community Health Assessment Fed	26401001	54675	10160	TRAVEL	450.00	C	LAPTOPS/CASES FOR IMMY CLINICS
2023	7 23T207	OSR	10677900	52650		MOTOR VEHICLES	1,131.30	C	NIGHT OWL INVOICES
2023	7 23T207	OSR	10677900	52650		MOTOR VEHICLES	645.30	C	NIGHT OWL INVOICES
2023	7 23T207	OSR	10677900	52650		MOTOR VEHICLES	900.00	C	NIGHT OWL INVOICES
2023	7 23T207	OSR	10677800	54419		JANITORIAL SUPPLIES	1,131.30	D	NIGHT OWL INVOICES
2023	7 23T207	OSR	10677400	54419	10185	JANITORIAL SUPPLIES	645.30	D	NIGHT OWL INVOICES

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023 7 23T207	OSR	10677900	52650		MOTOR VEHICLES	923.40	C	NIGHT OWL INVOICES
2023 7 23T207	OSR	10677400	54419		JANITORIAL SUPPLIES	923.40	D	NIGHT OWL INVOICES
2023 7 23T207	OSR	10677900	54419		JANITORIAL SUPPLIES	900.00	D	NIGHT OWL INVOICES
2023 7 23T207	OSR	10677900	52650		MOTOR VEHICLES	900.00	C	NIGHT OWL INVOICES
2023 7 23T207	OSR	10677200	54419		JANITORIAL SUPPLIES	900.00	D	NIGHT OWL INVOICES
2023 7 23T209	Health - Lead	11015000	54640		EDUCATION AND TRAINING	30.00	D	LEAD CERT COURSE COST INC
2023 7 23T209	Health - Lead	11015000	54311		PRINTING AND FORMS	30.00	C	LEAD CERT COURSE COST INC
2023 7 23T210	Health - Nursing	11401000	54329		PROMOTIONAL MATERIALS	30.00	D	PROMO ITEMS FOR SCHOOL FLU
2023 7 23T210	Health - Nursing	11401000	54330		MEDICAL SUPPLIES	30.00	C	PROMO ITEMS FOR SCHOOL FLU
2023 7 23T212	Preschool	10296000	54410		SUPPLIES AND MAT	500.00	C	REPLACE PRESCHOOL LAPTOPS
2023 7 23T212	Preschool	10296000	52130		COMPUTER EQUIPMENT	1,250.00	D	REPLACE PRESCHOOL LAPTOPS
2023 7 23T212	Preschool	10296000	52130		COMPUTER EQUIPMENT	500.00	D	REPLACE PRESCHOOL LAPTOPS
2023 7 23T212	Preschool	10296000	54483		ASSISTIVE TECH	1,250.00	C	REPLACE PRESCHOOL LAPTOPS
2023 7 23T213	DSS	10101000	54670		TRAVEL NON EMPLOYEES	95.00	C	INTERNET COSTS

YEAR	PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023	7 23T213	DSS	10101000	54636		INTERNET COSTS	95.00	D	INTERNET COSTS
2023	7 23T214	DSS Admin	10102000	52130	10169	COMPUTER EQUIPMENT	350.00	D	IPADS
2023	7 23T214	DSS Admin	10102000	54989	10169	MISCELLANEOUS	350.00	C	IPADS
2023	7 23T215	OSR	10677900	52650		MOTOR VEHICLES	350.00	C	HIICAP COORDINATOR'S CONFERENC
2023	7 23T215	OSR	10677900	54640	10191	EDUCATION AND TRAINING	350.00	D	HIICAP COORDINATOR'S CONFERENC
2023	7 23T216	Jail Maintenance	10011000	54751		GROUPS	908.00	C	SHEETS,SOCKS,SHAMPOO,ETC
2023	7 23T216	Corrections	10315000	54322		INMATE SUPPLIES	908.00	D	SHEETS,SOCKS,SHAMPOO,ETC
2023	7 23T219	OSR	10677900	52650		MOTOR VEHICLES	50.00	C	2023 Senior Guide Postage
2023	7 23T219	OSR TTITLE IIIIE	10677201	54314		POSTAGE	50.00	D	2023 Senior Guide Postage
2023	7 23T219	OSR	10677900	52650		MOTOR VEHICLES	250.00	C	2023 Senior Guide Postage
2023	7 23T219	OSR	10677200	54314		POSTAGE	250.00	D	2023 Senior Guide Postage
2023	7 R#156/23	Health - Community Health Assessment Fed	26401001	58011	10205	FLEX PLAN	2,223.00	D	PUB HLT INFRAST, WKFRFC, DATA S
2023	7 R#156/23	Health - Community Health Assessment Fed	26401001	58012	10205	PHYSICALS	22.00	D	PUB HLT INFRAST, WKFRFC, DATA S
2023	7 R#156/23	Health - Community Health Assessment Fed	26401001	58002	10205	SOCIAL SECURITY	2,418.00	D	PUB HLT INFRAST, WKFRFC, DATA S



YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT DR/CR	COMMENT
2023 7 R#156/23	Health - Community Health Assessment Fed	26401001	58004	10205	WORKMENS COMPENSATION	241.00 D	PUB HLT INFRAST, WKFRC, DATA S
2023 7 R#156/23	Health - Community Health Assessment Fed	26401001	54640	10205	EDUCATION AND TRAINING	1,000.00 D	PUB HLT INFRAST, WKFRC, DATA S
2023 7 R#156/23	Health - Community Health Assessment Fed	26401001	58001	10205	STATE RETIREMENT	1,853.00 D	PUB HLT INFRAST, WKFRC, DATA S
2023 7 R#156/23	Health - Community Health Assessment Fed	26401001	51094	10205	TEMPORARY	11,854.00 D	PUB HLT INFRAST, WKFRC, DATA S
2023 7 R#156/23	Health - Community Health Assessment Fed	26401001	51000	10205	PERSONNEL SERVICES	19,758.00 D	PUB HLT INFRAST, WKFRC, DATA S
2023 7 R#156/23	Health - Community Health Assessment Fed	26401001	444892	10205	BIO TERRORISM	39,868.00 C	PUB HLT INFRAST, WKFRC, DATA S
2023 7 R#156/23	Health - Community Health Assessment Fed	26401001	58006	10205	DENTAL BENEFITS	499.00 D	PUB HLT INFRAST, WKFRC, DATA S
2023 7 R#159/23	Planning - Soil	10874500	55370		CHRGBK AUTOMOTIVE	500.00 D	EDUCATION&TRAINING LN PLANNING
2023 7 R#159/23	Planning - Soil	10874500	54640		EDUCATION AND TRAINING	2,000.00 D	EDUCATION&TRAINING LN PLANNING
2023 7 R#159/23	Planning - Soil	10874500	54675		TRAVEL	500.00 D	EDUCATION&TRAINING LN PLANNING
2023 7 R#159/23	Planning	10802000	51000		PERSONNEL SERVICES	5,000.00 C	EDUCATION&TRAINING LN PLANNING
2023 7 R#159/23	Planning	10802000	54640		EDUCATION AND TRAINING	2,000.00 D	EDUCATION&TRAINING LN PLANNING
2023 7 R#160/23	Finance	10131000	424011		INTEREST AND EARNINGS	1,000,000.00 C	STORM RECOVERY
2023 7 R#160/23	Capital Projects	55197000	53000	52309	CAPITAL EXPENDITURES	1,000,000.00 D	STORM RECOVERY

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT DR/CR	COMMENT
2023 7 R#160/23	Capital Projects	55197000	428601	52309	TRANSFER FROM OTHER FUND	1,000,000.00 C	STORM RECOVERY
2023 7 R#160/23	To Road	10990100	59020	52309	TRANSFER TO CAPITAL	1,000,000.00 D	STORM RECOVERY
2023 7 R#166/23	Finance	10131000	424011		INTEREST AND EARNINGS	600,000.00 C	EMPRESS ALS
2023 7 R#166/23	EMS	14398900	54646		CONTRACTS	600,000.00 D	EMPRESS ALS
2023 7 R#167/23	Sheriff - Narcotics	14311000	415899		NCADD COMPLIANCE CHECKS	5,000.00 C	PREVENTION COUNCIL OF PUTNAM
2023 7 R#167/23	Sheriff - Narcotics	14311000	51093		OVERTIME	4,645.00 D	PREVENTION COUNCIL OF PUTNAM
2023 7 R#167/23	Sheriff - Narcotics	14311000	58002		SOCIAL SECURITY	355.00 D	PREVENTION COUNCIL OF PUTNAM
2023 7 R#168/23	EMS Fed	10398901	54379	10157	TRAINING SUPPLIES	28,650.00 C	MESSAGE BOARDS
2023 7 R#168/23	EMS Fed	10398901	52680	10157	OTHER EQUIPMENT	28,650.00 D	MESSAGE BOARDS
2023 7 R#170/23	Planning - Soil	10874500	51000		PERSONNEL SERVICES	38,274.00 C	CORRECT VACANCY CONTROL
2023 7 R#170/23	Planning	10802000	51000		PERSONNEL SERVICES	38,274.00 D	CORRECT VACANCY CONTROL
2023 7 R#170/23	Planning - Soil	10874500	58002		SOCIAL SECURITY	2,928.00 C	CORRECT VACANCY CONTROL
2023 7 R#170/23	Planning	10802000	58002		SOCIAL SECURITY	2,928.00 D	CORRECT VACANCY CONTROL
					Debits		2,769,162.00
					Credits		2,769,162.00





MICHAEL J. LEWIS  
*Commissioner Of Finance*



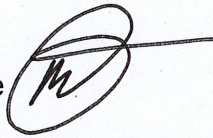
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SHEILA M. BARRETT  
*Deputy Commissioner Of Finance*

DEPARTMENT OF FINANCE

**MEMORANDUM**

TO: Diane Schonfeld, Legislative Clerk

DATE: August 16, 2023

FROM: Michael J. Lewis, Commissioner of Finance 

SUBJECT: **Overtime/Temporary Help Recap for Audit and Administrative Committee Meeting**

Please include the attached report in the Audit and Administrative Committee Agenda for its next meeting.

Enclosure

2023 AUG 16 AM 10:49  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Overtime Temporary - RECAP - 2023

As of Date: August 16, 2023

Org Description	Org	Object	Project	Acct. Description	2022 Actual	2023 Original Budget	2023 Revised Budget	2023 Actual	2022 Distributed Budget	2023 Available	2023 Percent
DPW - Parks	10711000	51093		OVERTIME	31049.19	26000.00	26000.00	19418.07	16000.00	6581.93	74.68%
DPW - Roads & Bridges	10511000	51093		OVERTIME	59037.15	50000.00	50000.00	35123.37	30769.23	14876.63	70.25%
DSS - HEAP 2023	10078000	51093		OVERTIME	0.00	0.00	9222.00	8230.78	5675.08	991.22	89.25%
DSS - JD and PINS	10612300	51093		OVERTIME	17070.73	23246.00	23246.00	15119.42	14305.23	8126.58	65.04%
Emergency Services	10398900	51094		TEMPORARY	16385.00	25000.00	25000.00	20807.00	15384.62	4193.00	83.23%
Emergency Services - Dispatch	13398900	51093		OVERTIME	269906.33	200000.00	200000.00	197919.48	123076.92	2080.52	98.96%
Health	10401000	51093		OVERTIME	3381.14	1000.00	1000.00	832.52	615.38	167.48	83.25%
Health - ATUPA	12023000	51093		OVERTIME	2829.20	4000.00	4000.00	3691.73	2461.54	308.27	92.29%
Health - Environ. Health	12401000	51093		OVERTIME	38400.76	32000.00	32000.00	33027.17	19692.31	(1027.17)	103.21%
Health - NACCO - MRC Rise	26401001	51094	10196	TEMPORARY	0.00	0.00	3640.00	3325.00	2240.00	315.00	91.35%
Health - Nursing	11401000	51093		OVERTIME	15784.66	16000.00	11894.00	9555.06	7319.38	2338.94	80.34%
Health - Recycling	10816000	51093		OVERTIME	5100.60	5500.00	5500.00	3744.30	3384.62	1755.70	68.08%
Health Assess - PH Emergency	26401001	51093	10066	OVERTIME	727.20	1400.00	1400.00	1074.84	861.54	325.16	76.77%
IT/GIS	10168000	51094		TEMPORARY	9385.46	12000.00	12000.00	8280.00	7384.62	3720.00	69.00%
Personnel	10143000	51093		OVERTIME	6275.25	7000.00	7000.00	4616.83	4307.69	2383.17	65.95%
Planning	10802000	51094		TEMPORARY	47212.50	10000.00	10000.00	8058.75	6153.85	1941.25	80.59%
Sheriff - Oscawana	17003000	51093		OVERTIME	24688.23	25000.00	25000.00	18271.47	15384.62	6728.53	73.09%
Sheriff - Security Services	19311000	51094		TEMPORARY	137053.13	151125.00	151125.00	103035.00	93000.00	48090.00	68.18%
Youth Bureau	10731000	51093		OVERTIME	200.62	250.00	250.00	207.64	153.85	42.36	83.06%

\*New Departments in bold.

MICHAEL J. LEWIS  
Commissioner Of Finance



cc All  
Prot  
Audit  
#60b  
Resc  
SHEILA BARRETT  
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance  
RE: Budgetary Amendment – 23A039 (Benson)  
DATE: August 9, 2023

2023 AUG 16 AM 8:34  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of the Bureau of Emergency Services, the following budgetary amendment is necessary.

**General Fund:**

**Increase Appropriations:**

10990100 59020 Transfer Out - Capital Fund \$ 100,000

**Decrease Appropriations:**

10398900 54710 BES - Maintenance and Repairs (50,000)

**Increase Estimated Revenues:**

10131000 440893 Federal Aid - LACTF Funds CFDA 21.032 50,000

**Capital Fund:**

**Increase Appropriations:**

55197000 532314 51509 Capital - 23CP14 - Fire Training Center \$ 300,000

**Decrease Appropriations:**

55197000 53000 51509 Capital - Facility Renovation Reserve (200,000)

**Increase Estimated Revenues:**

55197000 428601 51509 Transfer In - General Fund \$ 100,000

Fiscal Impact - 2023 - \$ 0  
Fiscal Impact - 2024 - \$ 0

These funds will be earmarked for the demolition, site work, and foundation preparation of the new Fire Training Center project. \$50,000 will be funded from the Local Assistance and Tribal Consistency Funds (LATCF) that were received earlier in the year and the other \$50,000 will be funded from the Bureau of Emergency Services operating budget as shown above.

Pending receipt of \$200,000 from Grant proceeds said funds will be placed back in the Capital Facility Reserve Fund. We will continue to monitor and apply for any grants that would support this important project.

Please forward to the appropriate committee.

Approved

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Kevin M. Byrne -County Executive

OMB Approved No. 1505-0276  
Expiration Date: March 31, 2023

U.S. DEPARTMENT OF THE TREASURY  
LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUND

Recipient name and address: Putnam, County of 40 gleneida avenue carmel, New York 10512	UEI Number: Taxpayer Identification Number:
Amount of Federal Funds Obligated (Total of Fiscal Year 2022 and Fiscal Year 2023 Tranches): \$ 100000.00 Total Amount of Federal Funds Obligated: \$ 100000.00 The Federal Award Date is the date of the Recipient's signature below, provided that all other conditions of the award have been met.	Assistance Listing Number: 21.032 Assistance Listing Title: Local Assistance and Tribal Consistency Fund

Section 605(b) of the Social Security Act (the Act), as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorizes the Department of the Treasury (Treasury) to make payments to certain recipients from the Local Assistance and Tribal Consistency Fund.

Recipient hereby agrees, as a condition to receiving such payment(s) from Treasury, to the terms and conditions attached hereto.

Recipient: Putnam, County of

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Authorized Representative: WILLIAM CARLIN  
Title: Putnam County Commissioner of Finance  
Date signed:



OMB Approved No. 1505-0276  
Expiration Date: March 31, 2023

U.S. DEPARTMENT OF THE TREASURY  
LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUND  
AWARD TERMS AND CONDITIONS FOR ELIGIBLE REVENUE SHARING COUNTY  
GOVERNMENTS

1. Payment of Funds.

- a. Recipient understands that the Department of the Treasury (Treasury) will disburse funds under this award (the award funds) in two tranches, subject to any remedial actions taken pursuant to section 7 or any offsets imposed to satisfy any debt owed pursuant to section 9 of these award terms and conditions.
- b. In addition to the limitations provided in paragraph (a), payments under this award will be subject to the availability of funding, and, should the provisions of section 605 of the Social Security Act (42 U.S.C. § 805) addressing allocations or recipient eligibility be amended or the amount of the appropriation for implementation of such section be reduced, Treasury may reallocate the amount of the appropriation that remains available and adjust Recipient's total award amount accordingly. In the event Recipient's total award amount is reduced, the amount of a second tranche payment may be reduced to account for the receipt of amounts disbursed in the first tranche.
- c. If eligible revenue sharing county governments other than Recipient decline or do not claim the amounts allocated to them by Treasury from the Local Assistance and Tribal Consistency Fund, Treasury may supplement this award with an additional allocation to Recipient. The amount of this additional allocation will be determined by Treasury in its discretion as provided in section 605 of the Act and will be subject to the limitations provided in paragraphs a and b.
- d. Any change in an allocation will be deemed an amendment to this award to increase or decrease the total award amount, as applicable, unless, in the case of an increased allocation, Recipient declines the increased total award amount.

2. Use of Funds.

- a. The award funds may be used to cover any cost incurred on or after March 15, 2021, for any governmental purpose other than a lobbying activity, as provided in paragraph b.
- b. Recipients may not use the award funds directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a Member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law, ratification, policy, or appropriation, whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification,

- policy, or appropriation.
- c. Recipient must expend and account for the funds in accordance with the financial management, procurement, and conflicts of interest standards, laws, policies, and procedures applicable to Recipient's expenditure of and accounting for its own funds.
3. Reporting. Recipient agrees to submit an annual project and expenditure report to Treasury for this award in the form provided by Treasury. Recipient acknowledges total award and expenditure amounts may be publicly disclosed.
  4. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.
  5. Compliance with Applicable Law and Regulations.
    - a. Recipient agrees to comply with the requirements of section 605 of the Act and guidance issued by Treasury regarding the Local Assistance and Tribal Consistency Fund program. Recipient acknowledges that the funds constitute federal financial assistance and are subject to federal law applicable to federal financial assistance. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders in the course of its use of the award funds.
    - b. Federal regulations applicable to this award include, without limitation, the following:
      - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
      - ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
      - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
      - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance;
      - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto;

- vi. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. §§ 200.100-110, 203, and 303, and Subpart F (Audit Requirements).
- vii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, Subparts A, B, and D, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
- viii. The provisions of Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170 applicable to executive compensation but not to subawards, pursuant to which the subsections of the award term set forth in Appendix A to 2 C.F.R. Part 170 applicable to executive compensation are hereby incorporated by reference.
- ix. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
- x. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
- xi. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
- xii. Generally applicable federal environmental laws and regulations.

6. Maintenance of and Access to Records.

- a. Recipient will maintain records and financial documents sufficient to evidence compliance with section 605 of the Act, this award agreement, and implementing guidance issued by Treasury for a period of five (5) years after all funds have been expended or returned to Treasury.
- b. Recipient acknowledges that Treasury, including the Treasury Office of Inspector General, and the Government Accountability Office or their authorized representatives will have the right of access to records of Recipient in order to conduct audits or other investigations.

7. Remedial Actions. In the event of Recipient's noncompliance with section 605 of the Act, these terms and conditions, other applicable laws, guidance, or any reporting or other program requirements, Treasury may take any of the following remedies:

- a. Impose additional conditions on the receipt of the second tranche of the award;
- b. Temporarily withhold the second tranche of the award in whole or in part;

- c. Require recoupment of payments under this award;
  - d. Terminate the Federal award;
  - e. Initiate suspension or debarment proceedings as authorized under 2 C.F.R. part 180 and Treasury regulations; and
  - f. Take other remedies that may be legally available.
8. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
9. Debts Owed the Federal Government.
- a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; or (2) that are determined by Treasury to be subject to a repayment obligation and have not been repaid by Recipient shall constitute a debt to the federal government.
  - b. Any debts determined to be owed the federal government must be paid promptly by Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph (a). Treasury will take any actions available to it to collect such a debt.
10. Disclaimer.
- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
  - b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.
11. Amendments.
- a. The terms of this award may be amended with the written approval of Recipient and Treasury.
  - b. In addition, Treasury reserves the right to amend the terms of this award if required by U.S. law or regulation without the consent of Recipient.

- c. Notwithstanding the above, Treasury may, upon reasonable notice to Recipient, unilaterally amend this agreement for the sole purpose of making ministerial or administrative changes or correcting scrivener's errors.

**PAPERWORK REDUCTION ACT NOTICE**

The estimated burden associated with the collection of information provided for in section 6 of the terms and conditions is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

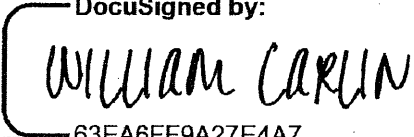
OMB Approved No. 1505-0271  
Expiration Date: November 30, 2021

U.S. DEPARTMENT OF THE TREASURY  
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Recipient name and address: Putnam, County of 40 gleneida avenue carmel, New York, 10512	DUNS Number: Taxpayer Identification Number: Assistance Listing Number: 21.019
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Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorize the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipient hereby agrees, as a condition to receiving such payment from Treasury, to the terms attached hereto.

DocuSigned by:  
Recipient:   
63EA6FF9A27E4A7...

Authorized Representative: WILLIAM CARLIN

Title: Putnam County Commissioner of Finance

Date signed: 5/12/2021

U.S. Department of the Treasury:

Authorized Representative:

Title:

Date:

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

U.S. DEPARTMENT OF THE TREASURY  
CORONAVIRUS LOCAL FISCAL RECOVERY FUND  
AWARD TERMS AND CONDITIONS

1. Use of Funds.
  - a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
  - b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.
2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024.
3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.
4. Maintenance of and Access to Records
  - a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
  - b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.
  - c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.
5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.
6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.
7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.
8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

9. Compliance with Applicable Law and Regulations.

a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

b. Federal regulations applicable to this award include, without limitation, the following:

- i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
- ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
- iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
- iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
- v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
- vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
- vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
- viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
- ix. Generally applicable federal environmental laws and regulations.

c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:

- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;



- ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
  - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
  - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
  - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
10. Remedial Actions. In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.
11. Hatch Act. Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.
12. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
13. Publications. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."
14. Debts Owed the Federal Government.
- a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
  - b. Any debts determined to be owed the federal government must be paid promptly by

Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

15. Disclaimer.

- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
- b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

16. Protections for Whistleblowers.

- a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b. The list of persons and entities referenced in the paragraph above includes the following:
  - i. A member of Congress or a representative of a committee of Congress;
  - ii. An Inspector General;
  - iii. The Government Accountability Office;
  - iv. A Treasury employee responsible for contract or grant oversight or management;
  - v. An authorized official of the Department of Justice or other law enforcement agency;
  - vi. A court or grand jury; or
  - vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
- c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

OMB Approved No. 1505-0271  
Expiration Date: November 30, 2021

## ASSURANCES OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS

### ASSURANCES OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

As a condition of receipt of federal financial assistance from the Department of the Treasury, the recipient named below (hereinafter referred to as the "Recipient") provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the Recipient's beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits.

The assurances apply to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of the assurances apply to all of the operations of the Recipient's program(s) and activity(ies), so long as any portion of the Recipient's program(s) or activity(ies) is federally assisted in the manner prescribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d *et seq.*), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency," seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury's implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury's directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient's programs, services, and activities.
3. Recipient agrees to consider the need for language services for LEP persons when Recipient develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit <http://www.lep.gov>.

OMB Approved No. 1505-0271  
Expiration Date: November 30, 2021

4. Recipient acknowledges and agrees that compliance with the assurances constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient's successors, transferees, and assignees for the period in which such assistance is provided.
5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

*The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.*

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property.
7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The Recipient shall comply with information requests, on-site compliance reviews and reporting requirements.
8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.
9. Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other

OMB Approved No. 1505-0271  
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agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.

10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that that they are effectively monitoring the civil rights compliance of sub-recipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that official(s) has read and understood the Recipient's obligations as herein described, that any information submitted in conjunction with this assurances document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

Putnam, County of

5/12/2021

Recipient

Date

DocuSigned by:  
*WILLIAM CARLIN*  
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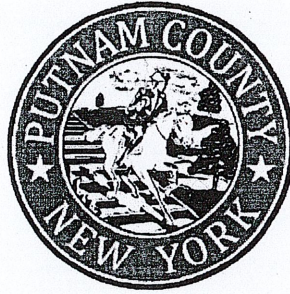
Signature of Authorized Official

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MICHAEL J. LEWIS  
Commissioner Of Finance



SHEILA BARRETT  
Deputy Commissioner Of Finance

cc: all  
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Reso  
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DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance  
RE: Budgetary Amendment – 23A043  
DATE: August 9, 2023

2023 AUG 11 AM 8:19  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of the Bureau of Emergency Services, the following budgetary amendment is necessary.

Capital Fund:

Increase Appropriations:

55197000 532314 51509 Capital - 23CP14 - Fire Training Center (ARPA) \$ 1,000,000

Increase Estimated Revenues:

55197000 449898 51509 Federal Aid - ARPA CFDA 21.027 \$ 1,000,000

Decrease Appropriations:

53097000 53000 51601 Capital - Interoperable Public Safety Communication \$ 1,000,000

Decrease Estimated Revenues:

53097000 449898 51601 Federal Aid - ARPA CFDA 21.027 \$ 1,000,000

Fiscal Impact - 2023 - \$ 0  
Fiscal Impact - 2024 - \$ 0

Pursuant to Resolution #135 of 2022; ARPA funds were earmarked to go towards the Statewide Interoperable Communications Grant (SICG) Targeted Grant Program to allow the County to enhance their public safety operations by strengthening communications infrastructure which is critical in emergency situations. Since then, it has been determined that the County will continue to use SICG – Formula Grant awards towards this project and

23A043

can repurpose \$1mm to go towards the procurement and installation of the Fire Training Center and other project related costs that will serve the fire fighters from Putnam County's fire departments and surrounding area departments.

In addition, the County's consultant has indicated that the Fire Training Center is an allowable use of ARPA funds which is classified under the 3.4 Public Sector Capacity category which includes investment to support emergency response.

Please forward to the appropriate committee.

Approved

---

Kevin M. Byrne -County Executive

PUTNAM COUNTY LEGISLATURE

Resolution #135

Introduced by Legislator: Toni Addonizio on behalf of the Rules, Enactments & Intergovernmental Relations Committee at a Regular Meeting held on July 5, 2022.

page 1

APPROVAL/ BUDGETARY AMENDMENT (22A044)/ COMMISSIONER OF FINANCE/ COUNTY ARPA PROJECTS

WHEREAS, the American Rescue Plan Act of 2021 ("ARPA") provides fiscal recovery funds to county governments, as well as other forms of government, pursuant to US Department of Treasury Compliance and Reporting Guidance, for the purpose of alleviating the fiscal stress caused by the COVID-19 pandemic, and

WHEREAS, Putnam County has been allocated \$19.1 million through ARPA, which may be used to provide certain government services; and

WHEREAS, County Executive Odell has proposed that Putnam County ARPA funds be allocated with a focus on infrastructure as it pertains to school safety, mental health, substance abuse, food insecurity, clean water, roads, bridges, and buildings to aid in the recovery from the COVID 19 pandemic; and

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (22A044) to address these infrastructure needs; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment (22A044) be made:

Increase Estimated Appropriations:

53097000 53000 52223	ARPA – School Safety – Infrastructure Upgrades	2,000,000
53097000 53000 51601	ARPA – Radios – Police & Fire	2,500,000
53097000 53000 52224	ARPA – Sheriff Dept Software	1,500,000
58989000 53000 52225	ARPA – Stabilization Center	2,500,000
58989000 53000 52226	ARPA – Cap Mobile Food Pantry	130,000
58989000 53000 52227	ARPA – Second Chance Food Pantry Refrigeration Units	25,000
58989000 53000 52228	ARPA – Administrative Expenses	30,000
55197000 52660 52204	ARPA – Highway Equipment	100,000
55197000 53000 52229	ARPA – Highway Infrastructure Studies	303,707
55997000 53000 51622	Fair Street - PIN 8756.09	325,000
		<u>9,413,707</u>

Decrease Estimated Revenues:

State of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on July 5, 2022.

Dated: July 7, 2022

Signed:

Diane Schonfeld  
Clerk of the Legislature of Putnam County



**PUTNAM COUNTY LEGISLATURE**

Resolution #135

Introduced by Legislator: Toni Addonizio on behalf of the Rules, Enactments & Intergovernmental Relations Committee at a Regular Meeting held on July 5, 2022.

page 2

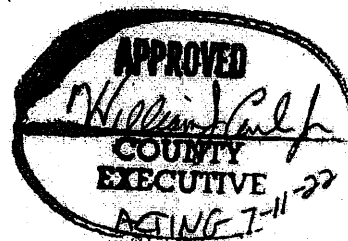
05000 45710L 50245	Bond Proceeds - Peekskill Hollow Rd	1,000,000
05000 45710M 52202	Bond Proceeds - Infrastructure	1,000,000
05000 45710M 52204	Bond Proceeds - Highway Equipment	500,000
05000 45710G 51622	Bond Proceeds - Fair Street	90,000
05000 45710H 51716	Bond Proceeds - Stoneleigh/Drew	185,000
05000 45710M 51912	Bond Proceeds - Drewville Rd Br	988,800
05000 45710M 51914	Bond Proceeds - Sprout Brook Rd Br	<u>520,000</u>
		<b>4,283,800</b>

**Increase Estimated Revenues:**

53097000 449898 52223	ARPA - School Safety - Infrastructure Upgrades	2,000,000
53097000 449898 51601	ARPA - Radios - Police & Fire	2,500,000
53097000 449898 52224	ARPA - Sheriff Dept Software	1,500,000
58989000 449898 52225	ARPA - Stabilization Center	2,500,000
58989000 449898 52226	ARPA - Cap Mobile Food Pantry	130,000
58989000 449898 52227	ARPA - Second Chance Food Pantry Refrigeration Units	25,000
58989000 449898 52228	ARPA - Administrative Expenses	30,000
55197000 449898 50245	ARPA - Peekskill Hollow Road	1,000,000
55197000 449898 52202	ARPA - Highway Infrastructure	1,000,000
55197000 449898 52206	ARPA - Highway Equipment	600,000
55197000 449848 52229	ARPA - Highway Infrastructure Studies	303,707
55997000 449848 51622	ARPA - Fair Street - PIN 8756.09	415,000
55197000 449848 51716	ARPA - Stoneleigh /Drew PIN 8761.97	185,000
55197000 449848 51912	ARPA - Drewville Rd Bridge PIN 8757.65	988,800
55197000 449848 51914	ARPA - Sprout Brook RD Br PIN 8762.13	<u>520,000</u>
		<b>13,697,507</b>

2022 Fiscal Impact - 0 -  
2023 Fiscal Impact - 0 -

**BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.**



State of New York  
ss:  
County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on July 5, 2022.

Dated: July 7, 2022

Signed: *Diane Schonfeld*

Diane Schonfeld  
Clerk of the Legislature of Putnam County



MICHAEL LEWIS  
Commissioner Of Finance

SHEILA BARRETT  
Deputy Commissioner of Finance

CC: all  
Phys.  
A+A

#Cod

3000

DEPARTMENT OF FINANCE

July 19, 2023

Ms. Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512

2023 JUL 21 AM 11:46  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following **2023** budgetary amendment which has been submitted for approval.

Increase Estimated Revenues:

10513000 426802 Hwy Road Machinery – Insurance Recovery \$ 6273.41

Increase Appropriations:

10513000 Hwy Road Machinery  
54370 Automotive \$ 6273.41

2023 Fiscal Impact -0-  
2024 Fiscal Impact -0-

The Highway department is in receipt of a check for \$6,273.41 from Geico Insurance Co. to cover damages to one of Social Services' vehicles involved in an accident on March 3, 2023. This amendment is required to proceed with the repair.

AUTHORIZATION:

Date \_\_\_\_\_ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date \_\_\_\_\_ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

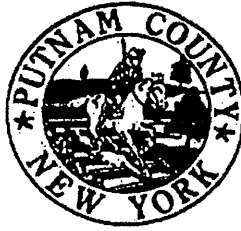
Date \_\_\_\_\_ Chairperson Audit/Designee: \$0 - \$10,000.00 **23A048**

Date \_\_\_\_\_ Audit & Administration Committee: \$10,000.01 - \$25,000.00

C. COMPTON SPAIN  
County Attorney

JOHN B. CHERICO  
First Deputy County Attorney

ANNA M. DIAZ  
Sr. Deputy County Attorney



CONRAD J. PASQUALE  
Sr. Deputy County Attorney

CONOR McKIERNAN  
Sr. Deputy County Attorney

MAT C. BRUNO, SR.  
Risk Manager

DEPARTMENT OF LAW

MEMORANDUM:

TO: Michael Lewis, Finance  
FROM: Mat C. Bruno, Sr., Manager Risk & Compliance.  
DATE: June 5, 2023  
RE: Vehicle Accident Claim Reimbursement

A large, stylized handwritten signature in black ink, likely belonging to Mat C. Bruno, Sr., is written over the "FROM:" line of the memorandum.

Enclosed please find Geico check #242834655 in the amount of \$6273.41 representing payment for the accident listed below. The Department of Social Services is expecting credit for the check.

Accident Number	Date of Accident	Damage	Reimbursement	Ins. Co	Driver
4	03/07/23	\$7414.51	\$6273.41	Geico	Paulette Marino

Thank you.

MCB/da  
Enc.

10513000 426675  
10513000 81370

48 GLENEIDA AVENUE, CARMEL, NEW YORK 10512

Tel. (845) 808-1150 / Fax (845) 808-1903\*

\*This office will not accept service via facsimile

Detailed Payment Summary

GEICO GENERAL INSURANCE CO  
Field Claim Center 04 Woodbury

NO. N 242834655

Date: 06/01/2023

P.O. BOX 9507  
FREDERICKSBURG, VA 22403-9526

Claim #: 0423849780101045  
Date of Loss: 03/07/2023

Claimant Name: Matt Bruno  
Insured Name: Paulette Marino  
Tax ID / SS# /  
Atty ADJ Code:  
Adjuster Code: HW22

Pay To:  
Putnam County Social Services



Putnam County Social Services/Matt  
Bruno  
48 Gleneida Ave  
Carmel Ny 10512-1702

Total Amount:  
\$\*\*\*6,273.41

Payment Type:  
LOSS  
IP AND FEATURE AND AMOUNT  
03 APD \$\*\*\*6273.41

In Payment Of  
Property Damage Coverage  
date of loss 3/7/23  
2014 ford fusion



Visit [geico.com](http://geico.com)

Now, parties involved in a GEICO claim can track the progress of the claim, view damage photos and more at [geico.com](http://geico.com)! \*GEICO policyholders can make a payment, change drivers or vehicles and request additional coverages.\* Not insured with GEICO? 15 minutes could save you 15% or more on car insurance. Of course, we're also available for policy or claim service 24/7 at 1-800-841-3000.

\* These online services are unavailable to Assigned Risk policyholders and Commercial policyholders.

dmschck

PLEASE DETACH AND KEEP FOR YOUR RECORDS

MICHAEL J. LEWIS  
Commissioner Of Finance



SHEILA BARRETT  
Deputy Commissioner Of Finance

cc: all  
phys  
A+A

#Co

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance  
RE: Budgetary Amendment – 23A050  
DATE: August 4, 2023

2023 AUG - 8 AM 8:55  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is necessary.

Capital Fund:

Increase Appropriations:

55997000 53000 51622 Capital - Fair Street - PIN 8756.09 \$ 252,180

Increase Estimated Revenues:

55197000 428601 51622 Transfer In - General Fund \$ 252,180

Decrease Appropriations:

55197000 53000 52201 Capital - Bridges and Culvert \$ (252,180)

Decrease Estimated Revenues:

5519700 428601 52201 Transfer In - General Fund \$ (252,180)

General Fund:

Increase Appropriations:

10990100 59020 51622 Transfer Out - Capital \$ 252,180

Increase Estimated Revenues:

10131000 449898 51622 Federal Aid - ARPA CFDA 21.027 \$ 252,180

Decrease Appropriations:

10990100 59020 52201 Transfer Out - Capital \$ (252,180)

Decrease Estimated Revenues:

10131000 449898 52201 Federal Aid - ARPA CFDA 21.027 \$ (252,180)

Pursuant to Resolution #71 of 2023; \$500,000 was earmarked to go towards Bridges and Culverts using ARPA funds instead of going out to bond due to the current economic conditions. Since then, it's been determined that \$252,180 should be repurposed towards the Fair Street (PIN 8756.09) reconstruction project for additional design services.

Please forward to the appropriate committee.

Approved

---

Kevin M. Byrne -County Executive

## **Michele Alfano-Sharkey**

---

**From:** Michael Lewis  
**Sent:** Friday, August 4, 2023 2:25 PM  
**To:** Michele Alfano-Sharkey  
**Subject:** FW: 23A050  
**Attachments:** 23A050 - REALLOCATION OF ARPA TO FAIR STREET PROJECT\_0001.pdf

Resolution # 135 (2022) - \$988,800 Drewville ARPA

Resolution # 57 (2023) - \$798,000 – Awarded Marshchelli and freed up ARPA funds.

Resolution #71 (2023) – Of the \$798,000 Bill did a resolution to use \$500,000 of ARPA for Bridges and Culverts instead of borrowing the money to fund the project.

Now , of this \$500,000, \$252,180 is being reallocated to the Fair Street project for additional Design services on the Fair Street project.

---

**From:** Michael Lewis  
**Sent:** Friday, August 4, 2023 1:46 PM  
**To:** Michele Alfano-Sharkey <Michele.Alfano-Sharkey@putnamcountyny.gov>  
**Cc:** John Tully <John.Tully@putnamcountyny.gov>; Alexis Hawley <Alexis.Hawley@putnamcountyny.gov>  
**Subject:** 23A050

Michele – Please see the attached. This is a budgetary amendment to simply repurpose a portion of the ARPA funds that were earmarked to Countywide Bridge and Culvert work to the Fair Street project specifically for additional design services.

Any questions, feel free

TY Mike

**Michael J. Lewis**  
Commissioner of Finance  
County of Putnam  
40 Gleneida Avenue  
Carmel, New York 10512  
845-808-1075 ext 49325  
[Michael.Lewis@putnamcountyny.gov](mailto:Michael.Lewis@putnamcountyny.gov)



PUTNAM COUNTY LEGISLATURE

Resolution #71

Introduced by Legislator: Joseph Castellano on behalf of the Audit & Administration Committee at a Regular Meeting held on April 4, 2023.

page 1

APPROVAL/ BUDGETARY AMENDMENT (22A092)/ COMMISSIONER OF FINANCE/ YEAR END JOURNAL ENTRY #3

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (22A092) for the third Year End Journal Entry for the year ending December 31, 2022; and

WHEREAS, further entry(s) will follow as more information becomes available during the year end closing process; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Estimated Appropriations:  
SEE ATTACHED SHEET

2,083,890.00

Decrease Estimated Appropriations:  
SEE ATTACHED SHEET

83,890.00

Increase Estimated Revenues:  
SEE ATTACHED SHEET

2,000,000.00

CAPITAL FUND:

Increase Estimated Appropriations:  
SEE ATTACHED SHEET

2,860,503.00

Decrease Estimated Appropriations:  
SEE ATTACHED SHEET

2,514,335.25

Increase Estimated Revenues:  
SEE ATTACHED SHEET

3,181,903.00

Decrease Estimated Revenues:  
SEE ATTACHED SHEET

2,835,735.25

2022 Fiscal Impact \$83,890

2023 Fiscal Impact - 0 -

BY POLL VOTE: ALL AYES. LEGISLATOR ELLNER WAS ABSENT. MOTION CARRIES.

State of New York  
ss:  
County of Putnam

APPROVED  
*[Signature]*  
COUNTY EXECUTIVE  
4/12/23

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on April 4, 2023.

Dated: April 6, 2023

Signed: *[Signature]*

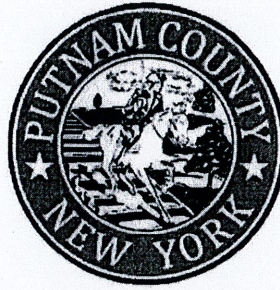
Diane Trabulsy  
Deputy Clerk of the Legislature of Putnam County



FD ORG	OBJECT	PROJECT	DESCRIPTION	INCREASE ESTIMATED APPROPNS	DECREASE ESTIMATED APPROPNS	INCREASE ESTIMATED REVENUES	DECREASE ESTIMATED REVENUES	COMMENTS
05 05000	45710	51912	BOND PROCEEDS 2019			71,400.00	71,400.00	TO CORRECT ACCOUNT
05 05000	45710K	51912	BOND PROCEEDS 2020			71,400.00		TO CORRECT ACCOUNT
05 55197000	53000	51509	CAPITAL PROJECTS RESERVE	2,000,000.00				TO INCREASE CAPITAL RESERVE ACCOUNT
05 55197000	428601	51509	CAPITAL PROJECTS RESERVE			2,000,000.00		TO INCREASE CAPITAL RESERVE ACCOUNT
05 55197000	449898	52201	FED AID ARPA - BRIDGES & CULVERTS			500,000.00		USE OF ARPA FUNDS INSTEAD OF BORROW
05 05000	45710M	52201	BOND PROCEEDS 2022			500,000.00		USE OF ARPA FUNDS INSTEAD OF BORROW
05 55197000	53 103	51509	TILLY FOSTER RENOVATION	250,000.00	250,000.00			CLOSE PROJECT
05 55197000	53000	51509	CAPITAL PROJECTS RESERVE	250,000.00				CLOSE PROJECT
05 05000	45710M	52209	BOND PROCEEDS 2022			442,800.00		CLOSE PROJECT
05 55997000	445971	52209	FEDAID - DREWVILLE RD BR			1,771,200.00		CLOSE PROJECT
05 55197000	53000	52209	DREWVILLE RD BR		2,214,000.00			CLOSE PROJECT
05 55197000	53000	52108	ROUTE 6 - FARRINGTON RD		50,335.25			CLOSE PROJECT
05 55197000	427050	52108	OTHER REV - ROUTE 6 & FARRINGTON RD			12,223		TO ADJUST 5307 FUNDS FFY 2021 TO ACTUAL
05 55997000	428 601	52103	INTERFUND TRANSFER - GENERAL FUND			12,223		TO ADJUST 5307 FUNDS FFY 2021 TO ACTUAL
05 55997000	435970	52103	STATE AID - 5307 FUNDS			97,783.00		TO ADJUST 5307 FUNDS FFY 2021 TO ACTUAL
05 55997000	445970	52103	FED AID - 5307 FUNDS			48,828.00		TO ADJUST 5307 FUNDS FFY 2022 TO ACTUAL
05 55997000	53000	52206	TRANSIT - SECTION 5307 FUNDS FFY 2021	122,229.00		48,827.00		TO ADJUST 5307 FUNDS FFY 2022 TO ACTUAL
05 55997000	428601	52206	INTERFUND TRANSFER - GENERAL FUND			390,619.00		TO ADJUST 5307 FUNDS FFY 2022 TO ACTUAL
05 55997000	435970	52206	STATE AID - 5307 FUNDS					TO ADJUST 5307 FUNDS FFY 2022 TO ACTUAL
05 55997000	445970	52206	FED AID - 5307 FUNDS	488,274.00				TO ADJUST 5307 FUNDS FFY 2022 TO ACTUAL
05 55997000	53000	52206	TRANSIT - SECTION 5307 FUNDS FFY 2022					TO ADJUST 5307 FUNDS FFY 2022 TO ACTUAL
				2,860,503.00	2,514,335.25	3,181,903.00	2,835,735.25	



MICHAEL J. LEWIS  
Commissioner Of Finance



cc: all  
Phys.  
A+A #6F Reso  
SHEILA BARRETT  
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance  
RE: Budgetary Amendment – 23A051  
DATE: August 11, 2023

2023 AUG 11 AM 11:09  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is necessary.

Capital Fund:

Increase Appropriations:

55197000 53000 51914 Capital - Sprout Brook RD Br PIN 8762.13 \$ 720,000

Increase Estimated Revenues:

55197000 428601 51914 Transfer In - General Fund \$ 720,000

Decrease Appropriations:

55197000 53000 52202 Capital - ARPA - Highway Infrastructure \$ (720,000)

Decrease Estimated Revenues:

55197000 428601 52202 Transfer In - General Fund \$ (720,000)

General Fund:

Increase Appropriations:

10990100 59020 51914 Transfer Out - Capital \$ 720,000

Increase Estimated Revenues:

10131000 449898 51914 Federal Aid - ARPA CFDA 21.027 \$ 720,000

Decrease Appropriations:

10990100 59020 52202 Transfer Out - Capital \$ (720,000)

Decrease Estimated Revenues:

10131000 449898 52202 Federal Aid - ARPA CFDA 21.027 \$ (720,000)

23 A051



Pursuant to Resolution #135 of 2022; \$1,000,000 was earmarked to go towards Countywide Highway Infrastructure projects (Project 52202). To date, \$760,430 is still available in this project. It has been identified by the Department of Public Works that approximately \$720,000 is needed to cover anticipated construction and construction inspection costs in connection to the Sprout Brook Road Bridge Project (PIN 8762.13).

Please forward to the appropriate committee.

Approved

---

Kevin M. Byrne -County Executive

Joseph Bellucci  
Acting Deputy  
Commissioner



Thomas Feighery  
Administrative Director

DEPARTMENT OF PUBLIC WORKS

842 Fair Street  
Carmel, New York 10512  
Phone: 845-878-6331 Fax: 845-808-1908

TO: William Gouldman  
Physical Chair, Putnam County Legislature

FROM: Joseph Bellucci  
Acting Deputy Commissioner of DPW

DATE: August 11, 2023

RE: Physical Services Agenda

---

To account for the funding shortfall on the Sprout Brook Rd. Rd. Bridge Replacement project in the Town of Philipstown, The DPW is requesting a Budgetary Amendment in the amount of \$720,000 to be appropriated from the DPW's Infrastructure line. This project is subject to NYSDOT deadlines to meet reimbursement requirements as per the attached email from The Local Projects Unit (NYSDOT Region 8). The preliminary bid package has been developed by our Consultants and has been approved by the NYSDOT for Construction Phase Authorization with construction anticipated to begin in early 2024.

Thank you for your consideration with this matter.

Thank you.

cc: Thomas Feighery, Administrative Director

A handwritten signature in black ink, appearing to be "T. Feighery", is written over the "cc:" line.

PIN: 8762.13  
Sprout Brook Road Over Canopus Creek  
Town of Philipstown, Putnam County, NY  
CME#: 119-169  
PSE Engineer's Estimate  
Feb-23

Item No.	Description	Unit	Quantity	Unit Price	Total Cost
201.06	CLEARING AND GRUBBING	LS	1	\$8,900.00	\$8,900.00
202.120001	REMOVING EXISTING SUPERSTRUCTURES	LS	1	\$100,000.00	\$100,000.00
202.19	REMOVAL OF SUBSTRUCTURES	CY	115	\$400.00	\$46,000.00
203.02	UNCLASSIFIED EXCAVATION AND DISPOSAL	CY	226	\$50.00	\$11,300.00
203.03	EMBANKMENT IN PLACE	CY	1622	\$26.00	\$40,690.00
203.07	SELECT GRANULAR FILL	CY	241	\$70.00	\$16,870.00
203.21	SELECT STRUCTURE FILL	CY	367	\$80.00	\$33,930.00
206.01	STRUCTURE EXCAVATION	CY	1139	\$50.00	\$56,950.00
206.0201	TRENCH AND CULVERT EXCAVATION	CY	753	\$50.00	\$37,650.00
206.05	TEST PIT EXCAVATION	EACH	4	\$1,000.00	\$4,000.00
207.21	GEOTEXTILE SEPARATION	SY	626	\$7.00	\$4,382.00
207.26	PREFABRICATED COMPOSITE STRUCTURAL DRAIN	SY	145	\$9.00	\$1,305.00
206.100101	MULCH - TEMPORARY	SY	584	\$2.00	\$1,168.00
209.13	SILT FENCE-TEMPORARY	LF	671	\$10.00	\$6,710.00
304.12	SUBBASE COURSE, TYPE 2	CY	635	\$65.00	\$41,275.00
404.000011	PLANT PRODUCTION QUALITY ADJUSTMENT TO WMA ITEMS	QU	28	\$100.00	\$2,800.00
404.098301	8.6 F3 TOP COURSE WMA, 80 SERIES COMPACTION	TON	193	\$210.00	\$40,530.00
404.198901	18 F9 BINDER COURSE WMA, 80 SERIES COMPACTION	TON	120	\$206.00	\$24,690.00
404.378901	37.5 F9 BASE COURSE WMA, 80 SERIES COMPACTION	TON	193	\$200.00	\$38,600.00
407.0102	DILUTED TACK COAT	GAL	251	\$5.00	\$1,255.00
418.7903	ASPHALT PAVEMENT JOINT ADHESIVE	LF	1418	\$3.00	\$4,254.00
490.30	MISCELLANEOUS COLD MILLING OF BITUMINOUS CONCRETE	SY	92	\$20.00	\$1,840.00
503.1010	PCC FOUNDATION FOR PAVEMENT, CLASS C	CY	8	\$1,000.00	\$8,000.00
552.17	SHIELDS AND SHORING	SF	4500	\$3.50	\$15,750.00
552.2001	HOLES IN EARTH FOR SOLDIER PILE AND LAGGING WALL	LF	20	\$500.00	\$10,000.00
552.2101	ROCK SOCKETS FOR SOLDIER PILE AND LAGGING WALL	LF	23	\$550.00	\$12,650.00
552.2201	SOLDIER PILES FOR SOLDIER PILE AND LAGGING WALL	LF	66	\$550.00	\$36,300.00
552.230101	TREATED WOOD LAGGING FOR SOLDIER PILE AND LAGGING WALL	SF	202	\$35.00	\$7,070.00
553.020001	COFFERDAMS (TYPE 2)	EACH	1	\$10,000.00	\$10,000.00
553.020002	COFFERDAMS (TYPE 2)	EACH	1	\$10,000.00	\$10,000.00
555.0105	CONCRETE FOR STRUCTURES, CLASS A	CY	46	\$450.00	\$20,700.00
555.08	FOOTING CONCRETE, CLASS HP	CY	59	\$1,000.00	\$59,000.00
555.09	CONCRETE FOR STRUCTURES, CLASS HP	CY	59	\$2,200.00	\$121,000.00
562.0101	REINFORCED CONCRETE SPAN UNITS	SY	140	\$4,000.00	\$560,000.00
566.84	STEEL BRIDGE RAILING (THREE RAIL)	LF	66	\$350.00	\$23,100.00
566.70	TRANSITION BRIDGE RAILING	LF	128	\$350.00	\$44,800.00
595.50000018	SHEET-APPLIED WATERPROOFING MEMBRANE	SF	1493	\$5.00	\$7,465.00
603.171216	GALVANIZED STEEL END SECTIONS-PIPE (2-2/3" X 1/2" CORRUGATIONS) 18 INCH DIAMETER, 16 GAUGE	EACH	1	\$500.00	\$500.00
603.171614	GALVANIZED STEEL END SECTIONS-PIPE (2-2/3" X 1/2" CORRUGATIONS) 30 INCH DIAMETER, 14 GAUGE	EACH	2	\$800.00	\$1,600.00
603.6815	SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT AND STORM DRAIN 15 INCH DIAMETER	LF	86	\$60.00	\$5,160.00
603.9824	SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT AND STORM DRAIN 24 INCH DIAMETER	LF	232	\$100.00	\$23,200.00
604.070101	ALTERING DRAINAGE STRUCTURES, LEACHING BASINS AND MANHOLES	EACH	2	\$1,500.00	\$3,000.00
604.301072	RECTANGULAR DRAINAGE STRUCTURE TYPE J FOR CAST IRON P2 FRAME	LF	6	\$850.00	\$5,100.00
604.302122	RECTANGULAR DRAINAGE STRUCTURE TYPE U FOR #22 WELDED FRAME	LF	19	\$1,000.00	\$19,000.00
604.4046	ROUND PRECAST CONCRETE MANHOLE TYPE 48	LF	10	\$850.00	\$8,500.00
606.100002	BOX BEAM GUIDE RAILING (SHOP BENT OR SHOP MITERED)	LF	35	\$106.00	\$3,500.00
606.120101	BOX BEAM END PIECE	EACH	1	\$1,250.00	\$1,250.00
606.120201	BOX BEAM GUIDE RAILING END ASSEMBLY, TYPE IIA	EACH	2	\$5,000.00	\$10,000.00
606.71	REMOVING AND DISPOSING CORRUGATED BEAM GUIDE RAILING	LF	83	\$15.00	\$1,245.00
606.73	REMOVING AND DISPOSING BOX BEAM GUIDE RAILING	LF	168	\$10.00	\$1,680.00

606.8101	GUIDE RAIL TRANSITION WEAKE-POST CORRUGATED BEAM TO BOX BEAMGUIDE RAIL (ONE OR TWO-WAY OPERAT	EACH	1	\$8,000.00	\$8,000.00
607.25000009	INSERT SLATS FOR SCREEN FENCING	SF	268	\$5.00	\$1,440.00
607.87000004	REMOVE AND RESET EXISTING FENCE	LF	100	\$45.00	\$4,500.00
607.98010111	TEMPORARY CHAIN-LINK FENCE	LF	48	\$25.00	\$1,200.00
608.020102	HOT MIX ASPHALT (HMA) SIDEWALKS, DRIVEWAYS AND BICYCLE PATHS AND VEGETATION CONTROL STRIPS	TON	10	\$350.00	\$3,500.00
609.0401	CAST-IN-PLACE CONCRETE CURB TYPE VF180	LF	630	\$50.00	\$31,500.00
609.0301	STONE CURB - BRIDGE (TYPE A)	LF	66	\$65.00	\$4,290.00
610.16010020	TURF ESTABLISHMENT - PERFORMANCE	SY	684	\$15.00	\$10,260.00
611.0411	PLANTING DECIDUOUS SHRUBS - AS SPECIFIED BALL & BURLAP FIELD POTTED OR FIELD BOXED	EACH	10	\$65.00	\$650.00
614.060104	TREE REMOVAL OVER 4 INCHES TO 8 INCHES DIAMETER BREAST HEIGHT - STUMPS GRUBBED	EACH	10	\$250.00	\$2,500.00
619.01	BASIC WORK ZONE TRAFFIC CONTROL	LS	1	\$138,600.00	\$138,600.00
619.04	TYPE III CONSTRUCTION BARRICADE	EACH	6	\$150.00	\$900.00
619.080101	REMOVE PAVEMENT MARKING STRIPES, TRAFFIC PAINT	LF	90	\$3.00	\$270.00
619.0901	TEMPORARY PAVEMENT MARKING STRIPES (TRAFFIC PAINT)	LF	221	\$3.00	\$663.00
619.110511	(P/MS) STANDARD SIZE - FULL MATRIX (LED) NO OPTIONALEQUIPMENT SPECIFIED, NO CELLULAR COMMUNICATI	EACH	2	\$4,000.00	\$8,000.00
619.1711	TEMPORARY POSITIVE BARRIER - CATEGORY 1 (PINNING PROHIBITED)	LF	184	\$65.00	\$11,960.00
619.27	MAILBOXES	EACH	4	\$250.00	\$1,000.00
620.03	STONE FILLING (LIGHT)	CY	11	\$90.00	\$990.00
620.05	STONE FILLING (HEAVY)	CY	170	\$90.00	\$15,300.00
620.0801	BEDDING MATERIAL, TYPE 1	CY	5	\$80.00	\$400.00
625.01	SURVEY OPERATIONS	LS	1	\$16,000.00	\$16,000.00
625.05	STEEL PIN AND CAP RIGHT-OF-WAY MARKER	EACH	5	\$6.00	\$30.00
627.60140008	CUTTING PAVEMENT	LF	793	\$5.00	\$3,965.00
637.11	ENGINEER'S FIELD OFFICE - TYPE 1	MNTH	6	\$1,500.00	\$9,000.00
637.34	OFFICE TECHNOLOGY AND SUPPLIES	DC	1	\$5,000.00	\$5,000.00
646.6102	GROUND-MOUNTED SIGN PANELS LESS THAN OR EQUAL TO 32 SF, WITH 2-BARS	SF	23	\$80.00	\$1,840.00
646.81090003	RETROREFLECTIVE SIGN POST STRIP	EACH	2	\$100.00	\$200.00
646.81	TYPE A SIGN POSTS	EACH	6	\$100.00	\$600.00
647.81	REMOVE AND DISPOSE SIGNS, GROUND MOUNTED TYPE A SIGN SUPPORTS AND FOUNDATIONS - SIZE I (UNDER	EACH	3	\$100.00	\$300.00
656.0702	CAST FRAME F2, MOUNTABLE CURB BOX CM2 & RETICULINEGRATE G2	EACH	1	\$1,250.00	\$1,250.00
656.1122	WELDED FRAME AND RETICULINE GRATE Z2	EACH	3	\$1,100.00	\$3,300.00
656.1202	MANHOLE FRAME AND COVER	EACH	1	\$1,400.00	\$1,400.00
685.11	WHITE EPOXY REFLECTORIZED PAVEMENT STRIPES - 20 MILS	LF	1101	\$8.00	\$8,808.00
685.12	YELLOW EPOXY REFLECTORIZED PAVEMENT STRIPES - 20 MILS	LF	950	\$8.00	\$7,600.00
697.03	FIELD CHANGE PAYMENT	DC	1	\$94,000.00	\$94,000.00
698.04	ASPHALT PRICE ADJUSTMENT	DC	100	\$1.00	\$100.00
698.05	FUEL PRICE ADJUSTMENT	DC	100	\$1.00	\$100.00
698.06	STEEL/IRON PRICE ADJUSTMENT	DC	100	\$1.00	\$100.00
699.040001	MOBILIZATION	LS	1	\$78,000.00	\$78,000.00
				Total:	\$2,044,000

PUTNAM COUNTY LEGISLATURE

Resolution #135

Introduced by Legislator: Toni Addonizio on behalf of the Rules, Enactments & Intergovernmental Relations Committee at a Regular Meeting held on July 5, 2022.

page 1

APPROVAL/ BUDGETARY AMENDMENT (22A044)/ COMMISSIONER OF FINANCE/ COUNTY ARPA PROJECTS

WHEREAS, the American Rescue Plan Act of 2021 ("ARPA") provides fiscal recovery funds to county governments, as well as other forms of government, pursuant to US Department of Treasury Compliance and Reporting Guidance, for the purpose of alleviating the fiscal stress caused by the COVID-19 pandemic, and

WHEREAS, Putnam County has been allocated \$19.1 million through ARPA, which may be used to provide certain government services; and

WHEREAS, County Executive Odell has proposed that Putnam County ARPA funds be allocated with a focus on infrastructure as it pertains to school safety, mental health, substance abuse, food insecurity, clean water, roads, bridges, and buildings to aid in the recovery from the COVID 19 pandemic; and

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (22A044) to address these infrastructure needs; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment (22A044) be made:

Increase Estimated Appropriations:

53097000 53000 52223	ARPA – School Safety – Infrastructure Upgrades	2,000,000
53097000 53000 51601	ARPA – Radios – Police & Fire	2,500,000
53097000 53000 52224	ARPA – Sheriff Dept Software	1,500,000
58989000 53000 52225	ARPA – Stabilization Center	2,500,000
58989000 53000 52226	ARPA – Cap Mobile Food Pantry	130,000
58989000 53000 52227	ARPA – Second Chance Food Pantry Refrigeration Units	25,000
58989000 53000 52228	ARPA – Administrative Expenses	30,000
55197000 52660 52204	ARPA – Highway Equipment	100,000
55197000 53000 52229	ARPA – Highway Infrastructure Studies	303,707
55997000 53000 51622	Fair Street - PIN 8756.09	<u>325,000</u>
		9,413,707

Decrease Estimated Revenues:

State of New York  
ss:  
County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on July 5, 2022.

Dated: July 7, 2022

Signed: \_\_\_\_\_

Diane Schonfeld  
Clerk of the Legislature of Putnam County



PUTNAM COUNTY LEGISLATURE

Resolution #135

Introduced by Legislator: Toni Addonizio on behalf of the Rules, Enactments & Intergovernmental Relations Committee at a Regular Meeting held on July 5, 2022.

page 2

05000 45710L 50245	Bond Proceeds - Peekskill Hollow Rd	1,000,000
05000 45710M 52202	Bond Proceeds - Infrastructure	1,000,000
05000 45710M 52204	Bond Proceeds - Highway Equipment	500,000
05000 45710G 51622	Bond Proceeds - Fair Street	90,000
05000 45710H 51716	Bond Proceeds - Stoneleigh/Drew	185,000
05000 45710M 51912	Bond Proceeds - Drewville Rd Br	988,800
05000 45710M 51914	Bond Proceeds - Sprout Brook Rd Br	520,000
		4,283,800

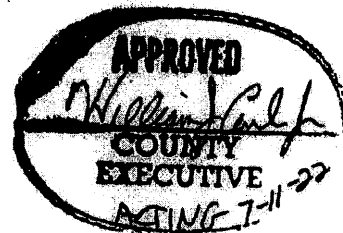
Increase Estimated Revenues:

53097000 449898 52223	ARPA - School Safety - Infrastructure Upgrades	2,000,000
53097000 449898 51601	ARPA - Radios - Police & Fire	2,500,000
53097000 449898 52224	ARPA - Sheriff Dept Software	1,500,000
58989000 449898 52225	ARPA - Stabilization Center	2,500,000
58989000 449898 52226	ARPA - Cap Mobile Food Pantry	130,000
58989000 449898 52227	ARPA - Second Chance Food Pantry Refrigeration Units	25,000
58989000 449898 52228	ARPA - Administrative Expenses	30,000
55197000 449898 50245	ARPA - Peekskill Hollow Road	1,000,000
55197000 449898 52202	ARPA - Highway Infrastructure	1,000,000
55197000 449898 52206	ARPA - Highway Equipment	600,000
55197000 449848 52229	ARPA - Highway Infrastructure Studies	303,707
55997000 449848 51622	ARPA - Fair Street - PIN 8756.09	415,000
55197000 449848 51716	ARPA - Stoneleigh /Drew PIN 8761.97	185,000
55197000 449848 51912	ARPA - Drewville Rd Bridge PIN 8757.65	988,800
55197000 449848 51914	ARPA - Sprout Brook RD Br PIN 8762.13	520,000
		13,697,507

2022 Fiscal Impact - 0 -

2023 Fiscal Impact - 0 -

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.



State of New York  
 ss:  
 County of Putnam

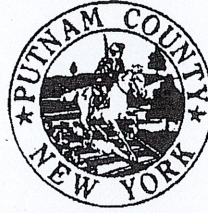
I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on July 5, 2022.

Dated: July 7, 2022

Signed: [Signature]

Diane Schonfeld  
 Clerk of the Legislature of Putnam County

MICHAEL LEWIS  
*Commissioner Of Finance*



SHEILA BARRETT  
*Deputy Commissioner Of Finance*

RESO

#Cog

DEPARTMENT OF FINANCE

August 8, 2023

Ms. Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following budgetary amendment **23A052** which was submitted for approval.

**Increase Revenue:**

10315000 426605

Jail – Inmate T-Com Use of Reserve

**\$ 25,709.72**

**Increase Appropriations:**

10315000 54636

Jail – Internet Costs

**\$ 25,709.72**

2023 Fiscal Impact -0-  
2024 Fiscal Impact -0-

Sheriff McConville respectfully requests the use of T-Commission reserve funds to purchase the equipment needed to provide internet access to the Correctional Facility and Inmate Law Library.

AUTHORIZATION:

Date \_\_\_\_\_ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date \_\_\_\_\_ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000

Date \_\_\_\_\_ Chairperson Audit/Designee: \$0 - \$10,000.00

Date \_\_\_\_\_ Audit & Administration Committee: \$10,000.01 - \$25,000.00

Putnam County Correctional Facility T-Commission Acct check # 1011 ~ \$25,709.22

40 GLENEIDA AVENUE ~ CARMEL NEW YORK 10512 ~ Tel (845) 808-1075 ~ Fax (845) 808-1910

23A052



**KEVIN J. MCCONVILLE**  
SHERIFF

**PUTNAM COUNTY  
OFFICE OF THE SHERIFF  
AND  
CORRECTIONAL FACILITY  
THREE COUNTY CENTER  
CARMEL, NEW YORK 10512  
845-225-4300**



**THOMAS H. LINDERT**  
UNDERSHERIFF

August 2, 2023

Mr. Michael Lewis  
Commissioner of Finance  
County Office Building  
40 Gleneida Avenue  
Carmel, NY 10512

Dear Commissioner Lewis:

I have authorized the expenditure of Inmate T-Commission Funds to purchase Equipment needed to put Internet in the Correctional Facility. The IT Department has assessed our needs and determined what we would need for this project. The Internet is needed for tablets (electronic logbooks) to work with the new Black Creek Jail Management System and for the Inmate Law Library.

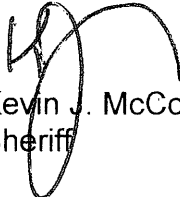
Accordingly, enclosed find check #1011 in the amount of twenty-five thousand seven hundred nine and 72/100 dollars (\$25,709.72). It is respectfully requested that \$25,709.72 of said funds be placed into Munis budget line #10315000, account code #54636, so that the purchase can be completed.

This will have no fiscal impact on the County or Sheriff's Department Budget.

Please ensure that the necessary information is provided to the legislature to meet the five (5) day notice for committee action.

Thank you for your attention to this matter.

Very truly yours,

  
Kevin J. McConville  
Sheriff

KJM/jg



**SALES QUOTE**

GovConnection, Inc.  
732 Milford Road  
Merrimack, NH 03054

**Account Executive:** Timothy Vanasse  
**Phone:** (800) 800-0019 ext. 33011  
**Fax:** (603) 683-1204  
**Email:** tim.vanasse@connection.com

**# 25517071.03**

PLEASE REFER TO THE ABOVE  
QUOTE # WHEN ORDERING

**Date:** 7/18/2023  
**Valid Through:** 8/17/2023  
**Account #:**

**Account Manager:**  
**Phone:**  
**Fax:**  
**Email:**

**Customer Contact:** AnnMarie Walz  
**Email:** annmarie.walz@putnamcountyny.g

**Phone:** (845) 808-4000 x41117  
**Fax:** (845) 225-1421

<b>QUOTE PROVIDED TO:</b> AB#: 13250684 <b>PUTNAM COUNTY SHERIFFS DEPT</b> ACCOUNTS PAYABLE 3 COUNTY CTR CARMEL, NY 10512  (845) 225-4300	<b>SHIP TO:</b> AB#: 13250691 <b>Putnam County Sheriffs Dept</b> 3 County Ctr CARMEL, NY 10512  (914) 225-3641
--	--

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	52.00 lbs	Net 30	

Important Notice: — THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com, or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Due to the industry-wide constraints and fluctuations, we reserve the right to change pricing at any time. Please refer to our Quote Number in your order.

Line#	Qty	Item#	Mfg. Part#	Description	Mfg.	Price	Ext
1				NCPA Contract			\$ -
2	2	41163642	R4W44A	Aruba AP-565 Outdoor 11ax Aruba HPE	Aruba HPE	\$ 999.00	\$ 1,998.00
3	2	41219760	HU4S7E	1-Year Foundation Care Next Business Day Exchange AP-565 Outdoor Service Hewlett Packard Aruba/Services	Hewlett Packard Aruba/Services	\$ 68.00	\$ 136.00
4	2	32962909	JW055A	AP-270-MNT-H2 Aruba 270 Series Mounting Kit Aruba HPE	Aruba HPE	\$ 33.00	\$ 66.00
5	12	33124131	JW472AAE	LIC-AP Controller per AP Capacity License E-LTU Aruba HPE	Aruba HPE	\$ 48.00	\$ 576.00
6	12	33137142	H2YU3E	1-Year 24x7 Foundation Care eLTU Hewlett Packard Aruba/Services	Hewlett Packard Aruba/Services	\$ 11.00	\$ 132.00
7	10	36885980	JZ357A	Aruba AP-555 (US) Unified AP Aruba HPE	Aruba HPE	\$ 1,375.00	\$ 13,750.00
8	10	41276697	HJ6S3E	Aruba 1Y FC NBD Exch AP 555 SVC Hewlett Packard Aruba/Services	Hewlett Packard Aruba/Services	\$ 94.00	\$ 940.00
9	5	37286399	R3J15A	AP-MNT-A AP Mount Bracket Aruba HPE	Aruba HPE	\$ 18.00	\$ 90.00
10	5	37286401	R3J18A	AP-MNT-D AP Mount Bracket Aruba HPE	Aruba HPE	\$ 21.00	\$ 105.00

<b>Subtotal</b>	\$	<b>17,793.00</b>
<b>Fee</b>	\$	<b>0.00</b>
<b>Shipping and Handling</b>	\$	<b>0.00</b>
<b>Tax</b>		<b>Exempt!</b>
<b>Total</b>	\$	<b>17,793.00</b>

IT/GIS Dept. Reviewed  
 Approved  Not Approved  
*Allen Hurst*



# SALES QUOTE

GovConnection, Inc.  
732 Milford Road  
Merrimack, NH 03054

**Account Executive:** Timothy Vanasse  
**Phone:** (800) 800-0019 ext. 33011  
**Fax:** (603) 683-1204  
**Email:** tim.vanasse@connection.com

**# 25517361.02**

PLEASE REFER TO THE ABOVE  
QUOTE # WHEN ORDERING

**Date:** 7/17/2023  
**Valid Through:** 8/16/2023  
**Account #:**

**Account Manager:**  
**Phone:**  
**Fax:**  
**Email:**

**Customer Contact:** AnnMarie Walz  
**Email:** annmarie.walz@putnamcountyny.g

**Phone:** (845) 808-4000 x41117  
**Fax:** (845) 225-1421

<b>QUOTE PROVIDED TO:</b> AB#: 13250684 <b>PUTNAM COUNTY SHERIFFS DEPT</b> ACCOUNTS PAYABLE 3 COUNTY CTR CARMEL, NY 10512  (845) 225-4300	<b>SHIP TO:</b> AB#: 13250691 <b>Putnam County Sheriffs Dept</b> 3 County Ctr CARMEL, NY 10512  (914) 225-3641
--	--

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	51.00 lbs	Net 30	NCPA 01-44

**Important Notice:** — THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our NCPA Contract # NCPA 01-44. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext	
1	10	41660279	ATS-COV-1175117 54-WHT-ASA	AccelTex White ASA AP Cover 11.75" x 11.75" x 4" AccelTex Solutions	AccelTex Solutions	\$ 33.83	\$ 338.30	
<b>Subtotal</b>							\$	338.30
<b>Fee</b>							\$	0.00
<b>Shipping and Handling</b>							\$	0.00
<b>Tax</b>								Exempt!
<b>Total</b>							\$	338.30

IT/GIS Dept. Reviewed  
 Approved  Not Approved  
*Eileen Kelly*



# QUOTATION

Date: 07/19/2023  
 Quote #: Q009XXY9  
 Customer: 484579

Anixter Inc. (a WESCO Company)  
 Send Purchase Orders to Anixter Inc.  
 2301 Patriot Blvd. Glenview, IL 60026

Customer  
 PUTNAM COUNTY SHERIFFS OFFICE  
 3 COUNTY CENTER  
 CARMEL, NY 10512  
 AnnMarie Walz  
 Phone: 845-808-1800  
 Fax: --  
 Email: Anmarie.Walz@putnamcountyny.gov

Anmarie, Putnam, 7/19

Line	Quantity	Part Number and Description	UM	Unit Price	Extended Price
1	50	525537 PANDUIT <b>UTPCH2BUY</b> PATCH CORD 2FT CAT5E POWERSUM BLUE	EA	10.36	518.00
2	2	272048 CORNING-C <b>CCH-CP12-E4</b> 12FIBER PANEL LC DUPLEX LOADEDMM OM3/OM4, 6 ADAPTERS PER PANEL AQUA ADAPTER Shipping Location: CRANBURYNJ (179)	EA	122.10	244.20
3	2	180626 CORNING-C <b>CCH-01U</b> 12/48-F RACK-MT ENCLOSURE 19" 1U EMPTY-ACCEPTS 2 PANELS CASSETTES OR MODULES Shipping Location: ANAHEIM,CA (122)	EA	338.07	676.14
4	2	419846 PANDUIT <b>CJ688TGOR-24</b> 1-PORT MOD JACK IDC 8W8P UTP T568A/B CAT6 IP5 MINI-COM GIGA-TX ORANGE 24/PK Shipping Location: CHICAGO,IL (102)	PK	411.84	823.68
5	10	338909 CORNING-C <b>95-000-99</b> LC CONNECTOR 62.5/125 CER PRE-POLISHED STUB, CTS COMPATIBLE SENIOR, UNICAM Shipping Location: CRANBURYNJ (179)	EA	22.46	224.60
6	2	319358 PANDUIT <b>NK6PPG24Y</b> 24-PORT PANEL 110-MOD 8W8P T568A/B CAT6 NETKEY BLACK 1RMS ROHS Shipping Location: CRANBURYNJ (179)	EA	293.06	586.12

The impacts of COVID-19 cannot be reasonably determined at this time. This quote/proposal does not account for any potential adverse impacts COVID-19 may have on Anixter's performance or obligations herein. In the event of any delays or adverse impacts, Anixter reserves the right for an equitable adjustment of the delivery schedule and prices herein to offset the effects of COVID-19 delays, without fault or penalty of any kind.

BY ACCEPTING THIS QUOTE, YOU AGREE THAT THE TERMS AND CONDITIONS OF SALE PUBLISHED AT [WWW.ANIXTER.COM/TERMSANDCONDITIONS](http://WWW.ANIXTER.COM/TERMSANDCONDITIONS) ARE EXPRESSLY INCORPORATED INTO AND SHALL GOVERN THIS TRANSACTION.



Anixter Inc. (a WESCO Company)  
 Send Purchase Orders to Anixter Inc.  
 2301 Patriot Blvd. Glenview, IL 60026

# QUOTATION

Date: 07/19/2023  
 Quote #: Q009XY9  
 Customer: 484579

Annamarie, Putnam, 7/19

Line	Quantity	Part Number and Description	UM	Unit Price	Extended Price
7	4000	CMP-00423PNDP-C6-02 PANDUIT <b>PPF6C04BL-UG</b> 23-4P F/UTP-CMP SOL BC CAT6 FEP/FRPVC BLACK JKT BOX ROHS Shipping Location: DALLAS,TX (104)	MF	1126.42	4,505.68

**Quote Total: 7,578.42**

**TERMS:** 1% 10,NET3  
**Freight Terms:** PPD/CHARGE  
**Shipment:** MATERIAL IN ANIXTER INVENTORY SUBJECT TO PRIOR SALE.  
**Notes:** ORDER ACCEPTANCE BASED UPON CREDIT APPROVAL ALL MATERIAL NONRETURNABLE WITHOUT RETURN AUTHORIZATION PLUS RESTOCK FEE.  
**Currency:** USD

Please refer all inquiries to:

**Jake McAfee**  
 Phone: (859)788-4217  
 Mobile: --  
 Fax: --  
 jake.mcafee@anixter.com

2742 Fortune Dr Suite 150  
 LEXINGTON, KY 40509  
 US

**Comments:**

QUOTE VALID FOR 20 CALENDAR DAYS, UNLESS OTHERWISE NOTED. QUOTE DOES NOT INCLUDE SHIPPING/FREIGHT CHARGES. Quantities are subject to normal manufacturer allowances. In the case of wires and cables, such allowances are plus 10% and minus 5%.

IT/GIS Dept. Reviewed  
 Approved  Not Approved  
*Allen Huley*

The impacts of COVID-19 cannot be reasonably determined at this time. This quote/proposal does not account for any potential adverse impacts COVID-19 may have on Anixter's performance or obligations herein. In the event of any delays or adverse impacts, Anixter reserves the right for an equitable adjustment of the delivery schedule and prices herein to offset the effects of COVID-19 delays, without fault or penalty of any kind.

BY ACCEPTING THIS QUOTE, YOU AGREE THAT THE TERMS AND CONDITIONS OF SALE PUBLISHED AT [WWW.ANIXTER.COM/TERMSANDCONDITIONS](http://WWW.ANIXTER.COM/TERMSANDCONDITIONS) ARE EXPRESSLY INCORPORATED INTO AND SHALL GOVERN THIS TRANSACTION.



MICHAEL J. LEWIS  
Commissioner Of Finance



cc: all  
Phys  
A+A

SHEILA BARRETT  
Deputy Commissioner Of Finance

Reso  
#COH

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance  
RE: Budgetary Amendment – 23A053  
DATE: August 11, 2023

2023 AUG 11 AM 11:55  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Acting Deputy Commissioner of DPW, the following budgetary amendment is necessary.

Capital Fund:

Increase Appropriations:

51997000 53000 51918 Capital - Article 9 Rehab Project \$ 225,000

Increase Estimated Revenues:

51997000 428601 51918 Transfer In - General Fund \$ 225,000

Decrease Appropriations:

55197000 53000 51509 Capital - Facility Renovation Reserve \$ 225,000

Decrease Estimated Revenues:

55197000 428601 51509 Transfer In - General Fund \$ 225,000

Pursuant to the attached memorandum, \$225,000 is being requested from the Capital Reserve funds to cover the excess costs to complete the roof replacement at the Emergency Operations Center (EOC).

Please forward to the appropriate committee.

Approved

Kevin M. Byrne -County Executive

23A053



Joseph Bellucci  
Acting Deputy  
Commissioner



Thomas Feighery  
Administrative Director

DEPARTMENT OF PUBLIC WORKS

842 Fair Street  
Carmel, New York 10512  
Phone: 845-878-6331 Fax: 845-808-1908

TO: William Gouldman  
Physical Chair, Putnam County Legislature

FROM: Joseph Bellucci  
Acting Deputy Commissioner of DPW

DATE: August 11, 2023

RE: Physical Services Agenda

---

We are requesting that the attachment and request for funding be included on the Physical Services Agenda for next week's Physical Services meeting. We'll be using the Article 9 project's encumbered contingency funds (\$704,000) to cover the majority of the costs associated with this work. The proposed work is in compliance with the scope of work on the Article 9 project and the County will realize a future payback for this measure. We are requesting a fund transfer of \$225,000 to cover the remaining costs.

cc: Thomas Feighery, Administrative Director  
Michael Lewis, Commissioner of Finance

A handwritten signature in black ink, appearing to be "J. Bellucci", is written over the cc list.

COUNTY OF PUTNAM  
FUND TRANSFER REQUEST

cc all  
Rules  
A+A

Reso

#7

TO: COMMISSIONER OF FINANCE  
FROM: CATHERINE CROFT/KELLY PRIMAVERA  
DEPT: BOARD OF ELECTIONS  
DATE: 7/17/2023

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10145000 52130 COMPUTER EQUIPMENT	10145000 52680 OTHER EQUIPMENT	\$28433	EMS SERVER <i>Election Management Center</i>
10145000 54646 CONTRACTS	10145000 52680 OTHER EQUIPMENT	\$ 9277	EMS SERVER
		\$37,710	

2023 JUL 20 AM 10:03  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2023 Fiscal Impact \$\_0\_  
2024 Fiscal Impact \$\_0\_

\_\_\_\_\_  
Department Head Signature/Designee Date

AUTHORIZATION:

_____ Date	_____ Commissioner of Finance/Designee: Initiated by: \$0-\$5,000.00
_____ Date	_____ County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00
_____ Date	_____ Chairperson Audit/Designee: \$0-\$10,000.00
_____ Date	_____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

23T201



May 3, 2023

**Putnam County, NY**

Q00009874

Prepared by:  
Gio Costantello  
gio.costantello@dominionvoting.com

Budgetary Quote

Product/Service	Description	Part Number	Qty	Unit Price	Extension
<b>Election Management Hardware</b>					
EMS Standard Server Kit (R640/P2422H/WS2019/SS2019)		175-000128	1	\$18,700.00	\$18,700.00
EMS Client Workstation Kit (3460 XE/SS2019/P2422H)		175-000130	2	\$2,150.00	\$4,300.00
Mini Server Rack - 12U		190-000011	1	\$1,000.00	\$1,000.00
Ballot Printer - M454dn		123-000601	1	\$775.00	\$775.00
UPS - CyberPower 1500VA - Standard		190-000074	1	\$800.00	\$800.00
				<b>Sub-Total</b>	<b>\$25,575.00</b>
<b>Election Management Software</b>					
Cepstral Software Kit - 6.2 - Spanish Two Voices, ADL Licenses		172-000185	1	\$820.00	\$820.00
Device CAL - Microsoft SQL Server - Any Version - MPSA		194-000027	1	\$315.00	\$315.00
				<b>Sub-Total</b>	<b>\$1,135.00</b>
<b>Support Services</b>					
Onsite Support - Voting System Equipment (/day)		S80026	2.0	\$2,500.00	\$5,000.00
				<b>Sub-Total</b>	<b>\$5,000.00</b>
<b>Training</b>					
Staff Training - EMS End Users (/class)		S80009	1.0	\$6,000.00	\$6,000.00
				<b>Sub-Total</b>	<b>\$6,000.00</b>
				<b>Purchase Sub-Total</b>	<b>\$37,710.00</b>
				<b>Purchase Total</b>	<b>\$37,710.00</b>

**Terms and Conditions**

This quote is valid for 60 days and subject to change for scope and configuration updates. All Shipping costs to be Invoiced separately to customer. All pricing is subject to standard terms and conditions. 1 year warranty for COTS components.

EMS Standard Server Kit includes: Dell PowerEdge R640 rack server (with Windows Server 2019 and SQL Server 2019), 24 port switch, 24 inch monitor, SVGA cable, keyboard/mouse, patch cable, Cepstral Kit (English two voices, licenses, save to file for windows), Avast Endpoint Protection Suite (3 year license, 1 device).

EMS Client Workstation Kit includes: Dell Precision 3460 XE workstation (SFF, 16GB RAM, 500GB HDD, Win 10), Dell P2422H 24 inch monitor, IButton programmer, Kingston FCR-HS4 USB 3.0 high speed media reader, patch cable, Microsoft SQL Server 2019 - Device Client Access License (CAL), ACS ACR39U smart card reader/writer

**Signatures**

Customer Name (printed)	Title	Signature	Date (MM/DD/YYYY)

23T.201

**COUNTY OF PUTNAM  
FUND TRANSFER REQUEST**

*cc-all  
A+A*

*300  
#8*

**TO: Commissioner of Finance**

**FROM: Sheila Barrett, Deputy Commissioner of Finance** *SNB*

*Correct Vacancy Control  
Factor Reso #135 of 2023*

**DEPT: Finance**

**DATE: July 26, 2023**

**I hereby request approval for the following transfer of funds:**

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10431000.51000.10167 ELC Reopening Personnel Serv.	10431000.51000 Mental Health Personnel Services	\$30,388.00	Correct original Vacancy Control entry
10431000.58002.10167 ELC Reopening Personnel Serv.	10431000.58002 Mental Health Personnel Services	2,325.00	Correct original Vacancy Control entry
<b>Total</b>		<b>\$32,713.00</b>	

**23T208**

**SIGNATURES NOT NEEDED - THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM**

2023 Fiscal Impact \$ -0-

2024 Fiscal Impact \$ -0-

\_\_\_\_\_  
Department Head Signature/Designee

Date

**LEGISLATURE  
PUTNAM COUNTY  
CAMMEL, NY**

**2023 JUL 27 PM 2:43**

**AUTHORIZATION:**

_____ Date	_____ Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00
_____ Date	_____ County Executive/Designee: \$5,000.01 - \$10,000.00
_____ Date	_____ Chairperson Audit/Designee: \$0-\$10,000.00
_____ Date	_____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

*23T208*

PUTNAM COUNTY LEGISLATURE

Resolution #135

Introduced by Legislator: Joseph Castellano on behalf of the Audit & Administration Committee at a Regular Meeting held on June 6, 2023.

page 1

APPROVAL/ BUDGETARY AMENDMENT (23A031)/ FINANCE/ VACANCY CONTROL FACTOR 2023

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (23A031) to provide for the Vacancy Control Factor for 2023; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Decrease Estimated Appropriations:

10131000 51000	Personnel Services (SEE ATTACHED)	23,176
10131000 58002	FICA	1,773
10141000 51000	Personnel Services (SEE ATTACHED)	12,042
10141000 58002	FICA	921
10141100 51000	Personnel Services (SEE ATTACHED)	49,488
10141100 58002	FICA	3,786
10315000 51000	Personnel Services (SEE ATTACHED)	76,920
10315000 58002	FICA	5,884
13398900 51000	Personnel Services (SEE ATTACHED)	32,225
13398900 58002	FICA	2,465
10431000 51000	Personnel Services (SEE ATTACHED)	30,388
10431000 58002	FICA <small>5/11/23 10/23/2023 5/11/23</small>	2,325
10802000 51000	Personnel Services (SEE ATTACHED)	54,442
10802000 58002	FICA	4,165
		<u>300,000</u>

Decrease Estimated Revenues:

10131000 427705	Vacancy Control Factor	300,000
-----------------	------------------------	---------

2023 Fiscal Impact - 0 -

2024 Fiscal Impact - 0 -

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

APPROVED

State of New York

ss:

County of Putnam

6/9/23  
 COUNTY EXECUTIVE DATE

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on June 6, 2023.

Dated: June 9, 2023

Signed:

Diane Schonfeld  
Clerk of the Legislature of Putnam County

**COUNTY OF PUTNAM  
FUND TRANSFER REQUEST**

*cc: all  
Pers  
A+A*

*Beed  
#9*

TO: Commissioner of Finance  
FROM: John Tully  
DEPT: Purchasing  
DATE: 7/26/23

2023 JUL 27 PM 2:43  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# / NAME	TO ACCOUNT# / NAME	AMOUNT	PURPOSE
10161000 54314 (Postage) <i>Central Services</i>	10134500 51000 (Personnel) <i>Purchasing</i>	1,556.00	Reclassification <i>to Ballast from</i>
10161000 54314 (Postage)	10134500 58002 (FICA)	119.00	Account Clerk to <i>Senior Account Clerk</i>

*Total \$1,675.00*

20\_22 Fiscal Impact \$ 0

20\_23 Fiscal Impact \$ 0

*[Signature]* 7/26/23  
Department Head Signature/Designee Date

**AUTHORIZATION: (Electronic signatures)**

- Date \_\_\_\_\_ Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00
- Date \_\_\_\_\_ County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00
- Date \_\_\_\_\_ Chairperson Audit /Designee: \$0 - \$10,000.00
- Date \_\_\_\_\_ Audit & Administration Committee: \$10,000.01 - \$25,000.00

*23T211*

PAUL ELDRIDGE  
Personnel Officer



ADRIENE IASONI  
Deputy Personnel  
Officer

July 5, 2023

Classification/Reclassification Notice

John Tully  
Acting Director of Purchasing and Central Services

Mr. Tully,  
Our office has completed a review of the in-person meeting and below referenced documentation that you submitted for a job classification evaluation or re-evaluation on behalf of Michele Pinto.

<input checked="" type="checkbox"/>	Position Duties	Dated	<u>5/26/2023</u>
<input type="checkbox"/>	Job Classification Questionnaire (Form 220)	Dated	<u>                    </u>
<input type="checkbox"/>	New Position Duties Statement (Form 222)	Dated	<u>                    </u>
<input type="checkbox"/>	Request for Additional Position(s) in an Already Established Classification (Form 222A)		

Please be advised that, pursuant to Civil Service Law, Section 22, we have classified this position as Senior Account Clerk in the Competitive jurisdictional classification.

Please Note:

Competitive Jurisdictional Classification requires permanent appointment from an appropriate eligible list, now or subsequent to an approved provisional appointment, should this position be adopted as a position in your department or agency.

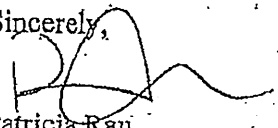
Non-Competitive Jurisdictional Classification requires permanent appointment following a review of a current application of any potential appointee should this position be adopted as a position in your department or agency.

Labor Jurisdictional Classification requires permanent appointment following a review of a current application of any potential appointee should this position be adopted as a position in your department or agency.

Exempt Jurisdictional Classification requires appointment following a review of a current application of any potential appointee should this position be adopted as a position in your department or agency.

If you have any questions regarding this notice, please contact our office.

Sincerely,

  
Patricia Rau  
Senior Personnel Specialist

23T211



**COUNTY OF PUTNAM  
FUND TRANSFER REQUEST**

*cc: all  
Prot- FYI  
A&A- sign  
Sign  
#10*

TO: Commissioner of Finance

FROM: Sheriff Kevin J. McConville

DEPT: Corrections

DATE: July 31, 2023

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10011000.54510 (Jail Maint: Machine Maint.)	10011000.52680 (Jail Maint: Other Equipt)	\$17,913.00	Replace 2 cameras which cover parking Lot behind Sheriff's office
Total		\$17,913.00	

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2023 Fiscal Impact \$ 0  
2024 Fiscal Impact \$ 0

\_\_\_\_\_  
Department Head Signature/Designee      Date

AUTHORIZATION:

\_\_\_\_\_  
Date      Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

\_\_\_\_\_  
Date      County Executive/Designee: \$5,000.01 - \$10,000.00

\_\_\_\_\_  
Date      Chairperson Audit/Designee: \$0-\$10,000.00

*7* \_\_\_\_\_  
Date      Audit & Administration Committee: \$10,000.01 - \$25,000.00

2023 AUG - 2 AM 11:49  
 LEGISLATURE  
 PUTNAM COUNTY  
 CARMEL, NY

*23T217*

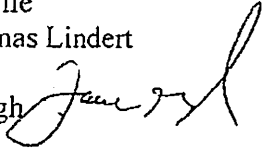
P-1

Putnam County Sheriff's Department

Inter - Office Memorandum

Date: July 27, 2023

To: Sheriff Kevin McConville  
Attn: Undersheriff Thomas Lindert

From: Captain James Greenough 

Subject: BUDGET LINE TRANSFER

Request the following funding and budget transfers:

Reduce 10011000.54510 Machine Maintenance by \$17,913.00  
Increase 10011000.52680 Other Equipment by \$17,913.00

These funds will be used to replace two cameras which cover the parking lot behind the Sheriff's Office.

RECEIVED AND FORWARDED FOR ACTION

SGT \_\_\_\_\_

LT \_\_\_\_\_

LT \_\_\_\_\_

CAPT \_\_\_\_\_

US \_\_\_\_\_

SHERIFF \_\_\_\_\_

*Approved by*

*July 27, 2023*

23T217

Prepared For:

PUTNAM COUNTY - 1123690 - CARMEL, NY - (2) camera replacement upgrade to MS cameras 6-26-

James Greenough  
PUTNAM COUNTY  
3 County Center  
Carmel, NY , 10512  
845-225-4300  
james.greenough@putnamcountyny.gov

Prepared By:  
Securitas Electronic Security, Inc.  
3800 Tabs Drive  
Uniontown, OH 44685  
Phone: 1-855-331-0359  
Tracy McCue  
Sr Account Executive Regional Enterprise  
914-872-4312  
tracy.mccue@securitases.com

Project Site:  
PUTNAM COUNTY - 1123690  
3 COUNTY CENTER  
CARMEL, NY , 10512  
845-225-4300

23T217

**PROPOSAL**  
**PUTNAM COUNTY SHERIFFS OFFICE**  
**AND CORRECTIONAL FACILITY**  
**3 COUNTY CENTER**  
**CARMEL, NY 10512**

The following is a proposal for work to be completed at the above location. The work will consist of the following:

Furnish, install, program/configure, focus and test (2) outdoor cameras

De-install single camera outside of office entrance. Re-pipe conduit over entrance door. Add new multi camera corner mount camera, including interphase for twisted pair. Bucket truck needed to reach location.

De-install camera looking at prisoner exercise yard, re-pipe conduit, reinstall new corner mount multi camera including interphase modules for twisted pair. Bucket truck needed to reach location.

Bucket truck included and needed to reach location.

Pipe and Conduit work included

Work to be done during normal business hours

23T217

**1 Proposal Schedules:**

**1.1 Material Schedule:**

**CCTV Head End**

Axis	01500-001	2	\$1,799.27	\$3,598.54
P3719-PLE P37 Series 15MP Ext Multidirectional Dome-3-6mm				
Axis	5504-821	2	\$105.83	\$211.66
T91D61 Wall Mount 1.5" NPS Thread for Fixed Dome Pendant Kit				
Axis	5017-641	2	\$95.24	\$190.48
T91A64 Outdoor Corner Bracket for Network Cameras, White				
American Dynamics	ADVEC01	2	\$279.71	\$559.42
VideoEdge NVR Add-on 1 IP Cam license				
			Freight and Handling:	\$250.70

**Labor Schedule**

Project Supervision	4.00	153.85	\$615.38	
I.T.	4.00	153.85	\$615.40	
			Labor Schedule Subtotal:	\$1,230.78

**Subcontracting & Cable Schedule**

Installation of CCTV , conduit and cabling and bucket truck use for (1) day			\$11,870.67
---	--	--	-------------

23T217

## 2 Purchase Investment Summary:

### Pricing Breakdown

Material Schedule	\$4,810.80
Labor Schedule:	\$1,230.78
Subcontracting & Cable Schedule:	\$11,870.67
	Total: \$17,912.25

\*Prices quoted do not include Sales or Use tax. Applicable Sales and Use tax will be added to the quoted prices.

### Billing Terms:

50% upon Order Entry; 50% upon completion of installation. Payment Terms: Due Upon Receipt.

This proposal is valid for 30 days

23T217

Thank you for the opportunity to provide this proposal. Please sign, date and return the proposal in its entirety to

eMail: [tracy.mccue@securitases.com](mailto:tracy.mccue@securitases.com)

Please issue any Purchase Order or other contract documents to Securitas Electronic Security, Inc.

Customer Expected Completion Date:

This Agreement shall not become binding on Securitas Electronic Security, Inc. until approved and accepted by Securitas Electronic Security, Inc. management as provided below.

Seller:

Buyer:

Securitas Electronic Security, Inc.

PUTNAM COUNTY

Company

Trade, partnership or corporate name if different from above.

3 Westchester Plaza

3 County Center

Elmsford NY10523

Carmel NY 10512

Address

Address

Tracy McCue, Sr Account Executive Regional Enterprise

James Greenough

Account Representative Name & Title

Name & Title

Securitas ES Management

Authorized Signature      Date

Securitas ES Management Signature      Date

23T217





## Terms and Conditions

1. **GENERAL** - This document and all pages or other items attached hereto or referenced herein, (hereinafter called the Contract, Agreement or Proposal) will constitute a contract between Securitas Electronic Security, Inc. (hereinafter SES) and the Buyer (as listed on the attached) when accepted by SES. If the Buyer issues an order instead of executing this Agreement and said order references this Agreement, then this Agreement shall be deemed to have been signed by the Buyer and any of the terms or provisions of the Buyer's order which are in any way inconsistent with or in addition to the terms and conditions in this contract shall not be binding on either party unless accepted in writing by SES's authorized representatives. Buyer acknowledges and agrees that it has read, understands and agrees to all of the terms and conditions in this Agreement and agrees to purchase, license, or lease all of the equipment and/or services described herein at the prices and payment terms contained herein. SES's Proposal is valid for a period of thirty (30) days from the date of the Proposal.
2. **DELIVERY** - Delivery quoted was based on the best information available from the manufacturers and/or SES's current inventory at the time of Proposal. SES is not responsible for any delays in shipments from manufacturers or changes in SES's inventory level between time of Proposal and receipt of order or signed Contract from the Buyer. Delivery and/or completion dates are based upon prompt receipt of any and all necessary documents from Buyer. Shipments are scheduled after acceptance of an order in accordance with Buyer's requirements. Unless specifically stated to the contrary, however, where existing priorities and schedules prevent strict compliance with requested delivery dates, orders are entered as close as possible to the requested date and Buyer is advised of deviations, if any, in the shipping or completion schedule. SES reserves the right to make delivery in installments. SES shall not be liable for delays or failure in delivery, manufacture or completion or for any other default by reason of any occurrence or contingency beyond its reasonable control. IN SUCH EVENT, BUYER AGREES THAT NO REMEDY (INCLUDING, BUT NOT LIMITED TO, INCIDENTAL OR CONSEQUENTIAL DAMAGES FOR LOST PROFITS, LOST SALES, INJURY TO PERSON OR PROPERTY OR ANY OTHER CAUSE) SHALL BE AVAILABLE TO IT. All shipments will be FOB point of origin. Freight charges will be at Buyer's expense and will be added to the price contained herein.
3. **ACCEPTANCE, TRANSFER OF TITLE, RISK OF LOSS, AND DELIVERY AND INSTALLATION DATES.** A. **ACCEPTANCE:** Buyer shall be deemed to have accepted the items provided hereunder according to the following: (i) For delivery and installation orders for equipment ("D&I Orders"), Buyer's acceptance will occur upon substantial completion of installation of the item or beneficial use. At SES's request, Buyer will execute a written acknowledgment of the installation date(s) for all of the items transferred under such D&I Order; or (ii) For shipped Orders, Buyer's acceptance will occur upon delivery of the equipment and/or software to Buyer, which for purposes of acceptance will be deemed to have occurred when the items are shipped from SES's shipping point to a Buyer's location, which for software may occur by physical shipment, electronic delivery or notice to Buyer that the software is available for download. B. **TRANSFER OF TITLE AND RISK OF LOSS:** Title, risk of loss, and the right to use the equipment will pass to Buyer upon Buyer's acceptance thereof according to Subsection A above. Notwithstanding the foregoing, under no circumstances will title to any software be transferred hereunder.
4. **PRICES** - The prices stated are exclusive of any transportation charges (except as covered in Section 2 above), insurance, and federal, state, municipal or other government tax including sales and use taxes, now or hereinafter imposed upon the production, storage, sale, transportation or use of the products described herein. Such taxes or other charges applied directly to the sale hereunder shall be paid by the Buyer, or in lieu thereof the Buyer shall provide an exemption certificate acceptable to the authorities.
5. **PAYMENT** - Unless otherwise specifically stated to the contrary in the Proposal, the terms of payment are as follows, without notice, demand, reduction or set-off: A. **EQUIPMENT AND INSTALLATION** - Thirty percent (30%) is due at time of order acceptance (equipment will not be ordered and work will not begin until deposit is received), with the balance due in monthly progress payments covering equipment received and labor performed within ten (10) days from invoice date. B. **RECURRING SERVICES** - Billed in advance. C. **OVERDUE INVOICES** - If Buyer fails to pay or dispute in writing any amount when due and such failure continues for thirty (30) days or more, Buyer shall pay interest at the rate of one and one half percent (1.5%) per month or the maximum rate permitted by law (whichever is less) on the entire unpaid balance for each month or portion thereof that payment is late.
6. **INSTALLATION** - Buyer is to provide 110V AC at all outdoor camera locations, monitoring and/or control locations, and/or other locations specified. Where possible, SES utilizes low voltage equipment; as a result, wiring is not required (by code) to be placed inside conduit. Any conduit required by Buyer is at additional cost. If air plenum ceilings exist, code requires the use of conduit or plenum approved cable. The installation price in the Proposal is based on non-air plenum ceilings (i.e., no conduit or plenum approved cable), unless otherwise stated herein. If conduit or plenum approved cable is required, it will be at Buyer's expense, above and beyond installation price quoted. Unless otherwise indicated in the Proposal, Buyer is to provide trenching where necessary for cable runs. If aerial runs are required and Buyer-owned poles are available, SES will utilize them when possible and permissible. Public utility poles cannot be used as they are proprietary to the public utility companies. Any poles necessary to complete aerial runs will be provided and set by Buyer at Buyer's expense, unless otherwise stated in Proposal. SES's Proposal for installation includes all cable, connectors, ties and other necessary hardware, unless otherwise stated in Proposal or covered herein. Buyer understands and agrees that no subcontract labor, materials and/or special equipment (i.e., sky lift bucket truck) are included in Proposal unless so stated and, if necessary, will be at the Buyer's additional expense. Unless otherwise indicated in Proposal, all installation work will be performed by non-union technical personnel. If Buyer-provided lighting is insufficient for an adequate video picture, Buyer will provide additional lighting at Buyer's own expense. Buyer represents that, except to the extent it has given SES written notice prior to the execution of this Agreement, (i) the work and/or services to be performed hereunder are not subject to any Federal, State or local prevailing wage statute or regulation, and (ii) to the best of its knowledge there is no asbestos or presumed asbestos-containing material, formaldehyde or other potentially toxic or hazardous material contained within, or in, on or under any portion of any area where work will be performed under this Agreement. If such materials (whether or not disclosed by Buyer) are discovered and such materials provide an unsafe or unlawful condition, such discovery shall constitute a cause beyond SES's reasonable control and SES shall not start, or continue, to perform its work under this Agreement until Buyer has remedied the unsafe or unlawful condition at Buyer's sole expense. BUYER SHALL INDEMNIFY AND HOLD SES HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS, COSTS AND EXPENSES OF ANY KIND (INCLUDING ATTORNEYS' FEES) FOR FINES, PENALTIES, BACK WAGES, BODILY INJURY, PROPERTY DAMAGE, DELAY OR WORK STOPPAGE THAT ARISES UNDER OR RESULTS FROM SUCH UNSAFE OR UNLAWFUL CONDITIONS (REGARDLESS OF WHETHER OR NOT BUYER DISCLOSED SUCH MATERIALS TO SES).
7. **DRAWINGS, PROPRIETARY INFORMATION** - A. **DRAWINGS.** Buyer shall provide SES with an electronic version of drawings for the performance of the Services. Buyer shall provide SES to-scale AUTOCAD drawings in electronic format. If Buyer cannot provide these drawings, an additional charge may accrue for SES to create drawings necessary for the completion of the Services. B. **PROPRIETARY INFORMATION.** Any drawings, specifications, equipment lists, and all information provided by SES herein (partial or complete) as instruments of service are and shall remain the property of SES whether the project for which they are made is executed or not. Drawings, specifications, equipment lists, etc. shall be returned to SES on demand or at the end of the project unless specifically purchased from SES or authorized in writing by SES. They are not to be used on other projects or extensions to this project, or to obtain other bids, except by agreement in writing and with appropriate compensation to SES. They are not to be reproduced in whole or part without written consent.
8. **AUDIO/VIDEO EQUIPMENT** - If the equipment purchased from SES contains audio monitoring or video equipment, Buyer will use such equipment in accordance with all applicable laws, including but not limited to Buyer providing public notice of the use of this equipment.
9. **BONDING** - Unless otherwise agreed upon and included in writing in the proposal, SES will not provide a performance or bid bond in connection with the equipment or services covered in this Contract.
10. **OWNERSHIP OF SOFTWARE AND HARDWARE CONTAINING SOFTWARE** - Any computer application program and/or documentation (collectively "Software") that is provided by SES under this agreement is owned by SES or one of its original equipment manufacturers and is protected by

237217

United States and international copyright laws and international treaty provisions. Buyer's use of software provided hereunder is governed by the terms and conditions of any license included in or with such software (including but not limited to a click wrap or shrink wrap agreement) or as appears on a web site as of the date that the Buyer signs the Proposal. Any breach of this Section will automatically terminate Buyer's right to use this Software, and Buyer is obligated to immediately return such Software to SES. Buyer may not copy the Software for any reason other than per the dictates of any end user software license agreement. Buyer may not reverse-engineer, disassemble, decompile or attempt to discover the source code of any Software. Buyer acknowledges that any breach of this section shall result in irreparable injury to SES for which the amount of damages would be unascertainable. Therefore, SES may, in addition to pursuing any and all remedies provided by law, seek an injunction against Buyer from any court having jurisdiction, restraining any violation of this section.

11. **TERMINATION AND CHANGE MANAGEMENT** A. **TERMINATION.** A contract may be terminated by the Buyer only if agreed to in writing by SES. If SES agrees to termination, it will be subject to additional conditions and termination charges as follows: If any equipment covered by the Proposal has been delivered and/or installed, payment for said equipment and/or installation will be due in full. If equipment has yet to be delivered, the Proposal may be terminated only if agreed to by the manufacturer and Buyer shall pay either a 25%-of-retail-price restocking charge or manufacturer's percentage restocking applied to the retail price, whichever is higher, plus all freight charges. Buyer also shall pay on demand any other associated charges necessary to protect SES from loss. B. **CHANGE MANAGEMENT.** Either party may initiate a change by advising the other party in writing of the change believed to be necessary. As soon thereafter as practicable, SES shall prepare and forward to Buyer a cost estimate for the adjustment to the price, and a schedule impact of the change, and any effect on SES's ability to comply with any of its obligations under this Agreement, including warranties and guarantees. Buyer shall advise SES in writing of its approval or disapproval of the change. If Buyer approves the change, SES shall perform the Services as changed. If Buyer disapproves, the proposed change may be referred to senior management of the Parties.

12. **LIMITED WARRANTY AND INDEMNIFICATION** - Buyer acknowledges that SES has not represented, warranted, or guaranteed that the equipment sold herein will prevent any loss by burglary, hold-up, fire, or otherwise, or that the equipment will in all cases provide the protection for which it is installed or intended. Nor has SES made any representations, guarantees, or warranties to third parties that the equipment will prevent any such loss or provide them with protection. The parties agree that SES is only selling equipment and is not undertaking to be an insurer for the Buyer or any third parties against loss, injury, or damage that may result to the person or property of the Buyer or to the person or property of others. Buyer agrees to assume all risk for loss, injury, or damage to the person or property of Buyer arising from or pertaining to the use, possession, operation, or installation of the equipment. Buyer also agrees to indemnify SES and hold SES harmless from any and all claims, costs, expenses, damages, and liabilities of third parties, including attorney's fees, arising from or pertaining to the use, possession, operation, or installation of equipment. Buyer further agrees to defend, protect, and indemnify SES for any damage or loss suffered by SES as a result of Buyer's breach of any term or condition herein. The Buyer's agreement to indemnify and hold SES harmless will continue for as long as the equipment is in use and extends to all claims of third parties, including claims based on intentional conduct, active or passive negligence, or strict or product liability on the part of the SES, its agents, servants, or employees. SES warrants that the equipment provided will conform to its associated documentation under normal use and operating conditions for a period of three hundred sixty-five (365) days from the date of acceptance. If, during this warranty period, any of the equipment or parts are defective or malfunction, they will be repaired or replaced, at SES's sole option, free of charge. Warranty repair is done 8 am - 5 pm Monday through Friday, excluding holidays. This warranty will not apply if the damage or malfunction occurs, through no fault of SES, while the system is in the possession of the Buyer, or because the system has been adjusted, added to, altered, abused, misused or tampered with by the Buyer, or otherwise operated or used contrary to the operating instructions. If inspection by SES fails to disclose any defect covered by this limited equipment warranty, the equipment will be repaired or replaced at Buyer's expense and SES's regular service charges will apply. SES is not the manufacturer or developer of any equipment, software, or products sold or provided hereunder, nor is it the designer or record of any system installed hereunder. SES's design efforts are limited to providing the intended results of the design efforts of others. SES will indemnify and hold harmless the Buyer from any judgments obtained by third parties based on claims of bodily injury to third parties, or direct damage to the tangible property of third parties to the extent caused by the wrongful or negligent acts of SES, its officers, directors, agents or employees and occurring while SES employees are performing service on equipment at Buyer's site.

13. **DISCLAIMER OF WARRANTIES-WITH THE EXCEPTION OF THE WARRANTIES SET FORTH HEREIN.** SES MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, THAT THE SYSTEM OR SERVICE SUPPLIED MAY NOT BE COMPROMISED, OR THAT THE SYSTEM OR SERVICE WILL IN ALL CASES PROVIDE THE PROTECTION FOR WHICH IT IS INTENDED. IN NO EVENT WILL SES, ITS EMPLOYEES, AGENTS OR REPRESENTATIVES BE RESPONSIBLE FOR CONSEQUENTIAL, SPECIAL OR INCIDENTAL DAMAGES OF ANY NATURE WHATSOEVER. SES MAKES NO WARRANTIES CONCERNING ANY EQUIPMENT OR DEVICES ATTACHED TO BUYER'S SYSTEM UNLESS SUCH EQUIPMENT OR DEVICES WERE ORIGINALLY PURCHASED AND INSTALLED UNDER THIS AGREEMENT.

14. **INFRINGEMENT INDEMNIFICATION** - If SES has received from the manufacturers of the Software and/or systems SES installed hereunder an agreement to indemnify and/or defend any claim or suit or proceeding brought against SES based on a claim that the sale, use or transfer of any system is an infringement of any third party's patent or property rights, then SES shall indemnify Buyer and defend Buyer against all such claims to the extent (and only to the extent) such an indemnity and/or defense is provided by the pertinent manufacturers.

15. **LIMITED LIABILITY** - UNDER NO CIRCUMSTANCES SHALL EITHER PARTY BE LIABLE IN ANY WAY FOR INDIRECT SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO LOST BUSINESS OR PROFITS, WHETHER OR NOT FORESEEABLE AND WHETHER OR NOT BASED IN BREACH OF WARRANTY, CONTRACT, OR NEGLIGENCE OR OTHERWISE IN CONNECTION WITH THE MANUFACTURE, USE OR SALE OF THE PRODUCTS OR SERVICES PROVIDED HEREUNDER. NOTWITHSTANDING THE FOREGOING IF FOR ANY REASON EITHER PARTY IS FOUND TO BE LIABLE UNDER THIS AGREEMENT IN NO EVENT SHALL SUCH PARTY'S LIABILITY EXCEED THE GREATER OF THE AMOUNT PAID UNDER THIS AGREEMENT OR \$75,000.

IN NO EVENT WILL EITHER PARTY OR ITS INSURERS BE LIABLE TO THE OTHER PARTY FOR LOSS OR DAMAGE ARISING FROM OR RELATED TO AN ACT OF TERRORISM. THE PARTIES INTEND FOR THIS WAIVER TO "FLOW DOWN" TO THEIR RESPECTIVE CONTRACTORS.

16. **NON-SOLICITATION** - During the installation and for a period of not less than one (1) year following Acceptance, Buyer agrees not to solicit as an employee, consultant, agent, subcontractor and/or representative any person who is an employee, consultant, agent, subcontractor and/or representative ("SES Representative") of SES at the time of such solicitation. If this covenant is breached, SES will be entitled to seek injunctive relief to be issued by any court of equity having jurisdiction to enjoin and restrain the breaching party and the subject SES Representative, and each and every other person concerned therein from further violation thereof, and in addition thereto, if a court finds a violation of this clause, any and all other remedies available at law or equity. Solicitation through advertisements directed at the general public or through "head hunters" who contacts an SES Representative without SES's knowledge will not be considered solicitations for purposes of this paragraph.

17. **OTHER - Governing Law** This Agreement shall be governed by the laws of the State of New York and shall be construed in accordance therewith. Any disputes shall be tried in a court of competent jurisdiction in the State of New York. If any provision of this Agreement is declared by any arbitrator or court of competent jurisdiction to be invalid for any reason, such invalidity shall not affect the remaining provisions which shall be fully severable and the Agreement shall be construed and enforced as if such invalid provisions had never been included. For tracking of warranty on purchased equipment SES may attach an SES sticker and/or bar code label to the equipment prior to delivery. Buyer represents that it is not subject to any economic or trade sanctions and will immediately notify SES if it becomes subject to such sanctions, in which event SES shall be entitled to immediately terminate this Agreement.

17. **ELECTRONIC SIGNATURE LAW** - The parties agree that Buyer's request in any form to receive items, whether by fax, e-mail, or other tangible or nontangible means, shall be sufficient to subject any such items delivered pursuant to such request or otherwise produced or delivered to Buyer, to the terms of this Agreement. Any requirement of a further signed writing to make such a request a binding obligation of Buyer, or to subject any such items is expressly waived by Buyer. The parties agree that application of a cursive or facsimile signature and transmittal of an electronic copy of this Agreement or

237217

other ordering document shall be sufficient to bind each party to the terms of this Agreement, and that an electronic reproduction of this agreement or other ordering documents shall be given the same legal effect as a written document signed by a party. THIS PROPOSAL IS PROVIDED TO BUYER IN RESPONSE TO BUYER'S REQUEST FOR EQUIPMENT AND/OR INSTALLATION SERVICES FROM SES AND BUYER ACKNOWLEDGES THAT IT IS SOLELY RESPONSIBLE FOR THE SELECTION OF THE EQUIPMENT AND FACTORS CONSIDERED IN MAKING SUCH SELECTION (e.g., BUDGET CONSTRAINTS, LIMITED AREAS OF COVERAGE, ETC). BUYER UNDERSTANDS AND AGREES THAT NO WARRANTY OR GUARANTEE

CAN BE MADE THAT A SECURITY SYSTEM WILL PROVIDE COMPLETE PROTECTION FROM ANY LOSS BY BURGLARY, HOLDUP, FIRE, OR OTHERWISE, AND NO SUCH GUARANTEE OR WARRANTY IS PROVIDED HEREIN. IN CASE OF ANY CONFLICT BETWEEN ANY OTHER DOCUMENT AND THESE TERMS AND CONDITIONS, THESE TERMS AND CONDITIONS SHALL CONTROL. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior agreements with respect thereto, whether written or oral. This Agreement may only be modified in a writing executed by both parties.

IN WITNESS THEREOF, the Parties indicate their intention to be bound by these Terms & Conditions through the signatures of their duly authorized representatives as of the date signed below.

**SECURITAS ELECTRONIC SECURITY, INC.**

Authorized Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**BUYER:**  
Authorized Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**COUNTY OF PUTNAM  
FUND TRANSFER REQUEST**

*social  
Per's  
Area*

*Rec'd  
#11*

**TO: Michael J. Lewis – Commissioner of Finance**

**FROM: Grace Balcer – Fiscal Manager**

**DEPT: FINANCE**

**DATE: 8/3/2023**

**# 23T228**

**I hereby request approval for the following transfer of funds:**

FROM	TO	AMOUNT	PURPOSE
ACCOUNT#/NAME	ACCOUNT #/NAME		
10120000 51094 <i>Soc. Serv. Admin.</i>	10120000 51000 <i>Soc. Services Admin. + Fiscal Manager (601030104)</i>	\$10,032	ADDITIONAL FUNDING FOR ADDITIONAL FISCAL MANAGER FROM 11/6/2023 TO 12/31/2023
TEMPORARY	PERSONNEL SERVICES		
10431000 51094 TEMPORARY <i>mental health</i>	10431000 51000 PERSONNEL SERVICES <i>mental health (601030104)</i>	6,688	ADDITIONAL FUNDING FOR ADDITIONAL FISCAL MANAGER FROM 11/6/2023 TO 12/31/2023

*Fiscal Manager*

**SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM**

2023 Fiscal Impact \$\_0\_\_

2024 Fiscal Impact \$\_0\_\_

\_\_\_\_\_  
Department Head Signature/Designee Date

**AUTHORIZATION:**

\_\_\_\_\_  
Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

\_\_\_\_\_  
Date County Executive/Designee: \$5,000.01 - \$10,000.00

\_\_\_\_\_  
Date Chairperson Audit/Designee: \$0-\$10,000.00

\_\_\_\_\_  
Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

**2023 AUG - 3 AM 11:20**  
**LEGISLATURE**  
**PUTNAM COUNTY**  
**CARMEL, NY**

*23T228*

KEVIN BYRNE  
*County Executive*

MICHAEL J. PIAZZA, Jr.  
*Commissioner*  
[37A298@dfa.state.NY.US](mailto:37A298@dfa.state.NY.US)

SARA SERVADIO  
*Deputy Commissioner*  
[Sara.Servadio@dfa.state.NY.US](mailto:Sara.Servadio@dfa.state.NY.US)

GRACE M. BALCER  
*Fiscal Manager*  
[37A279@dfa.state.NY.US](mailto:37A279@dfa.state.NY.US)



**DEPARTMENTS OF MENTAL HEALTH  
SOCIAL SERVICES AND YOUTH BUREAU**


ELIZABETH BARCAVAGE  
*Director of Eligibility*  
[Elizabeth.Barcavage@dfa.state.NY.US](mailto:Elizabeth.Barcavage@dfa.state.NY.US)

FRANK MAROCCO, ESQ.  
*Director of Children and  
Family Services*  
[Frank.Marocco@dfa.state.NY.US](mailto:Frank.Marocco@dfa.state.NY.US)

FAYE THORPE, ESQ.  
*Counsel for DSS*  
[Faye.Thorpe@dfa.state.NY.US](mailto:Faye.Thorpe@dfa.state.NY.US)

## MEMORANDUM

**TO:** Michael Lewis  
Commissioner of Finance

**FROM:** Michael J. Piazza, Jr.   
Commissioner

**DATE:** August 2, 2023

**RE:** 2023 Mental Health and DSS Transfer of Funds

Your approval is requested to transfer funds from the 2023 Mental Health and Social Services budget for the purpose of adding an additional budgeted position for Fiscal Manager for the period of November 6, 2023 – December 31, 2023.

The approved 2023 budget reflects one full-time Fiscal Manager and a consultant in the 1094 line. The purpose of this was to have a new Fiscal Manager while the existing Fiscal Manager stayed on as a consultant.

However, since we have not filled the consultant line, funding exists to have 2 Fiscal Managers work full-time in budgeted positions from November 1, 2023, through December 31, 2023. The complexities of the Fiscal Manager position in both Mental Health and DSS separately require an extended opportunity for the new Fiscal Manager to learn.

There will be no fiscal impact. The 2024 budget will reflect one full-time Fiscal Manager and a part-time consultant position in a 1094 line just like the original 2023 approved budget.

Establish a budgeted Fiscal Manager position at \$108,680 effective 11/6/23 – 12/31/23.

(2)

Accounts for the Transfer of Funds:

<u>FROM</u>		<u>TO:</u>		
10120000	51094	10120000	51000	\$10,032
(Temporary)		(Personal Svcs.)		
10431000	51094	10431000	51000	6,688
(Temporary)		(Personal Svcs.)		
		Fiscal Impact 2023		-0-
		Fiscal impact 2024		-0-

If you have any questions or require additional information, please give me a call.

As requested,

90% of my current salary - \$108,680

Budget-1094

11/6-12/31	\$16,720	split 60% DSS	\$10,032	32,499
		40% MH	6,688	21,448

*Grace M. Balcer*

Fiscal Manager

Putnam County Depts. Of

Social Service, Mental Health & Youth Bureau

110 Old Route-Six, Bldg. 2

Carmel, NY 10512

845 808-1500 x 45210



cc: all  
A+A

3190

#12

COUNTY OF PUTNAM  
FUND TRANSFER REQUEST

TO: Commissioner of Finance  
FROM: Thomas Lannon  
DEPT: IT/EIS  
DATE: 8/4/23

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT#/NAME	AMOUNT	PURPOSE
0168000-54382 (Computer)	10168000-51094 (Temporary)	\$ 17,000.00	move funds to cover temporary position

2023 AUG 14 AM 9:37  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

2023 Fiscal Impact \$ 0

2023 Fiscal Impact \$ 0

\_\_\_\_\_  
Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

\_\_\_\_\_  
Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

\_\_\_\_\_  
Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

\_\_\_\_\_  
Date Chairperson Audit /Designee: \$0 - \$10,000.00

\_\_\_\_\_  
Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

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23T244