



March  
Protective  
3/21/24

#3

**PROTECTIVE SERVICES COMMITTEE MEETING  
HELD IN ROOM 318  
PUTNAM COUNTY OFFICE BUILDING  
CARMEL, NEW YORK 10512**

**Members: Chairwoman Nacerino & Legislators Addonizio, Sayegh**

**Wednesday**

**February 21, 2024**

**(Immediately Followed the Rules Meeting)**

The meeting was called to order at 6:47PM by Chairwoman Nacerino and who requested Legislator Addonizio lead in the Pledge of Allegiance. Upon roll call Legislators Addonizio, Sayegh, and Chairwoman Nacerino were present.

**Item #3 - Acceptance/ Protective Services Meeting Minutes/ December 18, 2023**

Chairwoman Nacerino stated the minutes were accepted as submitted.

**Item #4 - Approval/ Budgetary Amendment 24A010/ NYS Department of Homeland Security and Emergency Services (DHSES) Awarded Funding under the Domestic Terrorism Prevention (DTP) Grant to Support the County's Threat Assessment and Management (TAM) Team and the Development of Comprehensive Domestic Terrorism Plans/ Sheriff Kevin McConville and Commissioner of Mental Health & DSS Sara Servadio**

Chairwoman Nacerino stated it is her understanding the funding to support the Threat Assessment and Management (TAM) Team was made available by Governor Hochul in 2022. She stated the discussion of the TAM Team and formation of the TAM Team came in front of this Committee. (9/21/2022). She explained it was confirmed that the Legislature had no role in the formation of the TAM Team. She stated this evening there will be an update provided and there is a budgetary request for the Legislature to consider for approval.

Undersheriff Thomas Lindert stated the TAM Team has been established. He stated he did not have a list of all the members with him. He stated they are looking to reallocate the funding in the different budget lines to offset training and backfilling of overtime. He stated there is also software licensing for use by Commissioner Servadio's Department, which is requested.

Commissioner of Mental Health and DSS Sara Servadio stated there is a large TAM Team that has approximately 35 members from different organizations within the community, all of the Law Enforcement, all of the School Districts and different Departments within the Putnam County Government. She stated there is a TAM Core Team made up of representatives from BOCES, that represents all of the school districts, the Sheriff's Office, the Mental Health Department, the District Attorney's Office and Commissioner of Bureau of Emergency Services Robert Lipton. She stated the TAM Core Team meets monthly. She stated the larger group meets 2-3 times per year. She stated they will be scheduling a meeting for the Large TAM Team to occur in the next month or so.

Legislator Crowley questioned if a copy of the list of the TAM Team members could be provided to the Legislature.

Commissioner of Mental Health and DSS Sara Servadio confirmed she would forward that to the Legislature.

Legislator Crowley requested confirmation that all Law Enforcement throughout the County are involved.

Commissioner of Mental Health and DSS Sara Servadio stated they have all been invited. She stated the Large TAM Team has only met two (2) times.

Legislator Sayegh stated per the backup documents, the grant needs to be used by the end of August 2024. She stated part of the funding will go toward the Sheriff's overtime. She questioned if that will be spent by the end of August.

Undersheriff Thomas Lindert stated they will be applying for an extension. He stated also they will be moving forward with training of the Sheriff's Personnel and the School Resource Officers (SROs). He stated when that has been completed, they will move to the training of the schools' personnel and the public.

Commissioner of Bureau of Emergency Services Robert Lipton stated he has reached out to the State already regarding an extension for the grant. He stated they are going to use the money as quickly as possible, and may not even need an extension, but a request has been made, and the State is aware. He stated there are other Counties in the same situation as Putnam County. He stated as the deadline is rapidly approaching, and the State is considering and looking into a possible extension. He stated the State wants the money to be spent. He expressed his optimism that the extension request will be granted.

Legislator Crowley stated the County has \$2 million worth of ARPA funding for School Security. She questioned if that funding could be incorporated into this.

Undersheriff Thomas Lindert stated he does not believe two (2) different grants can be combined. He stated until all the funds are spent from this grant, he does not believe they can seek funding from other sources.

Legislator Montgomery questioned how the TAM Team differs from the ERT (Emergency Response Team). She questioned when the TAM Team was established.

Commissioner of Mental Health and DSS Sara Servadio stated the TAM Team was established February of 2023.

Undersheriff Thomas Lindert stated his understanding the formation of the TAM Team came as a directive from New York State.

Legislator Montgomery stated the ERT had participants from other municipalities, but it was disbanded because we did not have the insurance to make sure the County was covered under

that model. She stated the TAM Team appears to be the same model. She questioned how it is different.

Undersheriff Thomas Lindert stated he disagrees that the TAM Team is the same model as the ERT.

Legislator Montgomery requested that Undersheriff Lindert explain how they are different.

Undersheriff Thomas Lindert stated the State authority authorized the Sheriff in each County to form a TAM Team.

Commissioner of Mental Health and DSS Sara Servadio clarified the State did put the ownership on the County Executives to form a TAM Team. She stated when the directive came down from the State, then Putnam County Executive, MaryEllen Odell, put the onus on the Putnam County Sheriff and the Commissioner of Bureau of Emergency Services to create the TAM Team. She stated there is a big difference between the two teams.

Chairwoman Nacerino concurred and recalled that is when it was determined by the County Law Department that the Legislature had no authority in the formation of the TAM Team.

Legislator Montgomery questioned how she can be assured that the County is covered by insurance in relation to the TAM Team.

Chairwoman Nacerino stated this is a mandate from the State of New York and therefore believes that question could be easily addressed. She confirmed she would send a memo requesting confirmation of insurance coverage for the TAM Team.

Legislator Montgomery spoke to a statement made earlier that they would be going out to the schools and the public. She questioned what exactly is meant by that.

Commissioner of Mental Health and DSS and Youth Bureau Sara Servadio stated one of the purposes for forming a TAM Team is to provide the members of the public with an opportunity, a portal, where a threat can be reported. She stated a website has been developed so a member of the public and schools' employees can utilize it to report a threat. She stated so time needs to be spent on educating these groups on how they can submit a report through the website, why they would submit it and what is an appropriate submission in terms of a threat the TAM Team would address.

Legislator Crowley questioned who will be conducting the training.

Commissioner of Mental Health and DSS and Youth Bureau Sara Servadio stated the Core TAM Team created the website. She stated it will be members of the Core TAM Team who will be conducting the website training.

Legislator Crowley questioned who that consists of.

Commissioner of Mental Health and DSS and Youth Bureau Sara Servadio stated representatives from the County's Mental Health & Social Services Department, Sheriff's Office, BOCES,

District Attorney's Office, the Bureau of Emergency Services and the Probation Department. She stated she and a member the County's Bureau of Criminal Investigation will most likely be the ones to communicate with the schools.

Legislator Crowley expressed her support for the mission of the TAM Team. She stated she would like to learn more about this.

Legislator Montgomery questioned if there is full participation from the schools.

Commissioner of Mental Health and DSS and Youth Bureau Sara Servadio stated at the meetings of the Large TAM Team, all the schools had a representative present.

Legislator Montgomery questioned if all the law enforcement agencies are involved.

Commissioner of Mental Health and DSS and Youth Bureau Sara Servadio stated she knows they were all sent an invitation. She stated she will have to double check if they all are participating.

Legislator Montgomery stated she believes it is critical that we know if there is full participation, even though participation is on a voluntary basis, she believes it is important to know if possible. She stated she is in support of the TAM Team.

Chairwoman Nacerino made a motion to Approve Budgetary Amendment 24A010/ NYS Department of Homeland Security and Emergency Services (DHSES) Awarded Funding under the Domestic Terrorism Prevention (DTP) Grant to Support the County's Threat Assessment and Management (TAM) Team and the Development of Comprehensive Domestic Terrorism Plans; Seconded by Legislator Addonizio. All in favor.

**Item #5 - FYI/ Fund Transfer 24T025/ Jail Bid Price for Cleaning Increased, Both Courthouses Cleaning Bid Decreased/ Commissioner Department of Public Works Thomas Feighery - Duly Noted.**

**Item #6 – Update/ Emergency Operations Center (EOC) Drill on January 22, 2024/ Commissioner of Bureau of Emergency Services Robert Lipton**

Commissioner of Bureau of Emergency Services Robert Lipton stated they did a drill back in October of 2023 under the new Administration. He stated then in January of 2024 a second drill was done, and they expanded it and included the Town of Putnam Valley. He stated they simulated a snowstorm emergency. He stated the drill included what actions the Town needs to take in order to get the support they may need and how does that help get to the Towns. He stated in May or June of 2024, the newly announced Director of Emergency Management Christopher Shields will conduct a third drill that will again broaden the scope of the scenario of the drill. He stated other participants will be invited to be a part of it. He stated in working with FEMA over the years in relation to storm damage, it has been learned that they want a great amount of details. He stated the recording and record keeping of said details will be part of the drill.

Legislator Montgomery questioned if the Bureau anticipates working with every Town to conduct drills.

Commissioner of Bureau of Emergency Services Robert Lipton stated yes, the plan is to expand on the drills to involve all of the Towns.

Legislator Crowley stated after the July 2023 heavy rainstorm, which resulted with tremendous damage throughout the County, a consultant, Meridian Strategies Services (Meridian) who specialize in emergency management and recovery, were brought into help in the post storm process. She questioned if that has been helpful and would the County, now having worked with Meridian, be able to manage this on its own, in the event there is ever another weather event.

Commissioner of Bureau of Emergency Services Robert Lipton stated the involvement of Meridian has been fantastic. He stated also what is great about Meridian is that all of their billable hours are reimbursed by FEMA funding.

Legislator Montgomery stated she wanted to clarify that Meridian is not doing anything having to do with preparedness.

Commissioner of Bureau of Emergency Services Robert Lipton stated that is correct.

**Item #7 – FYI- Coroners Quarterly Report for the Year 2023**

Legislator Gouldman requested that an excel report showing past years of the Coroners Quarterly Report be provided to the Legislature. He stated he believes the previous year's historical records would be valuable in reviewing this report.

**Item #8 - Other Business – None**

**Item #9 – Adjournment**

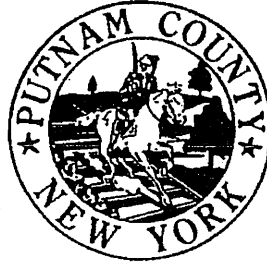
There being no further business at 7:15PM Chairwoman Nacerino made a motion to adjourn; Seconded by Legislator Sayegh. All in favor.

Respectfully submitted by Deputy Clerk Diane Trubuly.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*  
Amy E. Sayegh *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**AGENDA**  
**PROTECTIVE SERVICES COMMITTEE MEETING**  
**HELD IN ROOM 318**  
**PUTNAM COUNTY OFFICE BUILDING**  
**CARMEL, NEW YORK 10512**

**Members: Chairwoman Nacerino & Legislators Addonizio & Sayegh**

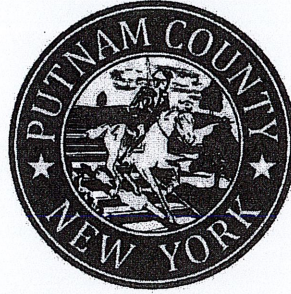
**Wednesday**

**February 21, 2024**

**(To Immediately Follow the 6:30p.m. Rules Meeting)**

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Acceptance/ Protective Services Meeting Minutes/ December 18, 2023**
- 4. Approval/ Budgetary Amendment 24A010/ NYS Department of Homeland Security and Emergency Services (DHSES) Awarded Funding under the Domestic Terrorism Prevention (DTP) Grant to Support the County's Threat Assessment and Management (TAM) Team and the Development of Comprehensive Domestic Terrorism Plans/ Sheriff Kevin McConville and Commissioner of Mental Health & DSS Sara Servadio**
- 5. FYI/ Fund Transfer 24T025/ Jail Bid Price for Cleaning Increased, Both Courthouses Cleaning Bid Decreased/ Commissioner Department of Public Works Thomas Feighery**
- 6. Update/ Emergency Operations Center (EOC) Drill on January 22, 2024/ Commissioner of Bureau of Emergency Services Robert Lipton**
- 7. FYI- Coroners Quarterly Report for the Year 2023**
- 8. Other Business**
- 9. Adjournment**

MICHAEL J. LEWIS  
Commissioner of Finance



SHEILA BARRETT  
First Deputy Commissioner of Finance

cc: all  
Prot 3/21/24  
A+A 3/25/24

Reso  
#4

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*  
RE: **Budgetary Amendment – 24A022**  
DATE: March 1, 2024

2024 MAR - 6 AM 11:42  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of the Bureau of Emergency Services, the following budgetary amendment is required.

<u>CAPITAL FUND</u>				
<b><u>INCREASE APPROPRIATIONS:</u></b>				
53097000 53000 51601	Capital - SICG 2022 Formula Grant			\$ 6,000,000.00
53097000 53000 51601	Capital - SICG 2023 Formula Grant			422,645.00
<b><u>INCREASE ESTIMATED REVENUES:</u></b>				
53097000 433971 51601	State Aid - SICG 2022 Formula Grant			\$ 6,000,000.00
53097000 433971 51601	State Aid - SICG 2023 Formula Grant			422,645.00
	2024 Fiscal Impact \$ 0			
	2025 Fiscal Impact \$ 0			

Please refer to the attached award letters and program budgets for both the 2022 and 2023 SICG Formula Grants awarded by New York State Department of Homeland Security and Emergency Services which allows for the State support to aid county, local and municipal public organizations in enhancing emergency response.





**Homeland Security  
and Emergency Services**

KATHY HOCHUL  
Governor

JACKIE BRAY  
Commissioner

March 1, 2023

The Honorable Kevin Byrne  
Putnam County Executive  
Putnam County Office Building  
40 Gleneida Avenue, 3rd Floor  
Carmel, NY 10512

Dear Mr. Byrne:


I am pleased to announce that Putnam County has been awarded \$6,000,000 under the New York State 2022 Statewide Interoperable Communications Targeted Grant Program (2022 SICG Targeted). This program, administered by my agency, allows for State support through grant funding for counties to enhance their public safety operations by strengthening communications infrastructure which is critical in emergency situations and ensuring that public safety personnel are prepared as they respond to calls for service. The 2022 SICG Targeted Program focuses on closing gaps in National Interoperability channels implementation and enhancing regional alliance, ensuring that county communication systems remain capable to support multijurisdictional response. Your participation in this program is another example of the successful partnerships we have been developing for public safety and emergency preparedness across the State.

The performance period for the 2022 SICG Targeted grant will be 48 months (March 1, 2023 – February 28, 2027). Expenses that you wish to claim must occur within that period. Our Grants Program Administration staff will work with your designated SICG point of contact to provide additional administrative guidance and to develop the grant contract.

On behalf of Governor Kathy Hochul, the Division of Homeland Security and Emergency Services remains committed to providing outstanding support in the administration of "*your public safety first*" responder initiatives. Please feel free to contact me if you have any questions, at 518-242-5000, or my Office of Interoperable and Emergency Communications (OIEC) Director, Mark J. Balistreri, at 518-322-4939.

Thank you for your cooperation in this public safety endeavor.

Sincerely,

  
Jackie Bray  
Commissioner

cc: Mr. Robert Lipton, Deputy Commissioner of Emergency Services, Putnam County Bureau of Emergency Services



# Homeland Security and Emergency Services

KATHY HOCHUL  
Governor

JACKIE BRAY  
Commissioner

October 24, 2023

The Honorable Kevin Byrne  
Putnam County Executive  
Putnam County Office Building  
40 Gleneida Avenue, 3rd Floor  
Carmel, NY 10512

Dear Mr. Byrne:

I am pleased to announce that Putnam County has been awarded \$422,645 under the New York State 2023 Statewide Interoperable Communications Grant Program (2023 SICG-Formula). This program, administered by my agency, allows for the State support to aid county, local and municipal public safety organizations in enhancing emergency response, improving capability, improvements in governance structures, operating procedures, infrastructure development, and addressing SAFECOM guidance from the U.S. Department of Homeland Security Office of Emergency Communications (OEC). The 2023 SICG-Formula Program will concentrate on improving interoperability and operability of communications systems in New York State. Your participation in this program is another example of the successful partnerships we have been developing for public safety and emergency preparedness across the State.

The performance period for the 2023 SICG-Formula grant will be 36 months, beginning January 1, 2023 – December 31, 2025, with the possibility of an extension based upon a good cause shown and ample justification for needing additional time. Expenses that you wish to claim must occur within that period. In order to provide these funds to you as quickly as possible, we will need to gather budget information within 45 calendar days from the date of this letter that reflects the award amount. Our Grants Program Administration staff will work with your designated SICG point of contact to provide additional administrative guidance and to develop a grant contract.

On behalf of Governor Kathy Hochul, the Division of Homeland Security and Emergency Services remains committed to providing outstanding support in the administration of "*your public safety first*" responder initiatives. Please feel free to contact me if you have any questions, at 518-242-5000, or my Office of Interoperable and Emergency Communications (OIEC) Director, Mark Balistreri, at 518-322-4939.

Thank you for your cooperation in this public safety endeavor.

Sincerely,

A handwritten signature in black ink that reads "Jacqueline Bray". The signature is written in a cursive, flowing style.

Jackie Bray  
Commissioner

Project #: ST22-1005-E00 Statewide Interoperable Communications Grant - Targeted Program Project Status: Executed

Project

Participant: Putnam County

Home	<b>General</b>	<b>Participants</b>	<b>Work Plan</b>	<b>Budget</b>	<b>Funding Allocation</b>	<b>Questions</b>	<b>Conditions</b>	<b>Acceptance</b>
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Open  
Locked

Please enter budget information. If you are requesting an advance, please enter the amount requested and the justification, then save the screen before proceeding. You may edit the Advance if necessary at a later time. Enter budget information by participant. If you will only be operating with one budget, please enter the budget for the Grantee agency. For consortia, you may enter budgets by individual implementing agency. Once you have finished your Budget, please answer program Specific Questions on the Questions tab (if applicable).

Copy

**Budget Summary**

Go to	Participant	Grant Funds	Matching Funds	Total
Attachment	Putnam County	\$0.00	\$0.00	\$0.00
Progress	Putnam County- Bureau of Emergency Services	\$6,000,000.00	\$0.00	\$6,000,000.00
Site	Total	100.00% \$6,000,000.00	0.00% \$0.00	\$6,000,000.00

Review

Advance Request Amount (If not requesting an advance, please skip) \$ 0.00

Financial  
Property

Advance Request Justification (200 character limit)

Reports  
Application

Budget Summary by Participant

Draft

Putnam County

Contract

Final

Contract

Putnam County- Bureau of Emergency Services

Version 1 - Edit (Click here to add more lines to budget categories)

Help

Logout

#	Consultant Services	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Deficient
1	Consultant Services for Interoperable Network Admi...	1	\$500,000.00	\$500,000.00	\$500,000.00	\$0.00	no
Total				\$500,000.00	\$500,000.00	\$0.00	

Login ID:

hzatkovich

#	Equipment	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Deficient
1	Tower Build including Towers, Shelters and Generat...	1	\$1,150,000.00	\$1,150,000.00	\$1,150,000.00	\$0.00	no
2	P25 Compliant Interoperable Communications Equipme...	1	\$3,350,000.00	\$3,350,000.00	\$3,350,000.00	\$0.00	no
3	Bi Directional Antenna Systems for schools & hospi...	1	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$0.00	no
Total				\$5,500,000.00	\$5,500,000.00	\$0.00	

4.3.7

Version 1 Total	Total Cost	Grant Funds	Matching Funds
	\$6,000,000.00	\$6,000,000.00	\$0.00

Project #: SI23-1028-E00 Statewide Interoperable Communications Grant Project Status: Application Received  
 Participant: Putnam County

- Home
- Open
- Locked
- Go to
- Attachment
- Progress
- Site
- Review
- Financial
- Property
- Reports
- Application
- Deficiency
- Draft
- Contract
- Help
- Logout

General	Participants	Work Plan	Budget	Funding Allocation	Questions	Acceptance
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Please enter budget information. If you are requesting an advance, please enter the amount requested and the justification, then save the screen before proceeding. You may edit the Advance if necessary at a later time. Enter budget information by participant. If you will only be operating with one budget, please enter the budget for the Grantee agency. For consortia, you may enter budgets by individual implementing agency. Once you have finished your Budget, please answer program Specific Questions on the Questions tab (if applicable).

**Budget Summary**

Participant	Grant Funds	Matching Funds	Total
Putnam County	\$0.00	\$0.00	\$0.00
Putnam County- Bureau of Emergency Services	\$422,645.00	\$0.00	\$422,645.00
<b>Total</b>	<b>100.00%</b>	<b>0.00%</b>	<b>\$422,645.00</b>

Advance Request Amount (If not requesting an advance, please skip) \$ 0.00

Advance Request Justification (200 character limit)

Budget Summary by Participant  
Putnam County

**Putnam County- Bureau of Emergency Services**

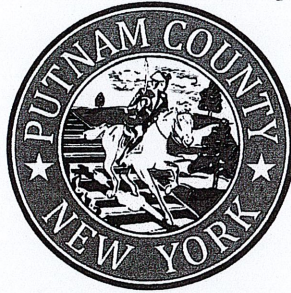
Version 1 - Edit (Click here to add more lines to budget categories)

Login ID:  
hzatkovich  
4.3.7

#	Equipment	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Deficient
1	Fixed network equipment	1	\$172,645.00	\$172,645.00	\$172,645.00	\$0.00	no
2	Tower Sight Equipment (shelters and generators etc...	1	\$150,000.00	\$150,000.00	\$150,000.00	\$0.00	no
3	Mobile Portable Radios	1	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	no
<b>Total</b>				<b>\$422,645.00</b>	<b>\$422,645.00</b>	<b>\$0.00</b>	

Version 1 Total	Total Cost	Grant Funds	Matching Funds
	\$422,645.00	\$422,645.00	\$0.00

MICHAEL J. LEWIS  
Commissioner of Finance



CC: all  
Prot 3/21/24  
ATA 3/25/24

Recd  
#5

SHEILA BARRETT  
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – MJL  
RE: Budgetary Transfer – 24T053  
DATE: March 5, 2024

2024 MAR -5 PM 4:52  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary transfer is required.

General Fund:

Increase Appropriations:

10199000 54980	GENERAL CONTINGENCIES	\$	86,366
10314000 51093	OVERTIME		25,000
10314000 52130	COMPUTER EQUIPMENT		2,443
10314000 54635	CELLPHONE		5,000
10314000 54646	CONTRACTS		12,000
			<hr/>
		\$	130,809 ✓

Decrease Appropriations:

10199000 54987	SUB CONTINGENCY - PROBATION	\$	130,809
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*Fiscal Impact - 2024 - \$(86,366)*  
*Fiscal Impact - 2025 - \$ 0*

Pursuant to CR 44-2024, Probation was awarded \$130,809 from the New York Division of Criminal Justice Services (DCJS) to offset the costs associated with the provision of certified pretrial services. In the award letter, a program budget needed to be prepared and approved by the DCJS Office of Probation. Since that time, the program budget was approved by the agency. Therefore, a budgetary transfer is needed to properly account for the required budget lines so that the department can plan and access the funding. Please refer to the Probation Directors' memorandum for further information.

Please forward it to the appropriate committee.

JOHN F. OSTERHOUT II  
Director



RICHARD McCAULEY  
Probation Supervisor

AMY DEHAIS  
Probation Supervisor

DEPARTMENT OF PROBATION

MEMORANDUM

TO: Michael Lewis, Commissioner of Finance  
FROM: John F. Osterhout II, Probation Director *Jo*  
RE: Pre-trial Services Award  
DATE: February 6, 2024

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As we discussed previously, I presented our plan for using the \$130,809 Pre-trial Services Award to the New York State Division of Criminal Justice Services (DCJS) and received their approval on February 1<sup>st</sup>. Attached is a copy of the plan, which shows how the money should be allocated, and a copy of the approval email from DCJS. It should be noted that the cost for the probation officer's salary and the electronic monitoring costs are already included in our budget. We are not adding a new position. Rather, we are using a portion of this award to offset taxation for previously approved budgetary expenses. Our Account Clerk, Joanne Kinash has already provided the budget lines for those two items.

It is my understanding that the county has already received the money from the state and that it is currently in sub-contingency. I would greatly appreciate your assistance with the required budgetary amendments and setting up the required lines so that we can implement this plan and access the funding.

Thank you for all of your assistance with this project.

c: Kevin M. Byrne, County Executive  
Joanne Kinash, Account Clerk

Enclosures

PUTNAM COUNTY LEGISLATURE

Resolution #44

Introduced by Legislator: Joseph Castellano on behalf of the Audit & Administration Committee at a Regular Meeting held on February 6, 2024.

page 1

**APPROVAL/ BUDGETARY AMENDMENT (24A009)/ PROBATION DEPARTMENT/ COUNTY PRETRIAL SERVICES GRANT AWARD/ NY DIVISION OF CRIMINAL JUSTICE SERVICES (DCJS)**

**WHEREAS, the New York Division of Criminal Justice Services (DCJS) granted Putnam County funding to offset the costs associated with the provision of certified pretrial services, including but not limited to screening, assessments, supervision, and reporting as provided in in the SFY 2023-24 New York State budget for the period April 1, 2023 through March 31, 2024; and**

**WHEREAS, the Director of Probation has requested a budgetary amendment (24A009) to account for this award; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**GENERAL FUND:**

**Increase Estimated Revenues:**

10314000 433106 State Aid – Pretrial Grant FY23-24 NYSDCJS 130,809

**Increase Appropriations:**

10199000 54987 Sub-contingency – Probation 130,809

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.**

**APPROVED**

*[Handwritten Signature]* 2/16/24  
**COUNTY EXECUTIVE** **DATE**

State of New York

ss:

County of Putnam

**I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on February 6, 2024.**

Dated: February 8, 2024

Signed: *[Handwritten Signature]*

**Diane Schonfeld**

Clerk of the Legislature of Putnam County





**John Osterhout**

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**From:** Aldi, Nicole (DCJS) <Nicole.Aldi@dcjs.ny.gov>  
**Sent:** Thursday, February 1, 2024 12:15 PM  
**To:** John Osterhout  
**Subject:** RE: Pre-trial services award  
**Attachments:** Putnam County Pretrial Services Funding Overview 2023-24 final.pdf

You don't often get emails from nicole.aldi@dcjs.ny.gov. Learn why this is important.

**PUTNAM COUNTY NOTICE**

**THIS EMAIL IS FROM AN EXTERNAL SENDER. DO NOT click links. DO NOT open attachments. DO NOT forward if you were not expecting it. Do not use search engines in any way. REMEMBER NEVER provide your user ID or password to anyone for any reason.**

Good afternoon John. Your Pretrial Services spending overview has been reviewed by DCJS and currently there are no further questions. Please notify us if there are substantial changes to the overview and contact me, Nicole Aldi CCR3 ([nicole.aldi@dcjs.ny.gov](mailto:nicole.aldi@dcjs.ny.gov)), with any questions you may have. Thank you for all that you and your agency does to continue to provide services to individuals involved in the criminal justice system.

Best,

Nicole A. Aldi (*she/her/hers*)  
Community Correction Representative 3  
ATI Unit Manager

**New York State Division of Criminal Justice Services**  
80 South Swan St., Albany, NY 12210  
(518) 485-8457 - office | (518) 485-2401 - fax | [nicole.aldi@dcjs.ny.gov](mailto:nicole.aldi@dcjs.ny.gov)  
[www.criminaljustice.ny.gov](http://www.criminaljustice.ny.gov)

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**From:** John Osterhout <John.Osterhout@putnamcountyny.gov>  
**Sent:** Wednesday, January 31, 2024 3:14 PM  
**To:** Aldi, Nicole (DCJS) <Nicole.Aldi@dcjs.ny.gov>  
**Subject:** Pre-trial services award

You don't often get email from john.osterhout@putnamcountyny.gov. Learn why this is important.

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Hello, Nicole. Attached is my plan for using the pre-trial services award. Please let me know once it has been reviewed so I can proceed.

Thanks for your assistance.

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**John F. Osterhout II, Probation Director/STOP-DWI Coordinator  
Putnam County Probation Department  
40 Gleneida Avenue  
Carmel, New York 10512  
845-808-1111 ext 49121  
Fax: 845-808-1941**

Kevin J. McConville  
Putnam County Sheriff  
Chairman

Mary Smith  
Secretary

PUTNAM COUNTY TRAFFIC SAFETY BOARD



Call  
Prot  
3/21/24

Approved

Vice-Chairman

#6

Judie Mirra  
Coordinator/Liaison

The Putnam County Legislature  
Protective Services Committee  
40 Gleneida Avenue  
Carmel, New York 10512

March 12, 2024

Dear Chairwoman Nacerino,

The Putnam County Traffic Safety Board is requesting the Legislature's consideration regarding the appointment to the Traffic Safety Board for the following:

**New Appointments:**

Michael Burdick  
Adam Hotaling  
Shawn Keeler  
Jason Kinash  
Richard T. Othmer  
Leonor Volpe

Thank you for your attention to this matter.  
Sincerely,

Judie Mirra

Judie Mirra  
Coordinator/Liaison to the Putnam County  
Traffic Safety Board

2024 MAR 12 2:24  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Kevin J. McConville  
Putnam County Sheriff  
Chairman

Mary Smith  
Secretary

PUTNAM COUNTY TRAFFIC SAFETY BOARD



CO: All  
Protective  
TBD 3/21/24

Vice-Chairman

Approval

Judie Mirra  
Coordinator/Liaison

#6

The Putnam County Legislature  
Protective Services Committee  
40 Gleneida Avenue  
Carmel, New York 10512

March 13, 2024

Dear Chairwoman Nacerino,

The Putnam County Traffic Safety Board is requesting the Legislature's consideration regarding the appointment to the Traffic Safety Board for the following:

**New Appointments:**

Michael E. Stern

Thank you for your attention to this matter.  
Sincerely,

Judie Mirra

Judie Mirra  
Coordinator/Liaison to the Putnam County  
Traffic Safety Board

2024 MAR 14 AM 10:04  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY